

The Carthage Civic Center

1702 SOUTH ADAMS

RENTAL CONTRACT

This agreement made and entered into this _____ day of _____, 20____, by and between the Carthage Civic Center, Carthage Texas, acting by and through its duly authorized representative, herein called Lessor, and _____, hereinafter called Lessee.

That upon the terms and conditions expressed herein and in consideration of the covenants and agreements expressed herein and of the faithful performance by the Lessee of all such covenants and agreements, the Lessor does hereby grant unto the Lessee the right to use and occupy the following space and premises, located in the City of Carthage, Panola County, Texas: The Carthage Civic Center to be used for the purpose of: a Birthday Party and for no other purpose without the written consent of the Lessor for the following date(s) and time(s):

DATE: _____

The expectant number of guests: _____
(Set-up will be based on expectant number, if number changes you must update application)

The Lessee covenants and agrees to pay to Lessor, for the use of said premises as follows:

The remainder of the Rental Fee is to be paid on or before 15 days prior to the event

The Layout for the scheduled event is to be turned in at the same time the Rental Fee is paid.

Lessee for Event: _____

Signature

(Individual Lessee or group representative responsible)

Address: _____

Phone # _____

Email: _____

The undersigned shall be responsible for carrying out all obligations under the lease required of Lessee.

Signed the _____ day of _____, 20_____.

Lessor – Carthage Civic Center

Lessee