

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
August 8, 2022**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person August 8, 2022 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Michael D. Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Hurd to take roll.

Physically Present: Mayor Michael D. Hughes
City Clerk Margaret Hurd
Treasurer B.L. Bredeman

Alderpersons: Dean Braun, Barry Bredeman,
Patricia Westerman-Connor, Dennis Gould,
Courtney Gehrig, Jeff Jenkins,
Gary Sharp, Jacob VanBruwaene

Absent: Economic Development Director Amanda Beadles

Also, Physically Present: Office Manager Denise Passage
Superintendent of Public Works Shawn Sutherland
City Attorney Kevin Day, City Engineer Dave Horton

Chairman Hughes declared a Quorum present.

The Minutes of the Regular Council Meeting held on July 25, 2022 were presented.
Motion Alderperson Braun, second Alderperson Gould that the Council dispense with the reading of the Minutes of the July 25, 2022 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce Vote.

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PETITIONS AND COMMUNICAITONS BY THE CLERK:

Clerk Hurd read the letter of resignation from Police Chief Scott Mettillle effective date of November 4, 2022. Letter attached to the minutes.

Motion Alderperson Jenkins, second Alderperson Gould to accept the resignation of Police Chief Mettillle, effective November 4, 2022 and thank him for his service to the City of Chillicothe as Police Chief.

Motion carried via voce vote.

Clerk Hurd presented the following Committee and Commission Minutes:

1. Judicial Committee – July 27, 2022
2. Economic Development Committee – July 27, 2022
3. Human Resource Committee - July 28, 2022
4. Marketing and tourism Commission – August 1, 2022
5. Public Works Committee - August 3, 2022
6. Zoning Board of Appeals – July 16, 2022

Clerk Hurd presented the following reports:

1. City Engineer Report dated August 3, 2022

Clerk Hurd read a letter from Alderperson Gould, resigning from the Human Resource Committee.

Clerk Hurd read a note of thanks from Community Needs Agency, thanking the city for a donation.

Clerk Hurd announced the Mayor has called a Special Meeting of the Council to be held August 11, 2022 at 7:00pm.

Motion Alderperson Gould, second Alderperson Braun to approve the communications as presented by Clerk Hurd be accepted and placed on file.

Motion carried Via Voce Vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

Alderperson VanBruwaene reported that Chillicothe raised \$475,000.00 for St. Jude Run. He also thanked the Public Works Department for repairing some areas of the road along Fourth Street.

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Chairman Hughes read a letter of resignation from City Clerk/Collector Margaret Hurd effective August 30, 2022. Letter attached to the minutes.

Motion Alderperson Jenkins, second Alderperson Braun to accept the resignation of City Clerk Margaret Hurd, effective August 30, 2022 and thank her for her years of service to the city of Chillicothe as City Clerk.

Motion carried Via Voce Vote.

COUNCIL COMMITTEE COMMUNICATIONS:

City Attorney Day reported that at the next Judicial Committee meeting he will have an update on the FLM case. He informed the Council that the County Board will have an agenda item on their September 8, 2022 meeting to accept the decision of the 3rd District Court.

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

None

PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION:

Motion Alderperson VanBruwaene, second Alderperson Jenkins that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

MAYOR HUGHES:

Motion Alderperson Jenkins, second Alderperson Gehrig that the council accept the resignation of Alderperson Gould from the Human Resource Committee.

Motion carried via voce vote.

Motion Alderperson Jenkins, second Alderperson Gould that the council concur with the appointment of Alderperson Sharp to the Human Resource Committee.

Motion carried via voce vote.

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PUBLIC WORKS COMMITTEE:

Motion Alderperson Gould, second Alderperson Sharp the Council approve an expenditure of \$3, 440.29 payable to Hosler Trucking for the purchase and hauling of rock for the repair of the washed-out area of the right of way on Benedict Street. Payable form the Road and Bridge Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp the Council approve an expenditure of \$908.50 payable to Crawford and Brinkman for the repair of the over-head garage door at the public works facility. Payable form the Road and Bridge Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Braun that the council approve an expenditure of \$1,131.25 payable to Sunbelt Rental for the rental of the lift to install the telescope at the Eagle Landing Tower. Payable form the Road and Bridge Fund.
Superintendent Sutherland explained to the council that there may be a portion of the bill reimbursed back to the city.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

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Motion Alderperson Gould, second Alderperson VanBruwaene the council approve an expenditure of \$10,500.00 payable to Midwest Meter, Inc. for the purchase of a badger mobile laptop with orion CE and ME receivers, for the use of reading water meters. Payable form the Water/Sewer Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp the council approve an expenditure not to exceed \$7,500 payable to Ace Striping for the stripping of Front Street parking area and Second Street. Payable from the Motor Fuel Tax Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gould, second Alderperson Sharp the council approve the following application for the sidewalk program: Beau Ledbetter 1413 Benedict Street in the amount of \$1, 000. Payable form the Road and Bridge Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared motion carried.

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PUBLIC SAFETY COMMITTEE:

Motion Alderperson Jenkins, second Alderperson Braun the council approve the Notice of Special Event as submitted by the Chamber of Commerce for the closing of Second Street from Pine to Chestnut for a Bridge to Bridge 2nd Street Bash, to be held Saturday, September 17, 2022 from 11:00 a.m. to 3:00 a.m.

Motion carried via voce vote.

JUDICIAL COMMITTEE:

Motion Alderperson Connor, second Alderperson Gould the council approve **Ordinance No. 22-08-31**, an Ordinance creating a Class T License (Rental Hall Liquor).

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, VanBruwaene

Nays: None

Chairman declared Ordinance No. 22-08-31 passed and signed the same.

Motion Alderperson Connor, second Alderperson Jenkins the council approve **Ordinance No. 22-08-32**, an Ordinance authorizing and regulating the use of Recreational Off-Highway Vehicles within the municipal boundaries. Alderperson Sharp read a statement in regards to safety concerns if allowed. He stated that he would be voting no.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, VanBruwaene

Nays: Sharp

Chairman declared Ordinance No. 22-08-32 passed and signed the same.

HUMAN RESOURCE COMMITTEE:

Motion Alderperson Gehrig, second Alderperson Jenkins the council approve the following committee closed session minutes; February 22, 2022, March 22, 2022, April 4, 2022, April 19, 2022, May 24, 2022 and July 14, 2022.

Roll Call Vote was:

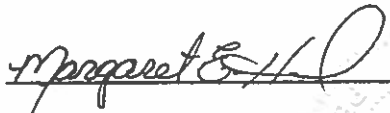
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Ayes: Braun, Bredeman, Connor, Gehrig,
Gould, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Braun, seconded Alderperson Gehrig to adjourn at 7:29 p.m.
Chairman Hughes declared the meeting adjourned.



Margaret E. Hurd
City Clerk





Chillicothe Police Department

823 N. Second Street - Chillicothe, IL 61523

Scott M. Mettill

Chief of Police

Phone: 309-274-2129

Fax: 309-274-3930

DATE: August 4, 2022

TO: Mayor Michael Hughes, City Clerk Margaret Hurd, Chillicothe City Council

FROM: Scott M. Mettill

SUBJECT: Letter of Resignation

Please accept this letter informing you of my intent to resign from my position as Chief of Police for the City of Chillicothe. With your acceptance of my resignation, my intent is for my final day of employment with the City to be November 4, 2022.

Leaving the City of Chillicothe and the officers that I have such respect for and admire is difficult. These men and women are some of the finest, most dedicated officers that I have had the pleasure to work with over the last ten years.

I would like to thank the Mayor and the City Council Members, both present and past, for their continued support over the years.

It has been both an honor and a pleasure to serve as the Chief of Police for the City of Chillicothe.

Respectfully,

Scott M. Mettill

Scott M. Mettill
Chief of Police
City of Chillicothe



Margaret Hurd, City Clerk



City of Chillicothe

908 N. Second St., Chillicothe, IL 61523 * Phone: 309-274-3107 * Fax: 309-274-4853 * cityofchillicotheil.org

August 8, 2022

Dear Honorable Mayor and Members of the City Council:

It is with gratitude and respect that I write to tender my resignation as City Clerk and City Collector effective August 30, 2022 due to my relocation to Missouri.

Serving the City over the past 8 years has been an incredibly valuable learning experience and it has truly been an honor. During my tenure I have strived to constantly improve the Office of the City Clerk/Collector by implementing records retention software, updating the Records Disposal Certificate, updating the cemetery software and online burial search.

I wish the Citizens, Elected Officials and City Staff all the best.

Sincerely,

Margaret E. Hurd, Certified Municipal Clerk
City Clerk
City of Chillicothe

State of Illinois County of Peoria

Signed (or subscribed or attested) before me on 8/8/22 (date) by Gina L Carr (name of person)

signature of notary public

(seal)

