

CARROLL COUNTY BOARD MEETING

****Small Courtroom, Courthouse****

June 1, 2023 9:30 a.m.

*****PLEASE SILENCE CELL PHONES*****

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the May 18th Board Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**

Tabled Items

Department Reports

Animal Control

Assessor

Circuit Clerk

County Clerk & Recorder

Emergency Management

GIS

- 1. Acceptance of Resignation Letter from Jeremy Hughes and approval to advertise for the position**

Highway

Health Department

Probation

Sheriff & Property

- 1. Approval of SRO agreement with Chadwick / Milledgeville School District**
- 2. Approval to create and fill SRO position for Chadwick / Milledgeville School District**

States Attorney

Treasurer

Zoning

Zoning Board of Appeals

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt

Business Employment Skills Team/Workforce – Mr. Flikkema

Community Mental Health Board – Mrs. Bickelhaupt

Emergency Telephone System Board – Mr. Rieck

Health Board – Mr. Iske

Hotel/Motel – Ms. Jacobs

Jo/Carroll Enterprise Zone – Mr. Grotto

Jo Daviess Carroll County Joint Action Solid Waste Agency – Mr. Flikkema

Senior Services Board – Mr. Vandermyde

Tri-County Opportunities Council – Mr. Preston

United County Council of Illinois – Mr. Payette

Veterans Assistance Commission – Ms. Jacobs

Whiteside Carroll Enterprise Zone- Mr. Payette

Committee Report

Ad Hoc Inmate Housing Committee – Mr. Iske

Old Business

- 1. Approval of “Chapter 171 County Clerk & Recorder Fees”**
- 2. Approval of "Chapter 170 GIS Resolution Fund 52 Recording Fee"**

New Business

- 1. Approval of Raffle License – Lake Carroll Social Club**
- 2. Discussion and Review amending Ordinance 440 – Hotel/Motel Tax Board**

Chairman Report

Appointments

- 1. Appointment of Animal Control Officer**

Executive Session

Adjournment

Next County Board Meeting – June 15, 2023 9:30 a.m.

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
MAY 18, 2023 AT 9:30 A.M.

The meeting was called to order by Chair Payette at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Grotto, Mr. Iske, Mrs. Bickelhaupt, Mr. Rieck and Mr. Vandermyde all present.

Chair Payette informed the Board he is moving up Carroll County Farm Bureau plaque presentation and Extension Report after approval of consent agenda.

Chair Payette presented the consent agenda.

1. Approval of the May 4th Board Meeting Minutes
2. Approval of the Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Mr. Preston, second by Mr. Flikkema to approve the consent agenda. Roll call shows Mr. Preston, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Rieck, Mr. Grotto, Mr. Vandermyde, Mr. Iske, Mr. Payette, and Mr. Flikkema all voting aye.

Chastity Heeren, Manager of the Carroll County Farm Bureau was pleased to present to the Carroll County Board a plaque for Carroll County's continuing commitment on supporting agriculture. Chair Payette thanked Chastity Heeren for her years of service at the Carroll County Farm Bureau since she is taking a new position with a new company.

Karen Belzer, County Director and Michael Delany, Educator of Community and Economic Development for Illinois Extension gave an update on the many programs that are provided by Illinois Extension and new staffing changes. She also provided handouts for the Board.

Tabled Items-None

Animal Control-Monthly report submitted in packet. Chair Payette informed the Board that there have been three applicants for the position of Animal Control officer. They will conduct interviews for those three applicants next week. Sheriff Kloeping reported on how they were handling stray dog cases until an Animal Control officer is hired.

Assessor-Chief Assessor Annette Gruhn reported that Deputy Assessor Kolton Dimmick only has one more class on ethics and the test to pass before he has completed all required classes to be

certified thru the State of Illinois. She noted this was all done within a year, which she commended Kolton on.

Circuit Clerk-No report

County Clerk-No report

Emergency Management-Jim Klinefelter thanked County Engineer Sara Renkes and the Highway Department for their help with the removal of sand bags in Savanna.

GIS-No Report

Highway - A monthly report was submitted in Board packet.

County Engineer Sara Renkes presented for approval of 23-00000-00-GM Milledgeville Route low bid of \$19,320 by Helm Civil and authorize the County Board Chairman to execute Contract and Contract bonds.

Motion by Mr. Preston, second by Ms. Jacobs to approve. Roll call shows Mr. Payette, Mr. Rieck, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Flikkema, Mr. Vandermyde, Mr. Iske, Mr. Preston and Mr. Grotto. Motion carried.

County Engineer Sara Renkes presented for approval of Amended Resolution to authorize an additional \$58,017.96 of MFT funds for Section 22-00000-00-GM for the total of \$598,017.96.

Motion by Ms. Jacobs, Mr. Flikkema to approve. Roll call shows Mr. Grotto, Mr. Flikkema, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Rieck, Mr. Iske, Mr. Vandermyde, Mr. Preston and Mr. Payette all voting aye. Motion carried.

Health Department – No report

Probation - No report

Sheriff & Property-Sheriff Ryan Kloeping asked for approval to fill a vacancy for Patrol Deputy.

Motion by Mr. Iske, second by Ms. Jacobs to approve the hiring of a Patrol Deputy. Roll call shows Mr. Iske, Mr. Preston, Mr. Vandermyde, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Flikkema, Mr. Rieck and Mr. Grotto all voting aye. Motion carried.

Sheriff Kloeping informed the Board of possible staff shortages due to staff leaving for better opportunities with better benefits.

States Attorney – No report

Treasurer – County Administrator Doty explained and presented for approval a Resolution relating to participation by Elected Officials in the Illinois Municipal Retirement Fund for the Circuit Clerk, Coroner and State's Attorney.

Motion by Mrs. Bickelhaupt, second by Mr. Grotto to approve this Resolution. Motion carried.

Zoning – A monthly permit report for the month of April was included in the Board packet.

Zoning Board of Appeals – Jeremy Hughes presented for Approval of Zoning Amendment request Industrial (I-1) to Recreational (Rec-1), 18776 Reifsteck Rd, Savanna, IL.

Motion by Ms. Jacobs, second by Mr. Preston to approve zoning amendment. Discussion.
Motion carried.

Jeremy Hughes presented to Strike section 700-5.06 “Standard for Wind Energy Generating Facilities (WEGF)” from Chapter 700 Zoning.

Motion by Mr. Grotto, second by Mr. Iske to approve the striking of Section 700-5.06. Motion carried.

Jeremy Hughes presented to Strick of all Chapter 725 “Solar Farms” and adopt replacement Chapter 725 “Solar Energy Facility Siting Ordinance”.

Motion by Mr. Flikkema, second by Ms. Jacobs to approve. Motion carried.

Jeremy Hughes presented to Adopt new Chapter 750 “Wind Energy Conversion Systems Siting Ordinance”.

Motion by Mr. Preston, second Ms. Jacobs to approve the adoption of new Chapter 750.
Motion carried.

Jeremy Hughes presented to Amend Chapter 360 “Building Regulations” Sec. 360-3 Fees #13 Commercial Solar building permit fees and #14 Commercial Wind building permit fees.

Motion by Mrs. Bickelhaupt, second by Ms. Jacobs to amend Sec. 360-3 Fees #13 to \$4,000 per megawatt power output rating associated with Commercial Solar Facility. Roll call shows Mr. Flikkema, Mr. Grotto, Mr. Vandermyde, Mr. Rieck, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Iske, Mr. Payette and Mr. Preston all voting aye. Motion carried.

Motion by Mrs. Bickelhaupt, second by Ms. Jacobs to amend Sec. 360-3 Fees #14 to \$7,000 per megawatt power output rating per wind tower turbine associated with a Wind Energy Conversion System. Roll call shows Ms. Bickelhaupt, Mr. Preston, Mr. Payette, Mr. Grotto, Mr. Rieck, Mr. Iske, Mr. Vandermyde, Mr. Flikkema, and Ms. Jacobs all voting aye. Motion carried.

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt reported there will be a meeting on Monday 22, 2023.

Business Employment Skills Team/Workforce – A monthly report submitted

Community Mental Health Board – Mrs. Bickelhaupt reported that agencies will begin sending in their money requests on June 1st.

Emergency Telephone System Board - No report

Health Board – No report

Hotel/Motel – No report

Jo/Carroll Enterprise Zone - No Report

Jo Daviess Carroll County Joint Action Solid Waste Agency - No report

Senior Services Board - No report

Tri-County Opportunities Council – No report

United County Council of Illinois – Monthly report submitted

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report

Ad Hoc Inmate Housing Committee- Mr. Iske reported that at the last meeting they went over the interview process, etc. The next meeting will be right after today's Board meeting.

Old Business

Chair Payette presented for approval of Chapter 20 "County Board Procedures" for approval.

Motion by Mr. Grotto, second by Mr. Preston to approve Chapter 20 as presented. Discussion. Roll call shows Mr. Rieck, Mr. Iske, Mr. Vandermyde, Mr. Grotto, Mrs. Bickelhaupt, Mr. Preston, Mr. Payette, Mr. Flikkema and Ms. Jacobs all voting aye. Motion carried.

New Business

Chair Payette presented an application for a raffle from Lake Carroll Ladies Gold League. State's Attorney Kaney informed the Board with using the current ordinance this raffle does not comply.

Motion by Mrs. Bickelhaupt, second by Mr. Preston to deny this raffle. Motion carried.

Chair Payette presented two applications for a raffle from Thomson American Legion Post 1025.

Motion by Mr. Preston, second by Ms. Jacobs to approve. Motion carried.

Chair Payette presented for Approval of an amount not to exceed \$17,500 from Fund 84 - Corona Virus Relief for masonry repairs to the Highway Building.

Motion by Mr. Preston, second by Ms. Jacobs to approve for masonry repairs to the Highway Building not to exceed \$17,500 from fund 84. Discussion. Roll call shows Ms. Jacobs, Mr. Grotto, Mr. Vandermyde, Mr. Iske, Mr. Flikkema, Mr. Preston, Mr. Payette, Mr. Bickelhaupt, and Mr. Rieck all voting aye. Motion carried.

Chair Payette presented for Approval of an amount not to exceed \$14,500 from Fund 84 - Corona Virus Relief for the south entry water redirection and entry cover of the Highway Building.

Motion by Mr. Grotto, second by Ms. Jacobs to approve with amount not to exceed \$14,500 from Fund 84 - Corona Virus Relief. Discussion. Roll call shows Mr. Preston, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Rieck, Mr. Grotto, Mr. Vandermyde, Mr. Iske, Mr. Payette, and Mr. Flikkema all voting aye. Motion carried.

Chairman Reports –Chair Payette read a thank you note from retired Deputy Recorder Linda Kessler to the Board.

Appointments-Chair Payette asked for a motion to approve Michele Schiess to the Carroll County Health Board filling the dental vacancy thru June 2025.

Motion by Mrs. Bickelhaupt, second by Mr. Grotto to approve. Motion carried.

Public Comments – None

Executive Session - None

Adjournment- Motion by Mr. Vandermyde, second by Ms. Jacobs to adjourn at 11:20 a.m. Motion carried.

Submitted by Amy R. Buss

County Clerk and Recorder

Selection Criteria:

Vendor =

Bank =

Committee On Claims

Batch =

Due Date = 6/1/2023

Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
	Fund: 011 GENERAL FUND				
	Dept: 01 COURTHOUSE UPKEEP				
3413 PLUNKETT'S PEST CONTROL INC.	8027325	6/1/2023	01101005003 COURTHOUSE	REPAIRS & MAINTENANCE	\$109.94
Subtotal for Department: 01 :					\$109.94
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND					
Dept: 02 SUPPLIES AND RENTALS					
640198	TECHNOLOGY MANAGEMENT REV. FUND T2324669	6/1/2023	01102005319 SHERIFF	RENTALS & LEASE	\$259.00
Subtotal for Department: 02 :					\$259.00
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND					
Dept: 03 OFFICE EQUIPMENT MAINTENANC					
3264	IMPACT NETWORKING LLC 2956326	6/1/2023	01103005025 CO CLERK	OFFICE EQUIPMENT MAINTENAN	\$0.64
4192	STERLING BUSINESS EQUIP. CENT. INV583306	6/1/2023	01103005025 CIRCUIT CLERK	OFFICE EQUIPMENT MAINTENAN	\$151.80
4192	STERLING BUSINESS EQUIP. CENT. INV582642	6/1/2023	01103005025 ASSESSOR	OFFICE EQUIPMENT MAINTENAN	\$84.00
Subtotal for Department: 03 :					\$236.44
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND					
Dept: 05 SUPERVISOR OF ASSESSMENTS					
3565 PEARSON	S477942	6/1/2023	01105005323 ASSESSOR	PRINTING SUPPLIES & OTHERS	\$24.00
Subtotal for Department: 05 :					\$24.00
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND					
Dept: 12 COUNTY TREASURER					
3540	QUILL CORPORATION 32297286	6/1/2023	01112005323 TREASURER	PRINTING & SUPPLIES	\$178.96
3540	QUILL CORPORATION 32268346	6/1/2023	01112005323 TREASURER	PRINTING & SUPPLIES	\$38.66
Subtotal for Department: 12 :					\$217.62
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND Dept: 13 COUNTY CLERK AND RECORDER					
3565 PEARSON	STATEMENT 5.15.23	6/1/2023	01113005323 COUNTY CLERK	PRINTING & SUPPLIES	\$71.08
				Subtotal for Department: 13 :	\$71.08
				Total for Fund: 011 :	\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND Dept: 18 CORONER					
640208 NMS LABS	1207217	6/1/2023	01118006038 CORONER	AUTOPSIES	\$149.00
Subtotal for Department: 18 :					\$149.00
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND Dept: 19 DOG CATCHER					
2040	CARROLL COUNTY HIGHWAY DEPT. CLAIM 6.1.23	6/1/2023	01119006039 FUEL	AUTO TELEPHONE & SUPPLIES	\$91.75
2040	CARROLL COUNTY HIGHWAY DEPT. CLAIM 6.1.23	6/1/2023	01119007055 CELL PHONE	CELL PHONE	\$21.83
640114	PACO'S RESCUE TAILS CLAIM 6.1.23	6/1/2023	01119005323 WEBSITE ANNUAL FEE	PRINTING & SUPPLIES	\$144.00
Subtotal for Department: 19 :					\$257.58
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Account</i>	<i>Account Description</i>	<i>Invoice Amt</i>
Invoice	Inv Date	Invoice Description	
Fund: 011 GENERAL FUND			
Dept: 20 COUNTY SHERRIFF			
383 BIELEMA AUTO REPAIR & SALES 2154	6/1/2023	01120006044 SHERIFF	SQUAD CAR MAINTENANCE \$81.00
3960 CARROLL CO. SHERIFF PETTY CASH 6.1.23	6/1/2023	01120005323 SHERIFF PETTY CASH	OFFICE SUPPLIES \$113.12
640639 ENVIROSAFETY 6138790	6/1/2023	01120006087 SHERIFF	PRISONER GENERAL CARE \$56.38
2614 LEAF 14759253	6/1/2023	01120005323 SHERIFF	OFFICE SUPPLIES \$206.49
3540 QUILL CORPORATION 32242575	6/1/2023	01120005323 SHERIFF	OFFICE SUPPLIES \$58.78
Subtotal for Department: 20 :			\$515.77
Total for Fund: 011 :			\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND Dept: 23 JURY EXPENSES					
3634	PITNEY BOWES RESERVE ACCOUNT 6.1.23 POSTAGE	6/1/2023	01123007088 CIRCUIT CLERK	JUROR'S EXPENSES	\$750.00
Subtotal for Department: 23 :					\$750.00
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 011 GENERAL FUND					
Dept: 24 PUBLIC DEFENDER					
640443 DAVID J BROWN	1998-MR-05_5.16.23	6/1/2023	01124007104 ATTY FEES	DEFENDING ATTORNEY-SALARY	\$1,375.00
2970 EDWARD J. MITCHELL	2022DV17_5.17.23	6/1/2023	01124007104 ATTY FEES	DEFENDING ATTORNEY-SALARY	\$1,200.00
Subtotal for Department: 24 :					\$2,575.00
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund: 011 GENERAL FUND					
Dept: 27 CIRCUIT CLERK					
640133 PATRICIA HIHER			01127005012	TRAVEL	\$101.76
	REIMBRUSE 6.1.23	6/1/2023	ZONE MEETING / CONFERENCE		
Subtotal for Department: 27 :					\$101.76
Total for Fund: 011 :					\$5,267.19

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 014	COUNTY HIGHWAY FUND				
Dept: 00	NonDepartmental				
1100	CONCORDE INC. CLAIM 4319-C	6/1/2023	01400005109 IACO DRUG&ALCOHOL COMPLIANCE	ADMINISTRATIVE	\$63.50
3220	NORTHERN ILLINOIS DIESEL CLAIM 4319-C	6/1/2023	01400005109 PARTS	ADMINISTRATIVE	\$109.44
4577	U.S. CELLULAR CLAIM 4319-C	6/1/2023	01400005112 ACO CELLPHONE	REIMBURSEMENTS	\$21.83
4577	U.S. CELLULAR CLAIM 4319-C	6/1/2023	01400005109 CO ENG CELLPHONE	ADMINISTRATIVE	\$68.75
Subtotal for Department: 00 :					\$263.52
Total for Fund: 014 :					\$263.52

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 015	TOWNSHIP MOTOR FUEL T				
Dept: 00	NonDepartmental				
640450 MANATT'S INC			01500005120	MAINT/CONSTRUCTION - ROADS	\$792.45
	CLAIM 7740-MT	6/1/2023	PATCH MIX		
3806 SAVANNA QUARRY			01500005120	MAINT/CONSTRUCTION - ROADS	\$1,078.92
	CLAIM 7741-MT	6/1/2023	CA-10 SAVANNA AND YORK		
Subtotal for Department: 00 :					\$1,871.37
Total for Fund: 015 :					\$1,871.37

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 016 COUNTY MOTOR FUEL TA Dept: 00 NonDepartmental					
640450 MANATT'S INC	CLAIM 2586-M	6/1/2023	01600005117 PATCH MIX	MAINTENANCE	\$3,892.05
				Subtotal for Department: 00 :	\$3,892.05
				Total for Fund: 016 :	\$3,892.05

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 018 COUNTY MATCHING FUND Dept: 00 NonDepartmental					
640251 CHASTAIN & ASSOCIATES LLC	CLAIM MAT 483	6/1/2023	01800005118 INVOICE #21 FOR PHASE I/II PRELIM ENGR	PROJECTS TO BE IDENTIFIED	\$29,585.16
Subtotal for Department: 00 :					\$29,585.16
Total for Fund: 018 :					\$29,585.16

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 022 COURT AUTOMATION Dept: 00 NonDepartmental					
640766 THOMPSON ELECTRONICS COMPANY	DATED 5/4/23	6/1/2023	02200007113 CIRCUIT CLERK / AUDIO UPGRADES	COMPUTER SYSTEM	\$17,429.00
Subtotal for Department: 00 :					\$17,429.00
Total for Fund: 022 :					\$17,429.00

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 027 ANIMAL CONTROL Dept: 00 NonDepartmental					
640178 MATT CALDWELL	CLAIM 6.1.23	6/1/2023	02700005358 VET SERVICES	ANIMAL CONTROL--EUTH & VETS	\$75.00
				Subtotal for Department: 00 :	\$75.00
				Total for Fund: 027 :	\$75.00

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 040 COUNTY MOTEL/HOTEL TA Dept: 00 NonDepartmental					
40007	TIMBERLAKE PLAYHOUSE 2023 AD	6/1/2023	04000005154 HOTEL/MOTEL	TOURISM/PROMOTIONS	\$1,000.00
Subtotal for Department: 00 :					\$1,000.00
Total for Fund: 040 :					\$1,000.00

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 041 COUNTY 911 ETSB FUND					
Dept: 00 NonDepartmental					
640101	COMPUTER INFORMATION SYSTEMS INC 237728	6/1/2023	04100005191 911	CONTRACTUAL SERVICES	\$27,001.60
640765	DEKALB COUNTY ETSB DATE 11/28/22	6/1/2023	04100005191 ETSB	CONTRACTUAL SERVICES	\$62.50
640765	DEKALB COUNTY ETSB DATE 2/7/23	6/1/2023	04100005191 ETSB	CONTRACTUAL SERVICES	\$140.00
Subtotal for Department: 00 :					\$27,204.10
Total for Fund: 041 :					\$27,204.10

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
Fund: 054	COUNTY HEALTH FUND				
Dept: 00	NonDepartmental				
640347 CASEWIN CONSTRUCTION			05400005003	REPAIRS & MAINTENANCE	\$17,445.00
	6.1.23	6/1/2023	HEALTH DEPT		
640546 MCKESSON MEDICAL-SURGICAL			05400005396	MEDICAL SUPPLIES & COMMODI	\$109.35
	20627218	6/1/2023	HEALTH DEPT		
640148 MITCHELL & MCCORMICK INC			05400005344	CONTRACTUAL	\$200.00
	UPPCT0000004241	6/1/2023	HEALTH DEPT		
640148 MITCHELL & MCCORMICK INC			05400005344	CONTRACTUAL	\$495.00
	UPPCT0000004039	6/1/2023	HEALTH DEPT		
640148 MITCHELL & MCCORMICK INC			05400005344	CONTRACTUAL	\$385.00
	UPPCT0000004071	6/1/2023	HEALTH DEPT		
640148 MITCHELL & MCCORMICK INC			05400005344	CONTRACTUAL	\$200.00
	UPPCT0000004135	6/1/2023	HEALTH DEPT		
640633 PACE ANALYTICAL SERVICES			05400005344	CONTRACTUAL	\$83.60
	I9554584	6/1/2023	HEALTH DEPT		
640615 REX A. KREUDER			05400005095	TRAINING	\$50.00
	6.1.23 REIMBURSE	6/1/2023	HEALTH DEPT / CONFERENCE		
640615 REX A. KREUDER			05400005012	TRAVEL	\$94.32
	6.1.23 REIMBURSE	6/1/2023	HEALTH DEPT / CONFERENCE		
54019 SANOFI PASTEUR INC			05400005396	MEDICAL SUPPLIES & COMMODI	\$272.11
	920531610	6/1/2023	HEALTH DEPT		
Subtotal for Department: 00 :					\$19,334.38
Total for Fund: 054 :					\$19,334.38

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Invoice</i>	<i>Inv Date</i>	<i>Account</i> Invoice Description	<i>Account Description</i>	<i>Invoice Amt</i>
Fund: 084 CORONA VIRUS RELIEF FU Dept: 00 NonDepartmental					
640347 CASEWIN CONSTRUCTION	5/25/23	6/1/2023	0840009208 HWY DEPT	BUILDING IMPROVEMENTS - EXP	\$42,617.00
Subtotal for Department: 00 :					\$42,617.00
Total for Fund: 084 :					\$42,617.00

Open Invoices by Fund/Department (APLT22)

Carroll County

<i>Vendor</i>	<i>Account</i>	<i>Account Description</i>	<i>Invoice Amt</i>
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$5,267.19
014	COUNTY HIGHWAY FUND	\$263.52
015	TOWNSHIP MOTOR FUEL	\$1,871.37
016	COUNTY MOTOR FUEL TA	\$3,892.05
018	COUNTY MATCHING FUN	\$29,585.16
022	COURT AUTOMATION	\$17,429.00
027	ANIMAL CONTROL	\$75.00
040	COUNTY MOTEL/HOTEL T	\$1,000.00
041	COUNTY 911 ETSB FUND	\$27,204.10
054	COUNTY HEALTH FUND	\$19,334.38
084	CORONA VIRUS RELIEF F	\$42,617.00
	Total:	\$148,538.77

MEMORANDUM

TO: CARROLL COUNTY BOARD MEMBERS
FROM: JEREMY HUGHES
RE: LETTER OF RESIGNATION
DATE: JUNE 1st 2023 CARROLL COUNTY BOARD MEETING

Carroll County Board Members,

I am writing to inform you of my decision to resign from my position with Carroll County. My final day will be effective Thursday June 15th. Please accept this letter as my formal resignation and two-week notice.

I have thoroughly enjoyed my time in employment with the county and am grateful for the opportunities provided to me.

I would like to express my sincere gratitude for the support, guidance, and encouragement that has been provided to me throughout my past 14 years of employment. I have been blessed to have worked with such great colleagues and members of the public. My experiences here have helped me grow as a person in more ways than I could ever express in words. I will always be grateful for the contributions provided from everyone who has helped in my success.

In the coming weeks, I will do everything possible to ensure a smooth transition; including completing written instructions and working to finish outstanding tasks. I am committed to continuing to lend support and transfer knowledge even after I have ended employment with the county. I have an exit plan which includes a list of future tasks, as well as some of my opinions and thoughts for possible improvements to the programs that have been under my charge.

I wish all of you, county staff and colleagues, as well as the members of the public I have served, continued success in all that you do.

Sincerely,

Jeremy Hughes

**SCHOOL RESOURCE
OFFICER INTERGOVERNMENTAL
AGREEMENT**

THIS AGREEMENT is entered into this August 1, 2023, by and between the County of Carroll (hereinafter referred to as "County"), Illinois and Chadwick Milledgeville CUSD 399 (hereinafter referred to as "School District").

For and in consideration of the mutual promises, terms, covenants, and conditions set forth herein, the parties agree as follows:

1. Purpose. This Agreement establishes and delineates the mission of the School Resource Officer Program, herein referred to as the SRO Program, as a joint cooperative effort. Additionally, the Agreement formalizes relationships between the participating entities in order to foster an efficient and cohesive program that will build a positive relationship between the Carroll County Sheriff's Office and the youth of our community and reduce crime committed by juveniles and young adults.

2. Mission. The mission of the SRO Program is to prevent, reduce, and confront school-related violence and crime committed by juveniles, young adults, and non-school persons on school premises. This is accomplished by assigning a Carroll County Deputy to school facilities on a full-time basis. The SRO Program accomplishes this mission by creating and maintaining safe, secure and orderly learning environments for students, teachers and staff. The SRO will establish a trusting channel of communication with students, parents and teachers. The SRO will serve as a positive role model to instill in students good moral standards, good judgment, respect for other students and a sincere concern for the school community. He/she will promote citizen awareness of the law to enable students to become better informed and effective citizens, empowering students with the knowledge of law enforcement efforts and obligations regarding enforcement as well as consequences for violations of the law. The SRO will serve as a confidential source of counseling for students and parents concerning law-related problems they face and will provide information on community resources available to them.

3. Organizational Structure.

A. Composition. The SRO (Student Resource Officer) Program will consist of one full-time Deputy who is a Certified Police Officers in the State of Illinois and who meet all requirements as set forth by Carroll County Rules and Regulations. An SRO will be scheduled from 7:00 am to 3:30 pm on all student attendance days, and extra hours as assigned equal to an additional 20 days of service throughout the year.

B. Supervision. The day-to-day operational and administrative control of the SRO Program will be the responsibility of the Carroll County Sheriff's Office, in coordination with the School District. Responsibility for the conduct of SRO personnel, both personally and professionally, shall remain with the County. The School Resource Officer will collaborate with school the district administrators on many issues, including the disposition of various situations they may encounter. The SRO will report to the school's administrators and assist the district administrators on many issues, including the disposition of various situations they may encounter. The SRO will report to the school's administrators and assist the

school administration as requested and in accordance with the Sheriff's Office policy and procedure; however, their ultimate responsibility is to carry out their duties as police officers, as expressed and interpreted through the police departments' chain of command.

C. Relationship of Parties. The Carroll County Sheriff's Office and the assigned deputy shall have the status of independent contractors for the purposes of this Agreement. The deputy assigned to the School District shall be considered to be an employee of Carroll County and shall be subject ultimately to their control and supervision. The assigned deputy will be subject to current procedures in effect for certified deputy sheriffs, including attendance at all authorized training. This Agreement is not intended to and will not constitute, create, give rise to, or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the parties, and the rights and obligations of the parties shall be only those expressly set forth in this Agreement. The parties agree that:

1. No person supplied by the School District to accomplish the goals of this Agreement is a Carroll County employee and that no rights under the County's employment, retirement, or personnel rules accrue to such person, and
2. No person supplied by the County to accomplish the goals of this Agreement is a School District employee and that no rights under school district employment, retirement, or personnel rules accrue to such person.

4. Procedures.

A. Concept. The SRO Program shall utilize the Triad concept as set forth by NASRO (National Association of School Resource Officers). SRO's assigned to the program will serve as law enforcement officers, law-related counselors and instructors for law enforcement topics. The SRO is first and foremost a law enforcement deputy for the Carroll County Sheriff's Office. He/she shall be responsible for carrying out all duties and responsibilities of a deputy and shall remain at all times under the control, through the chain of command, of the Carroll County Sheriff's Office. All acts of commission or omission shall conform to the Carroll County Sheriff's Office Rules of Conduct. The SRO is an enforcement officer in regards to criminal matters only and not an enforcer of school regulations. He/she is not a disciplinarian and should not assume this role. The SRO reports directly to the Carroll County Sheriff's Office supervisor in connection with the assignment of law enforcement instruction and normal law enforcement duties. The SRO is not a formal counselor, and will not act as such; however, he/she will serve as a law-related resource to assist students, faculty, staff, and all persons involved with the School District. He/she will provide instruction related to law enforcement topics and will provide instruction as requested by the School District under the supervision of a certified teacher. The SRO can instruct on a variety of law enforcement subjects to students and staff, including alcohol and drug education. He/she may use this instruction to build rapport between the students and the staff while under the supervision of a certified teacher.

B. Duties. Responsibilities of the SRO will include:

1. to enforce criminal law and protect the students, staff, and public at large against criminal activity;
 - a. to provide information concerning questions about law enforcement topics to students and staff;
2. to speak to students (under the supervision of a certified teacher) on a variety of law enforcement related topics including, but not limited to, narcotics, safety, public relations, occupational training, leadership, and life skills when the School District requests it;
3. to coordinate investigative procedures between the Sheriff's Office and school administrators;
4. to provide law-related counseling on a limited basis to students, staff and faculty;
5. to handle initial police reports of crime committed on campus;
6. to take enforcement action on criminal matters when appropriate;
7. to wear an approved Sheriff's Office uniform at all times or other apparel approved by the Sheriff's Office;
8. to attend school special events as assigned by the Sheriff's Office, which have been requested by school administration and approved by the Sheriff's Office.

C. Enforcement. Although the SRO has been placed in a formal educational environment, he/she is not relieved of the official duties as an enforcement officer. Decisions to intervene formally will be made when it is necessary to prevent any criminal act. Citations should be issued and arrests made when appropriate and in accordance with the Sheriff's Office standard operating procedure.

5. Equipment and Working Conditions.

A. Carroll County Sheriff's Office Responsibilities. The Department shall provide one full-time deputy who has specialized training as a school resource officer. The officer shall be a fully equipped Carroll County Sheriff Deputy in good standing, subject to a twelve month probationary period.

B. School District Responsibilities. The School District shall provide the SRO the following materials and facilities, which are deemed necessary to the performance of his/her duties:

1. Access to an air-conditioned and properly lighted private office, which shall contain a telephone, which may be used for general business purposes;
2. a location for files and records which can be properly locked and secured;
3. a desk with drawers, chair, work table, and filing cabinet;
4. access to and encouragement of classroom participation;
5. opportunity to address teachers and school administrators about the SRO Program, goals, and objectives;
6. Necessary training, including, but not limited to School Resource Officer training through the State Agency, Juvenile Certification, and ALICE training.
- 7.

C. Reporting of Serious Crimes. If a school administrator's investigation uncovers evidence of a serious crime as defined in state law or federal law, the school official shall notify the SRO, the student's parent/guardian, and the appropriate school personnel. The SRO shall comply with

the Illinois School Student Records Act (105 ILCS 10/1 et seq.) Any records released must be necessary for the discharge of the officers' official duties, and the student records will not be disclosed to any other party except as provided under law or order of court.

6. Time and Place of Performance.

The Carroll County Sheriff's Office will endeavor to have an SRO available for duty each day that school is in session during the regular school year. The Carroll County Sheriff's Office will attempt, but are not required to furnish a substitute deputy on days when the regular SRO is absent due to authorized leave or training requirements. The SRO will inform school administrators when an absence is anticipated. The Carroll County Sheriff's Office at all times maintain the authority to reassign an officer to other duties, whether on a temporary basis or a permanent basis. The aforesaid time division is for internal school financial contribution purposes only.

7. Evaluation. It is mutually agreed that the School District shall evaluate annually the SRO Program and the performance of the SRO with forms developed jointly by the parties. The evaluation shall be shared with the Carroll County Sheriff's Office. It is further understood that the School District's evaluation of the officer is advisory only and that the Carroll County Sheriff's Office retain the final authority to evaluate the performance of the SRO. The School District may request that an SRO be reassigned or replaced by the County; however the ultimate decision shall be made by the Carroll County Sheriff's Office.

8. Reimbursement. The School District shall reimburse Carroll County for 99% of the cost of the officers employed for the program. Accordingly, the cost set forth herein is the total cost to be paid by the District and is not calculated on an hourly basis or actual time basis but for the program as a whole. The School District shall pay 99% of the annual cost. Cost of SRO employee includes Salary, IMRF (retirement), FICA and Health/Life Insurance expense and deployment costs (vehicle, equipment, etc.). Salary is based on the Union Contract with the County and is due to renew its four-year agreement on November 30, 2025. Any raises or adjustments will be part of this agreement.

Since the County and the School District are on different budget cycles, the SRO expenses to the District will be handled by a side letter. The first letter will be due with the acceptance of this agreement and cover costs from August 1, 2023 to November 30, 2023. The following side letters will be due by November 30th of each year covering the expected expenses for the SRO employee for the County's next fiscal year.

Side letter dates cover:

August 1, 2023 to November 30, 2023, payable by September 1, 2023.
December 1, 2023 to November 30, 2024, payable by December 30, 2024.
December 1, 2024 to November 30, 2025, payable by December 30, 2026.
December 1, 2025 to November 30, 2026, payable by December 30, 2026.

9. Term of the Agreement. The term of this agreement is three (3) years commencing on August 1, 2023 and ending on November 30th, 2026.

11. Insurance and Indemnification

The County of Carroll agrees to hold the School District its agent and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the performance of the duties of the SRO. The School District agrees to the extent allowed by law to hold the County of Carroll their agents and employees free, harmless and indemnified from and against any and all claims, suits or causes of actions arising from or in any way out of the performance of the School District employees.

For Carroll County:

Joseph Payette, Chair

Date: _____

For Chadwick Milledgeville #399

Mrs. Sandra Baylor-Schmidt

Date: _____

CHAPTER 171 COUNTY CLERK AND RECORDER FEES

State of Illinois

Before the County Board of Carroll County

Ordinance No. _____

WHEREAS, the provisions 55 ILCS 5/4-4001 provide for the establishment of certain fees to be collected by County Clerk, 55 ILCS 5/3-5018 provides for the establishment of certain fees to be collected by County Recorder and the Geographic Information System (GIS) Department; and

WHEREAS, the statutes set certain maximum fee levels for various services, but also provide that counties may conduct fee studies and raise fees as high as actual cost, if full cost of service exceeds the statutory fee; and

WHEREAS, on November 2, 2017, the Carroll County Board approved an updated fee schedule for the Carroll County Recorder's office in response to legislation requiring the establishment of a Predictable Fee Schedule for recording; and

WHEREAS, a 2023 GIS Cost Study has been put forward indicating an appropriate justified increase in said GIS Resolution Fund 52 Fee of \$8.50 for a total of \$27.50 to help cover the cost of providing services by the Carroll County GIS Department; and

WHEREAS, 55 ILCS 5/3-5018 that the GIS Resolution Fee to be assessed by the Carroll County Recorder is hereby increased from \$19 to \$25 per land recording filing with \$24 to be deposited into the Carroll County GIS fund 52, \$1 to be deposited into the Carroll County Recorder's special fund created under Section 3-5005-4; and

WHEREAS, Public Act 102-1135, passed by the Illinois General Assembly and signed into law by the Governor of the State of Illinois, amends the Counties Code (55ILCS) and increases the fee to be collected for the Rental Housing Support Program from \$9.00 to \$18.00, and to be effective July 1, 2023.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY BOARD OF CARROLL COUNTY, ILLINOIS, THAT:

Section 1. The following fees charged by the County Clerk/Recorder shall be established as follow:

- A. The fee for vital records search (marriage license search, civil union search, and birth certificate search) shall be \$18.00 for each record and the fee of additional copies shall be \$4.00.
- B. The fee for a death certificate search shall be \$22.00 for each record and the fee for additional copies shall be \$6.00.
- C. The fee for any vital record certificate search for genealogical purpose shall be \$10.00 for each record and the fee for additional copies shall be \$10.00.
- D. The fee for an assumed name filing fee is \$5.00.
- E. The fee for a marriage/civil union license shall be \$40.00 for each license.
- F. The fee for issuing certificates of tax redemption shall be \$50.00 for each occurrence.
- G. The fee for processing a liquor license shall be \$5.00 for each license.
- H. The fee for a Raffle and Poker Run License shall be \$25.00 per license.
- I. The fee for a Racing & Vehicle Recreational Activities License shall be \$100 per year.
- J. Fee for recording Veteran’s Discharge DD214 is no charge, additional certified copies no charge.
- K. The fee for recording a standard document shall be \$75.00.
- L. The fee for recording of non-standard document shall be \$100.00.
- M. The fee for recording Plats shall be \$98.00.
- N. The fee for recording Federal Tax Liens (additional names \$1.00 each) shall be \$8.00.
- O. All Financing Statements: Original, Continuations, Amendments shall be \$41.00. With terminations being \$3.00.

Section 2. The following fee charged for the Geographic Information System (GIS) Fund collected by the County Clerk/Recorder shall be increased as follows:

- A. The fee for the Geographic Information System (GIS) fund shall be increased from \$19.00 to \$25.00 for each recorded instrument, paper or notice of record.

PASSED, APPROVED AND ADOPTED by the Carroll County Board on the ___ day of June, 2023.

_____ Attest: _____

Joseph Payette, Chair
 Carroll County Board

Amy Buss
 Carroll County Clerk

Vote:

Ayes: _____ Nays: _____

Absent: _____ Abstained _____

CHAPTER 170 GIS RESOLUTION FUND 52 RECORDING FEE

State of Illinois
Before the County Board of Carroll County
Ordinance No. _____

An Ordinance to increase the Geographic Information System (GIS) Fund 52 Fee as allowed under 55 ILCS 5/3-5018.

WHEREAS, the Carroll County Board previously authorized for the creation of the Carroll County GIS Department for the purpose of providing and maintaining countywide maps and spatial data through the use of Geographic Information System (GIS) software and trained personnel; and

WHEREAS, pursuant to 55 ILCS 5/3-5018 the Carroll County Board has currently authorized the assessment of a \$19 GIS Resolution Fund 52 Fee for each land recording document, which is meant to defray the cost of implementing and maintaining the Carroll County GIS Department, and the cost of providing access to Carroll County GIS records; and

WHEREAS, 55 ILCS 5/3-5018 provides that a County Board may, by ordinance, increase the fees allowed by this section and collect such increased fees if the increase is justified by an acceptable cost study showing that the fees are not sufficient to cover the cost of providing the service; and

WHEREAS, at the request of the Carroll County Board, an external cost study was produced in 2004 and found the justified fee cost equal to \$12.78 per recording, after which the Carroll County Board approved an increase to \$12.00 per recording on January 20, 2005; an internal cost study was performed in 2017 and found the justified fee cost equal to \$24.24 per recording, after which the board approved an increase to \$19 effective January 1st 2018; and

WHEREAS, a 2023 GIS Cost Study has been put forward indicating an appropriate justified increase in said GIS Resolution Fund 52 Fee of \$8.50 for a total of \$27.50 to help cover the cost of providing services by the Carroll County GIS Department.

NOW, THEREFORE, BE IT ORDAINED, that pursuant to 55 ILCS 5/3-5018 the GIS Resolution Fee to be assessed by the Carroll County Recorder is hereby increased from \$19 to \$25 per land record filing with \$24 to be deposited into the Carroll County GIS Fund 52, \$1 to be deposited into the Carroll County Recorder's special funds created under Section 3-5005.4.

BE IT FURTHER RESOLVED, that this Ordinance shall become effective on _____ . Passed this 1st day of June, 2023.

Carroll County Board

By _____
Chairman

Attest:

Amy Buss, Carroll County Clerk

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Lake Carroll Social Club

Address (Street & Mail): 3-200 Association DR LANARK 61046

Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL
LABOR LAW (R) NFP FUND RAISE (R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? YES NO If no, is there State/National Affiliation YES NO

Presiding Officer Name: Ellis Fitzgerald

Address (Street & Mail): SAME AS ABOVE

Birth Date: 7-10-44 Phone: 630-973 0174 Email: ELLIS FITZ@HOTMAIL.COM

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

ELLIS FITZGERALD

Address (Street & Mail): SAME AS ABOVE

Birth Date: _____ Phone: _____ Email: _____

Raffle Fidelity Bond: \$ _____ (Total Aggregate Retail Value of prizes, notice received) or
Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): \$ 800.00

Maximum Retail Value of each prize awarded (Max \$100,000): \$ 800.00

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): \$ 20.00

Number of days chances may be issued/sold (Max 365): 35

Application for: RAFFLE POKER RUN Number of: _____

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: July 3, 2023

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: _____

LAKE CARROLL CAMPGROUND

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer: Ellis Fitzgerald

Organization Secretary: Ashley Adams

#####

COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: ^{5.00} ~~25~~ Raffle or Poker Run

Received by Clerk: Kendra Strauch Date: 5/26/23

If License Denied - written notice sent & fee returned Date: _____

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:
Received by Clerk: _____ Date: _____

COUNTY BOARD ACTION - 5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED - Provision attached

License: APPROVED DENIED

County Board Chair: _____ Date: _____

LCA Campground Social Club

Meeting Minutes

Nov 20, 2023

Present: List of attendees

1. Finances

Review of current bank balance

To be deposited: advertising donations for the hay wagon

Membership Dues: continue to charge \$20/family

Other Fundraising options:

- Dues Raffle – have 2 separate dues raffles for the year.
- 50/50 Raffles throughout the year

- All in agreement to do the raffles – Ellis to get permit.

noted where Managers FSON - Passed

2. Upcoming Events

Bonfire (Labor Day weekend):

- Raffles have 2 like last year one for adults and one for kids.
 - Adult raffle: liquor wagon/booze tower – Blackstone grill was successful last year, but probably not again
 - Kids item: scooter, tablet, etc.

Pancake Breakfasts:

- Advised by that anyone handling food has to have a food license
 - Question is do we just need to have a food permit & one person with license to be on-site during event.
 - Ellis to check with health department for exact requirements.
 - May have to have people serving the food get license, which can be done online.
- Important to continue because it's good social interaction and enjoyable.
- Will continue to do the pancake breakfasts, pending outcome of health department's requirements.

Summer Kickoff - Memorial Day

- Will need volunteers to help with setup and teardown.

Campground Social Club

Meeting Minutes, May 20, 2023

Page 2

- Will have tent w/ a dance floor, couple different food trucks, and Candlelight will have food available for purchase.
- Setup Saturday afternoon or Sunday morning.
 - Recommendation to send email out for volunteers to help with setup and have an online form for signup.
- Having a band from 7-11 and Ron Hennings to DJ prior to band, between sets, and possibly from 11-12.
- Costs to be split between the Yacht club and Campground Social Club

4th of July Celebration:

- Attractions include water slide, putting at the top of the hill by where the slide was for Labor Day weekend.
 - Post that children must be with a parent/guardian at all times.
- Do a pet parade again
- Possibly have music Saturday evening at the pavilion, but start later in the evening for adults.
- Utterly Delicious food truck and try to have the “traditional” Independence Day food options.

Other event/Activity Ideas:

- Association considering the purchase of waterslide.
 - Campground Social Club to contribute \$1,000 towards the purchase of the slide with the stipulation that association stores and sets up the slide and allows the campground to use as requested.
- Continue the sucker flower box
- Have popcorn and ice cream available for sale.
 - Considering looking into a small freezer to keep at the host site.

Have also received a request to put in a horseshoe pit

- Location idea of by the pine trees near pod 5
- Also have bags boards in that area with the bags available for “checkout” through the host.

Chapter 440

HOTEL/MOTEL TAX BOARD

440-1 Establishment of the tax

~~There is hereby levied and imposed a tax upon all persons engaged in the business of renting or leasing rooms in hotels located within the County of Carroll, Illinois, in accordance with section 5-1030 of the Counties Code. The Carroll County Board (County Board), in accordance with 55 ILCS 5/5-1030 shall, by ordinance, impose a tax upon all persons engaged in the County of Carroll in the business of renting, leasing or letting rooms in a hotel which is not located within a city, village, or incorporated town that imposes a tax under Section 8-3-14 of the Illinois Municipal Code, excluding gross rental receipts proceeds from those permanent residents of that hotel.~~

440-2 Definitions

Gross rental receipts - ~~The term "gross rental receipts" as used in this ordinance shall mean~~ The money ~~actually~~ received by the operator of a hotel for the renting or leasing of rooms for overnight occupancy, except the following:

- (a) Amounts paid by permanent residents of the hotel. Any person residing at the hotel for more than thirty consecutive days is a permanent resident; and
- (b) Other taxes or governmental charges applicable to such hotels.

Hotel - ~~The term "hotel" as used in this ordinance shall mean~~ Any building from which rooms for overnight occupancy are rented or leased or letting for money, and includes hotels, motels, boarding houses, apartment houses and bed and breakfast inns.

440-3 Application

The tax shall apply to all persons operating hotels within the County of Carroll, except that gross rental receipts collected for the rent or lease of rooms which are located within the incorporated area of any municipality which has adopted a tax under Section 8-13-14 of the Illinois Municipal Code, shall not be taxed.

440-4 Tax rate

The tax established by this ordinance shall be at the rate of 5% of the gross rental receipts. Persons owing the tax may reimburse themselves for their tax liability by separately stating such tax as an additional charge to the customer renting or leasing each room.

440-5 Collection of the Tax

- (a) Every person owing a tax imposed by this ordinance shall file with the Carroll County Treasurer a return shall state the gross rental receipts for the previous 3 calendar months from which the tax shall be computed and shall be received by the Treasurer no later than the 30th day of the month following the close of the quarter.

Chapter 440

HOTEL/MOTEL TAX BOARD

(b) The return shall be accompanied by payment in full for the amount of tax owed.

(c) The County Treasurer shall transfer to the County's General Fund 5% of all amounts deposited in the fund to defray his costs of maintenance of the fund.

440-6 Creation of the Hotel/Motel Tax Fund.

The amounts collected by the Treasurer pursuant to this ordinance shall be placed in a fund maintained by the Treasurer which shall be known as the Hotel/Motel Tax Fund.

440-7 Administration of the Fund

The monies contained in the Hotel/Motel Tax Fund shall be administered by the Hotel/Motel Tax Board who is hereby authorized to direct the County Treasurer to make payments from the Fund, which payments must be in conformance with this chapter. expended only in accordance with ~~section 5-1030 of the Counties Code.~~ 55 ILCS 5/5-1030. This expenditure shall be utilized solely for either:

(1) encouraging, supporting, marketing, constructing, or operating, either directly by the County Board or through other taxing bodies within the County, sports, arts, or other entertainment or tourism facilities or programs for the purpose of promoting tourism, competitiveness, job growth, and for the general health and well-being of the citizens of Carroll County; or

(2) payment towards debt services on bonds issued for the purposes set forth in this Ordinance.

440-8 Establishment of Hotel/Motel Tax Board

The County Board Chair (Chair), with approval of the County Board, shall appoint a board of persons, which shall be known as the County Hotel/Motel Tax Board (Tax Board), which shall consist of 5 persons, suggested by the Tax Board after initial appointment, ~~chosen as follows and submitted for appointment from organization or group~~ as follows:

One (1) of whom shall be a person paying the tax imposed hereunder from group of motel owners/operators for a term of two years.

One (1) of whom shall be a representative of the Bed & Breakfast/Cabins/Houses for a term of two years.

One (1) of whom shall be a representative of ~~the~~ a Carroll County ~~CEEDS~~ economic development organization or a member at large for a term of two years.

Chapter 440

HOTEL/MOTEL TAX BOARD

One (1) of whom shall be a member of the Carroll County Board for a term ~~of years~~ ~~concurrent with the County Board appointment~~ at the discretion of the Chair.

One (1) of whom shall be ~~a member at large, preferably~~ an individual with experience in the field of hotel/motel operations or member at large for a term of two years.

The two-year term shall alternate between members with no more than two board members' term expiring the same year.

The ~~County Board~~ Chair may appoint one alternate member, with County Board approval, to the Hotel/Motel Tax Board. This alternate member shall serve a term of two years and be either a person paying the tax imposed hereunder or an owner/operator of a Hotel/Motel/Bed & Breakfast/Cabin/House that rents rooms under this Chapter. ~~The~~ This alternate member, if appointed, shall serve as a member of the Hotel/Motel Tax Board only when the absence of the regular members results in the board lacking a quorum to conduct business.

440-8 Violations.

The Board may provide for the administration and enforcement of the tax, and for the collection thereof from the persons subject to the tax, as the Board determines to be necessary or practicable for the effective administration of the tax.

(a) Any person who violates this ordinance is guilty of a petty offense and shall be subject to a fine not to exceed \$500.00. Each failure to pay a quarterly tax due hereunder shall be a separate offence.

(b) Any person who fails for any reason to make any payment required under this ordinance by the date required by this ordinance shall be assessed a civil penalty in the amount of 1 ½ percent of the delinquent amount per month of delinquency, which shall be paid to the Treasurer upon ~~his~~ the Treasurer's demand and placed within the Hotel/Motel Tax Fund.

~~Attached Ordinance 1211-25~~

Approved - 3/21/1996, Amended – 6/10/1999, Amended – 6/21/2001, Amended – 10/17/2002

Amended - 12/15/2011, Amended -