

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
June 24, 2024**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person June 24, 2024 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present:
Mayor Michael D. Hughes
Treasurer B.L. Bredeman
City Clerk Jill M. Byrnes

Alderspersons Present:
Patricia Westerman-Connor,
Courtney Gehrig, Jeff Jenkins, Patrick Semtner
Gary Sharp, Don White, Tim White

Alderspersons Absent:
Barry Bredeman

Also Physically Present:
City Attorney Kevin Day
Police Chief Jeremy Cooper
Attorney William Streeter
City Engineer Dave Horton
Officer Manager Denise Passage
Economic Development Director Amanda Beadles
Superintendent of Public Works Shawn Sutherland

Chairman Hughes declared a Quorum present.

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The Minutes of the Regular Council Meeting held on June 10, 2024 were presented. Motion Alderperson Jenkins, second Alderperson D. White, that the Council dispense with the reading of the Minutes of the June 10, 2024 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

- 1. Police Commission – 4/23/2024**
- 2. Marketing & Tourism Commission – 6/3/2024**
- 3. Public Safety Committee – 6/4/2024**
- 4. Economic Development Committee – 6/11/2024**
- 5. Finance Committee – 6/12/2024**
- 6. Public Works Committee – 6/19/2024**

Motion Alderperson D. White, second Alderperson T. White, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

None

COUNCIL COMMITTEE COMMUNICATION:

Alderpersons D. White, Jenkins and Gehrig all stated they had received several inquiries from residents to have the ability to raise chickens within the corporate boundaries of the City of Chillicothe. Alderperson D. White asked the Council if they had any objections to refer this issue to the Judicial Committee for review of the current City Code. There being no objection this issue will be added to the agenda for the July 24, 2024 Judicial Committee meeting.

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

None

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Motion Alderperson D. White, second Alderperson Jenkins, that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

MAYOR HUGHES:

Motion Alderperson Jenkins, second Alderperson T. White, that the Council approve the creation of a Comprehensive Plan Steering Committee for the purpose of working with the Tri-County Regional Planning to update the City's Comprehensive Plan and to approve the Mayoral Appointment as presented.

Comprehensive Plan Steering Committee:

Andy Ruhland	ajruhland@gmail.com	City of Chillicothe Plan Commission
Amanda Beadles	abeadles@cityofchillicotheil.org	City of Chillicothe EDC Director
Don White	dwhite@cityofchillicotheil.org	Chamber President/Alderperson
Jeremy Cooper	jcooper@cityofchillicotheil.org	Police Chief
Jim Benisch	jbenisch@chillifd.com	Chillicothe Fire District
Kevin Yates	yatesk@chillicotheParkdistrict.org	Chillicothe Park District
Mike Ratcliff	coffice@mchsi.com	Chillicothe Township Supervisor
Patricia Westerman-Connor	tconnor@cityofchillicotheil.org	Alderperson
Shaun Grant	sgrant@ivcschools.com	South School Principal
Lynne Wright	Lynne.A.Wright@osfhealthcare.org	OSF

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

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PUBLIC WORKS COMMITTEE:

Motion Alderperson Sharp, second Alderperson Gehrig, that the Council approve an expenditure of \$4,998.00, payable to German Bliss, for the rental of a tractor for brush removal. Payable from the Road & Bridge Fund.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

FINANCE COMMITTEE:

Motion Alderperson D. White, second Alderperson Jenkins, that the Council approve Ordinance No. 24-06-15, an Appropriation Ordinance for the City of Chillicothe commencing May 1, 2024 and ending April 30, 2025.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson Sharp, that the Council approve Ordinance No. 24-06-16, an Ordinance increasing the Water/Sewer utility fees.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson D. White, second Alderperson T. White, that the Council approve a total of six elected officials and or supervisors to attend the IML Annual Conference to be held in Chicago, September 19-22, 2024. Projected cost not to exceed \$14,000.00, payable from the General Fund.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson Jenkins, that the Council authorize Office Manager Passage to submit the information for the renewal of the insurance to IML Risk Management Association.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Gehrig, that the Council approve an expenditure in the amount of \$1,750.00 for the annual dues from January 1, 2024 – December 31, 2024, payable to Illinois River Road Scenic Byway. Payable from the General Fund – Economic Development Department.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson Connor, second Alderperson Semtner, that the Council approve the Economic Development Director and Consultant to work on the Rebuild Downtown & Main Street Grants and submit applications on or before July 22, 2024.

Grant Range is from: \$250,000 - \$2M.

Grant Match: 25% Grant Match

Discussion: Economic Development Director Amanda Beadles gave an explanation of the grant details, to include consideration of improvements to roads, sidewalks, lighting, development of public spaces and water/sewer infrastructure.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson Jenkins, that the Council approve an expenditure in the amount of \$5,500.00, for the annual dues for July 1, 2024 – June 30, 2025, payable to the Peoria Area Convention and Visitors Bureau. Payable from the General Fund.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson T. White, that the Council approve an expenditure in the amount of \$8,700.00 payable to G.A. Rich & Sons, for the purchase of a 6" Insta Valve for Truitt and Santa Fe. Payable from the ARPA Fund.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson Connor, second Alderperson Gehrig, that the Council approve an expenditure in the amount of \$7,800.00, payable to G.A. Rich & Sons, for the purchase of a 4" Insta Valve for Truitt and Santa Fe. Payable from the ARPA Fund.

Discussion: Both Superintendent Sutherland and EDC Director Amanda Beadles addressed the Council with an explanation of the need for the valves, noting that over 1 year ago when estimates were first received the cost was much lower, therefore, repairs will be completed to fit within the current budget goals.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

PUBLIC SAFETY COMMITTEE:

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve the four requests for Live Entertainment in their outdoor pavilion/beer garden as submitted by the American Legion.

July 7, 2024	2:00 p.m. to 6:00 p.m.
July 14, 2024	3:00 p.m. to 6:00 p.m.
July 20, 2024	7:00 p.m. to 11:00 p.m.
July 27, 2024	7:00 p.m. to 10:00 p.m.

Motion Carried Via Voce vote.

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve the agreement between the City of Chillicothe and Illinois Public Safety Agency Network for LEADS access for the Police Department. Cost to be \$4,872.00 annually. Payable from the Police Protection Fund.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D, White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson Jenkins, second Alderperson T. White, that the Council approve an expenditure of \$3,888.00 annually, for Verizon Service for the in-car laptops. Payable from the General Fund, Police Department.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve an expenditure of \$2,121.00, payable to Surveillance Technologies, LLC for the materials, installation, training and yearly fee (\$140.00) for a Pro Key door Access Controller for the Police Department. Payable from the General Fund.

Discussion: Chief Cooper explained to the Council the need for the key door access controller was due to the recent power outage.

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

JUDICIAL COMMITTEE:

Motion Alderperson D. White, second Alderperson T. White, that the Council approve Ordinance No. 24-06-17, an Ordinance amending the provision regarding Derelict and Inoperable Vehicles. (Historic Vehicles)

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

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Motion Alderperson D. White, second Alderperson Gehrig, that the Council approve Ordinance No. 24-06-18, an Ordinance amending Appendix A Traffic Schedule. (Restricted Parking – City Hall)

Roll Call Vote was:

Ayes: Connor, Gehrig, Jenkins, Semtner,
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson Gehrig, that the Council grant a special use permit for 912 Front Street, for the construction of a fence in a floodplain district, subject to obtaining a building permit for said fence.

Discussion: Office Manager/Zoning Officer Denise Passage gave an explanation of the request to the Council.

Roll Call Vote was:

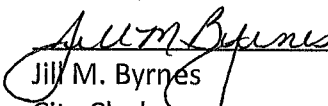
Ayes: Connor, Gehrig, Jenkins, Semtner
Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson T. White, second Alderperson D. White, to adjourn at 7:37 p.m.

Chairman Hughes declared the meeting adjourned.


Jill M. Byrnes
City Clerk

AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
JUNE 24, 2024
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

READING OF MINUTES OF PREVIOUS MEETING BY CLERK

PETITIONS AND COMMUNICATIONS BY CLERK

PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON

COUNCIL COMMITTEE COMMUNICATIONS

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT

PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION

MAYOR HUGHES

1. Approve – Mayoral Appointment - Comprehensive Plan Steering Committee

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

1. Approve – Rental of Equipment - Tractor – German Bliss

FINANCE COMMITTEE – ALDERPERSON D. WHITE

1. Approve – Ordinance Appropriation Fiscal YR 24-25
2. Approve – Ordinance Water Rate Increase
3. Approve – IML Annual Conference
4. Approve – Submission - Renewal Risk Management Insurance

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

1. Approve – Illinois River Road Scenic Byway Membership Invoice
2. Approve – Rebuild Downtown and Main Streets (RDMS) Grant
3. Approve – Discover Peoria Membership Invoice
4. Approve – ARPA Funds - G.A. Rich & Sons Invoice – 6” Insta Valve for Truitt & Santa Fe
5. Approve – ARPA Funds - G.A. Rich & Sons Invoice – 4” Insta Valve for Truitt & Santa Fe

PUBLIC SAFETY COMMITTEE – ALDERPERSON JENKINS

1. Approve – Live Entertainment Request -American Legion
2. Approve – Agreement Illinois Public Safety Agency Network – Access to Leads
3. Approve – Expenditure – Verizon Service for In Car Laptops
4. Approve – Door Access Replacement – Police Department

JUDICIAL COMMITTEE – ALDERPERSON D. WHITE

1. Ordinance – Derelict Vehicles – Code section 94-211 – Historic Vehicles
2. Ordinance – Parking for City Hall
3. Approve – Special Use Permit – Flood Plain – 912 Front - Fence

ADJOURNMENT

AGENDA CLERK