

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A SPECIAL MEETING
AUGUST 27, 2026**

A Special Meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person August 27, 2026 at 7:00 P.M. with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Present:
Mayor Michael D. Hughes
City Treasurer Andrea Bredeman
City Clerk Jill M. Byrnes

Alderspersons Present:
Barry Bredeman, Brett Cantwell,
Patricia Westerman-Connor, Michael Crabtree,
Courtney Gehrig, Sandra Levell,
Patrick Semtner, Gary Sharp

Also Present:
City Attorney Kevin Day
Superintendent of Public Works Shawn Sutherland
Office Manager Denise Passage
Assistant Office Manager Chelsea White

Chairman Hughes declared a Quorum present

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Motion Alderperson Sharp, second Alderperson Cantwell, that the meeting adjourn at 7:40 p.m.

Mayor Hughes declared the meeting adjourned.


Jill M. Byrnes
City Clerk

AGENDA

CHILLICOTHE CITY COUNCIL SPECIAL MEETING August 27, 2026 7:00 P.M.

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
PUBLIC COMMENT**

MAYOR HUGHES

1. Discussion: PFAS recent testing results.
2. Approve: Notice/Communication to residents.

ADJOURNMENT

AGENDA CLERK



CITY OF CHILLICOTHE

Office of the City Clerk

908 N SECOND ST., PO BOX 145, CHILLICOTHE, IL 61523
(309)274-5518

NOTICE

TO: Mayor Michael D. Hughes
Alderpersons: Barry Bredeman, Brett Cantwell, Patricia Westerman-Connor, Michael Crabtree, Courtney Gehrig, Sandra Levell, Patrick Semtner, Gary Sharp

FROM: Jill M. Byrnes, City Clerk

SUBJECT: NOTICE OF A SPECIAL MEETING

DATE: THURSDAY AUGUST 27, 2026 7:00 P.M.

CC: City Treasurer, City Attorney Kevin Day

You are hereby notified that a Special Meeting of the City Council, of the City of Chillicothe, Illinois, has been called by the Honorable Mayor Michael D. Hughes. The Special Meeting will be held in the Council Chambers at City Hall, located at 908 N. Second Street, at 7:00 p.m., on Thursday August 27, 2026 for the purpose of considering the following items of city business:

MAYOR HUGHES

- 1) Discussion: PFAS recent testing results.
- 2) Approve: Notice/Communication to residents.

Respectfully,

Jill M. Byrnes, City Clerk



City of Chillicothe: Public Works

908 N. Second St. • Chillicothe, IL 61523 • Phone: 309-303-5889 • Fax: 309-274-4853 • cityofchillicotheil.org

August __, 2026

Dear Citizens of Chillicothe,

We understand your concern regarding the quality of our water after the Illinois EPA (Environmental Protection Agency) had the City of Chillicothe issue the Right-to-Know notification. As we strive to continually improve the services we provide our citizens, we wanted to update you regarding our independent water testing.

**Previous Official Illinois
EPA test results:**

- PFOS: 33 parts per trillion
- PFHxS: 40 parts per trillion

**New Independent Test Results (through:
Pace Analytical Laboratories):**

- PFOS: 15 parts per trillion
- PFHxS: 8.1 parts per trillion

EPA Quality Standard:

- PFOS: 4 parts per trillion
- PFHxS: 10 Parts per trillion

The IEPA informed the City of Chillicothe: "Under the Right-to-Know provisions in 415 ILCS 5/25d-3(a)(2)(B), the only required public communication is the initial notice that must be sent within five business days of receiving the Illinois EPA notice. The law does not require the water system to issue any follow-up notices or updates when additional sampling data becomes available. You are free to communicate new information to residents in any manner you choose, such as posting updates on a website, issuing a newsletter, or discussing results at public meeting, but the law does not mandate any particular method or require you to send additional notices."

The IEPA will not make any changes to our monitoring status due to this updated independent testing; however, this will allow the City of Chillicothe's water operator and public works division to work with the city officials and engineers to plan additional testing to monitor the water quality, evaluate options for ongoing monitoring and identify possible improvements.

Don't Miss This Notice!
WATER UPDATE

NOTIFICATION

City of Chilllicothe's independent testing results have been received!

Prior Official EPA Test Results:

PFOOS: 33 parts per trillion

PFHXS: 40 parts per trillion

New Independent Test Results:

PFOOS: 15 parts per trillion

PFHXS: 8.1 parts per trillion

EPA Quality Standard:

PFOOS: 4 parts per trillion

PFHXS: 10 parts per trillion

FOR QUESTIONS, CONTACT:
SHAWN SUTHERLAND,
SUPERINTENDENT OF PUBLIC
WORKS (309) 303-5889

City of Chilllicothe is planning additional testing/monitoring and working with our city engineer for other available options.

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CITY OF CHILLICOTHE
908 N 2ND ST
CHILLICOTHE, IL 61523

FIRST CLASS
U.S. POSTAGE
PAID
PERMIT NO.
122

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908 N 2ND ST
CHILLICOTHE, IL 61523

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OPTIONS

Mass Mailing

Full Envelope

Envelopes	\$ 660.00	
Labels	\$ 40.00	
Printing of Letters/folded-20lb 1 page	\$ 620.00	Est. (Owens Design)
Postage \$.82 per letter	<u>\$2,214.00</u>	
Total Estimated cost	\$3,534.00	

Post Card

Printing/with address	\$ 500.00 - \$600.00	Est (Owens Design)
Postage	<u>\$1,000.00 - \$1,200.00</u>	Est.
Total Estimated cost	\$1,800.00	

The cost above does not include any overtime labor should it be necessary pending time restraints.

The anticipated time frame would be, if provided to the printing company by Friday, they could have it ready by Monday or Tuesday.

In the post card option, the city would provide the addresses to the printing company.

In the full envelope options, office staff would create a label to be used for address purposes.

This cost is based on mailing 2,700 pieces

What will be the source of the funding

Water/Sewer Fund	August, 2026					
Water Department		Budget	Remaining	Appropriation	Needed	Remaining
Account #	Title		Budget AMT	Amount	Amount	Budget
51-42-551	Postage	\$ 2,300.00	\$ 2,214.40	\$ 2,800.00	\$ 2,214.00	\$ 0.40
51-42-554	Printing	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 620.00	\$ (320.00)
51-42-651	Office Supplies	\$ 2,500.00	\$ 2,500.00	\$ 3,500.00	\$ 700.00	\$ 1,800.00
51-42-652	Operating Supplies	\$ 20,000.00	\$ 10,944.75	\$ 25,000.00	\$ -	\$ 10,944.75
					\$ 3,534.00	
51-42-551	Postage	\$ 2,300.00	\$ 2,214.40	\$ 2,800.00	\$ 1,200.00	\$ 1,014.40
51-42-554	Printing	\$ 300.00	\$ 300.00	\$ 1,000.00	\$ 600.00	\$ (300.00)
					\$ 1,800.00	

* This line will exceed budget utilizing a portion of the appropriation amount. It will leave \$380 in appropriations

[illegible]