

**AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
SEPTEMBER 23, 2024
7:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON
COUNCIL COMMITTEE COMMUNICATIONS
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION**

MAYOR HUGHES

Presentation – Terry Ruhland – Peoria County Flag

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

**Approve - Full Depth Patching
Approve – Additional Quantities – ADA Sidewalk Replacement
Approve – Payment Engbrecht Concrete – ADA Sidewalk Contract
Approve – Payment Walker Excavating – Pine Street Water Main Project
Approve – Fire Hydrant Flushing
Approve – Priority One Water & Sewer Project and Expense - Truck/Pickup/Plow**

FINANCE COMMITTEE – ALDERPERSON D. WHITE

**Accept – Audit FY 23-24
Approve – Expenditure – Radiators City Hall**

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

**Approve – ARPA - Bradley Drainage
Approve – Midwest Engineering Invoice
Approve – Advertising for Bids for the Sale of Real Property at 1249 N. Fourth
Approve – Bike Path Trail Master Plan Update
Approve – ARPA Funds - G.A. Rich & Sons Invoices – 8” Insta Valve for Mathew & Santa Fe Ave,
Hoyt St & Wilmot St and Hoyt St & Truitt Ave**

PUBLIC SAFETY COMMITTEE – ALDERPERSON JENKINS

Approve – Payment – State Police - Asset Forfeiture

CEMETERY & PARKS COMMITTEE – ALDERPERSON T. WHITE

Approve – Buy Back Cemetery Lot – Buennemeyer

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
September 23, 2024**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person September 23, 2024 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present: Mayor Michael D. Hughes
Treasurer B.L. Bredeman
City Clerk Jill M. Byrnes

Alderspersons Present: Barry Bredeman, Patricia Westerman-Connor,
Jeff Jenkins, Gary Sharp
Donald White, Timothy White

Alderspersons Absent: Courtney Gehrig

Also Physically Present: City Attorney Kevin Day
Police Chief Jeremy Cooper
City Engineer Dave Horton
Officer Manager Denise Passage
Amanda Beadles, Economic Development Director
Shawn Sutherland, Superintendent of Public Works

Others Absent: Attorney William Streeter

Chairman Hughes declared a Quorum present.

**CITY OF CHILLICOTHE
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The Minutes of the Regular Council Meeting held on September 9, 2024 were presented. Motion Alderperson Jenkins, second Alderperson T. White, that the Council dispense with the reading of the Minutes of the September 9, 2024 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Chillicothe Plan Commission – 9/3/2024**
- 2. Public Safety Committee – 9/3/2024**
- 3. Finance Committee – 9/9/2024**
- 4. Economic Development Committee – 9/10/2024**

Communications by the Clerk:

- 1. City Engineer Report – 9/18/2024**

I am in receipt of an email from Patricia Gibson, General Council/Chancellor Catholic Diocese of Peoria stating at this time there is no existing agreement between the City of Chillicothe and the Catholic Diocese of Peoria concerning the dedicated Catholic Section in the City Cemetery. As a result the City of Chillicothe is not obligated to maintain a “Catholic Section” of the City Cemetery or reserve a specific number of plots or burial sites for members of the Catholic faith. While members of the Catholic faith will always be welcome to utilize the City Cemetery, these individuals would follow the standard process of purchasing and or reserving burial plots utilized by the City of Chillicothe. The remaining grave spaces previously designated as “Catholic” in Sections 14, 15 and part of 16 will be released to the general public.

Motion Alderperson Jenkins, second Alderperson D. White, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote.

**CITY OF CHILLICOTHE
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PUBLIC WORKS COMMITTEE:

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve an expenditure of \$22,050.00 payable to Advanced Asphalt Co. for the full depth patching project. Payable from the Road & Bridge Fund, Priority One Project Street Overlay/Curb Improvement.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve an additional expenditure of \$8,181.03 for additional quantities needed for the Non-MFT Sidewalk work, payable to Engbrecht Concrete. Payable from the Road & Bridge Fund. (Priority project street overlay/curb improvement)

Discussion: City Engineer Dave Horton gave a brief explanation of the additional expenditure due to ADA requirements and code changes.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve the payment of \$41,861.50, payable to Engbrecht Concrete for the Non-MFT Sidewalk work. Payable from the Road & Bridge Fund. (Priority project street overlay/curb improvement)

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson Sharp, second Alderperson D. White, that the Council approve a partial payment of \$72,440.83, payable to Walker Excavating for the Pine Street Water Main Project. Payable from the TIF Business Account.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve an expenditure of \$3,087.00, payable to Complete Maintenance Systems, Inc. for the inspection and flushing of the fire hydrants. Payable from the Water/Sewer Fund.

Discussion: Superintendent Sutherland gave the Council a brief explanation of the potential hydrant replacements based on the findings following the flushing.

Roll Call Vote was:

Ayes: Bredeman, Jenkins,
Sharp, D. White, T. White

Abstain: Connor

Nays: None

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson Sharp, second Alderperson D. White, that the Council approve the Priority One Water Project and Priority One Sewer Project – truck/pickup/plow as approved projects, in the amounts of \$35,000.00 Water and \$35,000.00 Sewer, and approve an expenditure of \$9,995.00. Payable to Pafco Truck Bodies, for the purchase of the plow. Payable for the Water/Sewer Fund. (Priority One Project truck/pickup/plow)

Note: Purchase of the truck will be brought back to Council at a later date.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

FINANCE COMMITTEE:

Motion Alderperson D. White, second Alderperson Jenkins, that the Council accept and place on file the Fiscal Year 23-24 Audit, as presented.

Discussion: Alderperson D. White gave an explanation of the Audit findings to the Council, stating that the City is in the top 80% of municipalities for a clean audit. Alderperson D. White recognized Office Manager Denise Passage, Gina Carr and Timber Gardiner for their contribution to the successful audit.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson D. White, second Alderperson Sharp, that the Council approve an expenditure not to exceed \$9,500.00, for the purchase and installation of two new cabinet heater/convectors with piping, valves and traps, for City Hall. Payable from the TIF Business Account.

Discussion: Alderperson D. White gave a brief explanation to the Council of the location of radiators that were in need of replacement, stating the replacement cost for cast iron radiators would be between \$13,500.00 and \$14,500.00, therefore making the heater/convectors cost a more affordable option.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Sharp, that the Council approve the Bradley Drainage Additional Engineering Project in the amount of \$25,000.00 as an approved/committed ARPA Project.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

**CITY OF CHILLICOTHE
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Motion Alderperson Connor, second Alderperson D. White, that the Council approve an expenditure in the amount of \$34,226.87, payable to Midwest Engineering. Payable as follows:

Road & Bridge Fund \$26,067.87

General Fund ARPA \$ 8,159.00

Note: \$10,083.07 for drainage Grant #1

\$15,984.80 for drainage Grant #2

Discussion: Office Manager Denise Passage addressed the Council with a breakdown of the grant funds and reimbursable grant funds.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson Jenkins, that the Council authorize the Economic Development Director to publish a notice of the proposal to sell the surplus real estate property located at 1249 N. Fourth Street.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson Connor, second Alderperson Jenkins, that the Council approve and place on file the updated Bike Path Trail Master Plan dated September 2024, as submitted, by the Bike Path Task Force Committee, and reviewed by the Economic Development Committee. Discussion: Alderperson D. White addressed the Council encouraging them to review the updated Master Plan that was sent to them in the Council Agenda packet due to increased cost to the City.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson Sharp, that the Council approve an expenditure of \$28,560.00, payable to G.A. Rich & Sons, for the 8" Insta Valve for Matthew & Santa Fe, Hoyt Street and Wilmot Street and Hoyt Street & Truitt. Payable from the General Fund ARPA Funds.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

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PUBLIC SAFETY COMMITTEE:

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve an expenditure of \$12,070.00, payable to Illinois State Police, Asset Forfeiture Section, for the following case:

Seizure# 23-558-23-MX-403

Payable from the Police Forfeiture Account.

Discussion: Chief Cooper explained to the council that this was a drug seizure from the Solshine Music Festival and the City should receive a 60% return on the funds seized.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

CEMETERY & PARKS COMMITTEE:

Motion Alderperson T. White, second Alderperson D. White, that the Council approve an expenditure of \$1,000.00, payable to Gregory and Kristine Buennemeyer, for the buyback of cemetery grave spaces Section 27 Lot 29 North and South grave spaces. Payable from the General Fund

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins,
Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

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Motion Alderperson Jenkins, second Alderperson D. White, to adjourn at 7:40 p.m.

Chairman Hughes declared the meeting adjourned.


Jill M. Byrnes
City Clerk



PROCLAMATION

WHEREAS, Peoria County will celebrate its bicentennial anniversary in 2025, and in recognizing this milestone, we honor the many organizations and individuals that have contributed to its successful 200-year history; and

WHEREAS, Peoria County adopted an official flag in 2022 featuring a color scheme representative of the County itself – blue for our water and natural resources, green for our agricultural roots, gold for innovation in all industries – and featuring symbolism for our area, such as the Illinois River in the bottom corner or the letter “P” along the left edge; and

WHEREAS, the history of Peoria County is inextricably linked with that of Chillicothe with its roots stretching back centuries to its settlement circa 1830 and even further to the indigenous peoples who first called this area home (from where the name “Chillicothe” is derived), then later being established with its own city government in April of 1873; and

WHEREAS, we acknowledge that every person who has called Chillicothe home has also been part of Peoria County's heritage—whether here now or in the distant past, whether born here or newly arrived, whether passing through or making it their home for generations.

NOW THEREFORE I, James C. Dillon, Chairperson of the Peoria County Board, on behalf of the County Board, do hereby recognize the City of Chillicothe with a presentation of an official Peoria County flag as an expression of our gratitude for the history they have shared with us and the future they will continue to create.

Dated this 23rd Day of September, A.D., 2024

James C. Dillon
PEORIA COUNTY BOARD CHAIRPERSON

Rachael Parker
PEORIA COUNTY CLERK