

AGENDA  
CHILLICOTHE CITY COUNCIL  
CITY COUNCIL CHAMBER  
NOVEMBER 13TH, 2023  
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

READING OF MINUTES OF PREVIOUS MEETING BY CLERK

PETITIONS AND COMMUNICATIONS BY CLERK

PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON

COUNCIL COMMITTEE COMMUNICATIONS

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT

PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

1. Approve – Concrete Repairs
2. Approve – Payment – Ace in the Hole – Spray Patching
3. Approve – Riversound Section 7 Final Plat

PUBLIC SAFETY COMMITTEE – ALDERPERSON JENKINS

1. Approve – Special Event Request – Chamber – Christmas Parade
2. Approve – Special Event Request – American Legion – Pearl Harbor
3. Refer – Second Resource Officer to Human Resource Committee
4. Approve – Ordinance Amending Impoundment of Vehicles

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
November 13, 2023**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person November 13, 2023 at 7:00 P.M with Alderperson Jeff Jenkins acting as Temporary Chairman presiding and with proper notice having been posted.

Chairman Jeff Jenkins called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Jeff Jenkins directed Clerk Byrnes to take roll.

Chairman Jenkins Announcement: "Pursuant to Section 2-78 of the Chillicothe Code, the Mayor has requested to electronically attend this meeting due to his illness and disability. If any Alderperson objects, he or she can make a motion at this time objecting to the Mayor's electronic attendance".

"Hearing no objection, the Mayor is permitted to attend electronically and will be considered present for the meeting"

Motion Alderperson VanBruwaene, second Alderperson Gehrig, " At the Mayor's request, I move that Alderperson Jenkins serve as Temporary Chairperson for this meeting".

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

Chairman declared motion carried.

**Physically Present:** Chairman Jeff Jenkins  
Treasurer B.L. Bredeman

**Absent:** None

**Present Via Phone:** Mayor Michael Hughes

**Alderpersons Present:** Barry Bredeman, Patricia Westerman-Connor,  
Courtney Gehrig, Jeff Jenkins, Gary Sharp,  
Jacob VanBruwaene, Donald White, Timothy White

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**Also Physically Present:**

**Police Chief Jeremy Cooper  
Attorney Bill Streeter  
Economic Development Director Amanda Beadles  
City Engineer Dave Horton**

**Chairman Jenkins declared a Quorum present.**

The Minutes of the Regular Council Meeting held on October 23, 2023 were presented. Motion Alderperson D. White, second Alderperson Sharp, that the Council dispense with the reading of the Minutes of the October 23, 2023 Regular Council Meeting and approve the Minutes as presented.

**Motion Carried Via Voce Vote.**

**PETITIONS AND COMMUNICATIONS BY THE CLERK:**

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Cemetery & Parks Committee – 10/17/2023**
- 2. Judicial Committee – 10/25/2023**

Clerk Byrnes presented the following reports:

- 1. October Budget Report**
- 2. October Collector's Report**
- 3. Engineer Report – 11/08/2023**

**I am in receipt of a Thank You note from Shawn Crabel which reads:**

**Honorable Mayor, City Council, Clerk & Staff of the City of Chillicothe,**

**Thank you for your part in honoring former City Clerk Sharon Crabel with the beautiful bench placed in the City Cemetery. It's a wonderful tribute and much appreciated!**

**On behalf of the family,  
Shawn Crabel**

**CITY OF CHILLCOTHE  
COUNCIL MEETING  
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Motion Alderperson D. White, second Alderperson VanBruwaene, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None  
Chairman declared motion carried.

**PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:**

None

**COUNCIL COMMITTEE COMMUNICATIONS:**

None

**ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:**

Karl Belter, 316 Stillwater addressed the Council with concerns that there was no Plat Map on the website for the Riversound Section 7 development. He questioned if the original plans had changed, City Engineer Dave Horton informed Mr. Belter no changes had been made only the Phasing of the Sections had been changed. He expressed concerns of excessive speeding, using the subdivision as a pass through to Hillcrest Street, Rt. 29 and Kroger, and both residents and construction company truck drivers not obeying the stop signs. The Chairman Jenkins advised Mr. Belter to report his concerns and attend the next Public Safety meeting.

Motion Alderperson VanBruwaene, second Alderperson Bredeman, that the bills as presented be paid and the payrolls and transfers be approved.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None  
Chairman declared motion carried.

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**PUBLIC WORKS COMMITTEE:**

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve an expenditure of \$5,728.00, payable to Engbrecht Concrete for the repair of three concrete locations. Payable from the Road & Bridge Fund.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Sharp, second Alderperson T. White, that the Council approve an expenditure of \$14,560.86, payable to Ace in the Hole Inc. for the 2023 Spray Patching. Payable from the Motor Fuel Tax Fund.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Sharp, second Alderperson T. White, that the Council approve the final Plat for Riversound Section 7 development, subject to the City/Engineer receiving the estimate of cost of improvements and surety for completion of improvements.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

**Chairman declared motion carried.**

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**PUBLIC SAFETY COMMITTEE:**

Motion Alderperson Jenkins, second Alderperson VanBruwaene, that the Council approve the Special Event Request, as submitted by Don White, Chamber of Commerce for the use of Second Street for the Annual Christmas Parade on Saturday November 18, 2023 from 2:00 p.m. – 4:00 p.m. and approve the open container request for November 18, 2023 from 4:30 p.m. – 8:30 p.m. for the Tree Lightening and Carriage Ride event.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, T. White

**Nays:** None

**Present:** D. White (possibility of a perceived conflict of interest as the President of the Chamber of Commerce).

**Chairman declared motion carried.**

Motion Alderperson Jenkins, second Alderperson T. White, that the Council approve the Special Event Request as submitted by the American Legion Post #9, for the use of Cutright Park and a city trailer, on December 7, 2023 from 11:00 a.m. – 12:00 noon for the Pearl Harbor Day Ceremony.

Discussion: Alderperson T. White announced to the Council that he had been in contact with the American Legion and there was an open invitation to all City Council to attend the ceremony.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

**Chairman declared motion carried.**

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Motion Alderperson Jenkins, second Alderperson Bredeman, that the Council refer to the Human Resources Committee the matter of a potential Second Resource Officer.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve Ordinance 23-11-18, an Ordinance amending the City Code of Ordinances regarding the impoundment of vehicles.

**Roll Call Vote was:**

**Ayes:** Bredeman, Connor, Gehrig, Jenkins, Sharp  
VanBruwaene, D. White, T. White

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson T. White, second Alderperson D. White, to adjourn at 7:18 p.m.

Chairman Jenkins declared the meeting adjourned.

  
Jill M. Byrnes  
City Clerk



Honorable Mayor, City Council, Clerk + staff  
of the City of Chillicothe,

Thank you for your part in honoring former  
Clerk Sharon Crebel with the beautiful bench  
placed in the City Cemetery.

It is a wonderful tribute  
and much appreciated!  
On behalf of the family

Sincerely,

Sharon Crebel

# PUBLIC COMMENT

Meeting: City Council  
Time: 7:00pm

Meeting Date: Monday 11/13/2023  
Place/Room: City hall

Name

Address

Karl Belter

316 Stillwater