

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
June 27, 2022**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person June 27, 2022 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Michael D. Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Hurd to take roll.

Physically Present: **Mayor Michael D. Hughes**
 City Clerk Margaret Hurd
 Treasurer B.L. Bredeman

Alderpersons: **Dean Braun, Barry Bredeman,**
 Patricia Westerman-Connor, Courtney Gehrig,
 Jeff Jenkins, Gary Sharp, Jacob Vanbruwaene

Absent: **Dennis Gould**

Also, Physically Present: **Office Manager Denise Passage**
 Police Chief Scott Mettille
 Superintendent of Public Works Shawn Sutherland
 Economic Development Director Amanda Beadles
 City Attorney Kevin Day, City Engineer Dave Horton

Chairman Hughes declared a Quorum present.

The Minutes of the Regular Council Meeting held on June 13, 2022 were presented.

Motion Alderperson Braun, second Alderperson Jenkins that the Council dispense with the reading of the Minutes of the June 13 , 2022 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce Vote.

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PETITIONS AND COMMUNICAITONS BY THE CLERK:

Clerk Hurd presented the following Committee and Commission Minutes:

1. Economic Development Committee – June 14, 2022
2. Public Safety Committee – June 14, 2022
3. Cemetery & Parks Committee – June 21, 2022
4. Public Works committee – June 29, 2022
5. Finance Committee – June 22, 2022

Clerk Hurd presented the following reports:

1. City Engineer report dated June 22, 2022

Clerk Hurd announced that a bid letting was held for the surfacing of Finney Street and Wilmot Street. Two bids were received with the low amount going to Advanced Asphalt in the amount of \$121,550.00. Clerk Hurd informed the Council that this is a listed agenda item for this meeting.

Clerk Hurd read a letter from Gary Fyke, Chairman of the Police Commission announcing that Corey Koser has accepted an offer of employment as probationary officer and will begin July 6, 2022.

Clerk Hurd reported to the Council that an Appeal, to the Zoning Board of Appeals was submitted by Dennis and Suzette Miller for the property located at 810 Santa Fe Avenue. The property owners have requested enclosing of an existing pole barn with insufficient side yard.

Clerk Hurd reported to the Council that an Appeal, to the Zoning Board of Appeals was submitted by Abby Henderson for the property located at 434 W Placher Court. The property owner is requesting 10ft. set back for front yard porch. The code allows 6ft.

Clerk Hurd informed the Council that a meeting regarding the appeals will be held July 20, 2022 at 5:30pm in the council chambers.

Motion Alderperson Braun, second Alderperson Jenkins to approve the communications as presented by Clerk Hurd be accepted and placed on file.

Motion carried Via Voce Vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

Alderperson Gehrig informed the Council that she was asked by a citizen if there were any updated on the gravel pit. Chairman Hughes informed her the City Attorney is working on it.

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Aldersperson Connor informed the Council that the finance committee will be having a meeting to discuss the options for the city's waste pickup.

Aldersperson Sharp informed the Council that there is a flag on Second Street that needs replaced. Chairman Hughes asked that the Public Works Department be notified.

Chairman Hughes stated that he had several compliments on the Chillicothe Days Carnival.

Motion Aldersperson Jenkins, second Aldersperson Braun to approve the communications from the Alderspersons.

Motion Carried Via Voce Vote.

Committee Chairpersons gave brief reports.

Motion Aldersperson Vanbruwaene, second Aldersperson Sharp that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

MAYOR HUGHES:

Chairman Hughes announced in the absence of Aldersperson Gould, that Aldersperson Vanbruwaene be allowed to present the Public Works agenda items.

Motion Aldersperson Braun, second Aldersperson Jenkins approve that in the absence of Aldersperson Gould, Aldersperson Vanbruwaene be allowed to present Aldersperson Gould's agenda items.

Motion Carried Via Voce Vote.

PUBLIC WORKS COMMITTEE:

Motion Aldersperson Motion Aldersperson Vanbruwaene, second Aldersperson Sharp that the Council an expenditure of \$17,720.00, payable to Engbrecht Concrete, for the repair of various

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locations of sidewalk/concrete. Payable from as follows: \$9,000.00 Road & Bridge, \$6,970.00 Water/Sewer and \$1,850.00 General Fund-Parks Dept.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Vanbruwaene, second Alderperson Sharp that the Council accept and award the Bid to Advanced Asphalt, for the MFT Overlay, Finney Street & Wilmot Street, in the amount of \$121,550.00. Payable from the Motor Fuel Tax Account.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

FINANCE COMMITTEE:

Motion Alderperson Vanbruwaene, second Alderperson Gehrig that Council approve Ordinance No. 22-06-29, an Appropriation Ordinance for the City of Chillicothe commencing May 1, 2022 and ending April 30, 2023.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared Ordinance No. 22-06-29 passed and signed the same.

Motion Alderperson Vanbruwaene, second Alderperson Sharp that the Council approve Ordinance No. 22-06-30, an Ordinance to increase the combined Water and Sewer System User Fee.

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Ayes: Braun, Connor, Gehrig,
Jenkins, Sharp, Vanbruwaene

Nays: Bredeman

Chairman declared Ordinance No. 22-06-30 passed and signed the same.

Motion Alderperson Vanbruwaene, second Alderperson Braun that the Council approve the Revised Policy- user Fee Distribution as presented.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None
Chairman declared motion carried.

Motion Alderperson Vanbruwaene, second Alderperson Jenkins that the Council approve waiving the \$50.00 Firework Display License fee for the 4th of July Committee (2022).

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None
Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Jenkins that the Council approve an expenditure in the amount of \$1,750.00 payable to Illinois River Road Scenic Byway, for 2022 dues. Payable from the General Fund-Economic Development Department.

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None
Chairman declared motion carried.

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PUBLIC SAFETY COMMITTEE:

Motion Alderperson Jenkins, second Alderperson Braun that the Council approve a Notice for Special Event held on Public Property as submitted by Amanda Odewaldt, Castaways, for the use and closing of a portion of Wilmot Street for a block party summer bash for Freedom Paws, to be held on July 16, 2022 from 8:00 a.m. – 12:00 a.m.

Motion Carried via Voce Vote

CEMETERY & PARKS COMMITTEE:

Motion Alderperson Jenkins, second Alderperson Gehrig that the Council approve an expenditure, not to exceed \$10,0000, payable to GLF Environmental, for the 2022 Voucher Program. Payable from the General Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson Braun that the Council approve an expenditure not to exceed \$4,000.00, payable to Otto's Monuments, for the repair of Cemetery Headstones. Payable from the General Fund.

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,
Gehrig, Jenkins, Sharp, Vanbruwaene

Nays: None

Chairman declared motion carried.

Motion Alderperson Gehrig, second Alderperson Bredeman that the Council accepts the letter from Gary Fyke, Chairman of the Board of Police commissioners, stating that Corey Koser has been appointed to fill the position of Probationary Patrolman on the City's Police Department at a starting wage of \$26.44 hourly, effective July 6, 2022

Roll Call Vote was:

Ayes: Braun, Bredeman, Connor,

Motion Alderperson Jenkins, seconded Alderperson Braun to adjourn at 7:38 p.m.

Margaret E. Hurd
City Clerk

