

AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
MAY 13, 2024
7:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL BY CLERK

READING OF MINUTES OF PREVIOUS MEETING BY CLERK

PETITIONS AND COMMUNICATIONS BY CLERK

PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON

COUNCIL COMMITTEE COMMUNICATIONS

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT

PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION

MAYOR HUGHES

1. Approve – 2024 Schedule of Council Meetings
2. Approve – 2024 Mayoral Appointments of Supervisors & Officers
3. Approve - 2024 Mayoral Appointments of Boards and Commissions

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

1. Approve – Priority One General Fund Project- Parks – Boat Dock Repair
2. Approve – Waive Bid Process Boat Dock Repairs
3. Approve – Expense – Boat Dock Repair
4. Approve – ARPA Funds – Pine Street Water Main
5. Approve – Bid – Pine Street Water Main
6. Approve – 2024 Sidewalk Program
7. Approve – Expenditure – Ace Striping
8. Approve – Priority One Road & Bridge Project – Street Overlay/curb Improvement
9. Approve – Material Quotes

FINANCE COMMITTEE – ALDERPERSON VANBRUWAENE

1. Approve - First Quarter Appropriations
2. Announce – Appropriation Ordinance Schedule
3. Approve – Voucher Program
4. Approve – Pearl Technology Managed Service Agreement
5. Refer – City Attorney to Draft Ordinance to Remove Bond Fee and Set New Water/Sewer Rates

PUBLIC SAFETY COMMITTEE – ALDERPERSON JENKINS

1. Approve – Special Event Request - Ethan Koch Memorial Cruise In
2. Approve – Special Event Request – Downtown Thursdays
3. Approve – Live Entertainment Request – American Legion
4. Approve – Live Entertainment Request – The Mill
5. Approve – Ordinance - Intergovernmental Agreement IVC – SRO
6. Approve – Purchase Ammunition – Ray O’ Herron
7. Approve – Purchase Taser Cartridges – Axon

CEMETERY & PARKS COMMITTEE – ALDERPERSON T. WHITE

1. Approve – Priority One General Fund Parks Project – Park Improvement -Shade Canopy
2. Approve – Purchase of Shade Canopy
3. Approve – Concrete for Shade Canopy

HUMAN RESOURCE- ALDERPERSON GEHRIG

1. Approve - Closed Session Minutes

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person May 13, 2024 at 7:00 P.M with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present:	Mayor Michael D. Hughes
	Treasurer B.L. Bredeman
	City Clerk Jill M. Byrnes

Alderspersons Present:	Barry Bredeman, Patricia Westerman-Connor,
	Jeff Jenkins, Gary Sharp, Jacob VanBruwaene, Donald
	White, Timothy White

Alderspersons Absent	Courtney Gehrig
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Also Physically Present:	City Attorney Kevin Day
	Attorney William Streeter
	City Engineer Dave Horton
	Police Chief Jeremy Cooper
	Economic Development Director Amanda Beadles
	Superintendent of Public Works Shawn Sutherland

Chairman Hughes declared a Quorum present.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

The Minutes of the Regular Council Meeting held on April 22, 2024 were presented.

Motion Alderperson Jenkins, second Alderperson D. White, that the Council dispense with the reading of the Minutes of the April 22, 2024 Regular Council Meeting and approve the Minutes as presented.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:

Clerk Byrnes presented the following Committee and Commission Minutes:

1. **Police Commission – 3/19/2024**
2. **Shademakers Committee – 3/19/2024**
3. **Judicial Committee – 4/24/2024**
4. **Construction Commission – 5/2/2024**
5. **Public Safety Committee – 5/7/2024**
6. **Finance Committee – 5/8/2024**
7. **Public Works Committee – 5/8/2024**

Clerk Byrnes presented the following reports:

1. **City Collector's Report - April 2024**
2. **City Treasurer's Report – 4/30/2024**
3. **City Engineer's Report – 5/8/2024**

I am in receipt of an application to rezone, R-1 to R-2, property located at 717 North First Street, for variance. This will be forwarded to the Plan Commission, a public hearing date has been set for June 4, 2024 at 7:00 p.m.

Motion Alderperson D. White, second Alderperson Jenkins, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.

Motion Carried Via Voce vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:

Alderperson VanBruwaene recognized Threadz for a recent fashion show highlighting their merchandise that was held over the weekend at the 2nd Downtown Saturday.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

MAYOR HUGHES:

Motion Alderperson Jenkins, second Alderperson VanBruwaene, that the Council approve the schedule for the City of Chillicothe Regularly Scheduled Council Meetings for the fiscal year 2024-2025, which will convene on the Second and Fourth Monday's of each month, at 7:00 p.m., in the City Hall Council Chambers.

Note: May 27, 2024 meeting will be on Tuesday May 28, 2024 due to the holiday.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson T. White, that the Council concur with the 2024 Mayoral appointment of Supervisors and Officers as submitted.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson D. White, that the Council concur with the 2024 Mayoral appointment of Boards and Commissions as presented.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

PUBLIC WORKS COMMITTEE:

Motion Alderperson Sharp, second Alderperson VanBruwaene, that the Council approve the Priority One Project General Fund – Boat Dock Repair in the amount of \$290,000.00 as an approved project.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Sharp,
 VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson VanBruwaene, that the Council waive the bid process for the repair of the Boat Dock and Ramp.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Sharp
 VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve an expenditure not to exceed \$290,000.00, payable to Alberici for the repair of the boat dock, ramp and installation of an additional piling. Payable as follows:

TIF Business - \$9,127.50

General Fund - \$280,872.50

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Sharp
 VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

**CITY OF CHILLCOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve the commitment of \$30,759.40 of ARPA Funds for the Pine Street Water Main Project.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council accept and award the bid for the Pine Street Water Main Project to Walker Excavating in the amount of \$107,759.40 and \$5,000.00 to Midwest Engineering for engineering for construction, administration and observation. Payable as follows:

TIF Business - \$82,000.00

ARPA Funds - \$30,759.40

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson Jenkins, that the Council approve opening the 2024 Sidewalk Program at a budgeted amount of \$22,000.00. Payable from the Road & Bridge Fund.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

**CITY OF CHILLCOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

Motion Alderperson Sharp, second Alderperson Bredeman, that the Council approve an expenditure of \$5,039.65, payable to Ace Striping LLC, for the striping of the downtown area. Payable from the Motor Fuel Tax Account.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve the Priority One Road & Bridge Project – Street Overlay/Curb Improvement, in the amount of \$175,000.00 as an approved project.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council accept the quotes for aggregate and asphalt material for 2024 as follows:

R.A. Cullinan Bituminous Patching (Prop Mix)	\$175.00 per ton
Advanced Asphalt Co. Bit Patching Mix (Cold Patch)	\$ 70.00 per ton
Galena Road & Gravel Aggregate Material	\$ 11.25 per ton
River Stone Group Vermillion Quarry White Rock	\$ 8.50 per ton

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

Motion Alderperson VanBruwaene, second Alderperson Connor, that the Council approve an expenditure, not to exceed \$10,000.00 payable to GFL Environmental, for the 2024 Voucher Program. Payable from the General Fund.

Note: Program information – Issuing of vouchers will start July 22, 2024

August 1 – September 30, 2024

One Saturday – September 7, 2024

One voucher per household

Only 153 vouchers will be given out

Cost per voucher \$65.00 (City cost)

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White**

Present: **T. White (stated he is in litigation with GFL)**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson VanBruwaene, second Alderperson D. White, that the Council approve the three-year agreement between the City of Chillicothe and Pearl Technology, for Computer Technology Service Agreement for the Police Station and City Hall and authorize the Mayor to execute said agreement.

Roll Call Vote was:

Ayes: **Connor, VanBruwaene, D. White**

Nays: **Bredeman, Jenkins, Sharp, T. White**

Chairman declared motion failed.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

Motion Alderperson VanBruwaene, second Alderperson Sharp, that the council authorize the City Attorney to draft the necessary ordinances amending the City Code to remove the bond fee charge and amend the water rates by removing the tiered rates and creating a per cubic foot rate of .06647.

Discussion: After a lengthy discussion, Alderperson Sharp withdrew his second, Alderperson D. White seconded the motion.

Roll Call Vote was:

Ayes: Sharp, VanBruwaene, D. White

Nays: Bredeman, Jenkins, T. White

Abstain: Connor

Due to the tie vote City Attorney Kevin Day asked Mayor Hughes to cast the deciding vote.

Mayor Hughes voted Nay.

Chairman declared motion failed.

PUBLIC SAFETY COMMITTEE:

Motion Alderperson Jenkins, second Alderperson T. White, that the Council approve the Special Event Request submitted by Beau Ledbetter for the use of Second Street, from Chestnut to Walnut, ½ block of Chestnut Street (west), ½ block of Pine Street (east & west) on September 7, 2024 from 2:00 p.m. to 8:00 p.m. for the "Ethan Koch Memorial Cruise-In".

Motion Carried Via Voce vote.

Motion Alderperson Jenkins, second Alderperson Bredeman, that the Council approve the Special Event Request, with open containers submitted by Amanda Beadles, EDC Director, for the use of Second Street, from Chestnut to Walnut, on June 20, 2024 and July 18, 2024 from 5:00 p.m. to 8:00 p.m. for the "Downtown Thursday" Event. Rain dates would be June 27 and July 25, 2024.

Motion Carried Via Voce vote.

**CITY OF CHILLICOTHE
COUNCIL MEETING
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May 13, 2024**

Motion Alderperson Jenkins, second Alderperson Bredeman, that the Council approve the Request for Live Entertainment in the outdoor pavilion/beer garden, as submitted by the American Legion for the following dates:

May 18, 2024	7-11 pm	Off The Cuff
June 2, 2024	3-6 pm	Deuces Wild
June 9, 2024	3-6 pm	The Chilli Dogz
June 14, 2024	8-12 pm	Breaking Dad
June 15, 2024	7-11 pm	Off The Cuff
June 21, 2024	8-12 pm	Dexter O'Neal & Funkyard
June 22, 2023	8-12 pm	Mixtape Mayhem

Motion Carried Via Voce vote:

Motion Alderperson Jenkins, second Alderperson VanBruwaene, that the Council approve the Request for Live Entertainment in the outdoor pavilion/beer garden, as submitted by The Mill for the following dates: All events are from Noon-Midnight.

June 8, 2024 (TBD)
June 15, 2024 (3 & A Half Men)
June 22, 2024 (Still Shine)
June 29, 2024 (Rain date)
July 6, 2024 (Rain date)
July 13, 2024 (TBD)
July 20, 2024 (Rain date)
July 27, 2024 (Brody Vancil)
August 3, 2024 (Rain date)
August 10, 2024 (Mixtape Mayhem)
August 17, 2024 (Rain date)
August 24, 2024 (Highway J)
August 31, 2024 (Rain date)
September 7, 2024 (Rain date)
September 14, 2024 (TBD)
September 21, 2024 (Rain date)
September 28, 2024 (TBD)

Motion Carried Via Voce vote.

**CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
May 13, 2024**

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve Ordinance No. 24-05-11 an Ordinance approving an Intergovernmental Agreement with the Illinois Valley Central School District 321 (School Resource Officer)

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson T. White, that the Council approve and expenditure of \$1,420.00, payable to Ray O'Herron for the purchase of ammunition for the police department. Payable from the Police Protection Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson D. White, that the Council approve an expenditure of \$1,597.44, payable to Axon for the purchase of taser cartridges for the police department. Payable from the Police Protection Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Sharp
VanBruwaene, D. White, T. White

Nays: None

Chairman declared motion carried.

CEMETERY & PARKS COMMITTEE:

Alderperson T. White withdrew all 3 agenda items from tonight's meeting. These will be referred back to Cemetery & Parks Committee for further discussion.

CITY OF CHILLCOTHE
908 N. SECOND STREET
CHILLCOTHE, IL 61523

SCHEDULED CITY OF CHILLCOTHE COUNCIL MEETINGS
FOR FISCAL YEAR 2024-2025

REGULARLY SCHEDULED MEETINGS CONVENE ON THE
SECOND AND FOURTH
MONDAY OF EACH MONTH AT 7:00 P.M.
CITY HALL COUNCIL CHAMBERS

MAY 13, 2024
MAY 28, 2024 (TUESDAY)
JUNE 10, 2024
JUNE 24, 2024
JULY 8, 2024
JULY 22, 2024
AUGUST 12, 2024
AUGUST 26, 2024
SEPTEMBER 9, 2024
SEPTEMBER 23, 2024
OCTOBER 14, 2024
OCTOBER 28, 2024
NOVEMBER 11, 2024
NOVEMBER 25, 2024
DECEMBER 9, 2024
DECEMBER 23, 2024 – CANCELED
JANUARY 13, 2025
JANUARY 27, 2025
FEBRUARY 10, 2025
FEBRUARY 24, 2025
MARCH 10, 2025
MARCH 24, 2025
APRIL 14, 2025
APRIL 28, 2025

2024
Mayoral Appointments
Board & Commissions
Marketing & Tourism Commission
(8 required* + 7 add'l; 3 yrs)

- | | |
|---|-----------|
| 1. Amanda Beadles, Economic Development Director* | Term N/A |
| 2. Trish Connor, Alderman* | Term N/A |
| 3. Jim Sniff, Blue Ridge Community Farm | Term 2026 |
| 4. Kylie Milliken, IVC* | Term 2026 |
| 5. Don White, Chamber* | Term 2026 |
| 6. Gita Talati; Hotel/Motel Rep* | Term 2026 |
| 7. Kevin Yates; Park District* | Term 2025 |
| 8. Denise Beattie | Term 2025 |
| 9. Nancy Cassidy, Three Sisters* | Term 2025 |
| 10. Carrie McIntire Pearce | Term 2025 |
| 11. J D Dalfonso, Peoria Area Convention Bureau * | Term 2027 |
| 12. Patti Pierson, Historical Society * | Term 2027 |
| 13. Sandi Level, Hair Company | Term 2027 |
| 14. Joe Harper; Little land of Candy | Term 2027 |
| 15. Jeanie Quick | Term 2027 |

2024
Mayoral Appointments
Board & Commissions
Airport Authority
(1 required)

- | | |
|---------------|-----------|
| 1. Gus Krantz | Term 2027 |
|---------------|-----------|

2024
Mayoral Appointments
Bike path task force committee
9 required

- | | |
|----------------------------------|------------|
| 1. Brent Cranford | Term: 2027 |
| 2. Amanda Beadles, ED Director * | Term: 2027 |
| 3. Jeff Jenkins, Alderman | Term: 2025 |
| 4. Andy Ruhland | Term: 2025 |
| 5. Mike Ratcliff | Term: 2025 |
| 6. Adam Leiner | Term: 2025 |
| 7. Jeff Admire | Term: 2026 |
| 8. Kevin Yates, Park District * | Term: 2026 |
| 9. Troy Mitchell | Term: 2026 |

2024
Mayoral Appointments
Boards & Commissions
Police Pension Board
(2 required; 2 yrs)

- | | |
|------------------|-----------|
| 1. Bill Batek | Term 2026 |
| 2. Darlene Kumpf | Term 2025 |

2024
Mayoral Appointments
Boards & Commissions
Planning Commission
(9 required; 3 yrs)

- | | |
|-------------------|-------------------------------|
| 1. Dennis Parkins | Term 2026 |
| 2. Ryan Eaton | Term 2026 |
| 3. Thu Truitt | Term 2025 (Plat Officer also) |
| 4. Shawn Grant | Term 2025 |
| 5. Jim Benisch | Term 2025 |
| 6. Scott Weistart | Term 2027 |
| 7. Maria Geiger | Term 2027 |
| 8. Andy Ruhland | Term 2027 |
| 9. Cary Carr | Term 2026 |

2024
Mayoral Appointments
Boards & Commissions
Construction Commission
(5 required; 2 yrs)

- | | |
|--------------------------|-----------|
| 1. Robb Hulsizer | Term 2026 |
| 2. Luke Wirtz | Term 2026 |
| 3. Dennis Parkins, Chair | Term 2025 |
| 4. Darrin Gross | Term 2025 |
| 5. Open | Term 2025 |

2024
Mayoral Appointments
Boards & Commissions
Shademakers
(9 required; 3 yrs)

- | | | |
|----|---|-----------|
| 1. | Trish Connor, Alderman & Cemetery & Parks Committee | |
| 2. | Shawn Sutherland, Public Works | |
| 3. | Laurie Miller- | Term 2026 |
| 4. | Sandi Levell | Term 2026 |
| 5. | Jane Harrison | Term 2025 |
| 6. | Maria Geiger | Term 2025 |
| 7. | Barbie O'Connor | Term 2025 |
| 8. | Mary Johnson | Term 2027 |
| 9. | Open | Term 2027 |

2024
Mayoral Appointments
Boards & Commissions
Zoning Board of Appeals
(7 required; 5 yrs)

- | | | |
|----|------------------|-----------|
| 1. | Ryan Eaton | Term 2027 |
| 2. | Open | |
| 3. | Gail Koch | Term 2025 |
| 4. | Michael Crabtree | Term 2025 |
| 5. | Luke Wirtz | Term 2025 |
| 6. | Angie Wilmington | Term 2026 |
| 7. | Barbie O'Connor | Term 2026 |

2024
Mayoral Appointments
Boards & Commissions
Board of Police & Fire Commissioners
(3 required; 3 yrs)

- | | | |
|----|----------------|-----------|
| 1. | Beau Ledbetter | Term 2026 |
| 2. | Gary Fyke | Term 2025 |
| 3. | Charles Vail | Term 2027 |

2024
Mayoral Appointments
Supervisors & Officers

Chief of Police	Jeremy Cooper
Superintendent of Public Works	Shawn Sutherland
Water Plant Operator	Shawn Sutherland
Economic Development Director	Amanda Beadles
Office/Finance & Computer Systems Manager	Denise Passage
Zoning Officer	Denise Passage
City Numbering Officer	Denise Passage
City Attorney	Hasselberg Grebe Snodgrass Urban & Wentworth – Kevin Day
City Engineer	Midwest Engineering/ Fehr Graham Engineering & Environmental - David Horton
Agenda Clerk	Timber Gardiner
Mayor Pro-Tem	Jeff Jenkins
Cemetery Caretaker	Shawn Sutherland
City Collector & Cemetery Records Keeper	Jill Byrnes
Open Meetings Director	City Clerk
FOIA Officers	City Clerk
	Office Manager
	Police Chief

PUBLIC COMMENT

Meeting: City Council

Meeting Date: 5/13/2024

Time: 7:00pm

Place/Room: City hall

Name

Address

Heather Raffelson

615 N. 4th St.