

**CITY OF CHILLCOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person June 13, 2022 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Michael D. Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Hurd to take roll.

**Physically Present:** Mayor Michael D. Hughes  
City Clerk Margaret Hurd  
Treasurer B.L. Bredeman

**Alderpersons:** Dean Braun, Barry Bredeman,  
Patricia Westerman-Connor, Courtney Gehrig,  
Dennis Gould, Jeff Jenkins, Gary Sharp

**Absent:** Jacob Vanbruwaene

**Also, Physically Present:** Office Manager Denise Passage  
Police Chief Scott Mettille  
Superintendent of Public Works Shawn Sutherland  
Economic Development Director Amanda Beadles  
City Attorney Kevin Day, City Engineer Dave Horton

Chairman Hughes declared a Quorum present.

The Minutes of the Regular Council Meeting held on May 23, 2022 were presented.  
Motion Alderperson Braun, second Alderperson Gould that the Council dispense with the reading of the Minutes of the May 23 , 2022 Regular Council Meeting and approve the Minutes as presented.

**Motion Carried Via Voce Vote.**

**CITY OF CHILlicoTHE  
COUNCIL MEETING  
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June 13, 2022**

**PETITIONS AND COMMUNICAITONS BY THE CLERK:**

Clerk Hurd presented the following Committee and Commission Minutes:

1. Human Resource Committee – May 24, 2022
2. Economic Development Committee - May 25, 2022
3. Judicial Committee – May 25, 2022
4. Public Safety Committee – June 7, 2022
5. Public Works Committee – June 8, 2022
6. Finance Committee – June 8, 2022
7. Zoning Board of Appeals

Clerk Hurd presented the following reports:

1. City Treasurer Report month ending May 31, 2022
2. City Engineer Report dated June 6, 2022
3. City Collectors Report month ending May 2022

Clerk Hurd presented a letter from the Environmental Protections Agency granting an emergency well permit.

Clerk Hurd read a letter of appreciation from the US Coast Guard Auxiliary for recognition of Safe Boat Week.

Clerk Hurd read a letter from the Chillicothe 4<sup>th</sup> of July Committee asking for a fee waiver. Chairman Hughes asked that the request be discussed at the next finance committee.

Motion Alderperson Braun, second Alderperson Gould to approve the communications as presented by Clerk Hurd be accepted and placed on file.

**Motion carried via voce vote.**

Alderperson Connor reported that she was contacted by Sandy Riley who complimented the Public Works Department on locating a leak. Chairman Hughes stated that he had also been contacted by Ms. Riley.

Motion Alderperson Braun, second Alderperson Gould to approve the communications from the Alderpersons.

**Motion carried via voce vote.**

Committee Chairpersons gave brief reports.

**CITY OF CHILlicoTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

Motion Alderperson Sharp, second Alderperson Bredeman that the bills as presented be paid and the payrolls and transfers be approved.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Jenkins, second Alderperson Braun that the Council accept the donation of \$2,000.00 from the Chillicothe Township for the repair of cemetery monuments.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Gould, second Alderperson Jenkins that the Council approve an expenditure of \$2,754.00, payable to Tri-County Regional Planning Commission, for the FY23 annual fee for the Joint Funding Agreement and authorize the Mayor to sign said agreement. Payable from as follows: \$1,400.00 Road & Bridge and \$1,354.00 General Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

**CITY OF CHILLICOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

Motion Alderperson Gould, second Alderperson Sharp that the Council approve an expenditure of \$4,027.74, payable to Foremost, for the repair of the old Santa Fe Well motor. Payable from the Water/Sewer Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Gould, second Alderperson Braun that the Council the Water Testing Service Agreement with PACE Analytical Services for Drinking Water Monitoring required by the IEPA, at a cost of \$11,957.50 and authorize the Mayor to sign said agreement.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Gould, second Alderperson Sharp that the council an expenditure not to exceed, \$16,000.00, for the repair of Chestnut Pump House. Payable from the Water Sewer Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

**CITY OF CHILlicoTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

Motion Alderperson Gould, second Alderperson Sharp that the Council waive the competitive bid process and approve an expenditure in the amount of \$31,570.00, payable to Brotchke Well & Pump, for the repair of the old Santa Fe Well. Payable from the Water & Sewer Fund.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Gould, second Alderperson Jenkins that the Council approve **Resolution No. 22-06-06**, a Resolution for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2022 to December 31, 2022. (Rebuilding IL Funds Sycamore Street)

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared Resolution No. 22-06-06 passed and signed the same.**

Motion Alderperson Gould, second Alderperson Jenkins that the Council approve **Resolution No. 22-06-07**, a Motor Fuel Tax Resolution for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2022 to December 31, 2022. (sidewalks and paving markings)

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared Resolution No. 22-06-07 passed and signed the same.**

Motion Alderperson Gould, second Alderperson Sharp that the Council approve an expenditure in the amount of \$14,966.00, payable to Midstate for the 22-23 Spray Patching of roads. Payable from the Motor Fuel Tax Account.

**Roll Call Vote was:**

**CITY OF CHILlicoTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Gould, second Alderperson Sharp that the council waive the competitive bid process for Full Depth Patching and amend the existing, approved contract with Advanced Asphalt to add Full Depth patching as a separate project and accept the quote as follows:

Patching \$316.50 per ton

Payable from the Road & Bridge Account.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Gould, second Alderperson Braun that the Council waive the competitive bid process for repairing Benedict Street and amend the existing, approved contract with Advanced Asphalt to add Benedict Street Repairs as a separate project and approve the estimated expenditure in the amount of \$68,156.00. Payable from the Road & Bridge Account.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Sharp, second Alderperson Jenkins that the Council authorize the City Attorney to draft an Ordinance amending the City Code to allow for an Increase of \$5.00 to the User Fee for Water, with the increased revenue to be placed in the Water/Sewer Improvement and Extension Account.

**CITY OF CHILlicoTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared motion carried.**

Motion Alderperson Connor, second Alderperson Gould that the Council approve **Ordinance No. 22-06-25** an Ordinance approving the 8<sup>th</sup> amendment to the Central Business District/Riverfront Redevelopment Plan.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared Ordinance No. 22-06-25 passed and signed the same.**

Motion Alderperson Connor, second Alderperson Jenkins that the Council approve **Ordinance No. 22-06-26** an Ordinance approving an amendment to the Redevelopment Agreement with Sweet Finds, LLC.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared Ordinance No. 22-06-26 passed and signed the same.**

Motion Alderperson Jenkins, second Alderperson Gould that the Council approve a Notice for Special Event held on Public Property as submitted by Amanda Beadles, Economic Development Director for the use and closing of Second Street from Walnut to Chestnut for the Downtown Thursday Event to be held on June 16 and July 21, 2022 from 5:00 p.m. – 8:00 p.m.

**Motion carried via voce vote.**

**CITY OF CHILICOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

Motion Alderperson Jenkins, second Alderperson Braun that the Council approve the request from Kim Corrington, Commander American Legion Post #9, requesting permission to have live entertainment in the outdoor pavilion at 1043 N. Second St., on June 17 & 18, 2022, from 8:00 p.m. till Midnight.

**Motion carried via voce vote.**

Motion Alderperson Connor, second Alderperson Jenkins that the Council approve Ordinance No. 22-06-27, an Ordinance renewing Special Use Permit (Cannabis) for cannabis dispensing organization at 1734 Santa Fe Avenue.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins

**Nays:** Sharp

**Chairman declared Ordinance No. 22-06-27 passed and signed the same.**

Motion Alderperson Connor, second Alderperson Jenkins that the Council approve Ordinance No. 22-06-28, an Ordinance amending the provisions regarding the use of recreational vehicles parked on private property.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins, Sharp

**Nays:** None

**Chairman declared Ordinance No. 22-06-28 passed and signed the same.**

Motion Alderperson Gehrig, second Alderperson Jenkins that the Council approve the hiring of Charles Miars, for Seasonal Part Time employment at an hourly wage of \$12.00, subject to pre-employment testing.

**Roll Call Vote was:**

**Ayes:** Braun, Bredeman, Connor,  
Gehrig, Gould, Jenkins



**CITY OF CHILLCOTHE  
COUNCIL MEETING  
MINUTES OF A REGULAR MEETING  
June 13, 2022**

**Sharp**

**Nays:                                   None**  
**Chairman declared motion carried.**

Aldersperson Gehrig withdrew agenda item: Approve-Hiring Frank Hauk-Full Time Public Works

Motion Aldersperson Braun, seconded Aldersperson Jenkins to adjourn at 7:55 p.m.



**Margaret E. Hurd**  
**City Clerk**

