

TERMS AND RULES

TEXAS COUNTRY MUSIC HALL OF FAME COMMUNITY ROOM

310 W PANOLA

IF YOU HAVE ANY MECHANICAL PROBLEMS WITH BUILDING, PLEASE CALL JOHN RAMSEY 903-692-2095. TO USE PIANO YOU MUST MAKE ARRANGEMENTS AHEAD OF TIME AS PART OF YOUR SETUP. IF CITY OF CARTHAGE EMPLOYEES ARE CALLED OUT AFTER HOURS FOR ANYTHING NOT DIRECTLY RELATED TO THE MECHANICS OF THE BUILDING (i.e. additional tables/chairs or other equipment not stated in the setup) YOU WILL BE CHARGED A \$100 FEE.

1. There will be no decorations attached or hanging from the ceiling or walls.
2. No animals allowed except Seeing Eye dogs.
3. User agrees not to violate any rules of the Texas Alcohol Beverage Commission.
4. No substance will be placed on the floor for dancing.
5. No smoking inside the building.
6. The fees and deposits for usage are as follows:

Rental Type	Rental Fee	Refundable Deposit	Refundable Deposit (event with alcohol)
Day Rate 8am-5pm	\$300	\$150	\$500
All Day Rate 8am-12am	\$600	\$250	\$500

Setup fee of 20% of rental cost will apply for day before event, 5pm-12am, based on availability

After hours fee of \$75/hour for time after midnight (limit to 2am)

7. The deposit will be refunded after usage provided there is no damage to the building or excessive accumulation of trash and debris. A check will be mailed within two (2) weeks. Deposits will not be refunded if canceled with less than thirty (30) days' notice. If more than thirty (30) days' notice is given than half of the deposit will be refunded.
8. The temperature in the building is controlled by computer and maintains an even temperature and the heat and/or cooling is lowered/raised according to occupancy of the building. If you call to get the air temperature raised/lower before your leased time you will be charged the additional rental fee.
9. Any violation of these rules subjects the Lessee to forfeit some or all of the deposit.

Date of contract: _____

Lessee's Initials: _____

10. Lessee shall not damage the fixtures or building in any manner. Lessee, individually and as authorized representative of the group, agrees to be individually responsible for any damage to the building or fixtures due to the use by the group and pay for such damage when requested.

11. Security may be required for certain events based upon the number in the group, type of activity, and time of usage. If a TABC permit is required, security will be required.

ARRANGEMENTS AND PAYMENT FOR SECURITY MUST BE MADE AT LEAST 60 DAYS IN ADVANCE OF YOUR EVENT THROUGH THE CARTHAGE POLICE DEPARTMENT. YOU MAY CONTACT Lt. DESMOND MCDANIEL AT 903-693-3866 TO MAKE THESE ARRANGEMENTS.

A minimum of one (1) off duty, uniformed, Police Officer will be required for ticketed events selling/serving alcohol. The Chief of Police or his designee shall be responsible for getting the uniformed officer. Lessee agrees not to violate any rules of the Texas Alcoholic Beverage Commission. Building management may also require police for other events as deemed necessary. Fees for security are to be paid by the event sponsor at \$40 per hour per officer. Security must be onsite thirty (30) minutes before the event starts and stay thirty (30) minutes after the event ends.

***** ALL ALCOHOL IS TO STAY INSIDE THE BUILDING AND CANNOT BE CONSUMED OUTSIDE *****

NOTE: Any alcohol consumed outside of building is subject to laws pertaining to being in public.

Lessee agrees not to violate any rules of the Texas Alcoholic Beverage Commission. **At NO time shall alcohol be served to individuals younger than twenty-one (21) years of age.** Any violation of this rule (State Law) will result in the immediate closure of the event and loss of payments paid or due.

_____ Lessee initial here for event with alcohol, SECURITY IS REQUIRED

_____ Lessee initial here for event with alcohol, NO SECURITY REQUIRED

12. Do not block any doors marked as exits.

13. Any violation of these terms or rules immediately terminates the use without notice and Lessee agrees to immediately vacate the premises.

14. Lessee represents its use of the premises shall be legal and shall not constitute a nuisance nor be hazardous.

15. Lessee, individually and as authorized representative of the group, agrees to indemnify, defend, and hold the City of Carthage, CEDC, and the Texas Country Music Hall of Fame harmless from any loss, attorney's fees, court and other costs, or claims arising out of use or operations at the Facility. Lessee shall indemnify, hold harmless, and defend the City of Carthage, CEDC, and the Texas County Music hall of Fame from and against all claims including negligence, damages, injuries to person, and expenses, including but not limited to attorney's fees arising out of or resulting from or alleged to have been sustained in connection with Lessee's use of the premises and its agents, specifically including any claims or actions based in whole or part on alleged negligence. The express indemnify of the City of Carthage CEDC, and the Texas Country Music Hall of Fame. It is the parties' intent for Lessee to expressly indemnify and hold harmless the City of Carthage, CEDC, and the Texas Country Music Hall of Fame from alleged negligence allegations.

16. If City of Carthage employees are called out after hours for anything not directly related to the mechanics of the building (i.e. additional tables/chairs or other equipment not stated in the setup) they will be charged a \$100 fee.

DO NOT SIGN THIS AGREEMENT UNLESS YOU FULLY UNDERSTAND THE TERMS AND RULES OF THIS AGREEMENT AND FULLY AGREE TO ITS TERMS AND RULES. THIS RENTAL DOES NOT INCLUDE THE VIEWING OF THE MUSEUM. NEITHER CHANGES NOR MODIFICATIONS TO THESE TERMS AND RULES EXIST. I UNDERSTAND THESE TERMS AND RULES AND CONSENT TO SUCH AGREEMENT INDIVIDUALLY AND AS THE AUTHORIZED REPRESENTATIVE OF THE GROUP.

ALL FEES MUST BE PAID IN FULL 15 DAYS PRIOR TO THE EVENT.

PLEASE REMEMBER, UNLESS YOU HAVE RENTED A SET-UP DAY OR A CLEAN UP DAY, YOU ARE ONLY ALLOWED IN THE BUILDING DURING YOUR RENTAL TIME AS SPECIFIED IN THIS CONTRACT. YOU WILL BE CHARGED IF YOU ARE IN THE BUILDING AT ANY OTHER TIME. ALL OF YOUR ITEMS AND YOUR TRASH MUST BE REMOVED BY MIDNIGHT UNLESS AFTER HOURS HAVE BEEN RENTED.

RENTAL DATE: _____

LESSEE, individually and as authorized representative of the group

Event Date: _____ **Contact Name:** _____

Type of Event: _____

Time event will start: _____ **Time event will end:** _____

Address: _____

Telephone: _____ **Alternate Phone:** _____

PLEASE MAKE SURE YOU TURN IN YOUR SETUP AT LEAST 2 WEEKS PRIOR TO YOUR EVENT. TO BE MAILED: P. O. BOX 400, CARTHAGE, TX 75633, EMAILED TO CDELONEY@CARTHAGETEXAS.COM OR TURNED IN TO CINDY AT THE TEXAS COUNTRY MUSIC HALL OF FAME. ONLY ITEMS FURNISHED ARE TABLES AND CHAIRS AND TRASH BAGS. YOU MUST BRING YOUR OWN SUPPLIES: TABLECLOTHS, CLEANING ITEMS, SCISSORS, TAPE, SOAP, TOWELS, UTENSILS, ETC.