

**AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
NOVEMBER 25, 2024
7:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON
COUNCIL COMMITTEE COMMUNICATIONS
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION**

MAYOR HUGHES

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

- 1. Approve – Greater Peoria Economic Development Dues**
- 2. Approve – ARPA Projects**

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

- 1. Approve – Payment Advanced Asphalt – paving/patching**
- 2. Accept and Award – Base Bid #1 and Base Bid #2 – Drainage Grants**
- 3. Approve – Purchase Diesel Fuel Tank**
- 4. Approve – Priority One Road & Bridge Project – Skid Steer Attachment**
- 5. Approve – Purchase Snow Pusher/Forks**

FINANCE COMMITTEE – ALDERPERSON D. WHITE

- 1. Approve – Ordinance – Tax Levy**
- 2. Approve – Invoice – Keach Architectural**
- 3. Approve – Employee Christmas Bonus**
- 4. Approve – CNA Donation Request**

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
NOVEMBER 25, 2024**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person November 25, 2024 at 7:00 P.M. with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present: Mayor Michael D. Hughes
Treasurer B.L. Bredeman
City Clerk Jill M. Byrnes

Alderspersons Present: Barry Bredeman, Patricia Westerman-Connor,
Jeff Jenkins, Gary Sharp, Donald White

Alderspersons Absent: Courtney Gehrig, Patrick Semtner, Tim White

Others Absent: Superintendent Shawn Sutherland

Also Physically Present: City Attorney Kevin Day
Attorney Taylor Cascia
Police Chief Jeremy Cooper
City Engineer Dave Horton
Officer Manager Denise Passage
Amanda Beadles, Economic Development Director

Chairman Hughes declared a Quorum present.

**CITY OF CHILLICOTHE
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NOVEMBER 25, 2024**

The Minutes of the Regular Council Meeting held on November 11, 2024 were presented. Motion Alderperson Jenkins, second Alderperson D. White, that the Council dispense with the reading of the Minutes of the November 11, 2024 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Police Commission – 10/15/2024**
- 2. Marketing & Tourism Commission – 11/4/2024**
- 3. Economic Development Committee – 11/12/2024**
- 4. Finance Committee – 11/13/2024**
- 5. Cemetery & Parks Committee – 11/19/2024**
- 6. Public Works Committee – 11/20/2024**

Communications by the Clerk:

- 1. 2nd Quarter Budget Review**
- 2. City Engineer's Report – 11/20/2024**

I am in receipt of a letter from Darlene Kumpf, President of Community Needs Agency which reads: (See attached)

This will be addressed under Finance Committee Chairman Don White's last agenda item.

Motion Alderperson D. White, second Alderperson Jenkins, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

Alderperson Connor read a statement prepared by EDC Director Amanda Beadles regarding the success of the Nikolausmarkt which was held November 22nd and 23, 2024. (See attached)

Alderpersons Bredeman, Jenkins and Connor as well as Mayor Hughes all commented on the positive feedback they had received from the community on the City Park stage decorations, Tree Lighting, 5k race, carriage rides and the Nikolausmarkt. Alderperson Bredeman acknowledged B.L. Bredeman, the City Treasurer on his recent 94th birthday. Alderperson Sharp informed the Council he had received a call from a concerned resident of a potential wind farm being considered in the county.

**CITY OF CHILLICOTHE
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COUNCIL COMMITTEE COMMUNICATION:

None

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

None

Motion Alderperson D. White, second Alderperson Jenkins, that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White,**

Nays: **None**

Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Jenkins, that the Council approve an expenditure of \$2,500.00, payable to Greater Peoria Economic Development Council for the 2024-2025 membership dues investment. Payable from the General Fund EDC.

Discussion: EDC Director Beadles informed the Council that this is a yearly budgeted item, they provide a great deal of teaching and resources as a benefit to the City of Chillicothe.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White**

Nays: **Nays**

Chairman declared motion carried.

**CITY OF CHILLCOTHE
COUNCIL MEETING
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NOVEMBER 25, 2024**

Motion Alderperson Connor, second Alderperson D. White, that the Council approve the commitment of \$386,648.00 of ARPA funds for the Bradley Drainage Project.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins
Sharp, D. White

Nays: None

Chairman declared motion carried.

PUBLIC WORKS COMMITTEE:

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve an expenditure of \$123,079.92, payable to Advanced Asphalt for the 2024-2025 paving improvements. Payable from the Road & Bridge Fund, Priority One Road & Bridge Project Overlay/Curb Improvement.

Note: The paving improvements went over by \$4,645.20, some of the full depth patching areas needed more asphalt than anticipated and the service drive and alley also required a few more tons of asphalt.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council accept and award Base Bid #1 and Base Bid #2 for the Bradley Drainage Project to G.A. Rich and Sons.

Base Bid #1 \$603,371.00

Base Bid #2 \$283,777.00

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins
Sharp, D. White

Nays: None

Chairman declared motion carried.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
NOVEMBER 25, 2024**

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve an expenditure of \$1,149.98, payable to Northern Tool for the purchase of a 95-gallon diesel fuel tank for the Public Works Department. Payable from the Road & Bridge Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson Jenkins, that the council approve the Priority One Road & Bridge Project – Skid Steer Attachment in the amount of \$10,000.00 as an approved project for fiscal year 24-25

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve an expenditure of \$6,482.00, payable to German Bliss for the purchase of a 96-inch snow pusher and a set of 60-inch pallet forks for the Skid Steer. Payable from the Road & Bridge Fund – Priority One Project Skid Steer attachment.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried.

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FINANCE COMMITTEE:

Motion Alderperson D. White, second Alderperson Jenkins, that the Council approve Ordinance No. 24-11-30 an Ordinance for Tax Levy and Assessment of taxes for the City's fiscal year beginning May 1, 2024 and ending April 30, 2025 in the amount of \$872,777.44.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried

Motion Alderperson D. White, second Alderperson Sharp, that the Council approve an expenditure of \$22,646.40, payable to Keach Architectural for services performed for schematic design/early design development for City Hall. Payable from the TIF Business Account.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson Jenkins, that the Council approve a Christmas bonus of \$200.00 for full-time and part-time active employees and \$75.00 for seasonal employees. Payable from the General Fund, Water/Sewer Fund and Road & Bridge Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins
Sharp, D. White

Nays: None

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson D. White, second Alderperson Jenkins, that the Council approve the \$1,000.00 donation request from Darlene Kumpf, for the Community Needs Agency Christmas Basket Campaign. Payable from the General Fund.

Roll Call Vote was:

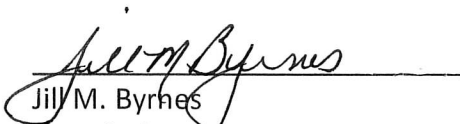
Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson D. White, to adjourn at 7:18 p.m.

Mayor Hughes declared the meeting adjourned.


Jill M. Byrnes
City Clerk



309-274-6333

P. O Box 103
Chillicothe, IL 61523

November 11, 2024

City of Chillicothe
908 N. Second St.
Chillicothe, IL 61523

RE: Donation Request \$1000.00
Tax ID 37-1024705

Dear Honorable Mayor Mike Hughes and Committee Members:

I am writing to ask for a donation to support The Community Needs Agency this year for our annual fundraiser and Christmas Basket campaign.

Each year, CNA assists individuals in our community with food baskets, toys, programs and other financial assistance. Without donations like yours this would not be possible. The City's donation will help sustain our organization and benefit the Chillicothe community in which you which you serve. I have included for your review information on the many programs we provide for those who need a little assistance.

I appreciate your past support and what you do for the Chillicothe community. Thank you in advance for your support!

Sincerely,

Darlene Kumpf
President

2024-11-25 Council Meeting – Trish Connor

The inaugural 2024 Nikolausmarkt was an amazing success. Vendors reported solid sales, and at least one vendor stayed at the Carnegie.

Businesses reported great foot traffic and sales. Two retail businesses reported they experienced their best day ever. Businesses reported additional foot traffic coming from Evergreen's Holiday Market and Picket Fence Christmas Open House.

Nat's Place, Gilmores, American Legion were busy much of Saturday and American Legion ran out of Gluhwein (the German spiced wine).

The 5k run had 83 entries and the proceeds of the race benefitted the IVC German class. The two activities (ornament painting and cookie decorating) were full.

The feedback at the information booth was positive. People were asking it be an annual event.

Although this was organized by a committee and over two years in the making, it took community participation to make this so successful.