AMENDED
AGENDA
CHILLICOTHE CITY COUNCIL
CITY COUNCIL CHAMBER
FEBRUARY 24, 2025
7:00 P.M.

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL BY CLERK
READING OF MINUTES OF PREVIOUS MEETING BY CLERK
PETITIONS AND COMMUNICATIONS BY CLERK
PETITIONS AND COMMUNICATIONS FROM THE MAYOR AND ALDERPERSON
COUNCIL COMMITTEE COMMUNICATIONS
ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT
PRESENTATION OF BILLS, TRANSFERS AND PAYROLLS FOR PAYMENT AND DISCUSSION

MAYOR HUGHES

PUBLIC WORKS COMMITTEE – ALDERPERSON SHARP

1. Approve – Purchase – Refurbished Motor – Cutright Pump House
2. Approve – Engineer to Submit Grants – Tri-County
3. Approve – Purchase – New Motor – Wilmot Pump House (ARPA)
4. Refer – City Attorney – Draft Policy Sewer Cleaning

FINANCE COMMITTEE – ALDERPERSON D. WHITE

1. Approve – General Fund Priority One Project – Technology Upgrade
2. Approve – Statement of Work – Pearl Technology – Upgrade
3. Approve – Equipment Purchase for Technology Upgrade
4. Approve – Purchase of Computer
5. Approve – Purchase Folding Machine
6. Approve – I3 Agreement – Internet Police Department
7. Approve – I3 Renewal Agreement – Internet City Hall
8. Approve – Voucher Program – Spring 2025

ECONOMIC DEVELOPMENT COMMITTEE – ALDERPERSON CONNOR

1. Approve – Holiday Market chalet/shed build – Boondock Farms
2. Approve – Memorandum of Understanding – Viaduct Benefit – Cost Analysis

JUDICIAL COMMITTEE – ALDERPERSON D. WHITE

1. Approve – Ordinance - Electronic Participation

ADJOURNMENT

AGENDA CLERK

CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
FEBRUARY 24, 2025

A regular meeting of the City Council of the City of Chillicothe, Peoria County, Illinois, met in Regular Session in person February 24, 2025 at 7:00 P.M. with Mayor Michael D. Hughes presiding and with proper notice having been posted.

Mayor Hughes called the meeting to order at 7:00 P.M.

The Pledge of Allegiance, to the Flag of the United States of America, was recited.

Chairman Hughes directed Clerk Byrnes to take roll.

Physically Present:	**Mayor Michael D. Hughes** **Treasurer B.L. Bredeman** **City Clerk Jill M. Byrnes**
Alderpersons Present:	**Barry Bredeman, Patricia Westerman-Connor,** **Jeff Jenkins, Patrick Semtner, Gary Sharp** **Donald White, Timothy White**
Also Physically Present:	**City Attorney Kevin Day** **Attorney Taylor Cascia** **Police Chief Jeremy Cooper** **Officer Manager Denise Passage** **City Engineer Dave Horton** **Economic Development Director, Amanda Beadles** **Superintendent of Public Works, Shawn Sutherland**

Chairman Hughes declared a Quorum present.

CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
FEBRUARY 24, 2025

The Minutes of the Regular Council Meeting held on February 10, 2025 were presented. Motion Alderperson Jenkins, second Alderperson T. White, that the Council dispense with the reading of the Minutes of the February 10, 2025 Regular Council Meeting and approve the Minutes as presented.
Motion Carried Via Voce vote.

PETITIONS AND COMMUNICATIONS BY THE CLERK:
Clerk Byrnes presented the following Committee and Commission Minutes:

1. **Public Safety Committee – 1/7/2025**
2. **Economic Development Committee – 2/11/2025**
3. **Finance Committee - 2/17/2025**
4. **Cemetery & Parks Committee – 2/18/2025**
5. **Public Works Committee – 2/19/2025**

Communications by the Clerk:

1. **3rd Quarter Budget Review**
2. **City Engineer Report – 2/19/2025**

I am in receipt of the 2025 updated zoning map which was in your Council Agenda packet.

Motion Alderperson D. White, second Alderperson Jenkins, that the petitions and communications as presented by Clerk Byrnes be accepted and placed on file.
Motion Carried Via Voce vote.

PETITIONS AND COMMUNICAITONS FROM THE MAYOR AND ALDERPERSONS:
None

COUNCIL COMMITTEE COMMUNICATIONS:
Alderperson D. White announced that the annual budget workshop will be held on Saturday March 29, 2025 at 8:00 a.m. at City Hall. Alderperson Jenkins informed the Council he would be on vacation until March 9, 2024. Alderperson T. White will Chair the March 4, 2025 Public Safety Committee meeting in his absence.

CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
FEBRUARY 24, 2025

ANYONE WITH BUSINESS CONCERNING CITY GOVERNMENT:

None

Motion Alderperson D. White, second Alderperson Jenkins, that the bills as presented be paid and the payrolls and transfers be approved.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

MAYOR HUGHES:

None

PUBLIC WORKS COMMITTEE:

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve an expenditure of $5,960.00, payable to Armature Motor & Pump Company Inc., for the purchase and installation of a refurbished motor for the Cutright Pump House. Payable from the Water/Sewer Fund.

Roll Call Vote was:

Ayes: Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White

Nays: None

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson Jenkins, that the Council authorize Engineer Horton to submit two Grant requests to the Tri-County Regional Planning Commission as follows:

1. Cloverdale resurfacing – we have a current project that is funded 80% by the grant and 20% by the local agency. We requested funding for the 20% match portion that the City of Chillicothe is providing.

2. Bradley Avenue – we requested funding for the Bradley Avenue overlay that was submitted a few years back. This was $93,600.00 total cost with an 80% match from the grant. The City would be responsible for 20% plus engineering costs.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council approve an expenditure of $6,059.30, payable to Armature Motor & Pump Company Inc., for the purchase and installation of a new motor for the Wilmot Pump House. Payable from ARPA Funds.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson Sharp, second Alderperson D. White, that the Council refer to the City Attorney to draft a Policy and or an Ordinance for sewer cleaning.

Discussion: Alderperson Sharp explained to the Council the Policy/Ordinance would inform the residents of the need to contact the Public Works Department first with any sewer issues before contacting a plumber. The Public Works Department can determine if the issue is with the homeowner or the City, avoiding any potential controversy or unnecessary expense to the homeowner or City.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
FEBRUARY 24, 2025

FINANCE COMMITTEE:

Motion Alderperson D. White, second Alderperson T. White, that the Council approve the General Fund Priority One Project Technology Upgrade in the amount of $35,000.00, as an approved project.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson Sharp, that the Council approve the Statement of Work with Pearl Technology, for the Technology Upgrade for City Hall and the Police Station, in the amount of $8,100.00 for labor and authorize the Mayor to sign Statement of Work and further authorize and direct the Mayor, Finance Committee, and City Staff to take reasonable and prudent action necessary to fulfill the Statement of Work . Payable from the General Fund Priority One Project Technology Upgrade.

Discussion: Office Manager Passage explained to the Council the breakdown of charges for both the City Hall & Police Station Technology Upgrade. The current bridge that connects the Police Department to City Hall to utilize the server is approaching end of life. This upgrade will allow the Police Station to have their own internet and increased internet speed for City Hall.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson T. White, that the Council approve the purchase of equipment (switches, firewalls, cable, software) from Pearl Technology, for the Technology Upgrade for City Hall and the Police Station, in the amount of $10,244.00. Payable from the General Fund Priority One Project Technology Upgrade.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
FEBRUARY 24, 2025

Motion Alderperson D. White, second Alderperson Jenkins, that the Council approve an expenditure of $1,125.00, payable to Pearl Technology for the purchase of a ThinkCentre Computer, for City Hall. Payable from the General Fund Priority One Project Technology Upgrade.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson T. White, that the Council approve an expenditure of $900.00, payable to Quill for the purchase of a Formax FD 300 Automatic Paper Folding Machine. Payable from the Water/Sewer Fund.

Discussion: Office Manager Passage informed the Council that approximately 300 shut off letters are mailed out monthly, the folding machine would expedite this process and potentially avoid any repetitive work related injuries.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson T. White, that the Council approve a Master Service Agreement between the City of Chillicothe and i3 Broadband for internet service for the Police Station and authorize the Mayor to sign the service agreement and further authorize and direct the Mayor, Finance Committee and City Staff to take reasonable and prudent action necessary to fulfill the Service Agreement. Payable from the General Fund Priority One Project Technology Upgrade.

Note: First month cost is $299.94 ongoing cost for internet is $199.99 monthly for 60 months.

Roll Call Vote was:

Ayes: **Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**

Nays: **None**

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson Jenkins, that the Council approve a Renewal Service Agreement between the City of Chillicothe and i3 Broadband for internet service and voice line for City Hall and authorize the Mayor, Finance Committee and City Staff to take reasonable and prudent action necessary to fulfill the Service Agreement. Payable from the General Fund Priority One Project Technology Upgrade.
Note: Cost monthly is $164.97.

Roll Call Vote was:

Ayes:	**Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**
Nays:	**None**

Chairman declared motion carried.

Motion Alderperson D. White, second Alderperson T. White, that the Council approve an expenditure, not to exceed $10,000.00, payable to GFL Environmental, for the 2025 Spring Voucher Program.
Note:
*Vouchers will be given out starting April 21.
* Vouchers will be able to be used starting May 1 and run through June 6.
* Approximately 142 vouchers will be available.
*The cost to the City for each voucher is $70.00.
*The only Saturday will be May 31.

Roll Call Vote was:

Ayes:	**Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**
Nays:	**None**

Chairman declared motion carried.

ECONOMIC DEVELOPMENT COMMITTEE:

Motion Alderperson Connor, second Alderperson Jenkins, that the Council approve an expenditure not to exceed $18,093.00 for the purchase of three holiday sheds, payable to Boondocks Barns. Payable from the General Fund Event Structures.

Note: Economic Development Director Beadles explained to the Council that the two collapsible structures purchased last year have an approximate life span of only 3 years, justifying a need for the permanent structures. The structures will be transported by trailer to the Quonset hut for storage when not in use by Public Works.

*Sheds will be built with a durable covering and metal roof.
*Sheds are built as a permanent, not temporary structure.
*These sheds will bring us to a total of 5 event structures for the 24-25 fiscal year.

Roll Call Vote was:

Ayes:	**Bredeman, Connor, Jenkins, Semtner, Sharp, T. White**
Present:	**D. White**
Nays:	**None**

Chairman declared motion carried.

Motion Alderperson Connor, second Alderperson D. White, that the Council approve the Memorandum of Understanding between the City of Chillicothe and the Tri-County Regional Planning Commission, to establish a cost sharing for an IL 29 Viaduct Benefit-Cost Analysis and authorize the Mayor to sign said Memorandum of Understanding and further authorize and direct the Mayor, Economic Development Committee and City Staff to take reasonable and prudent action necessary to fulfill the Memorandum of Understanding. Cost to the City is $15,000.00. Payable from the General Fund Economic Development Department.

Roll Call Vote was:

Ayes:	**Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**
Nays:	**None**

Chairman declared motion carried.

CITY OF CHILLICOTHE
COUNCIL MEETING
MINUTES OF A REGULAR MEETING
FEBRUARY 24, 2025

JUDICIAL COMMITTEE:

Motion Alderperson D. White, second Alderperson T. White, that the Council approve Ordinance 25-02-02, an Ordinance amending rules for Electronic Participation in meetings. (Childcare obligations)

Roll Call Vote was:

Ayes:	**Bredeman, Connor, Jenkins, Semtner, Sharp, D. White, T. White**
Nays:	**None**

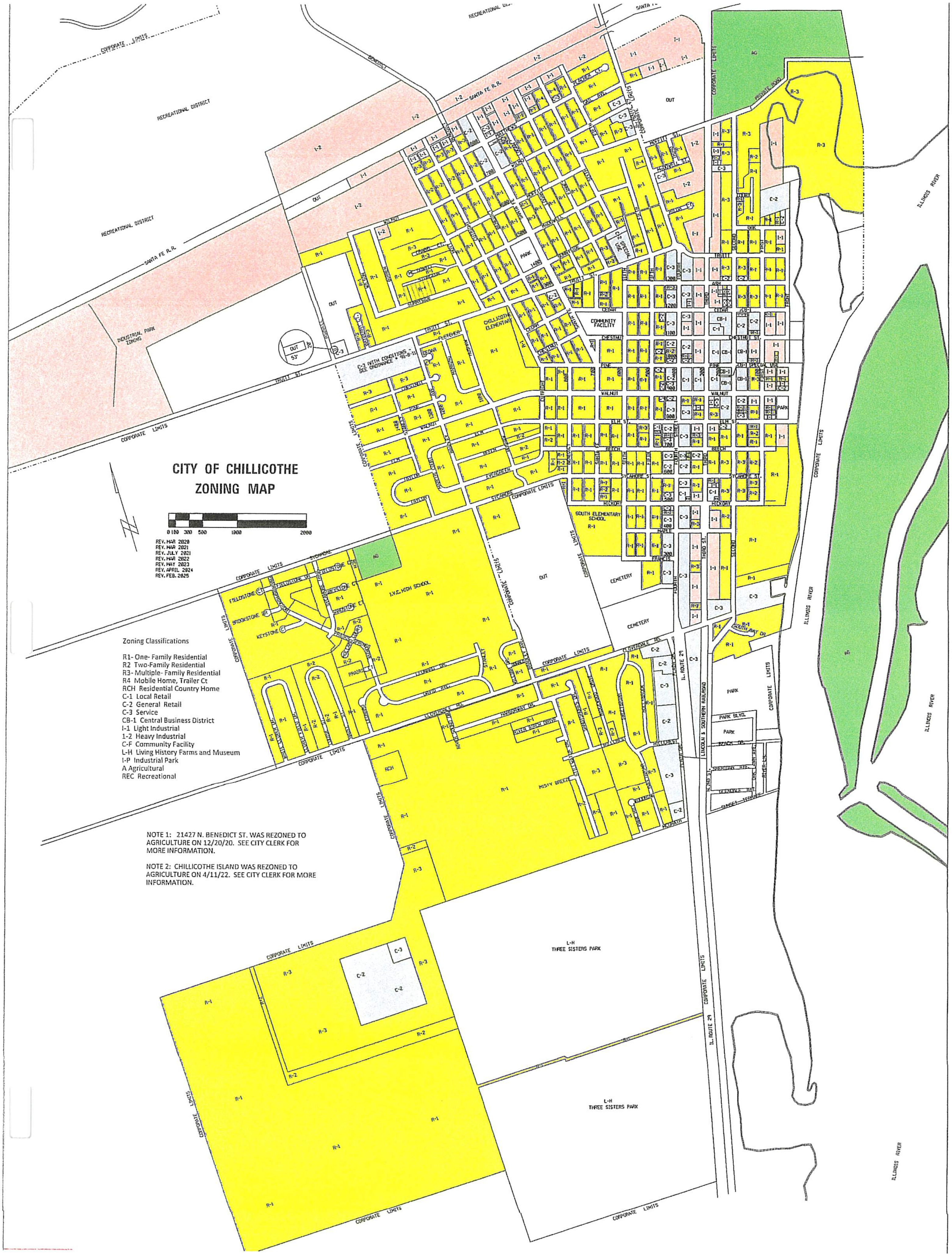
Chairman declared motion carried.

Motion Alderperson Jenkins, second Alderperson D. White, to adjourn at 7:33 p.m.

Mayor Hughes declared the meeting adjourned.

Jill M. Byrnes

Jill M. Byrnes
City Clerk


CITY OF CHILLICOTHE
ZONING MAP
0 100 300 500 1000 2000
REV. MAR 2020
REV. MAR 2021
REV. JULY 2021
REV. MAR 2022
REV. MAY 2023
REV. APRIL 2024
REV. FEB. 2025
Zoning Classifications
R1- One- Family Residential
R2 Two-Family Residential
R3- Multiple- Family Residential
R4 Mobile Home, Trailer Ct
RCH Residential Country Home
C-1 Local Retail
C-2 General Retail
C-3 Service
CB-1 Central Business District
I-1 Light Industrial
1-2 Heavy Industrial
C-F Community Facility
L-H Living History Farms and Museum
I-P Industrial Park
A Agricultural
REC Recreational
NOTE 1: 21427 N. BENEDICT ST. WAS REZONED TO AGRICULTURE ON 12/20/20. SEE CITY CLERK FOR MORE INFORMATION.
NOTE 2: CHILLICOTHE ISLAND WAS REZONED TO AGRICULTURE ON 4/11/22. SEE CITY CLERK FOR MORE INFORMATION.
RECREATIONAL DISTRICT
SANTA FE R.R.
INDUSTRIAL PARK ZONING
CORPORATE LIMITS
CHILLICOTHE ELEMENTARY
COMMUNITY FACILITY
SOUTH ELEMENTARY SCHOOL
I.V.C. HIGH SCHOOL
CEMETERY
IL. ROUTE 29
LINCOLN & SOUTHERN RAILROAD
L-H THREE SISTERS PARK
ILLINOIS RIVER