

**CITY OF CHILLICOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
July 25, 2022**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person June 25, 2022 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Michael D. Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Hurd to take roll.

**Physically Present:** Mayor Michael D. Hughes  
City Clerk Margaret Hurd  
Treasurer B.L. Bredeman

**Alderspersons:** Dean Braun, Barry Bredeman,  
Patricia Westerman-Connor, Dennis Gould,  
Courtney Gehrig, Jeff Jenkins,  
Gary Sharp, Jacob Vanbruwaene

**Absent:** None

**Also, Physically Present:** Office Manager Denise Passage  
Superintendent of Public Works Shawn Sutherland  
Economic Development Director Amanda Beadles  
City Attorney Kevin Day, City Engineer Dave Horton

Chairman Hughes declared a Quorum present.

The Minutes of the Regular Council Meeting held on July 11, 2022 were presented. Motion Aldersperson Braun, second Aldersperson Gould that the Council dispense with the reading of the Minutes of the July 11, 2022 Regular Council Meeting and approve the Minutes as presented.

**Motion Carried Via Voce Vote.**

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**PETITIONS AND COMMUNICAITONS BY THE CLERK:**

Clerk Hurd presented the following Committee and Commission Minutes:

1. Human Resource Committee – June 9, June 30 and July 14, 2022
2. Economic Development Committee – July 12, 2022
3. Public Safety Committee – July 12, 2022
4. Finance Committee – July 13, 2022
5. Cemetery & Parks – July 19, 2022
6. Public Works Committee – July 20, 2022
7. Zoning Board of Appeals - July 16, 2022

Clerk Hurd presented the following reports:

1. City Engineer Report dated July 20, 2022

Clerk Hurd announced Eric Wenger of 1215 N 4<sup>th</sup> Street has submitted an Appeal to the Zoning Board, requesting a variance to replace the front steps with insufficient front yard setback. The hearing is set for August 17, 2022 at 5:30pm.

Clerk Hurd announced she was in receipt of a letter from a concerned citizen in regards to the current water restrictions, enforcement of the restrictions and increasing of user fee for water. She informed the council she emailed each of them a copy of the letter.

Motion Alderperson Gould, second Alderperson Braun to approve the communications as presented by Clerk Hurd be accepted and placed on file.

**Motion carried Via Voce Vote.**

**PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:**

No communications were presented.

**COUNCIL COMMITTEE COMMUNICATIONS:**

The Chairpersons of the Council Committees gave brief activity reports regarding their committees.

**ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:**

None

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**PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION:**

Motion Alderperson Vanbruwaene, second Alderperson Sharp that the bills as presented be paid and the payrolls and transfers be approved.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

**MAYOR HUGHES:**

Alderperson Connor and Maria Geiger of the Shademakers Beautification Committee appeared before the council to announce the winners of the annual "Catch the Beauty" contest.

The winners were as follows:

- Paul and Joy Tolley – Special Feature
- Taco Bell – Commercial
- Linda Wirth – All Around
- John and Joy Lowery – Residential
- Jeff and Carmen Jenkins – Hidden Treasure
- Bob and Peggy Bennett – Encore
- Dave and Donna Uebler – Backyard

**PUBLIC WORKS COMMITTEE:**

Motion Alderperson Gould, second Alderperson Sharp the Council approve an additional expense of \$14, 000.00 for the Chestnut Well Renovation. Payable from the Water/Sewer Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

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Motion Alderperson Gould, second Alderperson Sharp the Council approve an expenditure of \$13, 299.00, payable to Engbrecht concrete for the ADA sidewalks in conjunction with the overlay. Payable from the Motor Fuel Tax Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

**FINANCE COMMITTEE:**

Motion Alderperson Vanbruwaene, second Alderperson Jenkins the Council approve an expenditure of \$2,500.00 payable to Community Needs Agency for a donation to help the community based organization. Payable from the General Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

**ECONOMIC DEVELOPMENT COMMITTEE:**

Motion Alderperson Connor, second Alderperson Gehrig the Council approve an application for the General Fund Facade Grant Program, as submitted by Looking 4 Treasurer, Dawn Childers, for the property located at 806 N. Second, for an amount of up to \$2,500.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director.

Payable from the General Fund Façade Program

Balance Remaining after this approval \$15,005.86

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

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Motion Alderperson Connor, second Alderperson Jenkins the Council approve an application for the General Fund Facade Grant Program, as submitted by Animal Care Clinic, Carol Kluka, for the property located at 216 W. Pine, for an amount of up to \$2,500.00 and authorize payout once project is complete, receipts submitted and work verified by ED Director.

Payable from the General Fund Façade Program  
Balance Remaining after this approval \$12,505.86

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Connor, second Alderperson Vanbruwaene, the Council approve an expenditure of \$5,000.00, payable to Engbrecht Concrete for the installation of a Street Step in the 900 block of Second Street. Payable from the TIF Business Account.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Connor, second Alderperson Gehrig, the council authorize the City Engineer to prepare bid specification for the replacement of one block of water main on Pine Street from 1<sup>ST</sup> Street to Front Street.

**Motion carried via voce vote.**

Motion Alderperson Connor, second Alderperson Gehrig the Council approve an expenditure of \$106,500, payable to Midwest Foundation for the repair of six dock piles and roller system. Payable from the TIF Business Account.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

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**Nays:** **None**

**Chairman declared motion carried.**

**PUBLIC SAFETY COMMITTEE:**

Motion Alderperson Jenkins, second Alderperson Braun the Council approve the request from Kimberly Corrington, Commander American Legion Post #9, requesting to have live entertainment in the outdoor pavilion on the following dates:

August 7, 2022 from Noon to 5 p.m.

August 13, 2022 from 8 p.m. to Midnight.

**Motion carried via voce vote.**

Motion Alderperson Jenkins, second Alderperson Braun the Council approve an expenditure in the amount of \$1,426.77, payable to OMG National, for the purchase of police marketing material. Payable from the Police Protection Fund.

**Roll Call Vote was:**

**Ayes:** **Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene**

**Nays:** **None**

**Chairman declared motion carried.**

**CEMETERY & PARKS COMMITTEE:**

Motion Alderperson Jenkins, second Alderperson Gould the Council approve an expenditure of \$1,850.00 payable to Engbrecht Concrete for the repair of the concrete at the riverfront. Payable form the General Fund – Parks Department.

**Roll Call Vote was:**

**Ayes:** **Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene**

**Nays:** **None**

**Chairman declared motion carried.**

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Motion Alderperson Jenkins, second Alderperson Bredeman the Council approve the General Fund Economic Development priority one project Bike Path as an approved project and approve the agreement between the city of Chillicothe and TWM for engineering services for Chillicothe Trail Planning (Bike Path) and ITEP Grant Application at a cost not to exceed \$30,000.00 and authorize the Mayor to sign said agreement.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

**HUMAN RESOURCE COMMITTEE:**

Motion Alderperson Gehrig, second Alderperson Vanbruwaene the Council adjourn into Closed Session at 7:34 p.m., for the review of closed session minutes 5 ILCS 120/2 (c) (21) and allow the City Attorney to attend. Upon returning to open session no action will be taken.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor, Gehrig,  
Gould, Jenkins, Sharp, Vanbruwaene

**Nays:** None

**Chairman declared motion carried.**

The Council returned to open session at 7:47 p.m.

Motion Alderperson Braun, seconded Alderperson Jenkins to adjourn at 7:47 p.m.



Margaret E. Hurd  
City Clerk

