

CARROLL COUNTY BOARD MEETING

****Small Courtroom, Courthouse****

March 7, 2024 9:30 a.m.

*****PLEASE SILENCE CELL PHONES*****

Call to Order

Pledge of Allegiance

Roll Call

Public Comments

Consent Agenda

- 1. Approval of the February 15th Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**

Tabled Items

Department Reports

Animal Control

Assessor

Circuit Clerk

County Clerk & Recorder

Emergency Management

GIS

Highway

- 1. Monthly Report**

Health Department

Probation

Sheriff

States Attorney

Transit

Treasurer

Zoning

Zoning Board of Appeals

Affiliate Reports

Blackhawk Hills Regional Council – Mrs. Bickelhaupt

Business Employment Skills Team/Workforce – Mr. Flikkema

- 1. Monthly Report**

Community Mental Health Board – Mrs. Bickelhaupt

Emergency Telephone System Board – Mr. Rieck

Health Board – Mr. Iske

Hotel/Motel – Ms. Jacobs

- 1. Monthly Report**

Jo/Carroll Enterprise Zone

Jo Daviess Carroll County Joint Action Solid Waste Agency – Mr. Flikkema

LRA – Ms. Jacobs

1. Monthly Report

NWILED – Ms. Jacobs

1. 2024 Annual Meeting – Monthly Report

Senior Services Board – Mr. Soldat

Tri-County Opportunities Council – Mr. Preston

United County Council of Illinois – Mr. Payette

1. Monthly Report

Veterans Assistance Commission – Ms. Jacobs

Whiteside Carroll Enterprise Zone - Mr. Payette

Committee Reports

Ad Hoc Inmate Housing Committee – Mr. Iske

Ad Hoc Administrator Hire Committee – Mrs. Bickelhaupt

Highway/EOC Building Renovation – Mr. Flikkema

Ad Hoc Transit Garage Committee – Mr. Flikkema

1. Transit Garage Meeting Notes

Ad Hoc PCOM Hire Committee – Ms. Jacobs

Old Business

New Business

- 1. Presentation of a New Budgeting Software Program – ClearGov – Kent Hartsfield**
- 2. Discussion and Possible Approval of ClearGov Proposal – New Budgeting Software Program**
- 3. Approval of Raffle License – Thomson Fast Trax Snowmobile Club**
- 4. Approval of Carroll County Trustee Resolution**
- 5. Discussion of Possible Replacement of Current Phone System**

Chairman Report

- 1. Carroll County Electrical Aggregation Program**
- 2. Employee Personnel Code & Handbook - County Ordinance Chapter 60**
- 3. ATV/UTV highway usage**
- 4. Community Project Funding**
- 5. Corona Virus Relief Fund (ARPA) – Fund 84**
- 6. Courthouse real property survey**

Appointments

- 1. Appointment of David Schmit, as representative of an economic development organization, to fill a term vacated by James Bratta's resignation, thru April 2025.**

Executive Session

Adjournment

Next County Board Meeting – March 21, 2024 9:30 a.m.

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
FEBRUARY 15, 2024 AT 9:30 A.M.

Chair Payette called the Board meeting to order at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt and Mr. Soldat present. Mr. Rieck and Mr. Vandermyde were absent.

Public Comments – None

Chair Payette presented the consent agenda for approval.

1. Approval of the February 1, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Ms. Jacobs, second by Mr. Preston to approve the consent agenda. Roll call shows Mr. Preston, Mr. Payette, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt, Mr. Soldat and Mr. Flikkema all voting aye. Motion carried.

Tabled Items-None

Animal Control-Animal Control Officer Lisa Ashby reported on how she has been using social media/Facebook to benefit her office. In the last 28 days she has had 169 new followers, has reached over 65,000 people, and 14,000 post engagements. She also has used Facebook to help owners that need to rehome their pets.

She explained the foster program she has implemented. She also updated the Board that the volunteers at the Animal Shelter have been a great help.

She informed the Board the wood fencing is falling down and has reached out to get a price for chain link fencing.

ACO Ashby reported she will be meeting with Heartland Pet Welfare on Sunday, February 18th to discuss the feral cat population. She explained that even though the County cannot take in cats at the shelter, this is a problem that needs to be addressed. Chair Payette did reiterate that the County is not in the “cat business” but thanked Lisa for her efforts on helping with this problem.

Assessor- No report.

Circuit Clerk- No report.

County Clerk- County Clerk Amy Buss reported that Early Voting started February 8th and runs thru March 18th.

Emergency Management- Emergency Management Director Jim Klinefelter reported that the contractor will be installing the new furnace and air conditioning unit at the Highway/EOC building soon. There has also been a change order for the front door not to be replaced. This change order will be a \$30,000 savings.

GIS- No report.

Chair Payette asked how it was working with Sidwell. Deputy Assessor Kolton Dimmick informed the Board that since they are still in the appeals process no information has been sent to Sidwell at this time.

Chair Payette reminded the Board since there is no GIS Coordinator, they have a contract with Sidwell. The Assessor's office and the Board will be discussing in the future if they should continue the contract with Sidwell or possibly hire a GIS Coordinator.

Highway – No report

Health Department – No report.

Probation- No report.

Sheriff & Property- Sheriff Ryan Kloepping informed the Board that in March there will be flooring projects done in the first-floor conference room, two first floor hallways and the public defender's office.

He reported that 8 of the 12 window panes that needed to be replaced have been done and damaged ceiling tile in the County Administrator's office has been replaced.

He is working with Blackhawk Hills Regional Council on possible grants for the Courthouse sidewalks, window soffit, fascia, etc.

County Board member Soldat asked if the County was having problems with illegal immigration, child human trafficking and increase in crime like neighboring Stephenson County. Sheriff Kloepping replied at this time we are not having these problems. He informed that some counties have passed ordinances but there are possible pending law suits against these ordinances.

Emergency Management Director Jim Klinefelter informed the Board that this has been discussed at the IEMA conferences.

State's Attorney - No report.

Transit – Chair Payette informed the Board that he will be in the position of PCOM until a decision on the PCOM appointment and approval from IDOT on such appointment.

Treasurer – Treasurer Lydia Hutchcraft handed out a software proposal from ClearGov, Inc. for budgetary software that is backed by NACO. This would replace the excel spreadsheet that has been used in the past for budgets. This software is compatible with our current Accounts Payable software, CIC. The cost would be \$10,000 annually and training of \$250 for any amount of employees being trained. County Board members asked Treasurer Hutchcraft several questions, which she will ask ClearGov, Inc. at her next meeting on February 20th.

At the next Board meeting she will have a presentation of the software by ClearGov, Inc. and have those questioned answered.

Zoning - No report

Zoning Board of Appeals – No report

Affiliate Reports

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board - No report.

Health Board – No report.

Hotel/Motel – No report.

Jo/Carroll Enterprise Zone - No report

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report

LRA- No report.

NWILED- A monthly report was submitted.

Senior Services Board - No report

Tri-County Opportunities Council – No report

United County Council of Illinois – No report.

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report.

Committee Reports

Ad Hoc Inmate Housing Committee- Mr. Iske reported the Wold is working on three proposals to present to the Committee. No meeting has been scheduled at this time. He believes it will be scheduled soon and will be a face-to-face meeting not a zoom meeting.

Ad Hoc Administrator Hire Committee- Mrs. Bickelhaupt reported that the committee met on February 7th to finalize the job description, resolution and went over resumes. She informed the Board that the committee has set up four interviews for the February 26th with the last day to accept resumes being February 29th.

Highway/EOC Building Renovation- No report. Chair Payette stated that since there is limited space at the Courthouse the space at the Highway/EOC building will be useful for an office for the PCOM till a possible office is built at the Transit garage.

Ad Hoc Transit Garage Committee- Mr. Flikkema reported the committee will meet February 16th at 1 p.m. at the Senior Services Board room.

Ad Hoc PCOM Hire Committee- Ms. Jacobs reported the committee met on February 6th to go over the job description and resumes. On February 9th, they met with the two candidates for interviews. The committee's recommendation is Mary Maszk for the position of PCOM.

Old Business-None

New Business

Emergency Management Director Klinefelter presented for Approval the FY23 EMA and OSH Grant Agreement. Director Klinefelter explained this grant agreement pays partially for his salary and the Sheriff's secretary that is his part time secretary. Motion by Ms. Jacobs, second by Mr. Preston to approve the Grant Agreement. Roll call shows Ms. Jacobs, Mr. Flikkema, Mr. Soldat, Mr. Iske, Mr. Payette, Mrs. Bickelhaupt and Mr. Preston all voting aye. Motion carried.

Chair Payette presented for Approval to fill the vacancy of the Chief Deputy position. Sheriff Kloepping informed the Board that former Chief Deputy Michael Holland has retired from the department after 23 years of service. Motion by Ms. Jacobs, second by Mr. Soldat to approve filling the vacancy of the Chief Deputy position. Discussion. County Board Member Iske asked Sheriff Kloepping if they could have descriptions of roles and responsibilities of his department for future reference. County Board member Soldat asked if there was in anyone in the department that could be promoted to the Chief Deputy position. Sheriff Kloepping responded not likely at this point. Motion carried.

Chair Payette presented a Resolution for the County Administrator position for approval. Board Member Bickelhaupt informed the Board the previous Resolution done in 2008 was not signed by the County Board Chair. Since that was not signed at the time, the Committee decided to present a new Resolution that also was updated. Motion by Ms. Jacobs, second by Mr. Flikkema to approve presented Resolution. Chair Payette informed the Board that States Attorney Kaney has reviewed the Resolution. Motion carried.

Chair Payette presented the Job Description for the County Administrator for approval. County Board member Bickelhaupt explained that the description has been updated since the last County Administrator hiring. The job description was reviewed by our County Auditor, WIPFLI. They suggested several changes. The suggested changes by WIPFLI were discussed and several changes were made. Motion by Mr. Iske, second by Mr. Preston to accepted the County Administrator job description with the changes. Motion carried.

Chair Payette presented for Approval the Job Description for County PCOM. Motion by Mr. Soldat, second by Ms. Jacobs to approve. Roll call shows Mr. Iske, Mr. Soldat, Mr. Payette, Mr. Flikkema, Mrs. Bickelhaupt, Ms. Jacobs and Mr. Preston all voting aye. Motion carried.

Chair Payette presented a Raffle License for Rolling Hills Progress Center for approval. Motion by Mr. Preston, second by Ms. Jacobs to approve. Motion carried.

Chairman Reports-Chair Payette reported on his visit to Washington D.C. that he was able to take since he is on the Executive Board of UCCI. He was able to meet with Congressmen LaHood and Sorenson. There are many projects that offer Federal money and he will be working to see how the County can obtain money from these grants.

Appointments-

Chair Payette presented Dan Nevills for approval to be reappointed to the Carroll County Housing Authority thru February 2029. Motion by Mr. Preston, second by Mr. Flikkema to approve. Motion carried.

Chair Payette presented David Soldat for approval to be appointed as liaison to the Carroll County Senior Services filling the vacancy created with the resignation of Keith Vandermyde. Motion by Mr. Jacobs, second by Mr. Preston to approve. Motion carried.

Chair Payette presented Mary Maszk for approval to be appointed to PCOM position effective upon a date to be determined following Illinois Department of Transportation approval. Motion by Ms. Jacobs, second by Mr. Preston to approve the appointment. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Iske and Mr. Soldat all voting aye. Motion carried.

Chair Payette informed the Board that the PCOM may be temporarily placed at the Health Department. Dawn Holland is seeking approval from the Health Department Board. Chair Payette hopes that once the Transit garage is built that an office will be placed in that building.

Executive Session-Chair Payette asked for motion to go into Executive Session 5 ILCS 120/(c) (21) Discussion of minutes lawfully closed under Open Meeting act. Motion by Mr. Preston, second by Ms. Jacobs to go into Executive Session at 10:34 a.m. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Iske, and Mr. Soldat all voting aye. Motion carried.

Back in Session at 10:48 a.m.

Motion by Mr. Preston, second by Mr. Preston to adjourn at 10:48 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder

Selection Criteria: Vendor =
Bank =

Bills Paid in Vacation

Batch = POSTAGE
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	02	SUPPLIES AND RENTALS			
4576	UNITED STATES POSTAL SERVICE		01102005323	PRINTING, SUPPLIES & POSTAG	\$1,216.60
	2.13.24	2/13/2024	21020656-TREASUER/CO CLERK		
Subtotal for Department: 02 :					\$1,216.60
Total for Fund: 011 :					\$5,216.60

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	09	PERMANENT REGISTRATION			
4576	UNITED STATES POSTAL SERVICE		01109005329	PERMANENT REGISTRATION	\$4,000.00
	2.13.24	2/13/2024	21020656-TREASUER/CO CLERK		
Subtotal for Department: 09 :					\$4,000.00
Total for Fund: 011 :					\$5,216.60

Selection Criteria: Vendor =
Bank =

Batch = JOHNSON
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	084	CORONA VIRUS RELIEF FU			
Dept:	00	NonDepartmental			
2373	JOHNSON CONTROLS		08400005561	HVAC	\$13,000.00
	CB10095323	2/15/2024	COURTHOUSE		
2373	JOHNSON CONTROLS		08400005561	HVAC	\$2,250.03
	CB10090014	2/15/2024	COURTHOUSE		
Subtotal for Department: 00 :					\$15,250.03
Total for Fund: 084 :					\$15,250.03

Selection Criteria: Vendor =
Bank =

Batch = SEC OF STATE
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	13	COUNTY CLERK AND RECORDER			
3894	SECRETARY OF STATE		01113005323	PRINTING & SUPPLIES	\$15.00
	BUSS NOTARY 2024	2/16/2024	AMY BUSS		
Subtotal for Department: 13 :					\$15.00
Total for Fund: 011 :					\$15.00

Selection Criteria: Vendor =
Bank =

Batch = NW BODY
Due Date =
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	034	LIABILITY INSURANCE FUN			
Dept:	00	NonDepartmental			
3210	NORTHWEST BODY CO.		03400005512	INSURANCE DAMAGES EXPENS	\$4,656.70
	002215	2/20/2024	SHERIFF		
				Subtotal for Department: 00 :	\$4,656.70
				Total for Fund: 034 :	\$4,656.70

Selection Criteria: Vendor =
Bank =

Batch =
Due Date = 2/26/2024
Invoice Date =

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
1091	COMPUTER DYNAMICS		01101005005	UTILITIES--TELEPHONE	\$111.15
	393137	2/26/2024	MONTHLY EMAIL SECURITY		
1091	COMPUTER DYNAMICS		01101005005	UTILITIES--TELEPHONE	\$21.95
	393139	2/26/2024	MONTHLY WEB HOSTING		
640191	MCI		01101005005	UTILITIES--TELEPHONE	\$46.59
	2009764592401	2/26/2024			
Subtotal for Department: 01 :					\$179.69
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	02	SUPPLIES AND RENTALS		
2960	MIRROR DEMOCRAT	01102005323	PRINTING, SUPPLIES & POSTAG	\$225.00
	CO CLERK_1.31.24	2/26/2024	CO CLERK	
640339	PHYSICIANS IMMEDIATE CARE	01102005323	PRINTING, SUPPLIES & POSTAG	\$325.00
	1461400_2.12.24	2/26/2024	EDLER, RUBIO, REKENTHALER, BUCKNER	
Subtotal for Department: 02 :				\$550.00
Total for Fund: 011 :				\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	03	OFFICE EQUIPMENT MAINTENANC			
3264	IMPACT NETWORKING LLC		01103005025	OFFICE EQUIPMENT MAINTENAN	\$293.47
	3166234	2/26/2024	CO CLERK		
Subtotal for Department: 03 :					\$293.47
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	07	ELECTIONS			
2960	MIRROR DEMOCRAT		01107005024	ELECTION PUBLICATIONS	\$445.00
	CO CLERK_1.31.24	2/26/2024	CO CLERK		
Subtotal for Department: 07 :					\$445.00
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	12	COUNTY TREASURER			
640586	PITNEY BOWES GLOBAL FINANCIAL SERV	01112005323	PRINTING & SUPPLIES		\$300.93
	3106524695	2/26/2024	TREASURER		
3540	QUILL CORPORATION	01112005323	PRINTING & SUPPLIES		\$213.94
	37005497	2/26/2024	TREASURER		
3540	QUILL CORPORATION	01112005323	PRINTING & SUPPLIES		\$24.58
	36999111	2/26/2024	TREASURER		
Subtotal for Department: 12 :					\$539.45
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	13	COUNTY CLERK AND RECORDER		
760	CARROLL COUNTY REVIEW	01113005323	PRINTING & SUPPLIES	\$475.65
	2.19.24	2/26/2024	CO CLERK / ENVELOPES	
2200	ILLINOIS OFFICE SUPPLY COMPANY	01113005323	PRINTING & SUPPLIES	\$105.00
	62183	2/26/2024	CO CLERK / ECON INT SHEETS	
2250	MT. CARROLL INSURANCE AGENCY	01113005323	PRINTING & SUPPLIES	\$30.00
	3894	2/26/2024	BUSS NOTARY BOND	
640684	STOREY-KENWORTHY	01113005323	PRINTING & SUPPLIES	\$45.45
	PINV1155591	2/26/2024	CO CLERK	
Subtotal for Department: 13 :				\$656.10
Total for Fund: 011 :				\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	18	CORONER			
2136	ICMEA TREASURER		01118005010	DUES	\$400.00
	2024 DUES	2/26/2024	CORONER		
640208	NMS LABS		01118006038	AUTOPSIES	\$149.00
	1232166	2/26/2024	CORONER		
Subtotal for Department: 18 :					\$549.00
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	22	EMERGENCY SERVICES			
640541	ROCKY MOUNTAIN COMM SYSTEMS, INC	01122007202	STARCOM		\$869.60
	13761	2/26/2024	EMA		
Subtotal for Department: 22 :					\$869.60
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	24	PUBLIC DEFENDER		
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2021JA1_2.16.24	2/26/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2021JA6 2022JA1_2.16.24	2/26/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2022 JA3,4,5_2.14.24	2/26/2024	ATTY FEES	
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2023JA1,2,3_2.14.24	2/26/2024	ATTY FEES	
Subtotal for Department: 24 :				\$300.00
Total for Fund: 011 :				\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	25	PROBATION			
1091	COMPUTER DYNAMICS		01125007070	SOFTWARE MAINTENANCE	\$47.32
	393140	2/26/2024	PROBATION		
Subtotal for Department: 25 :					\$47.32
Total for Fund: 011 :					\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	28	COURT EXPENSES - JUDGES		
2529	LANGUAGE LINE	01128005341	OTHER EXPENDITURES	\$37.93
	11224280	2/26/2024	JUDGE/COURT	
3565	PEARSON	01128005323	PRINTING & SUPPLIES-BOOKS/P	\$22.50
	S500072	2/26/2024	JUDGE	
3540	QUILL CORPORATION	01128005323	PRINTING & SUPPLIES-BOOKS/P	\$7.43
	37040167	2/26/2024	JUDGE	
Subtotal for Department: 28 :				\$67.86
Total for Fund: 011 :				\$4,497.49

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	032	PROBATION SERVICE FEE		
Dept:	00	NonDepartmental		
640557	MOBRE COUNSELING SERVICES, LLC	03200005206	FUTURE EXPENDITURES	\$1,500.00
	2.11.24	2/26/2024	PROBATION	
3598	REDWOOD TOXICOLOGY LAB	03200007069	DRUG TESTING	\$95.61
	00286820241	2/26/2024	PROBATION	
Subtotal for Department: 00 :				\$1,595.61
Total for Fund: 032 :				\$1,595.61

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	040	COUNTY MOTEL/HOTEL TAX FUND			
Dept:	00	NonDepartmental			
640807	NORTHWEST ILLINOIS ECONOMIC DEVELOPMENT		04000005151	ADMINISTRATION	\$200.00
	504	2/26/2024	HOTEL-MOTEL		
Subtotal for Department: 00 :					\$200.00
Total for Fund: 040 :					\$200.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	041	COUNTY 911 ETSB FUND			
Dept:	00	NonDepartmental			
640659	AT&T MOBILITY		04100005373	NETWORKING & TELEPHONE	\$618.42
	287318886106X02032024	2/26/2024	911		
640280	David Wilkinson		04100005191	CONTRACTUAL SERVICES	\$1,400.00
	FEB2024	2/26/2024	911 SIGN INSTALLATION		
Subtotal for Department: 00 :					\$2,018.42
Total for Fund: 041 :					\$2,018.42

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	054	COUNTY HEALTH FUND		
Dept:	00	NonDepartmental		
54143	COMPUTER DYNAMICS OF N.W. IL.	05400005344	CONTRACTUAL	\$21.77
	393138	2/26/2024	HEALTH DEPT	
640058	CONTROL SOLUTIONS, INC	05400005323	PRINTING, SUPPLIES & POSTAG	\$173.00
	CS270243	2/26/2024	HEALTH DEPT	
54117	JO CARROLL ENERGY	05400005085	TELEPHONE	\$74.99
	10002007_2.24.24	2/26/2024	HEALTH DEPT	
640148	MITCHELL & MCCORMICK INC	05400005344	CONTRACTUAL	\$225.00
	UPPCT0000004542	2/26/2024	HEALTH DEPT	
640615	REX A. KREUDER	05400005012	TRAVEL	\$89.78
	MILEAGE_2.7.24	2/26/2024	NIPARC MTG / HEALTH DEPT	
Subtotal for Department: 00 :				\$584.54
Total for Fund: 054 :				\$584.54

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	084	CORONA VIRUS RELIEF FU			
Dept:	00	NonDepartmental			
640040	AMERICAN ENVIRONMENTAL		08400005562	Misc Covid Expenses	\$5,818.75
	437034-0001	2/26/2024	EOC GENERATOR PROJECT GRANT PREPARATION		
Subtotal for Department: 00 :					\$5,818.75
Total for Fund: 084 :					\$5,818.75

Selection Criteria:

Vendor =

Bank =

Committee on Claims

Batch =

Due Date = 3/7/2024

Invoice Date =

Open Invoices by Fund/Department (APLT22)**Carroll County**

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
2365	JO-CARROLL ENERGY		01101005004	UTILITIES--ELECTRICITY & WATE	\$3,638.08
	10002004_3.15.24	3/7/2024	COURTHOUSE		
2365	JO-CARROLL ENERGY		01101005004	UTILITIES--ELECTRICITY & WATE	\$120.58
	10002005_3.15.24	3/7/2024	SHERIFFS RADIO		
2500	KURTZ GLASS COMPANY		01101005436	COURTHOUSE IMPROVMT-TUCK	\$3,760.00
	2.8.24	3/7/2024	COURTHOUSE		
1800	NICOR GAS		01101005006	UTILITIES--GAS	\$1,086.07
	86673320007_4.9.24	3/7/2024	COURTHOUSE		
3412	PLATTENBERGER PLUMBING & HTG.		01101005003	REPAIRS & MAINTENANCE	\$125.00
	4078	3/7/2024	COURTHOUSE		
640762	REPUBLIC SERVICES		01101005003	REPAIRS & MAINTENANCE	\$230.14
	0721-007892813	3/7/2024	SHERIFF		
640697	SYNDEO NETWORKS, INC.		01101005005	UTILITIES--TELEPHONE	\$337.48
	SN022497	3/7/2024	CARROLL COUNTY		
640697	SYNDEO NETWORKS, INC.		01101005005	UTILITIES--TELEPHONE	\$337.48
	SN022350	3/7/2024	CARROLL COUNTY		
640379	THE HOME DEPOT PRO		01101005003	REPAIRS & MAINTENANCE	\$17.97
	789712346	3/7/2024	SHERIFF		
640379	THE HOME DEPOT PRO		01101005003	REPAIRS & MAINTENANCE	\$30.48
	787783034	3/7/2024	SHERIFF		
640379	THE HOME DEPOT PRO		01101005003	REPAIRS & MAINTENANCE	\$28.66
	787538404	3/7/2024	SHERIFF		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
640379 THE HOME DEPOT PRO	787538396	3/7/2024	01101005003 SHERIFF	REPAIRS & MAINTENANCE	\$105.34
640379 THE HOME DEPOT PRO	787538388	3/7/2024	01101005003 SHERIFF	REPAIRS & MAINTENANCE	\$657.80
Subtotal for Department: 01 :					\$10,475.08
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	02	SUPPLIES AND RENTALS			
640198	TECHNOLOGY MANAGEMENT REV. FUND		01102005319	RENTALS & LEASE	\$259.00
	T2416100	3/7/2024	SHERIFF		
Subtotal for Department: 02 :					\$259.00
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	03	OFFICE EQUIPMENT MAINTENANC		
640560	DE LAGE LANDEN FINANCIAL SERVICES	01103005025	OFFICE EQUIPMENT MAINTENAN	\$462.83
	82031222	3/7/2024	CO CLERK	
4192	STERLING BUSINESS EQUIP. CENT.	01103005025	OFFICE EQUIPMENT MAINTENAN	\$175.60
	INV603702	3/7/2024	CIRCUIT CLERK	
4192	STERLING BUSINESS EQUIP. CENT.	01103005025	OFFICE EQUIPMENT MAINTENAN	\$93.00
	INV602789	3/7/2024	ASSESSOR	
Subtotal for Department: 03 :				\$731.43
Total for Fund: 011 :				\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	05	SUPERVISOR OF ASSESSMENTS			
640819	AMY VEITH		01105005014	EDUCATION	\$50.00
	T-2P-1133579	3/7/2024	ASSESSOR / CLASS REIMBURSE		
640819	AMY VEITH		01105005014	EDUCATION	\$50.00
	T-2P-1134147	3/7/2024	ASSESSOR / CLASS REIMBURSEMENT		
1091	COMPUTER DYNAMICS		01105005253	IT MANAGE SERVICES	\$1,193.28
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
3540	QUILL CORPORATION		01105005323	PRINTING SUPPLIES & OTHERS	\$351.11
	37049785	3/7/2024	ASSESSOR		
4660	VANGUARD APPRAISALS INC.		01105005027	APPRAISAL SOFTWARE	\$13,350.00
	21329	3/7/2024	ASSESSOR		
Subtotal for Department: 05 :				\$14,994.39	
Total for Fund: 011 :				\$48,662.44	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	12	COUNTY TREASURER				
1091	COMPUTER DYNAMICS			01112005253	IT MANAGE SERVICES	\$1,809.24
	392846		3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
4192	STERLING BUSINESS EQUIP. CENT.			01112005323	PRINTING & SUPPLIES	\$159.95
	INV603908		3/7/2024	TREASURER		
					Subtotal for Department: 12 :	\$1,969.19
					Total for Fund: 011 :	\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	13	COUNTY CLERK AND RECORDER			
1091	COMPUTER DYNAMICS		01113005253	IT MANAGE SERVICES	\$2,386.68
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
				Subtotal for Department: 13 :	\$2,386.68
				Total for Fund: 011 :	\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	19	DOG CATCHER			
2040	CARROLL COUNTY HIGHWAY DEPT.		01119007055	CELL PHONE	\$80.22
	CLAIM 3.7.24	3/7/2024	ACO / CELL PHONE		
2040	CARROLL COUNTY HIGHWAY DEPT.		01119006039	AUTO TELEPHONE & SUPPLIES	\$102.52
	CLAIM 3.7.24	3/7/2024	ACO / GAS		
1091	COMPUTER DYNAMICS		01119005253	IT MANAGE SERVICES	\$250.20
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
2365	JO-CARROLL ENERGY		01119006039	AUTO TELEPHONE & SUPPLIES	\$118.25
	10002001_3.15.24	3/7/2024	ANIMAL CONTROL SHELTER		
Subtotal for Department: 19 :					\$551.19
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	011		GENERAL FUND		
Dept:	20		COUNTY SHERRIFF		
640645	AMY HUBBLE		01120006046	UNIFORMS	\$53.25
	3.7.24	3/7/2024	REIMBURSE / SHERIFF		
383	BIELEMA AUTO REPAIR & SALES		01120006044	SQUAD CAR MAINTENANCE	\$78.50
	2602	3/7/2024	SHERIFF		
383	BIELEMA AUTO REPAIR & SALES		01120006044	SQUAD CAR MAINTENANCE	\$78.50
	2598	3/7/2024	SHERIFF		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	22819531-PX_2.23.24	3/7/2024	JAIL		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	22788112-PX_2.2.24	3/7/2024	JAIL		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	22788111-PX_2.2.24	3/7/2024	JAIL		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	22788109-PX_2.2.24	3/7/2024	JAIL		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	22819537-PX	3/7/2024	JAIL		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	22819538-PX_2.23.24	3/7/2024	JAIL		
1091	COMPUTER DYNAMICS		01120005253	IT MANAGE SERVICES	\$2,694.60
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
1771	GALLS LLC		01120006046	UNIFORMS	\$43.09
	027012082	3/7/2024	SHERIFF		
1771	GALLS LLC		01120006046	UNIFORMS	\$253.39
	026980757	3/7/2024	SHERIFF		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
	Invoice	Inv Date	Invoice Description		
1771	GALLS LLC		01120006046	UNIFORMS	\$35.35
	027052370	3/7/2024	SHERIFF		
3970	ILLINOIS SHERIFF'S ASSOC.		01120005010	DUES	\$875.00
	5858	3/7/2024	2024 DUES		
2614	LEAF		01120005323	OFFICE SUPPLIES	\$214.79
	16084577	3/7/2024	SHERIFF		
640174	LEXISNEXIS RISK SOLUTIONS		01120005323	OFFICE SUPPLIES	\$200.00
	1344224-20240131	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$24.59
	37258219	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$475.98
	37248750	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$43.18
	37241263	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$133.83
	37248324	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$59.98
	37026060	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$443.14
	36976280	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$18.59
	36967832	3/7/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$17.99
	37014664	3/7/2024	SHERIFF		
4510	UNIFORM DEN, INC.		01120006046	UNIFORMS	\$61.95
	115187-02	3/7/2024	SHERIFF		
4510	UNIFORM DEN, INC.		01120006046	UNIFORMS	\$179.90
	115320	3/7/2024	SHERIFF		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
4510	UNIFORM DEN, INC.		01120006046	UNIFORMS	\$251.20
	115327	3/7/2024	SHERIFF		
4510	UNIFORM DEN, INC.		01120006046	UNIFORMS	\$335.10
	115357	3/7/2024	SHERIFF		
Subtotal for Department: 20 :					\$6,871.90
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	25	PROBATION				
32002	AED Essentials, Inc.			01125007072	PERSONAL SAFETY	\$325.77
	8606		3/7/2024	PROBATION		
1091	COMPUTER DYNAMICS			01125005253	IT MANAGE SERVICES	\$1,405.08
	392846		3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
					Subtotal for Department: 25 :	\$1,730.85
					Total for Fund: 011 :	\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	26	STATES ATTORNEY		
940	CLINTON COUNTY SHERIFF'S OFF.	01126005341	OTHER EXPENDITURES	\$26.80
	IN2400369	3/7/2024	ST ATTY	
940	CLINTON COUNTY SHERIFF'S OFF.	01126005341	OTHER EXPENDITURES	\$58.14
	IN2400563	3/7/2024	ST ATTY	
1091	COMPUTER DYNAMICS	01126005253	IT MANAGE SERVICES	\$981.60
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES	
4192	STERLING BUSINESS EQUIP. CENT.	01126005323	PRINTING & SUPPLIES	\$405.90
	INV602790	3/7/2024	STATES ATTY	
Subtotal for Department: 26 :				\$1,472.44
Total for Fund: 011 :				\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	27	CIRCUIT CLERK			
1091	COMPUTER DYNAMICS		01127005253	IT MANAGE SERVICES	\$2,213.40
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
2132	IACO		01127005012	TRAVEL	\$215.00
	3215	3/7/2024	CIRCUIT CLERK / CONFERENCE REGISTRATION		
3540	QUILL CORPORATION		01127005323	PRINTING & SUPPLIES	\$247.35
	37199670	3/7/2024	CIRCUIT CLERK		
3540	QUILL CORPORATION		01127005323	PRINTING & SUPPLIES	\$16.32
	37191726	3/7/2024	CIRCUIT CLERK		
Subtotal for Department: 27 :					\$2,692.07
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	28	COURT EXPENSES - JUDGES		
1091	COMPUTER DYNAMICS	01128005253	IT MANAGE SERVICES	\$981.60
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES	
640740	MARY ELLEN DOUGLASS	01128005341	OTHER EXPENDITURES	\$32.00
	400-15-005	3/7/2024	JUDGE	
Subtotal for Department: 28 :				\$1,013.60
Total for Fund: 011 :				\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	30	COUNTY ADMINISTRATOR			
1091	COMPUTER DYNAMICS		01130005253	IT MANAGE SERVICES	\$250.20
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
Subtotal for Department: 30 :					\$250.20
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	35	HIGHWAY OFFICE UPKEEP				
2365	JO-CARROLL ENERGY			01135005004	UTILITIES--ELECTRICITYWATER	\$182.51
	10002002_3.15.24		3/7/2024	HWY DEPT OFFICE		
1800	NICOR GAS			01135005006	UTILITIES--GAS	\$304.31
	86643320004_4.9.24		3/7/2024	HWY OFFICE BLDG		
					Subtotal for Department: 35 :	\$486.82
					Total for Fund: 011 :	\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	37	CAPITAL IMPROVEMENTS			
640824	TSR CONCRETE COATINGS		01137005152	ANIMAL CONTROL PROJECTS	\$2,777.60
	CLAIM 3.7.24	3/7/2024	ANIMAL CONTROL / DEPOSIT PAINTING POUND FLOOR		
Subtotal for Department: 37 :					\$2,777.60
Total for Fund: 011 :					\$48,662.44

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	013	BRIDGE AID FUND				
Dept:	00	NonDepartmental				
1554	EXTREME TREE SERVICE, LLC			01300005112	REIMBURSEMENTS	\$1,800.00
	CLAIM 2200		3/7/2024	BIG CUT ROAD TREE REMOVAL		
1554	EXTREME TREE SERVICE, LLC			01300005114	AID TO TWPS IN BLDING BRIDGE	\$1,800.00
	CLAIM 2200		3/7/2024	BIG CUT ROAD TREE REMOVAL		
					Subtotal for Department: 00 :	\$3,600.00
					Total for Fund: 013 :	\$3,600.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
Fund:	014		COUNTY HIGHWAY FUND		
Dept:	00		NonDepartmental		
640650	BARAKS TRUCK REPAIR, INC		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$4,574.23
	CLAIM 4359-C	3/7/2024	REPAIRS		
640650	BARAKS TRUCK REPAIR, INC		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$5,190.48
	CLAIM 4359-C	3/7/2024	BRAKE REPAIR		
620	BUSHMAN'S SERVICE		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$216.50
	CLAIM 4359-C	3/7/2024	TIRES		
1091	COMPUTER DYNAMICS		01400005253	IT MANAGE SERVICES	\$731.40
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
1274	DAMBMAN SERVICE INC		01400005101	MAINTENANCE OF COUNTY HIG	\$1,800.00
	CLAIM 4359-C	3/7/2024	SNOWBLOWER/TRACTOR		
640737	DAN'S OVERHEAD DOORS AND MOORE		01400005105	GARAGE OPERATION & MAINTEN	\$1,351.56
	CLAIM 4359-C	3/7/2024	SHOP DOOR REPAIR		
1387	DUBUQUE FIRE EQUIPMENT, INC		01400005104	MATERIALS, STORES & SUPPLIE	\$333.00
	CLAIM 4359-C	3/7/2024	YEARLY CHECK		
1403	EASTLAND FABRICATION,LLC		01400005104	MATERIALS, STORES & SUPPLIE	\$23.24
	CLAIM 4359-C	3/7/2024	TANK EXCHANGE		
640534	HELM TRUCK AND EQUIPMENT		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$3,433.68
	CLAIM 4359-C	3/7/2024	REPAIRS		
640534	HELM TRUCK AND EQUIPMENT		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$622.63
	CLAIM 4359-C	3/7/2024	PARTS		
2217	IL DEPT. OF AGRICULTURE		01400005104	MATERIALS, STORES & SUPPLIE	\$800.00
	CLAIM 4359-C	3/7/2024	DATE OF SERVICE 1.10.24		
2365	JO-CARROLL ENERGY		01400005105	GARAGE OPERATION & MAINTEN	\$358.45
	CLAIM 4359-C	3/7/2024	GARAGE ELECTRIC		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account Invoice Description	Account Description	Invoice Amt
2459	KIMBALL MIDWEST CLAIM 4359-C	3/7/2024	01400005104 SHOP SUPPLIES	MATERIALS, STORES & SUPPLIE	\$607.43
3030	MONROE TRUCK EQUIPMENT CLAIM 4359-C	3/7/2024	01400005103 PARTS	HIGHWAY EQUIPMENT MAINTEN	\$360.02
3030	MONROE TRUCK EQUIPMENT CLAIM 4359-C	3/7/2024	01400005103 PARTS	HIGHWAY EQUIPMENT MAINTEN	\$672.28
1800	NICOR GAS CLAIM 4359-C	3/7/2024	01400005105 GARAGE GAS USAGE	GARAGE OPERATION & MAINTEN	\$1,253.12
640762	REPUBLIC SERVICES CLAIM 4359-C	3/7/2024	01400005105 GARAGE GARBAGE COLLECTION	GARAGE OPERATION & MAINTEN	\$47.85
640762	REPUBLIC SERVICES CLAIM 4359-C	3/7/2024	01400005105 GARAGE GARBAGE	GARAGE OPERATION & MAINTEN	\$69.73
3806	SAVANNA QUARRY CLAIM 4359-C	3/7/2024	01400005101 CA-16	MAINTENANCE OF COUNTY HIG	\$4,676.60
3800	SAVANNA TIMES JOURNAL CLAIM 4359-C	3/7/2024	01400005104 PUBLIC HEARING NOTICE	MATERIALS, STORES & SUPPLIE	\$960.00
4577	U.S. CELLULAR CLAIM 4359-C	3/7/2024	01400005112 ACO CELLPHONE	REIMBURSEMENTS	\$80.22
4577	U.S. CELLULAR CLAIM 4359-C	3/7/2024	01400005109 CO ENG CELLPHONE	ADMINISTRATIVE	\$108.44
Subtotal for Department: 00 :					\$28,270.86
Total for Fund: 014 :					\$28,270.86

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	015	TOWNSHIP MOTOR FUEL TAX		
Dept:	00	NonDepartmental		
675	CARGILL, INCORPORATED	01500005120	MAINT/CONSTRUCTION - ROADS	\$2,484.80
	7829-MT	3/7/2024	HWY SALT	
2040	CARROLL COUNTY HIGHWAY DEPT.	01500005120	MAINT/CONSTRUCTION - ROADS	\$2,873.95
	7830-MT	3/7/2024	HWY SALT/CHIP MIX	
Subtotal for Department: 00 :				\$5,358.75
Total for Fund: 015 :				\$5,358.75

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	032	PROBATION SERVICE FEE			
Dept:	00	NonDepartmental			
640825	MARY H. TEMIQUEL		03200005206	FUTURE EXPENDITURES	\$300.00
INVOICE DATE 2.27.24		3/7/2024	PROBATION		
Subtotal for Department: 00 :					\$300.00
Total for Fund: 032 :					\$300.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	041	COUNTY 911 ETSB FUND		
Dept:	00	NonDepartmental		
640705	BRIGHTSPEED	04100005373	NETWORKING & TELEPHONE	\$288.94
	304040318_2.19-3.18.24	3/7/2024	911	
41017	COMPUTER DYNAMICS	04100005253	IT MANAGE SERVICES	\$1,231.80
	392846	3/7/2024	REMOTE MANAGED SERVICES	
Subtotal for Department: 00 :				\$1,520.74
Total for Fund: 041 :				\$1,520.74

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	043	COURT SECURITY FEE			
Dept:	00	NonDepartmental			
2550	LAW ENFORCEMENT SYSTEMS		04300005303	PUBLIC SAFETY--EQUIPMENT	\$130.00
	221580	3/7/2024	SHERIFF		
Subtotal for Department: 00 :					\$130.00
Total for Fund: 043 :					\$130.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	044	GEOGRAPHIC INFO SYSTE				
		..				
Dept:	00	NonDepartmental				
1091	COMPUTER DYNAMICS			04400005253	IT MANAGE SERVICES	\$481.20
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES			
					Subtotal for Department: 00 :	\$481.20
					Total for Fund: 044 :	\$481.20

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	054	COUNTY HEALTH FUND			
Dept:	00	NonDepartmental			
1091	COMPUTER DYNAMICS		05400005253	IT MANAGE SERVICES	\$2,636.88
	392846	3/7/2024	COURTHOUSE REMOTE MANAGED SERVICES		
54117	JO CARROLL ENERGY		05400005004	UTILITIES--ELECTRICITY & WATE	\$316.97
	1002006_3.15.24	3/7/2024	HEALTH DEPT		
54119	KITTY JOHN ENTERPRISES		05400005004	UTILITIES--ELECTRICITY & WATE	\$149.35
	APRIL-MAY 2024	3/7/2024	HEALTH DEPT		
54118	NICOR		05400005004	UTILITIES--ELECTRICITY & WATE	\$150.47
	17264199393 4.9.24	3/7/2024	HEALTH DEPT		
54018	STEPHENSON COUNTY HEALTH DEPART.		05400005382	MANAGEMENT CONTRACT	\$2,043.40
	MARCH 2024	3/7/2024	HEALTH DEPARTMENT		
54008	Stericycle		05400005344	CONTRACTUAL	\$86.55
	8006210480	3/7/2024	HEALTH DEPT		
Subtotal for Department: 00 :					\$5,383.62
Total for Fund: 054 :					\$5,383.62

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	055	GRANTS				
Dept:	00	NonDepartmental				
4192	STERLING BUSINESS EQUIP. CENT.			05500005149	GRANT MONEY EXPENSES	\$5,990.00
	INV603909		3/7/2024	CIRCUIT CLERK		
4192	STERLING BUSINESS EQUIP. CENT.			05500005159	LATCF EXPENDITURES	\$5,530.08
	INV601897		3/7/2024	TREASURER		
					Subtotal for Department: 00 :	\$11,520.08
					Total for Fund: 055 :	\$11,520.08

Vendor	Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$48,662.44
013	BRIDGE AID FUND	\$3,600.00
014	COUNTY HIGHWAY FUND	\$28,270.86
015	TOWNSHIP MOTOR FUEL	\$5,358.75
032	PROBATION SERVICE FEE	\$300.00
041	COUNTY 911 ETSB FUND	\$1,520.74
043	COURT SECURITY FEE	\$130.00
044	GEOGRAPHIC INFO SYSTE	\$481.20
054	COUNTY HEALTH FUND	\$5,383.62
055	GRANTS	\$11,520.08
Total:		\$105,227.69

February 29, 2024

HIGHWAY DEPARTMENT MONTHLY REPORT
March 7th, 2024

IDEAL ROAD PROJECT UPDATE- PARCEL OWNERS

The Project Development Report for the Ideal Road Project should be approved by IDOT this week. After this approval, I can begin speaking with parcel owners, specifically regarding easements for the project. I will be hand-delivering (as much as possible) documents for this process so that I can speak to those affected and make sure any concerns are addressed. If a parcel owner received a letter from the Highway Department regarding this project and did not respond to the letter with a telephone number, I would appreciate it if they could call the Highway Department at 815-244-3195 to give us your name, parcel identification, or Ideal Road address, and phone number.

MAINTENANCE UPDATES

The crew has been cutting trees from winter damage for the last couple of weeks. They are holding off on patching for the time being to make sure there will be no more snow plowing for the season.

They are preparing to start shoulder rock reclamation next week. Due to complaints of rock in front yards, we will skip areas used as home front yards. This procedure does produce debris in the foreslope, but the process allows the county to utilize material already in place to provide stability to the edge of the roadway. The process will also help us determine what areas require new rock placement this summer.

SNOWPLOW TRUCK UPDATES

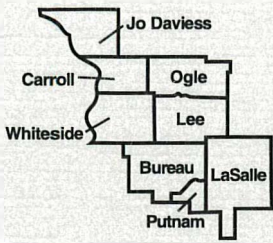
The Mack truck is at Bonnell. We are waiting for the attachments to be delivered. The Volvo chassis is completed and should be at Bonnell next week. The estimated date for the county to receive the trucks is August.

QUALITY-BASED SELECTION PROCESS FOR FREMONT AND IDEAL

I received 10 submissions from consultants for the construction of the Ideal Road project and the Fremont Bridge design. I have been reviewing these submittals and plan to set up interview times with the top consultants within a week. I have asked and received help from the Road Commissioner of Elkhorn during this review process. I would like to have him involved with the process.

CAPITAL IMPROVEMENT PLANNING PROGRAM GRANT

The Sherriff and Highway Department have submitted projects into the ESRI system. We have not heard back from the consultants yet regarding the estimates. I have reached out to Blackhawk Hills so they are aware we have projects in the queue. The program is open until the end of March



BEST, Inc.

Business Employment Skills Team
Serving Northwest Central Illinois
www.best-inc.org



A proud partner of the AmericanJobCenter® network

MEMORANDUM

TO: Kathy Enbom, Co-Chair
James Duffy
Keane Hudson
Steve Malavolti
Kerwin Paris
LaDon Trost

Gary Camarano
Chris Flikkema
Kevin Lindeman
Michael McEmery
Wayne Reising
Jamey Sulser

FROM: Carrie Folken, Executive Director

DATE: February 20, 2024

RE: BEST, Inc. Board Meeting Notice

The Business Employment Skills Team, Inc. **Board of Director's** will meet on **Monday, February 26, 2024, 6:30 p.m. at the Lee County Board Conference Room in the Old Lee County Courthouse, Dixon, IL or by Zoom.** A light dinner will be served starting at 6:00 p.m.

Should you have any questions regarding any of the materials that are enclosed, please feel free to contact Carrie at **815-224-0369** or email her at carrie_folken@best-inc.org.

Please confirm your participation at this meeting by emailing Jo Ann at joann_johnson@best-inc.org or calling her at **815-224-0375**. Thank you.

**Business Employment Skills Team, Inc.
Board of Directors' Meeting
February 26, 2024**

6:30 p.m.

**Lee County Board Conference Room
Old Lee County Courthouse, Dixon, IL
Or**

**Join Zoom Meeting
<https://us02web.zoom.us/j/87173515094>
Meeting ID: 871 7351 5094
Dial by your location
• +1 309 205 3325 US
Meeting ID: 871 7351 5094**

AGENDA

- I. Call to Order (James Duffy / Kathy Enbom)
- II. Roll Call
- III. Approval of the December 18, 2023 Meetings Minutes (Page 1) (*Action Item*)
- IV. Public Comments.
- V. Executive Director Report
 - Legislative Update (Page 6)
 - NCI Works Update (Page 6)
 - Apprenticeship Activities Update (Page 6)
 - Supplemental Grant (Page 6)
 - Program Services Team (Page 8)
 - Podcast Numbers (Page 9)
 - Outreach (Page 9)
 - Offices and Personnel (Page 9)
 - Activities since last meeting (Page 10)

PY 23 Dashboard (Page 11)

PY '23 Participant Reports (Page 16)

PY '23 Business Relations Unit Report (Page 17)

Year End Performance Report (Page 18)

Success Stories/Recognitions (Page 19)

VI. Finance Director Report (Jessica Green) (Page 39)

1. Trade Grant
2. PY 23 WIOA Expenditure Ratios
3. PY 23 Apprenticeship Expansion
4. Approval of the Fiscal Reports ending December 31, 2023 (40) (*Action Item*)

VII. **Other Business**

Next Meeting: April 22, 2024

VIII. Adjournment

Business Employment Skills Team, Inc.
(Hybrid) Meeting Minutes
December 18, 2023

The Business Employment Skills Team, Inc. Board of Director's Meeting was called to order at 6:31 p.m. by Co-Chair James Duffy. Roll call was taken.

Name	Present	Absent	Name	Present	Absent
Gary Camarano	X		Steven Malavolti	X	
James Duffy	X		Michael McEmery	X	
Kathy Enbom	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X		Jamey Sulser	X	
Kevin Lindeman	X		LaDon Trost		X

OTHERS PRESENT: Rusty Gibson, Carrie Folken, Jo Ann Johnson, Jessica Green

PY 22 Audit Report

Jessica Green, introduced Rusty Gibson with Clifton Larson Allen (CLA) to members. Rusty informed members that copies of the PY 22 Audit and Governance Communication Letter was sent to members prior to the meeting. He provided members with an overview of the Audit. Rusty complimented Jessica for her support and flexibility in conducting the audit. Referring to a power point presentation that was distributed to members prior the meeting, Rusty told members that CLA issued an unmodified audit opinion over financial statements and the reports are in accordance with Government Auditing Standards (GAS) and Uniform Grant Guidance (UG). Rusty told members that this year they adopted new accounting standards for Leases. He said that in the past you could disclose what the future commitments were, but the standards what to show the actual cash flow on the balance sheet. Rusty told members that total revenues were \$3,376,132 for the year ended June 30, 2023, which were down by \$131,000 from FY 22. As 99% of revenue is from federal grants, the decrease is primarily due to the amount of grant funding in the current year, as funding decreased for the Opioid crisis grants of approximately \$225,000. In regards to expenses, Rusty said that total expenses were \$3,333,268 for the year ended June 30, 2023, which was a decrease of \$185,000 from FY 22. As BEST's program activities decreased with less grant funding, expenses have decreased proportionally. Referring to the chart that shows the ratio of program expenses vs. management and general expenses, Rusty said that a good rule of thumb is to keep management and general at 20% or less of total expenses. He said that BEST has consistently maintained this rate of 9-12% over the past 5 year period. Rusty continued by saying that the majority of the expenses are allocated to the programs, with most of these being either training & materials or personnel costs. These costs, he said, have consistently been 85-90% of total expenses over the trailing 5 year period. Rusty told members that FY 22 had additional expenses for layoff aversion costs. Overall operations, Rusty said, resulted in an increase in net assets of \$42,864 for the year ended June 30, 2023. He said that since the main source of revenue is federal grants, the programs operate close to break-even each year. Rusty said that PY 23 had additional prepaid expenses at year end that skewed this

slightly. Continuing to highlight the financial analysis, Rusty told members that total assets were \$413,000 at June 30, 2023, which is an increase of \$46,000 from June 30, 2022. He commented that funding sources will fluctuate based on timing of draws and receipts from the state. The prepaid expenses, he said, and the right of use lease assets were new in PY 23. As required by federal funding regulations, Rusty said that BEST monitors cash levels to ensure there is minimal time from draw to disbursement of funds. Rusty told members that total liabilities as of June 30, 2023 were \$365,000, which increased \$3,000 from PY 22. Rusty noted that payables and accrued expenses will fluctuate based on timing of year end and payments and these decreases are consistent with the decrease in cash. He said that BEST had no unearned grant revenue at June 30, 2023. The lease liability, he said, was new for PY 23. Continuing, Rusty told members that net assets increased to \$47,178 as of June 30, 2023. As the main source of revenue is federal/state grants, the programs operate on a close to break-even budget and significant excess revenue is not expected. In regards to the Single Audit, Rusty told members that the audit was a very positive report and there were no findings or issues reported. He also noted that CLA values their relationship with BEST, Inc. and once again thanked staff for their assistance throughout the audit process. Jessica commented that the auditors with CLA were wonderful to work with and were very patient. Members thanked Rusty for attending the meeting and giving the presentation.

Approval of the October 23, 2023 Meetings Minutes

Wayne Reising motioned to approve the October 23, 2023 Meeting Minutes. Motion was seconded by Kerwin Paris. Roll Call vote was taken.

Name	Yes	No	Name	Yes	No
Gary Camarano	X		Steven Malavolti	X	
James Duffy	X		Michael McEmery	X	
Kathy Enbom	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X		Jamey Sulser	X	
Kevin Lindeman	X		LaDon Trost		X

Motion carried.

Public Comments

None

Executive Director Report

Carrie informed members that she did not have much to add to her typed report that was included with the meeting materials. She reported that a new bi-partisan bill (A Stronger Workforce for America Act) did pass out of Committee and some amendments have been made. She said that updated regarding this Bill are received every day and will continue to keep members informed.

Carrie told members that we did receive the Supplemental Grant so staff will be working on the projects that were outlined in the proposal.

Carrie said that the Notice of Funding Opportunities (NOFO) has not yet been released for the PROWD grant. She reminded members that this is the initiative with the Department of Labor and Federal Bureau of Prisons. She said that once the NOFO is received, she will apply for funding.

Carrie encouraged members to take a look at the Success Stories and Facebook updates.

HR Committee Report

Approval of Employee Health and Life Insurance Renewal

Wayne informed members that the HR Committee met and reviewed the renewal information for Employee Health and Life insurance with United Health Care. Wayne told members that the agency received a significant increase of 22.5%. He told members that he was not surprised by the increase since the last few years the agency received a minimal increase for premiums. Wayne Reising moved and seconded the HR Committee's recommendation to renew the Employee Health and Life Insurance with United Health Care effective January 1, 2024. Roll Call vote was taken.

Name	Present	Absent	Name	Present	Absent
Gary Camarano	X		Steven Malavolti	X	
James Duffy	X		Michael McEmery	X	
Kathy Enbom	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X		Jamey Sulser	X	
Kevin Lindeman	X		LaDon Trost		X

Motion carried.

Wayne also told members that the HR Committee gave authorization to change the Agent of Record for Employee Health/Life with United Health Care and Dental/Vision with Delta Dental. This change will be effective January 1, 2024.

2024 Holiday Schedule

Finance Director Report

Jessica informed members that she did not have any changes to her typed report that was included with the meeting materials. She did tell members that she provided the fiscal reports ending October 31, 2023 in a different format and if anyone had any questions or suggestions to change the format to let her know.

PY 22 Audit Approval

Keane Hudson motioned to approve the PY 22 Audit as presented. Motion was seconded by Kerwin Paris. Roll Call vote was taken.

Name	Present	Absent	Name	Present	Absent
Gary Camarano	X		Steven Malavolti	X	
James Duffy	X		Michael McEmery	X	
Kathy Enbom	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X		Jamey Sulser	X	
Kevin Lindeman	X		LaDon Trost		X

Motion carried.

Approval of the Fiscal Reports

Wayne Reising motioned to approve the Fiscal Reports ending October 31, 2023. Motion was seconded by Keane Hudson. Roll Call vote was taken.

Name	Present	Absent	Name	Present	Absent
Gary Camarano	X		Steven Malavolti	X	
James Duffy	X		Michael McEmery	X	
Kathy Enbom	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X		Jamey Sulser	X	
Kevin Lindeman	X		LaDon Trost		X

Motion carried.

Other Business

Election of Officers

Keane Hudson motioned to reappoint the current slate of officers for another term. Motion was seconded by Kerwin Paris. Roll Call vote was taken.

Name	Present	Absent	Name	Present	Absent
Gary Camarano	X		Steven Malavolti	X	
James Duffy	X		Michael McEmery	X	
Kathy Enbom	X		Kerwin Paris	X	
Chris Flikkema	X		Wayne Reising	X	
Keane Hudson	X		Jamey Sulser	X	
Kevin Lindeman	X		LaDon Trost		X

Motion carried.

Jim informed members that the following officers were reelected for another term:

James Duffy/Kathy Enbom – Co-Chairs

Steven Malavolti – Secretary

Meeting Schedule for 2024

Members reviewed the Meeting Schedule for 2024 and agreed to move the December 23, 2024 Meeting to December 16, 2024.

Adjournment

With there being no further business, the meeting was adjourned at 7:07 p.m.

Jo Ann Johnson

Approved by:

A handwritten signature in black ink, appearing to read "Steven Malavolti".

Steven Malavolti
Secretary

Director Report for February Board meeting

Legislative update

FEDERAL: A continued push to get something passed. Planning guide was distributed to the State's for the next program year. It is only a guide but the State seems to be equal to last year. This means nothing to our allocation it is just a guide.

NCI Works

Jeff Marcella is the independent contractor for the MOU budget negotiations and we have had two meetings thus far. The partners reviewed and compared the current Ottawa One Stop to moving the One Stop to Sterling. It was voted on to recommend to the Workforce Board in March the move to Sterling. The CEO's will be receiving 2 nominations to refill the retirees to the Workforce Board. One is a private sector business and the other is a youth service provider. We still have one vacancy and I would like to fill it with hospitality in the JoDavies or Carroll County communities.

Apprenticeship Activities

Our 3rd scheduled event took place November 14th with 17 individuals present. This was a Healthcare Summit Event with OSF being the primary provider present for the morning.

In December our first new apprenticeship program was signed by both the company, Jo-Carroll Energy in Elizabeth, IL, and the US DOL Region 5 Office of apprenticeships. This allows us to move forward with the procurement and purchase of training materials and the train-the-trainer for Morrison Institute of Technology which will be the training provider for this new Broadband Technician program. We are in the process of adding Jo-Carroll's program to the ETPL.

Also in December, our second program, Wolf Line Construction out of Galena, was submitted for review to US DOL Region 5. Those standards have been reviewed and some minor adjustments made. Signatures from the company and DOL are expected to occur in January 2024.

BEST, Inc. staff attended and successfully completed the required TPM training offered by the US Chamber. Three staff members completed all requirements of the training December 18, 2023.

Supplemental Grant

Project Number 1

The local area had communication with homeless shelters and other community based organization to discover that a lack of computers to be used in the growing population of the shelters was a big issue. In one shelter particularly, they have seen an increase of over 20 people for a longer time span then in previous years at this time. Computers would be used for job search, online interviews, and education to better advance the residents to be job ready. In this project 2-3 computers would be purchased for each shelter or community based organization with the grant funds along with essential supplies needed for the job search. Some essentials supplies would consist of resume paper, printer, ink, and envelopes.

The very nature of a shelter indicates that most of the population will be accessing these tools in the evening and overnight hours which little to no access in the community would be available during those times. It is vital to our declining workforce pool to put the tools in the hands of individuals that could increase that population.

Update: Computers were purchased and delivered to Sterling, Peru and Ottawa Shelters along with Perfectly Flawed Foundation and Safe Journeys. Job search handouts were created and were given to them to

review with interested candidates as well as resume paper and envelopes. All organizations were very thankful for the supplies.

Project Number 2

Professional Development in the form of an inclusive conference is needed in rural Illinois. Although workshops are offered online for a reasonable amount, some workforce professionals do not have in their budget, money for an in-person rural professional development opportunity to network with like professionals to aid in common workforce needs. This conference would be centered on Workforce Professionals, Educators and Business that have common needs to help assist today's and tomorrow's workforce. Some examples may include; mental health, job coaching, substance abuse, rural resources, and barriers to overcome. This conference would be paid for in total by this grant to allow for more individuals to participate on a very limited budget. Increasing the network to work together in a rural community will benefit all the interested parties.

Update: JoAnn has been working very hard on this conference. It will be May 1st at Starved Rock lodge. The day will have local speakers as well as a national speaker. The day will also have a resource fair for service providers of mental health. We are very excited to have this opportunity and so are our partners.

Project Number 3

Work Based Learning in the form of Work Experience for individuals who are not WIOA participants. This was brought up in conversation with the homeless shelters, the older workers, and also with individuals who may be involved in the court system. Allowing for a more structured staff assisted work experience to gain that positive work reference for individuals with all types of barriers. This would allow for individuals who may be having a hard time finding that perfect job/career to test the waters before jumping in. It also allows for the employer to invest without having 100% of the cost. Wages, Workers Compensation and FICA would be paid out of this grant. Number of hours, length of agreement and pay would depend on the occupation and the individual experience.

Update: We have 40-50 slots to fill. At the time of this report we have secured 7 worksites and we have 19 individuals that we are working on worksites for. It seems to be very challenging this time of year but the BSR and Diamond are reaching out to not only worksites that we have used in the past but new ones, too. Other staff with business connections are also reaching out for initial contacts and then handing the paperwork portion over to the BSRs.

Project Number 4

“Work in the Real World” career exploration. This event would be located in two areas of the Local Workforce Area. It would be a career exploration event with presentations from local businesses to attract young local talent to stay or return to our local area. Careers in occupations that are in demand or are facing a large number of openings due to retirement will be represented as well as the military. This event will target high school students and college enrollees. Cost of the event will be paid for by this grant along with transportation, giveaways, and lunch.

Update: We are working with SVCC for 2 events before June 30, 2024 and the EFE (Education for Employment) from LaSalle County for 2 events.

Sauk events are a CTE introduction in April and then in June more of a business panel event from those CTE occupations.

LaSalle County EFE is a trip to the Apprenticeship school for 129 kids to Electrical, Carpentry and Laborers school.

The second event is a virtual reality day. After completing a job shadow and research, an occupation will be selected and then a salary will be given. With that salary they have to plan a month with the money that they would receive on the job. Of course, obstacles are thrown in their path and they have to plan for that.

Administration costs in the amount of 10% of the full grant amount would allow for overseeing and managing this grant.

Total Grant \$452,153.39

Program Service Team

BEST

Joel reminded the group about the Supplemental Grant from the state, and asked for referrals for Work Experience.

ORS

Mary-Ann Rice is interim local office supervisor. No timetable as to naming a permanent supervisor. By appointment only still, staff working from home, but come into office a couple days/week.

NAPCA

Stacy reported that they are currently enrolling new clients, and are looking for agencies to work with for placements.

IVCC Adult Education

Completed late registration. Most likely will open another registration in February. GED enrollments have increased steadily. ESL is flat, but enrollments are good.

DHS

Kelly reported that they are short-staffed on the TANF side. Currently only one TANF worker, so she's helping out there. They hold a Job Club every Tuesday at 2:00 pm - clients must attend every week for 4 weeks, or their benefits are cut 7.5%. This hasn't really improved attendance, as many just take the cut and never come. TANF clients really need help with resumes.

Clients are increasingly finding it difficult to find housing.

DHS is partnering with U of I Extension for Child Under One, nutrition classes for TANF clients with newborn to age 12 months that have been very successful.

TCOC

Rick reported that they have some older workers looking for work. (After the meeting he referred a couple to BEST for the 10-week Work Experience program).

They are still waiting for their funding, which was supposed to start in January.

Some of the things that they can help with are transportation (must be working 30 hrs/wk for 90 days to qualify) and car repairs. Also things like eyeglasses and hearing aids, getting insurance reinstated, and disaster assistance (relocation after fires, floods, etc.)

IDES

Michelle reported that Jessica Zamora is taking over the RESEA program from Karen, who is moving over to the UI side.

She is looking to hold a hiring event in March, so asked if we could suggest any employers who might wish to participate.

CMS will be holding a workshop at the Ottawa One-Stop on April 26 from 10-12 to explain the process for applying for state jobs.

PODCAST Numbers

Total = 21,268

July = 284

August = 114

September- 104

October- 211

November- 261

December – 219

January - 260

OUTREACH

Total New Clients for November and December = 14

COUNTY

Whiteside: 6, Lee: 3, Ogle: 1, Carroll: 1, Jo Daviess: 0, Bureau: 1, LaSalle: 1, Putnam 1

REFERRAL SOURCES

Friend 1, Relative 2, Training Provider 5, Partner 2

OFFICES and PERSONNEL

The MOU team is proposing to the Workforce Board that the comprehensive site be moved to Sterling. Currently we have 2 staff there but we will be moving the other 2 career advisors from the Sterling location on Woodlawn to the Comprehensive Center. This will all be in place by July 1st if the Workforce Board agrees.

Dixon office seems to be secure for the time being but another community has reached out to us to say that if necessary, they would be interested in having us housed in there office. The office would be with Lee County Council on Aging.

Staff have been busy with the Supplemental Grant which has helped tremendously since our WIOA new customers for Classroom training and WBL are on hold because of the amount of funds obligated to current clients. Thankfully the extra grants have allowed us to continue with all current staff. We are looking at additional grant opportunities for next year in case our WIOA grant comes in lower than this year.

Joy Jaraczewski will be retiring in June as a Career Advisor at IVCC office. I plan to move a staff member from Ottawa over to IVCC to refill Joy's position. With the decrease in funding and caseloads size, I think this is the best decision.

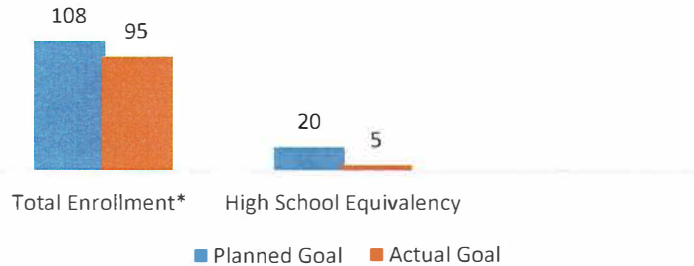
Activities since last meeting:

Illinois Workforce Partnership Legislative Committee (x2)
Weekly DCEO Technical Assistance work group (x4)
Illinois Workforce Partnership Executive Committee (x2)
Illinois Workforce Partnership Monthly meeting (x2)
LaSalle County Healthier Community Steering Committee
Monthly DCEO meeting
NCI Works Targeted Populations meeting
LaSalle County Healthy Behaviors work group
Monthly management meeting
OSF Hospital Board meeting
Meeting with the Streator Mayor and City Manager about services
Memorandum of Understanding meetings (x2)
Meeting with both Directors (Rockford and East Moline) regarding Regional Plan (x2)
IVCC Area Planning Council
SVCC Area Planning Council
3 meetings with Partners for the Self-Assessment
Meeting with JoCarroll Energy about status of program (x2)
Met with Thomas P. Miller and Associates to discuss a child care study they are doing in our area
Delivered Computers and resources to Sterling, Peru and Ottawa Homeless Shelters
Delivered Computers and resources to Perfectly Flawed Foundation and Safe Journeys
Recorded a National Podcast with Workforce 180
Met with a group contracted with DOL for a construction site in Ottawa
Met with SVCC CTE to discuss events for the Supplemental Grant
Chief Manufacturing Executive committee
Employer Engagement of the Workforce Board Committee
Met with 2 regional managers for IDES to discuss costs for the 2 centers
Sauk Valley Education meeting
Toured Maitri Path to Wellness and provided information on services and the supplemental grant
Youth Committee meeting of the Workforce Board
Met with Arthur Hawkins for DHS Vocational Rehabilitation to discuss grant opportunities for his customers

PY 23 Dashboard

July 1, 2023 – December 31, 2023 Reporting Period

Lee, Ogle, Whiteside Regional Office of Education July 1, 2023 - June 30, 2024

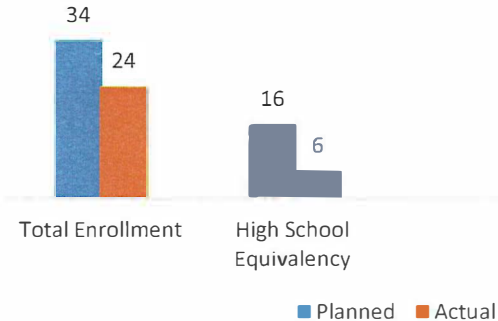


95 Students are enrolled in 1 of the 14 elements that the contractor provides

Contract Amount: \$ 189,456.00

Expenditure Amount: \$ 43,296.08

Bureau Henry Stark Regional Office of Education July 1, 2023 - June 30, 2024

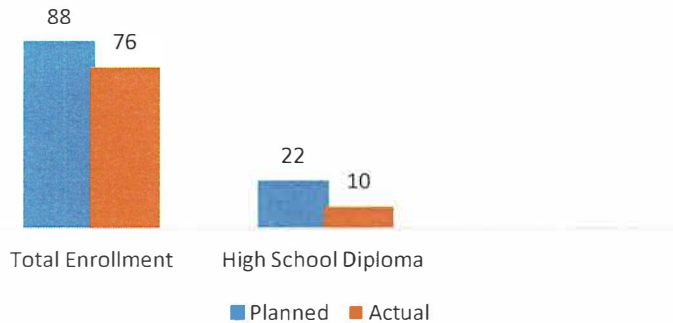


24 Students are enrolled in 1 of the 14 elements that the contractor provides

Contract Amount: \$ 83,357.25

Expenditure Amount: \$ 29,097.23

LaSalle County Reigonal Office of Education July 1, 2023 - June 30, 2024

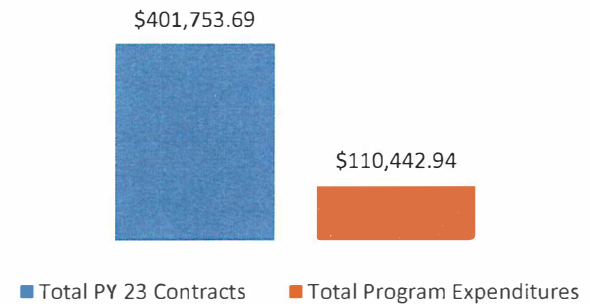


76 Students are enrolled in 1 of the 14 elements that the contractor provides

Contract Amount: \$ 128,940.44

Expenditure Amount: \$ 38,049.63

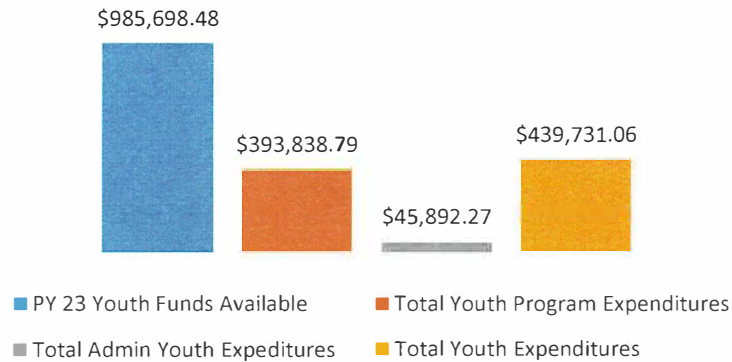
Youth Service Provider Expenditures July 1, 2023 - June 30, 2024



Planned Enrollments: 230

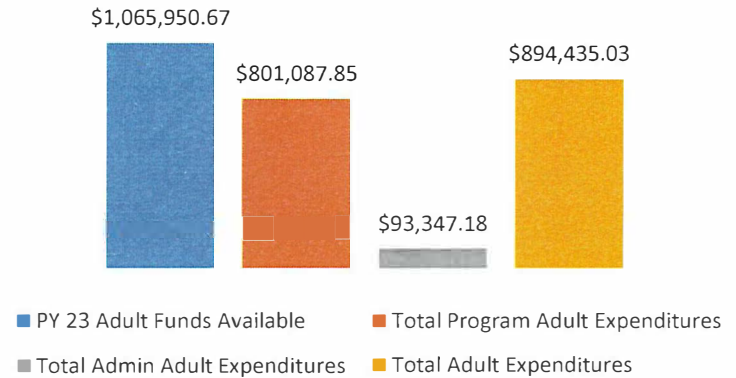
Actual Enrollments: 193

Youth Program (includes Youth Providers)
July 1, 2023 - June 30, 2024



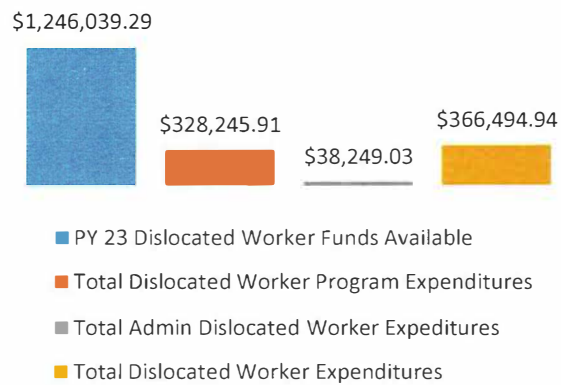
Planned Enrollments: 200
 Actual Enrollments: 153

Adult Program
July 1, 2023 - June 30, 2024



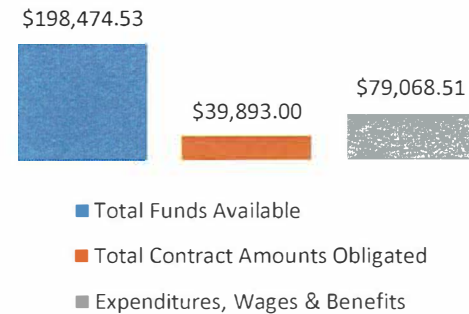
Planned Enrollments: 191
 Actual Enrollments: 163

Dislocated Worker Program
July 1, 2023 - June 30, 2024



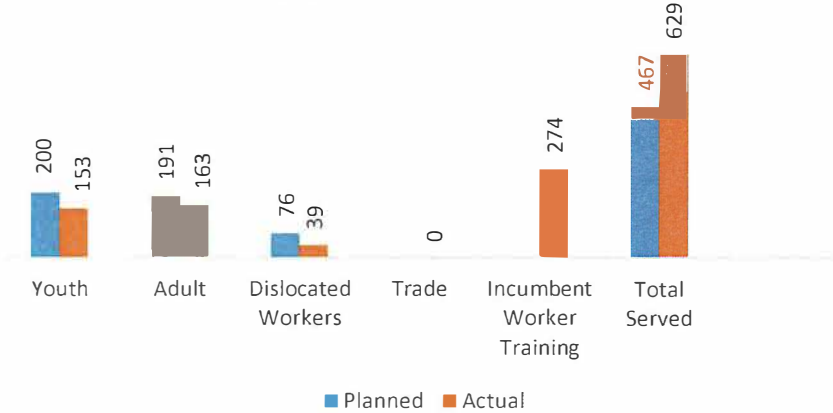
Planned Enrollments: 76
 Actual Enrollments: 39

Incumbent Worker Program
July 1, 2023 - June 30, 2024



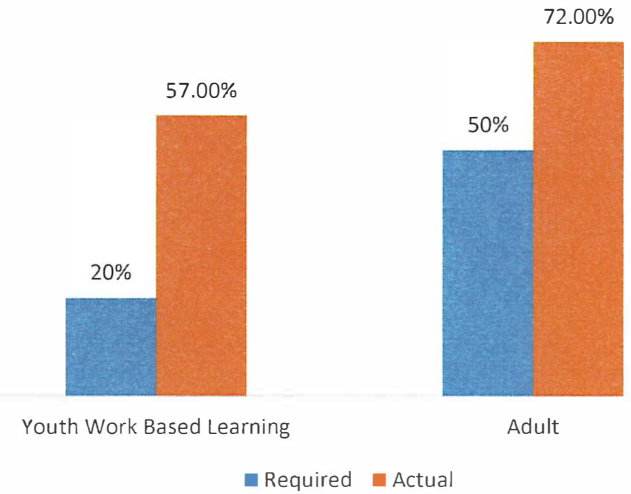
Total Number of Individuals in Contracts to be Trained: 274

Customers Receiving Services July 1, 2023 - June 30, 2024



Note: There are no "Planned" numbers for Trade, 1E and Incumbent Worker Training

Direct Training Expenditure July 1, 2023 - June 30, 2024

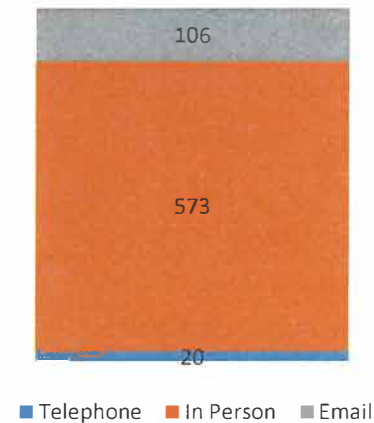


Financial Snapshot (Adult, Dislocated Worker, Youth & Trade) July 1, 2023 - June 30, 2024

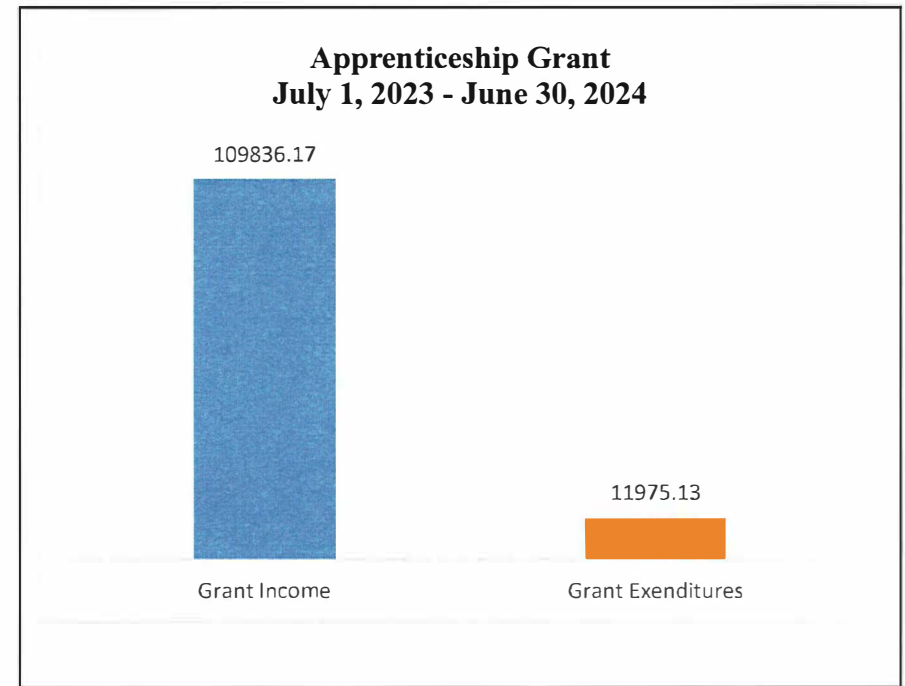
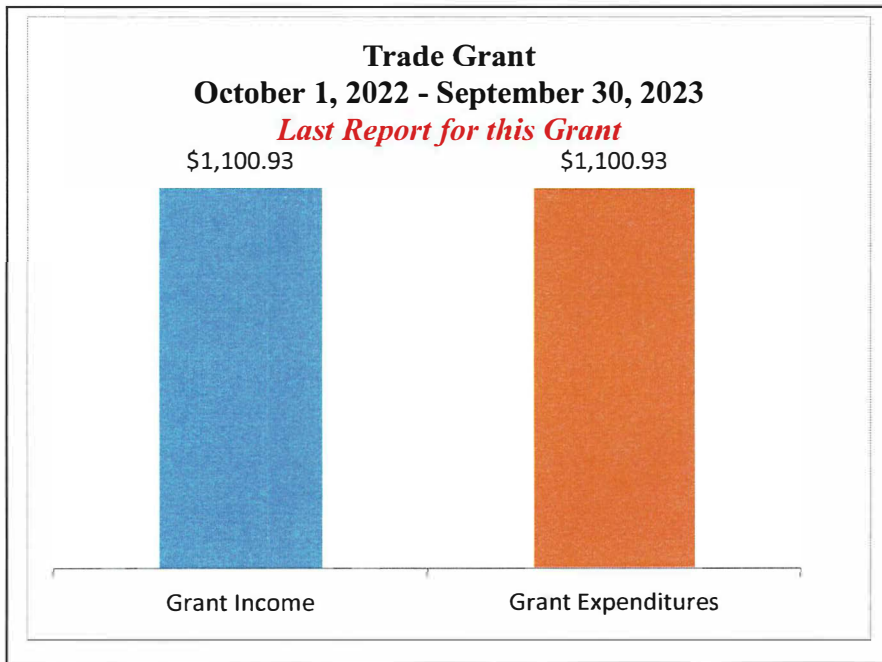


Percentage of Budget Spent: 46%
Percentage of Funds Obligated: 86.01%

Business Relations Unit Contacts July 1, 2022 – June 30, 2023



Business Contacts: 699
Incumbent Worker Training Contracts: 7



**Program Year 23 Local Performance Measures for Title IB
Q1 Report**

Adults

Measure	Threshold - Goal	Current	Num/Dem of exits	Per quarter earnings
2 nd Quarter Employment	77.4 – 86	77.59	45/58	\$533,570.26
Median	\$9360. – \$10,400.	\$11,869.75	45	
4 th Quarter Employment	77.4 – 86	86.67	13/15	\$148,684.85

Dislocated Workers

Measure	Threshold – Goal	Current	Num/Dem of exits	Per quarter earnings
2 nd Quarter Employment	77.4-86.0	88.89	16/18	\$214,445.76
Median	\$8235-\$9150.	\$11,802.93	16	
4 th Quarter Employment	72.9-81	80	16/20	\$216,412.39

Youth

Measure	Threshold – Goal	Current	Num/Dem of exits	Per quarter earnings
2 nd Quarter Employment	63.9 – 71	66.67	12/18	\$50,156.63
4 th Quarter Employment	65.25-72.5	75	21/28	\$118,077.16
Median	\$3420. – \$3800.	\$6500.00	11	

Definitions:

2nd Quarter Performance: The percentage of participants who are in unsubsidized employment during the second quarter after exit from the program (for title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the second quarter after exit)

4th Quarter Performance: The percentage of participants who are in unsubsidized employment during the fourth quarter after exit from the program (for title I Youth, the indicator is the percentage of participants in education or training activities, or in unsubsidized employment during the fourth quarter after exit)

Median Earnings: The median earnings of participants who are in unsubsidized employment during the second quarter after exit from the program

Credential Attainment: The percentage of those participants enrolled in an education or training program (excluding those in on-the-job training (OJT) and customized training) who attain a recognized postsecondary credential or a secondary school diploma, or its recognized equivalent, during participation in or within one year after exit from the program. A participant who has attained a secondary school diploma or its recognized equivalent is included in the percentage of participants who have attained a secondary school diploma or its recognized equivalent only if the participant also is employed or is enrolled in an education or training program leading to a recognized postsecondary credential within one year after exit from the program.

Active Participant Reporting

10/31/2023

Adults:	Current	Total	Youth	Current	Total		Current	Total
Classroom Training	133	159	Work Experience	23	25	Total Number Enrolled all titles	317	391
Transportation/Child Care	116	133	Tutoring	0	0	Total Number in Follow up	187	
On-the-Job Training	1	1	Credit Recovery Program	73	76	Total Number of Universal Services	534	
Job Search	118	188	GED	21	22			
Work Experience	2	3	Occupational Training	7	7			
Follow up services	0	58	Supportive Services	24	24			
Total non duplicated #	137	177	Follow up services	0	110			
			Total non duplicated #	149	170			

Dislocated Workers	Current	Total
Classroom Training	25	30
Transportation/Child Care	17	20
On-the-Job Training	1	1
Job Search	26	50
Work Experience	0	0
Follow up services	0	19
Total non duplicated #	31	44

Clients by county

Bureau	36
Carroll	5
Jo Daviess	1
LaSalle	99
Lee	71
Ogle	39
Putnam	5
Whiteside	116
Other	1

Offices	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
Dixon	8	5	5	10	4	4							36
IVCC	13	9	3	3		1							29
Ottawa	1	8	17	7	4	4							41
Oregon	1	4	5	4	2	2							18
Princeton	8	20	8	9	4	4							53
Sterling	99	84	46	75	32	21							357
	130	130	84	108	46	36	0	0	0	0	0	0	534

PY23 BSU Report for BEST Board (through December 2023) Rapid Response Numbers are Program Year to Date

County	Total Number of Initial Contacts	Total Number Follow Up Contacts	Number of contacts that were face to face	Number of contact that were through email	Number of Contacts that were through phone	Purpose of Contacts	Number of Chamber Events attended	**Number of Rapid Response Workshop	***Number of other meetings/events Attended
Bureau	163	3	165	0	1	WBL, other	0	4	1
Carroll	5	14	9	10	0	WBL, other	0	0	5
Jo Daviess	8	7	6	9	0	WBL, other	0	0	3
LaSalle	98	193	291	0	0	WBL, other	16	0	22
Lee	17	25	17	20	5	WBL, other	0	0	4
Ogle	29	15	14	23	7	WBL, other	0	0	7
Putnam	8	1	9	0	0	WBL, other	0	0	1
White-side	32	81	62	44	7	WBL, other	0	0	18
Total	360	339	573	106	20	N/A	4	4	61

** Number of RR workshops includes both local and state level WARN events.

***Includes job search workshops, conferences, personnel associations, LWIB committees meeting, and other business services related meetings including individual meetings for apprenticeship development. Does not include Apprenticeship Events which will be reported in the narrative update.

County	Number of Incumbent Worker Training Projects	Adult/DW New WE	# of New OITs
Bureau	3 Carried Forward: Martin Engineering - \$1,550 for 1 employee in CNC Reg. Apprenticeship. Martin Engineering - \$8675.75 for 25 employees in Welding. Martin Engineering - \$20,311.78 for 90 employees Lean Overview with Simulation, 5 New: LW Schneider \$23,850 for 137 employee in ISO Certification, Martin Engineering - Principles of Project Management \$1,695 for 1 employee, Martin Engineering - Root Cause \$1,295 for 1 employee, Martin Engineering - GD&T \$1,000 for 1 employee, Martin Engineering - Forklift Driving and Safety \$390 for 3 employees		
Carroll			1 Adult
Jo Daviess	2 New: Wolf Line Construction %20,600.55 for Fiber Optic for 8 employees, Wolf Line Construction \$7,315 for High Voltage Safety for 8 employees 1 Carried Forward: Starved Rock Wood Products \$289.20 for 1 employee in CAD. 2 New: Epsilyte \$12,079 for 4 employees in Operator Fundamentals, Carus \$9,500 for 2 Employees in Welding Apprenticeship		
LaSalle			
Lee			
Ogle			
Putnam			
White-side	1 Carried Forward: P&P Industries \$624 1 employee for Tool and Die Apprenticeship, 1 New: Cimco Recycling \$5,148 CDL for 1 employee	2 Adults	
Total	5 Carried Forward for 118 employees and New for 156 employees		1 Adult

Current Projects: Other meetings included Apprenticeship Grant meetings, TPM training events (training was completed 12/18/23), and Chamber Breakfasts/Caffeinate and Connect. Dianna, Laura, and Tammy continue to work with area businesses and DOL on apprenticeship efforts through the new apprenticeship expansion grant. Dianna will continue to provide narrative updates on those apprenticeship efforts. Laura Attended the IVAC Annual Dinner and participated in the Rapid Response workshops (over 300 in attendance) for Monterey Mushroom closure. Laura also volunteered at LPHS and helped with mock interviews for their Juniors and Seniors.

WIOA Title I Performance Assessment for LWIA 4, Program Year 2022

Performance Overview

Indicator of Performance & Program	Numerator	Denominator	PY22 Actual	Negotiated Target	Score
Second Quarter Employment Rate					
Adult	100	118	84.8%	86.0%	98.5%
Dislocated Worker	56	64	87.5%	86.0%	101.7%
Youth	56	73	76.7%	71.0%	108.0%
Fourth Quarter Employment Rate					
Adult	105	124	84.7%	86.0%	98.5%
Dislocated Worker	51	55	92.7%	81.0%	114.5%
Youth	47	71	66.2%	72.5%	91.3%
Second Quarter Median Earnings					
Adult		100	\$9,810	\$10,400	94.3%
Dislocated Worker		56	\$12,337	\$9,150	134.8%
Youth		55	\$4,387	\$3,800	115.4%
Credential Attainment Rate					
Adult	92	116	79.3%	83.0%	95.6%
Dislocated Worker	42	50	84.0%	80.0%	105.0%
Youth	47	55	85.5%	74.0%	115.5%
Measurable Skill Gains					
Adult	132	162	81.5%	67.0%	121.6%
Dislocated Worker	30	42	71.4%	66.0%	108.2%
Youth	35	41	85.4%	52.0%	164.2%

The DCEO Office of Employment and Training defines individual indicators as successful when actual performance is at least 70% of the target. It is the state's assessment that LWIA 4 met or exceeded negotiated targets for all 15 indicators of performance assessed in PY22.

For PY24 and PY25, a Statistical Adjustment Model (SAM) will be formally implemented in performance negotiations and performance assessment. Prior to negotiations, each LWIA will be provided information that will inform and guide them on negotiated outcomes based on the SAM'S predictive regression model. It will include narrative context for factors anticipated to affect trends in performance outcomes. The same model will be utilized for adjusted outcomes at year end. The model will remain static and in effect for the two-year reporting period. The model will be reviewed and has potential to be revised prior to each negotiation period.

Success Stories

From the Dixon Office --

We recently had a young man from Sterling that wanted to start a business making skateboards. We connected him with Lundstroms florist in Sterling, where Ashely gave him the ins and outs of starting and owning a business. She covered everything from taxes to hiring staff. He now has a better grasp on what he needs to do to start his own business.

From the Sterling Office --

Sterling Federal Bank

An OJT at Sterling Federal Bank was successfully completed. A woman who had been laid off from Wahl Clipper was referred to Tammy by our partners at IDES. Tammy worked with Sterling Federal Bank to develop an OJT for this client. Matt worked with the client to assure eligibility and complete paperwork. Staff from Sterling Federal Bank were thrilled with this OJT and the skills and knowledge development of our client during the OJT. It has been successfully completed and the client continues at Sterling Federal Bank as a FTE.

Sterling Public Library

The Sterling Public Library partnered with BEST to design a bookmark for easy referral for their clients to our Sterling and Dixon Offices. They hand these out to their clients and also hand out information about our program.

Mt. Carroll

BEST will be hosting a Resource Fair on Monday, February 26th at the Mt. Carroll Public Library. Agencies in attendance will be: IDES and IDES Vet Program and Highland Community College. This will be from 11 am to 1p.m.

Sterling

BEST and IDES will be hosting a Job Fair for Castor Home Medical on Wednesday, February 28th at the Sterling IDES Office. This will be from 11:00 a.m. to 1:00 p.m.

BEST to Host Veteran's Resource Fair in Ogle County

On March 8th from 1-3 p.m. BEST and IDES will be hosting a Veteran's Resource Fair in the Oregon BEST Office.

Recognitions

From Dianna Schuler –

Workforce 180 is a nationally recognized workforce development consultant and training provider for workforce professionals. In January the producer for their Follow the Leader podcast sat down with Carrie and got her take on a set of questions which I've included below. The podcast is expected to be ready for release sometime the week of February 19th and I would be happy to forward the link to you once it is published. We are very fortunate to have a wonderful working relationship with Workforce 180 and Doug Foresta their producer for our own podcast Getting to Work. We are very excited that they invited Carrie to be spotlighted as a workforce leader on their own podcast. It is an honor to have them view Carrie's leadership as an example for other workforce areas. Please see below for the questions covered during her interview. I hope that you will tune in to listen to her answers. I was present during the recording and she did a wonderful job.

1. You have dedicated your career to workforce development which has led you to your current role as Executive Director of BEST, Inc. Can you talk about your personal journey and how you first got involved in this field? What made you passionate about workforce issues and helping jobseekers?
2. Can you describe the key characteristics and demographics of the region that BEST, Inc. serves? What are some distinct workforce needs or issues facing your area?
3. What are some of the biggest workforce-related challenges you see organizations like yours facing right now in 2024? Things like shifts in the economy, business needs, job seeker needs etc.
4. What keeps you motivated and passionate as a leader even when facing obstacles around funding, resources, public policy etc.?
5. What's one key lesson you've learned or piece of advice you have for the next generation of leaders looking to take on workforce issues?
6. How can people learn more about BEST?

I'd like to share exactly how amazing JoAnn is when it comes to getting things done. For months we have struggled getting the necessary procurement done correctly and in a timely manner for the materials necessary for one of the apprenticeship programs we recently helped stand up. Part of the grant funding included a train the trainer training for the instructor at Morrison Institute of Technology who will be the training provider for this program. In order to complete the train the trainer, and to show that we were moving forward on our budget, materials for the training needed to be procured, ordered, and purchased. JoAnn entered the picture to help out on Monday, January 29th and has moved the process along at lightning speed so that when we update our budget we can show that we are making progress. This absolutely would not have been accomplished without her knowledge and assistance. She is truly a miracle worker and a most valuable member of our agency team! Please don't EVER allow her to retire!!!!

Email Correspondence between Paige Fritz & Gordon Lyons (Follett Higher Education) --

Hi Gordon,

I am not sure if there are any books for the Truck Driving Program but here is an authorization just in case.

Have a great day !

Paige

Hi Paige,

I don't believe there are any materials required for the CDL courses, but I'll keep it on file in case.

As an added note, I just want to say that I sincerely appreciate everything you and the other folks over there do for all the students here at SVCC.

I see a lot of students come through our little store, working towards well-paid careers, getting an education that they would not otherwise be able to afford.

Your organization really is the BEST thing to happen for a lot of these people.

You do good work.

Thanks,

Gordon Lyons
Campus Store Leader



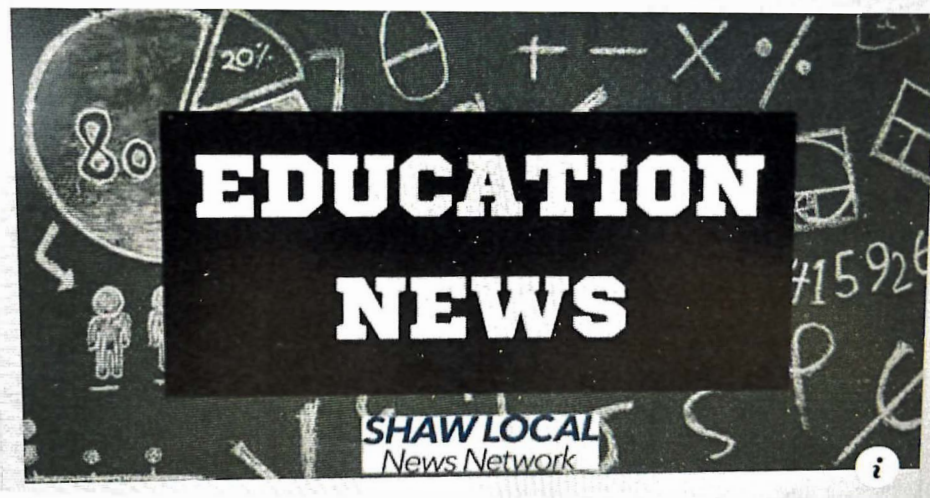
Congratulations to Kerri Hicks with our Princeton Office for being selected as one of the Community Award Winners. Kerri was recently honored by the IL Valley Area Chamber of Commerce.

“What an amazing night celebrating our first ever Community Cornerstone Award Winners. Over 100 people came out to Stone Jug Barbeque to celebrate the 20 individuals that were inducted into our inaugural Cornerstone Class! Though they come from different backgrounds this group all share unwavering commitment, exceptional leadership, and a dedication to making a positive impact on the Illinois Valley! Congrats again and Thanks for all you do!”





Business Employment Skills Team Inc. will host Highland Community College's Educational Opportunity Center and staff members from the Illinois Department of Employment Security program from 11 a.m. to 1 p.m. Monday, Feb. 26, 2024.



Workforce center awarded \$452,000 in state grants

SHAW LOCAL NEWS NETWORK
contact@shawmedia.com

The state awarded the Business Employment Skills Team \$452,000 for four projects in northwest central Illinois.

The first project is placing computers and job search resources in area shelters and social service agencies for those unable to travel to BEST's workforce center or other facilities.

The second project is a sprint youth career exploration event called "Work in the Real World." Participating companies will teach youths about occupations and related training across various industry sectors.

A rural professional develop-

ment conference is the third project. It will be centered on workforce professionals, educators and businesses with common needs to assist the current and future workforce.

BEST also is dedicating \$200,000 of the funds to provide area residents - both youths and adults - who might not meet workforce development eligibility requirements with paid work experience. These opportunities will give participants up to 10 weeks paid work experience with the intent of providing an opportunity that leads to permanent paid employment.

For information on how to participate in the work experience opportunity, residents and companies can call or text 815-780-0871, or email info@best-inc.org.

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THE TIMES

The Times/shawlocal.com/mywebtimes • Tuesday, December 19, 2023

OTT



Calling all Employers and Job Seekers For immediate placement through June 30, 2024

The Illinois Department of Commerce & Economic Opportunity, through its Supplemental State Funding grant has made funds available to the Business Employment Skills Team, Inc (BEST, Inc.) in the amount of **\$200,000 for a short term work experience program** in the Northwest Central Region (Bureau, Carroll, Jo Daviess, LaSalle, Lee, Ogle, Putnam, & Whiteside Counties)

Businesses

- BEST is offering free employees, covering 100% of wages during training period
- BEST provides workers compensation insurance
- No strings attached - employees are yours to hire, fire and assign tasks

Job Seekers

- Over 16 and need extra income?
- No eligibility requirements
- BEST will find you the most suitable placement based on your interest and/or experience

Contact Your Local BEST Office TODAY!

Bureau County

225 E. Buckeye Road
Princeton, IL 61350
(815) 872-2425 Office
(779) 861-3672 Mobile

Carroll County

301 N. Main
Mt. Carroll, IL 61053
(779) 245-3916 Mobile
(815) 618-9648 Mobile

Jo Daviess County

(779) 245-3916 Mobile
(815) 618-9648 Mobile

LaSalle County

501 Works Fine Shop Center
1550 First Ave
Oswego, IL 61350
(815) 643-0407

IL Valley Community College
115 N. Orlando Smith Avenue
Oglesby, IL 61241
(815) 224-0170

Ogle County

110 S. 10th Street
Oregon, IL 61051
(815) 792-0148

Lee County

Old Lee County Courthouse
112 E. 2nd St., 3rd Floor
Danies, IL 61011
(815) 238-1261

Whiteside County

2805 Woodlawn Road
Sterling, IL 61081
(815) 625-9648

Putnam County

406 Avenue C
Sterling, IL 61081
(779) 245-3916

www.best-inc.org

All BEST offices will be closed Monday, February 19th in observance of Presidents' Day.



Like

Comment

Share



Write a comment...



BEST, Inc. Sponsors Resource Fair for Highland Community College and IDES in Carroll County

Business Employment Skills Team, Inc. (BEST) will be hosting the Highland Community College's EOC and staff members from the Illinois Department of Employment Security (IDES) Program on Monday, February 26, 2024, 11:00 a.m. to 1:00 p.m. This event will be held at the Mt. Carroll Library, 208 North Main, Mt. Carroll, Illinois 61053.

Staff members from IDES will be on hand to answer questions about IDES services.

Business Employment Skills Team, Inc. (BEST, Inc.) is a non-profit agency that administers federally-funded programs under the Workforce Innovation & Opportunity Act (WIOA) in Bureau, Carroll, Jo Daviess, LaSalle, Lee, Ogle, Putnam and Whiteside Counties. Please contact 815-631-2146 for more information. Come and find out about our Apprenticeship program.

Jennifer Smith Norman, HCC College Access Specialist, will be on hand to answer questions about the EOC program. The Educational Opportunity Centers (EOC) comprise a federally funded TRIO program sponsored by Highland Community College that helps adults, high school students, and veterans overcome obstacles to pursue a college education. The EOC does not recruit for any specific college or university and provides assistance regardless of where you would like to pursue a college education. Jennifer Smith Norman, College Access Specialist, can be reached at jennifer.smith-norman@highland.edu 815-599-3592. Highland Community College's Educational Opportunity Center (EOC) will help you plan your future at no cost to you. They will help you navigate through the admissions and financial aid processes of the college, university, or vocational school of your choice.



Business Employment Skills Team, LWIA4

February 9 at 4:56 AM · 🌐

...



PRESS RELEASE

For Immediate Release

For questions contact: NWILED @ 815-281-0206

Date: 2/8/2024

NWILED Announces 2024 Entrepreneurial Scholarship

HANOVER - Northwest Illinois Economic Development (NWILED) is excited to announce the application window for our annual John D. Cook, III Memorial Entrepreneurial Scholarship is now open. Like in 2023, there will be one \$2,000 first place award and two \$1,500 runners up awards.

Recipients shall be full-time students who reside in Carroll or Jo Daviess counties that are in good academic standing in the qualifying school year. The 2024 application can be downloaded at www.NWILED.org and completed applications should be sent to David Schmick, Regional Director, DSchmick@nwiled.org or 1 Commercial Dr, Ste. Z, Hanover, IL 61041 by Friday, March 29, 2024.

ABOUT NWILED: Northwest Illinois Economic Development (NWILED) is an independent, private, nonprofit 501(c)(6) organization founded in 2008. NWILED's focus is connecting the businesses of NW Illinois to resources. To do this we work directly with businesses, and behind the scenes to identify opportunities that once enabled will grow the region's economic ecosystem. NWILED staff act as general economic development practitioners adapting day-to-day to a variety of requests, large and small, guiding the NW Illinois business community in tandem with the goals of an influential board of directors, org membership, and a roster of regional and state peer organizations.



Business Employment Skills Team, LWIA4

February 8 at 8:11 AM · 🌐

...

The NCI Works One Stop Center in Ottawa will be closed Monday, February 12th in observance of Lincoln's Birthday. BEST staff will be working remotely. Please contact us at the following numbers:

Janelle Mrowicki 815-200-3210

Dianna Schuler 815-631-2990

Laura Olson 779-861-3685

Joel Torbeck 815-200-3900

Bonnie Hayes 815-200-3204



2



NW Illinois Economic Development is at Gobbie's Sports Pub & Eatery.

February 6 at 4:06 PM · Galena ·

NWILED awards Genz Fund to 1826 Creative Company

On January 31, 2024, NWILED announced the presentation of the organization's Genz Small Business Development Fund to the [1826 Creative Company](#). A check for \$9,625 was issued to co-owners Michelle and Brendan Sullivan from the fund, NWILED's largest award yet!

Read the full press release here: <https://www.nwiled.org/blog.php>

Thank you to [Invasive Media](#) for photographing our event.



Calling all Employers and Job Seekers For immediate placement through June 30, 2024

The Illinois Department of Commerce & Economic Opportunity, through its Supplemental State Funding grant has made funds available to the Business Employment Skills Team, Inc (BEST, Inc.) in the amount of \$200,000 for a short term work experience program in the Northwest Central Region (Bureau, Carroll, Jo Daviess, LaSalle, Lee, Ogle, Putnam, & Whiteside Counties)

Businesses

- BEST is offering free employees, covering 100% of wages during training period
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- Over 16 and need extra income?
- No eligibility requirements
- BEST will find you the most suitable placement based on your interest and/or experience

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Princeton, IL 61356
(815) 872-4263 Office
(779) 861-3672 Mobile

Carroll County

301 N. Main
Mt. Carroll, IL 61053
(779) 245-3916 Mobile
(815) 618-9848 Mobile

Jo Daviess County

(779) 245-3916 Mobile
(815) 618-9848 Mobile

LaSalle County

7621 Works One Shop Center
1550 First Ave
Ottawa, IL 61350
(815) 640-9407

IL Valley Community College

815 N. Orlando Smith Avenue
Ogleby, IL 61341
(815) 224-0870

Ogle County

810 S. 1st Street
Oregon, IL 61061
(815) 732-0148

Lee County

Old Lee County Courthouse
112 E. 2nd St., 3rd floor
Deer, IL 61021
(815) 285-1260

Whiteside County

2001 Woodlawn Road
Sterling, IL 61081
(815) 625-9648

St. Joseph Avenue

Sterling, IL 61081
(779) 245-3916

www.best-inc.org



Work for the Illinois Department of



CORRECTIONS

Starting Salary: COT \$52,512* CTOT \$56,832* annually

*with Increase upon completion of probationary period

Apply first at www.illinois.gov/IDOC then attend a screening at:

Sauk Valley Community College

173 IL Rt 2, Dixon, IL 61021

When: *Friday, February 9th, 2024*

Correctional Officer Trainee/Correctional Treatment Officer Trainee

Time: Sign In 7:30am-8:30am

Please plan to be at the screening venue until at least 5:00pm.

Contact Central Screening Office for invitation and paperwork.

217-785-9921

Applicants must be a US citizen or national of the United States, a permanent U.S. resident or a registered alien who is authorized to work in the United States, who is at least 18 years old with a High School Diploma or GED and a valid driver's license.

CTOT requires Bachelor's Degree in Criminal Justice, Penology, Social Work, Psychology, or Related Field

*The IDOC is an Affirmative Action and Equal Opportunity employer with a strong commitment to diversity. In that spirit, they are particularly interested in receiving applications from a broad spectrum of people, including, but not limited to, minorities, women, veterans, and individuals with disabilities.

**FOR IMMEDIATE RELEASE**

February 2, 2024

NWILED CONTACT: David Schmit, Regional Director

815-297-7361 • dschmit@nwiled.org**NWILED helps launch new C-PACE financing program for City of Mount Carroll, IL**

HANOVER, ILLINOIS - Northwest Illinois Economic Development (NWILED) is excited to announce the creation of a new financing incentive for investors and entrepreneurs doing business within the City of Mount Carroll. Renovating or constructing buildings for a clean energy economy is expensive, and now these clean energy projects will become more affordable for local businesses after the Illinois Finance Authority PACE Program was established by the City of Mount Carroll on January 24, 2024.

Commercial property assessed clean energy (C-PACE) programs allow businesses to pay off clean energy projects on a long-term basis through voluntarily requested special assessments tied to the property. The new C-PACE program comes at no cost to the city, and they may terminate or suspend their program at any time, for any reason, or for no reason.

"We welcome the partnership with the Illinois Finance Authority in our community as a way to offer options for existing businesses and attract new development or redevelopment opportunities using environmental initiatives," said Carl Bates, City of Mount Carroll Mayor.

C-PACE programs aim to spur investment in renewable energy systems and resilient building design. Any privately-owned commercial, industrial, non-residential agricultural, or multi-family (of 5 or more units) property or any property owned by a not-for-profit can take advantage of C-PACE programs in connection with the renovations of an existing buildings and new construction. In each case up to 25% of the value of the property. Instead of asking a bank for a traditional loan secured by a mortgage, the C-PACE programs enable owners and developers of commercial real estate to secure their long term financing needs with a better form of collateral, thus making it less risky for lenders and allowing businesses to push off initial costs and pay off projects up to 40 years with fixed interest rates.

Eligible improvements generally include fixtures, systems, and equipment. Basically, anything that improves energy efficiency, promotes renewable energy, energy resiliency, or lowers water use is eligible, including electric vehicle charging stations. Examples of projects include renovating an existing structure into commercial kitchen space, upgrading older hotels, and new construction of for lease commercial workforce housing.

NWILED is eager to see new projects come forward. "It has been a great pleasure working with the IFA to get this program in place for the City of Mount Carroll," said Joe Mattingley, NWILED Vice Chair, and "This is a great tool that can provide long term low-cost financing for investment in northwest Illinois for projects that are greater than \$1.5M."

Note NWILED helped launch similar C-PACE programs for City of Galena and Jo Daviess County in 2023.



Business Employment Skills Team, LWIA4

February 1 at 4:00 PM · 🌐



Illinois Valley Area Chamber of Commerce and Economic Development

February 1 at 9:33 AM · 🌐

What an amazing night celebrating our first ever Community Cornerstone Award Winners. Over 100 people came out to Stone Jug Barbeque to celebrate the 20 individuals that were inducted into our inaugural Cornerstone Class! Though they come from different backgrounds this group all share unwavering commitment, exceptional leadership, and a dedication to making a positive impact on the Illinois Valley! Congrats again and Thanks for all you do!

E72: Tapping Into the Talents of a Neurodiverse Workforce

This episode explores the topic of neurodiversity, specifically as it applies to the workplace. Discover key terms like neurodivergence and neurodiversity and what it means to be neurodivergent. You'll also hear about practical implications for employers, recruiting, hiring, onboarding, and supporting neurodivergent employees. Tune in to gain a better understanding of neurodiversity and actionable steps to make their workplaces more inclusive.

www.nciworks.org

Apple Link: <https://itunes.apple.com/.../getting-to-work/id1423132481...>

Spotify: <https://open.spotify.com/show/1iiCVPz47fpoxzZS2hqX60...>

NCIWORKS.ORG

NCI Works

Home NEWS & EVENTS BEST, INC. RECOGNIZES NATIONAL APPRENTICESHIP WEEK Health Fair Hiring Events Drive Thru Job Fair Drive Thru Job Fair Your Input Is Needed! Jobapalooza Virtual Recruitment Fair...



Resource Fair Open House

Date	Location
Monday February 26, 2024 11:00 AM – 1:00 PM	Mount Carroll Public Library 208 N Main Street Mt Carroll, IL 61053

Attending Organizations:

Business Employment Skills Team – BEST
Highland Community College – HCC
Illinois Department of Employment Security – IDES

- * Explore training and continuing education opportunities!
- * Learn more about BEST, Inc's Work Experience and Apprenticeship Programs
 - o A Work Experience is an opportunity, for an eligible individual, to have a hands-on learning opportunity with a local employer. This short-term work experience allows the employee to learn skills for a specific job while earning a hourly wage.
- * Ask job seeking and unemployment questions
- * Talk to a Veteran Representative
- * GET YOUR QUESTIONS ANSWERED!

Contact Tammy Nehikorn 815-631-2146

This event is sponsored by BEST, Inc.

Other businesses are hiring. And they are looking for workers on Employment.com. The state's hiring board features more than 100,000 help-wanted ads. Job seekers can build multiple resumes to emphasize different skills and experiences. Business owners can use keyword matching technology to search resumes and find the best candidate. Employment.com is free for employers and workers. It compares favorably to private sites that offer hard-to-find jobs. www.employment.com is available with the website and at (811) 442-7551. QCS has the private www.employment.com and connects us with all state and federal business connection lines in the 24 jurisdiction of the agencies. Activity, and we create an [employment.com](http://www.employment.com) profile that is submitted with www.employment.com. Contact the Office Manager of the QCS office nearest you or the QCS Equal Opportunity Office at (811) 442-7551 or 1-800-442-7551.





**TRI-COUNTY
OPPORTUNITIES
COUNCIL**
Community Action Agency

**2024 SCHOLARSHIP IS
NOW AVAILABLE!**




- 12 scholarships of up to \$1,250 are available for eligible students pursuing high-demand careers.
- Household income must be under 200% of the poverty income guidelines.
- Must be planning to attend an accredited Illinois post-secondary educational institution during the fall of 2024.
- Must reside in Bureau, Carroll, LaSalle, Lee, Marshall, Ogle, Putnam, Stark, or Whiteside counties.



Online Scholarship is available at
www.tcochelps.org

Building Opportunities to Transform Communities.

Are you trying to decide what job works best for you?
Are you retired and wanting a little extra in your bank account? BEST, Inc. is looking for individuals 16 and over that are interested in a short term work experience. There are no eligibility requirements and BEST will work with you to find the most suitable placement for you based on your interests and/or experience. Text or call us today at 815-780-0871, or email us at info@best-inc.org

 Business Employment Skills Team, LWIA4
January 23 at 7:10 AM · 🌐

With the rapidly deteriorating road conditions in much of our service area we ask that you call the office you are planning to visit prior to traveling there. What we know right now is that at least 3 of our offices will be closed, at least for the morning hours. Check back for updates. Below are those closures and how to reach staff working remotely.

Oregon Office Closed:
Sharel Wobler 815-200-3550

Dixon Office Closed:
Sally Hanrahan 815-618-9848
Diamond Pajak 815-441-2626

Sterling Woodlawn Road Office Closed:
Paige Fritz 815-587-4223
Shelley Zinke 815-200-3193


Sterling Ave. C Office:
Tammy Nehrkorn out of the office in the AM, PM Working Remotely 815-631-2146
Call before traveling to the office if you need to see Matt Gingrich 779-245-3916

Ottawa:
Janelle Mrowicki working remotely 815-200-3210
Dianna Schuler working remotely 815-631-2990
Laura Olson working remotely 779-861-3685
Joel Torbeck working remotely 815-200-3900
Call before traveling to the office if you need to see Bonnie Hayes Cell 815-200-3204/Desk 815-640-9407

Princeton Office: Call before you travel
Kerri Hicks Office 815-872-0255/ Cell 779-861-3672

IVCC: Call before you travel
Joy Jaraczewski Desk 815-224-0374 (after 11am)/Cell 815-200-3889
Lisa Cofoi unavailable today.

As in previous days, please travel safely if you must venture out.

 Business Employment Skills Team, LWIA4
January 22 at 8:51 AM · 🌐

Are you trying to decide what job works best for you?
Are you retired and wanting a little extra in your bank account? BEST, Inc. is looking for individuals 16 and over that are interested in a short term work experience. There are no eligibility requirements and BEST will work with you to find the most suitable placement for you based on your interests and/or experience. Text or call us today at 815-780-0871, or email us at info@best-inc.org

Business Employment Skills Team, LWIA4
January 22 at 7:42 AM

Due to the current inclement weather, the following BEST offices will be closed January 22, 2024. Staff are working remotely and can be contacted at the numbers listed below.

Princeton Office:

Kerri Hicks 779-861-3672

Ottawa One Stop Center:

Bonnie Hayes 815-200-3204

Laura Olson 779-861-3685

Janelle Mrowicki 815-200-3210

Dianna Schuler 815-631-2990

Joel Torbeck 815-200-3900

IVCC:

Joy Jaraczewski 815-200-3889

Lisa Cofoid 815-200-3827

At this time these are the closures we are certain of. With the current weather uncertainty this could change at a moments notice. Please check back for and updates and call the local office you plan to travel to prior to visiting to verify that its status has not changed.

We hope that everyone stays safe today.

Business Employment Skills Team, LWIA4
January 15

Due to uncontrollable circumstances, the Ottawa BEST Office will be closed Tuesday, January 16th. Ottawa staff will be working remotely and can be reached at the numbers below.

Bonnie Hayes 815-200-3204

Janelle Mrowicki 815-200-3210

Joel Torbeck 815-200-3900

Dianna Schuler 815-631-2990

Laura Olson is scheduled to be in our Princeton Office and can be reached at 815-872-0255, or on her cell at 779-861-3685

Business Employment Skills Team, LWIA4
January 12

JOB FAIR

Wednesday, April 10

10:00 a.m. – 2:00 p.m.

West Mall

Sauk Valley Community College



svcc.edu/jobfair

Due to the expected inclement weather, the following BEST offices will be closed January 12, 2024. Staff are working remotely and can be contacted at the numbers listed below.

Dixon Office:

Sally Hanrahan 815-618-9848

Diamond Pajak 815-441-2626

Princeton Office: Closed, staff unavailable

Ottawa One Stop Center:

Bonnie Hayes 815-200-3204

Laura Olson 779-861-3685

Janelle Mrowicki 815-200-3210

Dianna Schuler 815-631-2990

IVCC:

Joy Jaraczewski 815-200-3889

Sterling - Woodlawn Rd. Office

Paige Fritz 815-587-4223

Shelley Zinke 815-200-3193

Sterling - Avenue C Office

Matt Gingrich 779-245-3916

Tammy Nehrkorn 815-631-2146

Oregon Office:

Sharel Wobler 815-200-3550

We hope that everyone remains safe during this coming event.

Due to the inclement weather, the following BEST offices will be closed today, January 9, 2024. Staff are working remotely and can be contacted at the numbers listed below.

Dixon Office:

Sally Hanrahan 815-618-9848

Diamond Pajak 815-441-2626

Princeton Office:

Kerri Hicks 779-861-3672

Ottawa One Stop Center

Bonnie Hayes 815-200-3204

Laura Olson 779-861-3685

Janelle Mrowicki 815-200-3210

Joel Torbeck 815-200-3900

Dianna Schuler 815-631-2990

IVCC:

Joy Jaraczewski 815-200-3889

Sterling - Woodlawn Rd. Office

Paige Fritz 815-587-4223

Shelley Zinke 815-200-3193

Sterling - Avenue C Office


Matt Gingrich 779-245-3916

Tammy Nehrkorn 815-631-2146

Oregon Office is Closed - Staff Unavailable



Business Employment Skills Team, LWIA4
January 9



Goodwill Industries
VETERAN CAREER RESOURCES

Join Goodwill & Sauk Valley Community College for this FREE Veteran workshop!

Veterans will have the opportunity to learn and explore the importance of time management and will learn tips and techniques to use every day.

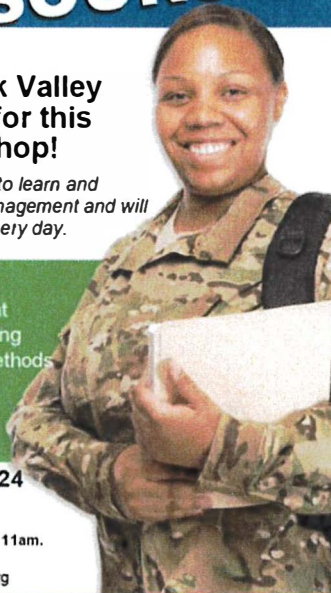
Resource topics covered

- The Value of Time Management
- Balance, Values and Goal Setting
- Time Management Tips and Methods
- Creating a Personal Time Management Plan

Thursday, January 25, 2024
3:00pm to 5:00pm

RSVP is required by January 24 by 11am.
Call 815-290-0987 or email
VeteransProgram@goodwillni.org

Sauk Valley Community College
173 IL-2, Dixon, IL / 2nd Floor / Room 2C10



Business Employment Skills Team, LWIA4
January 8

With the anticipation of a significant winter storm impacting the BEST, Inc. workforce area, we advise anyone wishing to contact us on Tuesday, January 9th to please call before heading out to a local BEST office. We want everyone to be safe and careful during these winter events. They look beautiful, but they more often than not lead to unsafe driving conditions. Please check back tomorrow for an update. You can find our office phone numbers on our website at



BEST-INC.ORG

BEST, INC

Job Seekers BEST, Inc. offers job seekers resources to look for employment. Learn More Business Services As a Partner with NCI Works, BEST provides services to help businesses thrive in today's complex, competitive, and ever...



Business Employment Skills Team, LWIA4

January 5 · 🌐



Streator Chamber of Commerce

January 5 · 🌐

Thank you to Starved Rock Media for sponsoring this morning's Caffeinate & Connect! ☕

And thank you to our members who were in attendance 💙💚

FISCAL UPDATE

November-December 2023

- **PY 23 WIOA expenditure ratios:**
 - Modification: Transfer from DW to Adult
 - Request to transfer \$550,000 was submitted to DCEO 1/17/24
 - PY23 WIOA Adult/DW 50% direct training requirement at 12/31/23
 - Projected at 61%.
 - Required Work Based Learning expenditure ratio at 12/31/23
 - PY23 is projected at 27%.
 - PY23 WIOA 80% Obligation Requirement at 12/31/23
 - PY23 projected at 83%
- **Grant 24-071004: Supplemental State Funding** *7/1/23-6/30/24*
 - Funding Received 12/19/23: \$452,153.3
- **Grant 22-661004: Trade Adjustment Assistance** *10/1/23-9/30/24*
 - Funding Received 1/19/24: \$13,799.06

Business Employment Skills Team Inc.

LWIA 04

PY23

PERIOD ENDING: 12/31/2023

	Total Grant Income	PLANNED CARRY FORWARD	Total Expenditures	Total Exp & Obl	Projected Balance
WIOA	\$ 3,708,905.17	\$ 471,435.91	\$ 1,700,661.03	\$ 3,237,469.26	\$ 471,435.91
OTHER	\$ 575,788.62	\$ -	\$ 23,610.94	\$ 570,774.30	\$ 5,014.32
	\$ 4,284,693.79		\$ 1,724,271.97	\$ 3,808,243.56	\$ 476,450.23

50% DIRECT TRAINING Requirement	
Adult Training Exp	\$ 926,081.84
DW Training Exp	\$ 325,752.97
Adult Total Exp	\$ 1,423,282.95
DW Total Exp	\$ 608,985.24
Training %	61.60%

50% Youth-In Limitation	
PY22 YI %	16.81%
PY22 YO %	83.19%
PY23 YI %	21.46%
PY23 YO %	78.54%

80% Obligation Requirement	
Adult Obligation %	84.44%
DW Obligation %	84.88%
Youth Obligation %	82.62%
Total Funds Obligation %	83.01%

20% WBL Requirement	
PY22 Total Exp	729,344.17
PY22 Total WBL	219268.65
PY22 %	30%
PY23 Total Exp	565,923.83
PY23 Total WBL	155,457.29
PY23%	27%

WIOA

22-681004	BUDGET		20% PLANNED CARRY FORWARD		TOTAL FUNDS AVAILABLE	TOTAL EXP+OBL	PROJECTED BALANCE
23-681004	BUDGET		TRANSFER		AVAILABLE	EXP+OBL	BALANCE
ADMIN	\$ 411,216.73	\$ -	\$ -	\$ 55,491.20	\$ 355,725.53	338,210.59	\$ 17,514.94
ADULT	\$ 1,065,950.67	\$ 550,000.00	\$ -	\$ 247,665.20	\$ 1,368,285.47	1,423,282.95	\$ (54,997.48)
DW	\$ 1,246,039.29	\$ (550,000.00)	\$ -	\$ 115,173.60	\$ 580,865.69	608,985.24	\$ (28,119.55)
YOUTH	\$ 985,698.48	\$ -	\$ -	\$ 136,584.20	\$ 849,114.28	866,990.48	\$ (17,876.20)
	\$ 3,708,905.17			\$ 554,914.20	\$ 3,153,990.97	3,237,469.26	\$ (83,478.29)

Apprenticeship Expansion

23-112004	BUDGET		20% PLANNED CARRY FORWARD		TOTAL FUNDS AVAILABLE	TOTAL EXP+OBL	PROJECTED BALANCE
Overhead	\$ 45,101.17	\$ -	\$ -	\$ -	\$ 45,101.17	42,673.99	\$ 2,427.18
Projects	\$ 64,735.00	\$ -	\$ -	\$ -	\$ 64,735.00	64,735.00	\$ -
	\$ 109,836.17	\$ -	\$ -	\$ -	\$ 109,836.17	\$ 107,408.99	\$ 2,427.18

Supplemental

24-071004	BUDGET		20% PLANNED CARRY FORWARD		TOTAL FUNDS AVAILABLE	TOTAL EXP+OBL	PROJECTED BALANCE
Overhead	\$ 152,855.35	\$ -	\$ -	\$ -	\$ 152,855.35	150,411.46	\$ 2,443.89
Projects	\$ 299,298.04	\$ -	\$ -	\$ -	\$ 299,298.04	299,298.04	\$ -
	\$ 452,153.39					449,709.50	\$ 2,443.89

Trade Case Management

22-661004	BUDGET		20% PLANNED CARRY FORWARD		TOTAL FUNDS AVAILABLE	TOTAL EXP+OBL	PROJECTED BALANCE
Overhead	\$ 9,033.06				\$ 9,033.06	\$ 8,889.81	\$ 143.25
	\$ 4,766.00				\$ 4,766.00	\$ 4,766.00	\$ -
	13799.06					13655.80732	

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Statement of Revenues and Expenditures - MONTHLY FINANCIAL STATEMENTS
From 11/1/2023 Through 12/31/2023

999 - NONE

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES					
REVENUES					
22-681004 WIOA FORMULA	0.00	86,694.00	1,009,444.00	1,009,444.00	0.00%
23-681004 WIOA FORMULA	0.00	660,806.00	768,806.00	768,806.00	0.00%
Total REVENUES	0.00	747,500.00	1,778,250.00	1,778,250.00	0.00%
Total REVENUES	0.00	747,500.00	1,778,250.00	1,778,250.00	0.00%

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Statement of Revenues and Expenditures - MONTHLY FINANCIAL STATEMENTS
From 11/1/2023 Through 12/31/2023

ADMIN - ADMINISTRATION

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	4,974.77	133,760.73	(133,760.73)	0.00%
23-681004 WIOA FORMULA	0.00	43,727.75	43,727.75	(43,727.75)	0.00%
Total INDIRECT	0.00	48,702.52	177,488.48	(177,488.48)	0.00%
Total EXPENDITURES	0.00	48,702.52	177,488.48	(177,488.48)	0.00%

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Statement of Revenues and Expenditures - MONTHLY FINANCIAL STATEMENTS
From 11/1/2023 Through 12/31/2023

ADULT - ADULT

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance Original	Percent Total Budget Remaining - Original
REVENUES					
REVENUES					
22-681004 WIOA FORMULA	0.00	0.00	18.14	18.14	0.00%
23-681004 WIOA FORMULA	0.00	23.43	23.43	23.43	0.00%
Total REVENUES	0.00	23.43	41.57	41.57	0.00%
Total REVENUES	0.00	23.43	41.57	41.57	0.00%
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	274.07	140,910.47	(140,910.47)	0.00%
23-681004 WIOA FORMULA	0.00	82,983.27	127,669.70	(127,669.70)	0.00%
Total INDIRECT	0.00	83,257.34	268,580.17	(268,580.17)	0.00%
DIRECT TRAINING					
22-681004 WIOA FORMULA	0.00	(59.60)	223,066.42	(223,066.42)	0.00%
23-681004 WIOA FORMULA	0.00	58,886.95	284,855.20	(284,855.20)	0.00%
Total DIRECT TRAINING	0.00	58,827.35	507,921.62	(507,921.62)	0.00%
Total EXPENDITURES	0.00	142,084.69	776,501.79	(776,501.79)	0.00%

ADULT-OJT - WIOA ADULT ON-THE-JOB-TRAINING

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	0.00	2,187.93	(2,187.93)	0.00%
23-681004 WIOA FORMULA	0.00	282.40	563.13	(563.13)	0.00%
Total INDIRECT	0.00	282.40	2,751.06	(2,751.06)	0.00%
ON-THE-JOB TRAINING					
22-681004 WIOA FORMULA	0.00	0.00	2,479.63	(2,479.63)	0.00%
23-681004 WIOA FORMULA	0.00	1,750.17	3,432.29	(3,432.29)	0.00%
Total ON-THE-JOB TRAINING	0.00	1,750.17	5,911.92	(5,911.92)	0.00%
Total EXPENDITURES	0.00	2,032.57	8,662.98	(8,662.98)	0.00%

ADULT-WBL - WIA ADULT WORK BASED LEARNING

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
23-681004 WIOA FORMULA	0.00	134.96	190.60	(190.60)	0.00%
Total INDIRECT	0.00	134.96	190.60	(190.60)	0.00%
WORK BASED LEARNING					
22-681004 WIOA FORMULA	0.00	0.00	7,584.06	(7,584.06)	0.00%
23-681004 WIOA FORMULA	0.00	5,330.66	8,148.42	(8,148.42)	0.00%
Total WORK BASED LEARNING	0.00	5,330.66	15,732.48	(15,732.48)	0.00%
Total EXPENDITURES	0.00	5,465.62	15,923.08	(15,923.08)	0.00%

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Statement of Revenues and Expenditures - MONTHLY FINANCIAL STATEMENTS
From 11/1/2023 Through 12/31/2023

DW - DISLOCATED WORKER

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance Original	Percent Total Budget Remaining - Original
REVENUES					
REVENUES					
23-681004 WIOA FORMULA	0.00	13.89	24.82	24.82	0.00%
Total REVENUES	0.00	13.89	24.82	24.82	0.00%
Total REVENUES	0.00	13.89	24.82	24.82	0.00%
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	186.82	55,372.19	(55,372.19)	0.00%
23-681004 WIOA FORMULA	0.00	48,349.88	98,576.49	(98,576.49)	0.00%
Total INDIRECT	0.00	48,536.70	153,948.68	(153,948.68)	0.00%
DIRECT TRAINING					
22-681004 WIOA FORMULA	0.00	0.00	25,577.30	(25,577.30)	0.00%
23-681004 WIOA FORMULA	0.00	14,450.80	57,670.42	(57,670.42)	0.00%
Total DIRECT TRAINING	0.00	14,450.80	83,247.72	(83,247.72)	0.00%
Total EXPENDITURES	0.00	62,987.50	237,196.40	(237,196.40)	0.00%

**DW-IWT - WIOA DW INCUMBENT
WORKER TRAINING**

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	0.00	3,058.91	(3,058.91)	0.00%
23-681004 WIOA FORMULA	0.00	774.65	2,993.17	(2,993.17)	0.00%
Total INDIRECT	0.00	774.65	6,052.08	(6,052.08)	0.00%
INCUMBENT WORKERS					
22-681004 WIOA FORMULA	0.00	0.00	31,120.53	(31,120.53)	0.00%
23-681004 WIOA FORMULA	0.00	0.00	42,670.55	(42,670.55)	0.00%
Total INCUMBENT WORKERS	0.00	0.00	73,791.08	(73,791.08)	0.00%
Total EXPENDITURES	0.00	774.65	79,843.16	(79,843.16)	0.00%

**DW-OJT - DISLOCATED WORKER ON-
THE-JOB-TRAINING**

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	0.00	600.35	(600.35)	0.00%
23-681004 WIOA FORMULA	0.00	257.65	830.96	(830.96)	0.00%
Total INDIRECT	0.00	257.65	1,431.31	(1,431.31)	0.00%
ON-THE-JOB TRAINING					
22-681004 WIOA FORMULA	0.00	0.00	4,566.49	(4,566.49)	0.00%
23-681004 WIOA FORMULA	0.00	3,012.90	5,208.55	(5,208.55)	0.00%
Total ON-THE-JOB TRAINING	0.00	3,012.90	9,775.04	(9,775.04)	0.00%
Total EXPENDITURES	0.00	3,270.55	11,206.35	(11,206.35)	0.00%

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Statement of Revenues and Expenditures - MONTHLY FINANCIAL STATEMENTS
From 11/1/2023 Through 12/31/2023

YI - YOUTH IN SCHOOL

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES					
REVENUES					
22-681004 WIOA FORMULA	0.00	0.00	2.46	2.46	0.00%
23-681004 WIOA FORMULA	0.00	3.38	3.38	3.38	0.00%
Total REVENUES	0.00	3.38	5.84	5.84	0.00%
Total REVENUES	0.00	3.38	5.84	5.84	0.00%
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	34.71	12,141.52	(12,141.52)	0.00%
23-681004 WIOA FORMULA	0.00	8,426.94	15,618.35	(15,618.35)	0.00%
Total INDIRECT	0.00	8,461.65	27,759.87	(27,759.87)	0.00%
DIRECT TRAINING					
22-681004 WIOA FORMULA	0.00	0.00	54.46	(54.46)	0.00%
23-681004 WIOA FORMULA	0.00	2,544.00	3,164.00	(3,164.00)	0.00%
Total DIRECT TRAINING	0.00	2,544.00	3,218.46	(3,218.46)	0.00%
Total EXPENDITURES	0.00	11,005.65	30,978.33	(30,978.33)	0.00%

YI-WBL - WIA ISY WORK BASED LEARNING

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	0.00	5,116.49	(5,116.49)	0.00%
23-681004 WIOA FORMULA	0.00	4,330.87	10,452.16	(10,452.16)	0.00%
Total INDIRECT	0.00	4,330.87	15,568.65	(15,568.65)	0.00%
DIRECT TRAINING					
22-681004 WIOA FORMULA	0.00	0.00	50.00	(50.00)	0.00%
Total DIRECT TRAINING	0.00	0.00	50.00	(50.00)	0.00%
WORK BASED LEARNING					
22-681004 WIOA FORMULA	0.00	0.00	16,728.08	(16,728.08)	0.00%
23-681004 WIOA FORMULA	0.00	14,894.69	29,134.88	(29,134.88)	0.00%
Total WORK BASED LEARNING	0.00	14,894.69	45,862.96	(45,862.96)	0.00%
Total EXPENDITURES	0.00	19,225.56	61,481.61	(61,481.61)	0.00%

BUSINESS EMPLOYMENT SKILLS TEAM, INC.
Statement of Revenues and Expenditures - MONTHLY FINANCIAL STATEMENTS
From 11/1/2023 Through 12/31/2023

YO - YOUTH OUT OF SCHOOL

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
REVENUES					
REVENUES					
22-681004 WIOA FORMULA	0.00	0.00	7.93	7.93	0.00%
23-681004 WIOA FORMULA	0.00	10.84	10.84	10.84	0.00%
Total REVENUES	0.00	10.84	18.77	18.77	0.00%
Total REVENUES	0.00	10.84	18.77	18.77	0.00%
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	19,665.86	119,954.56	(119,954.56)	0.00%
23-681004 WIOA FORMULA	0.00	35,823.25	53,806.27	(53,806.27)	0.00%
Total INDIRECT	0.00	55,489.11	173,760.83	(173,760.83)	0.00%
DIRECT TRAINING					
22-681004 WIOA FORMULA	0.00	33,201.06	70,591.56	(70,591.56)	0.00%
23-681004 WIOA FORMULA	0.00	2,703.32	7,024.55	(7,024.55)	0.00%
Total DIRECT TRAINING	0.00	35,904.38	77,616.11	(77,616.11)	0.00%
Total EXPENDITURES	0.00	91,393.49	251,376.94	(251,376.94)	0.00%

YO-WBL - WIA OSY WORK BASED LEARNING

	Total Budget - Original	Current Period Actual	Current Year Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
EXPENDITURES					
INDIRECT					
22-681004 WIOA FORMULA	0.00	0.00	6,398.83	(6,398.83)	0.00%
23-681004 WIOA FORMULA	0.00	5,618.93	12,522.23	(12,522.23)	0.00%
Total INDIRECT	0.00	5,618.93	18,921.06	(18,921.06)	0.00%
DIRECT TRAINING					
23-681004 WIOA FORMULA	0.00	0.00	50.00	(50.00)	0.00%
Total DIRECT TRAINING	0.00	0.00	50.00	(50.00)	0.00%
WORK BASED LEARNING					
22-681004 WIOA FORMULA	0.00	0.00	13,293.33	(13,293.33)	0.00%
23-681004 WIOA FORMULA	0.00	4,975.35	17,737.52	(17,737.52)	0.00%
Total WORK BASED LEARNING	0.00	4,975.35	31,030.85	(31,030.85)	0.00%
Total EXPENDITURES	0.00	10,594.28	50,001.91	(50,001.91)	0.00%

Carroll County Hotel Motel Tax Board Meeting Minutes
February 13, 2024 Unapproved

Call to Order @ 1:30 pm

Present: Voting Members, Char Spathies, Maria Krull, Sherry Vidinich, Susan Jacobs, David Schmit

Guest: Amber Mantua, Matthew Lenox, Lydia Hutchcraft, Jaicee Bruckner, Mandy Dewitt

No additions to the Agenda

January 2024 Minutes: Susan moved to approve, Sheree 2nd, passed

Treasurer's report submitted by Lydia, balance as of January 31, 2024 is \$72,659.90. Char moved to approve, Susan 2nd, approved

Businesses with unpaid taxes for 4th quarter 2024 will get a call or letter from Lydia.

Blackhawk Waterways: Now will be called Visit NW Illinois. Visitor guide is at the printer. Working on marketing. Matt Submitted report

Social Media Report: presented by Amber, presented idea to do short films featuring CC. She suggests being "The Face of CC". Discussion.

Old Business:

Governor's Conference, March 19-21 in Peoria. Sheree moved to pay all expenses for Amber to attend, entrance fee, hotel, meals & mileage, Susan 2nd. Passed

Char moved to pay fee for any lodging owner interested in attending as a re-imbursement when report is submitted, Susan 2nd, passed

Maria amended to pay for dinner also, Susan 2nd passed

New Business:

James Bratta has resigned as a board member, we thank him for his many years of service.

David Schmit has accepted vacancy position effective immediately. He is the regional director of NWILED. Discussed Build It Grow entrepreneurial Bootcamp starting today. 5 sessions for \$50. Anyone interested can contact him to attend. 815-297-7361 dschmit@nwiled.org

Susan motioned to pay fee for any board member interested in attending, Sheree 2nd, passed

Invited all to attend the NW Illinois Economic Development annual meeting Feb 22, 4-8pm at Timmerman's E Dubuque \$75.00pp

Marketing: Discussion, suggest separate meeting to be determined.

Adjourn: 3:00 pm

Next meeting will be March 12, 2024 1:30 pm in the Carroll County Courthouse

Respectfully submitted by,
Char Spathies - Secretary

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, January 24th,
2024**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

1. **Call to Order** – Chairman Steve Keeffer called the January 24th, 2024 Board of Directors meeting to order at 3:01 pm.
2. **Roll Call** – was answered as follows: Present – Don Crawford, Steve Keeffer, Ron Smith, Susan Jacobs, Kevin Reibel. Bill McFadden attended via Zoom.

Bill Robinson and Bill Wright did not attend the meeting.

Staff present: Mara Roche, Rob Davies

Others present: Amiee Martelle (Riverport Railroad), Sara Renkes (Carroll County Engineer), Ed Britton (USFWS), David Schmit (NWILED), Linda Balcom (Balcom Environmental), Rick Stickle (Midwest 3PL), John McCright (Midwest 3PL attorney), Todd McManus (Midwest 3PL attorney).

Attorney Phil Jensen was present.

3. **Pledge of Allegiance** was recited.
4. **Agenda Additions** – None.
5. **Approval of Meeting Minutes** – Draft meeting minutes of the November meeting were presented for review.

Kevin Reibel made a motion to approve the minutes. Ron Smith seconded. Motion passed unanimously by voice vote.

6. Old Business

7. Grant Update – CL9602-23-06 Consultant Selection

Ms. Roche noted RFPs for the new 2024 grant were published in December. The RFPs were for: grant specialist, specialized legal, environmental support, sustainability overlay support, public relations support and transition support.

The RFPs were published in the local media and online.

A response was received for specialized legal from Kutak Rock. Kutak Rock's proposal was a multi-year proposal to the value of \$150,000. However, the LRA is only able to allocate an amount not to exceed \$43,500 for grant 23-06.

A couple of inquiries were received for the other categories as listed above.

The only proposal received was from Balcom Environmental who proposed providing services for environmental support, sustainability overlay/zoning, public relations and transition planning support.

The LRA is able to allocate an amount not to exceed \$120, 000 as per grant 23-06.

Ms. Roche noted that she would like to readvertise the RFP for specialist grant writer, as no responses were received from service providers. She noted that the LRA had spoken with three service providers, but that they were unable to provide the service at this time.

Ms. Roche noted that it was important to engage a grant writer as there were several funding opportunities available through various state and federal funding agencies. She added that a special meeting may be necessary to confirm the selection of a grant writing specialist.

Ron Smith made a motion, seconded by Don Crawford to engage Balcom Environmental for consultant services for environmental support, sustainability overlay and zoning plan, public relations, and transition planning support as per the provisions in OLDCC grant 23-06. The motion passed unanimously by roll-call vote. The service cost is not to exceed \$120,000.

Kevin Reibel made a motion, seconded by Ron Smith to engage Kutak Rock for specialized legal services as per the provisions in OLDCC grant 23-06. The service cost is not to exceed \$43,500.

Transition Update

None.

8. New Business

A. Bills over \$2,500: - None.

Staff Reports

9. Executive Director:

Report/issues updates –

Ms. Roche noted that the owners of the Depot Resort and RV Park have asked to reconfigure the water service metering for the property. Ms. Roche explained that the owners wished to have two meters installed, one serving the campground and the other for the barrack buildings.

She added that the current layout – as it was designed by the Army – had six meters and that reducing the number of meters would simplify billing and reading of consumption.

The owners have requested the board's approval to change the metering from six meters to two. Ms. Roche added it was not urgent, but that she wanted to bring it to the board's attention. A decision could be made at the February meeting.

Ms. Roche added that the LRA's worker's compensation and liability insurance would need to be renewed at the beginning of February.

Ms. Roche noted that a letter had been received from the owners of the RV Park expressing interest in leasing property within Parcel 20 for campers to access the Apple River for fishing. Ms. Roche asked Ms. Balcom for her thoughts.

Ms. Balcom noted that the Army had its Base Closure team meeting the week prior to the LRA board meeting. She added that a contractor was handling the environmental analysis for the Army as part of the property disposal for Parcel 20. It was reported that IEPA and IDNR have requested additional review time, with

the comment period for agencies has now been extended to the end of January.

Once the Army has reviewed and commented and provided additional clarification based on federal agency comments, public comments will follow. This would give the LRA and the owners of the RV Park would be able to comment. Ms. Balcom noted that the owners of the RV Park would have to stipulate what they wish to do with the leased property within Parcel 20.

A. Correspondence – Eagles Landing Request: Parcel 16

Ms. Roche noted that a request was received from an attorney for Midwest 3PL requesting that Midwest 3PL be allowed to plant soybeans in 2024 on Parcel 13 (owned by the Army), portions of 16a and 15b (owned by Midwest 3PL) and part of Parcel 16 (owned by the Army).

Ms. Roche then turned it over to Mr. Stickle and his attorneys to discuss their request to farm portions of Parcel 16. Mr. McManus gave an overview of what they wished to discuss.

Ms. Roche gave the board some background on Mr. Stickle's requests to farm on parcels owned by Midwest 3PL/Eagles Landing and parcels that had not yet transferred from the Army.

She noted that a request was sent to the Army, who responded that ground disturbance would not be allowed on parcels that had not been transferred yet.

The Army also noted that as long as there were no deed restrictions and if zoning was in order, agriculture could commence, with the provision that no herbicides/pesticides or other chemicals/fertilizers be used as there were monitoring wells on the properties that could become contaminated with those chemicals.

Ms. Roche noted that what would be required moving forward was a letter to the USACE detailing what property would be farmed, what farming equipment would be used, what method of agriculture would be used, how deep the seed would be drilled, what crop would be grown and stating what amendments etc. would be used. The Army would require this since there is ongoing investigation into munitions debris at the properties.

Ms. Roche noted that she had received email from the BRAC environmental coordinator on the day of the LRA meeting, noting that Parcel 13 is expected to be transferred by September 30th, 2024.

Both Parcels 8 and 5 were also – according to the e-mail – scheduled for transfer by Sept. 30th, 2025.

Ms. Roche noted that the transfer schedules were notoriously unreliable.

Mr. Stickle noted that less than 20% of the property acquired by Midwest 3PL/Eagles

Landing had transferred after 25 years. He said he believed that some “information was being lost in translation” and asked the board to allow him and his legal team to communicate directly with George Triggs at the Army regarding the transfers of property.

Ms. Roche noted that if information or requests to the Army were in writing – as they should always be - the information could not be lost in translation.

Mr. McCright noted that Mr. Triggs had noted in correspondence with him that Midwest 3PL/Eagles Landing should confer with the LRA board regarding property transfer schedules and the implementation of transfers. Mr. McCright asked the board if they could provide consent to him to communicate directly with Mr. Triggs instead of the LRA board regarding the transfer of Parcels 5, 8, 13, 16B and 17.

Ms. Roche noted that the priority is always to request transfer of EDC-related properties – this would include the properties owned by Midwest 3PL/Eagles Landing – before properties that would transfer to USFWS.

Ms. Balcom noted that Parcel 16 is one of the parcels held up for about a decade on the definition of munitions debris rule – an ongoing negotiation between EPA and Army headquarters, making it a national issue.

Until a regulatory decision can be made, it is completely out of the LRA’s hands, it is an Army issue.

Ms. Balcom added that as she understands it, the entire site is presently under review for perfluorinated compounds (PFAs). That study is being finalized, but the LRA has not seen any of the information used in the study.

PFAs – contained in fire-fighting foam - is an ongoing national issue.

Anywhere firefighting foam was stored (warehousing) or disposed of (landfills) could potentially be contaminated with PFAs, including 13, 16 and 16B.

Discussion followed about range fans, the age of buildings and history of the site.

Ms. Roche again noted that the best way forward would be to write a detailed letter regarding the agricultural work that Midwest 3PL/Eagles Landing would like to perform on the parcels. Mr. McCright noted that he thought it would be a good way to move forward.

Ms. Roche added that the discussion was helpful.

B. Property transfers – See above.

C. Employment report – 56 for January 2024.

D. Water & Sewer – None.

E. Internship – None.

F. Additional Update – None.

G. Deputy Director – Mr. Davies noted that the only item was the Board Meetings & Holiday list for 2024.

Susan Jacobs made a motion to accept the Board Meeting & Holiday schedule as presented. Kevin Reibel seconded. The motion passed unanimously by voice vote.

Bookkeeping

2024 Budget Amendment – Ms. Roche requested the board to approve an amendment to the approved 2024 budget to include additional funds for cleaning and jetting of the sewer line that goes down to the sewer plant. The estimate to perform the work was \$40, 000. A budget item for property purchase to the value of \$60,000 was also included in the proposed amended budget.

Kevin Reibel made a motion to accept the amended 2024 budgeted. The motion was seconded by Ron Smith. The motion was passed unanimously by roll-call vote.

Bank Account Balances – As of December 31st total cash on hand: \$175,466.45.

A CD would become due on April 28th, to the value of \$14,408.

Army rent of \$80,000 is still due.

a. Cash flow – Cash flow for the month of October: Income: \$2735.80.
Expenses \$26,702.78 for a monthly deficit of **\$23,966.98**.

b. Water/Sewer Income and Expenses:

December Income: \$144.56
December Expenses: \$5, 526.69.
Deficit of **\$5,382.13**.

D. Outstanding Invoices – Invoices/reminders will be sent out the following week.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – Mr. Davies reported that he wasn't aware of an upcoming meeting. Ms. Martelle noted that there would be a meeting coming up.
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – Mr. Jensen reported that the closing on the UMRIPD property was complete and that the LRA was now in title.

G. Other New Business –None.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – None, just as discussed in the Eagles Landing section above.

B. Tenants – Ms. Martelle noted that the weather was making operations difficult for BNSF.

Mr. Davies shared a security presentation by Mr. Brian Potempa, a property owner at the site. Mr. Potempa and other tenants had been present at a meeting a few month prior hosted by the UMRIPD at Riverport Railroad's office to discuss security concerns. Mr. Potempa had developed the presentation to give an overview of security issues at the site and also some potential solutions.

Wide-ranging discussions followed.

C. UMRI Port District – None.

D. USFWS – None.

E. Water/Sewer Operator Update – Peerless came in to pull a pump.

F. NWILED – Mr. Schmit reported on NWILED activities and programming.

G. Guests – None.

10. Public Comments – None.

11. Executive Session - **Susan Jacobs made a motion to enter executive session at 4:47 pm under the following provisions: Ron Smith seconded the motion. The motion passed unanimously by voice vote.**

- a) 5 ILCS 120/2(5) - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
- b) 5 ILCS 120/2(11) - Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

The board emerged from executive session at 5:07 pm.

12. Motions from Executive Session – **Kevin Reibel made a motion, seconded by Ron Smith to ratify the purchase of Building 10 under the terms negotiated with the Upper Mississippi River International Port District. The motion passed unanimously by roll-call vote.**

13. Adjournment – **Susan Jacobs made a motion to adjourn the meeting. Kevin Reibel seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 5:11 pm.

Hello NWILED Members and Strategic Partners –

February is always a busy month at NWILED. Below is an update on recent happenings at the organization.

1. NWILED staff attended the Illinois Institute for Rural Affairs - 35th Annual Rural Community and Economic Development Conference in Springfield. It was packed with speakers and presentations.
2. Hosted the NWILED 2024 Annual Meeting celebrating the organization's 15th anniversary at Timmerman's Supper Club in East Dubuque. There were 145 guests in attendance from a combined 47 organizations. Meeting highlights included:
 - a. Elected Marisa Kappes of [TBK Bank](#) for a three-year term.
 - b. Elected Susan Jacobs of the [Carroll County Board](#) for a three-year term.
 - c. Accepted the NWILED Board resignation from Rob Davies.
 - d. Confirmed Diane Gallagher of the Jo Daviess County Board for another three-year term.
 - e. Confirmed Tiffany Brandt of Dupaco Community Credit Union for another three-year term.
 - f. Elected 2024 Officers are:
 - i. Board Chair - Bill Jahnke
 - ii. Vice Chair - Joe Mattingley
 - iii. Treasurer - Amiee Schoenhaar
 - iv. Secretary - Tiffany Brandt
 - g. Collaboration Award recipients:
 - i. Member of the Year award went to Highland Community College
 - ii. Board Member of the Year award went to Joseph Mattingley
 - iii. Community of the Year award went to Mount Carroll, IL
3. Issued a press release about the City of Mount Carroll's new [C-PACE](#) program. (release attached)
4. Issued a letter of support to Jo Daviess Local Foods. They are seeking funds for a new warehouse and commercial store front and are applying for an Illinois Department of Agriculture grant. JCE Co-op also provided a letter of support. (our letter is attached)
5. Mailed a 47 count PSA announcement for DCEO's new Equipment Upgrades Program as part of the Illinois Grocery Initiative. These grants will provide funding to existing grocers for energy-efficient equipment upgrades. You might recall first hearing about this program last year when it was first announced. (PSA attached)
6. Hosted a small gathering for our Genz Fund Award to [1826 Creative Company](#) and issued their press release. (release attached)
7. Had a site visit at Woodward Communications / Telegraph Herald in Dubuque.
8. Made a site visit to [Guideline Industries](#) in rural Scales Mound as part of their upcoming Made in NW Illinois spotlight.
9. Made a site visit to the new [Davis Community Center](#) in Mount Carroll.
10. Attended the final JDC Comprehensive Planning Committee meeting. We successfully advanced the rewrite of Jo Daviess County's comprehensive plan to their Planning and Development Committee for consideration and advancement to the full county board. Adoption could take place as early as April.
11. Economic Growth Corporation in Mount Carroll announced a major milestone achieved at [Shimer Square](#). On February 7, they successfully closed on the complex financing needed to signal the commencement of construction for the historic redevelopment of McKee Hall/Hostetter Hall and Dezendorf Hall within Shimer Square. This achievement marks the official start of transforming

these iconic buildings into 51 units of quality, affordable rental apartments, catering to various living preferences and lifestyles. With total development costs surpassing \$33.4 million, this project represents the largest and most complex effort undertaken by GROWTH to date.

12. Attended the Stockton Chamber of Commerce Annual Meeting at Mud Run Beer Company.
13. [NWILED's LinkedIn page](#) is up to 132 followers!
14. Attended a Tri-State Economic Development Practitioners meeting, a Greater DBQ Development initiative, at [Innovate 120](#) in Maquoketa.
15. Announced that the application window for our annual [John D. Cooke, III Memorial Entrepreneurial Scholarship](#) is now open. Like in 2023, there will be one \$2,000 first place award and two \$1,500 runners up awards. Applications will be accepted through **Friday, March 29, 2024**. (Application attached)
16. Updated our RFP Listing with recent InterSect Illinois attraction projects. There have been no recent projects that we could apply to. (List attached).
17. Fundraising Update:
 - a. New member contribution received from:
 - i. [TBK Bank](#), Bronze Level at \$1,000.
18. **Build It Grow It update:**
 - a. Kicked off the Savanna and Galena sessions.
 - b. Executed the contract with Highland for \$10,400.
 - c. Final Registration Numbers: 39
 - i. Galena = 25
 - ii. Savanna = 14
19. Attended the Savanna Riverfront Development Board meeting. We are making preparation to apply to the Open Space Lands Acquisition and Development (OSLAD) grant that's set to open in March. Early cost estimates for the riverfront docks come in between \$121K and \$154K. If successful in landing the grant the city plans to also use TIFF funds to cover project costs. The other project the committee is working on is extending the bike trail from the Quad Cities, which currently ends in the downtown, north about 4 miles to Miller's Landing. Ed Britton from U.S. Fish and Wildlife is involved, and together we look to have a feasibility study completed for this short but complex corridor.
20. Attended the Carroll County Hotel/Motel Tax Board meeting. The board is putting my name forward to the county board to elevate me to a voting member.
21. **Workforce Housing Update:**
 - a. Hosted the last scheduled meeting of the unofficial Workforce Housing Taskforce. Going forward, the group will reconvene as needed.
 - b. Working on a mailer to be sent to local and regional contractors and developers encouraging them to consider projects in NW IL. Jason Van Hemert, one of the consultants I have been working with, assembled a list of 167 prime contacts.
 - c. Sent the JDC mayors their prime parcel list and map(s).
22. Last fall the University of Illinois Extension worked on a project examining rural vitality in northern and central Illinois. The project used a survey, focus groups, and individual interviews, including one with NWILED, to gather input from rural leaders throughout northern and central Illinois. The resulting white paper highlights what those community leaders think about the issues that most affect their community's overall vitality. Throughout, regional leaders shared their insights about the factors that drive their local economy, shape their physical infrastructure, and encourage active and wide-ranging civic engagement. Read the Rural Vitality in Northern and Central Illinois Study 2024 [white paper here](#).

23. Shared a help wanted ad for Galena Territory Association, First Community Bank Galena, Highland and JCE Co-op on our Facebook page.

What's on the horizon?

1. Wrapping up NWILED's workforce housing initiative with a marketing mailer to be sent to prime local and regional builders and contractors.
2. Partnering with Galena Country Tourism, a NWILED Member, for National Travel and Tourism Week happening May 19-25. Visit NW Illinois will also be involved.
3. Genz Small Business Development Fund lunch and learn in Savanna on March 12th.

Regards –

David



UNITED COUNTIES
COUNCIL OF ILLINOIS

UCCI MEMBERSHIP MEETING
AGENDA

Monday, February 26, 2024
9:30 A.M. ~ President Abraham Lincoln Hotel
Freeport Room
701 East Adams, Springfield

Pledge of Allegiance

1. Welcome by President Meyer/Introductions
2. Approval of Minutes (November 13, 2023)
3. Treasurer's Report (October 2023-January 2024)
4. President/Executive Director Comments/Report
 - 2024 UCCI/ISACo Legislative Conference (April 10-11)
President Abraham Lincoln Presidential Library/Museum
 - 2024 UCCI Leadership Academy Update
5. **Presentation** by *Colleen Smith, Director of Government Affairs, Invenenergy*
'State of Renewable Energy in Illinois'
6. Legislative Report/Executive Director & Legal Counsel
Presentation 'Just a bill ... A crash course in legislative process for County Officials'
7. County Issues
8. Old Business
 - 2024 Statewide Salary & Fringe Benefits Survey/Distribution
9. New Business
 - ICRMT Overview/Royalty Presentation
10. Adjournment

NEXT MEETING

Wednesday, April 10, 2024

President Abraham Lincoln Presidential Library

112 North 6th Street

Springfield, Illinois



**UNITED COUNTIES
COUNCIL OF ILLINOIS**

TO: UCCI Members
FROM: Joseph Payette, Secretary
SUBJECT: Membership Meeting
Monday, November 13, 2023
9:30 A.M. – The Inn at 835
Springfield

This will summarize the decisions and actions of the above meeting attended by the following:

BUREAU	Sharon Schallhorn
CALHOUN	Deann Koster-Fester
CARROLL	Joseph Payette
CHRISTIAN	Liz Hile, Mary Barry
CLINTON	Mike Hilmes
CUMBERLAND	Jonathan Kaye
DeWITT	DeeDee Rentmeister, Betty Smith
EFFINGHAM	Norbert Soltwedel
FULTON	Lisa Thompson
HAMILTON	P.E. Cross
HENRY	Dale Stiles
JACKSON	Andrew Erbes
KANKAKEE	Larry Kerkstra
KENDALL	Matthew Prochaska
MADISON	Dave Tanzyus
MARSHALL	Henry Gauwitz
MASON	Eldon Garlisch
MENARD	Dara Worthington
OGLE	John Finfrock
PIKE	Donald Foster
RANDOLPH	Marc Kiehna
RICHLAND	Cynthia Given
SHELBY	Tim Morse, Carol Cole, Teresa Boehm
STARK	J. Thomas Howes
STEPHENSON	Scott Helms
TAZEWELL	David Zimmerman
WASHINGTON	David Meyer, Eric Brammeier
WOODFORD	John Krug

The meeting was called to order by UCCI President David Meyer.

Pledge of Allegiance.

AGENDA ITEM #1 – Welcome/Introductions

Following welcoming remarks by President Meyer and a recognition of first-time attendees, membership was invited to provide their feedback/evaluation on The Inn at 835 as a potential meeting location in 2024.

AGENDA ITEM #2 – Approval of Minutes (October 28, 2023)

Motion by Stark County

Seconded by Marshall County

Voice Vote - Motion PASSED.

AGENDA ITEM #3 – Treasurer’s Report (September 2023)

Motion by Ogle County

Seconded by Washington County

Voice Vote - Motion PASSED.

AGENDA ITEM #4 – President/Executive Director’s Remarks

Opening remarks by Executive Director McCreery provided a brief overview of meeting presentations/speakers.

AGENDA ITEM #5 – Presentation ... *Illinois SAFE-T Act* by David Robinson, Chief Deputy Director, Illinois State’s Attorneys Appellate Prosecutor (ILSAAP)

By way of introduction, Mr. Robinson provided a brief summary of his personal background/duties and responsibilities with SAAP and outlined the wide-ranging services/assistance offered by SAAP to 100 of the 102 counties across the state. Focusing in particular on Illinois’ SAFE-T Act, Mr. Robison’s discussion included, but was not limited to: ILSAAP’s SAFE-T Act team/duties & responsibilities/number of appeals filed and handled by SAAP staff; Abolition of monetary bail challenge/Supreme Court ruling/stay lifted September 18, 2023; Pretrial Release/presumption of release on personal recognizance with court-imposed conditions/review of additional burdens imposed on counties & courts; right to appeal pretrial release orders; Pregnant Pretrial Detention; Denial of Pretrial Release/Appeals; Supreme Court Rule 604(h) Appeals from Orders under the Pretrial Fairness Act, (4) provision of only one free copy of report of proceedings to indigent defendant by Circuit Court Clerk.

In closing, Mr. Robinson noted updates are provided by SAAP on Supreme Court rulings/cases, and also encouraged County State’s Attorneys to contact SAAP for assistance or with questions.

Question/Answer session held. Handout material provided.

AGENDA ITEM #6 – Legislation Update ... *Paid Leave for All Workers Act* by Jason Brokaw, UCCI legal counsel (via Zoom)

Opening comments by Mr. Brokaw included, but were not limited to, encouragement to visit the website of the Department of Labor (labor.illinois.gov) for notice of upcoming PLAW webinars/recordings/live-links, regularly updated FAQs, submission of comments on proposed rulemaking; and, a review of the one-day filling to passage by both chambers of the PLAW legislation, which was then sent to the Governor, signed into law and becomes effective January 1, 2024 (Public Act 102-1143/SB208 Secure Choice Savings Program).

Mr. Brokaw first focused his presentation update on the statutory provisions of the Act that mandates one week of paid leave for all workers (employees receiving a W-2/not independent contractors), including, but not limited to, definitions (employee/employer/frontloading) as provided in Section 10; mandates/provisions of paid leave (Section 15 highlights) ... one hour paid leave for every 40 hours worked/accrual basis as method of earning time/ability to roll over up to 80 hours but can only use 40 hours in one 12-month period/use of PLAW for any purpose/foreseeable & not foreseeable notice for leave/county ordinance conformity to PLAW requirements/collective bargaining agreement impact. Focus of Mr. Brokaw's remaining presentation was on administrative regulations and included, but was not limited to, December 18th Department of Labor deadline for submitting comments on proposed regulations (published November 3, 2023); definitions; review/discussion of (1) earning paid leave, (2) use of paid leave, and (3) employer responsibilities.

Closing remarks/reminders/highlights by Mr. Brokaw included, but were not limited to, need for updating of policies to be consistent with PLAW Act; recordkeeping/accounting practices and procedures; and, DOL website as a resource for updates/assistance.

Question/Answer session held. Handout material provided.

AGENDA ITEM #7 – County Issues

Christian County ... FMLA/PLAW

Calhoun County ... SB1699/Co2 pipeline journey; lease/purchase county farm property

AGENDA ITEM #8 – Old Business

- Review of 2023 Fall Conference ... Mr. McCreery reported attendee evaluations revealed a successful event/largest class of Leadership Academy graduates/education seminar presentations by National Association of Counties (NACo) staff were informative, well-presented and also incorporated resources available to member counties.
- 2024 Statewide Salary & Fringe Benefits Survey ... Mr. McCreery announced that data collection had begun for annual salary survey and encouraged participation by UCCI member counties.

AGENDA ITEM #9 – New Business

- Review/adoption of 2024 UCCI Budget ... Proposed budget as reviewed/adopted by the UCCI Executive Committee was presented/reviewed by Mr. Cross (UCCI Treasurer).

Motion by Clinton County

Seconded by Stark County

Voice Vote – Motion PASSED

- Refund of 2023 Membership Dues ... Announcement by President Meyer of the Executive Committee's recommendation/decision to refund the 2023 dues paid by member counties.

AGENDA ITEM #10 – Adjournment

Motion by Richland County

Seconded by Carroll County

Voice Vote - Motion PASSED.

NEXT MEETING

Monday, January 22, 2024

9:30 A.M. – President Abraham Lincoln Hotel

701 East Adams, Springfield



2024 UCCI SCHEDULE OF EVENTS

For your calendar additions & planning purposes
More detailed agendas will be provided at later dates

January 22, 2024 Membership Meeting

President Abraham Lincoln Hotel – 701 East Adams, Springfield

February 26, 2024 Membership Meeting

President Abraham Lincoln Hotel – 701 East Adams, Springfield

March 25, 2024 *Executive Committee only

April 10-11, 2024 LEGISLATIVE CONFERENCE

Abraham Lincoln Presidential Library & Museum
212/112 North 6th Street, Springfield

May 20, 2024 Membership Meeting

President Abraham Lincoln Hotel – 701 East Adams, Springfield

June 24, 2024 *Executive Committee only

July 21-23, 2024 ANNUAL CONFERENCE

Eagle Ridge Resort - Galena

August 26, 2024 *Executive Committee only

September 23, 2024 Membership Meeting

Springfield - Location TBD

October 25-26, 2024 FALL CONFERENCE

Abraham Lincoln Presidential Library & Museum
212/112 North 6th Street, Springfield

November 18, 2024 Membership Meeting

Springfield - Location TBD

December 2024 *No meeting

Transit Garage Committee

February 17th 2024 1:30 pm Senior Center

Minutes

ATTENDEES

Chris Flikkema, Susan Jacobs, Ron Preston, Mary Maszk, Alicia Kness, Joe Payette

Meeting was called to order. Roll call found all present.

Joe Payette started the discussion by giving a background of what had transpired from the county and the transit personnel to get to the point we were at and what the goals of this committee would be.

Mary and Alicia both gave any information they had available and the committee was able to ask many questions and develop ideas to bring to an architect to help with future design ideas.

Attached is a list of ideas and questions for the architect and committee to consider.

It was discussed to take a tour of Jo Davies county transit sometime in March.

Future meeting date would be dependent on when IDOT approves the architect to continue the design process.

Meeting was adjourned at 2:52 PM

NOTES

- The grant was awarded for a total of \$936000
 - Possibility to apply for more funding at end of year
 - If under budget do we keep grant money for operation?
- Any necessary safety features
 - Sprinkler
 - Exhaust fans
 - Water separator
- Sizing concerns
 - Attempt to keep same styling as Senior Center building
 - Preliminary 60 feet by 150 feet
 - Fits 16-18 vans
 - Use 13-15 daily currently
 - Look into increasing size and associated costs
 - Wood Frame vs Metal Frame
 - Height for a minimum of 12 foot tall bus
 - 264 inch longest vehicle currently
- Expenses
 - Recurring operating expenses will have to come from grant
 - Insurance for building
 - Plowing and grounds upkeep
- Mechanical
 - Compare in floor and Radiant Heat
 - Spray foam vs batted insulation
 - Well lit with LED lighting
 - Wired with outlets and air available around perimeter, possibly outside as well
 - Water available for washing
 - Will need own electric servies, natural gas, water, sewer, and internet
 - Storage area for small goods, brooms, etc.
 - Exterior lights
 - Pavement vs gravel driveway

- Windows and Small walk in doors
 - Minimum of 2 garage doors
- Exterior offices
 - Do we pursue moving all of the transit into our own office?
 - 2-3 offices
 - Bath rooms
 - Break room
 - Kitchenette
 - Lockers
 - Heat A/C, Hot and cold water
- Advertising will come from grant
 - Can use local or larger company shed builders
 - Advertise in multiple locations

To: Carroll County Board
From Lydia M Hutchcraft, County Treasurer

RE: My findings of ClearGov software

I want the Board to know that I have asked more questions and I have more answers to provide you with and I still feel that ClearGov may still be a good fit for our County to use.

Is there a discount with the cost because we are a small county? My first answer begins with a correction on my information given to you. Our price we pay CIC is an average of \$10,116.66 over the past 3 years. I looked at the wrong invoice when gathering my information and gave the Board the amount my Tax software lease called Devnet.

The price of \$10,000 for the county is specific to us based on our budgeted expenses. If we were a bigger county or smaller than we currently are, the price would reflect that.

Does ClearGov offer a program that would cover Accounting, Payroll, Accounts Payable and Budgeting software in one? The answer is no, because they are considered 2 different types of software that operate differently to how the program would speak to one another. ClearGov chooses to perfect software to help make budgeting better instead of trying to do everything and have programs fall short of being great.

In CIC, I use their Budget Prep program and have for the last 4 years. I had asked CIC to provide me with more information in the program to make sure I was not overlooking something. They sent me a PowerPoint presentation and it showed what I had already been utilizing it for. It is a tool only to take my figures from the budget and I enter them in and upload it in preparation for the Fiscal Year roll over. There was nothing more that the program offered to help the budget process in a board meeting or during budget working time.

ClearGov uses the data from CIC to update the revenue and expenses in the software without having to manually enter the updated figures such as in an excel spreadsheet. I can send them updates as often as I choose to make sure we have an accurate figure in the revenue and expense lines.

What would ClearGov do for us and why do we need this? ClearGov would be a software that would work in conjunction with our current financial software or any other financial software we may choose to go with in the future. They created a system that takes our data and helps utilize it in a way that we can track, change, update and make presentations that anyone could come in and learn to use. The need for knowing formulas is taken out because the software has the formulas built in. The program allows me to send data as often as I need or want to in order to help the department heads and the board be informed of projects and spending and the statuses of both. I could send all of our history of past budgets into the system and it would be available if we needed to look at it during a meeting for references.

I can have each department view their own funds throughout the year as much or as little as they want. During budget time they would be granted access to plug in their budget request amounts, make notes on the same page and upload supporting documents for the request. Once the budget is approved, the system for editing can be locked to prevent changes after the budget is approved. This is a similar practice we already do but the information is entered directly into the system by the department head instead of the information being entered in by myself or the County Administrator. This would eliminate errors and save time.

Personnel and Capital Planning: ClearGov also offers other programs that we receive in addition to the budget software. There is a personnel planning tool that would help keep track of openings in departments, union negotiating planning, and benefits. This is a tool that I would find helpful in my office and I believe the new administrator would find helpful when budgeting for insurances and the union contracts.

There is a program for capital project planning. This would come in useful for the projects we have coming up that would be paid for with Covid funds. I feel this would help the county keep track of what is being spent and what is left over of our remaining funds. This would also be a great tool to use for any capital project the county could have in the future that would use the newly created Capital Projects Fund. There is a section in this software that department heads to send requests for a Capital Project where supporting documents can be uploaded for reference.

In Conclusion: I see ClearGov as more than just replacing our excel spreadsheets. What I was approached with in regards to a program for our budget turned into products that I feel creates solutions for the county that would make the next year and after go smoother with tracking projects, expenses for employees and our yearly budgeting process. I hope in seeing the presentation on March 7, you will agree.

Carroll County, IL

**PREPARED ON**

February 14, 2024

PREPARED FOR

Lydia Hutchcraft
County Treasurer
Carroll County

PREPARED BY

Kent Hartsfield
ClearGov, Inc.
khartsfield@cleargov.com
6309358288



OUR MISSION

**We Create Easy-to-Use Software
to Help counties Plan and Budget
Better**

**NACo endorses ClearGov Budget Cycle
Management as the budgeting solution
of choice for local agencies.**



*"ClearGov's commitment to
modernizing the government
budgeting process with affordable
easy-to-use software has saved*

Paul Terragno
Financial Services Center

February 14, 2024

Lydia Hutchcraft
County Treasurer
Carroll County
301 N. Main St.
Mt. Carroll, IL 61053

Dear Lydia,

Per our discussions, I am pleased to provide you and your team at Carroll County with the attached software proposal for your consideration

Our mission at ClearGov is to create easy-to-use, modern software to help counties plan and budget better. We make it easy for counties like yours to operate more efficiently and communicate more effectively. Our solutions are easy to afford, implement, and use. They don't cause a lot of upheaval, and they don't force you to reinvent the wheel. ClearGov solutions are designed to be just right for counties like Carroll County.

We fully appreciate the demands on your time, so I'd like to thank you in advance for the time that you and your team will spend reviewing this proposal. If you have any questions or need additional information of any kind, please do not hesitate to ask.

I am confident that you and your team will be impressed by the ClearGov solutions and even more impressed by how hard we will work to make you happy.

We look forward to working with you.

Sincerely yours,



Kent Hartsfield
ClearGov, Inc.
khartsfield@cleargov.com
6309358288



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TRAINING & SUPPORT	23



Mission

ClearGov's mission is to create easy-to-use, modern software that helps counties plan and budget better. We believe that every county should have the opportunity to leverage technology to operate more efficiently and communicate more effectively. We pursue this mission by carefully designing solutions that are clear, collaborative, compelling and cost-effective to fuel better budgeting and drive community support.

Solutions Overview

Based on our conversations with Carroll County and our understanding of your key needs and objectives, we are proposing the following ClearGov solutions:

ClearGov Operational Budgeting

- A robust, yet simple-to-use budgeting solution that is specifically tailored to the needs of counties to streamline the budgeting process.
- Enables finance teams to easily collaborate in real time
- Eliminates spreadsheet errors
- Provides visual dashboards for all funds summary and budget to actuals
- Enables end-of-year projections and fund balance analytics

ClearGov Personnel Budgeting

- A filterable personnel dashboard provides a birds-eye view of your headcount budget and enables you to visually compare unlimited personnel budgeting scenarios
- Automated workflows streamline position and reclassification requests
- Create salary and benefits plans for up to 20 years
- Analyze the effects of salary/benefit adjustments for more informed union negotiations
- Create and export custom reports to share your personnel budget internally and externally

ClearGov Capital Budgeting

- Utilize built-in templates to easily create customized capital request forms
- Automated workflows collect, organize and present capital requests in an intuitive dashboard with the ability to filter by department, funding source, request type and more
- Leverage capital request template forms and create custom forms
- Create unlimited multi-year scenario plans to optimize capital utilization
- Score and rank capital requests based on custom criteria to prioritize requests

ClearGov Digital Budget Book

- The easiest and fastest way to build an award-winning budget book
- Automatically generates a professionally formatted template that's pre-populated with your financials, capital request data, charts, and more
- Let's you and your team work collaboratively to fill in the details
- Built to GFOA guidelines, optimized to ADA standards and designed to be mobile-friendly

Investment

ClearGov offers solutions that are affordable for counties of all shapes and sizes. A summary of your investment in the ClearGov Solutions proposed herein includes:

Setup Service Fees (One time investment)	
Setup Fee: Includes - Full activation and setup; Data onboarding; Client training	\$2,500
Total Setup Service Fees	\$2,500

Annual Subscription Service Fees (Annual investment)	
ClearGov Operational Budgeting	\$9,100
ClearGov Personnel Budgeting	\$8,300
ClearGov Capital Budgeting	\$6,200
ClearGov Digital Budget Book	\$5,200
Bundle Discount	(\$18,800)
Total Annual Subscription Service Fees	\$10,000

Implementation Plan

You will be assigned an Implementation Manager (IM), who will develop a plan to get your team up and running that is based on your specific goals and timeline. The ClearGov Onboarding Process will have a big impact on your overall success with our platform, and as such, it is a team effort between you and ClearGov that includes three key components:

General Ledger Data Mapping

- A ClearGov Sr. Data Advisor will format, upload and map your financial data (i.e. revenue and expense data). Your role is to provide us with a complete set of data files as well as guidance on how you would like to view the data, and to review and provide feedback along the way. This is the most important onboarding step as it enables the full use of the budgeting applications.

Training

- Our products are designed to be intuitive and easy to use, but ClearGov provides a robust set of self-directed training resources, as well as live custom workshops to share best practices and help you get the most from our solutions.

Configuration

- Once trained, you can easily configure the ClearGov platform to meet your specific needs - for example - by customizing capital request forms; creating wage schedules; selecting the panels to include in your Transparency Center; etc.

Timeframe

- We have learned that different customers have different priorities, so the onboarding process usually takes between 60 - 90 days. If you have a specific deadline, please let me or your Implementation Manager know, and we'll get back to you quickly to let you know if it's possible, as well as what needs to happen - by when - to achieve that deadline.

Conclusion

In the pages that follow, we'll explain how and why ClearGov solutions not only offer the best value for Carroll County, but also make your day-to-day operations more efficient, productive, and impactful.

ClearGov is committed to helping counties like yours “make democracy work better”. And while that may sound lofty, “democracy” is simply what you do every day. We just want to help you do it in a modern, data-driven way — a way that makes your job easier, lightens your load, showcases all the good work that you do, and ultimately helps you better serve your community.

ClearGov already works with hundreds of local governments, schools, counties and other agencies across the country, and we'd be delighted to welcome Carroll County into the fold. If you have questions or concerns as you review this proposal, please do not hesitate to reach out. Thank you for your consideration.



Budget Cycle Management Overview

We know that you're working hard to make your county run better, and you know that technology can help you get it done. Unfortunately, most of the gov-tech software on the market right now is designed for sprawling megacities or state and federal government — not local agencies like yours. So, these platforms are often complicated, expensive, and loaded with bells and whistles that you'll never use. You don't need a chainsaw to carve a turkey. You simply need the right tool for the job.

ClearGov is built from the ground up specifically for counties. It does everything you need it to do. It's just-right software for agencies that are looking to take that critical next step toward modernizing their budget process. Therefore, all ClearGov solutions are:



CLEAR AND EASY TO USE

At ClearGov, everything we do is designed to make complex government data easy to understand and easy to use, internally and by the public at large. We present data in readily-understood infographic form, and offer an interface for our internal tools that's easy for every staff member to learn and use.



CLOUD-BASED

Web-based software requires no installation, no maintenance and is always up-to-date. Plus, it gives counties the ability to quickly adjust to evolving input and changing dynamics. We host our software and our data with Amazon Web Services, which ensures data security and world-class software performance.



CONNECTED

All ClearGov solutions share a common data set and work together seamlessly. Plus, when you're ready to implement, we do all the heavy lifting for you. To get started, all you have to do is send us an Excel file with your financial data, and we'll onboard it for you.



COLLABORATIVE

ClearGov solutions are designed to improve collaboration and efficiency by automating processes and outcomes. Streamlining the collaborative process is vital to prevent key items from falling through the cracks. Centralization and remote access to documents, systems and processes is mission-critical.



COST EFFECTIVE

ClearGov is built and priced for counties. Our packages are all-inclusive, so you'll never be charged extra for per-seat licenses, never be surprised with hidden fees, and never pay for support or product updates...never.

Our goal is to delight our customers with unbeatable value in everything we do.

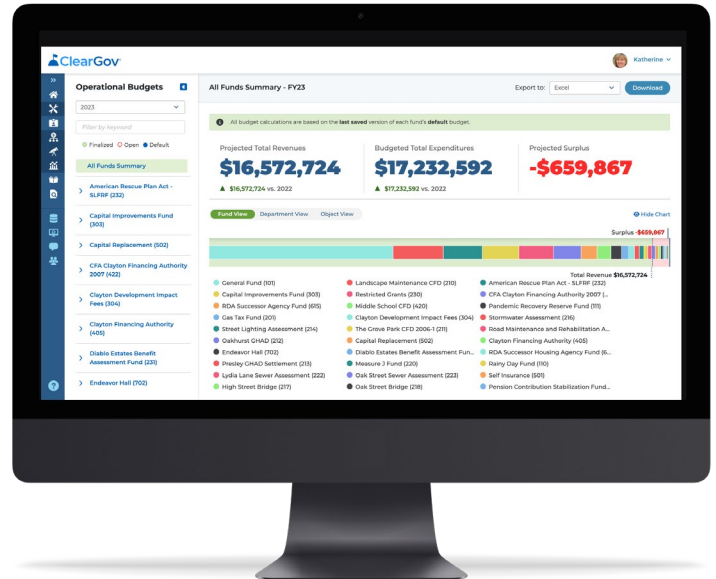


Budget Better Together

ClearGov Operational Budgeting is a suite of flexible, cloud-based budgeting, forecasting and fund balance modules designed to leverage your existing financial data into a more efficient and collaborative budget building process that streamlines communication with department heads and other budget stakeholders.

It is a one-stop shop to dynamically forecast what-if scenarios, build a budget and communicate budgeting rationale. Designed specifically for local governments and school districts, ClearGov Operational Budgeting is a giant step forward from building your budgets and forecasts with Excel or the legacy accounting system budgeting tools.

[Watch a 5 minute micro-demo here](#)



✓ **Budget Dashboard**

✓ **Departmental Collaboration**

✓ **All Funds Summary**

✓ **End of Year Projections**

✓ **Automated Audit Trail**

✓ **Integrated Report Builder**

✓ **Budget to Actuals Charts**

✓ **Fund Balance Metrics**

✓ **Unlimited Budgets**

✓ **Multi-Year Forecasting, and more...**



"Having the budget online eliminates version control issues and lets everyone know where we are in the

Sean O'Brien

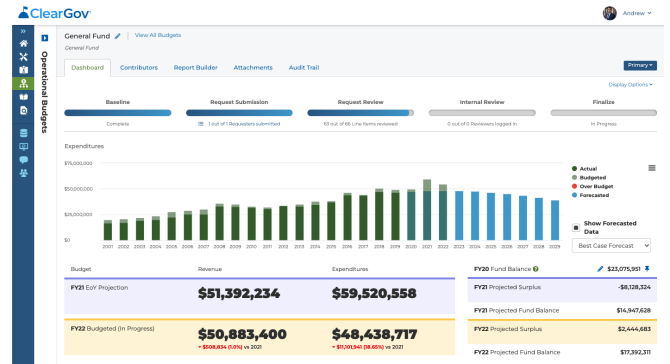
Special Assistant to the Finance Director



Budget Builder

ClearGov's Budget Builder helps your staff budget better, together. Using a single, shared online workspace, financial executives, committee members, and department heads can collaborate on building a budget using an efficient tool that's been designed specifically to meet the budgeting needs of counties.

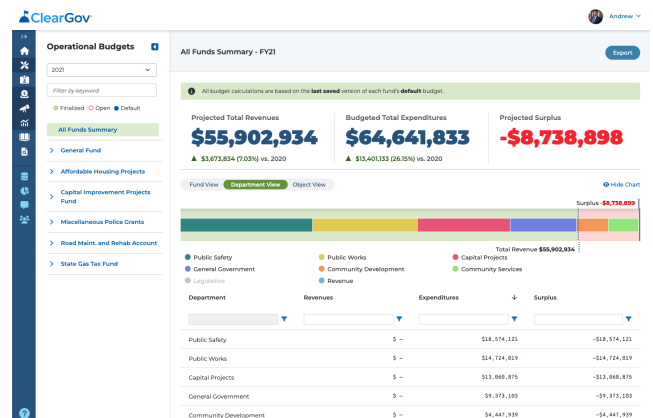
- **Choose your baseline:** Base your budget on last year's data, on a simple-to-generate budget forecast (see below) or use zero-based budgeting.
- **Collaborate effectively:** ClearGov Budgets makes it easy to manage, merge, track and review budget requests and changes as a team, every step of the way.
- **Create unlimited budgets:** Create multiple budgets every year across different funds or for the same fund. You can even build out what-if scenarios.
- **Add notes and supporting material:** Comments and supporting documents are easily attached directly to line items so they are readily available for reference.
- **Keep a thorough audit trail:** Automatically track every change, comment, and version so you always know who changed what and when.
- **Build custom reports with a click:** Easily create and export custom reports to share your operational budget with internal and external stakeholders and existing systems.
- **Operational Budget Dashboard:** Quickly see and share the status of your budget-building process. Filter on current and historical financial data. Automatically aggregate all budget requests in one place.



All Funds Summary

With ClearGov's automated All Funds Summary dashboard, you can easily review your holistic budget. No more switching between spreadsheet tabs or scrolling screen by screen to get the full picture.

- **Automated Summary:** View your budget across all funds via an interactive, visual dashboard.
- **Toggle Your Views:** Filter and sort functionality is built-in. You can toggle your view by fund, department or object.
- **All Funds Summary Export:** Online collaborators will have access to the All Funds Dashboard, and with one click, you can export a full report to Excel, CSV or PDF.





End of Year Projections

As your fiscal year progresses or as the fiscal year-end approaches, your collaborators can submit end-of-year projections. ClearGov automatically updates your projected fund balances to help you make more informed decisions for next year's budget.

- **EOY Collection:** Seamlessly include an “End-of-Year Projection” column in your budget workspace. Default to previous year's numbers or zero-balance.
- **Fund Balance Analysis:** Utilize interactive charts to give your finance team new perspectives and insights on your projected Fund Balances.
- **Pin Your Chart:** Your collaborators can pin their fund balance chart to their workspace to see live updates as they work through their budget requests entry.

Object	FY20 Projected	FY21 (In Progress)	FY22 Forecasted
Public Safety	\$18,437,853.00	\$18,445,120.50	-0.02%
Police Services	\$18,437,853.00	\$18,445,120.50	-0.02%
Capital Outlay	\$0.00	\$0.00	n/a
Personnel	\$118,978.00	\$118,978.00	0%
Operations and Maintenance	\$221,291.00	\$232,558.50	-1.31%
INCENTIVE PAY	\$0.00	\$0.00	n/a
MEMBERSHIPS & DUES	\$185.00	\$252.50	-95%
TRAINING & EDUCATION	\$0.00	\$20.00	-99.78%
FY20 Fund Balance	\$18,267,038.00	\$1,500.00	149900%
FY20 Proj. Surplus	\$31,216,636.00	\$0.00	n/a
FY20 Proj. Fund Balance	\$49,483,674.00	\$1,610.00	0%
FY20 Proj. Surplus	\$8,148,424.00	\$30,380.00	0%
FY20 Proj. Fund Balance	\$41,335,250.00	\$0.00	-100%
SUBSCRIPTIONS & BOOKS	\$0.00	\$0.00	n/a
UNIFORMS	\$10,180.00	\$10,180.00	0%

Why does Carroll County need this?

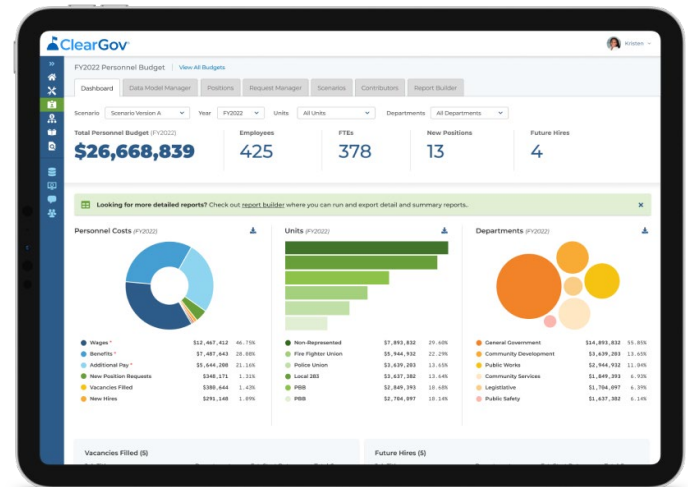
- **Improve accuracy:** Nearly 9 out of 10 spreadsheets contain errors. Finding those mistakes and fixing them can be frustrating and wastes precious time. But ClearGov is cloud-based, so everybody works on the same error-free master file vs. a multiple spreadsheet monster that has to be managed and merged manually.
- **Collaborate more effectively:** ClearGov allows everyone involved to work from the same platform, share comments and suggestions, and immediately see the impact across the organization — in real time — as budget development unfolds.
- **Free up time and resources:** Preparing the annual budget consumes a big chunk of your time, but it's not the only thing you do. Modernizing your budgeting process will free up your time and talent to focus on other critical projects as well.
- **Make better budgeting decisions:** ClearGov's dynamic, graphical interface helps you clearly visualize historical trends — at a glance — so you can readily identify areas that are consistently under or over budget and make adjustments accordingly.
- **Plan for the long term:** Access to an AI-driven forecasting tool enables you to better assess how budget decisions made today will impact revenues and expenditures down the road. Create multiple forecasts to better plan for “best case” or “worst case” scenarios.
- **Identify areas of potential overspend/prevent waste:** With instant, easy access to benchmarking data, you can uncover areas for savings quickly and adjust your budget accordingly.



Modern Personnel Planning

Chances are that people represent the biggest chunk of your annual budget, and it's also the most complicated. ClearGov's Personnel Budgeting solution enables you to throw away those massive spreadsheets that you've been managing by hand and streamlines the entire personnel planning and forecasting process in a single, cloud-based, collaborative solution.

Complete with powerful tools to manage position requests, inform union negotiations and much more, ClearGov's Personnel Budgeting application is a unique software platform built specifically to help finance directors more easily budget for salaries, benefits and other personnel costs.



[Watch a 5 minute micro-demo here](#)

✓ **Personnel Dashboard**

✓ **Union Negotiation Planning**

✓ **Position Request Manager**

✓ **Multi-year Position Budgeting**

✓ **Vacancy Planning**

✓ **Integrated Report Builder**

✓ **Unlimited Scenario Planning**

✓ **And more...**



"The more we work in ClearGov, the easier it gets. We first bought Transparency, and then subsequently added Digital Budget

Linda Watson
Finance Director
Page 17



Personnel Request Manager

The ClearGov Personnel Budgeting solution enables you to quickly and easily setup and organize your personnel data, collective bargaining rules, open positions and more. Automated workflow tools enable you to capture position requests in a digital format and automatically incorporate these changes into your personnel planning model.

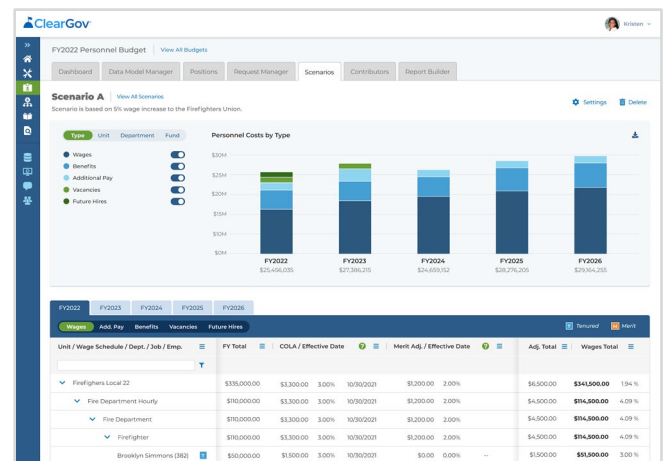
- **Position Management:** Easily import all people, positions and units from your accounting system and set up rules for steps, lanes, benefits, overtime and more.
- **Digital Request Forms:** Stop using paper or Excel request forms. Enable department heads to submit new position requests using digital request forms, and all data is automatically captured within your personnel plan.
- **Request Manager:** Manage all new position requests from one table. Easily see the details of each request, add comments for the requester, and take other actions on the request. Requests can be included in scenarios to see the impact of new positions as you build your personnel budget.



Personnel Planning

ClearGov Personnel Budgeting provides a powerful yet intuitive set of tools to review, plan, compare and communicate multiple personnel plan scenarios to help you make smart decisions about your team and your budget. Compare and contrast single year or multi-year budgets. Easily alter any of your key assumptions to examine unlimited what-if scenarios.

- **Data and Rules Manager:** Intuitive tools enable you to set up and manage key assumptions and rules by position or by CBA unit.
- **Scenario Planning:** Seamlessly create unlimited, personnel budget scenarios based on applicable rules and assumptions by unit, by position or by individual.
- **Union Negotiations:** Analyze the effects of adjustments to salaries and benefits for more informed negotiations.
- **Vacancy Planning:** Get a complete picture of your current and future workforce budget; create and fill vacant positions on specified dates.
- **Multi-Year Planning:** Automatically create salary and benefit plans for up to 20 years in the future.

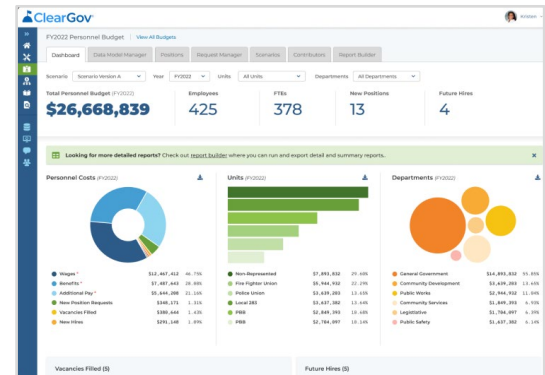




Personnel Dashboard

ClearGov Personnel Budgeting rolls up all of your critical information into an easy-to-read, graphical dashboard to help you immediately see the impact of key decisions and share these insights with the rest of your team in a common cloud-based environment.

- **Robust Filtering:** Immediately see the impact on your headcount plans from multiple angles. Filter your personnel dashboard by department, job type, position, unit, and more.
- **Report Builder:** Create and export custom reports to share your workforce budget with internal and external stakeholders and existing systems.



Why does Carroll County need this?

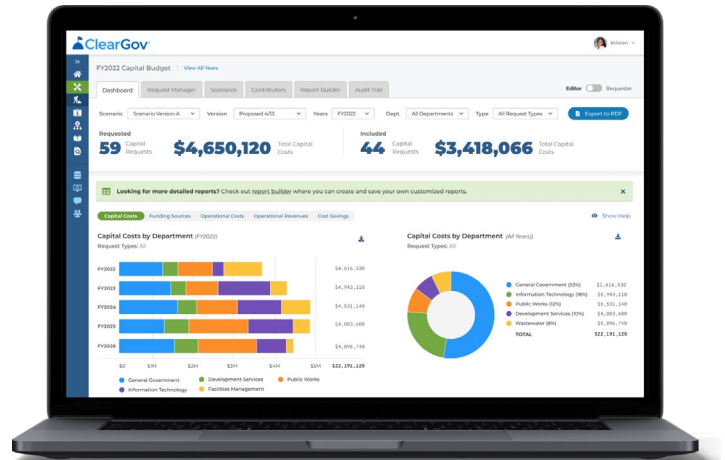
- **Scrap the Spreadsheets:** Get rid of those massive personnel planning spreadsheets and stop sorting through emails to find the right update. Best of all, eliminate those tedious spreadsheet errors that take hours and hours of precious time to find and fix. ClearGov is cloud-based, so everybody works on the same error-free master file vs. a multiple spreadsheet monster.
- **Accurate forecasts:** More accurately forecast personnel expenses, including salaries, benefits and other ancillary compensation such as overtime to help you make better, fact-based decisions today.
- **Critical insights:** Leverage scenario planning to understand the true impact of key labor contract negotiations, plan for vacancies, furloughs and more.
- **Save time and effort:** Manage new position and reclassification requests more efficiently and incorporate those changes directly into your planning.
- **Streamline Budget Reviews:** Share your dashboard and key reports with internal and external stakeholders for review, feedback and approval. With all of the relevant information in one place, your budget review meetings will be a snap.
- **Synchronized budgeting:** ClearGov's Personnel Budgeting also syncs directly with ClearGov Operational Budgeting to further streamline your overall annual budgeting process.



Smart Capital Planning

Capital planning doesn't have to be complicated and it definitely doesn't need to be manual. It's time to get rid of those hard copy capital request forms and move your entire capital planning process into the digital age.

ClearGov Capital Budgeting is the first cloud-based capital improvement planning (CIP) solution specifically designed for local governments that streamlines requests, provides a multi-year scenario optimization process, and generates website-based pages automatically for each capital improvement.



[Watch a 7 minute micro-demo here](#)

✓ Capital Budgeting Dashboard

✓ Unlimited Contributors

✓ Capital Request Manager

✓ Project Request Templates

✓ Request Scoring & Ranking

✓ Integrated Report Builder

✓ Unlimited Scenario Planning

✓ And more...



"Our CIP team absolutely loves the capital budgeting product. They love the fact that they can import our projects into it, and we can

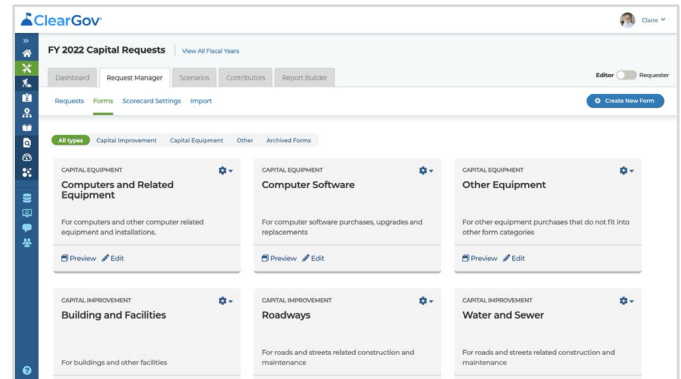
Christin Lindsey
Senior Budget Analyst
Dflugerville, TX



Capital Requests

The Capital Request function is a dashboard-driven tool that automates and optimizes the process of collecting, organizing, and reporting capital requests across all departments and automatically populates your capital plan. Think of it as a modern, digital-first solution to an age-old, paper problem.

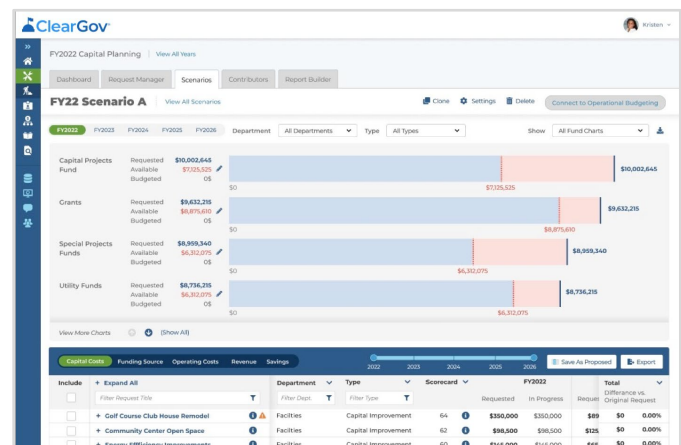
- **Digitize your requests:** Save some trees with a simple online form that captures and submits requests electronically.
- **Customize your form(s):** Easily customize the default templates with a few simple clicks to precisely fit your needs and preferences. Create as many different form types as you need.
- **Automate your workflow:** Initiate, collect, track, and manage all your requests online, even set triggered reminders for department heads.
- **Digital audit trail:** Your department heads can easily attach pictures, PDFs, and other supplemental materials to their digital request form. These materials travel with the request, so they're always just a click away.
- **View capital requests at a glance:** Report and review requests by department, funding source, fiscal year, and more — all from an intuitive dashboard.



Scenario Planning

All capital request data is automatically integrated into the Scenarios functionality. Powerful but simple tools enable you to easily and visually identify how your expected funding matches up against all of the requests. Scenarios makes it point-and-click easy to examine multiple scenarios to help you make insightful decisions about which projects you need and can afford to fund.

- **Unlimited Scenarios:** Easily create, analyze and compare multiple scenario plans to propose and optimize your capital budget - both near and long term.
- **Scoring and Ranking:** Assign priorities and ratings to each project based on how they directly impact your key strategic initiatives.
- **Shift Funding Assumptions:** Can't afford to completely fund a project in one year...no problem. ClearGov Capital Budgeting enables you to spread funding assumptions across multiple years and explore multi-year what-if scenarios.

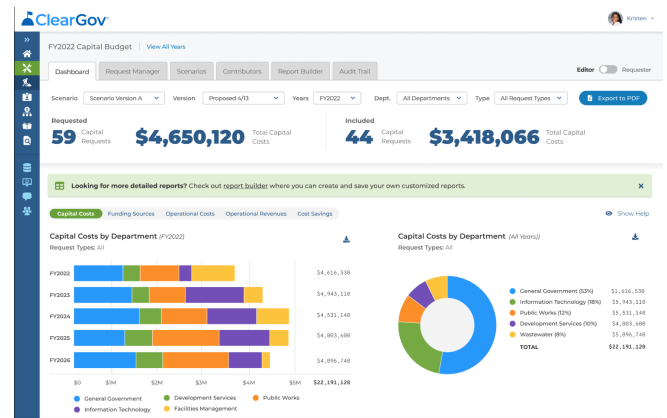




Capital Budgeting Dashboard

The Capital Budgeting dashboard centralizes everything you need to plan and present your budget and provide deeper insight into capital requests. Use filters to visualize the data from multiple angles while you review capital costs, funding sources, operational costs, cost savings and project revenue.

- **Robust Filtering:** Immediately see the impact of capital requests on your budget from multiple angles. Filter your dashboard by department, year, request type and more.
- **Auto-generated graphs:** View your capital budget data with auto-generated charts that can be downloaded instantly to be used in presentations or shared with stakeholders.
- **Analyze Requests:** Easily click on a request to drill down into the details to see pictures, attachments and a cost breakdown.



Why does Carroll County need this?

- **It's so much more efficient:** The sooner you automate out-dated manual processes, the more efficiently you can govern. Once you streamline the tedious task of organizing your capital requests, you'll have more time and energy to invest in one of the most critical components of good governance — strategic planning.
- **Eliminate the paper chase:** Instead of chasing down paper requests and slogging through the data entry process, you can kick off each new request cycle with a click.
- **Critical insights:** Leverage scenario planning to understand the true impact of key capital projects in both the short term and over time.
- **Shine a spotlight on community development:** A good chunk of every tax dollar funds important CIPs in your community — things like new construction, improvements to infrastructure, and other key initiatives. Keep residents (and the press) informed about the issues they care about most.
- **Synchronized budgeting:** ClearGov's Capital Budgeting syncs directly with ClearGov Operational Budgeting to further streamline your overall annual budgeting process. Capital Budgeting also syncs with and automatically generates a capital request summary with detail pages for each department/request for your ClearGov Digital Budget Book.

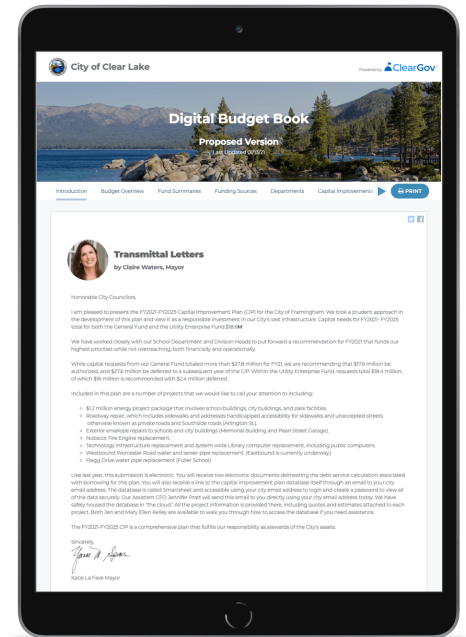


Build an Award-Winning Budget Book in a Fraction of the Time

The annual budget book is your most important, public-facing policy document. You want it to be polished, professionally formatted, and accessible to as many residents and stakeholders as possible. And, ideally, you want it to be easy and efficient to produce on your end.

ClearGov Digital Budget Book is the industry's first website-based solution that automates most of the budget book creation process using templates and data-driven charts and tables. Meet GFOA award criteria and deliver new levels of clarity, engagement and understanding for your citizens.

[Watch a 5 minute micro-demo here](#)



✓ Automated Fund Summaries

✓ Capital Improvements Inclusion

✓ Department Specific Pages

✓ Automatic Data Updates

✓ Collaborate and Customize

✓ Automated Workflows

✓ Built-in GFOA Best Practices

✓ And more...



"We are proud to have won a GFOA award for our latest budget book that we created with ClearGov's Digital Budget Book. One GFOA reviewer even gave us an

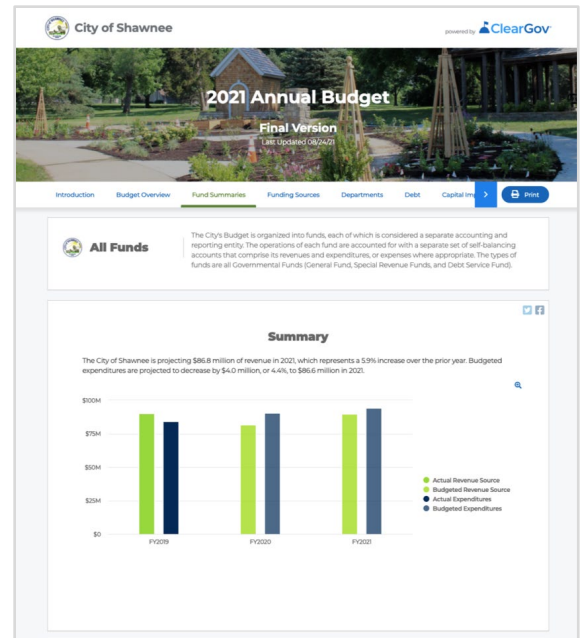
Janet Holman
Financial System Manager
Montgomery County, OH



Budget Book Builder

The Budget Book Builder module helps you produce an interactive and engaging budget book in a fraction of the time it takes today. Instead of manually building your book in a clunky document editor, you build it collaboratively using simple web apps that streamline the steps from start to publish.

- **Prepopulated and preformatted:** Start with a core framework that includes all of your pre-loaded budget data with integrated, pre-built charts
- **Smarter workflow:** Collaborate and work faster to add your narrative with fewer headaches
- **Highly customizable:** Add images, choose chart colors, and select styles to reflect your civic brand.
- **Better end product:** Produce a polished piece that is ADA-Optimized and built from the ground up to meet GFOA best practices



Auto-generated Charts, Graphs and More

ClearGov automatically generates charts, graphs, and Fund Summary pages using your budget data - giving you a profound head start in content creation.

- **Page creation:** Fund Summary pages are pre-built with easy-to-edit template panels. Simply add narrative to the panels to tell your story.
- **Pre-populated:** Fund Summary pages are pre-populated with revenue, expense, and historical data so you don't have to enter it manually.
- **Auto-generated graphs:** Pages include compelling, colorful graphs to complement the data and to help visualize the numbers for each section of your budget. All your graphs and data are auto-updated if you change the numbers.
- **Auto-translate:** Built-in Google Translate functionality will automatically translate your budget book narrative into Spanish, French, Portuguese or more than 100 other languages.



Digital Budget Book Examples

Check just a few of the outstanding Digital Budget Books created using the ClearGov solution:

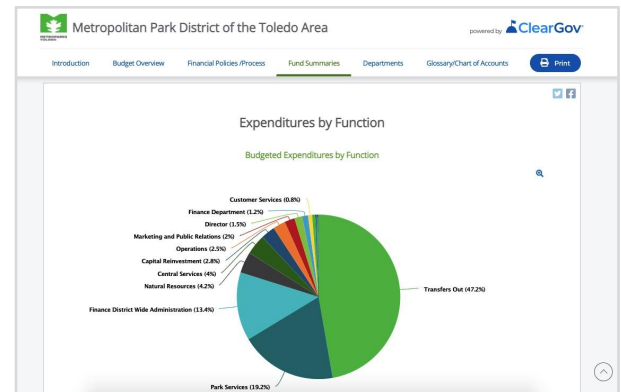
- [El Mirage, AZ Digital Budget Book](#)
- [Shawnee, KS Digital Budget Book](#)
- [Yuma County, AZ Digital Budget Book](#)
- [Sussex County, DE Digital Budget Book](#)
- [City of Bristol, CT Digital Budget Book](#)



Automatic Data Updates

Revenue and expense data are automatically updated throughout your Digital Budget Book as the numbers change, eliminating errors and saving time - especially valuable for those inevitable last-minute tweaks.

- **Embedded Data:** Easily embed budget numbers into your narrative. Embedded numbers automatically update whenever your budget changes. No more searching through 300 pages.
- **Smart Charts:** All charts and graphs also update automatically, and they're interactive to help provide a complete picture of your budget.
- **Integrated Budget:** Syncs directly with ClearGov Operational Budgeting or upload your budget data into an integrated, intuitive budget editor.



Why does Carroll County need this?

- **The short-cut you always wanted:** One simple click generates a fully formatted framework that's automatically populated with your financial data, along with pre-built charts, tables and graphs, and even some pre-written content. You simply fill in the blanks and customize the content as you see fit.
- **Improve accuracy:** The more spreadsheets you manage and papers you shuffle, the greater the margin of error. ClearGov's digital-first approach is automated, templated, and paperless so you can stop manually collecting, merging, and managing all that input from dozens of department heads.
- **You save time and aggravation:** Recreating charts, tables, and graphs from spreadsheets every time a figure changes is not only tedious, it's inefficient. With ClearGov, every time you change a number in your budget, all of the applicable charts, tables and graphs are updated automatically.
- **Print on demand:** Printing a budget book is expensive and often out of date before the ink dries. ClearGov enables you and your citizens to print specific sections or the entire budget book whenever you like - which saves both time and money.
- **GFOA kudos:** ClearGov's Digital Budget Book is structured to meet GFOA best practice guidelines. In fact, there is a GFOA checklist built right in, so you can check off each Distinguished Budget Award Presentation requirement as you complete it.



Overview

The ClearGov onboarding process is designed to activate and set up your ClearGov solution. We have designed the process to be as straightforward as possible. Yes - there are some things you'll have to do, but the effort is likely to be much less than other software implementations you have experienced in the past. With your specific goals and budget timeline in mind, your Implementation Manager will develop a plan and guide you through what needs to be done to get you and your team up and running. The Implementation Manager will work with you and ClearGov's internal experts to achieve onboarding milestones.



"From the first meeting to finalizing the budget, it really was a remarkable experience. While the product is truly great, it

Tiffany Barnett
Accounting Manager
Hemet, CA

Roles & Responsibilities

Effectively and efficiently completing the onboarding process requires a small group of people - from both ClearGov and Carroll County - with specific roles and responsibilities, as follows. NOTE: For some customers, one person may play multiple roles.

Carroll County Team

- **Primary Contact:** Go-to person at Carroll County who is the main liaison with ClearGov's Implementation Manager. Responsible for scheduling meetings and ensuring the right people from the organization attend.
- **Data Reviewer:** The person responsible for reviewing and approving data maps and how your data displays within the ClearGov platform.

ClearGov Team

- **Implementation Manager (IM):** Overall Project Manager for onboarding. Responsible for driving meetings as required and guiding you through the onboarding process. Ensures alignment with what needs to be done and who needs to do it.
- **Sr. Data Advisor:** ClearGov's full-service Data Advisor team is made up of **former local government finance officials**, so they have been in your shoes. Your Sr. Data Advisor is responsible for uploading and categorizing your financial data. They will work closely with the Data Reviewer to complete data mapping.
- **Training & Enablement Specialist:** A ClearGov team member who is deeply familiar with ClearGov products and has developed on-demand educational material available in ClearGov's Support Center. This person will lead training workshops as necessary for users.

- **Client Success Manager (CSM):** Your Client Success Manager is responsible for making sure you achieve your objectives and have ongoing success using the ClearGov platform.
- **ClearGov Support Team (support@cleargov.com):** Everyone on this team understands how ClearGov products work and can answer questions to help you complete a task. The ClearGov Support team is available for technical assistance for all ClearGov customers.
- **ClearGov Data Team (data@cleargov.com):** The ClearGov Data Team is responsible for adding new or updating existing data after the initial onboarding is complete. NOTE: **Most members of our Data Team are former financial officials as well.**

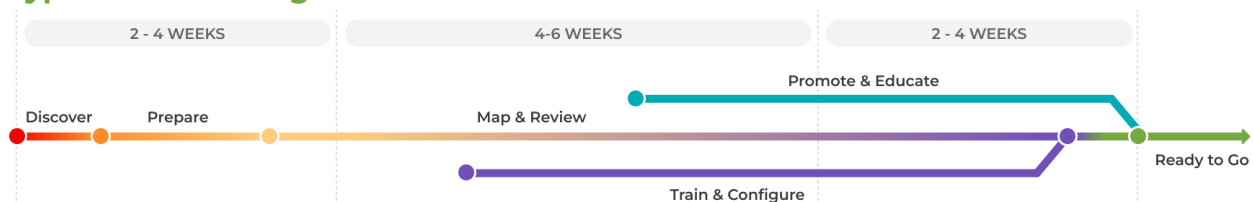


*“ChurnZero, a leading customer success platform proclaimed ClearGov an **Onboarding Hero** award winner. ClearGov*

Data Onboarding Timeline

We have successfully onboarded over a thousand customers, so we know that different organizations have different objectives and deadlines. Some of our customers want/need to implement as quickly as possible and make ClearGov their #1 priority. Other customers take a more relaxed approach and fit ClearGov in among other projects. As a result, the onboarding process typically stretches across 60 - 90 days, which allows enough time for us to collaborate and complete the important tasks mentioned in the next section.

Typical Onboarding Timeline



IMPORTANT - Meeting Your Deadline: We are happy to work at whatever pace fits your needs, and we recognize that in certain circumstances, you may require an expedited onboarding process. If you have a specific deadline in mind, please inform your Solutions Advisor or Implementation Manager as soon as possible. We will do our best to meet your deadline (we don't miss many of them), and we'll let you know exactly what we need from you - and when - in order to hit your objective.



Training and Support

ClearGov solutions are designed to be intuitive and easy-to-use. With that said, ClearGov's training materials and support channels are designed to ensure that you and your team can successfully launch, adopt and optimize the value you receive from the ClearGov platform. We will share how to accomplish tasks, key insights and best practices.



"The ClearGov client success team has been incredible — patient, understanding, and responsive — every step of the way."

Jodi Cuneo, CGA
Town Accountant
Walpole, MA

Training

For starters, we have developed comprehensive courses that provide you with step-by-step instructions on how to configure and use ClearGov. Your Implementation Manager (IM) will recommend and enroll you and your team in ClearGov Academy courses to help meet your goals. Courses are broken down into a variety of product-specific educational elements (e.g. videos, articles, quizzes) for easy consumption.

ClearGov Workshops

In addition, instructor led training is available in workshop format. ClearGov Workshops are designed to answer your specific questions about how to use ClearGov's solutions to meet your specific needs. Therefore, it is highly recommended that Workshop Attendees complete the ClearGov Academy courses prior to attending a ClearGov Workshop. ClearGov will provide a remotely-delivered Workshop for each product in your subscription. ClearGov Workshops may be attended by both Administrators/Editors and Department Heads/Contributors. All Workshops are recorded for future reference and to train new hires.

Support Center

All ClearGov users have access to a frequently updated online Support Center filled with hundreds of how-to articles, video tutorials and information sheets. The ClearGov Support Center is easy to navigate and has a robust search engine to quickly find help on a specific topic.

Client Success Manager

When the onboarding process is complete, the IM will introduce you to your Client Success Manager (CSM). Your CSM is available by phone and email and will work with you to get the most out of ClearGov's platform. CSMs are generally available 9:00AM to 5:00PM, Monday through Friday (excluding holidays). Your CSM will inform you of their specific availability. Our CSMs are committed to responding to all inquiries within one business day, and in most cases, you will receive a same-day response.

ClearGov Support & Data Team

For questions on how to use ClearGov or to report a technical issue, you will be able to reach a Support Specialist via support@cleargov.com during business hours (Monday through Friday, 8:00AM to 8:00PM Eastern). Our Support Team is committed to responding to all inquiries within one business day, and in most cases, you will receive a same-day response.

For data updates, we ask that you send data files along with detailed instructions on what you'd like us to update to data@cleargov.com. Our standard lead time to complete an update is five business days. However, if you need an update completed sooner to meet a deadline, just let us know. Straightforward uploads or changes often are completed within one or two business days.

Product Enhancement Requests

We absolutely love hearing from our Customers - especially when they have ideas that would make our products better. In fact, we meet weekly to go over all the feedback we've received to provide key input to our product roadmap. Many of the applications and features in ClearGov's solution are the direct result of client feedback. When you have a request for a product enhancement, please submit your idea(s) to support@cleargov.com or inform your CSM and they will bring it up at our weekly meeting. We prioritize product enhancements primarily based on the number of clients who are requesting similar functionality, so we can't guarantee that your ideas will go to the top of the list, but we promise that we'll always listen, and we work hard to make 100% of our customers happy.

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Thomson FAST TRAX Snowmobile Club

Address (Street & Mail): PO Box 244 Thomson IL 61285

Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL

LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? YES NO If no, is there State/National Affiliation YES NO

Presiding Officer Name: Marvin Green

Address (Street & Mail): 17437 Argo Fay Rt Mt Carroll IL 61053

Birth Date: 06/06/1957 Phone: 815-821-5341 Email: mc-green@hotmail.com

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Gary Prins
Address (Street & Mail): 14838 Thomson Rd Thomson IL 61285

Birth Date: 07/05/1957 Phone: 815-275-0635 Email: gprins57@yahoo.com

Raffle Fidelity Bond: \$ 1,600.00 (Total Aggregate Retail Value of prizes, notice received) or

Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): \$1,600.00

Maximum Retail Value of each prize awarded (Max \$100,000): 1st \$1,000.00 2nd \$600.00

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): \$20.00

Number of days chances may be issued/sold (Max 365): 146 Days

Application for: RAFFLE POKER RUN Number of: 250 tickets sold

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: Pending raffle license -

Around March 1 until Labor Day

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: Labor Day

Monday September 2 2024 2pm The Riverview Lodge - Thomson IL

CARROLL COUNTY, ILLINOIS

APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer:

Marvin Green

Organization Secretary:

Gary R. W.

#####

COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: \$25 Raffle or Poker Run

Received by Clerk: James E. Adkins

Date: 2-20-2024

If License Denied – written notice sent & fee returned

Date: _____

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk: _____

Date: _____

COUNTY BOARD ACTION –

5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED – Provision attached

License: APPROVED DENIED

County Board Chair: _____

Date: _____

Thomson FAST TRAX Snowmobile Club meeting minutes

02/15/2024

Meeting start time: 6:30pm at The Riverview Lodge in Thomson.

President Marvin Green, Vice President Bruce Badtke, Treasurer and Secretary Gary Prins, and 14 other club members present.

Last Thursday the 8th, Gary and Marv attended the region meeting in Stockton. Gary and Marv discussed with club members what was talked about at the region meeting.

Next discussion was about doing another gun raffle this year since there was a lot of success last year with the raffle. Club member Andrew has already talked with Rigler's in Rock Falls and they have agreed to help with the raffle. Rigler's will take care of transferring the guns to the winners of the drawing. There will be a first and second prize. We agreed we will sell 250 tickets at \$20 a ticket. The drawing will be on Labor Day, September 2, 2024, at the Riverview Lodge at 2:00pm. The winner does not need to be present to win. The committee voted to waive the mangers bond for the raffle.

The next meeting will be Thursday March 21 at The Riverview Lodge.

Approved Minutes Taken By,

Gary Prins, Secretary and Treasurer

Carroll County Electrical Aggregation Program

On 9-20-2023 the Carroll County Board selected mc2 as the new supplier for the County Electrical Aggregation Program for Residents and Small businesses.

The old, contracted rate of \$0.06158 with Dynegy from April of 2021 to April of 2024 was ending and needed to be replaced.

The Board selected mc2 out of Chicago as they were the lowest cost supplier at that time for a 20-month contract at the rate of \$0.0695 cents.

At that time, the ComEd price to compare was \$0.06872, but that was a fall rate. ComEd's rates float with the market and the rates ending in June of 2023 were over 10 cents per kwhr. (See Illinois Commerce Commission {ICC} website or ComEd bills will show that rate to compare on each bill.)

The Board felt that that rate was prudent. Customers have the choice of opting out when the supplier sends out the letters in the February to March time frame, also they can opt out when they receive their "switch" letter from ComEd. Customers may switch out at any time during the contract period if they want with no termination fees.

The number for mc2 will be on the letters as well as be on the ComEd bill. Also, the monthly ComEd rate to compare is also on the bills.

The Board also thought that a new contract still provided customers with a 3rd choice. Customers can choose to stay on ComEd, they can stay on the County rate, or they can choose their own 3rd party supplier.

This rate unlike ComEd or other possible suppliers will remain the same from April 2024 through December 2025.

Carroll County has had a supplier for the Electrical Aggregation program since 2013 and this is their 5th contact with an ICC approved supplier since that time. Customers on the County Electrical Aggregation Program have saved on the energy portion of their bills on every contract. Traditionally, there has been a majority of eligible ComEd customers that have been and remain on the program since inception.

Residents voted on the General election on November 6th 2012 to authorize the County to create and start an Electrical Aggregation Program for the unincorporated portions of Carroll County that was served by ComEd. The 1st of 5 contracts started in 2013.

The ICC also has a website "Plug In Illinois" [Plugin Illinois](#) which explains the program and you can see other supplier options these as well as an explanation of the program. There are also historic ComEd prices to compare.

Customers can also be on community solar and on the County rate. If customers have their own solar behind their meter, they now can also be on the County rate. If customers change over to ComEd or to a different supplier, the credits on their solar with ComEd will follow their accounts where in the past this was lost. For reference, the Green Team number is (800) 825-5436.

Customers also can give Rock River Energy Services a call at their office number of 815 732-4603 or directly to Mike Mudge at 815 751-8825 to discuss their specific concerns and/or options.



IL HB5436 | 2023-2024 | 103rd General Assembly

Illinois House Bill 5436

Status

Spectrum: Partisan Bill (Republican 1-0)
Status: Introduced on February 9 2024 - 25% progression
Action: 2024-02-09 - Referred to Rules Committee
Pending: House Rules Committee
Text: Latest bill text (Introduced) [HTML]

Summary

Amends the Illinois Vehicle Code. Permits the operation of an all-terrain vehicle that meets certain criteria on any street, roadway, or highway in the State, unless the highway is an interstate system, is near a grade-separated portion of the highway, is within a municipality, or has a posted speed limit higher than 45 miles per hour. Provides that an all-terrain vehicle must be registered with the Secretary of State if the all-terrain vehicle is operated on roads within the State. Provides for the distribution of registration fees. Outlines the vehicle equipment requirements for the operation of an all-terrain vehicle on a roadway. Establishes that a township, county, or other unit of local government may authorize, by ordinance or resolution, the operation of all-terrain vehicles on roadways under its jurisdiction if the unit of local government determines that the public safety will not be jeopardized. Requires a non-highway vehicle that is manufactured not to exceed 40 miles per hour to have a slow moving emblem on the rear of the non-highway vehicle. Provides that the Department of Transportation may authorize the operation of all-terrain vehicles on the roadways under its jurisdiction if the Department determines that the public safety will not be jeopardized. Allows a unit of local government or the Department to restrict the types of all-terrain vehicles that are authorized to be used on its streets. Provides that a unit of local government that permits the use of an all-terrain vehicle on its roadways shall not be deemed liable for crashes involving the use of an all-terrain vehicle on its roadways. Makes other changes.

Title

FREEDOM TO RIDE ACT

Sponsors

Rep. Tony McCombie [R]

History

Date	Chamber	Action
2024-02-09	House	Referred to Rules Committee
2024-02-09	House	First Reading
2024-02-09	House	Filed with the Clerk by Rep. Tony M. McCombie

Code Citations

Chapter	Article	Section	Citation Type	Statute Text
625	5	11-1426.1	Amended Code	Citation Text
625	5	11-1426.3	New Code	See Bill Text
625	5	3-412	Amended Code	Citation Text
625	5	3-805.6	New Code	See Bill Text

Illinois State Sources

Type	Source
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Type	Source
Summary	https://www.ilga.gov/legislation/BillStatus.asp?DocNum=5436&GAID=17&DocTypeID=HB&SessionID=112&GA=103
Text	https://www.ilga.gov/legislation/103/HB/10300HB5436.htm

Bill Comments

Jane Adolph

From: Joseph Payette <jjpcarrollcounty@gmail.com>
Sent: Monday, March 4, 2024 1:24 PM
To: Jane Adolph
Subject: Fwd: Carroll County, Illinois - Community Project Funding

----- Forwarded message -----

From: **Joseph Payette** <jjpcarrollcounty@gmail.com>
Date: Fri, Feb 23, 2024 at 4:58 PM
Subject: Carroll County, Illinois - Community Project Funding
To: Eric Sorenson <Madeline.Canning@mail.house.gov>, Eric Sorenson <Nadia.Cortez@mail.house.gov>
Cc: Ladon Trost <ltrost1945@gmail.com>, Toot, Scott <stoot@jodaviesscountyil.gov>, <willam.iske@med.ge.com>, Val Gunnarson <mayor@savanna-il.us>, Sara Renkes <coengr@carrollcountyil.gov>

Ms Madeline Canning,

Thanks to the Congressman for meeting our group on Tuesday, February 13. And thank you for taking my call Wednesday, February 14. The insight provided will hopefully place us on 'the list' and allow for financial assistance from the Community Project Funding.

As we discussed, as County Board Chair, I am responding by email to request Congressman Sorensen's consideration for financial assistance with any of the following four projects. By providing a variety of assistance needs, we hope one will be chosen and as result, improve transportation and/or tourism in Carroll (and possibly JoDaviess) County. Note, because we work together with JoDaviess County on many projects and organizations, the Army Depot Road and Bike Trail Extension projects mentioned will also be submitted to Congressman LaHood for his consideration:

Ideal Road

If Congressman Sorenson would like a project where he can cut a ribbon on a new road in 2025, the Ideal Road project would help the county the quickest.

This project has been in the works for decades. Most recently, the completion of a new bridge over BNSF rails in 2022 and a new intersection of Carroll county Ideal Road to Illinois Route 40 has brought us to the next phase. In the paving project phase our highway engineer is currently working on what would be from this new bridge structure, westbound, to Morrison Road, about 4.5 miles. This project will replace all culverts and is utilizing "full-depth reclamation" (recycling the existing road to utilize for a base) to widen and, with the addition of hot mix asphalt on top, will become a designated truck route for the area. This will accomplish two things: First, it allows the county to receive a TAMP grant for the project and second, this road will be utilized by our area farmers and others to traverse from one end of the county to the other without fear of road postings which would limit the weight hauled by our farmers.

The project will go out for bid in 2024, with the intended ending date of construction in the fall of 2025. The funding breakdown at this time is a \$427,000 TAMP grant, \$120,000 of county COVID monies, \$320,000 of County State Matching, \$4,029,000* of our federal STR funding, \$804,000* of the County's MFT, and \$490,000* of the County's Matching fund for a total project cost of \$5.87million.

If the Congressman should decide to fund **up to \$5,323,000** (the amounts asterisked), the federal funds (to a negative level) as well as county motor fuel and matching funds would not be so depleted, which would prevent taking years to re-accumulate enough funds for additional necessary road projects.

This is a very well-known road, notorious for its current state of disrepair. A ribbon cutting for this project would be very well received by local farmers and the traveling public that has been, for the most part, patiently waiting for its repair.

Army Depot Road

Another option is the replacement of Army Depot Road, in much of the same disrepair as Ideal Road but only 1.5 miles in length. This road is the only access road into the "Savanna Industrial Park" (once the Savanna Army Depot). This is an area in which many organizations (JoCarroll Depot Local Redevelopment Authority (LRA), Upper Mississippi River International Port District Board, JoCarroll Enterprise Zone Management Organization, JoCarroll Foreign Trade Zone) are working to expand business and increase employment opportunities for the Savanna/Carroll and JoDaviess Counties area. Furthermore, the City of Savanna has just received a grant for a nearby bike trail feasibility study that will eventually lead through or around this area. The US Fish and Wildlife (USFW) own much of the area which includes public access to a river lookout. And in recent action, the LRA has approved a site for camp ground/recreational usage which is planned to be open in the next three years. All these are increasing utilization of the area by more than just industrial entities.

The estimated cost for this project is **\$2.6 million**. This project would be starting in the design phase. Due to the cost of the Ideal Road project and the time it will take to re-accumulate the funds needed for this project, there will be added future costs including temporary repair costs needed until the road could be fully repaired. In addition, the truckers who utilize the road are becoming increasingly concerned with its condition. This project could also be a linchpin to pull more employers to the area when they see that government money is being invested to improve the area.

Maintenance Garage

Our county maintenance garage was built in the 1960s. Our county engineer believes the building is still functional and that the following improvements would be less expensive than building new. Upgrades would include adding square footage to create a break-room, currently part of vehicle storage/work area, for our highway employees. The building also is in need of a new roof, gutters, replacing 3 large garage doors, and windows. Also, the addition of 3 garage openings and doors to the building would allow for more efficient storage and movement of the equipment we have.

The estimated cost for this project should not exceed **\$1 million**. This would allow for both building and working area improvements as well as the purchase of necessary equipment such as a skid steer and plow truck.

Bike Trail Extension

Existing bike trails in the area include the Great River and Galena River Trails. The City of Savanna recently received a \$150,000 Federal Land Access Program (FLAP) grant and with an additional \$13,000 from the City is conducting a feasibility study to extend the Great River Trail. This trail, which begins in the Quad Cities, runs north to the Savanna Marina. The feasibility study is for the next 4.8 miles north to a location called Miller's Landing. This is just outside of the Mississippi Palisades State Park north entrance. The study is anticipated to be completed by the Fall of 2024. Some of the property being explored as a possible trail extension includes property owned by USFW, IDOT, IDNR, Carroll County, City of Savanna and private property.

I have learned this is being done at the same time the Army Corp of Engineers is using \$25 million to dredge Miller's Landing to improve public access to the Mississippi River. It is currently unknown if improvements are being planned for the State Park. However, all planned activities, when completed, will promote tourism in the area and expand opportunities for the businesses associated with it.

With assistance from the Congressman, I am requesting financial assistance to conduct a feasibility/planning/environmental study to be performed, extending the Great River Trail further north from Miller's Landing, through or around the Savanna Industrial Park, Hanover and eventually up to the Galena River Trail which ends near Aiken, Illinois (south of Galena) of JoDaviess County. This, I estimate, would be approximately 23 miles and join tourists from Galena to the Quad Cities and everywhere in between. Using the recent feasibility study cost for about 5 miles, I am estimating the remaining 23 miles of study would not exceed a cost of **\$800,000**.

Again, thank you for your consideration and time. I look forward to hearing back from you.

Joseph J. Payette

Carroll County Board Chair

Jane Adolph

From: Joseph Payette <jjpcarrollcounty@gmail.com>
Sent: Monday, March 4, 2024 1:27 PM
To: Jane Adolph
Subject: Fwd: Carroll County/Jo Daviess County, Illinois - Community Project Funding

----- Forwarded message -----

From: **Joseph Payette** <jjpcarrollcounty@gmail.com>
Date: Fri, Feb 23, 2024 at 5:45 PM
Subject: Carroll County/Jo Daviess County, Illinois - Community Project Funding
To: <Samuel.Jockisch@mail.house.gov>, <Austin.Welter@mail.house.gov>
Cc: Iske, William <William.Iske@gehealthcare.com>, Sara Renkes <coengr@carrollcountyil.gov>, Ladon Trost <ltrost1945@gmail.com>, Val Gunnarson <mayor@savanna-il.us>, Mara Roche <mara@savannaindustrialpark.org>, Rob Davies <rob@savannaindustrialpark.org>

Mr Samuel Jockisch,

Thanks to the Congressman for meeting our group on Tuesday, February 13. The insight provided will hopefully place us on 'the list' and allow for financial assistance from the Community Project Funding. As County Board Chair, I am responding by email to request Congressman LaHood's consideration for financial assistance with either of the following projects. Because we work together with JoDaviess County on many projects and organizations, both of these projects will enhance the transportation and tourism for our counties:

Army Depot Road

The replacement of Army Depot Road - a road, 1.5 miles in length, is in disrepair. This road is the only access road into the "Savanna Industrial Park" (once the Savanna Army Depot) which is situated in both Carroll and Jo Daviess Counties. This is an area in which many organizations (JoCarroll Depot Local Redevelopment Authority (LRA), Upper Mississippi River International Port District Board (UMRIPD), JoCarroll Enterprise Zone Management Organization, and JoCarroll Foreign Trade Zone (#271) are working to expand business and increase employment opportunities for the Savanna/Carroll and JoDaviess Counties area. Furthermore, the City of Savanna has just received a grant for a nearby bike trail feasibility study that will eventually lead, with additional monies, through or around this area, to Galena, IL. The US Fish and Wildlife (USFW) own much of the area which includes public access to a river lookout. And in recent action, the LRA has approved a site for campground/recreational usage which is planned to be open in the next three years. All these are increasing utilization of the area by more than just industrial entities.

The estimated cost for this project is **\$2.6 million**. This project would be starting in the design phase. Due to the cost of a separate road project in Carroll County (Ideal Road project) and the time it will take to re-accumulate the funds needed for this project, there will be additional costs including temporary repairs needed until the road is able to be fully repaired. The truckers who utilize the road are becoming increasingly concerned with its condition. This project could also be a linchpin to pull more employers to the area when they see that government money is being invested to improve the area.

Bike Trail Extension

Existing bike trails in the area include the Great River and Galena River Trails. The City of Savanna recently received a \$150,000 Federal Land Access Program (FLAP) grant and, with an additional \$13,000 from the City, is conducting a feasibility study to extend the Great River Trail. This trail, which begins in the Quad Cities, runs north to the Savanna Marina. The feasibility study is for the next 4.8 miles north to a location called Miller's Landing. This is just outside of the Mississippi Palisades State Park north entrance. The study is anticipated to be completed by the Fall of 2024. Some of the property being explored as a possible trail extension includes property owned by USFW, IDOT, IDNR, Carroll County, City of Savanna and private property.

I have learned this is being done at the same time the Army Corp of Engineers is using \$25 million to dredge Miller's Landing to improve public access to the Mississippi River. It is currently unknown if improvements are being planned for the State Park. However, all planned activities, when completed, will promote tourism in the area and expand opportunities for the businesses associated with it.

With assistance from the Congressman, I am requesting financial assistance to conduct a feasibility/planning/environmental study to be performed - extending the Great River Trail the remaining 23 miles north from Miller's Landing, through or around the Savanna Industrial Park, Hanover and eventually up to the Galena River Trail which ends near Aiken, Illinois (south of Galena) of JoDaviess County. I am estimating the cost of this study not to exceed \$800,000, using the recent cost of Savanna's feasibility study, of about 5 miles, is how I estimated this cost.

Again, thank you for your consideration and time. I look forward to hearing back from you.

Joseph J. Payette

Carroll County Board Chair