

Emergency meeting called with myself present (Dr. Karen Cerwinski). The purpose of this meeting is that my other board member Sandy Banks has put her resignation in by e-mail today 04/11/2023 with time of 1:33 P.M. I appointed myself the Chairwoman of the Electoral Board of Buckingham County. At this point the county needed help to keep the registrar's office opened. There were two viable candidates. I made the decision to call Mr. Luis A. Gutierrez at 1:40 P.M. and verbally offer to hire him for the position of interim registrar to fill the unexpired contract that ends June 30<sup>th</sup>, 2023. He verbally accepted the position. An offer letter to follow. I adjourned the meeting at 1:45 P.M.

Respectfully Submitted,

Dr. Karen A. Cerwinski, Chairwoman