

BIRTH RECORD REQUEST FORM

To obtain a certified copy of a birth record from the Carroll County Clerk's Office, please note: Certified copies of birth records cost **\$18 for the first copy and \$4 for each additional copy** of the same record done at the same time.

Name at Birth _____
First Middle Last

Date of Birth _____ Place of Birth _____
Month / Day / Year City or Village (In Carroll County)

Name of Mother _____
First Middle Last

Name of Father _____
First Middle Last

Under Illinois law [410 ILCS 535/25 (4) (b)] a certified copy of a birth record is only available to persons with a "direct and tangible interest" in the record, such as one's self, parent, guardian or legal representative. Anyone who willfully and knowingly uses or attempts to use any certificate and/or certification for the purposes of deception is guilty of a Class 4 felony [410 ILCS 535/27 (c),(f)] punishable up to three years in prison.

Your Name _____
First Middle Last

Mailing Address _____
Number Street Apt/Unit

City State Zip Code

Intent/Relationship Telephone Number

Signature _____ Number of Copies Requested: _____

Three ways to obtain a Certified Birth Record:

Mail this request form to:

Carroll County Clerk
P.O. Box 152, Mt. Carroll, IL 61053
Include cash, check or money order payable to
Carroll County Clerk and a copy of current photo identification
(e.g. driver's license or state issued ID, etc).

In Person:

Carroll County Clerk's Office
301 N. Main St., Suite 114
Mt. Carroll, IL 61053
Cash, Check or Money Order Only
No Credit or Debit Cards Accepted!

Online: www.officialrecordsonline.com

For additional information or questions, contact us at 815-244-0221.