

**AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
OCTOBER 28, 2024
7:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON
COUNCIL COMMITTEE COMMUNICATIONS
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION**

MAYOR HUGHES

FINANCE COMMITTEE – ALDERPERSON D. WHITE

- 1. Approve – Payment – Risk Management - Insurance**

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

- 1. Announce - Business Development District Research**
- 2. Approve – Lead Service Line Contract-TWM**
- 3. Approve – Priority One Christmas Marketing**
 - Tree Lighting-Sunshine Tree Service**
 - Carriage Ride-Jonathan Rose**
 - Nikolausmarkt Mugs**
- 4. Approve – ARPA Project City Commitment for 400k grant for \$40,000**
- 5. Approve – 1249 N Fourth Street Property-Property Tax payment**

CEMETERY & PARKS COMMITTEE – ALDERPERSON T. WHITE

- 1. Approve – Priority One Project – Park Improvement**
- 2. Approve – Purchase of Canopy – City Park**

HUMAN RESOURCE- ALDERPERSON GEHRIG

- 1. Approve – Hiring of Keith Burwell – Police Officer**

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
October 28, 2024**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person October 28, 2024 at 7:00 P.M. with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present:	Mayor Michael D. Hughes
	Treasurer B.L. Bredeman
	City Clerk Jill M. Byrnes

Alderspersons Present:	Barry Bredeman, Patricia Westerman-Connor,
	Courtney Gehrig, Jeff Jenkins, Gary Sharp,
	Donald White, Timothy White

Also Physically Present:	City Attorney Kevin Day
	Police Chief Jeremy Cooper
	City Engineer Dave Horton
	Officer Manager Denise Passage
	Amanda Beadles, Economic Development Director
	Shawn Sutherland, Superintendent of Public Works

Others Absent:	Attorney William Streeter
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Chairman Hughes declared a Quorum present.

**CITY OF CHILLICOTHE
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The Minutes of the Regular Council Meeting held on October 14, 2024 were presented. Motion Alderperson Jenkins, second Alderperson T. White, that the Council dispense with the reading of the Minutes of the October 14, 2024 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Police Commission – 9/24/2024**
- 2. Economic Development Committee – 10-/15/2024**
- 3. Finance Committee – 10/16/2024**

Communications by the Clerk:

I am in receipt of a thank you note from Vicki Britton which reads:

The family of Charles J. Britton acknowledges with deep appreciation your kind expression of sympathy. Thank you for the beautiful flower arrangement.

Vicki & Joe Britton

Motion Alderperson Jenkins, second Alderperson D. White, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

Alderpersons Connor and T. White both commented that the Nightmare on 2nd Street, Zombie Walk to benefit Brain Cancer Research held on October 26, 2024 was well attended.

COUNCIL COMMITTEE COMMUNICATION:

Alderperson Connor announced to the Council that the 3rd Annual Spirit Award was awarded to:

First Place: Tim & Christine Greene, 1127 Walnut Street

Second Place: Troy & Marcia Ginger, 237 Whiteclover

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

None

**CITY OF CHILLICOTHE
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Motion Alderperson D. White, second Alderperson Bredeman, that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

FINANCE COMMITTEE:

Motion Alderperson D. White, second Alderperson Gehrig, that the Council approve an expenditure of \$147,037.60, payable to IML Risk Management Association, for the 2025 Annual City Insurance payment. Payable from the Tort Liability Account.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

ANNOUNCE:

The Economic Development Committee has asked Director Beadles to research a Business Development District.

Business Development Districts are created by adding up to a 1% sales tax on retail sales. She brought information and two proposals to the EDC meeting.

This will be reviewed at a future Joint EDC/Finance meeting and placed in the 2025-2026 budget.

**CITY OF CHILLICOTHE
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Motion Alderperson Connor, second Alderperson Jenkins, that the Council approve the Lead Service Line Inventory Proposal with TWM, in the amount of \$36,000.00 for services outlined in the proposed scope of services and direct the Mayor, City Attorney, and City Staff to perform reasonable and prudent work to enter into a contract. Payable from the grant received from Environmental Protection (#24-3017-48106-Chillicothe EPA Lead Service Grant).

Discussion: EDC Director, Amanda Beadles explained to the Council that the City would create a contact with TWM, once TWM completes their scope the City is reimbursed in 2 installments.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson Jenkins, that the Council approve the Priority One Christmas Marketing/Tree Lighting project in the amount of \$6,000.00 as an approved project and authorize the following expenses:

1. Sunshine Tree Service – not to exceed \$1,300.00 for the hanging of the Christmas Lights in the City Park.
2. Jonathan Rose of Rose Carriage Ride Service – in the amount of \$900.00 for carriage rides for the Christmas Parade and the Nikolausmarkt event from 4:00 p.m. to 8:00 p.m., on November 23, 2024.
3. Discount Mugs - in the amount of \$815.00 for 100 Nikolausmarkt mugs.

Note: The ED Committee will be discussing the possibility of selling these mugs and bring back a recommendation at the next Council meeting.

Note: Amount remaining in the fund is \$2,985.00

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson Connor, second Alderperson D. White, that the Council approve the commitment of \$40,000.00 of ARPA funds for the City's portion of the (non-state requirement) of the \$400,000.00 Grant for the Bradley Drainage Project

Roll Call Vote was:

Ayes: **Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson T. White, that the Council approve an expenditure of \$3,895.11, payable to Peoria County Collector, for the real estate taxes for the property located at 1249 N. Fourth Street. Payable from the General Fund.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

CEMETERY & PARKS COMMITTEE:

Motion Alderperson T. White, second Alderperson Gehrig, that the Council approve the General Fund Park Department Priority One Project Park Improvement, in the amount of \$16,500.00 as an approved project.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson T. White, second Alderperson Bredeman, that the Council approve an expenditure of \$10,025.42, payable to All Inclusive Rec. for the purchase of a Shade Structure for the City Park. Payable from General Fund Priority One Project Park Improvement.

Discussion: Alderperson T. White read a statement regarding the Shade Structure. (See attached)

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

HUMAN RESOURCES COMMITTEE:

Motion Alderperson Gehrig, second Alderperson T. White, that the Council accept the letter from Gary Fyke, Chairman of Board of Police Commission, stating the Keith Burwell has been selected to fill the position of Probationary Patrolman for the Police Department, at a starting wage of \$33.57, effective December 4, 2024.

Roll Call Vote was:

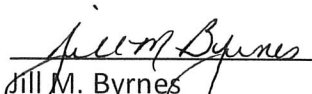
Ayes: Bredeman, Connor, Gehrig, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson D. White, to adjourn at 7:23 p.m.

Mayor Hughes declared the meeting adjourned.


Jill M. Byrnes
City Clerk

Chillicothe City Park Shade Canopy

I'd like to comment on and clarify some issues with the project.

Last year I started this canopy project to provide shade in front of the stage with hopes of getting more activity at the park and more importantly on the stage.

The lions club stepped up and offered the \$1000.00 dollar down payment for the canopy.

Originally my plan was to have it paid through donations from our citizens. I learned there were issues with doing this a decision was made to make it a city project.

Unfortunately, due to some delays the deposit was forfeited the lions club is aware and they understand the situation. Additionally, the original company was in Texas and shipping would have been expensive. A second company was chosen after I received more quotes. Two quotes were in the \$12,000.00 range.

I had stated that we had raised \$3500.00 including the \$1000.00, these were actually promissory donations, and I did not receive any money other than the Lions Club's \$1000.00.

Sincerely,

Tim White

Cemetery and Parks Committee Chairman

Chillicothe Ward Four Alderperson