

**AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBERS
AUGUST 22, 2022
7:00 P.M.**

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR, ALDERPERSON
COUNCIL COMMITTEE COMMUNICATION
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION**

MAYOR HUGHES

- 1. Approve – Amendment to Professional Services Agreement – Good Energy – Electrical Aggregation**
- 2. Approve – Mayoral Appointment – Police Chief**

PUBLIC WORKS COMMITTEE – ALDERPERSON GOULD

- 1. Refer to City Attorney – Draft Ordinance -Traffic Schedule Amendment**
- 2. Approve – Proposal Brotcke Well & Pump – New Santa Fe Well**
- 3. Approve – Payment – Advance Asphalt – Benedict Street**
- 4. Approve – Payment – Advance Asphalt - Patching**

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

- 1. Refer to City Engineer to Bid - City Park Stage Renovations**
- 2. Refer to City Attorney – Foreclosure - HELP Loan – Andrew Meyer**

CEMETERY & PARKS COMMITTEE – ALDERPERSON JENKINS

- 1. Approve – Phase Two – Pinning of New Cemetery Sections – 38, 39, 40**
- 2. Approve – Purchase Flags - VFW**
- 3. Approve – Hiring Part Time Seasonal Employee – Noah Morrissey**

JUDICIAL COMMITTEE – ALDERPERSON CONNOR

- 1. Approve – Ordinance – Rezoning of 615 Truitt**
- 2. Approve – Special Use Permit – Flood Plain – 2 W Beech**

HUMAN RESOURCE- ALDERPERSON GEHRIG

- 1. Approve – Hiring – New Police Officer – Bryan Green**

MAYOR HUGHES

- 1. Closed Session : Appointment, Employment, and Compensation of Specific Employees - 5 ILCS 120/2(c)(1); Selection of a Person to Fill a Public Office - 5 ILCS 120/2(c)(3); Purchase or Lease (Buy) Real Estate – 5 ILCS 120/2(c)(5);**
- 2. Approve – Mayoral Appointment for Vacancy – City Clerk**
- 3. Approve – Mayoral Appointment for Vacancy – City Collector**

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
August 22, 2022**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person August 22, 2022 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Michael D. Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Hurd to take roll.

Physically Present:	Mayor Michael D. Hughes
	City Clerk Margaret Hurd
	Treasurer B.L. Bredeman

Alderpersons:	Dean Braun, Barry Bredeman,
	Patricia Westerman-Connor, Dennis Gould,
	Courtney Gehrig, Jeff Jenkins,
	Gary Sharp, Jacob VanBruwaene

Absent:	None
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Also, Physically Present:	Office Manager Denise Passage
	Superintendent of Public Works Shawn Sutherland
	City Attorney Kevin Day, City Engineer Dave Horton
	Economic Development Director Amanda Beadles

Chairman Hughes declared a Quorum present.

The Minutes of the Regular Council Meeting held on August 8, 2022 and Minutes of a Special Council Meeting held on August 11, 2022 were presented.

Motion Alderperson Braun, second Alderperson Gould that the Council dispense with the reading of the Minutes of the August 8, 2022 Regular Council Meeting and the Minutes of the August 11, 2022 Special Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce Vote.

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PETITIONS AND COMMUNICAIONS BY THE CLERK:

Clerk Hurd presented the following Committee and Commission Minutes:

1. Cemetery and Parks Committee – August 16, 2022
2. Public Works Committee – August 17, 2022
3. Finance Committee – August 10, 2022
4. Bike Path Task Force – August 8, 2022
5. Economic Development Committee – August 15, 2022
6. Zoning Board of Appeals – August 17, 2022

Clerk Hurd reported that she has not received minutes for the Shademaker Committee since the April 19th meeting. Clerk Hurd asked Alderperson Connor to have the minutes turned into her office before August 30th.

Clerk Hurd reported she was waiting on Alderperson Gehrig to complete the minutes from the HR Committee that met Friday, August 19th.

Clerk Hurd presented the First Quarter Budge Review as submitted by Office Manager Passage.

Clerk Hurd presented the First Quarter Economic Development Review as submitted by Economic Development Director Beadles.

Clerk Hurd presented two Special Event Applications that will be forwarded to the Public Safety Committee for review.

Motion Alderperson Braun, second Alderperson Gould to approve the communications as presented by Clerk Hurd be accepted and placed on file.

Motion carried via voce vote.

PETITIONS AND COMMUNICAIONS FROM THE MAYOR AND ALDERPERSONS:

None

COUNCIL COMMITTEE COMMUNICATIONS:

Alderperson Connor announced that she would be withdrawing agenda item: Refer to City Engineer to Bid – City Park Stage Renovations, She explained the city stage budget is fixed due to it being a TIF project. To save engineer bidding cost to the City, our Engineer recommends the city purchase the building materials, and solicit estimates to perform the work from several local qualified contractors and open their proposals all at the same time regardless of when received.

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If cost is below \$20,000 then the city can award.

If cost is above \$20,000 ask council to waive the bidding process and award to the lowest qualified proposal.

The renovations will be taken back through ED committee to discuss and bring it back through a future council meeting.

Aldersperson Gehrig announce the HR Committee will be doing interviews for Police Chief position and will send out invites to the Alderspersons once the date has been determined.

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

Tim White appeared before the council asking that the Second Street sidewalks be monitored more closely for bicycles. He informed the council that kids are riding their bicycles on the sidewalks and he has witnessed several "close calls" with pedestrians.

PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION:

Motion Aldersperson VanBruwaene, second Aldersperson Jenkins that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

MAYOR HUGHES:

Motion Aldersperson Jenkins, second Aldersperson Braun the council approve the amendment to professional service agreement between the City of Chillicothe and Good Energy as presented and authorize the Mayor to sign said agreement.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

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Chairman Hughes announced that agenda item: Approve-Mayoral Appointment-Police Chief be withdrawn.

PUBLIC WORKS COMMITTEE:

Motion Alderperson Gould, second Alderperson Sharp the council refer to the city attorney to draft an ordinance amending Appendix A Traffic Schedule of the city code by designating Keystone Court a stop street at Prairie Springs Drive.

Motion carried via voce vote.

Motion Alderperson Gould, second Alderperson Braun the council accept the proposal from Brotke Well & Pump in the amount of \$358,446.00, for the construction of the New Santa Fe Well. Payable from the Water/Sewer Improvement and Extension Account.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp the council an expenditure of \$68,178.70, payable to Advance Asphalt Company, for the paving of Benedict Street. Payable from the Road & Bridge Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second alderperson Jenkins the council an expenditure of \$23,723.25, payable to Advance Asphalt Company, for the patching of various street. Payable from the Road & Bridge Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

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Nays: **None**

Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Aldersperson Connor withdrew agenda item: Refer to City Engineer to Bid- City Park Stage Renovations

Motion Aldersperson Connor, second Aldersperson Braun the council refer to the City attorney the delinquent Help loan of Andrew Myers to begin the process of foreclosure.

Motion carried via voice vote.

CEMETERY & PARKS COMMITTEE:

Motion Aldersperson Jenkins, second Aldersperson Gehrig the council approve an expenditure of \$11,920.00, payable to Midwest Engineer for phase two of the pinning of the Cemetery - Sections 38, 39, 40. Payable from the General Fund.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene**

Nays: **None**

Chairman declared motion carried.

Motion Aldersperson Jenkins, second Aldersperson Braun the council approve an expenditure of \$979.98, payable to VFW #4999 for the purchase of flags for the cemetery. Payable from the General Fund.

Roll Call Vote was:

Ayes: **Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene**

Nays: **None**

Chairman declared motion carried.

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Motion Alderperson Jenkins, second Alderperson Gehrig the council approve the hiring of Noah Morrissey, for a part time seasonal position, must work under 30 hours weekly, at an hourly rate of \$12.00. Subject to pre-employment testing.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

JUDICIAL COMMITTEE:

Motion Alderperson Connor, second alderperson Gould the council approve **Ordinance No. 22-08-33**, an Ordinance amending the zoning map for the property of 615 Truitt to R-1 One Family Residential District.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared Ordinance No. 22-08-33 passed and signed the same.

Motion Alderperson Connor, second Alderperson Gould the council grant a special use permit for the property located at 2 W. Beech for construction of wet proofing a garage in the flood plain.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

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HUMAN RESOURCE COMMITTEE:

Alderpersion Gehrig led discussion on agenda item: Approve-Hiring- New Police Officer-Bryan Green. She informed the council that the need to hire the officer was due to the appointment of the Police Chief and since the appointment was withdrawn she questioned the immediate need for the new to hire. She asked for clarification from Chief Mettille. Chief Mettille explained the circumstances and informed the council there is not an immediate opening however, there will be a need in the very near future due to an officer leaving to go to the State Police the first week of October. A lengthy discussion was held. Chairman Hughes recommended to hire. Alderpersion Sharp asked if this officer had been interviewed. Clerk Hurd read a letter of recommendation from the Police Commission.

Motion Alderpersion Gehrig, second Alderpersion Jenkins the council approve the hiring of Bryan Green as a Police Officer for the City of Chillicothe, with the salary as outlined in the collective bargaining agreement. Further discussion was held. Office Manager Passage informed the council the hiring of an additional officer was not in the city budget nor was it in the appropriation ordinance.

Roll Call Vote was:

Ayes: Bredeman, Gehrig,
Gould, Jenkins, Vanbruwaene

Nays: Braun, Connor, Sharp

Chairman declared motion carried.

MAYOR HUGHES:

Motion Alderpersion Jenkins, second Alderpersion Gehrig the council adjourn into closed session at 7:47 p.m. for the purpose of appointment, employment, and compensation of specific employees – 5-ILCS 120/2 (c)(1); Selection of a Person to fill a public office – 5 ILCS 120/2(c)(3); Purchase or Lease (Buy) Real Estate – 5 ILCS 120/2(c)(5) and to allow the City Attorney to attend. Upon returning to open session action may be taken.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

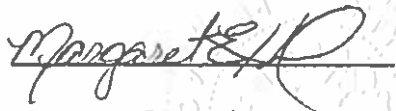
Chairman declared motion carried.

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Council returned to open session at 8:09 p.m.

Aldersperson Gehrig asked if she should have anything on the Human Resource Committee agenda in regards to the Clerk vacancy. A lengthy discussion was held. There was no consensus.

Motion Aldersperson Jenkins , seconded Aldersperson Sharp to adjourn at 8:24 p.m.
Chairman Hughes declared the meeting adjourned.


Margaret E. Hurd
City Clerk

