

**CARROLL COUNTY BOARD MEETING**

**\*\*Small Courtroom, Courthouse\*\***

**February 1, 2024 9:30 a.m.**

**\*\*\*PLEASE SILENCE CELL PHONES\*\*\***

**Call to Order**

**Pledge of Allegiance**

**Roll Call**

**Public Comments**

**Consent Agenda**

- 1. Approval of the January 18<sup>th</sup> Meeting Minutes**
- 2. Approval of Bills Paid in Vacation**
- 3. Approval of Committee on Claims**

**Tabled Items**

**Department Reports**

**Animal Control**

**Assessor**

- 1. 2023 Tentative Equalization Factor**

**Circuit Clerk**

**County Clerk & Recorder**

**Emergency Management**

**GIS**

**Highway**

**Health Department**

**Probation**

**Sheriff**

**States Attorney**

**Transit**

**Treasurer**

**Zoning**

**Zoning Board of Appeals**

**Affiliate Reports**

**Blackhawk Hills Regional Council – Mrs. Bickelhaupt**

**Business Employment Skills Team/Workforce – Mr. Flikkema**

**Community Mental Health Board – Mrs. Bickelhaupt**

**Emergency Telephone System Board – Mr. Rieck**

**Health Board – Mr. Iske**

**Hotel/Motel – Ms. Jacobs**

**Jo/Carroll Enterprise Zone**

**Jo Daviess Carroll County Joint Action Solid Waste Agency – Mr. Flikkema**

**LRA – Ms. Jacobs**

**NWILED – Ms. Jacobs**

**1. Monthly Report**

**Senior Services Board – Mr. Vandermyde**

**Tri-County Opportunities Council – Mr. Preston**

**United County Council of Illinois – Mr. Payette**

**1. Monthly Report**

**Veterans Assistance Commission – Ms. Jacobs**

**1. Monthly Report**

**Whiteside Carroll Enterprise Zone - Mr. Payette**

**Committee Reports**

**Ad Hoc Inmate Housing Committee – Mr. Iske**

**Ad Hoc Administrator Hire Committee – Mrs. Bickelhaupt**

**Highway/EOC Building Renovation – Mr. Flikkema**

**Old Business**

**New Business**

- 1. Approval of \$702.26 additional for Sheriff Annual Salary**
- 2. Approval of Highway/EOC renovation bid**
- 3. Approval of Raffle License - Coleta Sportsman's Club**
- 4. Approval of Raffle License - Carroll County Pheasants Forever**
- 5. Approval of Raffle License - Toby Johnson Downed Biker Fund**

**Chairman Report**

- 1. Approval of Ad Hoc Transit Garage Committee Appointment –  
Chris Flikkema (Chair), Ron Preston, Susan Jacobs**
- 2. Approval of Ad Hoc PCOM Hire Committee Appointment –  
Susan Jacobs (Chair), Deb Connor, Dave Soldat**

**Appointments**

**Executive Session – 5 ILCS 120/2 (2)(11) Pending Litigation**

**Adjournment**

**Next County Board Meeting – February 15, 2024 9:30 a.m.**

**CARROLL COUNTY BOARD MEETING**  
**301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM**  
**JANUARY 18, 2024 AT 9:30 A.M.**

The meeting was called to order by Chair Payette at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt and Mr. Rieck present. Mr. Vandermyde was absent.

Public Comments – None

Chair Payette informed the Board that Karla Belzer from University of Illinois Extension will be giving a report later in the meeting.

Chair Payette presented the consent agenda but informed the Board he will be pulling the January 4, 2024 Board minutes due to several corrections were made.

1. Approval of Bills Paid in Vacation
2. Approval of Committee on Claims

Motion by Mr. Preston, second by Ms. Jacobs to approve the consent agenda and pull the January 4, 2024 Board minutes. Roll call shows Mr. Flikkema, Mr. Preston, Ms. Jacobs, Mr. Payette, Mr. Iske, Mrs. Bickelhaupt and Mr. Rieck all voting aye. Motion carried.

Chair Payette noted that on the January 4, 2024 Board meeting minutes there were four corrections made. On page one the motion paragraph for the consent agenda and to pull the December 21, 2023, the second sentence “Motion by Ms. Jacobs, second by Mr. Preston to approve” has been removed. On page two under Emergency Management, it was changed from Emergency Director to Emergency Management Director. On page two under Highway, third paragraph for Highway Department it was changed from Emergency Control Operations office to Emergency Operations Center. Last page of minutes second paragraph under New Business add Chair behind Julie Bickelhaupt’s name. Motion by Mr. Preston, second by Ms. Jacobs to approve with these corrections. Roll call shows Mrs. Bickelhaupt, Mr. Preston, Mr. Rieck, Mr. Payette, Mr. Iske, Mr. Flikkema and Ms. Jacobs all voting aye. Motion carried.

**Tabled Items**-None

**Animal Control**-No report

**Assessor**- Deputy Assessor Koltin Dimmick reported that the office is working on sending out Notices of Tentative Assessment Change. There were approximately sixty appeals filed this

year. It was asked by Board Member William Iske if that is a high number. Koltin stated that the normal amount is from 40 to 60 appeals yearly.

**Circuit Clerk** - Circuit Clerk Patty Hiher reported she was approved for a grant from the administrative office in the amount of \$122,000. The grant will be used to scan 200 boxes of documents from her office and to buy new printers for each courtroom. Chair Payette thanked her for applying for the grant.

**County Clerk** - County Clerk Amy Buss reported that voting booths, polling place signage, etc. that was obtained through a grant from the State Board of Elections will be delivered next week and distributed to the townships.

**Emergency Management** - Emergency Management Director Jim Klinefelter thanked the Board and Sheriff's office for the kind emails, calls and texts when his mother passed.

**GIS**- No report.

**Highway** – Monthly report submitted in Board packet.

County Engineer Sara Renkes updated the Board on the recent difficult winter storm. She has been keeping the website updated on the current road conditions.

She was asked how many workers we have for snow removal. The Department has 5 full time and 1 part time that work the grader and another that was hired to run a snow blower.

She was asked the status of the two dump trucks. The Mac truck is at Bonnel's and should be done around June. The second truck is waiting on delayed parts, and she is not sure of complete date.

**Health Department** – No report.

**Probation**- No report.

**Sheriff & Property**- Sheriff Ryan Kloepping reported on the recent winter storm. There were many rescues of people that decided to drive in the storm. He thanked the Highway Department and Townships that helped with plowing so they could get to those rescues.

Due to the School Districts being closed, he was able to use the School Resource officers to help with the patrolling during the winter storm.

Sheriff Kloepping explained his procedure for closing the Courthouse when there is a winter storm. When a winter storm is being predicted he speaks with the Judge to see what court cases are on the docket that day and if they are cases that can be rescheduled. Before he cancels, he will contact his deputies that are on patrol and County Engineer Renkes to check on the conditions of the county roads. He has driven the county roads himself to see the road conditions. If he finds that the roads are not safe, he will close the Courthouse. Notification is sent to department supervisors by text, WCCI is notified, and it's posted on Facebook.



He informed the Board that two new water heaters for the jail will be replaced in the amount of \$4,500. The current water heaters are about 20 years old.

For replacement of the chair lifts, he will be asking for RFI (Request for Information). Since he is not sure how to write bid specs for the chair lifts, this will get interested contractors that will help on what is needed for the bid specs.

Sheriff Kloepping explained the letter received from the Illinois Department of Corrections on the recent jail inspection done on January 8, 2024. The letter is on file in Carroll County Clerk's office.

**State's Attorney** -No report.

**Transit**-Chair Payette informed the Board that the PCOM position has been advertised in the local paper and posted on County website. Applicants have until January 31, 2024 to submit their resumes.

He was happy to announce that the property transaction between the Harold and Marilyn Andresen Charitable Trust and Carroll County was recorded on January 16, 2024. This is the property where the Carroll County Transit garage will be built.

**Treasurer**- No report

**Zoning**- Zoning Officer Jaicee Buckner reported that permits have been applied for various projects.

She also reported that she has been busy organizing the Zoning office.

**Zoning Board of Appeals** – No report

#### **Affiliate Reports**

**Blackhawk Hills Regional Council** – A monthly report was submitted.

**Business Employment Skills Team/Workforce** – No report

**Community Mental Health Board** – No report

**Emergency Telephone System Board** - No report

**Health Board** – No report

**Hotel/Motel** – A monthly report was submitted.

**Jo/Carroll Enterprise Zone** - No Report

**Jo Daviess Carroll County Joint Action Solid Waste Agency** - No report

**LRA**- No report. Ms. Jacobs reported that the last three meetings have been canceled. They have a meeting scheduled for January 24, 2024.

**NWILED-** No report. Ms. Jacobs informed the Board that the NWILED Annual Meeting will be in the evening on February 22, 2024 Timmerman's Supper Club in East Dubuque.

**Senior Services Board** - No report

**Tri-County Opportunities Council** – No report

**United County Council of Illinois** – No report.

**Veterans Assistance Commission** – Monthly report submitted.

**Whiteside Carroll Enterprise Zone** – No report.

Karla Belzer from the University of Illinois Extension gave a presentation of the many workshops the Extension office will be hosting thru April 2024. She updated the Board on the West Carroll STEAM Hub grant.

### **Committee Reports**

**Ad Hoc Inmate Housing Committee-** Mr. Iske reported that Wold has come up with 8 categorizes that will be discussed at the next meeting. The Sheriff has reached out to make sure no more data is needed from him. The next meeting still needs to be scheduled but will probably be in February.

**Ad Hoc Administrator Hiring Committee-**Mrs. Bickelhaupt reported that the committee met on January 18, 2024. The committee is working on updating some of the documents and the job description. It was decided that the search should extend into Wisconsin and Iowa and to also extend the deadline to accept resumes. The next meeting will January 26<sup>th</sup>.

Chair Payette informed the Board he has been in contact with The Iowa League of Cities and the Wisconsin City/County Management Association in regards to advertising the County Administrator opening. It was the consensus of the Board to advertise with these Associations and extend the deadline.

**Highway/EOC Building Renovation-** Mr. Flikkema reported the sealed bids for the Highway/EOC Building Renovation will be opened on January 23<sup>rd</sup> at 4 p.m.

### **Old Business-**

Chair Payette presented the Northwest Illinois Capital Improvement Planning Program Amendment-Approval of time extension letter from December 31, 2023 to March 31, 2024. County Engineer Renkes explained the program and how beneficial it will be in her department. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve. There was discussion that other departments may benefit from this program. Blackhawk Hills Regional Council has already reached out to the Sheriff and Emergency Management. It was suggested that Zoning may benefit from this program. Zoning Officer Buckner will reach out to Blackhawk Hills Regional Council. Motion carried.

## **New Business**

Chair Payette presented for Approval of Carroll County Trustee Resolution 01-24-001. County Clerk Buss explained this was a property that the County obtained in 2022 and had been offered at the annual surplus sale. The property is located in Savanna. Motion by Mr. Preston, second by Ms. Jacobs. Motion carried.

**Chairman Reports-** Chair Payette thanked the Departments for their hard work and working together on getting County business done over the holiday season and during this unpredictable winter season.

## **Appointments**

Chair Payette presented for Approval of County Board District 1 Member Vacancy thru November 2024-David Soldat. Motion by Ms. Jacobs, Mr. Flikkema to approve this appointment. Motion carried.

Mr. Soldat will be sworn in after the Board meeting.

Chair Payette presented to Approve the Appointment of Lorri Mostad until January 2028 to the Community Mental Health Board. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve. Motion carried.

Chair Payette presented to Approve the Appointment of Kristen Holister until January 2028 to the Community Mental Health Board. Motion by Ms. Jacobs, second by Mr. Preston to approve. Motion carried.

## **Executive Session- None**

Motion by Mr. Preston, second by Ms. Jacobs to adjourn at 10:08 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder

Vendor =

Bank =

Batch =

Due Date =

Invoice Date = 1/19/2024

## Bills Paid in Vacation

### Open Invoices by Fund/Department (APLT22)

## Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
Fund: 011	GENERAL FUND				
Dept: 13	COUNTY CLERK AND RECORDER				
640813	ILLINOIS STATE BOARD OF ELECTIONS	01113005323	PRINTING & SUPPLIES		\$288.98
	1.19.24 REIMBURSE	1/19/2024	REIMBURSEMENT FOR EXCESS FUNDS RECEIVED		
				Subtotal for Department: 13 :	\$288.98
				Total for Fund: 011 :	\$288.98

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	041	COUNTY 911 ETSB FUND			
Dept:	00	NonDepartmental			
640816	UNITY POINT HEALTH		04100005197	TRAINING	\$20.00
	1.19.24	1/19/2024	911 / CPR CARD		
Subtotal for Department: 00 :					\$20.00
Total for Fund: 041 :					\$20.00

Selection Criteria: Vendor =  
Bank =

Committee on Claims

Batch =  
Due Date = 2/1/2024  
Invoice Date =

Open Invoices by Fund/Department (APLT22) Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	01	COURTHOUSE UPKEEP			
900	CITY OF MT. CARROLL		01101005004	UTILITIES--ELECTRICITY & WATE	\$235.63
	1.30.24	2/1/2024	10033001, 10034001		
1091	COMPUTER DYNAMICS		01101005005	UTILITIES--TELEPHONE	\$21.95
	392992	2/1/2024	MONTHLY WEB HOSTING		
640191	MCI		01101005005	UTILITIES--TELEPHONE	\$46.59
	2009764592312	2/1/2024	CARROLL COUNTY		
3413	PLUNKETT'S PEST CONTROL INC.		01101005003	REPAIRS & MAINTENANCE	\$114.34
	8392667	2/1/2024	SHERIFF		
640762	REPUBLIC SERVICES		01101005003	REPAIRS & MAINTENANCE	\$227.63
	0721-007863628	2/1/2024	SHERIFF		
Subtotal for Department: 01 :				\$646.14	
Total for Fund: 011 :				\$30,224.63	

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	02	SUPPLIES AND RENTALS		
1335	DEVNET INC	01102005451	DEVNET LEASE	\$6,127.42
	0711.10534	2/1/2024	TREASURER	
1742	FHN CENTRAL BUSINESS OFFICE	01102005323	PRINTING, SUPPLIES & POSTAG	\$100.00
	17	2/1/2024	VEITH EMPLOYMENT EXAM	
2960	MIRROR DEMOCRAT	01102005323	PRINTING, SUPPLIES & POSTAG	\$140.00
	01577750-001	2/1/2024	EOC NOTICE TO BID	
Subtotal for Department: 02 :				\$6,367.42
Total for Fund: 011 :				\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	03	OFFICE EQUIPMENT MAINTENANC		
640560	DE LAGE LANDEN FINANCIAL SERVICES	01103005025	OFFICE EQUIPMENT MAINTENAN	\$462.83
	81843812	2/1/2024	CO CLERK	
4192	STERLING BUSINESS EQUIP. CENT.	01103005025	OFFICE EQUIPMENT MAINTENAN	\$161.63
	INV601227	2/1/2024	CIRCUIT CLERK	
Subtotal for Department: 03 :				\$624.46
Total for Fund: 011 :				\$30,224.63



Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	05	SUPERVISOR OF ASSESSMENTS			
2960	MIRROR DEMOCRAT		01105005323	PRINTING SUPPLIES & OTHERS	\$1,359.20
	ASSESSOR_12.31.23	2/1/2024	ASSESSOR		
Subtotal for Department: 05 :					\$1,359.20
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	06	BOARD OF REVIEW			
1885	ANNETTE GRUHN		01106005012	TRAVEL	\$50.92
	1.24.24 REIMBURSE	2/1/2024	MILEAGE REIMBURSEMENT / ASSESSOR		
Subtotal for Department: 06 :					\$50.92
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	07	ELECTIONS			
2256	INCLUSION SOLUTIONS, LLC		01107005323	PRINTING, SUPPLIES & POSTAG	\$9,507.00
	150073	2/1/2024	CO CLERK		
Subtotal for Department: 07 :					\$9,507.00
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	12	COUNTY TREASURER			
2960	MIRROR DEMOCRAT		01112005323	PRINTING & SUPPLIES	\$672.00
	01577764	2/1/2024	DELINQUENT PROPERTIES		
Subtotal for Department: 12 :					\$672.00
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	13	COUNTY CLERK AND RECORDER		
640560	DE LAGE LANDEN FINANCIAL SERVICES	01113005323	PRINTING & SUPPLIES	\$20.13
	81843812	2/1/2024	CO CLERK	
2200	ILLINOIS OFFICE SUPPLY COMPANY	01113005323	PRINTING & SUPPLIES	\$152.50
	62058	2/1/2024	CO CLERK / EC INT SHEETS	
Subtotal for Department: 13 :				\$172.63
Total for Fund: 011 :				\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	19	DOG CATCHER			
2040	CARROLL COUNTY HIGHWAY DEPT.		01119006039	AUTO TELEPHONE & SUPPLIES	\$155.10
	CLAIM 2.1.24	2/1/2024	ACO / TRUCK GAS		
2040	CARROLL COUNTY HIGHWAY DEPT.		01119007055	CELL PHONE	\$21.91
	CLAIM 2.1.24	2/1/2024	ACO / CELL PHONE		
				Subtotal for Department: 19 :	\$177.01
				Total for Fund: 011 :	\$30,224.63

# Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
<b>Fund:</b>	<b>011</b>		<b>GENERAL FUND</b>		
<b>Dept:</b>	<b>20</b>		<b>COUNTY SHERRIFF</b>		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	LASHELLE_1.6.24	2/1/2024	JAIL / INMATE		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	LUFKIN_1.6.24	2/1/2024	JAIL/INMATE		
640044	CGH MEDICAL CENTER		01120006085	PRISONER MEDICAL	\$50.00
	LOVE_1.6.24	2/1/2024	JAIL / INMATE		
1771	GALLS LLC		01120006046	UNIFORMS	\$63.24
	026781259	2/1/2024	SHERIFF		
1771	GALLS LLC		01120006046	UNIFORMS	\$230.44
	026686842	2/1/2024	SHERIFF		
640413	KLARISSA TRUEMPER		01120006046	UNIFORMS	\$226.91
	2.1.24 REIMBURSEMENT	2/1/2024	SHERIFF		
2614	LEAF		01120005323	OFFICE SUPPLIES	\$206.49
	15933937	2/1/2024	SHERIFF		
3540	QUILL CORPORATION		01120005323	OFFICE SUPPLIES	\$155.76
	364728373560	2/1/2024	SHERIFF		
4510	UNIFORM DEN, INC.		01120006046	UNIFORMS	\$265.90
	115187	2/1/2024	SHERIFF		
Subtotal for Department: 20 :					\$1,298.74
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	24	PUBLIC DEFENDER		
640170	DAVID WEISSMILLER	01124007104	DEFENDING ATTORNEY-SALARY	\$75.00
	2023JA4_1.17.24	2/1/2024	ATTY FEES	
2970	EDWARD J. MITCHELL	01124007104	DEFENDING ATTORNEY-SALARY	\$2,785.00
	2023CF11_1.25.24	2/1/2024	ATTY FEES	
2970	EDWARD J. MITCHELL	01124007104	DEFENDING ATTORNEY-SALARY	\$1,760.00
	2023CF53_1.25.24	2/1/2024	ATTY FEES	
2970	EDWARD J. MITCHELL	01124007104	DEFENDING ATTORNEY-SALARY	\$1,730.00
	SCHMIDT_1.25.24	2/1/2024	ATTY FEES	
4326	THOMSON REUTERS-WEST	01124007116	LEGAL SEARCH SUBSCRIPTION	\$100.00
	849500487	2/1/2024	JUDGE	
Subtotal for Department: 24 :				\$6,450.00
Total for Fund: 011 :				\$30,224.63



Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	26	STATES ATTORNEY				
2300	JACKSON COUNTY SHERIFF			01126005341	OTHER EXPENDITURES	\$102.36
	1.17.2024		2/1/2024	ST ATTY		
2960	MIRROR DEMOCRAT			01126005341	OTHER EXPENDITURES	\$168.00
	01577825-001		2/1/2024	STATES ATTY		
					Subtotal for Department: 26 :	\$270.36
					Total for Fund: 011 :	\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	28	COURT EXPENSES - JUDGES			
2529	LANGUAGE LINE		01128005341	OTHER EXPENDITURES	\$37.93
	11181463	2/1/2024	JUDGE		
3565	PEARSON		01128005323	PRINTING & SUPPLIES-BOOKS/P	\$22.50
	S496351	2/1/2024	JUDGE		
4326	THOMSON REUTERS-WEST		01128005323	PRINTING & SUPPLIES-BOOKS/P	\$245.43
	849500487	2/1/2024	JUDGE		
				Subtotal for Department: 28 :	\$305.86
				Total for Fund: 011 :	\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt	
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	29	COUNTY EDUCATION SVCS REGIO			
690	REGIONAL OFFICE OF EDUCATION		01129007102	SHARED COSTS - JO DAVIES & S	\$1,286.08
	DECEMBER 2023	2/1/2024	GENERAL FUND		
691	REGIONAL OFFICE OF EDUCATION # 8		01129007103	SHARED RENT - JO DAVIES & ST	\$240.59
	DEC 2023	2/1/2024	OFFICE RENT		
Subtotal for Department: 29 :					\$1,526.67
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Invoice	Inv Date	Account	Account Description	Invoice Amt
				Invoice Description		
Fund:	011	GENERAL FUND				
Dept:	31	FINANCIAL SOFTWARE				
1091	COMPUTER DYNAMICS			01131005525	BACKUP SUPPORT	\$459.00
		392994	2/1/2024	TREASURER		
1091	COMPUTER DYNAMICS			01131005431	FINANCIAL SOFTWARE SUPPOR	\$55.00
		392994	2/1/2024	TREASURER		
					Subtotal for Department: 31 :	\$514.00
					Total for Fund: 011 :	\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	011	GENERAL FUND			
Dept:	32	MISCELLANEOUS			
640105	ADVANCED WEIGHING SYSTEMS		01132008231	SCALES MAINTENANCE	\$200.00
	34557	2/1/2024	SHERIFF		
Subtotal for Department: 32 :					\$200.00
Total for Fund: 011 :					\$30,224.63

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	011	GENERAL FUND		
Dept:	35	HIGHWAY OFFICE UPKEEP		
900	CITY OF MT. CARROLL	01135005004	UTILITIES--ELECTRICITYWATER	\$82.22
	10759001_HWYDEPT	2/1/2024	HWY DEPT	
Subtotal for Department: 35 :				\$82.22
Total for Fund: 011 :				\$30,224.63

# Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor	Invoice	Inv Date	Account	Account Description	Invoice Amt
			Invoice Description		
<b>Fund:</b>	<b>014</b>		<b>COUNTY HIGHWAY FUND</b>		
<b>Dept:</b>	<b>00</b>		<b>NonDepartmental</b>		
675	CARGILL, INCORPORATED		01400005112	REIMBURSEMENTS	\$29,432.03
	CLAIM 4353-C	2/1/2024	HWY SALT / TWPS-CITIES		
675	CARGILL, INCORPORATED		01400005101	MAINTENANCE OF COUNTY HIG	\$17,452.23
	CLAIM 4354-C	2/1/2024	HWY SALT / HWY DEPT		
740	CARROLL SERVICE COMPANY		01400005104	MATERIALS, STORES & SUPPLIE	\$2,166.87
	CLAIM 4354-C	2/1/2024	CTY HWY FUEL		
740	CARROLL SERVICE COMPANY		01400005112	REIMBURSEMENTS	\$3,524.24
	CLAIM 4354-C	2/1/2024	SHERIFF & ACO FUEL		
900	CITY OF MT. CARROLL		01400005105	GARAGE OPERATION & MAINTEN	\$193.10
	CLAIM 4354-C	2/1/2024	GARAGE WATER & SEWER		
640534	HELM TRUCK AND EQUIPMENT		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$122.46
	CLAIM 4354-C	2/1/2024	HWY DEPT / PARTS		
640534	HELM TRUCK AND EQUIPMENT		01400005104	MATERIALS, STORES & SUPPLIE	\$227.04
	CLAIM 4354-C	2/1/2024	SHOP SUPPLIES		
3030	MONROE TRUCK EQUIPMENT		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$58.44
	CLAIM 4354-C	2/1/2024	MACK VALVES		
3220	NORTHERN ILLINOIS DIESEL		01400005104	MATERIALS, STORES & SUPPLIE	\$3.98
	CLAIM 4354-C	2/1/2024	SHOP SUPPLIES		
3220	NORTHERN ILLINOIS DIESEL		01400005103	HIGHWAY EQUIPMENT MAINTEN	\$438.53
	CLAIM 4354-C	2/1/2024	FUEL FILTER		
640815	NWIHCA		01400005106	ENGINEERING FEES	\$60.00
	CLAIM 4354-C	2/1/2024	SPRING SEMINAR		
640762	REPUBLIC SERVICES		01400005105	GARAGE OPERATION & MAINTEN	\$99.73
	CLAIM 4354-C	2/1/2024	GARBAGE SERVICE		

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
4577	U.S. CELLULAR		01400005109	ADMINISTRATIVE	\$21.91
	CLAIM 4354-C	2/1/2024	ACO CELLPHONE		
4577	U.S. CELLULAR		01400005109	ADMINISTRATIVE	\$168.71
	CLAIM 4354-C	2/1/2024	CO ENG CELLPHONE		
Subtotal for Department: 00 :					\$53,969.27
Total for Fund: 014 :					\$53,969.27



Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	015	TOWNSHIP MOTOR FUEL TAX			
Dept:	00	NonDepartmental			
675	CARGILL, INCORPORATED		01500005120	MAINT/CONSTRUCTION - ROADS	\$10,349.94
	CLAIM 7824-MT	2/1/2024	HWY SALT		
2040	CARROLL COUNTY HIGHWAY DEPT.		01500005120	MAINT/CONSTRUCTION - ROADS	\$15,409.09
	CLAIM 7823-MT	2/1/2024	HWY SALT		
				Subtotal for Department: 00 :	\$25,759.03
				Total for Fund: 015 :	\$25,759.03

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	019	FICA OR SOCIAL SECURIT		
		Y FUND		
Dept:	00	NonDepartmental		
690	REGIONAL OFFICE OF EDUCATION		01900005131	SUPERINTENDENT SHARE TRUS
	DEC 2023_SSLEVY	2/1/2024	SOCIAL SECURITY LEVY	\$84.82
Subtotal for Department: 00 :				\$84.82
Total for Fund: 019 :				\$84.82

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	020	IMRF FUND			
Dept:	00	NonDepartmental			
690	REGIONAL OFFICE OF EDUCATION		02000005129	SUPERINTENDENT SHARE TRUS	\$99.67
	DEC 2023 IMRF LEVY		2/1/2024	IMRF LEVY	
				Subtotal for Department: 00 :	\$99.67
				Total for Fund: 020 :	\$99.67

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	029	VITAL RESOLUTION			
Dept:	00	NonDepartmental			
2200	ILLINOIS OFFICE SUPPLY COMPANY		02900005323	PRINTING, SUPPLIES & POSTAG	\$322.50
	62057	2/1/2024	CO CLERK / MARRIAGE PAPER		
Subtotal for Department: 00 :					\$322.50
Total for Fund: 029 :					\$322.50

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	032	PROBATION SERVICE FEE			
Dept:	00	NonDepartmental			
3598	REDWOOD TOXICOLOGY LAB		03200007069	DRUG TESTING	\$197.03
	816477	2/1/2024	PROBATION		
Subtotal for Department: 00 :					\$197.03
Total for Fund: 032 :					\$197.03

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	037	PUBLIC SAFETY			
Dept:	00	NonDepartmental			
640364	MORLEY SIGNS		03700005303	PUBLIC SAFETY--SQUAD CAR	\$630.00
	1.19.24	2/1/2024	SHERIFF		
Subtotal for Department: 00 :					\$630.00
Total for Fund: 037 :					\$630.00

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	039	CO TREAS TAX SALE AUT			
Dept:	00	NonDepartmental			
4192	STERLING BUSINESS EQUIP. CENT.		03900005319	RENTALS & LEASE	\$1,393.68
	INV598698	2/1/2024	TREASURER		
Subtotal for Department: 00 :					\$1,393.68
Total for Fund: 039 :					\$1,393.68

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account		Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	041	COUNTY 911 ETSB FUND			
Dept:	00	NonDepartmental			
640705	BRIGHTSPEED		04100005373	NETWORKING & TELEPHONE	\$137.10
	304040318_FROM 1.19.24	2/1/2024	911		
41029	LECTRONICS, INC		04100005191	CONTRACTUAL SERVICES	\$1,625.00
	79357	2/1/2024	ETSB		
Subtotal for Department: 00 :					\$1,762.10
Total for Fund: 041 :					\$1,762.10



Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description	Invoice Amt
Invoice		Inv Date	Invoice Description	
Fund:	043	COURT SECURITY FEE		
Dept:	00	NonDepartmental		
2610	LECTRONICS, INC.	04300005303	PUBLIC SAFETY--EQUIPMENT	\$504.69
	79691	2/1/2024	SHERIFF	
3110	MUNICIPAL ELECTRONICS	04300005303	PUBLIC SAFETY--EQUIPMENT	\$408.00
	070311	2/1/2024	SHERIFF	
Subtotal for Department: 00 :				\$912.69
Total for Fund: 043 :				\$912.69

Open Invoices by Fund/Department (APLT22)

Carroll County

Vendor		Account	Account Description		Invoice Amt
Invoice		Inv Date	Invoice Description		
Fund:	054	COUNTY HEALTH FUND			
Dept:	00	NonDepartmental			
640801	CHLOE KNASEN		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	2.1.24	2/1/2024	HEALTH DEPT/REIMBURSE HEALTH INS		
54144	CITY OF MT.CARROLL		05400005004	UTILITIES--ELECTRICITY & WATE	\$69.88
	10436001_1.30.24	2/1/2024	HEALTH DEPT		
54000	DAWN HOLLAND		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	2.1.24	2/1/2024	HEALTH DEPT / REIMBURSE HEALTH INS		
54039	DOUGLAS LIEB		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	2.1.24	2/1/2024	HEALTH DEPT / REIMBURSE HEALTH INS		
2614	LEAF		05400005344	CONTRACTUAL	\$88.15
	15875708	2/1/2024	HEALTH DEPT		
54071	MIRROR DEMOCRAT		05400005323	PRINTING, SUPPLIES & POSTAG	\$42.00
	01577805-001	2/1/2024	HEALTH DEPT		
640148	MITCHELL & MCCORMICK INC		05400005344	CONTRACTUAL	\$200.00
	UPPCT0000004509	2/1/2024	HEALTH DEPT		
640633	PACE ANALYTICAL SERVICES		05400005344	CONTRACTUAL	\$264.00
	I9576676	2/1/2024	HEALTH DEPT		
640633	PACE ANALYTICAL SERVICES		05400005344	CONTRACTUAL	\$132.00
	I9579912	2/1/2024	HEALTH DEPT		
640106	SARAH MCCASKEY		05400006256	SIPA ENHANCED INSURANCE	\$83.16
	2.1.24	2/1/2024	HEALTH DEPT / REIMBURSE HEALTH INS		
Subtotal for Department: 00 :					\$1,128.67
Total for Fund: 054 :					\$1,128.67

Vendor	Account	Account Description	Invoice Amt
Invoice	Inv Date	Invoice Description	

Fund Totals		
Fund	Fund Name	Fund Total
011	GENERAL FUND	\$30,224.63
014	COUNTY HIGHWAY FUND	\$53,969.27
015	TOWNSHIP MOTOR FUEL	\$25,759.03
019	FICA OR SOCIAL SECURIT	\$84.82
020	IMRF FUND	\$99.67
029	VITAL RESOLUSION	\$322.50
032	PROBATION SERVICE FEE	\$197.03
037	PUBLIC SAFETY	\$630.00
039	CO TREAS TAX SALE AUT	\$1,393.68
041	COUNTY 911 ETSB FUND	\$1,762.10
043	COURT SECURITY FEE	\$912.69
054	COUNTY HEALTH FUND	\$1,128.67
Total:		\$116,484.09



**Illinois Department of Revenue**

Property Tax Division  
101 W. Jefferson St., MC 3-450  
PO Box 19033  
Springfield, IL 62794-9033  
(217) 785-6619

M E M O R A N D U M

TO: Amy Buss, County Clerk  
Annette Gruhn, Chief County Assessment Officer  
Carroll County

FROM: David Harris, Director of Revenue

DATE: January 19, 2024

SUBJECT: 2023 TENTATIVE EQUALIZATION FACTOR

The tentative equalization factor enclosed has been computed in accordance with Section 17-5 of the Property Tax Code (35 ILCS 200/17-5).

The 2023 equalization factor has been computed using assessment ratios calculated from non-farm property sales occurring during the years 2020, 2021, and 2022. Adjustments have been made for any actions taken by local assessing officials which have significantly affected the level of assessments. If you or any other concerned party has pertinent testimony to offer regarding the level of assessments, it should be offered at the scheduled public hearing.

The equalization factor enclosed is tentative and can be changed if the Board of Review takes action which significantly affects the county assessment level or if pertinent data affecting the assessment level is entered into evidence at the tentative equalization factor hearing. The hearing on the tentative factor is a hearing only on the correctness of the Department's estimate of the percent to be added to or deducted from the aggregate assessment.

Should you have any questions, please call the Sales Ratio and Equalization Section at (217) 785-6619.

DH:ASB:ch  
Enc.2

STATE OF ILLINOIS  
DEPARTMENT OF REVENUE  
PROPERTY TAX DIVISION

THE FOLLOWING IS CERTIFICATION TO THE COUNTY CLERK OF CARROLL COUNTY OF THE TENTATIVE EQUALIZATION FACTOR AND OF THE ESTIMATED PERCENTAGE TO BE APPLIED TO THE AGGREGATE ASSESSMENT AS REQUIRED BY THE PROPERTY TAX CODE:

Section 17-15 of the Property Tax Code (35 ILCS 200/17-15) provides that the Department annually certify to the County Clerk its estimate of the percentage to be applied to the aggregate assessment of locally assessed property in each county, other than property assessed in accordance with Sections 10-110 through 10-140 and 10-170 through 10-200 of the Property Tax Code (35 ILCS 200/10-110 through 10-140 and 10-170 through 10-200). This value is determined in accordance with Section 17-15 of the Property Tax Code (35 ILCS 200/17-15). The percentage to be applied to the aggregate assessment of locally assessed property in the county for the year 2023 is 0.00 %.

The estimate is based upon a comparison of the assessed valuation of property for the year 2023 as certified by the Chief County Assessment Officer and an estimated 33 1/3% of the fair cash value established through the analysis of property transfers. The result is a tentative equalization factor of 1.0000. This factor is tentative and subject to review, and therefore cannot be used to extend taxes.

Provisions for review of the Department's estimate are set out in Section 17-20 of the Property Tax Code (35 ILCS 200/17-20).

A handwritten signature in black ink, appearing to read "David Harris", with a long horizontal line extending from the end of the signature.

David Harris  
Director of Revenue

DATED: January 19, 2024  
DH:ASB:ch



1/11/2024 –

RE: Northwest Illinois Economic Development Genz Fund Lunch and Learn Event

NWILED and the Small Business Development Center at Sauk Valley Community College invite you and others from the NW Illinois banking community, along with area stakeholders, to a Lunch and Learn for the Genz Small Business Development Fund. NWILED's Genz Fund program is a gap financing opportunity open to entrepreneurs and businesses based in Carroll and Jo Daviess counties in Illinois.

**Genz Fund Lunch and Learn**  
**Tuesday, March 12, 2024**  
**Noon to 1:00 PM**  
**Sippi-Side Pub Grill – Riverview Room, 701 Main St, Savanna, IL 61074**  
**Lunch provided gratis**

Administered by Illinois Bank & Trust, a division of HTLF Bank, the Genz Small Business Development Fund was formalized in 2020 to assist individuals who have been turned down for a traditional bank loan. The fund, which totals over \$450,000, is intended to serve as gap financing, to aid with pilot projects, or fill in gaps not filled by equity or traditional capital.

Eligible applicants include retailers, small manufacturers, wholesalers, those in the hospitality industry, along with farmers and food processors. Awardees can use the money for capital purchases, to purchase an existing business or farm, or for startup and pilot projects. The fund does have requirements.

Space is limited. To RSVP, please connect with me at 815-297-7361 or dschmit@nwiled.org.

Regards –

A handwritten signature in blue ink, appearing to read "David Schmit", is written over a light blue circular background.

David Schmit  
Regional Director



**UNITED COUNTIES  
COUNCIL OF ILLINOIS**

TO: UCCI Members  
FROM: Joseph Payette, Secretary  
SUBJECT: Membership Meeting  
Monday, November 13, 2023  
9:30 A.M. – The Inn at 835  
Springfield

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This will summarize the decisions and actions of the above meeting attended by the following:

<b>BUREAU</b>	Sharon Schallhorn
<b>CALHOUN</b>	Deann Koster-Fester
<b>CARROLL</b>	Joseph Payette
<b>CHRISTIAN</b>	Liz Hile, Mary Barry
<b>CLINTON</b>	Mike Hilmes
<b>CUMBERLAND</b>	Jonathan Kaye
<b>DeWITT</b>	DeeDee Rentmeister, Betty Smith
<b>EFFINGHAM</b>	Norbert Soltwedel
<b>FULTON</b>	Lisa Thompson
<b>HAMILTON</b>	P.E. Cross
<b>HENRY</b>	Dale Stiles
<b>JACKSON</b>	Andrew Erbes
<b>KANKAKEE</b>	Larry Kerkstra
<b>KENDALL</b>	Matthew Prochaska
<b>MADISON</b>	Dave Tanzyus
<b>MARSHALL</b>	Henry Gauwitz
<b>MASON</b>	Eldon Garlisch
<b>MENARD</b>	Dara Worthington
<b>OGLE</b>	John Finfrock
<b>PIKE</b>	Donald Foster
<b>RANDOLPH</b>	Marc Kiehna
<b>RICHLAND</b>	Cynthia Given
<b>SHELBY</b>	Tim Morse, Carol Cole, Teresa Boehm
<b>STARK</b>	J. Thomas Howes
<b>STEPHENSON</b>	Scott Helms
<b>TAZEWELL</b>	David Zimmerman
<b>WASHINGTON</b>	David Meyer, Eric Brammeier
<b>WOODFORD</b>	John Krug

The meeting was called to order by UCCI President David Meyer.

Pledge of Allegiance.

**AGENDA ITEM #1 – Welcome/Introductions**

Following welcoming remarks by President Meyer and a recognition of first-time attendees, membership was invited to provide their feedback/evaluation on The Inn at 835 as a potential meeting location in 2024.

**AGENDA ITEM #2 – Approval of Minutes (October 28, 2023)**

Motion by Stark County  
Seconded by Marshall County  
Voice Vote - Motion PASSED.

**AGENDA ITEM #3 – Treasurer’s Report (September 2023)**

Motion by Ogle County  
Seconded by Washington County  
Voice Vote - Motion PASSED.

**AGENDA ITEM #4 – President/Executive Director’s Remarks**

Opening remarks by Executive Director McCreery provided a brief overview of meeting presentations/speakers.

**AGENDA ITEM #5 – Presentation ... *Illinois SAFE-T Act* by David Robinson, Chief Deputy Director, Illinois State’s Attorneys Appellate Prosecutor (ILSAAP)**

By way of introduction, Mr. Robinson provided a brief summary of his personal background/duties and responsibilities with SAAP and outlined the wide-ranging services/assistance offered by SAAP to 100 of the 102 counties across the state. Focusing in particular on Illinois’ SAFE-T Act, Mr. Robinson’s discussion included, but was not limited to: ILSAAP’s SAFE-T Act team/duties & responsibilities/number of appeals filed and handled by SAAP staff; Abolition of monetary bail challenge/Supreme Court ruling/stay lifted September 18, 2023; Pretrial Release/presumption of release on personal recognizance with court-imposed conditions/review of additional burdens imposed on counties & courts; right to appeal pretrial release orders; Pregnant Pretrial Detention; Denial of Pretrial Release/Appeals; Supreme Court Rule 604(h) Appeals from Orders under the Pretrial Fairness Act, (4) provision of only one free copy of report of proceedings to indigent defendant by Circuit Court Clerk.

In closing, Mr. Robinson noted updates are provided by SAAP on Supreme Court rulings/cases, and also encouraged County State’s Attorneys to contact SAAP for assistance or with questions.

Question/Answer session held. Handout material provided.



**AGENDA ITEM #6 – Legislation Update ... *Paid Leave for All Workers Act* by Jason Brokaw, UCCI legal counsel (via Zoom)**

Opening comments by Mr. Brokaw included, but were not limited to, encouragement to visit the website of the Department of Labor ([labor.illinois.gov](http://labor.illinois.gov)) for notice of upcoming PLAW webinars/recordings/live-links, regularly updated FAQs, submission of comments on proposed rulemaking; and, a review of the one-day filing to passage by both chambers of the PLAW legislation, which was then sent to the Governor, signed into law and becomes effective January 1, 2024 (Public Act 102-1143/SB208 Secure Choice Savings Program).

Mr. Brokaw first focused his presentation update on the statutory provisions of the Act that mandates one week of paid leave for all workers (employees receiving a W-2/not independent contractors), including, but not limited to, definitions (employee/employer/frontloading) as provided in Section 10; mandates/provisions of paid leave (Section 15 highlights) ... one hour paid leave for every 40 hours worked/accrual basis as method of earning time/ability to roll over up to 80 hours but can only use 40 hours in one 12-month period/use of PLAW for any purpose/foreseeable & not foreseeable notice for leave/county ordinance conformity to PLAW requirements/collective bargaining agreement impact. Focus of Mr. Brokaw's remaining presentation was on administrative regulations and included, but was not limited to, December 18<sup>th</sup> Department of Labor deadline for submitting comments on proposed regulations (published November 3, 2023); definitions; review/discussion of (1) earning paid leave, (2) use of paid leave, and (3) employer responsibilities.

Closing remarks/reminders/highlights by Mr. Brokaw included, but were not limited to, need for updating of policies to be consistent with PLAW Act; recordkeeping/accounting practices and procedures; and, DOL website as a resource for updates/assistance.

Question/Answer session held. Handout material provided.

**AGENDA ITEM #7 – County Issues**

*Christian County ... FMLA/PLAW*

*Calhoun County ... SB1699/Co2 pipeline journey; lease/purchase county farm property*

**AGENDA ITEM #8 – Old Business**

- Review of 2023 Fall Conference ... Mr. McCreery reported attendee evaluations revealed a successful event/largest class of Leadership Academy graduates/education seminar presentations by National Association of Counties (NACo) staff were informative, well-presented and also incorporated resources available to member counties.
- 2024 Statewide Salary & Fringe Benefits Survey ... Mr. McCreery announced that data collection had begun for annual salary survey and encouraged participation by UCCI member counties.

**AGENDA ITEM #9 – New Business**

- Review/adoption of 2024 UCCI Budget ... Proposed budget as reviewed/adopted by the UCCI Executive Committee was presented/reviewed by Mr. Cross (UCCI Treasurer).

Motion by Clinton County

Seconded by Stark County

Voice Vote – Motion PASSED

- Refund of 2023 Membership Dues ... Announcement by President Meyer of the Executive Committee's recommendation/decision to refund the 2023 dues paid by member counties.

**AGENDA ITEM #10 – Adjournment**

Motion by Richland County

Seconded by Carroll County

Voice Vote - Motion PASSED.

**NEXT MEETING**

Monday, January 22, 2024

9:30 A.M. – President Abraham Lincoln Hotel

701 East Adams, Springfield



UNITED COUNTIES  
COUNCIL OF ILLINOIS

UCCI MEMBERSHIP MEETING  
AGENDA

Monday, January 22, 2024  
President Abraham Lincoln Hotel - 9:30 A.M.  
701 East Adams, Springfield

Pledge of Allegiance

1. Welcome by President Meyer/Introductions
2. Approval of Minutes (November 13, 2023)
3. Treasurer's Report (October-November-December 2023)
4. President/Executive Director Comments/Report
5. **Presentation by Mark Denzler, President & CEO, Illinois Manufacturers' Association**  
*'Insight into the 2024 Spring Session of the Illinois General Assembly'*
6. Legislative Report/Executive Director & Legal Counsel  
**Presentation** *'Just a bill ... A crash course in legislative process for County Officials'*
7. County Issues
8. Old Business
9. New Business
  - Membership Update/2024 NACo Dues
  - 2024 Legislative Conference (April 10-11)
  - 2024 Leadership Academy Program
10. Adjournment

**NEXT MEETING**

Monday, February 26, 2024  
President Abraham Lincoln Hotel  
701 East Adams  
Springfield, Illinois



## Carroll County Veterans Assistance Commission

### Monthly Administrative Report:

Budget Year December 2023- November 2024

Dec 2023

Category	Office Visit	Phone Fax Email Input	Other	Category	Office Visit	Phone Fax Email Input	Claims and Appeals Filed
<b>Office Operations</b>				<b>Veterans Affairs Benefits (Federal &amp; State)</b>			
Misc		7		Healthcare	1	10	
VAC Business		19					
Superintendent's Phone Log				Compensation	15	52	7
Agenda / Minutes / Reports				Pension			
Monthly Stats Reporting				NOD/Appeals		1	1
Dental Program	1	9		Burial Benefits	1	11	
Meetings /Training				Survivor Benefits (DIC, Death Pension)		1	
Off-Site Visits			16	Home Loan			
<b>Military Records, Local, and other Benefits</b>				Education			
Military Records and Awards Request	3	18		Employment Services			
Financial Assistance		1		Ebenefits / VA.gov Setup			
Property Tax Exemption	2	3		VA Benefits (Other)			
General Benefits Information	3	7		IDVA (State Benefits)	1		
Honor Flight				Referrals			
<b>Total Office Visits:</b>	<b>27</b>				<b>Tot. Claims Filed</b>		<b>7C/1A</b>

<b>Carroll Count Transit Madison VA Van</b>			
<b>Trip Date</b>	<b>Caregiver Yes / No</b>	<b>Service Animal Yes / NO</b>	<b>Trip Hours/Cost @ \$20.00/hr</b>
Iowa City VA Transit Total	No	No	32.25 Hrs/ \$810.00
Madison VA Transit Total	No	No	40.75 Hrs/ \$965.00
Other	No	No	"16 trips@ flat rate/ \$500.00
Total Transit Costs			73 Hrs/ \$2,275.00



The undersigned further declares that he (they) has (have) carefully examined the work and that the cost of all the work necessary to complete this project is given in this Lump Sum Proposal, to-wit:

**LUMP SUM PROPOSED PROJECT**

Lump sum proposal for the proposed work to Emergency Operations Center/Multipurpose Area Renovations at the County Highway Building, Mt Carroll, Carroll County, Illinois, in accordance with these documents and specifications, all for the sum of

278,000 Dollars and 00 Cents.  
two hundred seventy eight thousand (\$ 278,000.00 )

The said amount constituting the lump sum proposal for this contract. (If an Individual)

Signature of Owner  (Ken Crane)

Date 1-23-24

Business Address PO Box 545 Tampico, IL 61283

**Return Sealed Proposal by January 23, 2024, at 4:00. to:** Emergency Operations Center/Multipurpose Area Renovations, County Clerk and Recorder, Carroll County Courthouse, 301 N. Main, Mt. Carroll, IL 61053.



Jay Zickau Const.

307 E. Broad St.

Mt. Carroll, IL 61053

Insured, Licensed, & Bonded

IL.RF.LIC.#104-015762

Estimate

Date	Estimate #
1/22/2024	273

Phone #
815-244-1989

Name / Address
Carroll County Highway office / Emergency Operations Center 10735 Mill Rd. Mt. Carroll, IL 61053

Account #	Project

Description	Qty	Rate	Total
RENOVATION TO HIGHWAY OFFICE & BASEMENT EMERGENCY OPERATIONS CENTER  HIGHWAY OFFICE  -Even out front concrete stoop or install aluminum ramp -Move all furniture to one end of building do half of building. then move back to other end do other half of building and place furniture back in original spot -Remove all interior door casing -Remove all interior doors -Patch walls where needed -Remove paneling in stair well and replace with drywall -Paint all walls (color to be determined) -Remove back door and install new -Remove all carpet -Install new carpet squares (color to be determined) -Install new pre hung flush solid core doors (color to be determined) -Install new door casing (color to match existing trim) -Install new jamb to kitchen door way with no door -Computer closet door and cleaning closet door to swing opposite direction as they do now -Remove window blinds and 2 front door side light blinds -Install new window blinds and front door sidelight blinds (color to be determined) -Install new door handles (color to be determined) -Remove and install 2 new front glass doors and side lights with push button openers		241,100.00	241,100.00
		<b>Total</b>	



Jay Zickau Const.  
 307 E. Broad St.  
 Mt. Carroll, IL 61053  
 Insured, Licensed, & Bonded  
 IL.RF.LIC.#104-015762

Estimate

Date	Estimate #
1/22/2024	273

Phone #
815-244-1989

Name / Address
Carroll County Highway office / Emergency Operations Center 10735 Mill Rd. Mt. Carroll, IL 61053

Account #	Project

Description	Qty	Rate	Total
-Remove bathroom partitions -Remove toilets and install new ADA compliant toilets -Remove sinks and install new ADA compliant sinks -Remove urinal and cap off -Install ADA compliant grab bars -Remove lighting above mirrors in bathroom -Remove tile in bathrooms and install new LVP flooring (color to be determined) -Remove and replace ceiling tile where needed -Remove and install new water drinking dispenser (County already has new one) -Install door over main entrance window to office -Remove and replace 2 Emergency exit lights -Strip and seal VCT tile (It is possible with the age and wear of the tile that it will need to be removed and replaced. That cant be determined until the company gets into stripping the tile.) -Install all new venal base in hallway, break room and one office (color to be determined) -Remove and fix warped siding on exterior below one window  EMERGENCY OPERATIONS CENTER  -Frame all walls according print and verify will county before built -Rough in all electrical -Fix and refasten all HVAC ducts and install new HVAC system -Insulate all exterior walls -Install drywall and muddy smooth -Prime and paint all walls (color to be determined)			
		<b>Total</b>	



Jay Zickau Const.  
 307 E. Broad St.  
 Mt. Carroll, IL 61053  
 Insured, Licensed, & Bonded  
 IL.RF.LIC.#104-015762

Estimate

Date	Estimate #
1/22/2024	273

Phone #
815-244-1989

Name / Address
Carroll County Highway office / Emergency Operations Center 10735 Mill Rd. Mt. Carroll, IL 61053

Account #	Project

Description	Qty	Rate	Total
-Remove old and install new ADA compliant toilets -Remove old and install new ADA compliant sinks -Install ADA compliant grab bars -Wrap steel beam -Install 2' x 2' ceiling tile (style to be determined) -Install LVP flooring in bathrooms, hallway, hallway closet, reception and storage area (color to be determined) -Install Carpet square flooring to remainder of basement (color to be determined) -Build shadow boxes around basement windows -Install all flush solid core doors with 2 doors having glass (color to be determined) -Install 8' glass according doors -Install all casing (color to be determine) -Install all base (color to be determined) -Install all HVAC fixtures and covers -Install all electrical fixtures and cover -Install all hardware (color to be determined)  ZICKAU CONSTRUCTION IS SUPPLYING ALL MATERIAL AND LABOR TO COMPLETE THE SCOPE OF WORK IN THE BID PACKET. IF THERE ARE CHANGES WE WILL DRAW UP A CHANGE ORDER OF THE ADDITIONAL PRICE AND THAT WILL BE SUBMITTED FOR APPROVAL BEFORE THAT ADDITIONAL WORK WILL BE COMPLETED.			
<b>Total</b>			



Jay Zickau Const.  
307 E. Broad St.  
Mt. Carroll, IL 61053  
Insured, Licensed, & Bonded  
IL.RF.LIC.#104-015762

Phone #

815-244-1989

Name / Address

Carroll County Highway office /  
Emergency Operations Center  
10735 Mill Rd.  
Mt. Carroll, IL 61053

### Estimate

Date	Estimate #
1/22/2024	273

Account #	Project

Description	Qty	Rate	Total
Total			\$241,100.00





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/22/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER <b>Miner Agency Inc.</b> 127 Main st Savanna, IL 61074	CONTACT NAME: <b>Jessica Engaldo</b> PHONE (A/C, No, Ext): <b>815-273-7722</b> E-MAIL ADDRESS: <b>jengaldo@mineragency.com</b> FAX (A/C, No): <b>815-273-1033</b>
INSURED <b>Zickau, Jay</b> DBA: Zickau Construction Company (Prop, Liab, WC business) 307 E Broad Street Mt. Carroll, IL 61053	INSURER(S) AFFORDING COVERAGE INSURER A: <b>Grinnell Mutual Reinsurance</b> INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 00002156-0

REVISION NUMBER: 10

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			0000781477	05/16/2023	05/16/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			0000781479	05/16/2023	05/16/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
General Liability and Workers Compensation coverage for general construction.

## CERTIFICATE HOLDER

## CANCELLATION

Carroll County Highway Department  
10735 Mill Rd  
Mount Carroll, IL 61053

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Mark J. General*

(JGE)



The undersigned further declares that he (they) has (have) carefully examined the work and that the cost of all the work necessary to complete this project is given in this Lump Sum Proposal, to-wit:

**LUMP SUM PROPOSED PROJECT**

Lump sum proposal for the proposed work to Emergency Operations Center/Multipurpose Area Renovations at the County Highway Building, Mt Carroll, Carroll County, Illinois, in accordance with these documents and specifications, all for the sum of

\$ 241,100 Dollars and 0 Cents.

(\$ 241,100.00 )

The said amount constituting the lump sum proposal for this contract. (If an Individual)

Signature of Owner

Date

1-22-2024

Business Address

307 E. Broad St. Mt. Carroll, IL 61053

**Return Sealed Proposal by January 23, 2024, at 4:00. to:** Emergency Operations Center/Multipurpose Area Renovations, County Clerk and Recorder, Carroll County Courthouse, 301 N. Main, Mt. Carroll, IL 61053.



# CARROLL COUNTY, ILLINOIS

## APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Coleta Sportsmens Club

Address (Street & Mail): 21038 Pilgrim Rd Chadwick IL 61014

Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL  
LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? YES NO If no, is there State/National Affiliation YES NO

Presiding Officer Name: David W. Lockhart

Address (Street & Mail): 26945 COVELL Rd. Sterling, IL 61081

Birth Date: 1-8-1962 Phone: 815-498-2025 Email: Lockhart1962DL@gmail.com

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Robert Miller

Address (Street & Mail): 20097 Coleta Rd Sterling IL 61081

Birth Date: 1/27/69 Phone: 815 499 0620 Email: coletasportsmensclub@gmail.com

Raffle Fidelity Bond: \$ \_\_\_\_\_ (Total Aggregate Retail Value of prizes, notice received) or

Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): 100,000

Maximum Retail Value of each prize awarded (Max \$100,000): 100,000

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): \$500 for 6 tickets

Number of days chances may be issued/sold (Max 365): 365

Application for: RAFFLE POKER RUN Number of: \_\_\_\_\_

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: Tickets can be sold any day of  
each week by any club member within Carroll County

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: Drawing held every  
wednesday night at 7pm at The Other Bar 436 N Main Ave  
milledgeville IL 61051

# CARROLL COUNTY, ILLINOIS

## APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

### SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer:

David W. Lohr

Organization Secretary:

Phil H. [Signature], Treasurer + acting secretary at moment  
Secretary is out of country traveling

#####

### COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: \$25 Raffle or Poker Run

Received by Clerk: Kendra Strauch

Date: 1-19-24

If License Denied – written notice sent & fee returned

Date: \_\_\_\_\_

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

COUNTY BOARD ACTION – 5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED – Provision attached

License: APPROVED DENIED

County Board Chair: \_\_\_\_\_

Date: \_\_\_\_\_

## **Coleta Sportsmen's Club Meeting 12/18/23**

**5 members present,**

**President Dave Lockhart chaired the meeting.**

### **Treasurer's Report November**

**Read by Paula Adams. Balance (checking accounts) US Bank \$13,497.44, MS Bank \$45,772.12, Fishing Derby \$541.83, Total with Misc. \$60,626.39, Queen of Hearts \$11,385. Report Adopted**

**Minutes from October meeting passed out, no corrections.**

### **Unfinished Business:**

- 1 Pond report: McCloud Aquatics? Nothing set up for 2024 yet. Trapping done 11/14 to 11/21, 5 muskrats 1<sup>st</sup> day, 1 on 2<sup>nd</sup> day and none after that, 15 coons total.
- 2 Basement sealing and painting, concrete in front of Trap Club, washout NE corner of Trap Club needs filled in. **No Change**
- 3 Aluminum docks- **No Change**
- 4 Archery Club-Landscape for run off away from building, Bathrooms, Fridge, Microwave?, Baseboard, Floor. **No Change**
- 5 Kevin Cook building new overhead board for Archery Club entrance. **No Change**

### **New Business**

- 1 Paula Adams reported Club Insurance went up around \$900, almost a 20% increase. Others said their own insurance had done the same.
- 2 Plow Truck update, starter and cable replaced, transmission cooling lines replaced, cover on automatic transmission governor in process of being replaced.
- \* 3 Motion by Kent Bushman to renew the Queen of Hearts raffle permit and waive the bond. Second by Steve Grace. Motion Carried.

**Meeting adjourned at 8:05pm**

**Future Dates**

**Youth Day July 20, 2024**

# CARROLL COUNTY, ILLINOIS

## APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Carroll County Pheasants Forever #584

Address (Street & Mail): 16086 Meyers Rd Mt. Carroll, IL

Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL

LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS

Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? YES NO If no, is there State/National Affiliation YES NO

Presiding Officer Name: Dan Hartman

Address (Street & Mail): 16086 Meyers Rd Mt. Carroll, IL 61053

Birth Date: — Phone: 815-590-8789 Email: daniel.hartmanpf@gmail.com

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Keith Collins  
Address (Street & Mail): 407 E Franklin St Lanark IL 61053

Birth Date: — Phone: 815-493-6032 Email: Keithcollins@gmail.com

Raffle Fidelity Bond: \$ — (Total Aggregate Retail Value of prizes, notice received) or

Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): 1,500.00

Maximum Retail Value of each prize awarded (Max \$100,000): 1,500.00

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): 25.00

Number of days chances may be issued/sold (Max 365): 60

Application for: RAFFLE POKER RUN Number of: 10

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: Feb 1st - March 9 2024

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded:

March 9, 2024 - 5:00 to 10:00 pm - Majestic Pines  
Thomson, IL.

# CARROLL COUNTY, ILLINOIS

## APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

### SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer: Dan Hartman

Organization Secretary: Keith Collins

#####

### COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: \$25 Raffle or Poker Run

Received by Clerk: Kendra Strauch

Date: 1-25-24

If License Denied – written notice sent & fee returned

Date: \_\_\_\_\_

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk: \_\_\_\_\_ Date: \_\_\_\_\_

COUNTY BOARD ACTION – 5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED – Provision attached

License: APPROVED DENIED

County Board Chair: \_\_\_\_\_ Date: \_\_\_\_\_



**Carroll County Pheasants Forever Meeting**

**Meeting Minutes**

**January 22, 2024**

Regular meeting was called to order at 7:00 p.m. at Massbach Winery in Stockton, IL.

Members present were: Greg Harmston, Brock Wackerlin, Jim Strauch, Keith Collins, Ty Harmston, Kendra Strauch, Miranda Harmston.

Minutes of the meeting on January 8<sup>th</sup> were presented and approved by all.

There was discussion on the upcoming Annual Banquet on March 9<sup>th</sup>, 2024 at Majestic Pines, Thomson IL. Raffles were discussed and decided there would be the normal raffles with selling of tickets up to \$25.00. Raffles will begin prior to the banquet with a date of February 1<sup>st</sup> and conclude the night of the banquet. A motion was called for by Greg Harmston, second by Jim Strauch to waive the manager's bond in order to have the raffle. All voting aye, motion carried.

There was discussion on banquet ideas and silent auction items, as well as the sponsor gifts.

The Sponsor supper will be February 10, 2024 at the Moose in Savanna IL. Letters will be sent out for that invite.

Miranda Harmston discussed the upcoming banquet letter for members to sign up and pay their membership fee and dinner tickets. Those letters will go out by the end of the month.

Discussion then shifted to the purchase of the new grain drill and updates were given on that.

The meeting was adjourned at 8:00 p.m.

Minutes submitted by: Keith Collins, Secretary

# CARROLL COUNTY, ILLINOIS

## APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Organization Name: Toby Johnson Downed Biker Fund  
Address (Street & Mail): 1870 IL Rt 84 Thomson IL 61285  
Type: BUSINESS CHARITABLE EDUCATIONAL FIRE (R) FRATERNAL  
LABOR LAW (R) NFP FUND RAISE(R) RELIGIOUS VETERANS  
Organization in continual existence for 5 years, carrying out their objects, immediately prior to application? (YES) NO If no, is there State/National Affiliation YES NO  
Presiding Officer Name: Lisa Johnson  
Address (Street & Mail): 1870 IL Rt 84 Thomson IL 61285  
Birth Date: 12-01-66 Phone: 815-541-2255 Email: LisaMStarr1@gmail

Manager Name (Bona fide director, officer, employee or sponsoring organization member):

Lindsey Wilke  
Address (Street & Mail): 116 Charles St Savannah IL  
Birth Date: 04/25/93 Phone: 563 583 2566 Email: lindsey.wilke93@live.com

Raffle Fidelity Bond: \$ — (Total Aggregate Retail Value of prizes, notice received) or

Waiver Provision (Organization's majority affirmative vote, copy attached)

Aggregate Retail Value of all prizes/merchandise in a single raffle (Max \$100,000): \$150.00

Maximum Retail Value of each prize awarded (Max \$100,000): \$200.00

Maximum Price which may be charged for each raffle chance issued/sold (Max \$100): \$10.00

Number of days chances may be issued/sold (Max 365): 1 Day

Application for: RAFFLE POKER RUN Number of: —

Date(s) of Raffle chances sold/issued or Poker Run(s) conducted: 1 Day  
Feb 3rd 2024

Date(s), Time(s) and Key Location(s) determining winning chances or prizes awarded: 2-3-24  
2:30 thru 12:00 Majestic Pines

# CARROLL COUNTY, ILLINOIS

## APPLICATION to CONDUCT RAFFLE/POKER RUN

Please circle options which apply & NA if not applicable

Has the applicant or organization's director, officer, employee or person participating in the management or operation of a raffle been previously convicted of a felony: YES NO

### SWORN STATEMENT

The undersigned attest that the above-named organization is a not-for-profit organization under the laws of the State of Illinois and maintains a bona fide membership actively engaged in carrying out its objectives. The undersigned do further hereby state, under penalties of perjury, that all statements in the foregoing application are true and correct; that the entire net proceeds of any raffle or poker run must be exclusively devoted to the lawful purposes of the organization permitted to conduct that game(s); that only a bona fide director, officer, employee or member of the sponsoring organization may manage or participate in the management of the raffle or poker run; no person is receiving any remuneration or profit for managing or participating in the management of the raffle or poker run, except where lawful; no person has a felony conviction which will impair the person's ability to engage in the licensed position; no person is or has been a professional gambler or professional gambling promoter; and all persons are of good moral character; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the game(s) in accordance with the provisions of the laws of the State of Illinois and ordinance of Carroll County governing the conduct of the raffle or poker run.

Organization Presiding Officer:

Lisa Johnson

Organization Secretary:

Lindsey Wilke

#####

### COUNTY CLERK ACTION - Application, Bond/Waiver Documents, Fee Received

Fee Paid: (\$25) Raffle or Poker Run

Received by Clerk: Jane E. Adolph

Date: 1-26-24

If License Denied – written notice sent & fee returned

Date: \_\_\_\_\_

Licensee gross receipts, expenses & net proceeds & distribution of net proceeds received:

Received by Clerk: \_\_\_\_\_

Date: \_\_\_\_\_

### COUNTY BOARD ACTION –

5yr Organizational requirement waived: YES NO

Raffle Fidelity Bond: GIVEN WAIVED – Provision attached

License: APPROVED DENIED

County Board Chair: \_\_\_\_\_

Date: \_\_\_\_\_

TOBY'S DOWN BIKER & MAJESTIC  
PINES

3rd  
FEB



DARTS

100% PAYBACK

- \$10 entry fee • blind/draw CARD
- double elimination • 50/50
- bake sale • cheap dinner • free slot play • best two out of three
- cricket, 501, coin flip

Made with PosterMyWall.com

11503 3 Mile Road Thomson IL  
Text 563-503-2566

FB: Toby Johnson  
"Down Biker"

501 DI/DO - Trips pot

# **Down Biker Fund**

## **Yearly Lisa Johnson, Lindsey Wilke Meeting Minutes**

	<b>Meeting Date and Time</b>
<b>Date of Meeting:</b>	January 25, 2024
<b>Time of Meeting:</b>	430 PM
	<b>Meeting Location</b>
<b>Location of Meeting:</b>	Majestic Pines 11503 Three Mile Rd Thomson, Illinois 61285
	<b>Meeting Attendees</b>
<b>Present at Meeting:</b>	Lindsey Wilke, Lisa Johnson, Micheal Kussmaul, Sarah Powell , Hali Bower.

The regular meeting of the Lisa Johnson, Lindsey Wilke of Down Biker Fund was called to order at 423 PM on January 25, 2024 at Majestic Pines by Lindsey Wilke.

### **I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved.

### **II. Review of Previous Minutes**

The minutes of the previous meeting were reviewed and unanimously approved as corrected.

### **III. Consideration of Open Issues**

#### **1. Time**

Lindsey Wilke

For the 1st item on the list, we discussed time that we wanted to start in and registration, and when we wanted to start the actual tournament during this time, we decided when we wanted to start 50-50 raffles and free slot play giveaways

#### **2. How Many Board We Were Going To Run At Once**

Michael K

For the second discussion, we figured out where we were going to set up our dirt boards and how many we were going to run at once we decided to in the game room and two in the extra hall. We discussed where we were going to set up big sale and dinner.

#### **3. 50-50 Raffle Trip Pot, Free Slot Play**

Lindsey W

During this discussion, we talked about how much we were going to charge for an entry fee when we were gonna do 50-50 and that will be once we finish the first round in the dark tournament. We will only do one round of 50-50 raffles. we discussed what Trip pot was and that we would like doing that about halfway through the dark tournament when people are sitting around, waiting for the loser, bracket to finish. We also talked about how we were gonna do free slot giveaways and we came up with another side game for when one of the dartboards wasn't being used we'd have a side game for free slot play. We decided to waive the Manager bond.

#### **4. Payouts**

Hali B

For the final discussion, we talked about how we wanted to do payout and what places we wanted to do payouts for we discussed that we want to do 200+ for paybacks for the winning teams and that we are going to pay out for sure for a second and third place and up enough people sign up fourth place also will get their money back.

#### **5. Food**

Lisa J

During this discussion, we talked about what items we need to purchase for our walking taco and made right dinner, and that we are going to do by donation only and set a price on it. We discussed where we could get the items and a discount since we will be paying out-of-pocket for it and who's role is it to make what. We also brought up our bake sale and who we were going to ask to help contribute to that the bake sale will also be by donation with no set prices.

#### **IV. Agenda and Time of Next Meeting**

The next meeting will be held at 430 PM on February 10, 2024 at:  
16 Charles Street  
Savanna , Illinois 61074

The agenda for the next meeting is as follows:

Final Raffle Report

Money Raised

Thank you letters

Our next event

The meeting was adjourned at 547 PM by Lindsey Wilke.

Minutes submitted by: Lindsey Wilke

Minutes approved by: Lisa Johnson

*Lindsey Wilke*



## ILLINOIS

Free and Confidential services for survivors of sexual assault and domestic violence in Jo Daviess and Carroll Counties.

11358 Industrial Park Drive, Suite 2  
Galena, Illinois 61036  
815.777.8155

**24-hr Domestic Violence Hotline:**  
815.777.3680

**24-hr Sexual Assault Hotline:**  
815.777.8155

855 South Mill Street, Suite 200  
Mt. Carroll, Illinois 61053  
815.244.7704

**24-hr Domestic Violence Hotline:**  
815.244.1320

**24-hr Sexual Assault Hotline:**  
815.244.7772

## IOWA

Free and Confidential services for survivors of sexual assault in Northeast Iowa.

**24-hr Sexual Assault Hotline:**  
888.557.0310

1789 Elm Street, Suite C  
Dubuque, Iowa 52001  
563.557.0310

118 3rd Avenue SE, Suite 500  
Cedar Rapids, Iowa 52401  
319.540.0080

100 East Park Avenue, Second Floor  
Waterloo, Iowa 50703  
319.939.9599

1014 S. Mill Street, Unit #3  
Decorah, Iowa 52101  
563.380.3332

November 22, 2023

Joseph Payette  
Carroll County 708 Board  
301 N Main Street  
Mt. Carroll, IL 61063

Dear Chairperson Payette :

Thank you for your generous support of Riverview Center and the survivors we serve. We received the check dated October 18, 2023 in the amount of \$12,613.64. We are very grateful for your thoughtfulness and want you to know how much your support means to survivors.

Your unwavering support ensures that we serve and support survivors of domestic violence in our community, promoting brighter futures for everyone for years to come.

**You are changing lives and have truly made a difference!**

With deepest gratitude,

Heidi Zull  
*Director of Development*

*Riverview Center is a non-profit agency committed to providing compassionate, client-centered care for individuals affected by sexual violence in Iowa and for individuals affected by sexual and/or domestic violence in Illinois. Services are free to ALL survivors regardless of biological sex, gender identity/expression, sexual orientation, immigration status, English proficiency, race and/or ethnicity, incarceration status, disability, or background. Survivors receive 24/7 crisis intervention; legal, medical, and general advocacy; ongoing one-on-one counseling and support groups, and trauma-informed therapy. We also offer free age-appropriate awareness education for daycares, schools, businesses, care facilities, veterans' centers, nursing homes, and more.*

*Please consult a tax professional to determine the tax-deductibility of this purchase. The Riverview Center is a 501c3 supported by individual and community contributions. Our tax ID number is 36-3920008.*