

# MARRIAGE or CIVIL UNION RECORD REQUEST FORM

To obtain a copy of a marriage or civil union record from the Carroll County Clerk's Office, please note:  
Certified copies of marriage and civil union records cost **\$18 for the first copy and \$4 for each additional copy** of the same record done at the same time.

Person #1 \_\_\_\_\_  
First Middle Last

Person #2 \_\_\_\_\_  
First Middle Last

Date of Marriage or Civil Union \_\_\_\_\_ Place of Marriage or Civil Union \_\_\_\_\_  
Month / Day / Year City or Village (In Carroll County)

Your Name \_\_\_\_\_  
First Middle Last

Mailing Address \_\_\_\_\_  
Number Street Apt/Unit  
\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Intent/Relationship Telephone Number

Signature \_\_\_\_\_ Number of Copies Requested: \_\_\_\_\_

## Three ways to obtain a Marriage or Civil Union Record:

### Mail this request form to:

Carroll County Clerk  
P.O. Box 152, Mt. Carroll, IL 61053  
Include cash, check or money order payable to  
Carroll County Clerk and a copy of current photo identification  
(e.g. driver's license or state issued ID, etc).

### In Person:

Carroll County Clerk's Office  
301 N. Main St., Suite 114  
Mt. Carroll, IL 61053  
Cash, Check or Money Order Only  
*No Credit or Debit Cards Accepted!*

Online: [www.officialrecordsonline.com](http://www.officialrecordsonline.com)

For additional information or questions, contact us at 815-244-0221.