

CARROLL COUNTY BOARD MEETING
****Small Courtroom, Courthouse****
September 7, 2023 9:30 a.m.
*****PLEASE SILENCE CELL PHONES*****

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the August 17th Board Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**

Tabled Items

Department Reports

Animal Control

Assessor

Circuit Clerk

County Clerk & Recorder

Emergency Management

GIS

Highway

- 1. Monthly Report**

Health Department

- 1. Approval to create and hire two new positions related to the SIPA (Strengthening Illinois Public Health Administration) grant. Full-Time Clerical and Part-Time Sanitarian**

Probation

Sheriff

States Attorney

Treasurer

Zoning

Zoning Board of Appeals

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt

Business Employment Skills Team/Workforce – Mr. Flikkema

1. Monthly Report

Community Mental Health Board – Mrs. Bickelhaupt

Emergency Telephone System Board – Mr. Rieck

Health Board – Mr. Iske

Hotel/Motel – Ms. Jacobs

Jo/Carroll Enterprise Zone – Mr. Grotto

Jo Daviess Carroll County Joint Action Solid Waste Agency – Mr. Flikkema

LRA – Mr. Payette

Senior Services Board – Mr. Vandermyde

Tri-County Opportunities Council – Mr. Preston

United County Council of Illinois – Mr. Payette

Veterans Assistance Commission – Ms. Jacobs

Whiteside Carroll Enterprise Zone- Mr. Payette

Committee Report

Ad Hoc Inmate Housing Committee – Mr. Iske

Old Business

New Business

- 1. Domestic Violence Proclamation - Liz Betzer, Riverview Center Counselor**
- 2. Budget Presentations**

Chairman Report

Appointments

Executive Session: 5 ILCS 120/2 (c) (2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Adjournment

Next County Board Meeting – September 21, 2023 9:30 a.m.

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
AUGUST 17, 2023 AT 9:30 A.M.

The meeting was called to order by Vice Chair Grotto at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Vandermyde, Mr. Flikkema, Ms. Jacobs, Mr. Grotto, Mr. Iske, Mrs. Bickelhaupt and Mr. Iske present, Mr. Payette, Mr. Preston and Mr. Rieck absent.

Vice Chair Grotto announced he will be moving from New Business to under Tabled Items, Presentation from Best, Inc. from Carrie Folken.

Public Comments - None

Vice Chair Grotto presented the consent agenda.

1. Approval of the August 3, 2023 Board Meeting Minutes
2. Approval of the Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve the consent agenda. Motion carried.

Tabled Items-None

Carrie Folken from Best, Inc. gave a presentation on their services of helping adults and youth gain employment through training, job search assistance and work experience. She shared several success stories on individuals and companies that have used their program.

Animal Control- Animal Control Officer Lisa Ashby updated the Board that at this time there are five dogs in the pound. She also has been very busy cleaning, painting and is planning on revamping the outdoor kennels. After cleaning the garage, she reported to the Board that some repairs will need to be done due to water damage. She reported she has hired a new part time person to help at the pound.

ACO Ashby informed the Board she will be having a volunteer meeting on August 22, 2023 at 6:30 p.m. and the Board is welcomed to attend.

Assessor- Chief Assessor Annette Gruhn reported that her office has finished assessing Savanna Township, and they are now working on York Township.

Herself and Koltin Dimmick attended a class on the new Abstract forms in Springfield.

Vice Chair Grotto presented for Approval to fill Deputy Assessor Position due to the retirement of Deputy Assessor Patty Hughes. Motion by Ms. Jacobs, second by Mr. Iske to approve. Voice vote. Motion carried.

Circuit Clerk- Circuit Clerk Patty Hiher thanked the Board for their action at the last Board meeting approving her scanning project. She informed the Board she will be receiving 75 boxes to be filled and submitted for scanning. She thanked Director of Probation Marcie Arno for providing her with someone that will help with additional scanning.

County Clerk-County Clerk/Recorder Amy Buss reported that the petitions for the March 2024 Primary Election will be available for pickup on September 5, 2024. She informed the Board members that are up for reelection and also State's Attorney, Circuit Clerk and Coroner.

She gave an update on recruiting Election Judges at the fair and the Honor Rewards program for Carroll County Veterans.

Emergency Management- Jim Klinefelter informed the Board that he met with a Building Architect to work on building specs for the remodel of Emergency Command Center. Also, with the changes that have been requested on the building plans it is most likely some of his line items in his budget will go over.

He reported that the cost of writing the grant for the generator will probably be around \$5,000 which is not in his budget. If the grant is approved the \$5,000 can be reimbursed to the County.

GIS-Annette Gruhn reported that her office has been working with Sidwell on parcel data.

Highway – A monthly report was submitted in the Board packet.

County Engineer Sara Renkes informed the Board she has received the plans from Wheeler on the salt shed. She has reviewed and approved them. She did point out to the Board if the salt shed was not constructed this year, Wheeler can store our materials at their shop. Wheeler would like to discuss payment if they do need to store our materials. Mr. Iske questioned who would be responsible for liability of the materials stored at their facility. She was not sure but would check into that.

Vice Chair Grotto presented the Allowing of the County Chair to sign the Railroad Overpass Agreement after the County Engineer and State's Attorney approval. Motion by Ms. Jacobs, second by Mr. Vandermyde to approve. Discussion. Roll call shows Mr. Grotto, Mrs. Bickelhaupt, Mr. Iske, Ms. Jacobs, Mr. Flikkema and Mr. Vandermyde all voting aye. Motion carried.

Health Department – No report

Probation - No report

Sheriff & Property- Sheriff Ryan Kloepping informed the Board he was able to hire a Patrol Deputy with using the Lateral Transfer program that the Board just approved at the last Board meeting.

The school year for Eastland and Chadwick/Milledgeville has begun, so SRO officers have started their work for the new year.

Sheriff Kloepping reported it has been advertised locally and thru Blueline.com for the 911 Coordinator position. The office for the 911 Coordinator will be located on the third floor and 911 has agreed to pay for any updates the office needs. He also let the Board know they will be finishing with the new flooring on the third floor since the HVAC project is almost completed.

State's Attorney – State's Attorney Aaron Kaney informed the Board he will be holding a training for local law enforcement on the new SafeT act this afternoon.

State's Attorney Kaney brought to the Board for discussion and possible action under 55 ILCS 5/5-1121 for property located at 10055 Mill Rd, Mt. Carroll, IL. Discussion and photos were shown to the Board and public. Motion by Ms. Jacobs, second by Mr. Flikkema to give State's Attorney Kaney permission to send notice to property owner and any lien holders on possible action the County may take in the future under 55 ILCS 5/5-1121. Roll call shows Mr. Flikkema, Mr. Grotto, Mr. Vandermyde, Ms. Jacobs, Mrs. Bickelhaupt, and Mr. Iske all voting aye. Motion carried. Vice Chair Grotto informed the Board that after talking with State's Attorney Kaney, the County has to give 15 days' notice and then they have 15 days to make repair or demolish.

Treasurer – Treasurer Lydia Hutchcraft reported that she participated in a webinar with the U.S. Treasury on additional ways the COVID funds can be spent.

Zoning – Zoning Officer Madeline Barry presented for Approval of Guest Home License at 10635 Loop Rd, Savanna with the owner being Leticia Martinez. Motion by Ms. Jacobs, Mrs. Bickelhaupt to approve. Discussion. Motion carried.

Zoning Board of Appeals – Zoning Officer Madeline Barry presented for Discussion and possible action for Zoning Amendment for Industrial (I-1) to Business (B-1) at 12229 Shannon Route, Lanark with the owner being Terry Sweitzer. Motion by Mrs. Bickelhaupt, second by Ms. Jacobs to approve. Motion carried.

Affiliate Reports

Blackhawk Hills Regional Council – No report

Business Employment Skills Team/Workforce – No report

Community Mental Health Board - No report

Emergency Telephone System Board - No report

Health Board – No report

Hotel/Motel – Ms. Jacobs and Treasurer Hutchcraft asked about how to enforce the procedure to collect Hotel/Motel taxes when a business is delinquent. They were referred to the Chapter 440 that was just amended in July of this year.

Jo/Carroll Enterprise Zone - No Report

Jo Daviess Carroll County Joint Action Solid Waste Agency - No report

LRA- No report

Senior Services Board - No report

Tri-County Opportunities Council – No report

United County Council of Illinois – No report.

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report.

Ad Hoc Inmate Housing Committee- Mr. Iske reported that the next meeting will be August 24, 2023 at 8 a.m. with Wold. They will be discussing how the SafeT act will affect their evaluation.

Old Business- None

New Business-Vice Chair Grotto presented for Approval of Carroll County Trustee Resolution. Motion by Ms. Jacobs, second by Mr. Flikkema to approve. Motion carried.

County Administrator Mike Doty explained how at future Board meetings the 2024 Budget will be discussed and handled.

Chairman Reports – No report

Appointments – Vice Chair Grotto presented for Approval for the Shannon Fire Protection District the appointment of Thomas Kempel replacing Jim Endress for an unexpired term thru April 2025. Motion by Ms. Jacobs, Mr. Vandermyde to approve. Motion carried.

Executive Session-None

Adjournment-Motion by Ms. Jacobs, second by Mr. Flikkema to adjourn at 10:26 a.m.

Submitted by Amy R. Buss

County Clerk and Recorder

Selection Criteria:

Vendor =

Bank =

Bills Paid in Vacation

Batch =

Due Date = 8/16/2023

Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
Fund: 029	VITAL RESOLUTION				
Dept: 00	NonDepartmental				
2743 DYLAN J. MANN	8.16.23	8/16/2023	02900005441	ARCHIVING	\$360.00
			CO CLERK / BACK INDEXING		
Subtotal for Department: 00 :					\$360.00
Total for Fund: 029 :					\$360.00

Selection Criteria: Vendor =
Bank =

Batch = DYLAN
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
Fund: 029	VITAL RESOLUTION				
Dept: 00	NonDepartmental				
2743	DYLAN J. MANN		02900005441	ARCHIVING	\$296.00
	8.24.23	8/24/2023	CO CLERK / BACK INDEX		
				Subtotal for Department: 00 :	\$296.00
				Total for Fund: 029 :	\$296.00

Selection Criteria: Vendor =
Bank =

Batch = POSTAGE
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> <i>Invoice Description</i>	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011	GENERAL FUND				
Dept: 13	COUNTY CLERK AND RECORDER				
4576	UNITED STATES POSTAL SERVICE POSTAGE 8.28.23	8/28/2023	01113005323 CO CLERK	PRINTING & SUPPLIES	\$500.00
				Subtotal for Department: 13 :	\$500.00
				Total for Fund: 011 :	\$500.00