

AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
JULY 22, 2024
7:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON
COUNCIL COMMITTEE COMMUNICATIONS
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION

MAYOR HUGHES

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

1. Approve – Commercial/Institutional Sidewalk Program
2. Approve – Commercial/Institutional Sidewalk Application – Pearce
3. Approve – MFT Resolution – Spray Patching
4. Approve – MFT Resolution – Overlay/Paving
5. Approve – Engineer to Prepare Bid Specification - Non-MFT Paving
6. Approve – Final Payment – Advanced Asphalt – Sycamore Street Project
7. Approve – Final Payment – Midwest Engineering – Sycamore Street Project
8. Approve – Bid - Non-MFT Sidewalk

FINANCE COMMITTEE – ALDERPERSON D. WHITE

1. Approve – Waiving Bid Process for City Hall Roof Maintenance
2. Approve – Proposal – Energy Resource Roofing – City Hall Roof Maintenance
3. Approve – Proposal – Energy Resource Roofing – Police Station Roof Maintenance

PUBLIC SAFETY COMMITTEE – ALDERPERSON JENKINS

1. Approve – Live Entertainment Requests – American Legion
2. Approve – Special Event Request – American Legion – Fundraiser/Car Show
3. Approve – Special Event Request – Cranberry Creek – End of the Summer Block Party

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

1. Approve – Priority one project – Event Structures and Don Greer’s Chalet Build Proposal

ADJOURNMENT

AGENDA CLERK

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
July 22, 2024**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person July 22, 2024 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present: Mayor Michael D. Hughes
Treasurer B.L. Bredeman
City Clerk Jill M. Byrnes

Alderspersons Present: Barry Bredeman, Patricia Westerman-Connor,
Courtney Gehrig, Jeff Jenkins, Patrick Semtner
Gary Sharp, Don White, Tim White

Also Physically Present: City Attorney Kevin Day
Attorney Taylor Cascia
City Engineer Dave Horton
Officer Manager Denise Passage
Economic Development Director Amanda Beadles

Absent: Police Chief Jeremy Cooper, Superintendent of Public
Works Shawn Sutherland

Chairman Hughes declared a Quorum present.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
July 22, 2024**

The Minutes of the Regular Council Meeting held on July 8, 2024 were presented.

Motion Alderperson Jenkins, second Alderperson T. White, that the Council dispense with the reading of the Minutes of the July 8, 2024 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Public Safety Committee – 7/2/2024**
- 2. Public Works Committee – 7/3/2024, 7/17,2024**
- 3. Finance Committee – 7/10/2024**
- 4. Human Resources Committee – 7/10/2024**

Communications by the Clerk:

- 1. City Engineer Report – 7/17/2024**

There was a bid letting held today 7/22/2024 at 11:00 a.m. at City Hall for the ADA Sidewalk Project. The bids are as follows:

Engbrecht Concrete - \$41,861.50

Miller & Son Construction Co. - \$166,570.00

Otto Baum - \$105,400.00

This information will be presented at tonight's meeting under Public Works Committee agenda item #8.

I am in receipt of 2 Special Event Requests for the same day August 10, 2024, the times for these 2 events do overlap, this can be discussed when they are presented under the Public Safety Committee agenda items 2 and 3.

I am in receipt of an Application for Variance for 701 N. Fourth Street, proposed Dunkin/Baskin Robbins, this will be forwarded to the Zoning Board of Appeals for a hearing date.

Motion Alderperson D. White, second Alderperson Jenkins, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote.

Motion Alderperson Sharp, second Alderperson Jenkins, that the Council approve Resolution No. 24-07-03, a Resolution appropriating the sum of \$190,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways, under the applicable provision of the Illinois Highway Code from January 1, 2024 to December 31, 2024. (Spray Patching, Paving, & Overlay)

Motion Alderperson Sharp, second Alderperson D. White, that the Council authorize the City Engineer to prepare bid specifications to bid the Non-MFT paving of service roadway (behind Riverside) and alley (between Fifth and Sixth and Truitt and Ash)

Motion Alderperson Sharp, second Alderperson T. White, that the Council approve an expenditure of \$29,132.86, payable to Advanced Asphalt for the final payment for the Sycamore Street Project. Payable from the Motor Fuel Tax Account. (RBI Funds)

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve an expenditure of \$4,980.00, payable to Midwest Engineering for the final payment of engineering for the Sycamore Street Project. Payable from the Motor Fuel Tax Account. (RBI Funds)
Discussion: Office Manager Denise Passage announced that all RBI Funds have now been spent.

Ayes: Bredeman, Connor, Gehrig, Jenkins
Semtner, Sharp, D. White, T. White

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council accept and award the bid for Non-MFT sidewalk work, to Engbrecht Concrete, in the amount of \$41,861.50. Payable from the Road & Bridge Fund. (Priority project street overlay/curb improvement)

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins
Semtner, Sharp, D. White, T. White

Nays: **None**

Chairman declared motion carried.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
July 22, 2024**

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Bredeman, that the Council approve the Priority One General Fund Project – Event Structures, in the amount of \$110,000.00 as an approved project and accept Don Greer’s proposal to build 5 chalets in the amount of \$25,000.00, (\$5,000.00 each) with \$3,500.00 up front payment and the remaining \$21,500.00 to be paid when the project is complete.

Note: Completed chalets will need to be stored. Shawn is recommending building a hoop house in Moffit Park by landscape waste drop-off with a cost estimation of \$19,500.00. Since the chalets will not use the whole space the multi-use structure will be utilized at Shawn’s discretion.

Discussion: Economic Development Director Amanda Beadles explained to the Council that 3 proposals were obtained and after discussion the EDC Committee agreed Mr. Greer’s proposal was the best to present to the Council. Alderperson Bredeman and Andrea Bredeman both addressed the Council with the benefits of offering a Christkindl type market in Chillicothe. Mrs. Bredeman stated that this would add tourism activities to the community, foster unity among residents, promote and benefit already existing businesses, residents and families could experience Christmas events together, also the multi-use chalets would be available for other events within the City throughout the year.

Roll Call Vote was:

Ayes: Bredeman, Connor, Gehrig, Jenkins
Semtner

Nays: D. White

Abstain: Sharp

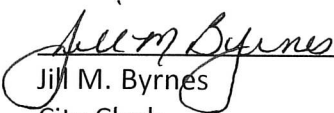
Present: T. White (would like to review potential shipping charges
involved in the delivery of the chalets by Don Greer to the City)

Chairman declared motion carried.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
July 22, 2024**

Motion Alderperson Jenkins, second Alderperson D. White, to adjourn at 7: 43 p.m.

Chairman Hughes declared the meeting adjourned.



Jill M. Byrnes
City Clerk

How was the new water rate determined?

Why are the businesses that are vital to this community not given any kind of cost break?

Why has the cities website not been updated to show new rates?

What state law says the water dept must stand on its own? Where do I find this information?

Terri McCosh
McCosh LLC
Plaza Cleaning Center
706 N Fourth St
Chillicothe, IL
(309) 274-9274

Local businesses impacted by the closing or price increase of Plaza Cleaning Center are as follows:

Carnegie (all their linens)

Riverside Chevy (detail shop towels)

Owens Design Group (tablecloths for their event space)

Top Of the Hill (tablecloths for their event space)

Peo. Casting Club (kitchen towels)

Unity Point-Lacon & Chillicothe location (laundry)

Becks gas station (kitchen aprons)

Marge's Tavern (bar linens)

Dairy Queen (cleaning towels)

Picket Fence (laundry)

Also:

Excel Fireplace & Chimney Inc-Morton, IL (tarps)

Cassy Doyle (tablecloths for event space in Henry)

Timber Ridge-Lacon Country Club (tablecloths for their events)

Box 168 Chilli...
(309) 274-2020

FROM	TO	BILLING DATE
10/03/23	11/01/23	11/14/23

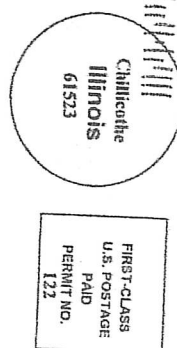
TERRY MCCOSH
706 N FOURTH

PREVIOUS READING	PRESENT READING	USAGE	SERVICE	AMOUNT
16107881622348	11560	R BOND		5.00
16107881622348	11560	S SAN DIS		530.60
		W RES W/S		105.51
		Y MAINT F		10.00

CHRISTMAS PARADE, CARRIAGE RIDES &
CITY PARK TREE LIGHTING
NOVEMBER 18, 2023

Date Due:	12/05/23	Amount Due:	661.11	Penalty Due:	12/06/23	Amt W/Penalty:	663.16
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Acct: C0445A0000 (O)



Amount Due:	661.11	ACCOUNT NUMBER	C0445A0000
Penalty Due:	12/06/23	Amt W/Penalty:	663.16

RETURN THIS STUB WITH PAYMENT

** ROUND UP **

TERRY MCCOSH
% PLAZA CLEANING
706 N FOURTH
CHILLICOTHE IL 61523

Chilli...
Box 168 Chilli...
(309) 274-2020

FROM	TO	BILLING DATE
06/03/24	07/01/24	07/15/24

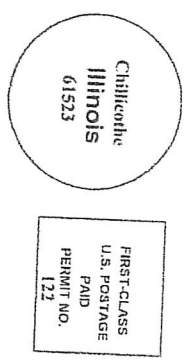
TERRY MCCOSH
706 N FOURTH

PREVIOUS READING	PRESENT READING	USAGE	SERVICE	AMOUNT
17021421712088	9946	Prev Bal		12.40
17021421712088	9946	S SAN DIS		456.52
		W RES W/S		443.12
		Y MAINT F		10.00

PLEASE NOTE:
THIS BILL REFLECTS THE NEW
WATER RATE

Date Due:	08/05/24	Amount Due:	922.04	Penalty Due:	08/06/24	Amt W/Penalty:	967.35
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Acct: C0445A0000 (O)



Amount Due:	922.04	ACCOUNT NUMBER	C0445A0000
Penalty Due:	08/06/24	Amt W/Penalty:	967.35

RETURN THIS STUB WITH PAYMENT

** ROUND UP **

TERRY MCCOSH
% PLAZA CLEANING
706 N FOURTH
CHILLICOTHE IL 61523

Chilli...
Box 168 Chilli...
(309) 274-2020

FROM	TO	BILLING DATE
08/02/23	09/01/23	09/14/23

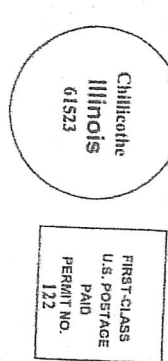
TERRY MCCOSH
706 N FOURTH

PREVIOUS READING	PRESENT READING	USAGE	SERVICE	AMOUNT
15883711588936	10565	R BOND		5.00
15883711588936	10565	S SAN DIS		484.93
		W RES W/S		98.35
		Y MAINT F		10.00

FOR ALL FALL EVENTS CHECK OUT
THE RESIDENTS TAB ON OUR WEBSITE
WWW.CITYOFCHILLICOTHEIL.ORG

Date Due:	10/04/23	Amount Due:	598.28	Penalty Due:	10/05/23	Amt W/Penalty:	609.62
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Acct: C0445A0000 (O)



Amount Due:	598.28	ACCOUNT NUMBER	C0445A0000
Penalty Due:	10/05/23	Amt W/Penalty:	609.62

RETURN THIS STUB WITH PAYMENT

** ROUND UP **

TERRY MCCOSH
% PLAZA CLEANING
706 N FOURTH
CHILLICOTHE IL 61523

Chilli...
Box 168 Chilli...
(309) 274-2020

FROM	TO	BILLING DATE
09/01/23	10/03/23	10/16/23

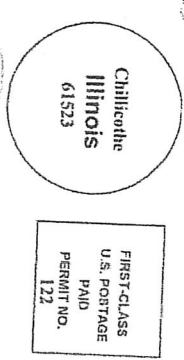
TERRY MCCOSH
706 N FOURTH

PREVIOUS READING	PRESENT READING	USAGE	SERVICE	AMOUNT
15989361610788	11852	R BOND		5.00
15989361610788	11852	S SAN DIS		544.01
		W RES W/S		107.61
		Y MAINT F		10.00

WATER SERVICE LINE INFORMATION
SEE OUR WEBSITE TO FILL OUT THE FORM
WWW.CITYOFCHILLICOTHEIL.ORG

Date Due:	11/06/23	Amount Due:	666.62	Penalty Due:	11/07/23	Amt W/Penalty:	678.88
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Acct: C0445A0000 (O)



Amount Due:	666.62	ACCOUNT NUMBER	C0445A0000
Penalty Due:	11/07/23	Amt W/Penalty:	678.88

RETURN THIS STUB WITH PAYMENT

** ROUND UP **

TERRY MCCOSH
% PLAZA CLEANING
706 N FOURTH
CHILLICOTHE IL 61523

PUBLIC COMMENT

Meeting: City Council

Meeting Date: 7/22/2024

Time: 7:00pm

Place/Room: City hall

Name

Address

TERRI McLOSH

1725 N. SIXTH ST.

309
696-4849

Andrea Bredeman

1137 W. Beech St.

CRISTINA WENS

909 6TH ST.