

# Buckingham County Board of Supervisors Monthly Meeting



**June 8, 2020**

**AGENDA  
BUCKINGHAM COUNTY BOARD OF SUPERVISORS  
MONDAY, JUNE 8, 2020  
6:00 P.M.**

**PETER FRANCISCO AUDITORIUM  
COUNTY ADMINISTRATION COMPLEX**

[www.buckinghamcountyva.org](http://www.buckinghamcountyva.org)

[This meeting is closed to the General Public but you may view the meeting by logging on to  
https://youtu.be/vzO7Grwdqcs](https://youtu.be/vzO7Grwdqcs)

- A. Call to Order by Chairman Bryant**
- B. Establishment of a Quorum**
- C. Invocation and Pledge of Allegiance**
- D. Approval of Agenda**
- E. Approval of Minutes\***
- F. Approval of Claims\***
- G. Approval of First Quarter Appropriations\***

**In response to the COVID-19 epidemic, Public Comments and Public Hearing Comments for Buckingham County Board of Supervisors meetings will be received using the following methods:**

- 1. Written comments may be mailed to the Board of Supervisors at PO Box 252 Buckingham, VA 23921. Please limit word count to 500 words.**
- 2. Emailed comments may be sent to [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). Please limit word count to 500 words.**
- 3. Telephone voicemail comments may be left to be played to the board by calling 434-969-5039**
- 4. To appear virtually to the Board of Supervisors for comments please email [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). You will receive notice with the link and/or telephone number necessary to connect virtually during the meeting.**

**Please note: Please state your name, district, address, and which hearing you are commenting on. The three (3) minute rule will apply to public comments. All correspondence must be received only by the methods above, and are due by 12:00 PM the day of the meeting.**

**H. Public Comments**

**I. Public Hearings:**

- 1. Public Hearing for Comments Regarding a Request from Sheriff Kidd to Consider Raising the Courthouse Security Fee from \$10.00 to \$20.00\***
- 2. Nicci Edmondston, Zoning Administrator/Community Planner  
Public Hearing: Case 20-SUP270: Elijah Cain, Request to Operate a Commercial Garage and Auto Repair Shop\***
- 3. Nicci Edmondston, Zoning Administrator/Community Planner  
Public Hearing: Case 20-ZTASUP271: Lisa Scruggs/Jamise Vowels: Request For a Zoning Text Amendment to allow a Non Retail Office Space in the A-1 District and a Special Use Permit to operate a Non Retail Office Space as a Home Health Staffing Agency in the A- 1 District\***

**J. Zoning Matter: Nicci Edmondston, Zoning Administrator/Community Planner**

- 1. Introduction: Case 20 SUP272: Amos Stoltzfus, Request to Obtain a Special Use Permit to Operate a Private School, One Room School House\***
- 2. Introduction: Case 20 SUP273: Mary L. Welch, Landowner, Black Bear Solar LLC Applicant, Request to Construct and Operate up to a 1.6 MW ac Solar Energy Generation Facility\***
- 3. Consider Meeting with the Planning Commission on Monday, July 20<sup>th</sup> at 7:00 P.M. for a joint work session on the Comprehensive Plan Update**

**K. Presentation:**

- 1. Dr. Daisy Hicks, Division Superintendent, Buckingham County Public Schools  
Re: Updated 2020-2021 Fiscal Year Budget\***

**L. Committee/Commission/Agency/Department/Reports/Request**

- 1. Cody Davis, Emergency Services Manager  
Update Covid 19**
- 2. Cody Davis, ESM: Renewal of Contract with DRT for the 24/7 Rescue Squad Crew at Glenmore**
- 3. Solid Waste Committee Recommendation for Solid Waste Management and Disposal Ordinance (will be provided at the meeting)**
- 4. Consider authorization to seek General Assembly Approval to Implement Fee for Solid Waste Permits**
- 5. Recycling Committee Request\***
- 6. Karl Carter, Assistant County Administrator/Finance, Revenue Update**
- 7. Finance/Covid: Consider if you want to Continue to Waive the Debit and Credit Card Fee for Tax Payments\***
- 8. Consider Additional Appointments to the Anti-Litter Task Force**
- 9. Consider Appropriation of the Victim Witness Program grant in the amount of \$70,669\***

**M. Other Matters for Board Consideration**

- 1. Consider Appropriation of Covid Care Funding\***
- 2. Consider Approval for Signature Robinson, Farmer, Cox Associates, PLLC, Engagement Letter for the FY Ending 2020 Audit Services\***

**N. County Attorney Matters**

- 1. Quick Claim Deed for Road on Hotel Property**

**O. County Administrator Report**

**I have no items at this time**

**P. Informational Items**

- 1. April Building Permit Report\***
- 2. CRC Information\***

**Q. Other Board Member Matters**

**R. Executive Closed Session**

**§2.2-3711.A.5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community**

**§2.2-3711.A.12. Information relating to the negotiation and award of a specific contract where competition or bargaining is involved and where the release of such information would adversely affect the bargaining position or negotiating strategy of the public body. Such information shall not be withheld after the public body has made a decision to award or not to award the contract. In the case of procurement transactions conducted pursuant to the Virginia Public Procurement Act (§ 2.2-4300 et seq.), the provisions of this subdivision shall not apply, and any release of information relating to such transactions shall be governed by the Virginia Public Procurement Act.**

- S. Return to Open Session and Certification that to the best of each Board member's knowledge only business matters related to the code of which the executive meeting was convened was discussed or considered in the closed executive session.**

**T. Adjournment**

**\*Denotes items with attachments in packet**

School Board Meeting Schedule  
July 2019-June 2020

<u>Supervisor:</u>	<u>Date:</u>	<u>Time:</u>	<u>Location:</u>
Jones	Wed., July 10, 2019	2:00 p.m.	Window Room
Bryant	Wed. Aug. 14, 2019	2:00 p.m.	Window Room
Allen	Wed. Sept. 11, 2019	2:00 p.m.	Window Room
Chambers	Wed. Oct. 9, 2019	2:00 p.m.	Window Room
Dunnavant	Wed. Nov. 13, 2019	2:00 p.m.	Window Room
Matthews	Wed. Dec. 11, 2019	1:00 p.m.	Auditorium High School
Bryan	Wed. Jan. 15, 2020	2:00 p.m.	Window Room
Jones	Wed. Feb. 12, 2020	2:00 p.m.	Window Room
Bryant	Wed. Mar 11, 2020	2:00 p.m.	Window Room
Allen	Wed. April 8, 2020	1:00 p.m.	Auditorium High School
Chambers	Wed. May 13, 2020	2:00 p.m.	Window Room
Miles	Wed. June 10, 2020	2:00 p.m.	Window Room
Matthews	Wed. June 24, 2020	2:00 p.m.	Window Room

**Buckingham County  
Board of Supervisors  
May 11, 2020  
Monthly Meeting**

At a regular monthly meeting of the Buckingham County Board of Supervisors held on Monday, May 11, 2020 at 6:00 p.m. by live stream to the public in the Peter Francisco Auditorium of the Buckingham County Administration Complex, the following members were present: Harry W. Bryant, Jr., Chairman; Don Matthews, Vice Chairman; Donald E. Bryan; Danny R. Allen; Thomas Jordan Miles, III; and Joe N. Chambers, Jr. Robert C. Jones was attending virtually over the phone. Also present were Rebecca S. Carter, County Administrator; Karl Carter, Asst. County Administrator; and E.M. Wright, Jr. Attending the meeting from the foyer of the building until needed were Cheryl T. "Nicci" Edmondston, Zoning Administrator; Cody R. Davis, Emergency Services Manager and Jamie Shumaker, IT Manager.

Votes during the virtual meetings will have roll call votes.

**Re: Call to Order**

Chairman Bryant called the meeting to order.

**Re: Establishment of a Quorum**

Chairman Bryant certified there was a quorum. Six of seven members present, one member by phone and the meeting could continue.

**Re: Invocation and Pledge of Allegiance**

Supervisor Allen gave the invocation and the Pledge of Allegiance was said by all who were in attendance.

**Re: Approval of Agenda**

**Allen:** So moved.

**Miles:** Second

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** not on yet due to technical difficulties.

**Supervisor Allen moved, Supervisor Miles seconded and was unanimously carried by the Board to approve the agenda as presented.**

**Re: Approval of Minutes**

**Allen:** So moved.

**Matthews:** Second

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** not on yet due to technical difficulties.

**Supervisor Allen moved, Vice Chairman Matthews seconded and was unanimously carried by the Board to approve the minutes of the April 13, 2020 and April 20, 2020 meetings as presented.**

**Re: Approval of Claims**

**Bryan:** So moved.

**Allen:** Second.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** not on yet due to technical difficulties.

**Supervisor Bryan moved, Supervisor Allen seconded and was unanimously carried by the Board to approve the claims as presented.**

**Re: VDOT Road Matters**

Due to the COVID-19, Scott Frederick will not attend any meetings. If there are any Road Matters from the Board, staff will convey them to Mr. Frederick.

**Re: Public Hearing: VDOT Secondary Six Year Plan**

This public hearing has been postponed until further notice.

**Re: Public Hearing: Buckingham County Emergency Ordinance to Allow for the Continuance of Government Operations**

**Cody Davis:** Good evening, gentlemen. I'm here to provide you with an update with what's going on in the county currently to help you make a better informed decision with the public hearing. So really fast, the health department's county on their website was 246 today but when you factor in the fact that Buckingham Correctional Center has roughly 80 cases themselves. Then Dillwyn Correctional Center has roughly 220 cases themselves, the math doesn't add up. I'm sure you guys are feeling concern regarding that. But the fact of it is that the Health Department doesn't have enough manpower to keep up with the influx of cases especially when you have the prisons dumping large numbers in at a time. So hopefully they will get caught up. I do know there is a desire to have the cases for DOC and the non DOC cases earmarked separately. Hopefully we will see that soon. I do think it's appropriate for the DOC cases being lumped together because at the end of all this, it helps to get FEMA assistance to pay all the bills for this and DOC does tax our system especially with EMS. I think we are on the right track. They do have good stuff going on down there with testing everybody. They communicate with Mrs. Carter and I frequently. The other thing I wanted to update you on is the other crew that you all graciously approved to put on in the county due to all this, we sat down and ran some numbers with the DRT staff the other day. From April 7, their start date to April 30<sup>th</sup>, that crew alone ran 47 calls. They are just as busy as the other crews on the road. That just shows how many calls someone else has to cover so I think it was very good gesture from you all, a very appropriate, necessary gesture. There is further break out to calls and due to the fact that some of the calls were near the station and they were able to get there so much faster. I just wanted to give you guys kudos on that decision. Other than that, we've got the draft plan for reopening. Should I go into that at this point? So the next phase in all this COVID-19 stuff for Buckingham County is to hopefully go back to normal. So Mrs. Carter, E.M. and I have been working on drafting a plan to do that safely. It hasn't been terribly difficult because we modeled our efforts and plans off of what CDC has which is a tiered phase approach. It's not just a gush of people all at once. So the gist of our draft plan would be we decide on a trigger of when to start. Either go with the rest of the State or we do it with the 14 day trend of case count here. There is some discussion that the DOC case count could put us behind the bar with the rest of the State. We've discussed that. Once we do initiate Phase I we will bring staff back into the office regular so we won't have to continue to telework. We can resume normal activity. Then Phase II a couple weeks later will be to allow patrons into the building again. There would be some temperature monitoring and screening questions of those people. Final phase will be normal operations. We have certain benchmarks that will allow us to extend the phase or either revert back to a previous stage. Like I said that's in the works for us. This public hearing is where you adopt the Emergency Ordinance which gives us the authority to keep working on this.

**Matthews:** I guess the question is we are talking about extending what we are into right now as far as COVID-19. June 10<sup>th</sup> is the Governors date right? Things could change. Are you going to extend it further?

**Davis:** I think you have to extend it tonight which what we've got in place and that extends it for the rest of the month or until June 10<sup>th</sup> with the adjusted schedule if necessary or if the State extends theirs then ours will be in place to be extended as well.

**Miles:** Mr. Chairman, Mr. Davis, what you are referring to is the Emergency Ordinance, right?

**Davis:** Yes. It's just so fluent, we want to implement that plan I eluded to as soon as possible but there are so many variables at play having that ordinance extended will give Mrs. Carter the appropriate decision making power to do things in a timely fashion.

**Carter:** The 10<sup>th</sup> is 2 days after our regular board meeting.

**Bryan:** Ok. Cody, have you talked to the DOC, the 2 institutions here, of course you don't want to know names, you just want a count and if they tell you today's county went up by 10 then you could go with what the Department of Health gives you, if it goes up 15 and the DOC has given you 10 then you know 5 of them are county residents.

**Davis:** There could be some math done in that sense, DOC does give me a daily update. Once the health department gets caught up I think we could do that if they are not able to do that for us but until they are caught up, the health departments count is below the DOC's count so some people believe that all of our cases are DOC related and that's not true. We are really going to have to let the health department get caught up before we can do our own internal math. DOC has been giving us good data communication of offender versus staff. We are doing 300 tests a day so we can expect a jump or we did 300 tests and only had 6 positives so that's great kind of thing. They've been very good.

**Miles:** Mr. Chairman, Mr. Davis, a lot of people I think get a little confused with the role that the county has with the counting of the numbers whereas the county doesn't control that. It's a Virginia Department of Health and Department of Corrections matter. I just want to clarify that's true?

**Davis:** Very true.

**Miles:** So you are just giving this information and pass it on to us or the appropriate stakeholders.

**Davis:** Exactly.

**Miles:** What about the long term skilled nursing facility. Is that being reported in the county cases? If there are any cases there? What would that look like? Would it be broken down differently like the Department of Corrections?

**Davis:** I've been in touch with Mrs. Wood from the nursing facility and they have good practices in place and have not been affected as far as a case or something. But I believe it would be similar to DOC and they would go into the general number and then on the back end of things it would earmark separately.

**Miles:** Right. I know that the confusion of the numbers from the prisons as opposed to the county is causing some anxiety and I've had some calls about it but I hope people know it's beyond the county's control. It's a State matter as to the Virginia Department of Health and Department of Corrections. Thank you.

**Davis:** Anything else?

**Carter:** We've had conference calls with the health department and they would tell us they are behind getting them in the system.

**Davis:** Thank you.

**Bryant:** We will open the public hearing for the Buckingham County Emergency Ordinance to Allow for the Continuance of Government Operations.

**Lann:** We had one voicemail from Jane Poulter. She says, "Hello, this is Jane Poulter. I am in the Maysville District. My address is 639 Troublesome Creek Road, Buckingham. 434-969-7358. I am calling about the Board of Supervisors hearing to be held on Monday, May 11, 2020. I wanted to state my support of the Emergency Ordinance to Allow for Continuity of Government Operations. I appreciate that the County is managing things as well as they can. Thank you.

**Bryant:** That's all we have. Are there any other comments? Does anyone have anything to say about it? Anybody want to make a motion that we adopt the ordinance as it is.

**Bryan:** I make a motion that we extend the ordinance currently until June 10<sup>th</sup>.

**Allen:** Second.

**Bryant:** Extend until June 10<sup>th</sup>. Any other discussion? Call for the vote.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** Yes

**Supervisor Bryan moved, Supervisor Allen seconded and was unanimously carried by the Board to approve to extend the Emergency Ordinance to Allow for the Continuance of Government Operations until June 10, 2020.**

**Re: Zoning Matters: Introduction of Case 20SUP270: Elijah Cain, Request to operate a Commercial Garage and Repair Shop**

**Edmondston:** Good evening Mr. Chairman and members of the Board. I have two introductions for you tonight. The first one is Case 20SUP270 Elijah Cain is the applicant and landowner. His request is to operate a Commercial Garage and Repair Shop. This property is located in the western portion of Buckingham County at the intersection of 636 and 60. The property is zoned A-1 and is Tax Map 133 Parcel 2 Lot 20 containing approximately 4.07 acres. The zoning ordinance does list a commercial garage as a use that may be permitted by Buckingham County Supervisors by a special use permit following recommendation by the Planning Commission in accordance with this ordinance and the Code of Virginia. The Planning Commission may recommend and the Board may impose conditions to ensure protection of the district if the special use permit is approved. Currently this lot is raw land and Mr. Cain would construct a 1500 square foot steel building as a commercial garage. We have listed 11 conditions that was changed and that's #3. The initial proposal was that there would be no more than 4 inoperable vehicles and/or machinery/equipment outside of the main structure at any one time. This condition was updated by the Planning Commission and they indicated that there shall be no more than 10 inoperable vehicles and/or machinery/equipment outside the main structure at any one time. The Planning Commission held a public hearing on April 27, 2020 and there were no citizen response to give comments, as specified at the time of advertisement and on county website for COVID 19. As I mentioned, the Planning Commission updated item 3. The Planning Commission voted unanimously in favor of 20SUP270 and sent to you with a recommendation of approval of this request. All commission members were present except Chet Maxey who was unable to attend.

I'm asking for a public hearing if it is your wish for June 8, 2020.

**Conditions:**

1. That all federal, state, and local regulations ordinances and laws be strictly adhered to.
2. Right of ways and roadway shoulders shall not be used for parking.
3. There shall be no more than ten (10) inoperable vehicles and/or machinery/equipment outside of the main structure at any one time.
4. The property shall be kept neat and orderly.
5. That the applicant pursues a commercial solid waste container and follow the county solid waste ordinance.
6. That all documentation submitted by the applicant in support of this special use permit request becomes a part of the conditions except that any such documentation that may be inconsistent with these enumerated conditions shall be superseded by these conditions.

7. Nothing in this approval shall be deemed to obligate the County to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
8. The County Zoning Administrator and one other County staff member, as appointed by the County Administrator, shall be allowed to enter the property with proper notice, if a complaint is registered against the property for noncompliance with this permit. Any complaints not solely related to this permit will be given to the appropriate department or agency.
9. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose the provisions of this are hereby declared to be severable.
10. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Board of Supervisors.
11. That the applicant(s) and landowner(s) understands the conditions and agrees to the conditions.

**Miles:** Mr. Chairman, I move that we schedule a public hearing for June 8, 2020 for this request.

**Chambers:** Second.

**Bryant:** Motion made and seconded that we hold a public hearing at our June meeting. Any discussion? Call for the vote.

**Chairman Bryant:** Yes  
**Vice Chairman Matthews:** Yes  
**Supervisor Bryan:** Yes  
**Supervisor Allen:** Yes  
**Supervisor Miles:** Yes  
**Supervisor Chambers:** Yes  
**Supervisor Jones:** Yes

**Supervisor Miles moved, Supervisor Chambers seconded and was unanimously carried by the Board to schedule a public hearing to hear comments regarding Case 20SUP270 for Elijah Cain SUP request to Operate a Commercial Garage and Auto Repair Shop at the June 8, 2020 meeting.**

**Re: Zoning Matters: Introduction of Case 20ZTASUP271, Jamise Vowels and Lisa Scruggs, Request a Zoning Text Amendment for Non-retail Office Space (Home Health Service Staffing Agency) and a Special Use Permit for that purpose**

**Edmondston:** The next introduction is for Case 20ZTASUP271 Jamise Vowels is the applicant and Lisa Scruggs is the landowner. Her initial request was a Zoning Text Amendment was to add an operation of a home health staffing agency as a text amendment. The planning commission after much discussion decided to amend the zoning text amendment to nonretail

office space and then filing for a special use permit for that purpose. This property is Tax Map 70 Parcel 74 containing approximately 10 acres located at 2450 Randolph Creek Road, New Canton. It is in the Marshall magisterial district and is zoned A-1. The property is on 717 and is zoned A-1 and the Zoning Ordinance does not permit a home health staffing agency as a by right use and does not currently include Home Health Staffing agency in the list of uses that may be obtained by Special Use Permit. While there are similar uses by right in the Zoning Ordinance for A-1 district to include Adult/Child Day Care Facilities, not medical and residential group homes there is no use listed to include the home health staffing agency. Once again home health staffing agency was amended to non-retail office space but I wanted you to know what the intent of Ms. Vowels business to be in that area. After review of uses that may be obtained by Special Use Permit to include one that is similar but not the same, Adult Retirement Community/Assisted Living. Upon adoption of the Zoning Ordinance, suitable uses (by right and use of Special Use Permit) were reviewed and a home health staffing agency was not listed for any zoning district. This application is presented with a purpose that is not recognized by Buckingham County. Per the Comprehensive Plan this area is not listed as a growth area and is residential in nature with no businesses located near the property. This request cannot be listed as a home based business as it will not be utilized for a dwelling but for agency space and it will employ more than three persons that do not reside at the property. The definition of home based service business is a business located on the same property with the owners primary dwelling which may be located within the home or in a separate building, may employ those residing on the premises and no more than three persons that do not reside at the property and that does not create noise, vibration, glare, fumes or electrical interferences. If a business is not permitted use then must apply for special use permit. This request does not appear to be consistent with the Zoning District. With that being said, there were 11 original condition being proposed by the planning commission. They decided they wanted to strike one which was #3 and that we the inoperable vehicles and the reason the request was there with original discussions with Ms. Vowels, she also wanted to operate initially a transportation branch of this business which she decided not to do that which is why this condition was struck. The Planning Commission held a public hearing on April 27<sup>th</sup> and there was no citizen response to give comments but there were given the COVID 19 steps to ensure comments to be heard but we didn't hear from any citizens. The Planning Commission struck condition #3 and she decided not be operating transportation at this time for patients/caregivers. The Planning Commission did vote unanimously in favor of this application and they send to you with a recommendation of approval for this request. All commission members were present except Chet Maxey who was unable to attend. Would it be the wish of the Board to hold a public hearing?

Conditions:

1. That all federal, state and local regulations, ordinances and laws be strictly adhered to.
2. Right of ways and roadway shoulders shall not be used for parking.
3. The property shall be kept neat and orderly.
4. That the applicant pursues a commercial solid waste container and follow the county solid waste ordinance.
5. That all documentation submitted by the applicant in support of this special use permit request becomes a part of the conditions except that any such documentation that may be inconsistent with these enumerated conditions shall be superseded by these conditions.

6. Nothing in this approval shall be deemed to obligate the county to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
7. The County Zoning Administrator and one other county staff member, as appointed by the County Administrator, shall be allowed to enter the property, with proper notice, if a complaint is registered against the property for noncompliance with this permit. Any complaints not solely related to this permit will be given to the appropriate department or agency.
8. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose, the provisions of this are hereby declared to be severable.
9. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Board of Supervisors.
10. That the applicant(s) and landowner(s) understands the conditions and agrees to the conditions.

**Jones:** I move that we go forward with the public hearing.

**Allen:** Second.

**Bryant:** There's been a motion and a second to hold a public hearing on the June Board of Supervisors meeting. Any comments? Call for the vote.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** Yes

**Supervisor Jones moved, Supervisor Allen seconded and was unanimously carried by the Board to schedule a public hearing to hear public comments regarding Case 20-ZTASUP271 for Jamise Vowels and Lisa Scruggs for the purpose of a Non-Retail Office Space (Home Health Staffing Agency).**

**Re: Dr. Daisy Hicks, Division Superintendent, Buckingham County Public Schools:  
Revision to 2019-20 Fiscal Year Budget**

**K. Carter:** Dr. Hicks is not here. In your packets tonight you should have a final budget adjustment sheet from the school board. This budget adjustment is based on their final ADM of 1972.17. Their budget ADM was based on 1955. The ADM adjustment increased their projected state funds by \$92,036. This update also includes a few federal adjustments as well as insurance adjustments for revenue. They are also saying they experienced...in the month of

March they have received about \$63,000 less in sales tax so they are closely monitoring that. They will keep a close eye on that and get back to you on that. They are also saying they are freezing all spending unless it's required due to the pandemic. So in your packet they have all the categories line by line that they are adjusting. When you get to the total in their regular operations they are requesting a budget adjustment of \$134,566 which takes their current overall operations from \$25,604,601 to \$25,739,167. On the cafeteria side, they have a decrease of \$6,444. That would take their cafeteria budget from \$1,301,122 to \$1,294,678. Once again this is all state and federal money, there is no local money involved. So the local appropriations will stay the same throughout the budget. I'll try to answer any questions.

**Chambers:** It's no local money, I make a motion that we accept this request.

**Bryan:** I've got a question.

**Miles:** I'll second it Mr. Chairman.

**Bryan:** How much savings have they realized from the fact that schools closed March 13<sup>th</sup>. So there is no buses running. So that's fuel costs being saved. So from March 13 to April to May what's the savings there?

**K. Carter:** I don't have that number but I can make a request for that information.

**Bryant:** What about the bus drivers? They are not getting paid are they?

**Matthews:** They are under contract.

**Carter:** I think there are some things that will have to come into play here. Then they will bring adjustments. But we've already know that in March they lost \$63,000 sales tax. So it's going...some of it's going to have to make a full circle. Then they will come back. Also we do know they will get about \$500,000 of that COVID Care. They will have to be coming back with that.

**Bryan:** Right. So we should be able to adjust some of our local money downward. If they are going to be getting increased state and federal funding, then we shouldn't be spending as much local money.

**Matthews:** They aren't going to give it back to you.

**Bryant:** I agree with you. The county should benefit from it.

**Miles:** Mr. Chairman, I wanted to add, Mr. Chairman, I know Supervisor Bryan talked about transportation savings but I think it would be good if we knew all the savings.

**Carter:** I don't think they know just yet.

**Miles:** Sure, but after the wash, after everything comes out I think it would be good from a fiscal standpoint to take a look at it.

**Carter:** They will have to bring it back. They will have to bring back adjustments because we know they will be getting less state money for ADM and lots of different things that play into it. They like us will be closing out their year end of June. So then we will be able to see.

**Matthews:** So the ADM adjustment, is that the end of year money? Is that the total of what their end of year money is going to be?

**Carter:** I don't know how that would work. We don't know how their reimbursements are going to come in through the state.

**Matthews:** Well we have \$92,036. Is that their end of year money?

**K. Carter:** From what I'm understanding, that's their increase from the current budget. It says current. Their ADM, they budgeted on 1955 and their projecting their final is 1972 so that's the increase through the ADM but that's not their final.

**Matthews:** Ok. That's what I want to know.

**K. Carter:** But I can make that request for information.

**Bryan:** Not just that but energy savings as well. She goes on to say that the buildings are on unoccupied status. So there is going to be energy savings there as well. So if they are going to be getting more federal and state money then we need to decrease dollar for dollar of local money.

**Matthews:** That's my other question too. Since you are only working one day a week and they are supplying the meals for the rest of the week for breakfast and lunch and you have custodial staff. Are they working on a daily basis?

**Bryan:** The custodial staff is contracted. But as far as the meals are concerned I know they put out an instant alert yesterday that parents need to sign up for a grant they got from Baylor University that they are going to be providing the meals for free.

**Matthews:** There is also a grant that's available "No Child Goes Hungry" which is a private 401C or something like that. I don't know the whole scenario but it wouldn't hurt for someone from the school division that does the grants, whoever it may be, to look into that because I know Cumberland got a \$50,000 grant from that particular company to help ease the pain of their meals and stuff. They were experiencing the same thing but you know, let's make sure we do the same thing with grants. This is available out there, you just have to apply for it. So, you may not get but you may get it. I'd like to make that clear to Mrs. Hicks too. Maybe she can check with the Superintendent over in Cumberland County and find out exactly what it is. No Child Goes Hungry or whatever it may be. I'm sure they'd be able to tell them.

**Carter:** I might add that with COVID Care Act Grant money, that's more or less a stimulus one time money that can be used this year and maybe some into the next year. But its one-time money. But they will have to come back and get all that appropriated. And bring their final numbers.

**Matthews:** Another thing too, I'm just trying to think ahead a little bit. I'm sure the school division is doing this, I know Mr. Bryan said it's contracted and I knew that but moving ahead, there are no children in the buildings right now, and I know they have projects they have to do in the summer time and stuff, they can start that process now to get that...

**Bryan:** It's already being done. They've...I know I packed my room up 3 weeks ago. So, my whole hallway was packed up about 3 weeks ago so they are doing the cleaning they usually do over the summer, the stripping and cleaning, they are doing that now.

**Matthews:** That's good. They don't have to wait until the fall. That's good.

**Bryant:** Any more discussion? Call for the vote.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** Abstain

**Supervisor Chambers moved, Supervisor Miles seconded to approve the budget adjustments for the School System for the 2019-20 fiscal year. This motion passed with a 6-1 vote with Supervisor Jones abstaining.**

**Re: Cody Davis, Emergency Services Manager: Update on COVID 19**

**Davis:** Good evening again gentlemen. Mr. Chairman, Item K-1, I did that earlier. Would you like for me to go through it one more time?

**Bryant:** No.

**Re: Cody Davis, Emergency Services Manager: Request for consideration of an intern position during the COVID Reporting and Recovery Time**

**Davis:** K-2 is a request from myself, my department, I guess, something new but something I really believe to be necessary. I'm asking for a summertime intern for the summer to begin with. I don't really want to begin to think about the future time, but right now this one time summer intern that I'm requesting to be paid minimum wage which the math works out to be about

\$2,000. Mrs. Carter and I feel confident that I can find \$2,000 in my budget. This intern obviously will assist me the copious amount of paperwork from the COVID 19 that has to be done in a certain amount of time but also all the normal business that last month have been somewhat falling behind on and I'm hoping to get caught up on. I don't want to tell you that I would be able to do it alone, but I'd probably have to get \$2,000 worth of overtime or something to be able to do it. So not only would it help with the productivity in my department but I think I said something to Supervisor Miles that we are sowing the seeds in the field of public safety. I have a young man in mind that needs to summer intern. A local gentleman that went to college for this type of thing. Who knows where my department may or may not go in the years to come and we will have started that forming process of local people, I think that would be appropriate and in the county's best interest. You've got the memo in front of you. I don't want to read it word for word, but you know, I'd like to start this young gentleman on June 1 and end on August 12<sup>th</sup> for him to go back to college to pursue his degree. For his degree, he will have to get some internship hours so I know he would be collegiately committed to this with his professors following up on what he's doing so not only would we expect a lot him but his school will also. I think he would really help us if you'd approve it. I don't want to work him more than 30 hours a week. Again, paying him minimum wage. There's a breakdown of how the math works out. He does want to do a week for family vacation. That's the request in a nutshell. I'd be happy to answer any questions about it.

**Miles:** Mr. Chairman, I do have a question for Mr. Davis. So this will be entered for the COVID reimbursement. There is no guarantee that it would be reimbursed by FEMA or any other agency but there is a chance that we can recoup that money. Is that what you are saying in your memo, sir?

**Davis:** I think it's a possibility that the manpower hour expenditure could be incorporated into that application for reimbursement. I can guarantee that I will apply for it. That's all I can guarantee. But that's all I can guarantee for the other stuff I've spent.

**Chambers:** What is minimum wage now?

**Davis:** \$7.25

**Chambers:** I make a motion that we honor the request from Mr. Davis.

**Miles:** I second.

**Bryant:** Motion made and seconded that we give Mr. Davis his assistance. Any discussion? Call for the vote.

**Chairman Bryant: Yes**  
**Vice Chairman Matthews: Yes**  
**Supervisor Bryan: Yes**  
**Supervisor Allen: Yes**  
**Supervisor Miles: Yes**  
**Supervisor Chambers: Yes**  
**Supervisor Jones: Yes**

**Supervisor Chambers moved, Supervisor Miles seconded and was unanimously carried by the Board to approve the request of Cody Davis, Emergency Services Manager for a summer intern to be paid \$7.25 per hour for approximately 30 hours a week.**

**Re: Department of Social Services: Information from Stephanie Coleman, Director to consider an appointee to the Social Services Board**

**Chambers:** Mr. Chairman, I'd like to serve on that Board.

**Bryant:** Ok. Mr. Chambers requested to be appointed to that board. Is there a motion and a second to that effect?

**Bryan:** I move that Mr. Chambers be appointed to the Social Services Board.

**Miles:** I second.

**Bryant:** Any discussion? Call for the vote.

**Chairman Bryant: Yes**  
**Vice Chairman Matthews: Yes**  
**Supervisor Bryan: Yes**  
**Supervisor Allen: Yes**  
**Supervisor Miles: Yes**  
**Supervisor Chambers: Yes**  
**Supervisor Jones: Yes**

**Supervisor Bryan moved, Supervisor Miles seconded and was unanimously carried by the Board to appoint Supervisor Chambers to the Social Services Board for a four year term.**

**Re: Sheriff Kidd: Request to hold a public hearing to consider increasing the Courthouse Security Fees from \$10.00 to \$20.00**

**From Memo:**

For several years now, I have seen an increase in costs to maintain the necessary security of our courthouse. These increases have far exceeded the annual revenue that we receive from the Courthouse Security Fee. Enclosed please find our current local ordinance that assesses a ten

dollar fee for each criminal or traffic case heard in Buckingham County. This revenue directly off-sets the financial obligation of these services that the county would otherwise have to provide.

On April 2, 2020 the Virginia General Assembly and Governor approved SB149 that authorized localities to increase said fee to a maximum of twenty-dollars. I respectfully request your review and consideration in amending our current ordinance to reflect the twenty-dollar increase effective July 1, 2020.

**AMENDMENT TO THE  
COURTHOUSE SECURITY FEE ORDINANCE**

**ARTICLE ONE**

The name of the Ordinance shall be the Courthouse Security Personnel Ordinance

**ARTICLE TWO**

This ordinance is enacted as authorized by Section 53.1-120 of the 1950 Code of Virginia

**ARTICLE THREE**

The amendment to this ordinance shall not be effective until July 1, 2007.

**ARTICLE FOUR**

Ten dollars shall be assessed in each criminal or traffic case in the Buckingham County District and Circuit Court in which the defendant is convicted of a violation of any statute or ordinance as part of the costs.

**ARTICLE FIVE**

The assessment shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of Buckingham County, Virginia.

**ARTICLE SIX**

The Treasurer of Buckingham County, Virginia, shall hold such funds, subject to appropriation by the Board of Supervisors of Buckingham County, Virginia, to the Sheriff's Office of Buckingham County, Virginia, for the funding of courthouse security personnel in the County.

VIRGINIA ACTS OF ASSEMBLY -- 2020 SESSION

CHAPTER 602

An Act to amend and reenact § 53.1-120 of the Code of Virginia, relating to courthouse and courtroom security; assessment.

Approved April 2, 2020

[S 149]

Be it enacted by the General Assembly of Virginia:

1. That § 53.1-120 of the Code of Virginia is amended and reenacted as follows:

§ 53.1-120. Sheriff to provide for courthouse and courtroom security; designation of deputies for such purposes; assessment.

A. Each sheriff shall ensure that the courthouses and courtrooms within his jurisdiction are secure from violence and disruption and shall designate deputies for this purpose. A list of such designations shall be forwarded to the Director of the Department of Criminal Justice Services.

B. The chief circuit court judge, the chief general district court judge and the chief juvenile and domestic relations district court judge shall be responsible by agreement with the sheriff of the jurisdiction for the designation of courtroom security deputies for their respective courts. If the respective chief judges and sheriff are unable to agree on the number, type and working schedules of courtroom security deputies for the court, the matter shall be referred to the Compensation Board for resolution in accordance with existing budgeted funds and personnel.

C. The sheriff shall have the sole responsibility for the identity of the deputies designated for courtroom security.

D. Any county or city, through its governing body, may assess a sum not in excess of \$10 \$20 as part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. If a town provides court facilities for a county, the governing body of the county shall return to the town a portion of the assessments collected based on the number of criminal and traffic cases originating and heard in the town. The imposition of such assessment shall be by ordinance of the governing body that may provide for different sums in the circuit courts and district courts. The assessment shall be collected by the clerk of the court in which the case is heard, remitted to the treasurer of the appropriate county or city and held by such treasurer to be appropriated by the governing body to the sheriff's office. The assessment shall be used solely for the funding of courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

**Bryan:** Mr. Chairman, I move that we schedule a public hearing to increase the Courthouse Security Fees from \$10 to \$20.

**Bryant:** Is there a second?

**Allen:** Second.

**Bryant:** Motion made and second. Any discussion?

**Matthews:** Mr. Chairman, I have a question. Mrs. Carter, did they submit the amount of money they are talking about? If they do this, is there going to be a surplus of funds in this line item?

**Carter:** It will depend. We never know how many fines there's going to be. So we don't know. I think Karl pulled the numbers today. I think the amount brought in last year in courthouse security was...

**K. Carter:** \$16,000. I forgot already.

**Matthews:** If it was \$16,000 and we double it, \$32,000, I mean roughly if you had the same number of cases. Correct?

**Carter:** If you had the same number of cases.

**Matthews:** Is this a salaried position that they are funding with this money?

**Carter:** No sir. It pays for the security officers that are at the entrance of the courthouse during court time.

**Bryan:** Instead of us paying overtime which we have paid in the past. We've paid additional money to the sheriff's office to cover this overtime. What it is if you get a speeding ticket, you fee is going up from \$10 to \$20 and that helps offset paying the security officers there.

**Carter:** Last year we brought in...

**Miles:** Mr. Chairman, it was a question that I posed to the county staff and what Mr. Carter said was in fiscal year 2019 we brought in \$21,336.02 and \$16,637 of that \$21,000 was transferred to the Sheriff's Office for staff. During this current year, according to Mr. Carter we have brought in through that fee have brought in \$14,476.94 and there has been no transfers out. Usually that agency or department would wait until the end of the year to draw that down, is that right, Mr. Carter?

**K. Carter:** Yes.

**Carter:** We are close to the end of the fiscal year so that's going to be a lot less than they brought in last year.

**Bryant:** There's been a motion and a second for the public hearing in June. Any questions? Call for the vote.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** Yes

**Supervisor Bryan moved, Supervisor Allen seconded and was unanimously carried by the Board to schedule a public hearing for the June 8, 2020 meeting to hear public comments on amending the Courthouse Security Fee Ordinance to change the fee from \$10 to \$20.**

**Re: Consider appointees for the Anti-Litter Task Force**

**Miles:** Yes sir.

**Bryant:** Mr. Miles, I believe you are in charge of that.

**Miles:** I don't know about in charge, but I can speak to that, Mr. Chairman and members of the Board. At the last regular meeting or the meeting before that, we discussed bringing back and reinstating the Anti-Litter Task Force. I've spoken to you all recently and we do have some appointees. I'd like, Mr. Chairman, to consider them in a block form if that's ok because I've got some and I know you all have some as well. Basically I asked for you all to bring back 2 or 3 names, even if it's just one that's ok because we are just getting started. Supervisor Matthews and I have been talking to some folks too. I know from District 4 that I have talked to Candace Dowse, and I'll provide staff the names, but Candace Dowse and Sherrie Holbrook from District 4. I did speak to some others but I didn't know if their supervisors wanted to speak to those individuals that they'd like to nominate, Mr. Chairman.

**Bryan:** Mr. Chairman, I've got Katherine Kenney in my district currently. I'm still shopping around for others.

**Matthews:** Mr. Chairman, I've got some to add to that from my district. Eddie Slagel and also Mr. Lyn Hill which he is the Solid Waste Director but he also would serve on the Anti-Litter Task Force. I do have one thing I'd like to ask Mr. Miles. Mrs. Saxon was instrumental in that Task Force for years and is a retired school teacher. She may be interested in doing that too. She is a real active person. She did a lot for the county. I know in my district anyway, there's a site behind Shepard's on Lee's Retreat she planted some trees and stuff like that. She's real instrumental and you might want to reach out to her.

**Miles:** I did talk to her several months ago, Supervisor Matthews as well to get advice before I did this.

**Matthews:** I'd like to see her stay involved. I think it would help her.

**Bryant:** I would too.

**Matthews:** She's a good person.

**Carter:** She should be an honorary member.

**Miles:** I know Mr. Chairman, you and I talked the other day a citizen by the name of Mollie Throckmorton from District 5 showed interest in that.

**Bryant:** Yes, put her name down also.

**Miles:** Yes, sir.

**Chambers:** My sister was checking on someone for me and I forgot to call her. I'll let you know.

**Miles:** Yes, sir. This is going to be an ongoing thing obviously and I know we've got a lot going on. This is a first wave of appointments.

**Matthews:** One other thing. I've got one other piece of discussion I'd like to talk about. I know Mr. Bryan and Mr. Bryant are on the Solid Waste Committee and I know we've got one more site that we are looking at getting online here pretty soon. I had reached out to both of you about some recycling stuff that we need to address at the Dillwyn site and possibly expand throughout the county, probably not immediately. But with this Anti-Litter Task Force getting off the ground I think there's a good chance of getting involved and sitting down at the table with some people that are in the recycling business and get it off the ground. We can make the plans move forward at the Dillwyn site and incorporate some of that as far as cardboard and plastic. Something that's going to be financially beneficial to the county. We don't want to get into something that is going to cost us money like glass. I've talked to some people and they tell me that's something that you are never going to win that battle. But there are some things I think moving forward in looking at the numbers from last year you are \$25,000 to the good as far as trash removal and tonnage in the county. So as a Board, speaking of this Board having the vision and the knowledge to move forward and institute what we've got going on right now as far as solid waste. I want to say that I appreciate the good job that we have done and worked together to get to this point so I want to continue that with the solid waste and Anti-Litter Task Force.

**Miles:** Mr. Chairman, if no one else has any appointments, I'd like to...

**Jones:** Before you make a motion, I have a person that I'd like to put on that board. I have not had a chance to talk to him. His name is Lewis Bryant, who does the trash in the county. I would think he would help that committee a lot if he were on it. But I haven't talked to him.

**Miles:** Thank you Supervisor Jones. I think we will have a second wave to appoint at the next meeting or the meeting after that. So, with that being said, Mr. Chairman I would move that Mrs. Dowse, Mrs. Holbrook, Mrs. Kenney, Mr. Slagel, Mr. Hill and Mrs. Throckmorton be appointed to the Anti-Litter Task Force.

**Allen:** Second

**Bryant:** We have a motion and a second to appoint these people to the Anti-Litter Task Force. Any discussion? Call for the vote.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** Yes

**Supervisor Miles moved, Supervisor Allen seconded and was unanimously carried by the Board to appoint Candace Dowse, Sherrie Holbrook, Katherine Kenney, Eddie Slagel, Lyn Hill and Mollie Throckmorton to the Anti-Litter Task Force.**

**Bryan:** Mr. Chairman, before you go on, Supervisor Matthews, you mentioned the Dillwyn Site. We do have a preliminary drawing that I can show you with what we currently...we are in the process now of doing a preliminary drawing. We do know the cans will go where you can't see them from the road with the current foliage with the trees the way they are which will be good. Then we can look at adding recycling bins as well once we do that. There's plenty of room there.

**Matthews:** I look forward to helping move forward.

**Bryan:** Ok.

**Bryant:** While yall are on the subject, I want to congratulate everybody that had a part in the Gold Hill site. It turned out to be a beautiful site. It looks real nice.

**Carter:** Mr. Hill sent me an email this evening and he was pretty blown away with we haven't had it open a week but he's been pretty blown away with the lower amount of trash at that site.

**Bryan:** He did a good job trying to rope off the old site and turning the cans upside down trying to keep people from going in there which is really nice. If we are talking about waste sites, most of the county residents need to know that the red stickers are no longer valid. I guess that's evident now because I dumped trash on the way here in Dillwyn, and Dillwyn is packed. You cannot get to the waste sites with the red sticker. They expired April 30<sup>th</sup>. So I strongly suggest that you get the new blue sticker because once we start rolling on the Dillwyn site, we are going to be rolling and there is going to be a lot of stuff. You won't be able to get into that site I fear with the construction we are going to be doing. That's one of the issues we've got to talk about. Do we need to close that site temporarily? How we can work around it. That's one of the issues we need to discuss in the next solid waste meeting.

**Bryant:** I guess we'll have to have a meeting.

**Matthews:** Mr. Hill did, with Mrs. Carter's statement, he told me they were dumping 11 cans a day at Gravel Hill and it's dropped back to less than 4 cans.

**Bryan:** Yeah, but now the numbers are going to go up in Dillwyn.

**Re: Consider Resolution of Memoriam for Meade Anderson Garrett**

**Bryant:** This is resolution for Meade Anderson Garrett who was a Deputy here for a number of years.

**Allen:** So moved.

**Bryan:** Second.

## **Resolution in Memoriam**

### **Meade Anderson Garrett**

**Whereas,** Meade Anderson Garrett departed this life on April 5, 2020 at the age of 80;

**Whereas,** Meade Anderson Garrett was born on February 20, 1940; to the late John Henry and Viola Garrett;

**Whereas,** Meade Anderson Garrett is survived by his wife of 53 years, Goldy; two sons, Meade and wife, Jackie; and Mark and wife, Doris; three grandchildren, Makayla Glover, Mia Garrett and Meade “MJ” Garret, Jr.; siblings, Laura Perkins and husband, James; Thomas “Tom” Garrett; William “Bill” Garrett; a devoted nephew, Brandon L. West and many cousins, nieces, nephews and friends.

**Whereas,** Meade Anderson Garrett was preceded in death by two brothers, Haynesworth and Garland Garnett.

**Whereas,** Meade Anderson Garrett was a member of the Oak Hill Baptist Church where he served as a trustee.

**Whereas,** Meade Anderson Garrett attended Buckingham County Schools. Meade joined the Buckingham County Sheriff Department where he made history as the first African American Deputy Sheriff and he served as a deputy sheriff for 30 plus years. He served as President of Big Buck Hunting Club where he loved to hunt and do dog runs.

**Whereas,** Meade Anderson Garrett was known for his funny personality, love of his family, his generosity and kindness to all.

**Whereas,** Meade Anderson Garrett was a pillar to the community and was loved and respected by all who knew him and will be greatly missed.

**NOW, THEREFORE, BE IT RESOLVED,** that the Buckingham County Board of Supervisors does, in memoriam on this 11th day of May, 2020, pay tribute to and express it’s highest esteem for Meade Anderson Garrett and extends its deepest sympathy to his family and loved ones.

**Bryant:** There’s been a motion and a second for the Resclution for Meade Garrett. Do I need to read that Mrs. Carter?

**Carter:** We will do like we do others and put it on a plaque. Then when we have a public meeting open someone can come.

**Bryan:** We can wait and read it when the family is here.

**Bryant:** Call for the vote.

**Chairman Bryant: Yes**  
**Vice Chairman Matthews: Yes**  
**Supervisor Bryan: Yes**  
**Supervisor Allen: Yes**  
**Supervisor Miles: Yes**  
**Supervisor Chambers: Yes**  
**Supervisor Jones: Yes**

**Re: Consider discussion regarding changes to the Solid Waste Ordinance**

**Carter:** Since the gates system begun, we have had problems with people wanting to get the free decal for many other uses. Somehow it kind of got out of hand. Last year there were 748 decals given out free where what they are really supposed to be for according to our ordinance is for a property owner that lives outside the county comes here and wants to use the sites to dispose of their trash from the property here in the county. With the turnover of the red one's now becoming deactivated, now we are hearing from those that want to continue to get those. We've discussed before that if you want to allow anyone else to get those other than those that live outside of the county, that we do need to change the ordinance. So the procedure would be for you all to discuss some of the things you would like to see put in the ordinance and then recommend that to the Solid Waste Committee to come back to you with recommendations.

**Allen:** I don't think people living out of the county should be getting free stickers, myself. Then you've got the farmers that we've looked out for for years with the sticker on the bumper, having to do something different. So if we just give normal farmers, one sticker for their farm vehicle to me would be a good gesture too.

**Bryan:** You consider a farm as what? A business. We require that if you have a business in this county, then you have a commercial dumpster. The farm does not per say, our county stickers are to dump household trash. They get you in to dump household trash. This is one of the issues that we raised, Danny, at our meetings, we gave out over 700 stickers last year.

**Allen:** To who?

**Carter:** People that live outside the county but own property, I can tell you, years back when we took some cases before the judge of them illegally using our sites, he pretty much said he's not going to prosecute anyone that pays real estate taxes in the county. That is what that is based on.

**Bryan:** The way it reads, if I own land in Buckingham County and I live in Kalamazoo, Michigan, as long as my taxes are paid in Buckingham I get a sticker.

**Matthews:** Absentee resident is what it is. Well not resident, but absentee property owner.

**Carter:** I might add, we talk about free, I had an opportunity to discuss this with Mr. Wright this afternoon, we cannot charge a solid waste fee but we do use our county decals to identify our

citizens that use the sites. But there are some changes that we can look into to possibly change some things. Could be some General Assembly changes too.

**Bryan:** How about email myself and Chairman Bryant some suggestions and we will address them in a Solid Waste Committee meeting.

**Carter:** I was going to ask you all if you could meet Wednesday at 1:00.

**Bryan:** Yes.

**Matthews:** I've got a question Mrs. Carter, what was the tag count the previous year? Do you know?

**Carter:** I don't have that. So far this year, 220 have been given out.

**Miles:** Those are free stickers, Mrs. Carter?

**Carter:** So far we haven't given farm use to anyone. Right now it seemed to be what was going on was people having company vehicles were getting them for those. They were getting them for farm use and I think it was 2 for farm use. When we started seeing how many were given out and looked at the ordinance that's when we had to go back and go by the ordinance. That's why you all are getting calls and inquiries on why can't I get one this year. So you all have to change the ordinance if you do want to change that.

**Lann:** Also, she's finding now that she's having to check further into it, people are owning a piece of property with no house on it, they were getting stickers. So now she's asking them how are you generating household trash when you do not have a house here. They don't have an answer for that so she's not giving them a sticker.

**Bryan:** Good.

**Lann:** We are also finding that people own houses here but live somewhere else but are renting those houses to someone. But they are getting stickers to use our dumpsters. So she's ceasing giving those out also.

**Bryan:** Good.

**Miles:** Two things come to mind hearing staff and yall saying this, it seems to me like we definitely need a long term solution for this and I think that's going to take amending that ordinance and we need to look at that. But a short term in term of the farm use tags, I agree with Supervisor Allen in right now, staff correct me if I'm mistaken, if I currently have a farm use vehicle because I've got a farm and I try to get a county tag to dump household trash, I cannot get one. Is that right?

**Matthews:** You are not going to get one for free.

**Miles:** I'm not going to get one period.

**Bryan:** But your farm shouldn't be generating trash. Your farm is a business.

**Miles:** Mr. Chairman, real quick, Mrs. Carter if I have a farm use tag because I have a business, I have a farm...

**Carter:** You have a farm use registered with DMV.

**Miles:** No, I have a farm use tag that just says farm use, not an F tag, could I get a county sticker today?

**Carter:** No.

**Miles:** Even if I wanted to pay for it?

**Bryan:** You can't pay for it.

**Allen:** Register it through DMV.

**Miles:** The way the ordinance reads. I think we owe it to the farmers to have even if they have to pay for it.

**Bryan:** Mr. Wright said you can't charge for it under the current Virginia ordinance?

**Wright:** Not a solid waste fee. You can require they have a decal if the state doesn't require them to have a license.

**Miles:** So just to conclude what I was saying, Mr. Chairman, is that I do think it's can be perceived as a jam up for some people who have always had access, pay or not pay, to a county sticker and now that's it. To me that's a short term issue. I don't know how long it's going to take for us. It's going to take time.

**Carter:** We could probably bring back a recommendation in June or July.

**Matthews:** I'm going to agree with Mr. Miles and Mr. Allen that a farmer should be able to get one free tag.

**Bryan:** A farmer, Mr. Matthews, is a business.

**Matthews:** I understand.

**Bryan:** Unless we ascend our current ordinance, and tell people that if they have a business they don't need to use a commercial dumpster. They can just dump their waste in the county facility.

**Matthews:** It's kind of like that pig, you put lipstick on it it's still a pig right.

**Bryan:** Exactly.

**Matthews:** There you go. I'm still for the farmer.

**Bryan:** I'm all for the farmer but then it goes back to abuse again.

**Matthews:** It's not abuse.

**Bryan:** It is abuse.

**Matthews:** No it's not. It's still that pig.

**Miles:** Mr. Chairman, I would add that I would say you know I don't think in terms of solutions that we are looking for that it has to be free. \$25. I think the issue at hand that we are looking at and I would like the committee to look at is if a farmer has a farm use vehicle, should he have access free of charge to a county decal and I would say yes to that right now.

**Matthews:** I've had people ask me could they buy a tag. Even though they are an absentee landowner, and they pay taxes in the county, we are turning down \$25 because they offer to buy a tag.

**Bryan:** You can't charge them for it. Why don't you refer it to the solid waste committee and we work with Mr. Wright or people in Richmond to see if we can charge a solid waste fee.

**Matthews:** You've got 3 board members saying let the farmer get 1 free tag per farm. Three of us have voiced our opinion on that. I don't know what the other 4 want to do.

**Carter:** Would this be for those registered through DMV?

**Bryan:** What happens if they have their other vehicles, their personal vehicles, and they just don't buy county tags for them? Hello?

**Carter:** From what we've seen come in, the one's I've talked to and are upset because they can't get the tags...

**Bryan:** If you are going to give me a free one, why should I buy a tag?

**Carter:** I don't think they are dumping farm trash. Their truck is a farm use truck.

**Miles:** To me, Mr. Chairman, there would be ways the committee would look into, the form that farmers have to file in the email you were talking about, Mrs. Carter, and I think maybe that needs to be looked into consideration to make sure they are bonafide.

**Chambers:** I think we need to give it to the Solid Waste Committee to look into it.

**Miles:** I think that's a good idea.

**Matthews:** I'm just giving my opinion. You can take it for what it's worth and do what you need to do. If you want to bring it back to the Board, this is what we need to do.

**Bryant:** I think it should go to the solid waste committee.

**Bryan:** That's what it's there for.

**Matthews:** I'm not trying to tell you what to do.

**Bryan:** Yes, you are.

**Matthews:** I'm just voicing my opinion. Just like you do.

**Bryan:** Thank you. Don't let your feelings get hurt.

**Matthews:** Their not. We've been down this road before, right?

**Bryan:** We sure have.

**Matthews:** We are going to go down it again.

**Bryan:** We sure will.

**Matthews:** Just like the bus.

**Bryant:** Anybody want to make a motion?

**Chambers:** I make a motion we send it to the Solid Waste Committee.

**Miles:** I second that Mr. Chairman.

**Bryant:** We have a motion and a second to send the County's Solid Waste Committee, Commonwealth Attorney, and County Administrator to get this thing ironed out and bring it back to the Board. Is that agreeable? We do not need a motion.

**Re: Consider discussions regarding reinstatement of the public comment to the meetings**

**Carter:** Yes, sir. During the emergency meeting the Board did vote to exclude public comments for the meetings for everything except public hearings. Of course you did have authority to do that at the time. But we have found that July 1, if you read #2 on the attachment that Mr. Wright provided me and I gave to you, I think you will have to reinstate that. That has

pretty much been the topic of people feeling that they should not have had their rights suspended to public comments. If you all want to go ahead now and reinstate it versus July. During the emergency you have authority to change your by-laws as you see fit, so by taking that out your took it out of the by-laws so I believe you can reinstate it by adding that in. Is that right?

**Wright:** During this time you can received public comment by email, voicemail, or letter.

**Miles:** The same way we receive comments for public hearings. Is that right, Mr. Wright?

**Wright:** They will not be live, they can submit their public comments by voicemail, email or letter.

**Miles:** So we have the appropriate technology and mechanisms to do that right? I would move that we reinstate public comment effective our next meeting using the methods that Mr. Wright has laid out in terms of communication methods but not in person due to the emergency.

**Wright:** In consideration for your staff, comments should be received by noon the day of the meeting.

**Miles:** Same as public hearings. Right, Mr. Wright. I would make a motion to reinstate, Mr. Chairman.

**Bryan:** June or July?

**Carter:** June.

**Matthews:** I second that motion. I do have something I'd like to add to that. What would be the problem with taking a piece of paper and conveying that same motion if it passes to the public through their tax bill? It wouldn't cost the county anything as far as postage. To let them know what avenue they need to take to make a comment instead of just advertising on our website and the Farmville Herald. A lot of people don't read the Farmville Herald. Then they would have that opportunity to...the tax tickets will go out in about 2 weeks and this will let them know they can still virtual or send a letter or whatever it may be.

**Carter:** They may have already been printed.

**Bryan:** I see what you are saying Don. Just put a separate sheet of paper in the tax bill.

**Matthews:** I've had a lot of people say they were confused and didn't know how to reach us for public comments.

**Bryant:** We have a motion to reinstate the public comments. Is there a second to that motion?

**Lann:** Matthews made the second.

**Bryant:** Any discussion?

**Bryan:** Can you check Becky, like Supervisor Matthews wanted? If she can put a separate piece of paper just in with the tax bill? Like a generic...

**Carter:** They are printed and sealed. It's not like they can stuff one in every one...we will check on it but I'm pretty sure...

**Chambers:** That's contracted out isn't it?

**Carter:** They are printed and sealed yes.

**Miles:** We can get the word out as supervisors too.

**Carter:** Well, it got out that we suspended them.

**Bryant:** Call for the vote.

**Chairman Bryant:** Yes

**Vice Chairman Matthews:** Yes

**Supervisor Bryan:** Yes

**Supervisor Allen:** Yes

**Supervisor Miles:** Yes

**Supervisor Chambers:** Yes

**Supervisor Jones:** Yes

**Supervisor Miles moved, Supervisor Matthews seconded and was unanimously carried by the Board to reinstate public comments through voicemail, email, or letter beginning with the June 8, 2020 meeting.**

**Re: County Attorney Matters**

**There were none.**

**Re: County Administrator's Report**

**Carter:**

**Update on Fire Department Request for Electricity to the Tractor Pull Site:** The drawing that they gave us and Tommy looked at and we looked at very close because of the hotel. We are very near closing the property, but they had it designed where the pole was within 6 feet from the property line at Wingo Road. We felt that was not a good design to have the electricity pole there. We've asked them to go back again and maybe look towards the rescue squad because the regular entrance that they used last year for the tractor pull is now...will now be the hotel property so they know they have to do a new entrance. Hopefully they will come back with

another...I haven't heard back from them but I've let the President and Chip Davis know and also the fire chief know that that is not a good place to put that.

**Matthews:** What about underground service?

**Carter:** I think they run it so far and then go underground. They were going to run it a ways and then go underground but the pole was 6 feet from the hotel property line. Kind of close. I'm hoping to hear back from them.

**Update on Noise Control Ordinance:** We have not met during this time. We hope to resume once we are opened back up for business.

**Coronavirus Relief Funding for Counties:** The other issue I have here is information that we have received from VACO talking about the CARE funds. We've already talked about that with the schools. So that's some information from VACO keeping us up to date.

**Commonwealth of Virginia Auditors of Public Accounts: Good Audit with no inefficiencies in internal control management:** Mr. Justin Midkiff, Clerk of Circuit Court got a very good audit report from Auditor Public Accounts with no noted matters involving internal control and it's operation necessary to bring to management's attention. So that's a good report.

**Opening of Gravel Hill Waste Site:** As you all know and as we talked about before, the opening of the Gravel Hill Waste Site. It opened last Friday. I commend those that worked on that. That's a very nice site.

**Piedmont Senior Resource County Scorecard:** Mr. Miles may want to speak on this but I've been asked to put in here the scoreboard more or less for the Piedmont Senior Resource. That's just for your information.

That concludes my report Mr. Chairman.

**Re: Other Board Matters**

**Bryan:** Mrs. Carter, if we have VDOT matters should we come through you?

**Carter:** Yes. He said you can tell us and we can tell them.

**Bryan:** I'll bring you some stuff on Wednesday.

**Re: Executive Closed Session**

**Bryan:** I move that we go into Executive Closed Session under §2.2-3711.A.12. Information relating to the negotiation and award of a specific contract where competition or bargaining is involved and where the release of such information would adversely affect the bargaining position or negotiating strategy of the public body. Such information shall not be withheld after

the public body has made a decision to award or not to award the contract. In the case of procurement transactions conducted pursuant to the Virginia Public Procurement Act ([§ 2.2-4300](#) et seq.), the provisions of this subdivision shall not apply, and any release of information relating to such transactions shall be governed by the Virginia Public Procurement Act.

**Miles:** I second that Mr. Chairman.

**Bryant:** A motion and a second to go into Executive Session. Any discussion? Call for the vote.

**Chairman Bryant:** Yes  
**Vice Chairman Matthews:** Yes  
**Supervisor Bryan:** Yes  
**Supervisor Allen:** Yes  
**Supervisor Miles:** Yes  
**Supervisor Chambers:** Yes  
**Supervisor Jones:** Yes

**Supervisor Bryan moved, Supervisor Miles seconded and was unanimously carried by the Board to enter into executive closed session under §2.2-3711.A.12. Information relating to the negotiation and award of a specific contract where competition or bargaining is involved and where the release of such information would adversely affect the bargaining position or negotiating strategy of the public body. Such information shall not be withheld after the public body has made a decision to award or not to award the contract. In the case of procurement transactions conducted pursuant to the Virginia Public Procurement Act (§ 2.2-4300 et seq.), the provisions of this subdivision shall not apply, and any release of information relating to such transactions shall be governed by the Virginia Public Procurement Act.**

**Re: Return to Regular Session and Certification**

**Bryan:** I move return to open session and certify that to the best of each Board member's knowledge only business matters related to the code of which the executive meeting was convened was discussed or considered in the closed executive session.

**Allen:** Second.

**Bryant:** Any discussion? Call for the vote.

**Chairman Bryant: Yes**  
**Vice Chairman Matthews: Yes**  
**Supervisor Bryan: Yes**  
**Supervisor Allen: Yes**  
**Supervisor Miles: Yes**  
**Supervisor Chambers: Yes**  
**Supervisor Jones: Yes**

**Supervisor Bryan moved, Supervisor Allen seconded and was unanimously carried by the Board to return to open session and certify that to the best of each Board member's knowledge only business matters related to the code of which the executive meeting was convened was discussed or considered in the closed executive session.**

**Re: Action as a result of Executive Closed Session**

There was none.

**Re: Adjournment**

There being no further business to discuss, Chairman Bryant declared the May 11, 2020 meeting of the Buckingham County Board of Supervisors adjourned.

**ATTEST:**

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**Rebecca S. Carter**  
**County Administrator**

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**Harry W. Bryant, Jr.**  
**Chairman**

6/01/2020  
 AP375  
 FUND # - 110

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 016130 CHARGES FOR PARKS & RECREATION

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 016130 CHARGES FOR PARKS & RECREATION					
STEPHANI T JONES	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
CORI MEEKS	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	190.00
CANDICE WATSON	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	90.00
REANNEN STEFFENSEN	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
LAURA KHOL	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
CINDY RAGLAND	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
COLTON W NGERT	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	40.00
DANYALE RUPPARD	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
JENNIFER BUSCH	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
JESSICA CARROLL	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
JESSICA JONES	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
LANESHA MOSLEY	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
RACHEL DUNN	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	70.00
REBECCA SMITH	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
SHELLY DUNN	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
TONI - BETH MITCHELL	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
WENDY OLIVER	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	45.00
WILLIAM STOUT	Soccer Fees	2020 SOCCER REFUND	05172020- REFUND	5/ 17/ 2020	40.00
TOTAL					1,015.00 *
FUND TOTAL					1,015.00

6/01/2020  
 AP375  
 FUND # - 100

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 011010 BOARD OF SUPERVISORS

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
DEPT # - 011010 BOARD OF SUPERVISORS							
	BOARD OF SUPERVISORS						
PAYGOV. US LLC	Professional Services	CC PROCESSING FEE		5/08/2020	3,272.99		
					3,272.99	*	
KEY OFFICE SUPPLY	Office Supplies	6- COLORS TONER/2- BLK		5/13/2020	1,246.20		
					1,246.20	*	
HURT & PROFITT INC	Fixed Assets - Library Renovat	BHAM COUNTY LIBRARY		5/11/2020	122.50		
					122.50	*	
FARMVILLE HERALD	Fixed Assets - Solid Waste Sit	ESTING OF CYL FOR S		5/07/2020	256.00		
					256.00	*	
					TOTAL		4,897.69
DEPT # - 012310 COMMISSIONER OF REVENUE							
	COMMISSIONER OF REVENUE						
BUSINESS DATA OF VIRGINIA	Data Processing	TRAVEL/CONSULTING		3/23/2020	350.00		
					350.00	*	
KEY OFFICE SUPPLY	Office Supplies	CANON GPR 16 TONER		5/21/2020	69.95		
KEY OFFICE SUPPLY	Office Supplies	DR520 DRUM 4- RED PEN		5/21/2020	633.48		
					703.43	*	
					TOTAL		1,053.43
DEPT # - 012560 INFORMATION TECHNOLOGY							
	INFORMATION TECHNOLOGY						
ADVANCED NETWORK SYSTEMS	Repairs/Maintenance	ANTI VIRUS 2 YR RENEW		5/21/2020	1,676.20		
					1,676.20	*	
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Su	APR 2020 FUEL CHRGS 05012020-APR 20		5/01/2020	99.49		
					99.49	*	
					TOTAL		1,775.69
DEPT # - 013100 ELECTORAL BOARD AND OFFICIALS							
	ELECTORAL BOARD AND OFFICIALS						
OWEN G DUNN CO INC	Printing & Binding	10000 BALLOTS PRS PR		5/15/2020	2,522.50		
					2,522.50	*	
KEY OFFICE SUPPLY	Office Supplies	18- BINS/2- INK 952XL		5/11/2020	925.24		
KEY OFFICE SUPPLY	Office Supplies	SCISSORS		5/11/2020	18.23		
KEY OFFICE SUPPLY	Office Supplies	PAPER PLATES		5/19/2020	16.01		
					959.48	*	
KEY OFFICE SUPPLY	Other Operating Supplies	PLASTIC BOTTLES		4/21/2020	13.43		
KEY OFFICE SUPPLY	Other Operating Supplies	2- UTILITY TOWELS		5/19/2020	220.90		
KEY OFFICE SUPPLY	Other Operating Supplies	2- CARTRIDGE 119		5/19/2020	1,251.44		
KEY OFFICE SUPPLY	Other Operating Supplies	LLR 80438		5/21/2020	517.33		
KEY OFFICE SUPPLY	Other Operating Supplies	4- FACE MASKS		5/28/2020	152.00		
BUCKEYE INTERNATIONAL INC	Other Operating Supplies	8- HAND SANITIZER		5/12/2020	952.32		
					3,107.42	*	

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FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 013100 ELECTORAL BOARD AND OFFICIALS

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
ELECTION SYSTEMS &	Machine Programming & Testing	LAYOUT CHRGE: 1 TO 500		5/22/2020		116.50	
ELECTION SYSTEMS &	Machine Programming & Testing	MINOR REVISION/MEDIA		5/22/2020		162.50	
ELECTION SYSTEMS &	Machine Programming & Testing	PRECINCT TABULATOR		5/22/2020		1,250.98	
ELECTION SYSTEMS &	Machine Programming & Testing	AUDIO CODING SERVICE		5/22/2020		503.00	
						2,032.98	*
				TOTAL		8,622.38	
DEPT # - 021600 CLERK OF THE CIRCUIT COURT							
CLERK OF THE CIRCUIT COURT							
TREASURER OF VIRGINIA	Accounting & Auditing Services	AUDITOR OF ACCOUNTS		5/15/2020		1,811.94	
						1,811.94	*
KEY OFFICE SUPPLY	Office Supplies	3-COPY PAPER		5/11/2020		95.85	
TREASURER OF VIRGINIA	Office Supplies	FIJITSU 7160 SCANNER		5/15/2020		600.00	
						695.85	*
				TOTAL		2,507.79	
DEPT # - 022100 COMMONWEALTH'S ATTORNEY							
COMMONWEALTH'S ATTORNEY							
NETWORKING TECHNOLOGIES AN	Office Supplies	NETWORKING SHARE DRI		4/24/2020		5,191.00	
NETWORKING TECHNOLOGIES AN	Office Supplies	RACKSTATION/SLIDING		4/30/2020		1,964.93	
						7,155.93	*
				TOTAL		7,155.93	
DEPT # - 031200 LAW ENFORCEMENT SHERIFF							
LAW ENFORCEMENT SHERIFF							
GILLIAM MOTORS INC	Transportation Service	WINDSHIELD REPLACED		5/07/2020		1,100.17	
GILLIAM MOTORS INC	Transportation Service	GULED MOLDING		5/11/2020		38.69	
GILLIAM MOTORS INC	Transportation Service	OIL CHNG/ROTATE TIRE		5/14/2020		536.42	
GILLIAM MOTORS INC	Transportation Service	OIL CHNG/ROTATE TIRE		5/18/2020		84.87	
GILLIAM MOTORS INC	Transportation Service	RPL DRIVE BELT		5/18/2020		143.46	
GILLIAM MOTORS INC	Transportation Service	OIL CHNG/ROTATE TIRE		5/21/2020		85.22	
BRUCE'S COLLISION	Transportation Service	RPRS-2017 FORD AWD	05282020	5/28/2020		1,346.16	
EAST COAST EMERGENCY	Transportation Service	LBR-INSTALL EQUIP		5/11/2020		3,000.00	
EAST COAST EMERGENCY	Transportation Service	LBR-INSTALL EQUIP		5/11/2020		3,000.00	
EAST COAST EMERGENCY	Transportation Service	LBR-INSTALL EQUIP		5/11/2020		3,000.00	
						12,334.99	*
KEY OFFICE SUPPLY	Office Supplies	REDUCED P		4/28/2020		37.32-	
						37.32-	*
GILLIAM MOTORS INC	Vehicle Equipment/Vehicle Supp	H75 KEY		5/18/2020		3.00	
WOHLFORD'S RADAR	Vehicle Equipment/Vehicle Supp	LBR-CALIBRATE 56 TUN		5/05/2020		336.00	
ADVANCE AUTO PARTS	Vehicle Equipment/Vehicle Supp	MINI BULB-LONG LIFE		5/02/2020		4.89	
SMITH SPEEDOMETER	Vehicle Equipment/Vehicle Supp	VEHICLE CALIBRATIONS		5/06/2020		70.00	
ACCESS W/RELESS DATA	Vehicle Equipment/Vehicle Supp	7-PANEL ADAPTER KIT		5/13/2020		313.84	
EAST COAST EMERGENCY	Vehicle Equipment/Vehicle Supp	VEH SPECIFIC CONSOLE		5/11/2020		324.61	

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FROM DATE- 6/08/2020  
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ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 031200 LAW ENFORCEMENT SHERIFF

VENDOR NAME	CHARGE TO	DESCRIPTI ON	I NVOI CE#	I NVOI CE DATE	\$\$\$ PAY \$\$\$
EAST COAST EMERGENCY	Vehicle Equipment/Vehicle Supp	PANEL KITS/BUMPERS/		5/11/2020	13,781.70
VIRGINIA SOLAR TINTING	Vehicle Equipment/Vehicle Supp	2-HUSKY FLOOR LINER		4/10/2020	190.00
					15,024.04 *
BUCKINGHAM SCHOOL BOARD	Vehicle Fuel	APR 2020 FUEL CHRGS	05012020- APR 20	5/01/2020	118.44
MANSFIELD OIL COMPANY	Vehicle Fuel	1007.07 GALLONS GAS		5/04/2020	1,334.59
MANSFIELD OIL COMPANY	Vehicle Fuel	1131.95 GALLONS GAS		5/18/2020	1,585.79
					3,038.82 *
LYNN PEAVEY COMPANY	Police Supplies	3-POCKET IDENTICATOR		4/27/2020	84.25
SPECIAL TOUCH DESIGNS	Police Supplies	DI SHGARDEN W FRESH B		5/07/2020	84.96
					169.21 *
				TOTAL	30,529.74
DEPT # - 031400 EMERGENCY SERVICES					
EMERGENCY SERVICES					
THUNDER ROAD AUTO SALES	LL Repairs / Maintenance	10-BLUE ST SIGNS 9"		5/22/2020	1,155.00
					1,155.00 *
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Su	APR 2020 FUEL CHRGS	05012020- APR 20	5/01/2020	152.28
					152.28 *
				TOTAL	1,307.28
DEPT # - 032300 AMBULANCE AND RESCUE SERVICES					
AMBULANCE AND RESCUE SERVICES					
GLENMORE VOLUNTEER FIRE	Motor Vehicle Lic For Memb	2020 CTY STICKR REIM 2020-CTY STICKR		4/27/2020	475.00
					475.00 *
				TOTAL	475.00
DEPT # - 032600 GLENMORE RESCUE STATION					
GLENMORE RESCUE STATION					
CENTRAL VIRGINIA EXTERMINA	Repairs/Maintenance	SVC: PEST CONTROL		4/29/2020	25.00
					25.00 *
CENTRAL VIRGINIA ELECTRIC	Electrical Service		05262020- DRT	5/26/2020	167.64
					167.64 *
				TOTAL	192.64
DEPT # - 034100 BUILDING INSPECTION					
BUILDING INSPECTION					
QUILL CORPORATION	Office Supplies	HP M255DW HP INK		5/14/2020	299.00
STAPLES INC	Office Supplies	HP 935XL INK 5PACK		5/11/2020	170.75
					469.75 *
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Su	APR 2020 FUEL CHRGS	05012020- APR 20	5/01/2020	160.62
					160.62 *
				TOTAL	630.37

6/01/2020  
 AP375  
 FUND # - 100

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 034100 BUI LDI NG I NSPECTI ON

VENDOR NAME	CHARGE TO	DESCRIPTI ON	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT # - 035100 ANI MAL CONTROL					
ANI MAL CONTROL					
GILLIAM MOTORS INC	Repairs/Maintenance	TURNE D ROTORS FRONT		4/15/2020	645.96
GILLIAM MOTORS INC	Repairs/Maintenance	REPAIRED WRE FOR AN		4/21/2020	542.80
GILLIAM MOTORS INC	Repairs/Maintenance	SENSOR/LBR: RPL TEMP		4/24/2020	688.27
SEAY MILLING & MACHINERY	Repairs/Maintenance	2-SPECTRACIDE		5/04/2020	8.58
					1,865.61 *
CUMBERLAND ANIMAL	Vet Services	EUTHANASIA 2 DOGS		5/20/2020	50.00
					50.00 *
SLATE RIVER VETERINARY	Vet Supplies	MILK REPLACER 12OZ		5/19/2020	21.94
					21.94 *
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Su	APR 2020 FUEL CHRGS	05012020- APR 20	5/01/2020	263.49
					263.49 *
SEAY MILLING & MACHINERY	Other Operating Supplies-Dog F	6-CAT LITTER		4/17/2020	46.74
					46.74 *
					TOTAL 2,247.78

DEPT # - 042300 REFUSE COLLECTION

VENDOR NAME	CHARGE TO	DESCRIPTI ON	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
REFUSE COLLECTION					
COLONIAL TRUCK SALES INC	Repairs/Maintenance	AIR DRYER/BRAKE VALV		5/27/2020	781.33
NATIONAL AUTO PARTS	Repairs/Maintenance	4-BLST SPG KIT/WEAR		4/01/2020	927.08
NATIONAL AUTO PARTS	Repairs/Maintenance	BULB		4/01/2020	10.77
NATIONAL AUTO PARTS	Repairs/Maintenance	24" SMOOTH SURFACE		4/02/2020	18.97
NATIONAL AUTO PARTS	Repairs/Maintenance	4-HOSE FITTINGS		4/02/2020	363.90
NATIONAL AUTO PARTS	Repairs/Maintenance	2-CLEVIS ASSY		4/03/2020	17.14
NATIONAL AUTO PARTS	Repairs/Maintenance	2-PAIL HYD FLUID		4/03/2020	74.89
NATIONAL AUTO PARTS	Repairs/Maintenance	3-2.5 DEF		4/07/2020	38.91
NATIONAL AUTO PARTS	Repairs/Maintenance	DI SPO GLOVE/TOWELS		4/14/2020	25.70
NATIONAL AUTO PARTS	Repairs/Maintenance	3-2.5 DEF/ANTIREEZE		4/24/2020	49.94
SEAY MILLING & MACHINERY	Repairs/Maintenance	2-KEEP OUT SIGNS &		5/12/2020	7.56
R G MOSS ELECTRIC	Repairs/Maintenance	REPLACED BULBS/ POLE		5/16/2020	134.12
VIRGINIA TRUCK CENTER	Repairs/Maintenance	VALVE/2-TUBE FITTING		5/15/2020	350.54
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#5/RPL LINES UNDER	7503	5/04/2020	580.00
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#4/ADJ BRAKES	7504	5/08/2020	45.00
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#4/RPL VALVE, FITTING	7505	5/15/2020	340.00
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#3/RPL LFT LOW BEAM	7506	5/20/2020	127.50
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#1/RPL FOOT BREAK VA	7507	5/21/2020	297.50
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#4/NO AC/CLN EVAPORA	7508	5/29/2020	380.00
AARON'S AUTO & EQUIPMENT	Repairs/Maintenance	#1/RPL AIR DRIER, BRA	7509	5/29/2020	340.00
CAVALIER HOSE & FITTINGS	Repairs/Maintenance	3-HYD OIL 5 GALLON		5/05/2020	186.11
1020 WEST THIRD LLC	Repairs/Maintenance	AIR BRAKE CHAMBER		5/07/2020	78.33
DOMESTIC FUELS & LUBES	Repairs/Maintenance	REBUILT PUMP		5/28/2020	355.85
					5,531.14 *
TREASURER PRINCE EDWARD CO	Contract Landfill	APR 2020 LANDFILL	05052020	5/05/2020	22,121.00
					22,121.00 *

6/01/2020  
 AP375  
 FUND # - 100

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 042300 REFUSE COLLECTION

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DOMINION ENERGY VIRGINIA	Street Lights		05192020	5/19/2020	36.49
					36.49 *
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Fu	APR 2020 FUEL CHRGS	05012020-APR 20	5/01/2020	2,590.56
					2,590.56 *
THUNDER ROAD AUTO SALES LL	Fixed Assets	LETTERING/CTY WASTE	SW TRK LE	2/10/2020	300.00
					300.00 *
TOTAL					30,579.19

DEPT # - 043200 GENERAL PROPERTIES

GENERAL PROPERTIES					\$\$ PAY \$\$
REMICHEL COMPANY LLC	Heating/AC Service	30"X58" DRAIN PAN		5/11/2020	61.18
					61.18 *
INTERACTIVEVEGISING	Telecommunications	JUN 2020 MAINTENANCE		5/29/2020	500.00
					500.00 *
KIMBALL MIDWEST	Janitorial Supplies	2-SANITIZER 809524		5/15/2020	168.00
KIMBALL MIDWEST	Janitorial Supplies	2-SANITIZER 809524		5/18/2020	168.00
HILL MANUFACTURING COMPANY	Janitorial Supplies	2-SANMST 2X4000ML		5/20/2020	588.12
HILL MANUFACTURING COMPANY	Janitorial Supplies	2-SANMST 2X4000ML		5/22/2020	226.25
					1,150.37 *
CUMBERLAND BUILDING	Repairs/Maintenance Supplies/S	2-PLYWOOD 3/4"		5/14/2020	115.62
FARMVILLE WHOLESAL ELECTR	Repairs/Maintenance Supplies/S	JUG SPRING CONN 750		5/11/2020	235.32
FIRE & SAFETY EQUIP CO	Repairs/Maintenance Supplies/S	FIRE EXT ANNUAL INSP		5/13/2020	209.75
FIRE & SAFETY EQUIP CO	Repairs/Maintenance Supplies/S	FIRE EXT MAINT INSP		5/13/2020	39.00
FIRE & SAFETY EQUIP CO	Repairs/Maintenance Supplies/S	FIRE EXT ANNUAL INSP		5/13/2020	112.25
SEAY MILLING & MACHINERY	Repairs/Maintenance Supplies/S	WEED KILLER		5/12/2020	31.33
SEAY MILLING & MACHINERY	Repairs/Maintenance Supplies/S	BRUSH MASTER		4/24/2020	82.74
THE SHERW N-WILLIAMS CO	Repairs/Maintenance Supplies/S	3 GALLON ARMORSEAL		5/08/2020	332.97
THE SHERW N-WILLIAMS CO	Repairs/Maintenance Supplies/S	4-9" SOFT WOVEN 9X/4"		5/08/2020	23.16
THE SHERW N-WILLIAMS CO	Repairs/Maintenance Supplies/S	GAL SPRINT SA PAINT		5/20/2020	80.28
SCOTTSVILLE POWER	Repairs/Maintenance Supplies/S	PTO CLUTCH/ BELT		4/16/2020	464.48
FIRE SPRINKLER LTD	Repairs/Maintenance Supplies/S	ANNUAL INSPECTION		5/13/2020	675.00
FERGUSON ENTERPRISES INC	Repairs/Maintenance Supplies/S	2-CCY 50G 4.5KW 1PH		5/11/2020	1,052.12
CENTRAL VIRGINIA EXTERMINA	Repairs/Maintenance Supplies/S	MAY 2020 REG SERVICE		5/14/2020	175.00
					3,629.02 *
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Su	APR 2020 FUEL CHRGS	05012020-APR 20	5/01/2020	835.37
					835.37 *
TOTAL					6,175.94

DEPT # - 053040 REGIONAL JUVENILE DETENTION

REGIONAL JUVENILE DETENTION					\$\$ PAY \$\$
TREASURER, CHARLOTTE CO.	Juvenile Detention	MOE FUNDS	FY 2020	5/14/2020	287.00
PIEDMONT REGIONAL JUVENIL	Juvenile Detention	JUVENILE DETENTION		5/04/2020	9,450.00
					9,737.00 *
TOTAL					9,737.00

6/01/2020  
 AP375  
 FUND # - 100

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 053040 REGIONAL JUVENILE DETENTION

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 071100 SUPERVISION OF PARKS & RECREATION					
LANDSCAPE SUPPLY INC	SUPERVISION OF PARKS & RECREATION Recreation Programs	7- TURFACE MVP/ BAG		5/28/2020	130.00 130.00 *
SEAY MILLING & MACHINERY SOUTHERN STATES	Agricultural Supplies Agricultural Supplies	3- COPPER SULFATE CRY 2- CONTR BLEND 50LBS		5/11/2020 3/09/2020	86.97 285.94 372.91 *
NATIONAL AUTO PARTS SEAY MILLING & MACHINERY SEAY MILLING & MACHINERY SEAY MILLING & MACHINERY	Repairs/Maintenance Supplies Repairs/Maintenance Supplies Repairs/Maintenance Supplies Repairs/Maintenance Supplies	AIR FILTER 2- PAINT 2- HOSE REPAIR SHUT OFF VALVE		4/03/2020 4/21/2020 5/04/2020 5/07/2020	24.97 10.18 11.46 6.99 53.60 *
BUCKINGHAM SCHOOL BOARD	Vehicle & Powered Equipment Su	APR 2020 FUEL CHRGS	05012020-APR 20	5/01/2020	245.95 245.95 *
TOTAL					802.46
FUND TOTAL					108,690.31

6/01/2020  
 AP375  
 FUND # - 501

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 010000 \* Expenses \*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$\$ PAY \$\$\$
DEPT # - 010000 * Expenses *					
	* Expenses *				
B & B CONSULTANTS INC	Tests	APR 2020 TESTS		4/30/2020	962.90
HAMPTON ROADS SANITATION	Tests	ANALYTICAL CHARGES		5/20/2020	183.96
					1,146.86 *
CAPE SCHOOL INC	Postal Services	UPS GROUND		5/14/2020	10.23
CAPE SCHOOL INC	Postal Services	UPS GROUND		5/14/2020	10.23
CAPE SCHOOL INC	Postal Services	UPS GROUND		5/14/2020	10.21
CAPE SCHOOL INC	Postal Services	UPS GROUND		5/14/2020	10.21
					40.88 *
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	SPINDLE ASSY W BOLTS		5/19/2020	51.95
NATIONAL AUTO PARTS	Repairs/Maintenance Supplies	BLOW GUN		5/14/2020	19.72
SEAY MILLING & MACHINERY	Repairs/Maintenance Supplies	2-BULBS/WASP SPRAY		5/03/2020	48.37
FARRISH HARDWARE	Repairs/Maintenance Supplies	3-PT 5/4X6-12'		5/28/2020	52.27
FARRISH HARDWARE	Repairs/Maintenance Supplies	2-HYDRULIC CEMENT		5/19/2020	19.97
FARRISH HARDWARE	Repairs/Maintenance Supplies	3-BATTERY 4PK		5/19/2020	11.97
					204.25 *
BUCKINGHAM SCHOOL BOARD	Vehicle Supplies	APR 2020 FUEL CHRGS	05012020-APR 20	5/01/2020	133.76
FISHER AUTO PARTS	Vehicle Supplies	LUCAS OIL 24OZ		5/14/2020	9.16
					142.92 *
ARAMARK UNIFORM SERVICES	Uniforms & Wearing Apparel	UNIFORM SERVICES		5/08/2020	58.16
ARAMARK UNIFORM SERVICES	Uniforms & Wearing Apparel	UNIFORM SERVICES		5/15/2020	58.16
ARAMARK UNIFORM SERVICES	Uniforms & Wearing Apparel	UNIFORM SERVICES		5/29/2020	58.16
					174.48 *
				TOTAL	1,709.39
				FUND TOTAL	1,709.39

6/01/2020  
 AP375  
 FUND # - 502

FROM DATE- 6/08/2020  
 TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
 BUCKINGHAM COUNTY  
 DEPT # - 010000 \* Expenses \*

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$	PAY	\$\$
DEPT # - 010000 * Expenses *							
SCIENTIFIC METHODS INC	* Expenses * Water Tests	DETECTION OF CRYPTO		5/18/2020	400.00		400.00 *
UNITED PARCEL SERVICE	Postal Services	MAIL LTR NEXT DAY		5/16/2020	7.92		7.92 *
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	SET BLADES 91-532		5/05/2020	62.75		62.75
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	LBR- SET OF BLADES		5/12/2020	50.00		50.00
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	LBR- SET OF BLADES		5/12/2020	24.00		24.00
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	HUSQVARNA TRIMMER		5/13/2020	339.00		339.00
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	LINE/LBR: RPL LINE		5/19/2020	20.00		20.00
DILLWYN REPAIR SERVICE	Repairs/Maintenance Supplies	CABLE		5/20/2020	24.99		24.99
NATIONAL AUTO PARTS	Repairs/Maintenance Supplies	12-5W20 OIL/OIL FLTR		4/08/2020	66.14		66.14
FARRISH HARDWARE	Repairs/Maintenance Supplies	4-2X4-93"		5/29/2020	18.00		18.00
VIRGINIA UTILITY PROTECTION	Repairs/Maintenance Supplies	17 TRANSMISSIONS		5/31/2020	17.85		17.85
CLAYTON POPE & ASSOCIATES	Repairs/Maintenance Supplies	SVC CALL/WFP		4/15/2020	572.00		572.00
FERGUSON ENTERPRISES INC	Repairs/Maintenance Supplies	GATE VALVE		5/13/2020	1,337.96		1,337.96 *
BUCKINGHAM SCHOOL BOARD	Vehicle Supplies	APR 2020 FUEL CHRGS	05012020- APR 20	5/01/2020	100.99		100.99 *
ARAMARK UNIFORM SERVICES	Uniforms & Wearing Apparel	UNIFORM SERVICES		5/08/2020	82.66		82.66
ARAMARK UNIFORM SERVICES	Uniforms & Wearing Apparel	UNIFORM SERVICES		5/15/2020	82.66		82.66
ARAMARK UNIFORM SERVICES	Uniforms & Wearing Apparel	UNIFORM SERVICES		5/29/2020	82.66		82.66
UNI VAR USA INC	Water Treatment Chemical	2- SOD PERMANG CARUSO		5/12/2020	2,955.72		2,955.72 *
HURT & PROFITT INC	Elev Tank Maintenance Reserve	WTR TNK REHABILITATI		5/14/2020	540.00		540.00 *
TOTAL					6,785.30		6,785.30
FUND TOTAL					6,785.30		6,785.30

6/01/2020  
AP375  
FUND # - 532

FROM DATE- 6/08/2020  
TO DATE- 6/08/2020

ACCOUNTS PAYABLE LIST  
BUCKINGHAM COUNTY  
DEPT # - 010000

VENDOR NAME	CHARGE TO	DESCRIPTION	INVOICE#	INVOICE DATE	\$\$ PAY \$\$
DEPT # - 010000					
ANDERSON CONSTRUCTION INC	Construction	SEWER IMPROVEMENTS	MAY SVCS 2020	5/31/2020	48,919.06 48,919.06 *
HURT & PROFITT INC	Professional Services	A/E SVCS FOR A PRP		5/13/2020	8,564.20 8,564.20 *
TOTAL					57,483.26
FUND TOTAL					57,483.26
TOTAL DUE					175,683.26

Approved at meeting of \_\_\_\_\_ on \_\_\_\_\_

Signed \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH		
0000000	122403	AES LINGS VA INC		5/08/2020	4211-053210-5718-	-	-	3,270.00	163912	5/08/2020	CSA Mandat ed	02403
0000000	122403	AES LINGS VA INC		5/08/2020	4211-053210-5718-	-	-	4,050.00	163912	5/08/2020	CSA Mandat ed	02403
								<b>CHECK TOTAL</b>				
								7,320.00				
0000000	122035	BEAR CREEK ACADEMY INC		5/08/2020	4211-053210-5718-	-	-	3,962.70	163913	5/08/2020	CSA Mandat ed	02403
								<b>CHECK TOTAL</b>				
								3,962.70				
0000000	122335	CENIRA HEALTH INC		5/08/2020	4211-053210-5718-	-	-	4,326.00	163914	5/08/2020	CSA Mandat ed	02403
								<b>CHECK TOTAL</b>				
								4,326.00				
0000000	122228	PRESBYTERIAN HOMES &		5/08/2020	4211-053210-5718-	-	-	2,668.00	163915	5/08/2020	CSA Mandat ed	02403
0000000	122228	PRESBYTERIAN HOMES &		5/08/2020	4211-053210-5718-	-	-	896.00	163915	5/08/2020	CSA Mandat ed	02403
0000000	122228	PRESBYTERIAN HOMES &		5/08/2020	4211-053210-5718-	-	-	5,048.70	163915	5/08/2020	CSA Mandat ed	02403
								<b>CHECK TOTAL</b>				
								8,612.70				
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	7,213.44	163916	5/08/2020	CSA Mandat ed	02403
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	82.00	163916	5/08/2020	CSA Mandat ed	02403
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	7,213.44	163916	5/08/2020	CSA Mandat ed	02403
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	7,213.44	163916	5/08/2020	CSA Mandat ed	02403
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	7,213.44	163916	5/08/2020	CSA Mandat ed	02403
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	7,213.44	163916	5/08/2020	CSA Mandat ed	02403
0000000	122043	THE VIRGINIA INSTITUTE OF		5/08/2020	4211-053210-5718-	-	-	41.00	163916	5/08/2020	CSA Mandat ed	02403
								<b>CHECK TOTAL</b>				
								36,190.20				
								<b>CHECK TYPE TOTAL</b>				
								60,411.60				
								<b>FINAL TOTAL</b>				
								60,411.60				

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	000240	AMERICAN FAMILY LIFE	DC002200515200500	5/15/2020	100-000200-0002-	840.00	163917	5/15/2020	PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC002200515200500	5/15/2020	501-000200-0002-	47.15	163917	5/15/2020	PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC002200515200500	5/15/2020	502-000200-0002-	96.60	163917	5/15/2020	PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC013200515200500	5/15/2020	100-000200-0002-	1,782.23	163917	5/15/2020	PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC013200515200500	5/15/2020	501-000200-0002-	15.47	163917	5/15/2020	PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC013200515200500	5/15/2020	502-000200-0002-	279.50	163917	5/15/2020	PR Clearing	00000
					CHECK TOTAL	3,060.95				
0000000	117215	ANTHEMBC/BS	DC010200515200500	5/15/2020	100-000200-0002-	32,515.00	163918	5/15/2020	PR Clearing	00000
0000000	117215	ANTHEMBC/BS	DC010200515200500	5/15/2020	501-000200-0002-	1,113.00	163918	5/15/2020	PR Clearing	00000
0000000	117215	ANTHEMBC/BS	DC010200515200500	5/15/2020	502-000200-0002-	3,397.50	163918	5/15/2020	PR Clearing	00000
					CHECK TOTAL	37,025.50				
0000000	121691	INTERNATIONAL CITY MGMT	DC095200515200500	5/15/2020	100-000200-0002-	607.98	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC095200515200500	5/15/2020	501-000200-0002-	58.04	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC095200515200500	5/15/2020	502-000200-0002-	56.18	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC096200515200500	5/15/2020	100-000200-0002-	305.62	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC096200515200500	5/15/2020	501-000200-0002-	14.51	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC096200515200500	5/15/2020	502-000200-0002-	52.55	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC457200515200500	5/15/2020	100-000200-0002-	414.39	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC457200515200500	5/15/2020	501-000200-0002-	14.51	163919	5/15/2020	PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MGMT	DC457200515200500	5/15/2020	502-000200-0002-	77.01	163919	5/15/2020	PR Clearing	00000
					CHECK TOTAL	1,600.79				
0000000	117214	MINNESOTA LIFE	DC009200515200500	5/15/2020	100-000200-0002-	109.42	163920	5/15/2020	PR Clearing	00000
					CHECK TOTAL	109.42				
0000000	117235	NACO SOUTHEAST	DC016200515200500	5/15/2020	100-000200-0002-	523.00	163921	5/15/2020	PR Clearing	00000
					CHECK TOTAL	523.00				
0000000	001676	TREASURER OF VIRGINIA	DC008200515200500	5/15/2020	100-000200-0002-	1,916.43	163922	5/15/2020	PR Clearing	00000
0000000	001676	TREASURER OF VIRGINIA	DC008200515200500	5/15/2020	501-000200-0002-	38.03	163922	5/15/2020	PR Clearing	00000
0000000	001676	TREASURER OF VIRGINIA	DC008200515200500	5/15/2020	502-000200-0002-	200.24	163922	5/15/2020	PR Clearing	00000
					CHECK TOTAL	2,154.70				
0000000	117213	TREASURER OF VIRGINIA	DC003200515200500	5/15/2020	100-000200-0002-	15,089.00	163923	5/15/2020	PR Clearing	00000
0000000	117213	TREASURER OF VIRGINIA	DC003200515200500	5/15/2020	502-000200-0002-	1,624.53	163923	5/15/2020	PR Clearing	00000
0000000	117213	TREASURER OF VIRGINIA	DC093200515200500	5/15/2020	100-000200-0002-	3,044.35	163923	5/15/2020	PR Clearing	00000
0000000	117213	TREASURER OF VIRGINIA	DC093200515200500	5/15/2020	501-000200-0002-	305.34	163923	5/15/2020	PR Clearing	00000
0000000	117213	TREASURER OF VIRGINIA	DC093200515200500	5/15/2020	502-000200-0002-	256.98	163923	5/15/2020	PR Clearing	00000
					CHECK TOTAL	20,320.20				
0000000	119292	TREASURER OF VIRGINIA	DC024200515200500	5/15/2020	100-000200-0002-	227.71	163924	5/15/2020	PR Clearing	00000
					CHECK TOTAL	227.71				
0000000	121952	UNITED STATES TREASURY	DC998200514200500	5/15/2020	100-000200-0002-	1,458.32	163925	5/15/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC998200515200500	5/15/2020	100-000200-0002-	15,358.03	163925	5/15/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC998200515200500	5/15/2020	501-000200-0002-	192.71	163925	5/15/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC998200515200500	5/15/2020	502-000200-0002-	1,388.41	163925	5/15/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC999200514200500	5/15/2020	100-000200-0002-	1,818.36	163925	5/15/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC999200515200500	5/15/2020	100-000200-0002-	25,557.28	163925	5/15/2020	PR Clearing	00000

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	121952	UNITED STATES TREASURY	DC999200515200500	5/15/2020	501-000200-0002-	400.62	163925	5/15/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC999200515200500	5/15/2020	502-000200-0002-	2,217.02	163925	5/15/2020	PR Clearing	00000
					CHECK TOTAL	48,390.75				
0000000	010455	VA CREDIT UNION	DC001200515200500	5/15/2020	100-000200-0002-	5,228.61	163926	5/15/2020	PR Clearing	00000
0000000	010455	VA CREDIT UNION	DC001200515200500	5/15/2020	502-000200-0002-	3,045.18	163926	5/15/2020	PR Clearing	00000
					CHECK TOTAL	8,273.79				
0000000	010741	VIRGINIA ASSOCIATION OF	DC046200515200500	5/15/2020	100-000200-0002-	160.51	163927	5/15/2020	PR Clearing	00000
0000000	010741	VIRGINIA ASSOCIATION OF	DC046200515200500	5/15/2020	501-000200-0002-	15.33	163927	5/15/2020	PR Clearing	00000
0000000	010741	VIRGINIA ASSOCIATION OF	DC046200515200500	5/15/2020	502-000200-0002-	14.83	163927	5/15/2020	PR Clearing	00000
					CHECK TOTAL	190.67				
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200514200500	5/15/2020	100-000200-0002-	626.98	163928	5/15/2020	PR Clearing	00000
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200515200500	5/15/2020	100-000200-0002-	6,659.43	163928	5/15/2020	PR Clearing	00000
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200515200500	5/15/2020	501-000200-0002-	98.36	163928	5/15/2020	PR Clearing	00000
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200515200500	5/15/2020	502-000200-0002-	660.34	163928	5/15/2020	PR Clearing	00000
					CHECK TOTAL	8,045.11				
0000000	119075	ALICE T CORMUS	04202020-MILES	4/20/2020	4100-081100-5510-	20.70	163929	5/15/2020	Travel Mileage-Commissioners	02402
0000000	119075	ALICE T CORMUS	04212020-MILES	4/21/2020	4100-081100-5510-	17.25	163929	5/15/2020	Travel Mileage-Commissioners	02402
0000000	119075	ALICE T CORMUS	04222020-MILES1	4/22/2020	4100-081100-5510-	9.20	163929	5/15/2020	Travel Mileage-Commissioners	02402
0000000	119075	ALICE T CORMUS	04222020-MILES2	4/22/2020	4100-081100-5510-	11.50	163929	5/15/2020	Travel Mileage-Commissioners	02402
0000000	119075	ALICE T CORMUS	04272020-MILES	4/27/2020	4100-081100-5510-	16.10	163929	5/15/2020	Travel Mileage-Commissioners	02402
					CHECK TOTAL	74.75				
0000000	121253	HMS DIRECT INC		5/01/2020	4100-012410-6021-	3,424.20	163930	5/15/2020	Tax Tickets	02402
					CHECK TOTAL	3,424.20				
0000000	002040	CENTRAL VIRGINIA ELECTRIC	05042020-BATES	5/04/2020	4100-042300-5140-	77.79	163931	5/15/2020	Street Lights	02402
0000000	002040	CENTRAL VIRGINIA ELECTRIC	05042020-PCUND	5/04/2020	4100-035100-5110-	398.87	163931	5/15/2020	Electrical Services	02402
					CHECK TOTAL	476.66				
0000000	120600	CENTURYLINK	05042020	5/04/2020	4100-031400-5230-	47.46	163932	5/15/2020	Telecommunications	02402
0000000	120600	CENTURYLINK	05042020	5/04/2020	4501-010000-5230-	47.46	163932	5/15/2020	Telecommunications	02402
0000000	120600	CENTURYLINK	05042020	5/04/2020	4501-010000-5230-	176.95	163932	5/15/2020	Telecommunications	02402
0000000	120600	CENTURYLINK	05042020	5/04/2020	4501-010000-5230-	64.66	163932	5/15/2020	Telecommunications	02402
0000000	120600	CENTURYLINK	05042020	5/04/2020	4502-010000-5230-	111.39	163932	5/15/2020	Telecommunications	02402
0000000	120600	CENTURYLINK	05042020	5/04/2020	4502-010000-5230-	589.84	163932	5/15/2020	Telecommunications	02402
					CHECK TOTAL	1,037.76				
0000000	122472	CRYSTAL SPRINGS		4/29/2020	4100-031200-6001-	63.88	163933	5/15/2020	Office Supplies	02402
					CHECK TOTAL	63.88				
0000000	120265	DANNY ALLEN	04132020-EDMLE	4/13/2020	4100-011010-5510-	14.95	163934	5/15/2020	Travel Mileage	02402
0000000	120265	DANNY ALLEN	04202020-EDMLE	4/20/2020	4100-011010-5510-	14.95	163934	5/15/2020	Travel Mileage	02402
0000000	120265	DANNY ALLEN	04272020-EDMLE	4/27/2020	4100-081100-5510-	14.95	163934	5/15/2020	Travel Mileage-Commissioners	02402
					CHECK TOTAL	44.85				
0000000	010960	DOMINION ENERGY VIRGINIA	04282020	4/28/2020	4100-043200-5110-	25.45	163935	5/15/2020	Electrical Services	02402
0000000	010960	DOMINION ENERGY VIRGINIA	04282020	4/28/2020	4100-041200-5110-	385.00	163935	5/15/2020	Electrical Services	02402
					CHECK TOTAL	410.45				

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO		NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	122593	IVAN P DAMS JR	05052020-MILES	5/05/2020	4100-012320-5510-	- - CHECK TOTAL	41.40 41.40	163936	5/15/2020	Travel Mileage	02402
0000000	122592	JAMES A THOMAS JR	05052020-MILES	5/05/2020	4100-012320-5510-	- - CHECK TOTAL	73.14 73.14	163937	5/15/2020	Travel Mileage	02402
0000000	120034	JOHN E BUCKFORD	04272020-MILES	4/27/2020	4100-081100-5510-	- - CHECK TOTAL	23.00 23.00	163938	5/15/2020	Travel Mileage-Commissioners	02402
0000000	120085	LEXISNEXIS		3/31/2020	4100-022100-6012-	- - CHECK TOTAL	275.00 275.00	163939	5/15/2020	Subscriptions	02402
0000000	121617	LOUISE C DAMS	05052020-MILES	5/05/2020	4100-012320-5510-	- - CHECK TOTAL	9.20 9.20	163940	5/15/2020	Travel Mileage	02402
0000000	120308	LOVE S		4/21/2020	4100-043200-6007-	- -	180.87	163941	5/15/2020	Repairs/Maintenance Supplies/S	02402
0000000	120308	LOVE S		4/15/2020	4100-043200-6007-	- -	515.54	163941	5/15/2020	Repairs/Maintenance Supplies/S	02402
0000000	120308	LOVE S		4/24/2020	4100-043200-6007-	- -	148.84	163941	5/15/2020	Repairs/Maintenance Supplies/S	02402
0000000	120308	LOVE S		4/03/2020	4100-031200-6010-	- -	450.96	163941	5/15/2020	Police Supplies	02402
0000000	120308	LOVE S		4/29/2020	4100-071100-6003-	- -	182.16	163941	5/15/2020	Agricultural Supplies	02402
0000000	120308	LOVE S		4/30/2020	4100-071100-6007-	- - CHECK TOTAL	40.21 1,518.58	163941	5/15/2020	Repairs/Maintenance Supplies	02402
0000000	121959	OFFICE DEPOT		5/01/2020	4100-012410-6001-	- - CHECK TOTAL	159.92 159.92	163942	5/15/2020	Office Supplies	02402
0000000	010076	TODD SHLAKER		4/10/2020	4100-071100-5230-	- - CHECK TOTAL	97.53 97.53	163943	5/15/2020	Cell Phone	02402
0000000	120701	TRACTOR SUPPLY CREDIT		4/05/2020	4100-031200-6021-	- - CHECK TOTAL	123.98 123.98	163944	5/15/2020	Dog Care	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-012560-5230-	- -	49.74	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-081100-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-031400-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-043200-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-042300-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-012510-5230-	- -	51.55	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-012110-5230-	- -	52.54	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-034100-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-035100-5230-	- -	41.56	163945	5/15/2020	Cell Phone	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-035100-5230-	- -	41.56	163945	5/15/2020	Cell Phone	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-035100-5230-	- -	40.01	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-035100-5230-	- -	41.56	163945	5/15/2020	Cell Phone	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-071100-5230-	- -	41.56	163945	5/15/2020	Cell Phone	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4501-010000-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4502-010000-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4502-010000-5230-	- -	41.56	163945	5/15/2020	Telecommunications	02402
0000000	120542	VERIZON WIRELESS		5/01/2020	4502-010000-5230-	- - CHECK TOTAL	40.01 732.57	163945	5/15/2020	Telecommunications	02402

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO		NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	120172	WILLIAMG KIDD JR SHERIFF	04242020-FAMEL	4/24/2020	4100-031200-6001-	- -	23.65	163946	5/15/2020	Office Supplies	02402
0000000	120172	WILLIAMG KIDD JR SHERIFF	04242020-FOCLI	4/24/2020	4100-031200-6001-	- -	11.24	163946	5/15/2020	Office Supplies	02402
						CHECK TOTAL	34.89				
0000000	119783	VM CORPORATE SERVICES INC		5/01/2020	4100-042300-3170-	- -	10,613.57	163947	5/15/2020	Dumpster/Roll-Offs	02402
0000000	119783	VM CORPORATE SERVICES INC		5/01/2020	4100-042300-3170-	- -	10,658.58	163947	5/15/2020	Dumpster/Roll-Offs	02402
0000000	119783	VM CORPORATE SERVICES INC		5/01/2020	4100-042300-3170-	- -	4,850.46	163947	5/15/2020	Dumpster/Roll-Offs	02402
0000000	119783	VM CORPORATE SERVICES INC		5/01/2020	4100-042300-3170-	- -	2,257.10	163947	5/15/2020	Dumpster/Roll-Offs	02402
0000000	119783	VM CORPORATE SERVICES INC		5/01/2020	4100-042300-3170-	- -	897.00	163947	5/15/2020	Dumpster/Roll-Offs	02402
						CHECK TOTAL	29,276.71				
0000000	122526	FOOD LION	04152020	4/15/2020	4100-043200-6007-	- -	39.27	163948	5/15/2020	Repairs/Maintenance Supplies/S	02404
0000000	122526	FOOD LION	04242020	4/24/2020	4100-043200-6007-	- -	25.75	163948	5/15/2020	Repairs/Maintenance Supplies/S	02404
0000000	122526	FOOD LION	04292020	4/29/2020	4501-010000-6007-	- -	58.62	163948	5/15/2020	Repairs/Maintenance Supplies	02404
0000000	122526	FOOD LION	04232020	4/23/2020	4502-010000-6007-	- -	44.35	163948	5/15/2020	Repairs/Maintenance Supplies	02404
						CHECK TOTAL	167.99				
0000000	122490	JAMERSON LEWIS CONSTRUCTION	APPLICATION #7	5/13/2020	4100-011010-8201-	- -	607,427.99	163949	5/15/2020	Fixed Assets - Library Renovat	02404
						CHECK TOTAL	607,427.99				
0000000	121349	PEARSON CONSTRUCTION INC	GRAVELHILL-EZ	4/27/2020	4100-011010-8205-	- -	19,036.00	163950	5/15/2020	Fixed Assets - Solid Waste Sit	02404
						CHECK TOTAL	19,036.00				
0000000	122427	TLAA COMMERCIAL FINANCE I		5/11/2020	4100-021200-6001-	- -	73.94	163951	5/15/2020	Office Supplies	02404
						CHECK TOTAL	73.94				
0000000	122035	BEAR CREEK ACADEMY INC		5/18/2020	4211-053210-5718-	- -	3,207.90	163952	5/18/2020	CSA Mandated	02405
0000000	122035	BEAR CREEK ACADEMY INC		5/18/2020	4211-053210-5718-	- -	3,207.90	163952	5/18/2020	CSA Mandated	02405
0000000	122035	BEAR CREEK ACADEMY INC		5/18/2020	4211-053210-5718-	- -	3,207.90	163952	5/18/2020	CSA Mandated	02405
0000000	122035	BEAR CREEK ACADEMY INC		5/18/2020	4211-053210-5718-	- -	3,207.90	163952	5/18/2020	CSA Mandated	02405
0000000	122035	BEAR CREEK ACADEMY INC		5/18/2020	4211-053210-5718-	- -	3,207.90	163952	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	16,039.50				
0000000	122519	BRADLEY & THOMPSON		5/18/2020	4211-053210-5718-	- -	3,773.30	163953	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	3,773.30				
0000000	122320	ELK HILL FARM INC		5/18/2020	4211-053210-5718-	- -	3,641.40	163954	5/18/2020	CSA Mandated	02405
0000000	122320	ELK HILL FARM INC		5/18/2020	4211-053210-5718-	- -	3,641.40	163954	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	7,282.80				
0000000	122039	JAMES RIVER THERAPEUTIC		5/18/2020	4211-053210-5718-	- -	900.00	163955	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	900.00				
0000000	122314	PEOPLE PLACES INC		5/18/2020	4211-053210-5718-	- -	3,600.00	163956	5/18/2020	CSA Mandated	02405
0000000	122314	PEOPLE PLACES INC		5/18/2020	4211-053210-5718-	- -	3,600.00	163956	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	7,200.00				
0000000	122037	THE FAISON SCHOOL FOR		5/18/2020	4211-053210-5718-	- -	5,746.50	163957	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	5,746.50				
0000000	122036	THE HUGHES CENTER LLC		5/18/2020	4211-053210-5718-	- -	5,660.00	163958	5/18/2020	CSA Mandated	02405
						CHECK TOTAL	5,660.00				

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH		
0000000	122043	THE VIRGINIA INSTITUTE OF		5/18/2020	4211-053210-5718-	-	-	7,541.44	163959	5/18/2020	CSA Mandated	02405
0000000	122043	THE VIRGINIA INSTITUTE OF		5/18/2020	4211-053210-5718-	-	-	8,062.08	163959	5/18/2020	CSA Mandated	02405
0000000	122043	THE VIRGINIA INSTITUTE OF		5/18/2020	4211-053210-5718-	-	-	9,581.04	163959	5/18/2020	CSA Mandated	02405
					CHECK TOTAL	25,184.56						
0000000	122048	UNITED METHODIST FAMILY		5/18/2020	4211-053210-5718-	-	-	2,782.56	163960	5/18/2020	CSA Mandated	02405
0000000	122048	UNITED METHODIST FAMILY		5/18/2020	4211-053210-5718-	-	-	2,782.56	163960	5/18/2020	CSA Mandated	02405
0000000	122048	UNITED METHODIST FAMILY		5/18/2020	4211-053210-5718-	-	-	2,991.50	163960	5/18/2020	CSA Mandated	02405
0000000	122048	UNITED METHODIST FAMILY		5/18/2020	4211-053210-5718-	-	-	2,904.70	163960	5/18/2020	CSA Mandated	02405
0000000	122048	UNITED METHODIST FAMILY		5/18/2020	4211-053210-5718-	-	-	2,904.70	163960	5/18/2020	CSA Mandated	02405
					CHECK TOTAL	14,366.02						
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-032600-6001-	-	-	26.59	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-032600-6001-	-	-	12.64	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-032600-6001-	-	-	1,734.91	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-032600-6001-	-	-	99.90	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-032600-6001-	-	-	40.10	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-011010-8205-	-	-	216.90	163961	5/19/2020	Fixed Assets - Solid Waste Sit	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-081100-6001-	-	-	1,469.98	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-022100-6001-	-	-	3,080.32	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-011010-6001-	-	-	105.00	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-081100-6001-	-	-	959.00	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-031400-6001-	-	-	959.00	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-012560-6001-	-	-	42.34	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-012560-6001-	-	-	174.85	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-081100-6001-	-	-	47.98	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-013100-6014-	-	-	2,181.33	163961	5/19/2020	Other Operating Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-012510-6001-	-	-	179.88	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-042300-3310-	-	-	1,170.85	163961	5/19/2020	Repairs/Maintenance	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-011010-6001-	-	-	133.70	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-071100-6007-	-	-	38.70	163961	5/19/2020	Repairs/Maintenance Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-071100-6007-	-	-	143.16	163961	5/19/2020	Repairs/Maintenance Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-031400-5840-	-	-	34.00	163961	5/19/2020	Training	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-031400-5840-	-	-	53.75	163961	5/19/2020	Training	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-071100-6007-	-	-	129.76	163961	5/19/2020	Repairs/Maintenance Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-011010-6001-	-	-	279.05	163961	5/19/2020	Office Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-031400-5840-	-	-	250.00	163961	5/19/2020	Training	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-031400-6014-	-	-	1,249.72	163961	5/19/2020	Other Operating Supplies	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-031400-5840-	-	-	148.58	163961	5/19/2020	Training	02406
0000000	119792	EB&T BANKCARD CORPORATION	05082020-CITY	5/19/2020	4100-071100-6007-	-	-	291.31	163961	5/19/2020	Repairs/Maintenance Supplies	02406
					CHECK TOTAL	15,253.30						
0000000	119947	ADVANCE AUTO PARTS		4/01/2020	4100-043200-6007-	-	-	54.14	163962	5/21/2020	Repairs/Maintenance Supplies/S	02407
0000000	119947	ADVANCE AUTO PARTS		4/01/2020	4100-043200-6007-	-	-	13.99	163962	5/21/2020	Repairs/Maintenance Supplies/S	02407
0000000	119947	ADVANCE AUTO PARTS		4/06/2020	4100-034100-3310-	-	-	11.94	163962	5/21/2020	Repairs/Maintenance	02407
0000000	119947	ADVANCE AUTO PARTS		4/17/2020	4100-042300-3310-	-	-	30.34	163962	5/21/2020	Repairs/Maintenance	02407
0000000	119947	ADVANCE AUTO PARTS		4/22/2020	4100-043200-6007-	-	-	13.78	163962	5/21/2020	Repairs/Maintenance Supplies/S	02407
0000000	119947	ADVANCE AUTO PARTS		4/23/2020	4100-071100-6007-	-	-	26.67	163962	5/21/2020	Repairs/Maintenance Supplies	02407
0000000	119947	ADVANCE AUTO PARTS		4/27/2020	4100-071100-6007-	-	-	32.15	163962	5/21/2020	Repairs/Maintenance Supplies	02407
0000000	119947	ADVANCE AUTO PARTS		4/28/2020	4100-031400-3310-	-	-	27.56	163962	5/21/2020	Repairs / Maintenance	02407
0000000	119947	ADVANCE AUTO PARTS		4/28/2020	4100-043200-6007-	-	-	7.88	163962	5/21/2020	Repairs/Maintenance Supplies/S	02407

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0000000	119947	ADVANCE AUTO PARTS		4/29/2020	4100-042300-3310-	- -	9.08	163962	5/21/2020	Repairs/Maintenance	02407
						CHECK TOTAL	227.53				
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-210	5/18/2020	4100-043200-5130-	- -	26.12	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-240	5/18/2020	4100-043200-5130-	- -	26.12	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-470	5/18/2020	4100-043200-5130-	- -	26.12	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-500289	5/18/2020	4100-043200-5130-	- -	68.20	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-500479	5/18/2020	4100-043200-5130-	- -	75.00	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-500497	5/18/2020	4100-043200-5130-	- -	26.12	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-500586	5/18/2020	4100-043200-5130-	- -	68.20	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-500713	5/18/2020	4100-043200-5130-	- -	37.11	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-530	5/18/2020	4100-043200-5130-	- -	26.12	163963	5/21/2020	Water & Sewer	02407
0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-535	5/18/2020	4100-043200-5130-	- -	26.12	163963	5/21/2020	Water & Sewer	02407
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0000000	119799	HUCKINGHAM COUNTY TREASUR	05182020-590	5/18/2020	4100-043200-5130-	- -	26.12	163964	5/21/2020	Water & Sewer	02407
						CHECK TOTAL	26.12				
0000000	002040	CENTRAL VIRGINIA ELECTRIC	05182020-TOWER	5/18/2020	4100-043200-5110-	- -	51.98	163965	5/21/2020	Electrical Services	02407
						CHECK TOTAL	51.98				
0000000	120600	CENTURYLINK	05062020-	5/06/2020	4100-042300-5230-	- -	260.49	163966	5/21/2020	Telecommunications	02407
						CHECK TOTAL	260.49				
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4100-043200-5110-	- -	138.80	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4100-043200-5110-	- -	3,918.88	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4100-043200-5110-	- -	1,990.99	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4100-043200-5110-	- -	2,326.10	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4100-042300-5140-	- -	94.56	163967	5/21/2020	Street Lights	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4100-043200-5110-	- -	57.74	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05122020-	5/12/2020	4100-043200-5110-	- -	183.71	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4501-010000-5110-	- -	68.23	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4501-010000-5110-	- -	68.23	163967	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05112020	5/11/2020	4502-010000-5110-	- -	527.22	163967	5/21/2020	Electrical Services	02407
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0000000	010960	DOMINION ENERGY VIRGINIA	05122020-	5/12/2020	4100-043200-5110-	- -	6.59	163968	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05122020-	5/12/2020	4100-043200-5110-	- -	237.20	163968	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05132020-	5/13/2020	4100-071100-5110-	- -	153.04	163968	5/21/2020	Electrical Services Park	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05132020-	5/13/2020	4100-043200-5110-	- -	126.24	163968	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05122020-	5/12/2020	4501-010000-5110-	- -	74.32	163968	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05122020-	5/12/2020	4501-010000-5110-	- -	1,671.12	163968	5/21/2020	Electrical Services	02407
0000000	010960	DOMINION ENERGY VIRGINIA	05122020-	5/12/2020	4502-010000-5110-	- -	638.01	163968	5/21/2020	Electrical Services	02407
						CHECK TOTAL	2,906.52				
0000000	120007	TENCARVA MACHINERY CO		4/28/2020	4532-010000-8206-	- -	26,367.99	163969	5/21/2020	Equipment	02407
						CHECK TOTAL	26,367.99				
0000000	120831	THE PITNEY BOWES BANK INC	05032020-SHERIFF	5/03/2020	4100-031200-5210-	- -	520.99	163970	5/21/2020	Postal Services	02407
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P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	120542	VERIZON WIRELESS		5/01/2020	4100-031200-5230-	- -			Telecommunications	02407
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						2,047.94				
0000000	000240	AMERICAN FAMILY LIFE	DC002200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC002200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC002200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC013200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC013200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
0000000	000240	AMERICAN FAMILY LIFE	DC013200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
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0000000	117215	ANHEMBOS	DC010200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	117215	ANHEMBOS	DC010200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
0000000	117215	ANHEMBOS	DC010200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
						CHECK TOTAL				
						37,025.50				
0000000	121691	INTERNATIONAL CITY MM	DC095200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC095200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC095200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC096200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC096200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC096200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC457200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC457200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
0000000	121691	INTERNATIONAL CITY MM	DC457200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
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0000000	117214	MINNESOTA LIFE	DC009200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
						CHECK TOTAL				
						109.42	163975	5/29/2020		
						109.42				
0000000	117235	NACCO SOUTHEAST	DC016200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
						CHECK TOTAL				
						523.00	163976	5/29/2020		
						523.00				
0000000	001676	TREASURER OF VIRGINIA	DC008200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	001676	TREASURER OF VIRGINIA	DC008200529200500	5/29/2020	501-000200-0002-	- -			PR Clearing	00000
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0000000	117213	TREASURER OF VIRGINIA	DC003200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
0000000	117213	TREASURER OF VIRGINIA	DC003200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000
0000000	117213	TREASURER OF VIRGINIA	DC093200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
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						227.71				
0000000	121952	UNITED STATES TREASURY	DC998200529200500	5/29/2020	100-000200-0002-	- -			PR Clearing	00000
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0000000	121952	UNITED STATES TREASURY	DC998200529200500	5/29/2020	502-000200-0002-	- -			PR Clearing	00000

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	121952	UNITED STATES TREASURY	DC999200529200500	5/29/2020	100-000200-0002-	23,325.66	163980	5/29/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC999200529200500	5/29/2020	501-000200-0002-	400.62	163980	5/29/2020	PR Clearing	00000
0000000	121952	UNITED STATES TREASURY	DC999200529200500	5/29/2020	502-000200-0002-	2,206.92	163980	5/29/2020	PR Clearing	00000
					CHECK TOTAL	42,063.05				
0000000	010455	VA CREDIT UNION	DC001200529200500	5/29/2020	100-000200-0002-	4,051.60	163981	5/29/2020	PR Clearing	00000
0000000	010455	VA CREDIT UNION	DC001200529200500	5/29/2020	502-000200-0002-	3,045.18	163981	5/29/2020	PR Clearing	00000
					CHECK TOTAL	7,096.78				
0000000	010741	VIRGINIA ASSOCIATION OF	DC046200529200500	5/29/2020	100-000200-0002-	146.49	163982	5/29/2020	PR Clearing	00000
0000000	010741	VIRGINIA ASSOCIATION OF	DC046200529200500	5/29/2020	501-000200-0002-	15.33	163982	5/29/2020	PR Clearing	00000
0000000	010741	VIRGINIA ASSOCIATION OF	DC046200529200500	5/29/2020	502-000200-0002-	14.83	163982	5/29/2020	PR Clearing	00000
					CHECK TOTAL	176.65				
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200529200500	5/29/2020	100-000200-0002-	6,291.67	163983	5/29/2020	PR Clearing	00000
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200529200500	5/29/2020	501-000200-0002-	98.36	163983	5/29/2020	PR Clearing	00000
0000000	011050	VIRGINIA DEPT OF TAXATION	DC997200529200500	5/29/2020	502-000200-0002-	656.54	163983	5/29/2020	PR Clearing	00000
					CHECK TOTAL	7,046.57				
0000000	117215	ANTHEMBCBS	05292020-MIDCOMP	5/29/2020	100-000100-0200-	1,384.00	163984	5/29/2020	Accounts Receivable	02401
0000000	117215	ANTHEMBCBS	05292020-MIDCOMP	5/29/2020	4100-011010-2300-	90.00	163984	5/29/2020	Health Insurance	02401
					CHECK TOTAL	1,474.00				
0000000	000550	AT&T	05132020-	5/13/2020	4100-031400-5230-	52.24	163985	5/29/2020	Telecommunications	02409
0000000	000550	AT&T	05132020-	5/13/2020	4100-021200-5230-	34.25	163985	5/29/2020	Telecommunications	02409
					CHECK TOTAL	86.49				
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-043200-5230-	48.46	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-031400-5230-	3,097.00	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-031400-5230-	151.08	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-083500-5230-	258.99	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-021200-5230-	149.70	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-031400-5230-	73.11	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4100-031400-5230-	432.38	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4501-010000-5230-	48.46	163986	5/29/2020	Telecommunications	02409
0000000	120600	CENTURYLINK	05132020	5/13/2020	4501-010000-5230-	58.81	163986	5/29/2020	Telecommunications	02409
					CHECK TOTAL	4,317.99				
0000000	002291	CHRISTY CHRISTIAN	04062020-MAIL	4/06/2020	4100-012410-5210-	6.95	163987	5/29/2020	Postal Services	02409
0000000	002291	CHRISTY CHRISTIAN	04232020-MAIL	4/23/2020	4100-012410-5210-	4.60	163987	5/29/2020	Postal Services	02409
0000000	002291	CHRISTY CHRISTIAN	05082020-MAIL	5/08/2020	4100-012410-5210-	6.95	163987	5/29/2020	Postal Services	02409
					CHECK TOTAL	18.50				
0000000	010960	DOMINION ENERGY VIRGINIA	05122020	5/12/2020	4502-010000-5110-	3,443.50	163988	5/29/2020	Electrical Services	02409
					CHECK TOTAL	3,443.50				
0000000	005060	HISTORIC BUCKINGHAM INC	05292020	5/29/2020	4100-043200-5420-	300.00	163989	5/29/2020	Lease/Rent of Buildings	02401
					CHECK TOTAL	300.00				
0000000	119580	HOPE ELAINE MOLL	05272020	5/27/2020	4110-071500-3170-30	180.00	163990	5/29/2020	Instruction Aerobics	02409
					CHECK TOTAL	180.00				

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	122406	JONATHAN GRAY		5/29/2020	4211-053210-5718-	- -			CSA Mandat ed	02401
						CHECK TOTAL	163991	5/29/2020		
						486.00				
0000000	119800	KARL CARTER	02192020-MNL	2/19/2020	4100-081100-5210-	- -			Postal Services	02401
0000000	119800	KARL CARTER	03042020-MNL	3/04/2020	4100-031400-5210-	- -			Postal Services	02401
0000000	119800	KARL CARTER	05082020-DELGEN	5/08/2020	4100-043200-6007-	- -			Repairs/Maintenance Supplies/S	02401
						CHECK TOTAL	163992	5/29/2020		
						18.28				
0000000	122518	SARAH E BUTTERFIELD		5/29/2020	4211-053210-5718-	- -			CSA Mandat ed	02401
						CHECK TOTAL	163993	5/29/2020		
						721.00				
0000000	119783	VM CORPORATE SERVICES INC		5/18/2020	4100-042300-3170-	- -			Dumpster/Roll-Offs	02409
0000000	119783	VM CORPORATE SERVICES INC		5/18/2020	4100-042300-3170-	- -			Dumpster/Roll-Offs	02409
						CHECK TOTAL	163994	5/29/2020		
						1,551.09				
						2,884.77				
0000000	117215	ANTHEM BOOKS	05292020-TINDAL	5/29/2020	100-000100-0200-	- -			Account s Receivable	02401
						CHECK TOTAL	163995	5/29/2020		
						781.00				
0000000	121253	BMS DIRECT INC		5/21/2020	4501-010000-3500-	- -			Printing & Binding	02410
0000000	121253	BMS DIRECT INC		5/21/2020	4502-010000-3500-	- -			Printing & Binding	02410
						CHECK TOTAL	163996	5/29/2020		
						143.92				
0000000	002040	CENTRAL VIRGINIA ELECTRIC	05262020-SW	5/26/2020	4100-042300-5140-	- -			Street Lights	02410
0000000	002040	CENTRAL VIRGINIA ELECTRIC	05262020-SWZ	5/26/2020	4100-042300-5140-	- -			Street Lights	02410
0000000	002040	CENTRAL VIRGINIA ELECTRIC	05262020-SWZ	5/26/2020	4100-043200-5110-	- -			Electrical Services	02410
						CHECK TOTAL	163997	5/29/2020		
						155.61				
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-031400-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-1	5/13/2020	4100-012110-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-012410-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-043200-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-043200-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-042300-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-032600-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-042300-5230-	- -			Telecommunications	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-011010-8205-	- -			Fixed Assets - Solid Waste Sit	02410
0000000	120600	CENTURYLINK	05132020-	5/13/2020	4100-013200-5230-	- -			Telecommunications	02410
						CHECK TOTAL	163998	5/29/2020		
						3,301.45				
0000000	122423	SHARP ELECTRONICS CORPORA		10/17/2019	4100-021200-5410-	- -			Lease/ Rent of Equipment	02410
0000000	122423	SHARP ELECTRONICS CORPORA		2/10/2020	4100-021200-5410-	- -			Lease/ Rent of Equipment	02410
						CHECK TOTAL	163999	5/29/2020		
						98.32				
0000000	120009	BUCKINGHAM COUNTY	1200202006	6/01/2020	4502-095000-9155-	- -			VA Resource Authority-Reserve	02411
						CHECK TOTAL	164000	6/01/2020		
						362.50				
0000000	120124	BUCKINGHAM COUNTY	1201202006	6/01/2020	4501-095000-9121-	- -			Debt Reserve- USDA	02411
						CHECK TOTAL	164001	6/01/2020		
						509.70				
0000000	121505	BUCKINGHAM COUNTY	1215202006	6/01/2020	4502-095000-9126-	- -			USDA - rcsrve	02411
						CHECK TOTAL	164002	6/01/2020		
						1,670.00				

P/O NO	VEND NO	VENDOR NAME	INVOICE NO	INVOICE DATE	ACCOUNT NO	NET AMOUNT	CHECK NO	CHECK DATE	DESCRIPTION	BATCH
0000000	122194	BUCKINGHAM COUNTY	1221202006	6/01/2020	4501-095000-9111-	- -				
					CHECK TOTAL	1,509.80	164003	6/01/2020	Debt Reserve	02411
						1,509.80				
0000000	119799	BUCKINGHAM COUNTY TREASUR	1197202006	6/01/2020	4100-091200-5130-	- -				
					CHECK TOTAL	7,500.00	164004	6/01/2020	School Sewer Contract	02411
						7,500.00				
0000000	121335	GORDON MAYRES	1213202006	6/01/2020	4100-043200-5230-	- -				
					CHECK TOTAL	125.00	164005	6/01/2020	Telecommunications	02411
						125.00				
0000000	121727	KYAN TE MINING CORP	1217202006	6/01/2020	4100-043200-5230-	- -				
					CHECK TOTAL	150.00	164006	6/01/2020	Telecommunications	02411
						150.00				
0000000	121334	RAE A WOLTON	1213202006	6/01/2020	4100-043200-5230-	- -				
					CHECK TOTAL	125.00	164007	6/01/2020	Telecommunications	02411
						125.00				
0000000	121290	STEVEN H RANN	1212202006	6/01/2020	4100-043200-5230-	- -				
					CHECK TOTAL	600.00	164008	6/01/2020	Telecommunications	02411
						600.00				
0000000	118808	TREASURER, BUCKINGHAM CO	1188202006	6/01/2020	4502-095000-9121-	- -				
					CHECK TOTAL	585.58	164009	6/01/2020	Debt Reserve FMIA	02411
						585.58				
0000000	120125	USDA RURAL DEVELOPMENT	1201202006	6/01/2020	4501-095000-9120-	- -				
					CHECK TOTAL	5,097.00	164010	6/01/2020	Principle & Interest (USDA)	02411
						5,097.00				
0000000	121517	USDA RURAL DEVELOPMENT	1215202006	6/01/2020	4502-095000-9125-	- -				
					CHECK TOTAL	16,700.00	164011	6/01/2020	USDA	02411
						16,700.00				
0000000	122192	USDA RURAL DEVELOPMENT	1221202006	6/01/2020	4501-095000-9110-	- -				
					CHECK TOTAL	15,098.00	164012	6/01/2020	Principle & Int Loan (USDA-UPG	02411
						15,098.00				
0000000	117914	USDA RURAL HOUSING SERVIC	1179202006	6/01/2020	4502-095000-9120-	- -				
					CHECK TOTAL	5,822.00	164013	6/01/2020	Principal & Interest FMIA	02411
						5,822.00				
					CHECK TYPE TOTAL	1,133,272.54				
					FINAL TOTAL	1,133,272.54				

**BUCKINGHAM COUNTY**  
**FY 2020/2021**  
**FIRST QUARTER APPROPRIATIONS**

General Fund	\$	2,387,999
Water Fund	\$	348,381
Sewer Fund	\$	112,571
VPA Fund	\$	506,886
CSA Fund	\$	397,321
**Courthouse Debt Service	\$	528,123
**Debt Service - Middle School	\$	747,860
**Debt Service - Elementary School	\$	2,233,968

++School:

Instruction	\$	4,585,440
Adm/Attn/Health	\$	321,019
Transportation	\$	522,327
Buses	\$	67,500
Operations	\$	550,849
**Lease Payment	\$	132,137
Cafeteria	\$	335,839
Technology	\$	255,658
 Total School	 \$	 6,770,769

\*\*Actual Budget Numbers

++School numbers will be adjusted based on the final budget approved tonight

**Public Hearing Notice  
Buckingham County  
Board of Supervisors  
June 8, 2020**

The Board of Supervisors of Buckingham County, will hold a public hearing in the Peter Francisco Auditorium at the Buckingham County Administration Complex, 13380 W. James Anderson Hwy., Buckingham, Virginia at 6:00 p.m. on Monday, June 8, 2020. The purpose of this public hearing is to receive public comment on the following:

**Amend the Courthouse Security Fee Ordinance to increase the Courthouse Security Fee from \$10 to \$20 which is authorized by SB149 that authorized localities to increase said fee to a maximum of \$20 effective July 1, 2020.**

Anyone wishing to review the ordinance or anyone with questions may contact the Office of the County Administrator at 434-969-4242 or [bcarter@buckinghamcounty.virginia.gov](mailto:bcarter@buckinghamcounty.virginia.gov).

**In response to the COVID-19 epidemic, Public Hearing Comments for Buckingham County Board of Supervisors Hearings will be received using the following methods:**

1. **Written comments may be mailed to the Board of Supervisors at PO Box 252 Buckingham, VA 23921. Please limit word count to 500 words.**
2. **Emailed comments may be sent to [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). Please limit word count to 500 words.**
3. **Telephone voicemail comments may be left to be played to the board by calling 434-969-5039**
4. **To appear virtually to the Board of Supervisors for comments please email [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). You will receive notice with the link and/or telephone number necessary to connect virtually during the meeting.**

**Please note: Please state your name, district, address, and which hearing you are commenting on. The three (3) minute rule will apply to public comments. All correspondence must be received only by the methods above, and are due by 12:00 PM the day of the meeting.**

By Order of the Buckingham County Board of Supervisors  
Rebecca S. Carter, County Administrator



William G. Kidd Jr.  
Sheriff

**SHERIFF'S OFFICE**  
**BUCKINGHAM COUNTY**  
13043 West James Anderson Highway  
P.O. BOX 50  
Buckingham, Virginia 23921  
Office 434-969-1772  
Fax 434-969-2104



Roger L. Jamerson  
Captain

April 30, 2020

Buckingham County Board of Supervisors  
Office of the County Administrator  
Attn: Rebecca S. Carter  
13380 West James Anderson Highway  
Buckingham, Virginia 23921

**SUBJECT: REVIEW OF COURTHOUSE SECURITY FEE ORDINANCE**

Dear Mrs. Carter & Honorable Board Members,

For several years now, I have seen an increase in costs to maintain the necessary security of our courthouse. These increases have far exceeded the annual revenue that we receive from the Courthouse Security Fee. Enclosed, please find our current local ordinance that assesses a ten-dollar fee for each criminal or traffic case heard in Buckingham County. This revenue directly off-sets the financial obligation of these services that the County would otherwise have to provide.

On April 2, 2020 the Virginia General Assembly and Governor approved SB149 that authorizes localities to increase said fee to a maximum of twenty-dollars. I respectfully request your review and consideration in amending our current ordinance to reflect the twenty-dollar increase effective July 1, 2020.

Sincerely,

*William G. Kidd, Jr.*  
William G. Kidd Jr.  
Sheriff, Buckingham County

Enclosure: (1) Courthouse Security Fee Ordinance  
(1) SB149 General Assembly of Virginia

*Approved for  
Public Hearing  
6-5-20  
5-11-20  
[Signature]*

**ATTACHMENT K-4**

**AMENDMENT TO THE  
COURTHOUSE SECURITY FEE ORDINANCE**

**ARTICLE ONE**

The name of the Ordinance shall be the Courthouse Security Personnel Ordinance.

**ARTICLE TWO**

This ordinance is enacted as authorized by Section 53.1-120 of the 1950 Code of Virginia.

**ARTICLE THREE**

The amendment to this ordinance shall not be effective until July 1, 2007.

**ARTICLE FOUR**

Ten dollars shall be assessed in each criminal or traffic case in the Buckingham County District and Circuit Court in which the defendant is convicted of a violation of any statute or ordinance as part of the costs.

**ARTICLE FIVE**

The assessment shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of Buckingham County, Virginia.

**ARTICLE SIX**

The Treasurer of Buckingham County, Virginia, shall hold such funds, subject to appropriation by the Board of Supervisors of Buckingham County, Virginia, to the Sheriff's Office of Buckingham County, Virginia, for the funding of courthouse security personnel in the County.

# VIRGINIA ACTS OF ASSEMBLY -- 2020 SESSION

## CHAPTER 602

*An Act to amend and reenact § 53.1-120 of the Code of Virginia, relating to courthouse and courtroom security; assessment.*

[S 149]

Approved April 2, 2020

**Be it enacted by the General Assembly of Virginia:**

**1. That § 53.1-120 of the Code of Virginia is amended and reenacted as follows:**

**§ 53.1-120. Sheriff to provide for courthouse and courtroom security; designation of deputies for such purpose; assessment.**

A. Each sheriff shall ensure that the courthouses and courtrooms within his jurisdiction are secure from violence and disruption and shall designate deputies for this purpose. A list of such designations shall be forwarded to the Director of the Department of Criminal Justice Services.

B. The chief circuit court judge, the chief general district court judge and the chief juvenile and domestic relations district court judge shall be responsible by agreement with the sheriff of the jurisdiction for the designation of courtroom security deputies for their respective courts. If the respective chief judges and sheriff are unable to agree on the number, type and working schedules of courtroom security deputies for the court, the matter shall be referred to the Compensation Board for resolution in accordance with existing budgeted funds and personnel.

C. The sheriff shall have the sole responsibility for the identity of the deputies designated for courtroom security.

D. Any county or city, through its governing body, may assess a sum not in excess of ~~\$10~~ \$20 as part of the costs in each criminal or traffic case in its district or circuit court in which the defendant is convicted of a violation of any statute or ordinance. If a town provides court facilities for a county, the governing body of the county shall return to the town a portion of the assessments collected based on the number of criminal and traffic cases originating and heard in the town. The imposition of such assessment shall be by ordinance of the governing body that may provide for different sums in the circuit courts and district courts. The assessment shall be collected by the clerk of the court in which the case is heard, remitted to the treasurer of the appropriate county or city and held by such treasurer to be appropriated by the governing body to the sheriff's office. The assessment shall be used solely for the funding of courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

**I move that Article Four of the Courthouse Security Fee Ordinance be amended to read as follows:**

**ARTICLE FOUR**

Twenty dollars shall be assessed in each criminal or traffic case in the Buckingham County District and Circuit Court in which the defendant is convicted of a violation of any statute or ordinance as part of the costs.

**and that such amendment shall become effective July 1, 2020**

---

**EXISTING ORDINANCE**

---

**THE COURTHOUSE SECURITY FEE ORDINANCE**

**ARTICLE ONE**

The name of the Ordinance shall be the Courthouse Security Personnel Ordinance.

**ARTICLE TWO**

This ordinance is enacted as authorized by Section 53.1-120 of the 1950 Code of Virginia.

**ARTICLE THREE**

The amendment to this ordinance shall not be effective until July 1, 2020.

**ARTICLE FOUR**

Ten dollars shall be assessed in each criminal or traffic case in the Buckingham County District and Circuit Court in which the defendant is convicted of a violation of any statute or ordinance as part of the costs.

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The assessment shall be collected by the Clerk of the Court in which the case is heard, remitted to the Treasurer of Buckingham County, Virginia.

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The Treasurer of Buckingham County, Virginia, shall hold such funds, subject to appropriation by the Board of Supervisors of Buckingham County, Virginia, to the Sheriff's Office of Buckingham County, Virginia, for the funding of courthouse security personnel in the County.

**Public Hearing Notice  
Buckingham County  
Board of Supervisors  
June 8, 2020**

The Board of Supervisors of Buckingham County, will hold a public hearing in the Peter Francisco Auditorium at the Buckingham County Administration Complex, 13380 W. James Anderson Hwy., Buckingham, Virginia at 6:00 p.m. on Monday, June 8, 2020. The purpose of this public hearing is to receive public comment on the following Zoning Case:

**Case 20-SUP270, Tax Map 133, Parcel 2, Lot 20 containing approximately 4.07 acres, off Route 636 and Route 60 in the James River Magisterial District. The property owner and applicant is listed as Elijah Cain. Application is for a Special Use Permit to Operate a Commercial Garage and Auto Repair Shop in an Agricultural District (A-1).**

Anyone wishing to review the file or anyone with questions may contact the Office of the Zoning Administrator at 434-969-4242 or [nedmondston@buckinghamcounty.virginia.gov](mailto:nedmondston@buckinghamcounty.virginia.gov).

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**Please note: Please state your name, district, address, and which hearing you are commenting on. The three (3) minute rule will apply to public comments. All correspondence must be received only by the methods above, and are due by 12:00 PM the day of the meeting.**

By Order of the Buckingham County Board of Supervisors  
Rebecca S. Carter, County Administrator



Rebecca S. Carter  
County Administrator

E M. Wright, Jr.  
County Attorney

# Buckingham County

## Board of Supervisors

Office of the County Administrator  
13380 W. James Anderson Highway

Post Office Box 252  
Buckingham, Virginia 23921-0252

Telephone 434-969-4242

Fax 434-969-1638

[www.buckinghamcountyva.org](http://www.buckinghamcountyva.org)

Harry W. Bryant, Jr.  
District 5 Supervisor  
Chairman

Don Matthews  
District 3 Supervisor  
Vice-Chairman

Robert C. "Bobby" Jones  
District 1 Supervisor

Donald E. Bryan  
District 2 Supervisor

Thomas Jordan Miles III  
District 4 Supervisor

Joe N. Chambers, Jr.  
District 6 Supervisor

Danny R. Allen  
District 7 Supervisor

**Date:** June 8, 2020  
**To:** Buckingham County Board of Supervisors  
**From:** Nicci Edmondston, Zoning Administrator  
**Re:** Public Hearing Case 20-SUP270 Elijah Cain, Applicant and Landowner,  
Request to Operate Commercial Garage and Auto Repair Shop

**Owner/Applicant:** Landowner Elijah Cain  
2657 Troublesome Creek Road  
Dillwyn, VA 23936  
Applicant Elijah Cain & Christella Cooke-Cain  
2657 Troublesome Creek Road  
Dillwyn, VA 23936

**Property Information:** Tax Map 133, Parcel 2, Lot 20 containing approximately 4.07 acres, located at the intersection of Tower Hill Road (Route 636) and W James Anderson Highway (Route 60) Buckingham VA 23921 in the James River Magisterial District.

**Zoning District:** Agricultural District (A-1)

**Request:** To Obtain a Special Use Permit to Operate a Commercial Garage and Auto Repair Shop

**Background/Zoning Information:** The property is located in the western portion of Buckingham County, at the intersection of Route 636 and Route 60. The property is zoned Agriculture (A-1). The Zoning Ordinance does list Commercial Garage as a use that may be permitted by the Buckingham County Board of Supervisors by a Special Use Permit following recommendation by the Planning Commission in accordance with this ordinance and the Code of Virginia. The Planning Commission may recommend and the Board may impose conditions to ensure protection of the district if the Special Use Permit is approved. Currently, this lot is raw land and Mr. Cain would construct a 1500 square foot steel building as a commercial garage.

Below are conditions that you may consider attaching to the request if approved:

1. That all federal, state and local regulations, ordinances and laws be strictly adhered to.
2. Right of ways and roadway shoulders shall not be used for parking.
3. There shall be no more than four (4) inoperable vehicles and/or machinery/equipment outside of the main structure at any one time.  
Condition updated: There shall be no more than 10 inoperable vehicles and/or machinery/equipment of the main structure at any one time.
4. The property shall be kept neat and orderly.
5. That the applicant pursues a commercial solid waste container and follow the County Solid Waste Ordinance.



Rebecca S. Carter  
County Administrator

E.M. Wright, Jr.  
County Attorney

## **Buckingham County**

### **Board of Supervisors**

Office of the County Administrator  
13380 W. James Anderson Highway  
Post Office Box 252

Buckingham, Virginia 23921 -0252

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District 3 Supervisor  
Vice-Chairman

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District 1 Supervisor

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District 2 Supervisor

Thomas Jordan Miles III  
District 4 Supervisor

Joe N. Chambers, Jr.  
District 6 Supervisor

Danny R. Allen  
District 7 Supervisor

6. That all documentation submitted by the applicant in support of this special use permit request becomes a part of the conditions except that any such documentation that may be inconsistent with these enumerated conditions shall be superseded by these conditions.
7. Nothing in this approval shall be deemed to obligate the County to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
8. The County Zoning Administrator and one other County staff member, as appointed by the County Administrator, shall be allowed to enter the property, with proper notice, if a complaint is registered against the property for noncompliance with this permit. Any complaints not solely related to this permit will be given to the appropriate department or agency.
9. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose, the provisions of this are hereby declared to be severable
10. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Board of Supervisors.
11. That the applicant(s) and landowner(s) understands the conditions and agrees to the conditions.

The Planning Commission held a public hearing on April 27, 2020. There was no citizen response to give comments, as specified at time of advertisement and on County website, during the virtual meeting that was held. The Planning Commission updated Condition 3. The Planning Commission voted unanimously in favor of 20-SUP270 and send to you with a recommendation of approval for this request. All Commission Members were present except Chet Maxey who was unable to attend.

Would it be the wish of the Board of Supervisors to schedule a hearing for June 8, 2020?

Public Hearing scheduled for June 8, 2020 by BOS

**SPECIAL USE PERMIT APPLICATION CHECKLIST**  
BUCKINGHAM COUNTY OFFICE OF ZONING AND PLANNING MINIMUM SUBMISSION  
REQUIREMENTS

The following table lists the information necessary to review a special use application. All items are required, unless otherwise stated, and must be submitted in order for the application to be accepted for review. This completed checklist must be submitted with the application.

**Adjacent Property Owners List and Affidavit** (pages 4, 5 & 6 attached). This list can be obtained from the Clerk of Courts Office:  YES  NO

**Completed application for special use permit** (page 3 attached). If not signed by the owner, a Power of Attorney must accompany the application:  YES  NO

**Interest Disclosure Affidavit** (page 7 attached). Must be signed by the owner:  YES  NO

**Power of Attorney** (page 10 attached). Required if anyone other than the owner is signing the application form or proffer statement on behalf of the owner:  YES  NO

**Written Narrative** (page 11 guidance in preparing the Written Narrative):  YES  NO

**Fees:**  YES  NO

**Deed:**  YES  NO

**Plat** (15 copies). The plat information may be incorporated into the Special Use Permit General Site Plan, in which case, copies of a separate plat are not required. The plat must be prepared by a certified land surveyor or licensed civil engineer and contain the following:

- A. Bearings and distances of a scale of 1" = 100' or less for all property lines and existing and proposed zoning lines:  YES  NO
- B. Area of land proposed for consideration, in square feet or acres:  YES  NO
- C. Scale and north point:  YES  NO
- D. Names of boundary roads or streets and widths of existing right-of-ways:  YES  NO

**Tax Map** (15 copies). Identify property that special use is being considered for and identify by name all adjacent landowners.

**Special Use General Site Plan (15 copies) The General Site Plan must contain the following:**

1. Vicinity Map – Please show scale:  YES  NO  N/A
2. Owner and Project Name:  YES  NO  N/A
3. Parcel Identification numbers, name, present zoning, and zoning and use of all abutting or adjoining parcels:  YES  NO  N/A
4. Property lines of existing and proposed zoning district lines:  YES  NO  N/A
5. Area of land proposed for consideration, in square feet or acres:  YES  NO  N/A
6. Scale and north point:  YES  NO  N/A
7. Names of boundary roads or streets and widths of existing right-of-ways:  
 YES  NO  N/A
8. Easements and encumbrances, if present on the property: YES  NO  N/A
9. Topography indicated by contour lines: YES  NO  N/A
10. Areas having slopes of 15% to 25% and areas having slopes of 25% or greater clearly indicated by separate shading devices (or written indication of “no areas having slopes of 15% to 25% or greater”): YES  NO  N/A
11. Water Courses to include the approximate location of the 100 year floodplain (if applicable) based on FEMA maps (or written indication of “not in floodplain”):  
YES  NO  N/A
12. Delineation of existing mature tree lines or written indication of “no mature tree lines”:  
YES  NO  N/A
13. Proposed roads with right-of-way width that will connect with or pass through the subject property: YES  NO  N/A
14. General locations of major access points to existing streets: YES  NO  N/A
15. List of the proposed density for each dwelling unit type, and/or intensity of each non-residential use: YES  NO  N/A
16. Location of any open space and buffer areas, woodland conservation areas, storm water management facilities, and community and public facilities:  YES  NO  N/A
17. Location of existing and proposed utilities, above or underground:  YES  NO  N/A
18. Vehicular and pedestrian circulation plan, including traffic counts and typical street sections, right-of-way improvements, access points, travel ways, parking, loading, stacking, sidewalks, and trails:  YES  NO  N/A
19. Layouts and orientation of buildings and improvements, building use, height, setbacks from property lines and restriction lines:  YES  NO  N/A
20. Location and design of screening and landscaping: YES  NO  N/A
21. Building architecture:  YES  NO  N/A
22. Site lighting proposed: YES  NO  N/A
23. Area of land disturbance in square feet and acres:  YES  NO  N/A
24. Erosion and Sediment Control Plan submitted (10,000 square feet or more):  
YES  NO  N/A
25. Historical sites or gravesites on general site plan: YES  NO  N/A
26. Show impact of development of historical or gravesite areas: YES  NO  N/A
27. A copy of the current status of all real estate taxes of all property owned in Buckingham County. If real estate taxes are not current, an explanation in writing and signed by the owner shall accompany this application. Any liens or other judgments against property shall also be explained in writing and signed by the owner:  YES  NO  N/A

**APPLICATION FOR A SPECIAL USE PERMIT**

CASE NUMBER: 20-SUP270  
(Case Number Assigned by Zoning Administrator)

DATE OF APPLICATION: 1/2/2020

Special Use Permit Request: Auto Repair Shop

Purpose of Special Use Permit: ~~Auto Repair Shop~~ Auto Repair Shop  
TBD ~~Auto Repair Shop~~

Zoning District: A1 Number of Acres: 4.07

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: MA Magisterial Dist.: \_\_\_\_\_

Street Address: TBD

Directions from the County Administration Building to the Proposed Site: Take a left from the administration onto James Anderson Hwy continue for about 8 miles to intersection of Tower Hill Rd on Right

Name of Applicant: Elijah M. Cain

Mailing Address: 2657 Troublesome Creek Rd Dillwyn Va. 23936

Daytime Phone: \_\_\_\_\_ Cell Phone: (434) 315-3652

Email: KavarisJad@Gmail.com Fax: \_\_\_\_\_

Name of Property Owner: Elijah M. Cain & Christella A. Cooke-Cain

Mailing Address: 2657 Troublesome Creek Rd Dillwyn Va. 23936

Daytime Phone: \_\_\_\_\_ Cell Phone: (434) 315-3652

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature of Owner: Elijah M. Cain Date: 12-13-2019

Signature of Applicant: Elijah M. Cain Date: 12-13-2019

Please indicate to whom correspondence should be sent:  
 Owner of Property  Contractor Purchaser / Lessee  Authorized Agent  Engineer  
 Applicant

## ADJACENT PROPERTY OWNER'S LIST

(Required)

The applicant shall provide a list of all adjoining landowners, including subject property and all property immediately across the street/road from the subject property. Any body of water does not constitute a boundary line for this purpose, therefore a body of water and the property adjoining the subject property but separated by a body of water is still considered an adjoining landowner. County boundary lines and those adjoining property owners in the next County are considered adjoining property owners if the land adjoins the subject's property. Adjoining landowners can be verified through the Buckingham County Clerk of Courts or the Clerk's Office in the adjoining County, or by personal contact. The list shall include the name, address, town/city, zip code, road route number, tax map section number, parcel number, lot number, and subdivision. The list shall be typewritten or printed legibly. Failure to list all adjoining landowners could delay the process.

1. Name: Michael L. Milligan & Helen Rose Milligan

Mailing Address: 6300 W. James Anderson Hwy  
Gladstone VA. 24553

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

2. Name: Andrew S. Edy

Mailing Address: 2815 Manning Rd Suffolk VA. 23434

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

3. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

4. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

6. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

7. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

8. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

9. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

10. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

11. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

ADJACENT PROPERTY OWNERS AFFIDAVIT

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

This 13 day of Dec, year 2019,

I Elijah M. Cain hereby make oath that  
(printed name of owner/contract purchaser/authorized agent)

the list of adjoining landowners is a true and accurate list as submitted with my application.

Signed: (to be signed in front of notary public)

Elijah M. Cain

( owner / contract purchaser / authorized agent – please circle one )

NOTARY:  
COMMONWEALTH OF VIRGINIA

COUNTY OF Buckingham

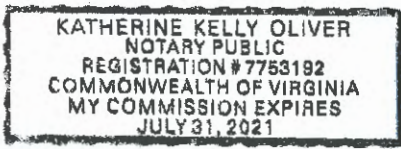
STATE OF Virginia

Subscribed and sworn to me on the 13<sup>th</sup> day of December

of the year 2019. My Commission expires on 7/31/2021

Notary Public Signature: Katherine Kelly Oliver

Stamp:



INTEREST DISCLOSURE AFFIDAVIT

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM, VIRGINIA

On this 13 day of Dec., of the year 2019

I Elijah M. Cain (printed name of owner)  
hereby make oath that no member of the Buckingham County Board of Supervisors nor  
the Buckingham County Planning Commission has interest in such property either  
individually, or by ownership of stock in a corporation owning such land, or by  
partnership, or as a holder of ten percent (10%) or more of the outstanding shares of  
stock in or as a director or officer of any corporation owning such land, directly or  
indirectly by such members of his/her immediate household, except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

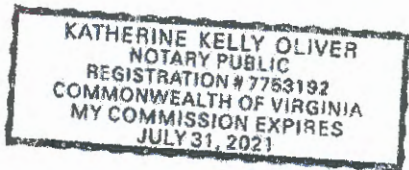
Signature of Owner: (to be signed in front of notary public)

Elijah M. Cain

NOTARY PUBLIC  
COUNTY OF Buckingham STATE OF Virginia

Subscribed and sworn to me on this 13<sup>th</sup> day of December  
of the year 2019. My commission expires 7/31/2021

Notary Public Signature: Katherine Kelly Oliver  
Stamp:



**CULTURAL RESOURCE ASSESSMENT AND RECORD CHECK FOR  
PENDING DEVELOPMENT APPLICATIONS**

Case Number / File Name: \_\_\_\_\_

Visual Inspection Findings (describe what is on the property now):

Empty  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County Records Check (describe the history of this property):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Were any historical sites or gravesites found on site, or be suspected by a reasonable person to be on the site? Yes \_\_\_\_\_ No

If yes, please explain and show on the site plan the location of such and explain any historical significance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will this proposal have any impact on the historical site or gravesite? Yes \_\_\_\_\_ No

If yes, please explain any impact:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner/Applicant Signature: Elyah M. Cain Date: 12/13/2019

Printed Name: Elyah M. Cain Title: \_\_\_\_\_

**APPLICATION FOR A TRAFFIC IMPACT DETERMINATION**

Please fill out the following information before presenting to VDOT:

Case Number / File Name: \_\_\_\_\_

Applicant: \_\_\_\_\_

Location: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

**For VDOT use only:**

\_\_\_\_\_ A Traffic Impact Statement is required per 24 VAC 30-155-60.

A Traffic Impact Statement is not required. The traffic generated by the proposed zoning change / development does not exceed normal thresholds.

\_\_\_\_\_ The Traffic Impact Analysis has been waived by the Zoning / Planning Department for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

Does the existing entrance meet VDOT requirements for the proposed use?

Yes  No \_\_\_\_\_ If no, please explain the necessary steps to bring into compliance with the requirements for the proposed use:

*Existing entrance is suitable for site work and building construction. Prior to public use applicant, will need to acquire LAND USE permit from VDOT to surface entrance to comply with current Standard.*

Signature of VDOT Resident Engineer: *Charles J. Edwards*

Printed Name: *Charles J. Edwards* Date: *12-12-19*

**SPECIAL POWER OF ATTORNEY AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

On this 13 day of Dec., in the year of 2019

I Elijah M. Cain the owner of 133-2-20  
(printed name of landowner) (Tax Map Number)

Hereby make, constitute, and appoint Cheretta Cooke-Cain  
(printed name)

my true and lawful attorney-in-fact, and in my name, place, and stead give unto him/her said full power and authority to do and perform all acts and make all representation necessary, without limitation whatsoever, to make application for said zoning. The right, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the day 13 of the month Dec. in the year of 2019 and shall remain in full force and effect thereafter until actual notice by certified mail with return receipt requested is received by the Zoning / Planning Office of Buckingham County stating that the terms of this power have been revoked or modified.

Signature of Landowner (to be signed in front of Notary Public):

Elijah M. Cain

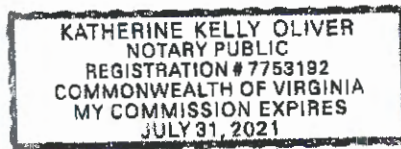
NOTARY PUBLIC Buckingham State of Virginia  
County of

Subscribed and sworn before me on the 13th day of December

in the year 2019. My commission expires 7/31/2021

Signature of Notary Public: Katherine Kelly Oliver

Stamp:



## SIGNAGE AT PROPERTY

The Buckingham County Zoning Ordinance requires the following:

The applicant in any case which requires a public hearing shall post signs furnished by the agent on each parcel involved at least 21 days prior to the public hearing indicating that a public hearing is eminent, the date, a rezoning issue, and a County contact number. The signs shall be placed on the VDOT right-of-way closest to the applicant's property line and shall be clearly visible from the road with bottom of the sign not less than one and one half feet above the ground. If more than one public road abuts the property, the signs shall be placed in the same manner as above for each abutting road. If no road abuts a property, then the agent shall define an area for the signs. The agent may ask the applicant that the sign be moved to another area either on the property to achieve greater public visibility. The applicant shall be responsible for keeping the signs free from grass, weeds, and any other plants or vines that may obstruct the public's view. The applicant shall contact the Virginia Department of Transportation for any information concerning where the right-of-way is located. The applicant shall be responsible for the signs should VDOT or their contractor conduct mowing or clearing of the right-of-way in the area where the sign is located.

Any signs required shall be maintained at all times by the applicant up to the time of the final public hearing. No person, except the applicant or the agent or an authorized agent of either, shall remove or tamper with any sign furnished during the period it is required to be maintained under this section. All signs erected under this ordinance shall be removed by the applicant within 15 days following a decision at the final public hearing and shall be returned to the agent. The applicant shall purchase the signs at a fee as determined by the Board of Supervisors and shall be non-refundable. The applicant shall be responsible for the replacement of the sign(s) and shall contact the agent as soon as possible for another sign to be replaced as the manner described above. Should the sign(s) have to be replaced more than twice, this section shall no longer be forced upon the applicant.

I have read, understand and agree to the above requirements.

Applicant/Owner: Elijah A. C.

Date: 12/13/2019

## **TENTATIVE SCHEDULE FOR A SPECIAL USE PERMIT**

The application, site plan, written narrative, and all information requested in this application must be filled out in its entirety and supplied to the Buckingham Zoning / Planning Office and the fee must be paid before this case will be allowed to move forward.

Case will be introduced at a regularly scheduled Planning Commission meeting held on the fourth Monday of every month. Planning Commission may set a Public Hearing at this time to be held during a regularly scheduled meeting. Public Hearings offer an opportunity for citizens to speak concerning the case.

Following the Planning Commission Public Hearing, the Planning Commission may make a recommendation to approve / deny / or table the case for more information. Once the Planning Commission makes a recommendation to approve or deny, this recommendation will be forwarded to the Board of Supervisors at their next regularly scheduled meeting. The Board of Supervisors meetings are held on the second Monday of every month. The Board of Supervisors may set a Public Hearing at this time to be held during a regularly scheduled meeting. The Board of Supervisors will make the final decision to approve or deny the application after the public hearing.

### **Example Timeline:**

- January 25 Case is introduced to Planning Commission. Planning Commission sets Public Hearing for next regularly scheduled meeting on February 22.
- February 22 Planning Commission Public Hearing. Planning Commission recommends to approve / deny / or table for more information. Once the Planning Commission reaches a decision to approve or deny, this recommendation will be forwarded to the Board of Supervisors at their next regularly scheduled meeting.
- March 8 Case is introduced to Board of Supervisors.
- April 12 Board of Supervisors may approve / deny / table for more information.

The Planning Commission and the Board of Supervisors has a right to call extra public hearings at their discretion if the Board(s) decide they are needed.

You or your agent are encouraged to attend these meetings to answer any questions that may arise concerning your application / proposal. The County strongly encourages the applicant to visit the area around his proposed site and understand what the adjoining landowner concerns are.

#19-946

THIS DOCUMENT PREPARED BY:

Michael Winget-Hernandez, Esq., VSB #85123  
5570 Richmond Rd., Suite 201  
Troy, Virginia 22974

Consideration: \$18,350.00  
Assessed Value: \$30,700.00  
Title Insurance: Fidelity National Title Insurance Company  
Parcel ID: 133-2-20

DEED

THIS DEED, dated as of the 12<sup>th</sup> day of July 2019, between Bertha L. GATES ("Grantor"); and Elijah M. CAIN and Christella A. COOKE-CAIN, husband and wife ("Grantee"), whose address is 2657 Troublesome Creek Dillwyn, VA 23936 provides:

THAT for and in consideration of the sum of eighteen thousand, three hundred and fifty dollars (\$18,350.00), cash in hand paid, the receipt of which is hereby acknowledged, Grantors do hereby grant and convey with General Warranty and with English Covenants of Title to Grantee the following described real estate (the Real Estate) lying in Buckingham County, Virginia:

SEE ATTACHED EXHIBIT A

The address of the real estate for reference purposes only is currently known as Lot 20 James Anderson Hwy W Gladstone, VA 24553

TO HAVE AND TO HOLD the Real Estate, as tenants by the entirety with right of survivorship as at Common Law, with the improvements thereon and the appurtenances thereunto appertaining.

The Real Estate is expressly conveyed subject to all easements, conditions, restrictions, reservations, and other matters contained in duly recorded deeds, plats, and other instruments constituting constructive notice in the chain of title to the Real Estate, which have not expired by a time limitation therein contained or otherwise become ineffective.

SEE ATTACHED EXHIBIT B for Power of Attorney

BOOK 462 PAGE 352

IN WITNESS WHEREOF, the Grantor has executed this Deed.

Cynthia J. Clark (SEAL)  
Bertha J. Gates, by Cynthia J. Clark,  
Her attorney-in-fact

COMMONWEALTH of VIRGINIA  
COUNTY of Chesterfield, to wit:

The foregoing instrument was acknowledged before me this 12<sup>th</sup> day of July 2019, by  
Cynthia J. Clark, attorney-in-fact for Bertha J. Gates, as Grantor.

Alexandra Katalin Devries  
Notary Public

My commission expires: MAY 31, 2023

ALEXANDRA KATALIN DEVRIES  
NOTARY PUBLIC  
REG. #7830701  
COMMONWEALTH OF VIRGINIA  
MY COMMISSION EXPIRES MARCH 31, 2023

BOOK 462 PAGE 356  
EXHIBIT A

All that certain tract or parcel of land, situated in James River Magisterial District of Buckingham County, Virginia, containing Four and Seven Hundredths (4.07) acres, more or less, being bounded on the north by the southern margin of U. S. Route 160, on the northwest by the southeastern margin of Virginia Secondary Route #636, on the southwest by Lot 21 as shown on the hereinafter described plat of survey, and on the east by Lot 19 as shown on the hereinafter described plat of survey; said lands being more particularly described as Lot 20 by the metes and bounds of a plat of survey, entitled "FRISBY BRANCH TRACT", prepared by William W. Dickerson, Jr., L.S., dated June 23, 1987, and recorded in the Clerk's Office of the Circuit Court of Buckingham County in Plat Book 2, at page 40. Said lands being in all respects a portion of the lands conveyed unto Patten Corporation South - Atlantic, a Virginia corporation, doing business under the firm name of and trading as Atlantic Timber Company, from RSB Properties, a Virginia general partnership, by deed dated July 29, 1987, and recorded in the aforesaid Clerk's Office in Deed Book 147, at page 503 et seq. Also as shown on the plat of survey made by Watson and Duggan, PLC, dated June 18, 2019 and duly recorded in the aforesaid Clerk's Office in Deed Book 462, page 356.

Less and Except that portion conveyed to the Commonwealth of Virginia for improvements to Rt. 636 by Deed dated June 30, 2008, recorded August 6, 2008, in Deed Book 362, Page 656.

John L. Gates died on August 25, 2017, vesting full ownership in Bertha J. Gates.

EXHIBIT B

POWER OF ATTORNEY

I, Bertha J. Gates, of 925 Green Ridge Drive, City of Richmond, and State of Virginia hereby appoint Cynthia J. Clark of 5451 Fairlane Avenue, Baltimore, MD 21215, my true and lawful attorney for me in my name, place and stead, and on my use and benefit.

To exercise, do or perform any act, right, power, duty or obligation whatsoever that I now have or may acquire the legal right, power, or capacity to exercise, do or perform in connection with, arising out of, or in relation to any person, item, thing, transaction, business property, real or personal tangible or intangible, or matter whatsoever.

To ask, demand, for or recover, collect, receive, and hold and possess all such sums of money, debts, dues, bonds, notes, checks, drafts, accounts, deposits, legacies, bequests, devises, interests, dividends, stock certificates, certificates of deposit, annuities, pension and retirement benefits, insurance benefits and proceeds, documents of title, choses in action, personal and real property, intangible and tangible property and property rights, and demands whatsoever, liquidated or unliquidated, as are now, or shall hereafter become due, owing payable, owned, or belonging to me or in which I have or may acquire an interest, and to have, use and take all lawful ways and means and legal and equitable remedies, procedures, and writs in my name for the collection and recovery thereof, and to compromise, settle, and agree for the same, and to make, execute, and deliver for me and in my name all endorsements, acquittances, releases, receipts, or other sufficient discharges for the same.

To lease, purchase, and acquire, and to bargain, contract, and agree for the lease, purchase, exchange, and acquisition of, and to take, receive, and possess any real or personal property whatsoever, intangible, or tangible, or interest therein, or such terms and conditions, and under such covenants, as said attorney in fact shall deem proper.

To improve, repair, maintain, manage, insure, rent, lease, sell, release, convey, subject to liens, mortgage, and hypothecate, and in any way or manner deal with all or any part of any real or personal property, intangible or tangible, whatsoever, or any interest therein, which I now own or may hereafter acquire, for me and in my name, and under such terms and conditions, and under such covenants as said attorney shall deem proper.

To engage in, transact any and all lawful business of whatever nature or kind for me and in my name.

To sign, enforce, execute, acknowledge, deliver, receive, and possess such applications, contracts, agreements, opinions, covenants, deeds, conveyances, trust deeds, security agreements, bills of lading, certificates, proxies, warrants, commercial paper, receipts, withdrawal receipts, and deposit of banks, savings and loan or other institutions or associations, proofs of loss evidence of debts, releases, and satisfaction of mortgages, judgments, liens, security agreements, and other debts and obligations, and such other instruments in writing of whatever kind and nature as may be necessary and proper in the exercise of the rights and powers herein granted.

I grant to my said attorneys in fact full power of authority to do and perform all and every act and thing whatsoever requisite, necessary, and proper to be done in the exercise of any of the rights and

powers herein granted, as fully to all intents and purposes as I might could do if personally present, with full power of substitution or revocation, hereby ratifying and confirming all that my said attorney in fact, her substitute or substitutes, shall lawfully do or cause to be done by virtue of this power of attorney and the rights and power herein granted.

This instrument is to be construed and interpreted as a general power of attorney. The enumeration of specific items, acts, rights, or powers herein does not limit or restrict, and is not to be construed or interpreted as limiting or restricting the general powers herein granted to said attorney in fact.

This power of attorney shall not be affected by disability, and the event any court appoints a guardian for my person and property, I direct that Cynthia J. Clark serve without bond.

The rights, powers, and authority of said attorney in fact to exercise all of the rights and powers and authority shall remain in force and effect thereafter until terminated and revoked in writing by the Principal.

*Bertha J. Gates*  
Bertha J. Gates

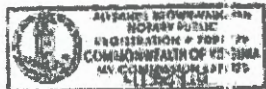
5/29/15  
Date

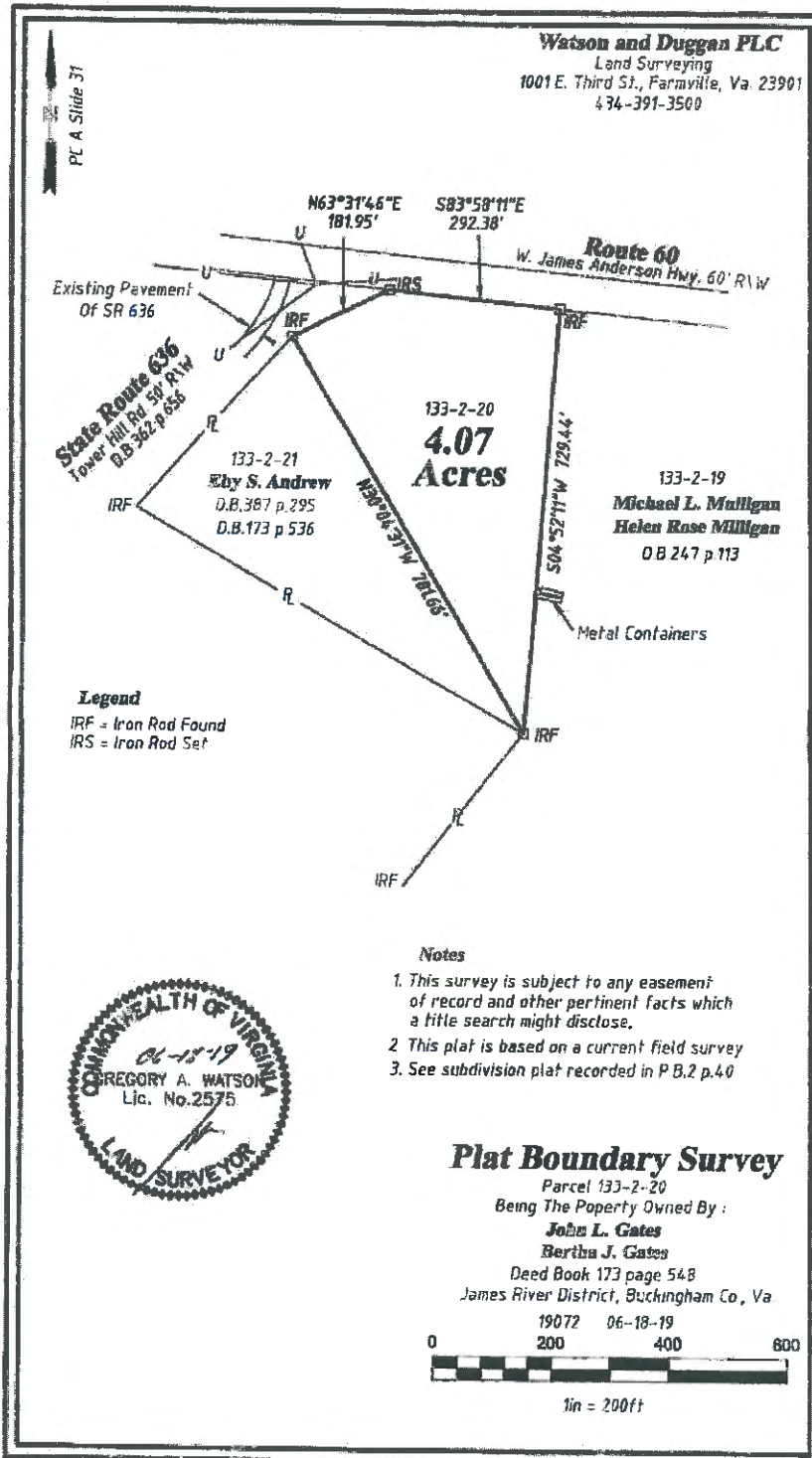
State of Virginia  
City of Richmond

I, the undersigned, a Notary Public in and for the City and State aforesaid, do hereby certify that on this 29<sup>th</sup> day of May, 2015, Bertha J. Gates, whose name is signed to the above Power of Attorney, personally appeared before me and executed the same under the penalties of perjury for the purpose therein contained, and that she did further acknowledge that the matters contained herein are true and correct to best of her knowledge, information, and belief.

*Delgrande Rose Vaughn*  
Notary Public

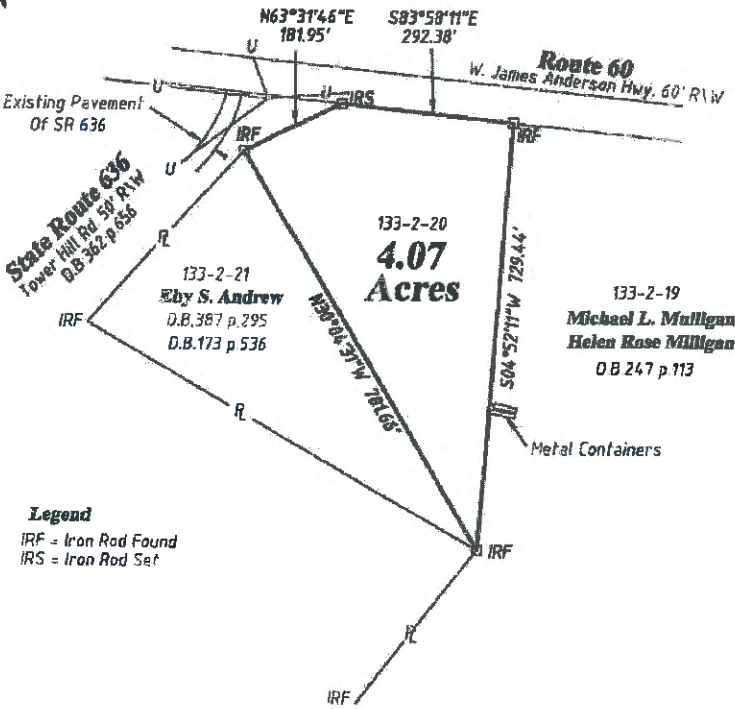
My commission expires: \_\_\_\_\_





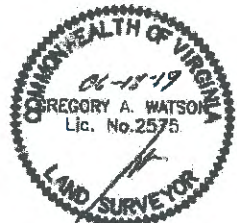
**Watson and Duggan PLC**  
 Land Surveying  
 1001 E. Third St., Farmville, Va. 23901  
 434-391-3500

PC A Slide 31



**Legend**  
 IRF = Iron Rod Found  
 IRS = Iron Rod Set

- Notes**
1. This survey is subject to any easement of record and other pertinent facts which a title search might disclose.
  2. This plat is based on a current field survey
  3. See subdivision plat recorded in P.B.2 p.40



**Plat Boundary Survey**

Parcel 133-2-20  
 Being The Property Owned By :  
**John L. Gates**  
**Bertha J. Gates**  
 Deed Book 173 page 54B  
 James River District, Buckingham Co., Va.  
 19072 06-18-19  
 0 200 400 600  
 1in = 200ft

085 Rec Fee	1.00
St. R. Tax	
Co. R. Tax	
Transfer	
Clerk	14.50
Lib (145)	5.00
T.T.F.	
Grantor Tax	
036 Proc. Fee	20.00
Total \$	

VIRGINIA: CLERK'S OFFICE OF THE CIRCUIT COURT OF BUCKINGHAM COUNTY

The foregoing instrument with acknowledgement was admitted to record on July 16 2019 at 9:30 A.M. in D.B. 462 Page(s) 351-356

Teste: JUSTIN D. MITCHELL, CLERK  
 BY: S. Mitchell, DEPUTY CLERK

Elijah and Christella Cain

Address to be determined

Application for special use permit

December 31, 2019

To: Zoning Board and Citizens of the County

My wife and I (Christella Cooke) are hoping start an Auto Repair business to help serve Buckingham County. With one of the two major collision repair shops going out of business, citizens may have to go out of the county for repairs. If the county would allow us the opportunity to help serve the community it would be a great asset and promote financial growth. I've had a passion for automobile work my whole life and have started to repair my own automobile in the mid 90's. A few years later I met William Stout and we became the best of friends and I worked with him at Moon's Body Shop. He taught me everything he knew until his body shop went out of business. After that I worked for Bruce's Collision here in the community in the year 2000. He also taught me a lot while working for him. I've also restored a few muscle cars over the years for example a 1971 Chevy Chevelle.

If we are granted with the opportunity to help serve our county, the business will consist of a body and fender repair of automobiles and painting. This business will also bring employment opportunities as well to the county. We will be hoping to work with some of the major insurance companies within the community and therefore, this will also be a huge financial asset and an asset to the community as well. We are asking the Zoning Administration to please consider our business plan.

Sincerely,

Elijah and Christella Cain

TAX RECEIPT

BUFFINGHAM COUNTY  
CHRISTY L CHRISTIAN, TREASURER  
(434) 989-7444  
POST OFFICE BOX 1015  
BUFFINGHAM VA 23921

Ticket #: 202001130  
Date: 1/02/2020  
Register: TCA/TCL  
Trans. #: 4115  
Dept #: SP006  
Acct# :

SPECIAL USE PERMIT - ZONING  
20 SUP 270

Previous Balance \$ 200.00

Principal Being Paid \$ 200.00  
Penalty \$ .00  
Interest \$ .00

CAIN ELIJAH

Amount Paid \$ 200.00

\*Balance Due \$ .00

Pd by CAIN ELIJAH Check 200.00 # MD255335202086  
BALANCE DUE INCLUDES PENALTY/INTEREST THRU THE MONTH 1/2020



**Notice of Public Hearing**  
**Buckingham County Planning Commission**  
**Monday, April 27, 2020**  
**7:00 P.M.**  
**13380 West James Anderson Hwy**  
**County Administration Building**  
**Peter Francisco Auditorium**

The Buckingham County Planning Commission will hold a public hearing on Monday, April 27, 2020 beginning at 7:00 p.m. in the Peter Francisco Auditorium of the Buckingham County Administration Complex to hear citizen comments regarding an application for a Special Use Permit to Operate a Commercial Garage and Auto Repair Shop in an Agricultural District (A-1).

This public hearing will be held regarding Case 20-SUP270, Tax Map Section 133, Parcel 2, Lot 20 containing approximately 4.07 acres, of Route 636 and Route 60 in the James River Magisterial District. The property owner and applicant is listed as Elijah Cain.

Anyone wishing to review the file or anyone with questions may contact the Office of the Zoning Administrator at 434-969-4242 or [nedmondston@buckinghamcounty.virginia.gov](mailto:nedmondston@buckinghamcounty.virginia.gov). The complete application package and proposed conditions may be reviewed on the county website [www.buckinghamcountyva.org](http://www.buckinghamcountyva.org) under the February 24, 2020 packet.

**In response to the COVID-19 epidemic, Public Comments AND Public Hearing Comments for Buckingham County Planning Commission Meetings and Hearings will be received using the following methods:**

1. **Written comments may be mailed to the Planning Commission at PO Box 252 Buckingham, VA 23921. Please limit word count to 500 words.**
2. **Emailed comments may be sent to [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). Please limit word count to 500 words.**
3. **Telephone voicemail comments may be left to be played to the board by calling 434-969-5039**
4. **To appear virtually to the Planning Commission for comments please email [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). You will receive notice with the link and/or telephone number necessary to connect virtually during the meeting.**

**Please note: Please state your name, district, address, and which hearing you are commenting on. The three (3) minute rule will apply to public comments. All correspondence must be received only by the methods above, and are due by 12:00 PM the day of the meeting.**

By Order of the Buckingham County Planning Commission  
Nicci Edmondston, Buckingham County Zoning Administrator

**Public Hearing Notice  
Buckingham County  
Board of Supervisors  
June 8, 2020**

The Board of Supervisors of Buckingham County, will hold a public hearing in the Peter Francisco Auditorium at the Buckingham County Administration Complex, 13380 W. James Anderson Hwy., Buckingham, Virginia at 6:00 p.m. on Monday, June 8, 2020. The purpose of this public hearing is to receive public comment on the following Zoning Case:

**Case 20-ZTASUP271, Tax Map Section 70, Parcel 74 containing approximately 10.9 acres, located at 2450 Randolph Creek Road, New Canton, Va 23123 in the Marshall Magisterial District. The property owner is Lisa Scruggs. The applicant is listed as Jamise Vowels. Application is for a Zoning Text Amendment for a Non-Retail Office Space in the Agricultural District (A-1) and apply for a Special Use Permit for that purpose.**

Anyone wishing to review the file or anyone with questions may contact the Office of the Zoning Administrator at 434-969-4242 or [nedmondston@buckinghamcounty.virginia.gov](mailto:nedmondston@buckinghamcounty.virginia.gov).

**In response to the COVID-19 epidemic, Public Hearing Comments for Buckingham County Board of Supervisors Hearings will be received using the following methods:**

- 1. Written comments may be mailed to the Board of Supervisors at PO Box 252 Buckingham, VA 23921. Please limit word count to 500 words.**
- 2. Emailed comments may be sent to [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). Please limit word count to 500 words.**
- 3. Telephone voicemail comments may be left to be played to the board by calling 434-969-5039**
- 4. To appear virtually to the Board of Supervisors for comments please email [publiccomments@buckinghamcounty.virginia.gov](mailto:publiccomments@buckinghamcounty.virginia.gov). You will receive notice with the link and/or telephone number necessary to connect virtually during the meeting.**

**Please note: Please state your name, district, address, and which hearing you are commenting on. The three (3) minute rule will apply to public comments. All correspondence must be received only by the methods above, and are due by 12:00 PM the day of the meeting.**

By Order of the Buckingham County Board of Supervisors  
Rebecca S. Carter, County Administrator



Rebecca S. Carter  
County Administrator  
E M. Wright, Jr.  
County Attorney

**Buckingham County**  
**Board of Superbisors**  
Office of the County Administrator  
13380 W. James Anderson Highway  
Post Office Box 252  
Buckingham, Virginia 23921-0252  
Telephone 434-969-4242  
Fax 434-969-1638  
[www.buckinghamcountyva.org](http://www.buckinghamcountyva.org)

Harry W. Bryant, Jr.  
District 5 Supervisor  
Chairman  
Don Matthews  
District 3 Supervisor  
Vice-Chairman  
Robert C. "Bobby" Jones  
District 1 Supervisor  
Donald E. Bryan  
District 2 Supervisor  
Thomas Jordan Miles III  
District 4 Supervisor  
Joe N. Chambers, Jr.  
District 6 Supervisor  
Danny R. Allen  
District 7 Supervisor

**Date:** June 8, 2020  
**To:** Buckingham County Board of Supervisors  
**From:** Nicci Edmondston, Zoning Administrator  
**Re:** Public Hearing Case 20-ZTASUP271 Jamise Vowels Applicant, Lisa Scruggs Landowner,  
Request to Add a Zoning Text Amendment for Non-Retail Office Space (Home Health Staffing Agency) and  
Apply for a Special Use Permit for that purpose

**Owner/Applicant:** Landowner Lisa Scruggs  
2328 Randolph Creek Road  
New Canton, VA 23123  
Applicant Jamise Vowels  
9101 Chatham Grove Lane  
N Chesterfield, VA 23235

**Property Information:** Tax Map 70, Parcel 74 containing approximately 10.09 acres, located at 2450 Randolph Creek Rd New Canton, VA 23123 (Route 717) Marshall Magisterial District.

**Zoning District:** Agricultural District (A-1)

**Request:** To Add a Zoning Text Amendment for the Purpose of Operating a Home Health Staffing Agency and Apply for a Special Use Permit for that purpose \*\*Planning Commission, at the introduction February 24, 2020, after much discussion and agreement with Applicant, updated Text Amendment to Non-Retail Office Space in an effort to not exclude future requests with similar purposes. Please remember this district includes the unincorporated portions of the County. It is expected that certain rural areas of this district may develop with residential land-uses of a low density. It is the intent, however, to discourage the random scattering of residential, commercial, or industrial uses in this district. Special use permits will be utilized to seek the appropriate locations and compatibility between uses.

**Background/Zoning Information:** The property is on Route 717 in the Marshall Magisterial District. The property is zoned Agriculture (A-1). The Zoning Ordinance does not permit a Home Health Staffing Agency as a by right use and does not currently include Home Health Staffing Agency in a list of uses that may be obtained by a Special Use Permit. While there are similar uses by right in the Zoning Ordinance for A-1 district to include; Adult/Child Day Care Facilities – not medical, and Residential Group Homes there is no use listed to include the Home Health Staffing Agency. After review of uses that may be obtained by a Special Use Permit to include one that is similar but not the same; Adult Retirement Community/Assisted Living. Upon adoption of the Zoning Ordinance, suitable uses (by right and use of Special Use Permit) were reviewed and a Home Health Staffing Agency was not listed for any Zoning District. This application is presented with a purpose that is not recognized by Buckingham County. Per the Comprehensive Plan, this area is not listed as a Growth Area and is residential in nature with no businesses located near the property. This request cannot be listed as a Home Based Service Business as it will not be utilized for a dwelling, but for agency space, and it will employ more than three persons that do not reside at the property. The definition of Home Based Service Business is a business located on the same property with the owner’s primary dwelling, which may be located within the home or in a separate building, may employ those residing on the premises and no more than three persons that do not reside at the property and that does not create noise, vibration, glare, fumes or electrical interference detectable and sustained to the normal senses off the lot. If business is not a permitted use then must apply for Special Use Permit. (All home-based businesses must comply with any covenants and restriction that have been recorded with the land). However, home offices which have no outside presence; including but not limited to signs, storage, customers, production, manufacturing; shall be exempt from the requirement of a Special Use Permit. This request does not appear to be conducive the Zoning District.



Rebecca S. Carter  
County Administrator

E M. Wright, Jr.  
County Attorney

**Buckingham County**  
**Board of Supervisors**  
Office of the County Administrator  
13380 W. James Anderson Highway  
Post Office Box 252  
Buckingham, Virginia 23921-0252  
Telephone 434-969-4242  
Fax 434-969-1638  
[www.buckinghamcountva.org](http://www.buckinghamcountva.org)

Harry W. Bryant, Jr.  
District 5 Supervisor  
Chairman

Don Matthews  
District 3 Supervisor  
Vice-Chairman

Robert C. "Bobby" Jones  
District 1 Supervisor

Donald E. Bryan  
District 2 Supervisor

Thomas Jordan Miles III  
District 4 Supervisor

Joe N. Chambers, Jr.  
District 6 Supervisor

Danny R. Allen  
District 7 Supervisor

Below are conditions that you may consider attaching to the request if approved:

1. That all federal, state and local regulations, ordinances and laws be strictly adhered to.
2. Right of ways and roadway shoulders shall not be used for parking.

There shall be no more than four (4) inoperable vehicles and/or machinery/equipment outside of the main structure at any one time.  
\*Item struck from conditions.

3. The property shall be kept neat and orderly.
4. That the applicant pursues a commercial solid waste container and follow the County Solid Waste Ordinance.
5. That all documentation submitted by the applicant in support of this special use permit request becomes a part of the conditions except that any such documentation that may be inconsistent with these enumerated conditions shall be superseded by these conditions.
6. Nothing in this approval shall be deemed to obligate the County to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
7. The County Zoning Administrator and one other County staff member, as appointed by the County Administrator, shall be allowed to enter the property, with proper notice, if a complaint is registered against the property for noncompliance with this permit. Any complaints not solely related to this permit will be given to the appropriate department or agency.
8. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose, the provisions of this are hereby declared to be severable
9. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Board of Supervisors.
10. That the applicant(s) and landowner(s) understands the conditions and agrees to the conditions.

The Planning Commission held a public hearing on April 27, 2020. There was no citizen response to give comments, as specified at time of advertisement and on County website, during the virtual meeting that was held. The Planning Commission struck Condition 3 regarding inoperable vehicles/equipment, as Ms. Vowels will not be operating transportation at this time for patients/caregivers. The Planning Commission voted unanimously in favor of 20-ZTASUP271 and send to you with a recommendation of approval for this request. All Commission Members were present except Chet Maxey who was unable to attend.

Would it be the wish of the Board of Supervisors to schedule a hearing for June 8, 2020?

Public Hearing scheduled by BOS June 8, 2020

**SPECIAL USE PERMIT APPLICATION CHECKLIST**  
**BUCKINGHAM COUNTY OFFICE OF ZONING AND PLANNING MINIMUM SUBMISSION**  
**REQUIREMENTS**

The following table lists the information necessary to review a special use application. All items are required, unless otherwise stated, and must be submitted in order for the application to be accepted for review. This completed checklist must be submitted with the application.

**Adjacent Property Owners List and Affidavit** (page 4, 5 & 6 attached). This list can be obtained from the Clerk of Courts Office.  YES  NO

**Completed application for special use permit** (page 3 attached). If not signed by the owner, a Power of Attorney must accompany the application.  YES  NO

**Interest Disclosure Affidavit** (page 7 attached). Must be signed by the owner  YES  NO

**Power of Attorney** (page 10 attached). Required if anyone other than the owner is signing the application form or proffer statement on behalf of the owner  YES  NO

**Written Narrative** (page 11 guidance in preparing the Written Narrative).  YES  NO

**Fees**  YES  NO

**Deed**  YES  NO

**Plat** (15 copies). The plat information may be incorporated into the Special Use Permit General Site Plan, in which case, copies of a separate plat are not required. The plat must be prepared by a certified land surveyor or licensed civil engineer and contain the following:

- A. Bearings and distances of a scale of 1" = 11' or less for all property lines and existing and proposed zoning lines  YES  NO
- B. Area of land proposed for consideration, in square feet or acres  YES  NO
- C. Scale and north point  YES  NO
- D. Names of boundary roads or streets and widths of existing right-of-ways  YES  NO

**Tax Map** (15 copies). Identify property that special use is being considered for and identify by name all adjacent landowners.

**Special Use General Site Plan (15 copies) The General Site Plan must contain the following:**

1. Vicinity Map – Please show scale  YES  NO  N/A
2. Owner and Project Name  YES  NO  N/A
3. Parcel Identification numbers, name, present zoning, and zoning and use of all abutting or adjoining parcels  YES  NO  N/A
4. Property lines of existing and proposed zoning district lines  YES  NO  N/A
5. Area of land proposed for consideration, in square feet or acres  YES  NO  N/A
6. Scale and north point  YES  NO  N/A
7. Names of boundary roads or streets and widths of existing right-of-ways  YES  NO  N/A
8. Easements and encumbrances, if present on the property  YES  NO  N/A
9. Topography indicated by contour lines  YES  NO  N/A
10. Areas having slopes of 15% to 25% and areas having slopes of 25% or greater clearly indicated by separate shading devices (or written indication of "no areas having slopes of 15% to 25% or greater")  YES  NO  N/A
11. Water Courses to include the approximate location of the 100 year floodplain (if applicable) based on FEMA maps (or written indication of "not in floodplain")  YES  NO  N/A
12. Delineation of existing mature tree lines or written indication of "no mature tree lines"  YES  NO  N/A
13. Proposed roads with right-of-way width that will connect with or pass through the subject property  YES  NO  N/A
14. General locations of major access points to existing streets  YES  NO  N/A
15. List of the proposed density for each dwelling unit type, and/or intensity of each non-residential use  YES  NO  N/A
16. Location of any open space and buffer areas, woodland conservation areas, storm water management facilities, and community and public facilities  YES  NO  N/A
17. Location of existing and proposed utilities, above or underground  YES  NO  N/A
18. Vehicular and pedestrian circulation plan, including traffic counts and typical street sections, right-of-way improvements, access points, travel ways, parking, loading, stacking, sidewalks, and trails  YES  NO  N/A
19. Layouts and orientation of buildings and improvements, building use, height, setbacks from property lines and restriction lines  YES  NO  N/A
20. Location and design of screening and landscaping  YES  NO  N/A
21. Building architecture  YES  NO  N/A
22. Site lighting proposed  YES  NO  N/A
23. Area of land disturbance in square feet and acres  YES  NO  N/A
24. Erosion and Sediment Control Plan submitted (10,000 square feet or more)  YES  NO  N/A
25. Historical sites or gravesites on general site plan  YES  NO  N/A
26. Show impact of development of historical or gravesite areas  YES  NO  N/A
27. A copy of the current status of all real estate taxes of all property owned in Buckingham County. If real estate taxes are not current, an explanation in writing and signed by the owner shall accompany this application. Any liens or other judgments against property shall also be explained in writing and signed by the owner.  YES  NO  N/A

**APPLICATION FOR A SPECIAL USE PERMIT**

CASE NUMBER 20 - ZTASUP271  
(Case Number Assigned by Zoning Administrator)

DATE OF APPLICATION: \_\_\_\_\_

Special Use Permit Request: Office space to house home health agency / Staffing Agency

Purpose of Special Use Permit: Operation of HHA  
A Step Above Health Services LLC

Zoning District: A1 Number of Acres: 10.92

Tax Map Section 70 Parcel 74 Lot \_\_\_\_\_ Subdivision \_\_\_\_\_

Street Address: 2450 Randolph Creek Rd Turn Rt  
Directions from the County Administration Building to the Proposed Site: \_\_\_\_\_

on 60 E (3.7 miles) Lt on 15 N (10m) Rt 706 (0.3m) merge on Rt 610 (4.6m)

Name of Applicant: Garnise Youels

Mailing Address: 9101 Chatham Grove Ln. N. Chesterfield

Daytime Phone: (804) 727-9457 Cell Phone: (804) 727-9457

Email: vjamise@yahoo.com Fax: \_\_\_\_\_

Name of Property Owner: Lisa Scruggs

Mailing Address: 2328 Randolph Creek Rd.

Daytime Phone: \_\_\_\_\_ Cell Phone: (434) 390-8312

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_ Date: 2/4/20

Please indicate to whom correspondence should be sent:  
 Owner of Property  Contractor Purchaser / Lessee  Authorized Agent  Engineer

merge on Rt 610 (4.6m)  
Sharp right hand structure on Lt hand side.

### ADJACENT PROPERTY OWNER'S LIST

(Required)

The applicant shall provide a list of all adjoining landowners, including subject property and all property immediately across the street/road from the subject property. Any body of water does not constitute a boundary line for this purpose, therefore a body of water and the property adjoining the subject property but separated by a body of water is still considered an adjoining landowner. County boundary lines and those adjoining property owners in the next County are considered adjoining property owners if the land adjoins the subject's property. Adjoining landowners can be verified through the Buckingham County Clerk of Courts or the Clerk's Office in the adjoining County, or by personal contact. The list shall include the name, address, town/city, zip code, road route number, tax map section number, parcel number, lot number, and subdivision. The list shall be typewritten or printed legibly. Failure to list all adjoining landowners could delay the process.

1. Name: Lisa Scruggs  
Mailing Address: 2328 Randolph Creek Rd  
Physical Address: 2328 Randolph Creek Rd.  
Tax Map Section: 70 Parcel: 74A Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

2. Name: Lisa Scruggs  
Mailing Address: 2474 Randolph Creek Rd  
Physical Address: 2328 Randolph Creek Rd.  
Tax Map Section: 70 Parcel: 67 Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

3. Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

4. Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address: \_\_\_\_\_  
Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

6. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

7. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

8. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

9. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

10. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

11. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

ADJACENT PROPERTY OWNERS AFFIDAVIT

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

This 30th day of January, year 2020

I Jarise Vowels hereby make oath that  
(printed name of owner/contract purchaser/authorized agent)

the list of adjoining landowners is a true and accurate list as submitted with my application.

Signed: (to be signed in front of notary public)

(owner contract purchaser authorized agent – please circle one)

NOTARY:  
COMMONWEALTH OF VIRGINIA

COUNTY OF Chesterfield

STATE OF Virginia

Subscribed and sworn to me on the 30 day of January, 2020

of the year \_\_\_\_\_ My Commission expires on Dec 31 2021

Notary Public Signature: \_\_\_\_\_

Stamp:



\*

### INTEREST DISCLOSURE AFFIDAVIT

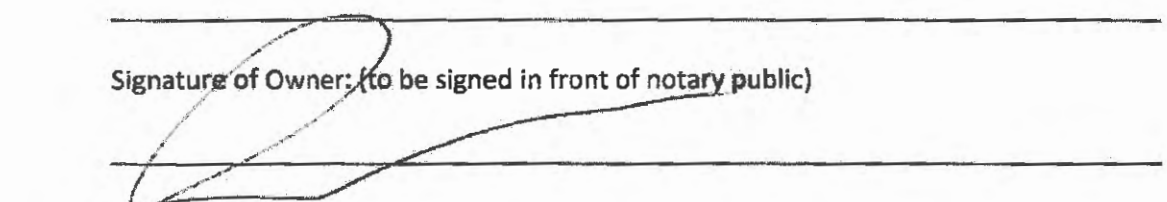
STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM, VIRGINIA

On this 30th day of January, of the year 2020


I Jamisc Voicls (printed name of owner)  
hereby make oath that no member of the Buckingham County Board of Supervisors nor  
the Buckingham County Planning Commission has interest in such property either  
individually, or by ownership of stock in a corporation owning such land, or by  
partnership, or as a holder of ten percent (10%) or more of the outstanding shares of  
stock in or as a director or officer of any corporation owning such land, directly or  
indirectly by such members of his/her immediate household, except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Owner: (to be signed in front of notary public)

  
\_\_\_\_\_  
NOTARY PUBLIC  
COUNTY OF Chesterfield STATE OF Virginia

Subscribed and sworn to me on this 30 day of January  
of the year 2020. My commission expires Dec 31 2021.

Notary Public Signature:   
Stamp:



**CULTURAL RESOURCE ASSESSMENT AND RECORD CHECK FOR  
PENDING DEVELOPMENT APPLICATIONS**

Case Number / File Name: 20-ZTASUP271

Visual Inspection Findings (describe what is on the property now):

Cinder block constructed building w/ metal roof.

County Records Check (describe the history of this property):

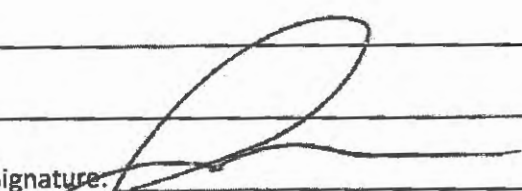
Used for family gatherings such as cookouts + birthdays. Also used for storage purposes

Were any historical sites or gravesites found on site, or be suspected by a reasonable person to be on the site? Yes \_\_\_\_\_ No

If yes, please explain and show on the site plan the location of such and explain any historical significance:

Will this proposal have any impact on the historical site or gravesite? Yes \_\_\_\_\_ No

If yes, please explain any impact:

Owner/Applicant Signature:  Date: 11/30/2020

Printed Name: Janise Vowels Title: President/CEO



**APPLICATION FOR A TRAFFIC IMPACT DETERMINATION**

Please fill out the following information before presenting to VDOT:

Case Number / File Name: 20-ZTASUP271

Applicant: Janice Uowels

Location: 2450 Randolph Creek Rd

Proposed Use: \_\_\_\_\_

**For VDOT use only:**

\_\_\_\_\_ A Traffic Impact Statement is required per 24 VAC 30-155-60.

A Traffic Impact Statement is not required. The traffic generated by the proposed zoning change / development does not exceed normal thresholds.

\_\_\_\_\_ The Traffic Impact Analysis has been waived by the Zoning / Planning Department for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

Does the existing entrance meet VDOT requirements for the proposed use?  
Yes  No \_\_\_\_\_ If no, please explain the necessary steps to bring into compliance with the requirements for the proposed use:

Just need to add fresh stone to each entrance to remove existing potholes holding water

\_\_\_\_\_  
\_\_\_\_\_

Signature of VDOT Resident Engineer: [Signature]

Printed Name: Charles D. Edwards Date: 2-10-20

\*

**SPECIAL POWER OF ATTORNEY AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

On this 10<sup>th</sup> day of February, in the year of 2020,

I Chad Scruggs the owner of 70-74  
(printed name of landowner) (Tax Map Number)

Hereby make, constitute, and appoint Jamise Vowels  
(printed name)

my true and lawful attorney-in-fact, and in my name, place, and stead give unto him/her said full power and authority to do and perform all acts and make all representation necessary, without limitation whatsoever, to make application for said zoning. The right, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the day 10<sup>th</sup> of the month February in the year of 2020 and shall remain in full force and effect thereafter until actual notice by certified mail with return receipt requested is received by the Zoning / Planning Office of Buckingham County stating that the terms of this power have been revoked or modified.

Signature of Landowner (to be signed in front of Notary Public):

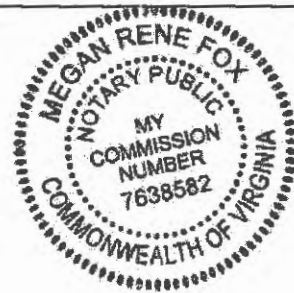
Chad Scruggs

NOTARY PUBLIC  
County of CHESLER State of Virginia

Subscribed and sworn before me on the 10<sup>th</sup> day of February

in the year 2020. My commission expires March 31, 2023.

Signature of Notary Public: Megan R Fox  
Stamp:



**SPECIAL POWER OF ATTORNEY AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

On this 10 day of February, in the year of 2020

Lisa A. Scruggs the owner of 70-74  
(printed name of landowner) (Tax Map Number)

Hereby make, constitute, and appoint Jamise Vowels  
(printed name)

my true and lawful attorney-in-fact, and in my name, place, and stead give unto him/her said full power and authority to do and perform all acts and make all representation necessary, without limitation whatsoever, to make application for said zoning. The right, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the day 10 of the month February in the year of 2020 and shall remain in full force and effect thereafter until actual notice by certified mail with return receipt requested is received by the Zoning / Planning Office of Buckingham County stating that the terms of this power have been revoked or modified.

Signature of Landowner (to be signed in front of Notary Public):

Lisa Scruggs

NOTARY PUBLIC

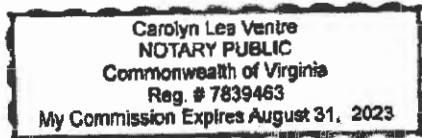
County of Albemarle State of Virginia

Subscribed and sworn before me on the 10<sup>th</sup> day of February

in the year 2020. My commission expires 08/31/2023

Signature of Notary Public: Carolyn Les Ventre

Stamp:



**SPECIAL POWER OF ATTORNEY AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

On this 7 day of February, in the year of 2020,  
Bonita C Scruggs the owner of 70-74  
(printed name of landowner) (Tax Map Number)

Hereby make, constitute, and appoint Jamise Vowels  
(printed name)

my true and lawful attorney-in-fact, and in my name, place, and stead give unto him/her said full power and authority to do and perform all acts and make all representation necessary, without limitation whatsoever, to make application for said zoning. The right, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the day 7<sup>th</sup> of the month February in the year of 2020 and shall remain in full force and effect thereafter until actual notice by certified mail with return receipt requested is received by the Zoning / Planning Office of Buckingham County stating that the terms of this power have been revoked or modified.

Signature of Landowner (to be signed in front of Notary Public):

Bonita C Scruggs

NOTARY PUBLIC  
County of Campbell State of Kentucky

Subscribed and sworn before me on the 7 day of February  
in the year 2020. My commission expires July 10, 2023.

Signature of Notary Public: Vanessa Morin  
Stamp:



**VANESSA MORIN**  
Notary Public, Kentucky  
State At Large  
My Commission Expires  
July 10, 2023  
Notary ID# 626532

## **WRITTEN NARRATIVE**

The Written Narrative shall describe the relationship of the proposed project to the relevant components of the Comprehensive Plan. Please be very detailed and describe in depth each and every component 1 through 15. The following outline is provided to aid you in preparing the written narrative:

1. Land Use
2. Community Design
3. Cultural Resources
4. Economic Development
5. Environment
6. Fire and Rescue, Law Enforcement
7. Housing
8. Libraries
9. Parks and Open Spaces
10. Potable Water
11. Sewage
12. Schools
13. Telecommunications
14. Transportation
15. Solid Waste

If this proposal is for an event, describe the handling of the entire event, including but not limited to: number of participants, schedule of events, police, security, food, beverages, water, sanitation, emergencies, crowd control, entrances and exits, traffic control, signage, advertisement, parking, fee collection, control of animals, trash disposal, site clean-up, fighting, alcohol, abuse of alcohol and/or illegal substances

Jamise A. Vowels

A Step Above Health Services

2450 Randolph Creek Road

804-727-9457

A Step Above Health Services (ASAHS) is a home health agency that I want to open in Buckingham County. I want to operate the business in a building that resides on 10 acres of family land in the New Canton area of the county. The building that I will be using was built for family use back in the 1980's. My grandmother Ida Colman wanted a building to operate her businesses out of. While the building doesn't have a lot of cultural resources, there is a big family history associated with the structure.

The building is fully operational with electricity and plumbing so no major renovation will be needed. Furthermore, our business will not put any additional burden on the sewage system currently in place in the neighborhood. Solid waste will be at a minimum much like any other office in the area. There will be no medical waste of any sort. My neighbors will not be burdened with any additional crowd noise.

There aren't many businesses in New Canton so opening this agency will contribute to the community design. This agency will be an asset by providing a much-needed service and providing jobs in a community where jobs are scarce. Buckingham county is slowly growing and ASAHS is needed in the county due to a growing elderly population. The company will not cause any pollution so the environment will not be affected. Fire, rescue and law enforcement will have our full support as we seek to be valuable members of our surrounding community. ASAHS will not be housing anyone at all, instead we will send caregivers to take care of clients in their homes.

The county library will be used by the office when needed for research and placement of marketing materials. Parks and open spaces will not be affected by ASAHS however, we will encourage staff to take advantage of parks and playgrounds in the county for free enjoyment. As the clientele grows, I would like to form relationships with local schools and businesses to encourage people to seek out getting their PCA or CNA certification. ASAHS will also be providing PCA schooling on site on a monthly basis.

Telephone and internet use will be the only telecommunications used by the agency. In the future I would like to provide medical transportation and medical supplies to clients but for now ASAHS will operate as a home health agency. ASAHS can be a huge pillar in the community. Customers and staff will be treated as #1 with the hopes of bringing the community closer together.

COLEMAN BROWN LN

A-1  
70-72



A-1  
70-65

A-1  
70-67

A-1  
70-73

Parking

P1

A-1  
70-66

A-1  
70-74

RANDOLPH CREEK RD

A-1  
70-74A

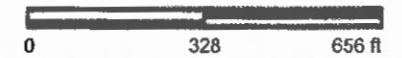
A-1  
70-77

A-1  
70-75

A-1  
70-77B

BUCKINGHAM COUNTY, VIRGINIA

Default View

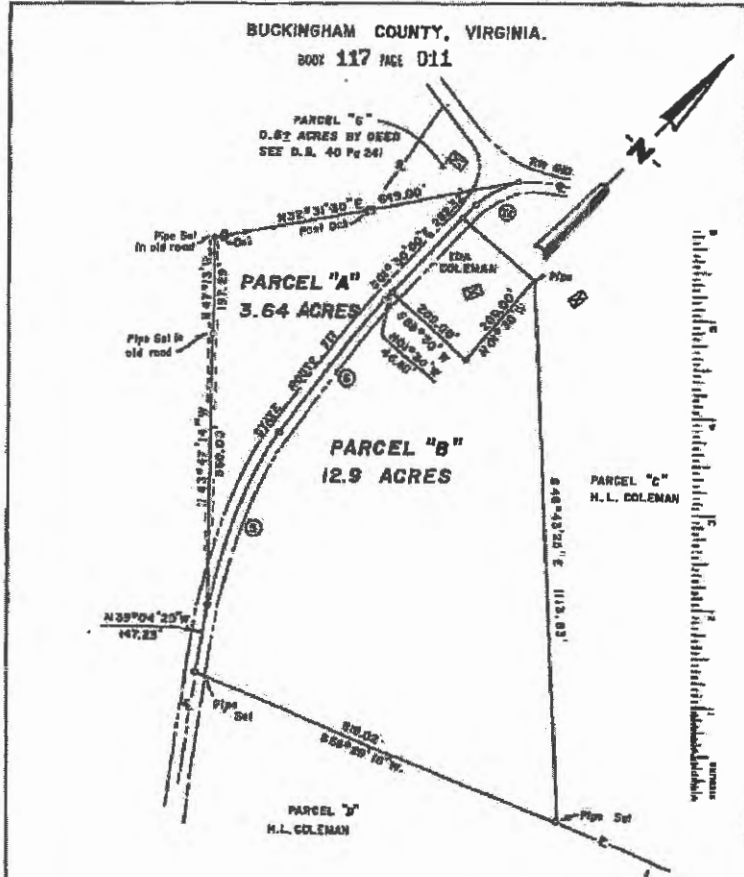


www.interactiveGIS.com

Printed 01/30/2020

BUCKINGHAM COUNTY, VIRGINIA.

BOOK 117 PAGE 011



CURVE DATA

CURVE 5	CURVE 6	CURVE 7a
A = 27°42'30"	A = 09°24'10"	A = 40°26'10"
R = 726.864'	R = 2071.538'	R = 146.362'
L = 385.016'	L = 356.24'	L = 105.27'
C = 381.274'	C = 355.801'	C = 103.032'
CB = N25°0'0"W	CB = N06°25'0"W	CB = S18°49'E



*Bruce C. Landes*  
 BRUCE C. LANDES, C.L.S.  
 PROFESSIONAL LAND SURVEYOR  
 RICHMOND, VIRGINIA

PLAT SHOWING A PORTION OF THE  
 H. L. COLEMAN PROPERTY  
 MARSHALL MAGISTERIAL DISTRICT  
 LANDMARK SURVEYORS

SCALE: 1 in = 250 ft.      Revisions:  
 DATE: JAN. 15, 1980.  
 PC

#1213

Document Prepared By: F Acie Allen, Jr.  
Attorney at Law  
P O. Box 502  
Dillwyn, Virginia 23936

Tax Maps: 70-66, 70-74, 70-67

**THIS DEED OF GIFT** is made this 6th day of March, 2002, by and between **IDA MAE COLEMAN**, unmarried, hereinafter called Grantor, and **LISA A. SCRUGGS, BONITA C. SCRUGGS, CHAD J. SCRUGGS, JAMISE BOWELS, JALISA V. BOWELS, and AALIYAH ROWE**, as tenants in common herein called Grantees.

- WITNESSETH -

That for and in consideration of One Dollar (\$1.00) cash in hand paid and the love and affection the said Grantor have for the Grantees, the Grantor do hereby Give, Grant and Convey unto the Grantee, with General Warranty and English Covenants of Title, or tenants by the entirety with the right of survivorship as at common law, the following described real estate, to-wit:

SEE SCHEDULE A ATTACHED HERETO AND HEREBY MADE  
A PART OF THIS DEED SAID SCHEDULE A IS ATTACHED  
AS PAGE 3 OF THIS DOCUMENT

This conveyance is specifically subject to a life estate in all three tracts hereby conveyed and the Grantor does specifically retain life time rights in and unto all three properties and the use thereof.

This conveyance is made expressly subject to any and all conditions, restrictions, reservations, easements, and/or rights of way which are a matter of public record, or are apparent from an inspection of the lands hereinabove described or the plat hereinafter referenced, and specifically subject to the life estate retained by the Grantors.

WITNESS the following signature and seal.

Ida M Coleman (SEAL)  
IDA MAE COLEMAN

STATE OF VIRGINIA  
CITY/COUNTY OF Buckingham to-wit

The aforescribed deed, bearing date of March 6, 2002, was subscribed, sworn and acknowledged before me by IDA MAE COLEMAN, on this 31st day of May, 2002

My commission expires Aug 31, 2003

Diocella S. Dyson  
Notary Public

St. R. Tax	
Co. R. Tax	
Transfer	1.00
Clerk	14.50
L.D. (145)	1.50
T.T.F.	3.00
Grantor Tax	
Total \$	20.00

VIRGINIA CLERK'S OFFICE OF THE CIRCUIT COURT OF BUCKINGHAM COUNTY

The foregoing instrument with acknowledgment was admitted to record on 5/31 2002 at 8:55A M. in D.B. 277 Page (s) 44-46  
Teste: MALCOLM BOOKER, JR., CLERK

BY: Bunda Kitcher DEPUTY CLERK

SCHEDULE A

Tract I

ALL that certain lot, tract, or parcel of land with improvements thereon and appurtenance thereunto belonging lying and being in Marshall District of Buckingham County, Virginia, and containing one acre, more or less, as shown on a plat of survey by Carroll Gillispie, C. L. S., S. B. C., dated February 24, 1974 and found recorded in the Office of the Clerk of the Circuit Court of Buckingham County in Deed Book 110 at page 131. Said lands are bounded on the westernmost boundary by the eastern boundary by VSR #717.

BEING the same lands conveyed unto Ida May Coleman by Deed of Coleman dated July 20, 1978 and recorded in the aforesaid Clerk's Office in Deed Book 110 at page 129.

Tract II

ALL that certain lot, tract, or parcel of land with improvements thereon and appurtenance thereunto belonging lying and being in Marshall District of Buckingham County, Virginia, and containing three and sixty-four one hundredths (3 64) acres, more or less, and lying on the west side of VSR #717 and being triangular in shape and described as Parcel A on a plat of survey by Bruce C. Landes, C.L.S., dated January 15, 1980 and found recorded in the Office of the Clerk of the Circuit Court of Buckingham County in Deed Book 117 at page 11.

BEING a portion of the lands conveyed unto the Grantor by Deed of Coleman dated February 5, 1980 and recorded in the aforesaid Clerk's Office in Deed Book 117 at page 009.

Tract III

ALL that certain lot, tract, or parcel of land with improvements thereon and appurtenance thereunto belonging lying and being in Marshall District of Buckingham County, Virginia, and containing twelve and nine tenths (12.9) acres, more or less, and lying on the eastern side of VSR #717 and described as Tract II in the aforesaid January 15, 1980 Bruce C. Landes, C.L.S., found recorded in Deed Book 117 at page 11.

LESS AND EXCEPT certain out conveyance unto Lisa A. Scruggs of two acres (2.0) leaving a net acreage conveyed in this deed of 10.9 acres.

BEING a portion of the same lands conveyed unto the Grantor by Deed of Coleman dated February 5, 1980 and recorded in the aforesaid Clerk's Office in Deed Book 117 at page 009.

It is expressly understood by the Grantor and the Grantees that this conveyance of all three tracts is subjected to a life estate which is specifically retained in and unto the Grantor.



Rebecca S. Carter  
County Administrator

E. M. Wright, Jr.  
County Attorney

## Buckingham County

### Board of Supervisors

Office of the County Administrator  
13380 W. James Anderson Highway

Post Office Box 252

Buckingham, Virginia 23921 -0252

Telephone 434-969-4242

Fax 434-969-1638

[www.buckinghamcountyva.org](http://www.buckinghamcountyva.org)

Harry W. Bryant, Jr.  
District 5 Supervisor  
Chairman

Don Matthews  
District 3 Supervisor  
Vice-Chairman

Robert C. "Bobby" Jones  
District 1 Supervisor

Donald E. Bryan  
District 2 Supervisor

Thomas Jordan Miles III  
District 4 Supervisor

Joe N. Chambers, Jr.  
District 6 Supervisor

Danny R. Allen  
District 7 Supervisor

**Date:** June 8, 2020

**To:** Buckingham County Board of Supervisors

**From:** Nicci Edmondston, Zoning Administrator

**Re:** Introduction Case 20-SUP272 Amos Stoltzfus, Landowner and Applicant

**Request to Obtain a Special Use Permit to Operate a Private School, One Room School House**

**Owner/Applicant:** Landowner Amos Stoltzfus  
1744 Belle Branch Road  
Dillwyn, VA 23936  
Applicant Amos Stoltzfus  
1744 Belle Branch Road  
Dillwyn, VA 23936

**Property Information:** Tax Map 128, Parcel 12 containing approximately 144 acres, located at 1744 Belle Branch Road Dillwyn, VA 23936 (Route 667) Curdsville Magisterial District.

**Zoning District:** Agricultural District (A-1)

**Request:** To Obtain a Special Use Permit to Operate a Private School, One Room School House.

**Background/Zoning Information:** The property is on Belle Branch Road Route 667 in the Curdsville Magisterial District, and contains 144 acres. The property is zoned Agriculture (A-1). The Zoning Ordinance does not permit a Private Schools as a Permitted Use. However, Within the A-I Agricultural District, Private Schools may be permitted by the Buckingham County Board of Supervisors by a Special Use Permit following recommendation by the Planning Commission in accordance with this ordinance and the Code of Virginia. The Planning Commission may recommend and the Board may impose conditions to ensure protection of the district if the Special Use Permit is approved. Mr. Stoltzfus has indicated, in his written narrative as part of his Special Use Permit Application, that this is a one room Amish Parochial School. This private school would house one teacher and a maximum of 35 students. Mr. Stoltzfus states that the school would begin session around the last week of August and end session by the third week of May the following year. School age children would range from 5 years 10 months to 13 years of age. Mr. Stoltzfus has also included the dimensions of the school house to be 30'X42', to include a 8'X20' porch, with an ¼ acre of fenced in playground.

Below are conditions that you may consider attaching to the request if approved:

1. That all federal, state and local regulations, ordinances and laws be strictly adhered to.
2. Right of ways and roadway shoulders shall not be used for parking.
3. The property shall be kept neat and orderly.
4. That the applicant and follows the County Solid Waste Ordinance.

**The Geographic Heart of Virginia**

**ATTACHMENT J-1**



Rebecca S. Carter  
County Administrator

E M. Wright, Jr.  
County Attorney

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District 2 Supervisor

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District 4 Supervisor

Joe N. Chambers, Jr.  
District 6 Supervisor

Danny R. Allen  
District 7 Supervisor

5. Commencement of construction for the School shall begin within two (2) years of the time that the approval by the Board of Supervisors becomes final and non-appealable or this Special Use Permit shall become null and void.
6. No building shall be located within fifty feet (50') of any property line and not within twenty five feet (25') of any adjoining side or rear property line.
7. The location of the private school shall follow generally the geographic site as submitted in the application.
8. That all documentation submitted by the applicant in support of this special use permit request becomes a part of the conditions except that any such documentation that may be inconsistent with these enumerated conditions shall be superseded by these conditions.
9. Nothing in this approval shall be deemed to obligate the County to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
10. The County Zoning Administrator and one other County staff member, as appointed by the County Administrator, shall be allowed to enter the property, with proper notice, if a complaint is registered against the property for noncompliance with this permit. Any complaints not solely related to this permit will be given to the appropriate department or agency.
11. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose, the provisions of this are hereby declared to be severable.
12. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Board of Supervisors.
13. That the applicant(s) and landowner(s) understands the conditions and agrees to the conditions.

The Planning Commission held a Public Hearing on May 26, 2020 for Case 20-SUP272. There was one comment received in support of Case 20-SUP272. All Planning Commission Members were present, except Commission Member Crews. The Planning Commission sends this to you with a recommendation of approval.

Would it be the wish of the Board of Supervisors to set a Public Hearing for July 13, 2020?

**APPLICATION FOR A SPECIAL USE PERMIT**

CASE NUMBER: 20-SUP272  
(Case Number Assigned by Zoning Administrator)

DATE OF APPLICATION: 3-5-20

Special Use Permit Request: operate a private school

Purpose of Special Use Permit: One Room School

Zoning District: Curdsville Number of Acres: 144

Tax Map Section: 128 Parcel: 12 Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Magisterial Dist.: \_\_\_\_\_

Street Address: 1744 Belle Branch Rd.  
Directions from the County Administration Building to the Proposed Site: \_\_\_\_\_

Name of Applicant: Amos Stoltz

Mailing Address: 1744 Belle Branch Rd. Dillwyn VA 23936

Daytime Phone: 434-987-1722 Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Name of Property Owner: Amos Stoltz

Mailing Address: Same

Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature of Owner: [Signature] Date: 3/5/20

Signature of Applicant: [Signature] Date: 3/5/20

Please indicate to whom correspondence should be sent:  
 Owner of Property     Contractor Purchaser / Lessee     Authorized Agent     Engineer  
 Applicant

### ADJACENT PROPERTY OWNER'S LIST

(Required)

The applicant shall provide a list of all adjoining landowners, including subject property and all property immediately across the street/road from the subject property. Any body of water does not constitute a boundary line for this purpose, therefore a body of water and the property adjoining the subject property but separated by a body of water is still considered an adjoining landowner. County boundary lines and those adjoining property owners in the next County are considered adjoining property owners if the land adjoins the subject's property. Adjoining landowners can be verified through the Buckingham County Clerk of Courts or the Clerk's Office in the adjoining County, or by personal contact. The list shall include the name, address, town/city, zip code, road route number, tax map section number, parcel number, lot number, and subdivision. The list shall be typewritten or printed legibly. Failure to list all adjoining landowners could delay the process.

1. Name: Ryan Johnson

Mailing Address: 6 Hereage Ln Hanover N.H. 03755

Physical Address: \_\_\_\_\_

Tax Map Section: 115-274 Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

2. Name: Larry Bryan

Mailing Address: 1398 Belle Branch Rd Dillwyn VA 23936

Physical Address: \_\_\_\_\_

Tax Map Section: 128-9 Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

same  
↗  
↘

3. Name: Larry Bryan

Mailing Address: 1398 Belle Branch Rd Dillwyn VA 23936

Physical Address: \_\_\_\_\_

Tax Map Section: 128-11-A Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

4. Name: \_\_\_\_\_

Mailing Address: DWBV Family LLC

Physical Address: 2484 Belle Branch Rd Dillwyn VA 23936

Tax Map Section: 128-13 Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

also 128-14

6. Name: Amos Holtzbus

Mailing Address: 1744 Belle Branch Rd Bays VA 23436

Physical Address: \_\_\_\_\_

Tax Map Section: 128-15 Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

7. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

8. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

9. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

10. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

11. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

ADJACENT PROPERTY OWNERS AFFIDAVIT

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

This 5 day of March, year 2020

I Ames E. Stoltz hereby make oath that  
(printed name of owner/contract purchaser/authorized agent)

the list of adjoining landowners is a true and accurate list as submitted with my application.

Signed: (to be signed in front of notary public)

Ames E. Stoltz

( owner / contract purchaser / authorized agent -- please circle one )

NOTARY:  
COMMONWEALTH OF VIRGINIA

COUNTY OF Buckingham

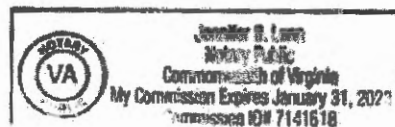
STATE OF Virginia

Subscribed and sworn to me on the 5th day of March

of the year 2020 My Commission expires on 1-31-2021

Notary Public Signature: Jennifer B. Lane

Stamp:



**INTEREST DISCLOSURE AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM, VIRGINIA

On this 5 day of March, of the year 2020,

I Amos E Stoltzfus (printed name of owner)  
hereby make oath that no member of the Buckingham County Board of Supervisors nor  
the Buckingham County Planning Commission has interest in such property either  
individually, or by ownership of stock in a corporation owning such land, or by  
partnership, or as a holder of ten percent (10%) or more of the outstanding shares of  
stock in or as a director or officer of any corporation owning such land, directly or  
indirectly by such members of his/her immediate household, except as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

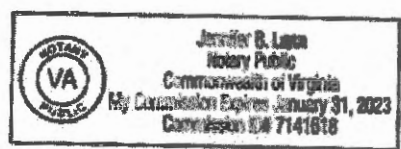
Signature of Owner: (to be signed in front of notary public)

[Handwritten Signature]

NOTARY PUBLIC  
COUNTY OF Buckingham STATE OF Virginia

Subscribed and sworn to me on this 5<sup>th</sup> day of March  
of the year 2020. My commission expires 31 2023.

Notary Public Signature: [Handwritten Signature]  
Stamp:



**CULTURAL RESOURCE ASSESSMENT AND RECORD CHECK FOR  
PENDING DEVELOPMENT APPLICATIONS**

Case Number / File Name: 20-311P272

Visual Inspection Findings (describe what is on the property now):

House. - frame house - three stories two stories  
\_\_\_\_\_

County Records Check (describe the history of this property):

House is registered on the historical registry  
Cemetery on parcel but not historic was proposed  
school school

Were any historical sites or gravesites found on site, or be suspected by a reasonable person to be on the site? Yes  No

If yes, please explain and show on the site plan the location of such and explain any historical significance:

Shown on site plan  
- historical due to registry of house w/ historical security

Will this proposal have any impact on the historical site or gravesite? Yes  No

If yes, please explain any impact:

Owner/Applicant Signature: [Signature] Date: 3/15/20

Printed Name: James E. Stultz Title: Applicant

**SPECIAL POWER OF ATTORNEY AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

On this 5 day of March, in the year of 2021,

I Amos E. Stoltzhus the owner of 128-12  
(printed name of landowner) (Tax Map Number)

Hereby make, constitute, and appoint ~~Amos E. Stoltzhus~~ AES  
(printed name) Amos Smucker

my true and lawful attorney-in-fact, and in my name, place, and stead give unto him/her said full power and authority to do and perform all acts and make all representation necessary, without limitation whatsoever, to make application for said zoning. The right, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the day 5 of the month March in the year of 2021 and shall remain in full force and effect thereafter until actual notice by certified mail with return receipt requested is received by the Zoning / Planning Office of Buckingham County stating that the terms of this power have been revoked or modified.

Signature of Landowner (to be signed in front of Notary Public):

[Handwritten Signature]

NOTARY PUBLIC

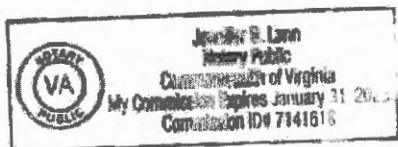
County of Buckingham State of Virginia

Subscribed and sworn before me on the 3rd day of March

in the year 2021 My commission expires 1/31/2023

Signature of Notary Public: [Handwritten Signature]

Stamp:



## **WRITTEN NARRATIVE**

The Written Narrative shall describe the relationship of the proposed project to the relevant components of the Comprehensive Plan. Please be very detailed and describe in depth each and every component 1 through 15. The following outline is provided to aid you in preparing the written narrative:

- \* 1. Land Use**
- 2. Community Design**
- 3. Cultural Resources**
- 4. Economic Development**
- 5. Environment**
- 6. Fire and Rescue, Law Enforcement**
- 7. Housing**
- 8. Libraries**
- 9. Parks and Open Spaces**
- 10. Potable Water**
- 11. Sewage**
- 12. Schools**
- 13. Telecommunications**
- 14. Transportation**
- 15. Solid Waste**

If this proposal is for an event, describe the handling of the entire event, including but not limited to: number of participants, schedule of events, police, security, food, beverages, water, sanitation, emergencies, crowd control, entrances and exits, traffic control, signage, advertisement, parking, fee collection, control of animals, trash disposal, site clean-up, fighting, alcohol, abuse of alcohol and/or illegal substances

## Written Narrative

1. One room Amara Parochial School
2. School size is 32-40 which includes a 2' x 20 porch
3. 3/4 are paved in 2' x 20 porch area
4. One teacher per school
5. Max students per school (35)
6. Our schools usually start around the last week of Aug and end 2nd or 3rd week of May
7. Ages of school children going to school is 5 yrs 6 months to 13 years
8. Hours of Operation 8:00 AM to 2:30 PM Mon-Fri

## SIGNAGE AT PROPERTY

The Buckingham County Zoning Ordinance requires the following:

The applicant in any case which requires a public hearing shall post signs furnished by the agent on each parcel involved at least 21 days prior to the public hearing indicating that a public hearing is eminent, the date, a rezoning issue, and a County contact number. The signs shall be placed on the VDOT right-of-way closest to the applicant's property line and shall be clearly visible from the road with bottom of the sign not less than one and one half feet above the ground. If more than one public road abuts the property, the signs shall be placed in the same manner as above for each abutting road. If no road abuts a property, then the agent shall define an area for the signs. The agent may ask the applicant that the sign be moved to another area either on the property to achieve greater public visibility. The applicant shall be responsible for keeping the signs free from grass, weeds, and any other plants or vines that may obstruct the public's view. The applicant shall contact the Virginia Department of Transportation for any information concerning where the right-of-way is located. The applicant shall be responsible for the signs should VDOT or their contractor conduct mowing or clearing of the right-of-way in the area where the sign is located.

Any signs required shall be maintained at all times by the applicant up to the time of the final public hearing. No person, except the applicant or the agent or an authorized agent of either, shall remove or tamper with any sign furnished during the period it is required to be maintained under this section. All signs erected under this ordinance shall be removed by the applicant within 15 days following a decision at the final public hearing and shall be returned to the agent. The applicant shall purchase the signs at a fee as determined by the Board of Supervisors and shall be non-refundable. The applicant shall be responsible for the replacement of the sign(s) and shall contact the agent as soon as possible for another sign to be replaced as the manner described above. Should the sign(s) have to be replaced more than twice, this section shall no longer be forced upon the applicant.

I have read, understand and agree to the above requirements.

Applicant/Owner: \_\_\_\_\_

Date: 3/1/20

## **TENTATIVE SCHEDULE FOR A SPECIAL USE PERMIT**

The application, site plan, written narrative, and all information requested in this application must be filled out in its entirety and supplied to the Buckingham Zoning / Planning Office and the fee must be paid before this case will be allowed to move forward.

Case will be introduced at a regularly scheduled Planning Commission meeting held on the fourth Monday of every month. Planning Commission may set a Public Hearing at this time to be held during a regularly scheduled meeting. Public Hearings offer an opportunity for citizens to speak concerning the case.

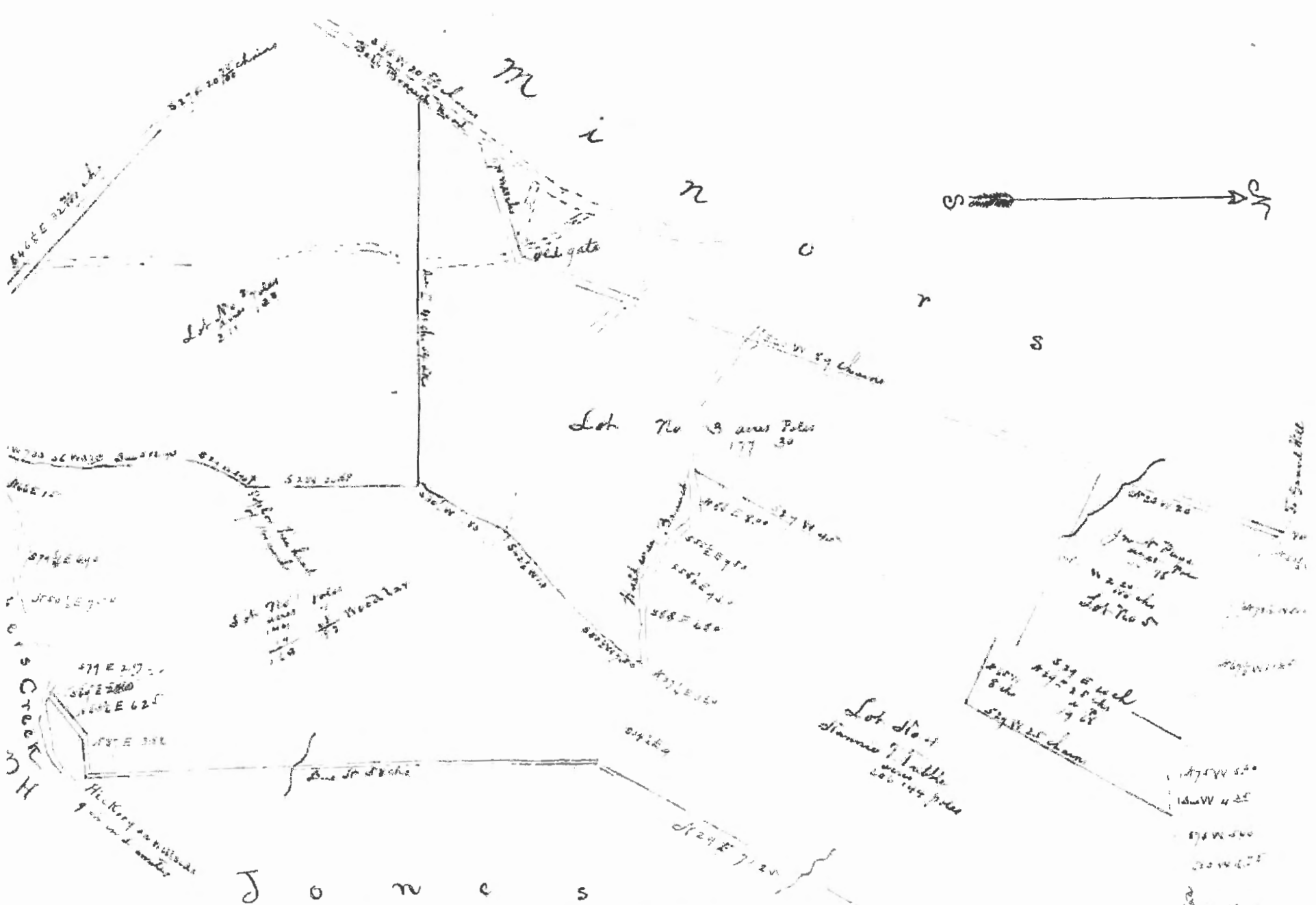
Following the Planning Commission Public Hearing, the Planning Commission may make a recommendation to approve / deny / or table the case for more information. Once the Planning Commission makes a recommendation to approve or deny, this recommendation will be forwarded to the Board of Supervisors at their next regularly scheduled meeting. The Board of Supervisors meetings are held on the second Monday of every month. The Board of Supervisors may set a Public Hearing at this time to be held during a regularly scheduled meeting. The Board of Supervisors will make the final decision to approve or deny the application after the public hearing.

### **Example Timeline:**

- January 25 Case is introduced to Planning Commission. Planning Commission sets Public Hearing for next regularly scheduled meeting on February 22.
- February 22 Planning Commission Public Hearing. Planning Commission recommends to approve / deny / or table for more information. Once the Planning Commission reaches a decision to approve or deny, this recommendation will be forwarded to the Board of Supervisors at their next regularly scheduled meeting.
- March 8 Case is introduced to Board of Supervisors.
- April 12 Board of Supervisors may approve / deny / table for more information.

The Planning Commission and the Board of Supervisors has a right to call extra public hearings at their discretion if the Board(s) decide they are needed.

You or your agent are encouraged to attend these meetings to answer any questions that may arise concerning your application / proposal. The County strongly encourages the applicant to visit the area around his proposed site and understand what the adjoining landowner concerns are.



Lot No. 1  
211

Lot No. 3  
177 30

Lot No. 4  
Diameter of Table  
200 1/49 poles

Joint Plan  
Lot No. 5

Lot No. 2  
140 1/2  
1/2  
1/2  
Needle

10700 S of W 130  
S 74 E 44  
S 75 E 7  
S 71 E 27  
S 64 E 28  
S 62 E 62  
S 70 E 38  
Hickory on outside  
7 1/2

S 74 W 50  
S 64 W 42  
S 78 W 50  
S 70 W 47  
S 64 W 40  
S 72 W 79

The next reference is to the land lying in Durham to the property  
of E's father. The same land and its children as divided by him  
with the river and extends far down to a tract of 200 acres of wood land on Brown  
river and contains 140 acres. To tract No. 2 contains 211 3/4 to Mary P. Thomas  
lot No. 3 contains 177 3/4 acres to E. To lot 4 contains 206 1/2 acres to Anne T. Table



J o n e s

The above returns 20 1/4 acres land given in 1841 to the property of E. T. Jones the same line out of 200 acres children as directed by will and the water and woods first described with lot No 1 (with 200 acres of wood land on Horn & Jones road) containing 166 3/8 acres to Frank lot No 2 containing 21 7/8 acres to Mary D. P. Hammer lot No 3 containing 177 3/8 acres to E. T. Jones and lot No 4 containing 266 7/8 acres to Thomas T. Sibley and a tract of 45 7/8 acres on Horn & Jones Road for Jones & Jones surveyed by me with 20 1/4 180th May 1st & 2nd 1892

H. B. Nicholas  
Circuit Engineer

Thomas Sibley  
1857 1/2 W 4 1/2

# 17-1645

BOOK 446 PAGE 086

Record and return to: Terri Atkins Wilson, P.C.

PREPARED BY:

TERRI ATKINS WILSON, VSB #24985

Consideration: \$500,000.00

TERRI ATKINS WILSON, P.C.

117 North Main Street

Farmville, VA 23901

Title Insurance Company: Fidelity  
National Title Insurance Co.

434-392-1422

TM # 141-25; 128-10; 128-12; 128-15

THIS DEED made and dated this 14th day of September, 2017,  
by and between DAVID M. STOLTZFUS and ANNIE E. STOLTZFUS,  
husband and wife, who are owners of an undivided one-half  
interest, herein called Grantors, and STEVEN L. STOLTZFUS and  
RUTH S. STOLTZFUS, husband and wife, AND AMOS E. STOLTZFUS and  
ELIZABETH F. STOLTZFUS, husband and wife, all to be indexed and  
herein called Grantees, whose address is 5405 Amish Road,  
Gap, Pennsylvania 17527

W I T N E S S E T H:

THAT FOR AND IN CONSIDERATION of the sum of TEN DOLLARS  
(\$10.00) and other good and valuable consideration, the receipt  
of which is hereby acknowledged, the Grantors do hereby GRANT,  
BARGAIN, SELL and CONVEY with GENERAL WARRANTY and ENGLISH  
COVENANTS OF TITLE, unto STEVEN L. STOLTZFUS and RUTH S.  
STOLTZFUS, husband and wife, as tenants by the entirety with the  
right of survivorship as at common law, a thirty-five percent  
(35%) undivided interest; and unto AMOS E. STOLTZFUS and

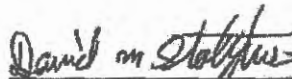
ELIZABETH F. STOLTZFUS, husband and wife, as tenants by the entirety with the right of survivorship as at common law, a fifteen percent (15%) undivided interest, to the following described real estate, to-wit:

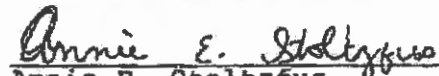
SEE SCHEDULE A, ATTACHED LEGAL DESCRIPTION, FOR THE DESCRIPTION OF THE PROPERTY HEREBY CONVEYED.

This conveyance is made subject to all recorded easements, conditions, restrictions and reservations appearing of record which affect the said property.

The Grantors covenant that they have the right to convey their one-half undivided interest to such lands to the Grantees; that they have done no act to encumber such lands; that the Grantees shall have quiet possession of such lands free from all encumbrances; and that they will execute such further assurances of such lands as may be requisite.

WITNESS the following signatures and seals:

  
\_\_\_\_\_  
David M. Stoltzfus (SEAL)

  
\_\_\_\_\_  
Annie E. Stoltzfus (SEAL)

STATE OF Pennsylvania

CITY/COUNTY OF Lancaster, to-wit:

I, the undersigned, a Notary Public in and for the jurisdiction aforesaid, do hereby certify that David M. Stoltzfus and Annie E. Stoltzfus, whose names are signed to the foregoing instrument, has acknowledged the same before me in my jurisdiction aforesaid.

Given under my hand this 5<sup>th</sup> day of October, 2017.

Robin W Church  
Notary Public

My commission expires:  
July 7, 2019

COMMONWEALTH OF PENNSYLVANIA  
NOTARIAL SEAL  
Robin W. Church, Notary Public  
Salisbury Twp., Lancaster County  
My Commission Expires July 7, 2019  
MEMBER PENNSYLVANIA ASSOCIATION OF NOTARIES

BOOK 446 PAGE 089

SCHEDULE A

PARCEL A: ALL THAT CERTAIN TRACT or parcel of land, with improvements thereon and appurtenances thereunto belonging, situated in Curdsville Magisterial District, Buckingham County, Virginia, containing 144 acres, 14 poles, said lands being more particularly described as the southernmost part of the two-part Lot No. 1 by a plat of survey prepared by H. B. Nichols, C.E., dated April 29 and 30, May 1 and 2, 1902, and recorded in the Clerk's Office of the Circuit Court of Buckingham County, Virginia in Deed Book 12, at Page 133, (hereinafter "the Nicholas plat") to which plat reference is hereby made for a more complete and accurate description of said lands. Said lands being a portion of the lands conveyed unto Bessie C. Trent from Robert C. Nicholas, Trustee, et al, by deed dated January 8, 2004, and recorded in the aforesaid Clerk's Office in Deed Book 12, at Page 129 et seq. Thereafter, Bessie C. Trent died intestate (and widowed) on June 18, 1955 leaving as her sole heirs at law, her two children, Kate Gannaway Trent and Page Trent Bird, as is evidenced by an affidavit dated December 29, 1957 and recorded in the aforesaid Clerk's Office in Deed Book 62, at Page 192 et seq.

PARCEL B: ALL THAT CERTAIN TRACT or parcel of land, with improvements thereon and appurtenances thereunto belonging, situated in Curdsville Magisterial District, Buckingham County, Virginia, containing 113.9 acres, said lands being the residue of a 177 acre, 30 pole parcel depicted as Lot No. 3 by the Nicholas plat, dated and recorded as aforesaid, after deducting therefrom: a 63.10 acre portion of a 270.65 acre parcel off-conveyed and depicted by a plat of survey prepared by William W. Dickerson, Jr., dated June 4, 2008, and recorded in the aforesaid Clerk's Office in Plat Cabinet A, at Slide 186B; and, that portion of the aforesaid lands conveyed unto the Commonwealth of Virginia for improvement of Virginia Secondary Route #667 by deed dated September 20, 1961 and recorded in the aforesaid Clerk's Office in Deed Book 67, at Page 373 et seq. Reference is hereby made to the aforesaid plats for a more complete and accurate description of said lands. Said lands being the residue of the lands conveyed unto Kate G. Trent and Page Trent (Bird) from J. G. Trent et ux by deed dated February 1, 1933 and recorded in the aforesaid Clerk's Office in Deed Book 35, at Page 275 et seq.

PARCEL C: ALL THAT CERTAIN TRACT or parcel of land, with improvements thereon and appurtenances thereunto belonging, situated in Curdsville Magisterial District, Buckingham County,

BOOK 446 PAGE 090

Virginia, containing 17.45 acres, more or less, said lands being the residue of a 206 acre, 144 pole parcel depicted as Lot No. 4 by the Nicholas plat, dated and recorded as aforesaid, after deducting therefrom a 188.55 acre portion of 270.65 acre parcel off-conveyed and depicted by a plat of survey prepared by William W. Dickerson, Jr., dated June 4, 2008, and recorded in the aforesaid Clerk's Office in Plat Cabinet A, at Slide 186B. Reference is hereby made to said plats for a more complete and accurate description of said lands. Said lands being the residue of the lands conveyed unto Page Trent Bird from A. L. Pitts, Jr., Special Commissioner, by deed dated September 25, 1956 and recorded in the aforesaid Clerk's Office in Deed Book 60, at Page 415 et seq.

PARCEL D: ALL THAT CERTAIN TRACT or parcel, with improvements thereon and appurtenances thereunto belonging, situated in Curdsville Magisterial District, Buckingham County, Virginia, containing 167 acres, more or less, said lands being more particularly described by a plat of survey prepared by Carroll Gillispie, C.L.S., S.B.C., dated September 14, 20 and 26, 1957, and recorded in the aforesaid Clerk's Office in Deed Book 62, at Page 130, to which plat reference is hereby made for a more complete and accurate description of said lands. Said lands being the same conveyed unto Page Trent Bird from Mary Brown Gose et vir by deed dated November 18, 1957 and recorded in the Clerk's Office of the Circuit Court of Buckingham County, Virginia in Deed Book 62, at Page 128 et seq.

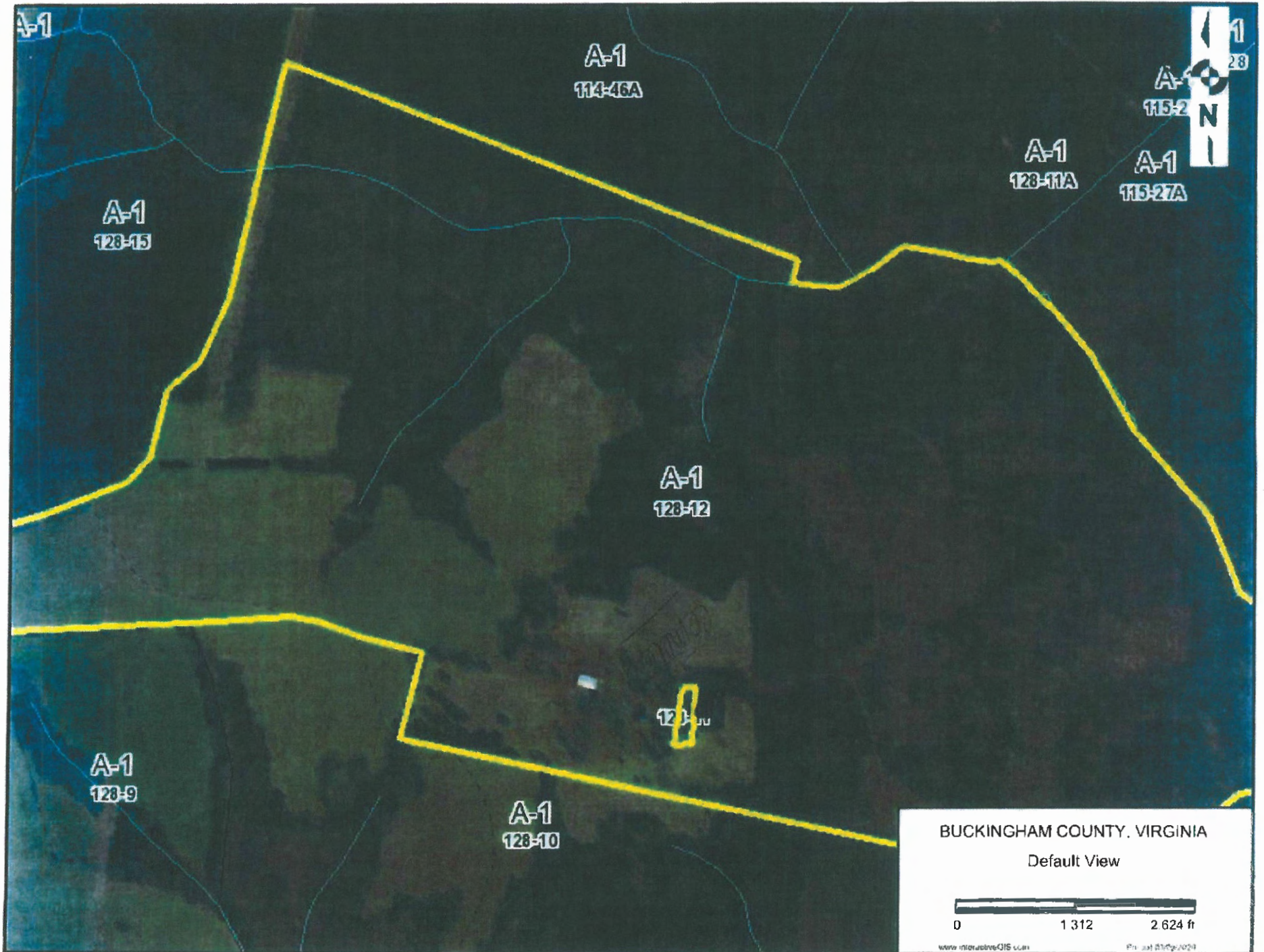
PARCEL E: ALL THAT CERTAIN TRACT or parcel, with improvements thereon and appurtenances thereunto belonging, situated in Curdsville Magisterial District, Buckingham County, Virginia, containing 1 and ½ acres, more or less, said lands lying on Virginia Secondary Route #667 and being more particularly described by a metes and bounds description contained in a deed dated August 8, 1949, and recorded in the aforesaid Clerk's Office in Deed Book 50, at Page 356 et seq; LESS AND EXCEPT that portion of said lands off-conveyed unto the Commonwealth of Virginia for improvement of Virginia Secondary Route #667 by deed dated September 20, 1961, and recorded in the aforesaid Clerk's Office in Deed Book 67, at page 373 et seq. Reference is hereby made to the aforesaid deed for a more complete and accurate description of said lands.

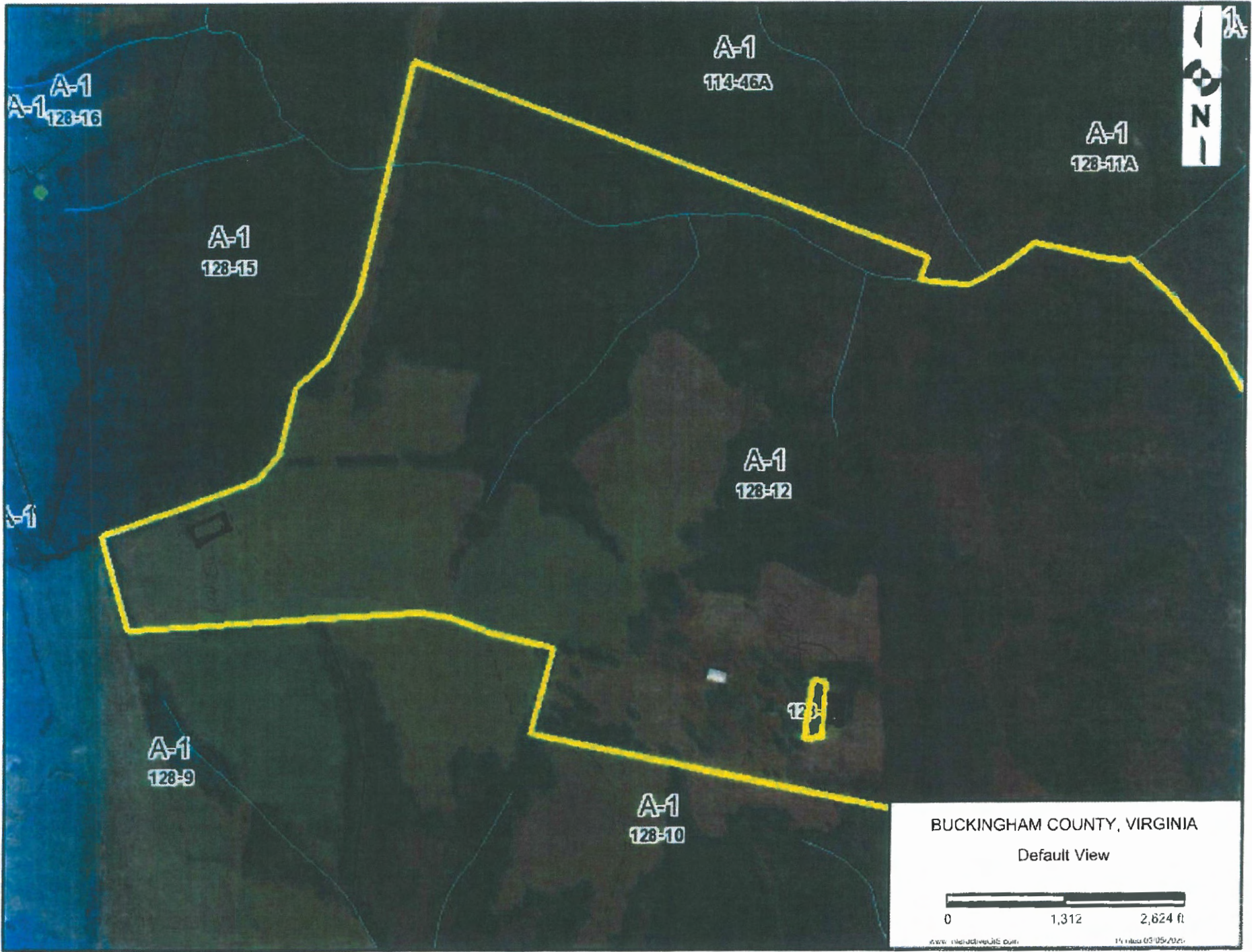
BEING the same property conveyed to David M. Stoltzfus and Annie E. Stoltzfus, husband and wife, a one-half undivided interest, and Amos E. Stoltzfus and Elizabeth F. Stoltzfus, husband and wife, a one-half undivided interest, by deed from Mary Randolph Kundzins, dated January 21, 2016, and recorded in the Clerk's Office of the Circuit Court of Buckingham County,

BOOK 446 PAGE 091

Virginia in Deed Book 429, at Page 519.

036 Rec Fee	1.00	VIRGINIA CLERK'S OFFICE OF THE CIRCUIT COURT OF BUCKINGHAM COUNTY
St. R. Tax	250.00	
Co. R. Tax	416.67	The foregoing instrument with acknowledgement
Transfer	1.00	was admitted to record on 10/11/2017
Clerk	14.50	at 2:38 P.M. in D.B. 446 Page(s) 80-91
Lib.(145)	1.50	Tests: MALCOLM BOOKER, JR., CLERK
I.T.F.	50	BY: <u>Gene Byrd</u> , DEPUTY CLERK
Grantor Tax	500.00	
OSB Proc. Fee	20.00	
Total \$	3209.67	





A-1  
128-16

A-1  
114-46A

A-1  
128-11A

A-1  
128-15

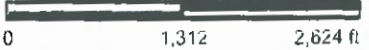
A-1  
128-12

128-11

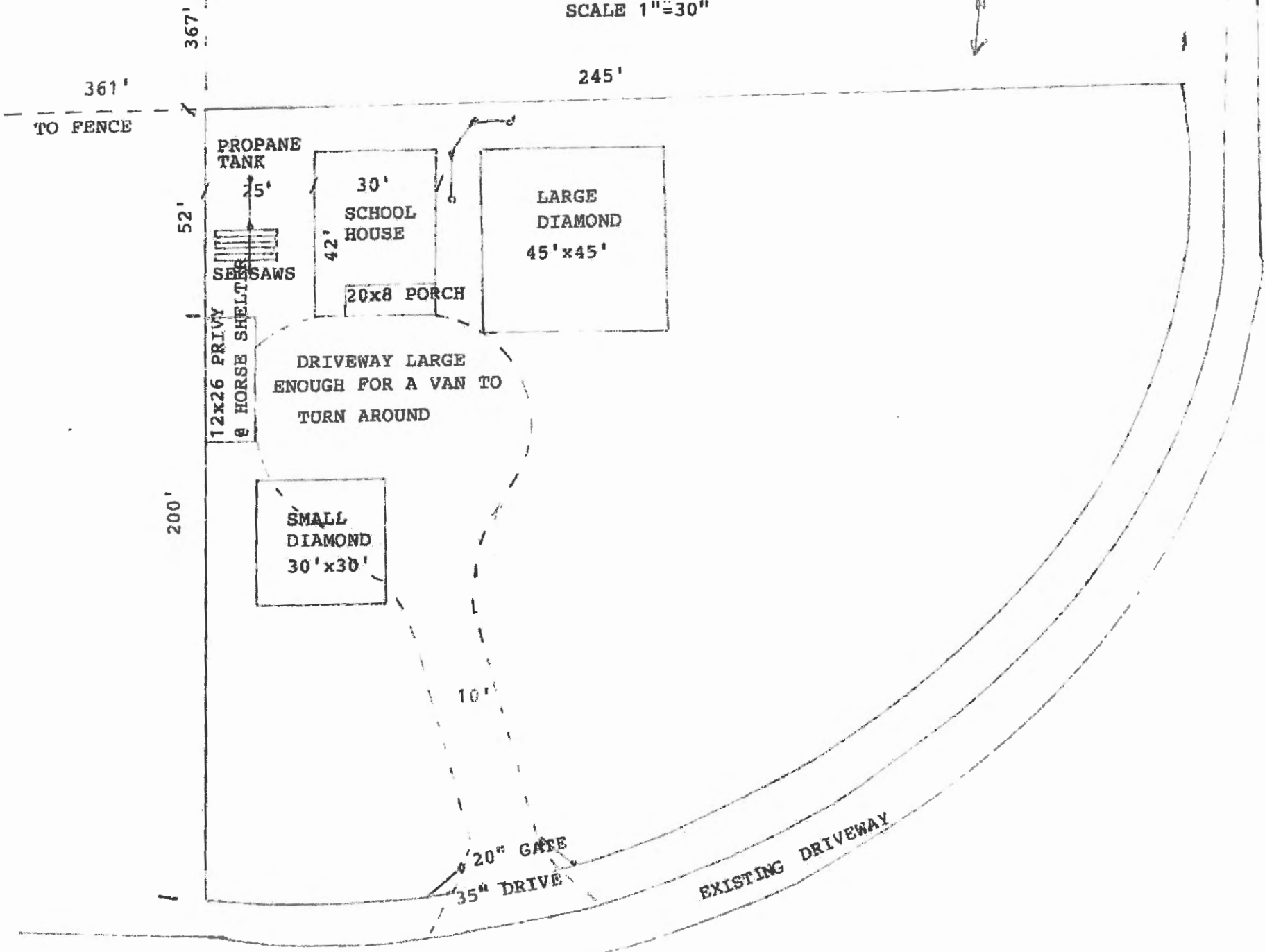
A-1  
128-9

A-1  
128-10

BUCKINGHAM COUNTY, VIRGINIA  
Default View



#5 SCHOOL  
SCALE 1"=30"





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County Administrator  
E M. Wright, Jr.  
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District 7 Supervisor

**Date:** June 8, 2020  
**To:** Buckingham County Board of Supervisors  
**From:** Nicci Edmondston, Zoning Administrator  
**Re:** Introduction Case 20-SUP273 Macy O Welsh, Landowner, Black Bear Solar LLC Applicant  
**Request to Obtain a Special Use Permit for a Solar Generating Facility for the Purpose of constructing and operating a Solar Energy Generating Facility for up to 1.6MWac in capacity. All energy will be sold to Dominion Virginia Power (Dominion).**

**Owner/Applicant:** Landowner Macy O. Welsh  
109 Canal St  
Camden, NC 27921  
Applicant Black Bear Solar LLC  
722 Preston Ave, Suite 102  
Charlottesville, VA 22903

**Property Information:** Tax Map 114, Parcel 8, Lot 3 containing approximately 109 acres, located at 3003 Belle Branch Road Dillwyn, VA 23936 (Route 667) Curdsville Magisterial District.

**Zoning District:** Agricultural District (A-1)

**Request:** To Obtain a Special Use Permit for a Solar Generating Facility for the Purpose of constructing and operating a Solar Energy Generating Facility for up to 1.6MWac in capacity. All energy will be sold to Dominion Virginia Power (Dominion).

**Background/Zoning Information:** The property is on Belle Branch Road Route 667 in the Curdsville Magisterial District, and contains 109 acres. The property is zoned Agriculture (A-1). The Zoning Ordinance does not permit a Public Utility Generating Plant as a Permitted Use. However, Within the A-I Agricultural District, Public utility generating plants, public utility booster or relay stations, transformer substations, meters and other facilities, including railroads and facilities, and water and sewage facilities may be permitted by the Buckingham County Board of Supervisors by a Special Use Permit following recommendation by the Planning Commission in accordance with this ordinance and the Code of Virginia. The Planning Commission may recommend and the Board may impose conditions to ensure protection of the district if the Special Use Permit is approved. Black Bear Solar LLC explains this project within the project narrative. This proposed solar generating facility will encompass approximately 10 acres of pastureland within the 109 acre parcel.

Below are conditions that you may consider attaching to the request if approved:

1. Black Bear Solar LLC or any successors, assignees, current or future lessee, sub-lessee, or owner of the solar generating facility (the "Applicant") shall consent to annual administrative inspections by Planning Department Staff for compliance with the requirements of this Special Use Permit.
2. The Applicant shall sign the list of the adopted conditions for this Special Use Permit signifying acceptance and intent to comply with these conditions.
3. That all federal, state and local regulations, ordinances and laws regulations, permit requirements, and ordinances will be adhered to including but not limited to:

**The Geographic Heart of Virginia**

**ATTACHMENT J-2**



Rebecca S. Carter  
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E.M. Wright, Jr.  
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## Buckingham County

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- a. All active solar systems shall meet the requirements of the National Electric Code (NEC), National Electrical Safety Code (NESC), American Society of Civil Engineers (ASCE), American National Standards Institute (ANSI), Institute of Electrical and Electronics Engineers (IEEE), Underwriters Laboratories (UL), or International Electro-technical Commission (IEC) as applicable and state building code and shall be inspected by a county building inspector through the building permit process.
- b. An Erosion and Sediment Control plan must be submitted and approved prior to any land disturbance.
- c. The site shall fully comply with all applicable provisions of the Buckingham County Zoning Ordinance, to the extent not modified herein, throughout the life of this Special Use Permit.

4. That the building permit must be obtained within 3 years of obtaining the Special Use Permit and the generation of solar electricity shall begin within one year of the building permit or this Special Use Permit shall be null and void.
5. All solar panels and devices are considered structures and subject to the requirements for such, together with setback requirements of that district and other requirements, unless otherwise stated in these conditions.
6. This special use permit (SUP) shall be binding on Buckingham II Solar LLC or any successors, assignees, current or future lessee, sub-lessee, or owner of the solar energy farm.
7. The solar energy farm shall consist of one integrated power generation facility and shall be limited to no more than the 10 acres of the 109 acres.
8. All site activity required for the construction and operation of the solar generating facility shall be limited to the following:
  - a. All pile driving activity shall be limited to the hours from the earlier of sunrise or 8 a.m. to the later of 6 p.m. or sunset, Monday through Friday.
  - b. All other construction activity on site shall be permitted Monday through Sunday in accordance with the provisions of the County's Noise Ordinance
9. After completion of construction, the solar generating facility, during normal operation and excluding maintenance shall not produce noise that exceeds 50 dbA as measured at the property lines of the project boundary, unless the owner of the affected property has given written agreement to a higher level.
10. A minimum one hundred and fifty (150) foot setback shall be maintained from solar equipment to any adjacent residential dwellings that exist at of the time of the approval by the Board of Supervisors. This requirement may be reduced or waived if agreed to, in writing, by the owner of the residence. The security fence and project roads may be located within the setbacks. During construction the setback may be used for the staging of materials and parking.
11. A minimum 50' setback from solar equipment to the property line and any public rights of way shall be provided around the perimeter of the Project where it is adjacent to property not owned by the same property owner as covered in the SUP at the time of the approval by the Board of Supervisors. This requirement may be reduced or waived if agreed to, in writing, by the owner of the adjacent property.  
The security fence and project roads may be located within the setbacks. During construction the setback may be used for the staging of materials and parking.



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12. Within the buffer, in areas where there is not at least 15' of native timber remaining on the project parcel, a double row of evergreens will be planted within the setback. Such evergreens shall be planted on fifteen (15) foot centers with rows staggered, and shall be Meyers Spruce, Eastern Cedar or other similar tree (which alternative tree shall be subject to the prior written approval of the Zoning Administrator), and the evergreen installed shall have an anticipated five year height of six (6) to eight (8) feet after planting and an anticipated mature height of thirty (30) to forty (40) feet. These evergreens shall be planted during the appropriate time of year subsequent to the completion of construction. This requirement may be reduced or waived if agreed to, in writing, by the owner of the adjacent residence, including residences across a public right of way.
13. The Applicant shall install a security fence around the solar energy farm that is a minimum six (6) feet in height.
14. Construction lighting shall be minimized and shall be directed downward. Post- construction lighting shall be limited to security lighting only and shall be full cut-off lighting pointed in a down direction.
15. The solar facility shall not obtain a building permit until evidence has been given to Buckingham County that the electric utility company has a signed interconnection agreement with the permittee.
16. If the solar energy farm is inactive, completely or substantially discontinuing the delivery of electricity to an electrical grid) for a continuous twenty-four (24) month period it shall be considered abandoned. The Applicant shall provide notice to Zoning Administrator immediately upon the site becoming inactive and/or shutting down operation. The current owner of the Project ("Project Owner") shall remove the facilities ("decommissioning") within six (6) months of receipt of notice from the Buckingham County ("County Notice"). If the facility is not removed within the specified time after the County Notice, the County may cause the removal of the solar energy farm with costs being borne by the Project Owner. Unless the solar energy farm is owned by a public utility in the Commonwealth of Virginia, the costs of decommissioning shall be secured by an adequate surety in a form agreed to by the County Attorney, including but not limited to a letter of credit, cash, or a guarantee by an investment grade entity. If the solar energy farm is sold to any entity that is not a public utility, the SUP shall not transfer to the purchaser until such time as the adequate surety is provided. If a surety is required, the cost estimates of the decommissioning shall be updated every five (5) years and provided to the County. At its option, the County may require the surety amount be increased based on the net cost of decommissioning.
17. The Project shall be deconstructed and removed within six (6) months of the time the Project Site is permanently decommissioned. As used herein "deconstructed and removed" shall mean (i) the removal from the surface of the Property, any Project facilities installed or constructed thereupon, including permanent foundations, (ii) the filling in and compacting of all trenches or other borings or excavations made in association with the Project, and (iii) the removal of all debris caused by the Project from the surface of the Property.
18. The Applicant shall coordinate with the County's emergency services staff to provide materials, education, and/or training to the departments serving the solar energy farm in regard to how to safely respond to on-site emergencies.
19. Access roads are to be marked by the Applicant with identifying signage. The manufacturers' or installers' identification and appropriate warning signage shall be posted on or near the panels in a clearly visible manner. The signage must identify the owner and provide a 24-hour emergency contact phone number.



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20. A Construction Traffic Management Plan and mitigation measures shall be developed by the Applicant and submitted to the Virginia Department of Transportation (VDOT) and Buckingham County for review. The Plan shall address traffic control measures, a pre- and post-construction road evaluation, and any necessary repairs to the public road that are required as a result of damage from the Project. If a traffic issues arises during the construction of the Project, the Applicant shall develop with input from the County and VDOT appropriate measures to mitigate the issue.
21. Parking of vehicles or staging of equipment or materials related to the project shall be limited to the Project site or other land owned by the same land owner at the time of Board of Supervisor Approval.
22. All panels will use anti reflective coatings. Exterior surfaces of the collectors and related equipment shall have a non-reflective finish and solar panels shall be designed and installed to limit glare to a degree that no after image would occur, towards vehicular traffic and any adjacent building.
23. Free standing solar facilities shall be a maximum of 12 feet in height as measured from the highest grade at the base of the structure to the apex of the structure. No aspect of a solar farm shall exceed 25 feet in height, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to electrical distribution or transmission lines.
24. Nothing in this approval shall be deemed to obligate the County to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
25. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose, the provisions of this are hereby declared to be severable
26. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Planning Commission or Board of Supervisors.
27. That all documentation submitted by the applicant in support of this special use permit request becomes a part of the conditions except that any such documentation that may be inconsistent with these enumerated conditions shall be superseded by these conditions.
28. Nothing in this approval shall be deemed to obligate the County to acquire any interest in property, to construct, maintain or operate any facility or to grant any permits or approvals except as may be directly related hereto.
29. The County Zoning Administrator and one other County staff member, as appointed by the County Administrator, shall be allowed to enter the property, with proper notice, if a complaint is registered against the property for noncompliance with this permit. Any complaints not solely related to this permit will be given to the appropriate department or agency.
30. In the event that any one or more of the conditions is declared void for any reason whatever, such decision shall not affect the remaining portion of the permit, which shall remain in full force and effect, and for this purpose, the provisions of this are hereby declared to be severable



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31. That any infraction of the above mentioned conditions could lead to a stop order and discontinuation of the special use permit, if it be the wishes of the Board of Supervisors.

32. That the applicant(s) and landowner(s) understands the conditions and agrees to the conditions.

The Planning Commission held a Public Hearing for Case 20-SUP273 on May 26, 2020. There were two comments received and both were in opposition to this case. All Planning Commission Members were in attendance, except Commission Member Crews. The Planning Commission sends this to you with a recommendation of approval.

Would it be the wishes of the Board of Supervisors to Schedule a Public Hearing on July 13, 2020 at 6pm?

**SPECIAL USE PERMIT APPLICATION CHECKLIST**  
**BUCKINGHAM COUNTY OFFICE OF ZONING AND PLANNING MINIMUM SUBMISSION**  
**REQUIREMENTS**

The following table lists the information necessary to review a special use application. All items are required, unless otherwise stated, and must be submitted in order for the application to be accepted for review. This completed checklist must be submitted with the application.

**Adjacent Property Owners List and Affidavit** (pages 4, 5 & 6 attached). This list can be obtained from the Clerk of Courts Office:  YES  NO

**Completed application for special use permit** (page 3 attached). If not signed by the owner, a Power of Attorney must accompany the application:  YES  NO

**Interest Disclosure Affidavit** (page 7 attached). Must be signed by the owner:  YES  NO

**Power of Attorney** (page 10 attached). Required if anyone other than the owner is signing the application form or proffer statement on behalf of the owner:  YES  NO

**Written Narrative** (page 11 guidance in preparing the Written Narrative):  YES  NO

**Fees:**  YES  NO \$200<sup>00</sup>

**Deed:**  YES  NO

**Plat (15 copies).** The plat information may be incorporated into the Special Use Permit General Site Plan, in which case, copies of a separate plat are not required. The plat must be prepared by a certified land surveyor or licensed civil engineer and contain the following:

- A. Bearings and distances of a scale of 1" = 100' or less for all property lines and existing and proposed zoning lines:  YES  NO
- B. Area of land proposed for consideration, in square feet or acres:  YES  NO
- C. Scale and north point:  YES  NO
- D. Names of boundary roads or streets and widths of existing right-of-ways:  YES  NO

**Tax Map (15 copies).** Identify property that special use is being considered for and identify by name all adjacent landowners.

**Special Use General Site Plan (15 copies) The General Site Plan must contain the following:**

1. Vicinity Map -- Please show scale: YES NO N/A
2. Owner and Project Name: YES NO N/A
3. Parcel Identification numbers, name, present zoning, and zoning and use of all abutting or adjoining parcels: YES NO N/A
4. Property lines of existing and proposed zoning district lines: YES NO N/A
5. Area of land proposed for consideration, in square feet or acres: YES NO N/A
6. Scale and north point: YES NO N/A
7. Names of boundary roads or streets and widths of existing right-of-ways: YES NO N/A
8. Easements and encumbrances, if present on the property: YES NO N/A
9. Topography indicated by contour lines: YES NO N/A
10. Areas having slopes of 15% to 25% and areas having slopes of 25% or greater clearly indicated by separate shading devices (or written indication of "no areas having slopes of 15% to 25% or greater"): YES NO N/A
11. Water Courses to include the approximate location of the 100 year floodplain (if applicable) based on FEMA maps (or written indication of "not in floodplain"): YES NO N/A
12. Delineation of existing mature tree lines or written indication of "no mature tree lines": YES NO N/A
13. Proposed roads with right-of-way width that will connect with or pass through the subject property: YES NO N/A
14. General locations of major access points to existing streets: YES NO N/A
15. List of the proposed density for each dwelling unit type, and/or intensity of each non-residential use: YES NO N/A
16. Location of any open space and buffer areas, woodland conservation areas, storm water management facilities, and community and public facilities: YES NO N/A
17. Location of existing and proposed utilities, above or underground: YES NO N/A
18. Vehicular and pedestrian circulation plan, including traffic counts and typical street sections, right-of-way improvements, access points, travel ways, parking, loading, stacking, sidewalks, and trails: YES NO N/A
19. Layouts and orientation of buildings and improvements, building use, height, setbacks from property lines and restriction lines: YES NO N/A
20. Location and design of screening and landscaping: YES NO N/A
21. Building architecture: YES NO N/A
22. Site lighting proposed: YES NO N/A
23. Area of land disturbance in square feet and acres: YES NO N/A
24. Erosion and Sediment Control Plan submitted (10,000 square feet or more): YES NO N/A
25. Historical sites or gravesites on general site plan: YES NO N/A → none present
26. Show impact of development of historical or gravesite areas: YES NO N/A
27. A copy of the current status of all real estate taxes of all property owned in Buckingham County. If real estate taxes are not current, an explanation in writing and signed by the owner shall accompany this application. Any liens or other judgments against property shall also be explained in writing and signed by the owner: YES NO N/A

**APPLICATION FOR A SPECIAL USE PERMIT**

CASE NUMBER: \_\_\_\_\_  
(Case Number Assigned by Zoning Administrator)

DATE OF APPLICATION: \_\_\_\_\_

Special Use Permit Request: Solar energy generating facility sited on A-1 property, required to obtain  
a Special Use Permit per the Buckingham County Code of Ordinance

Purpose of Special Use Permit: Construction and operation of a solar energy generating facility  
for up to 1.6MWac in capacity. All energy will be sold to Dominion Virginia Power (Dominion)

Zoning District: Agricultural District (A-1) Number of Acres: 109.1

Tax Map Section 114 Parcel 8 Lot 3 Subdivision \_\_\_\_\_

Street Address: 3003 Belle Branch Rd. Dillwyn, VA 23936

Directions from the County Administration Building to the Proposed Site: Head northwest on US-60 W toward State Rte 665 for 0.3 miles

Make a U-turn and head southeast on W James Anderson HWY for 1.6 miles. Turn left onto US-19N for 7.2 miles. Turn Right onto State Rte 617/Gravel Hill Road for 3.3 miles. Turn right on Belle Branch Road for 4 miles. Site will be on your right.

Name of Applicant: Black Bear Solar LLC

Mailing Address: 722 Preston Avenue, Suite 102. Charlottesville, VA 22903

Daytime Phone: \_\_\_\_\_ Cell Phone: (434) 326-4405

Email: BGrajewski@hexagon-energy.com Fax: \_\_\_\_\_

Name of Property Owner: Macy O. Welsh

Mailing Address: 109 Canal St. Camden, NC 27921

Daytime Phone: (252) 331-1750 Cell Phone: \_\_\_\_\_

Email: macywelsh49@gmail.com Fax: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant:  Date: 12/22/19

Please indicate to whom correspondence should be sent:  
 Owner of Property  Contractor Purchaser / Lessee  Authorized Agent  Engineer

## ADJACENT PROPERTY OWNER'S LIST

(Required)

The applicant shall provide a list of all adjoining landowners, including subject property and all property immediately across the street/road from the subject property. Any body of water does not constitute a boundary line for this purpose, therefore a body of water and the property adjoining the subject property but separated by a body of water is still considered an adjoining landowner. County boundary lines and those adjoining property owners in the next County are considered adjoining property owners if the land adjoins the subject's property. Adjoining landowners can be verified through the Buckingham County Clerk of Courts or the Clerk's Office in the adjoining County, or by personal contact. The list shall include the name, address, town/city, zip code, road route number, tax map section number, parcel number, lot number, and subdivision. The list shall be typewritten or printed legibly. Failure to list all adjoining landowners could delay the process.

1. Name: WELSH MACY O

Mailing Address: 109 CANAL ST. CAMDEN, NC 27921

Physical Address: RT 667 - 9MI NO OF DILLWYN LOT 3 109.1 AC

Tax Map Section: 114 Parcel: 8 Lot: 3 Subdivision: \_\_\_\_\_

2. Name: ABSHER DANIEL L JR & VIOLA T

Mailing Address: 705 COLE COMFORT RD DILLWYN, VA 23936

Physical Address: RT 668-7 MI E OF DILLWYN 25 AC

Tax Map Section: 127 Parcel: 62 Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

3. Name: CRUM LAWRENCE EDWARD & MARY KATHERINE

Mailing Address: 925 LAND OF PROMISE RD. CHESAPEAKE, VA 23322

Physical Address: RT 667 - 9 MI NE OF DILLWYN LOT 2

Tax Map Section: 114 Parcel: 8 Lot: 2 Subdivision: \_\_\_\_\_

4. Name: DESIDERATA FARM LLC

Mailing Address: 7398 BELL RD. DILLWYN, VA 23936

Physical Address: RTS 617-667 - 9 MI E OF DILLWYN 82.694 AC

Tax Map Section: 114 Parcel: 8 Lot: 1 Subdivision: \_\_\_\_\_

**SPECIAL USE PERMIT APPLICATION CHECKLIST**  
**BUCKINGHAM COUNTY OFFICE OF ZONING AND PLANNING MINIMUM SUBMISSION**  
**REQUIREMENTS**

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**Written Narrative** (page 11 guidance in preparing the Written Narrative):  YES  NO

**Fees:**  YES  NO \$200<sup>00</sup>

**Deed:**  YES  NO

**Plat (15 copies).** The plat information may be incorporated into the Special Use Permit General Site Plan, in which case, copies of a separate plat are not required. The plat must be prepared by a certified land surveyor or licensed civil engineer and contain the following:

- A. Bearings and distances of a scale of 1" = 100' or less for all property lines and existing and proposed zoning lines:  YES  NO
- B. Area of land proposed for consideration, in square feet or acres:  YES  NO
- C. Scale and north point:  YES  NO
- D. Names of boundary roads or streets and widths of existing right-of-ways:  YES  NO

**Tax Map (15 copies).** Identify property that special use is being considered for and identify by name all adjacent landowners.

**Special Use General Site Plan (15 copies) The General Site Plan must contain the following:**

1. Vicinity Map – Please show scale: YES NO N/A
2. Owner and Project Name: YES NO N/A
3. Parcel Identification numbers, name, present zoning, and zoning and use of all abutting or adjoining parcels: YES NO N/A
4. Property lines of existing and proposed zoning district lines: YES NO N/A
5. Area of land proposed for consideration, in square feet or acres: YES NO N/A
6. Scale and north point: YES NO N/A
7. Names of boundary roads or streets and widths of existing right-of-ways: YES NO N/A
8. Easements and encumbrances, if present on the property: YES NO N/A
9. Topography indicated by contour lines: YES NO N/A
10. Areas having slopes of 15% to 25% and areas having slopes of 25% or greater clearly indicated by separate shading devices (or written indication of “no areas having slopes of 15% to 25% or greater”): YES NO N/A
11. Water Courses to include the approximate location of the 100 year floodplain (if applicable) based on FEMA maps (or written indication of “not in floodplain”): YES NO N/A
12. Delineation of existing mature tree lines or written indication of “no mature tree lines”: YES NO N/A
13. Proposed roads with right-of-way width that will connect with or pass through the subject property: YES NO N/A
14. General locations of major access points to existing streets: YES NO N/A
15. List of the proposed density for each dwelling unit type, and/or intensity of each non-residential use: YES NO N/A
16. Location of any open space and buffer areas, woodland conservation areas, storm water management facilities, and community and public facilities: YES NO N/A
17. Location of existing and proposed utilities, above or underground: YES NO N/A
18. Vehicular and pedestrian circulation plan, including traffic counts and typical street sections, right-of-way improvements, access points, travel ways, parking, loading, stacking, sidewalks, and trails: YES NO N/A
19. Layouts and orientation of buildings and improvements, building use, height, setbacks from property lines and restriction lines: YES NO N/A
20. Location and design of screening and landscaping: YES NO N/A
21. Building architecture: YES NO N/A
22. Site lighting proposed: YES NO N/A
23. Area of land disturbance in square feet and acres: YES NO N/A
24. Erosion and Sediment Control Plan submitted (10,000 square feet or more): YES NO N/A
25. Historical sites or gravesites on general site plan: YES NO N/A → none present
26. Show impact of development of historical or gravesite areas: YES NO N/A
27. A copy of the current status of all real estate taxes of all property owned in Buckingham County. If real estate taxes are not current, an explanation in writing and signed by the owner shall accompany this application. Any liens or other judgments against property shall also be explained in writing and signed by the owner: YES NO N/A

**APPLICATION FOR A SPECIAL USE PERMIT**

CASE NUMBER: \_\_\_\_\_  
(Case Number Assigned by Zoning Administrator)

DATE OF APPLICATION: \_\_\_\_\_

Special Use Permit Request: Solar energy generating facility sited on A-1 property, required to obtain a Special Use Permit per the Buckingham County Code of Ordinance

Purpose of Special Use Permit: Construction and operation of a solar energy generating facility for up to 1.6MWac in capacity. All energy will be sold to Dominion Virginia Power (Dominion)

Zoning District: Agricultural District (A-1) Number of Acres: 109.1

Tax Map Section 114 Parcel 8 Lot 3 Subdivision \_\_\_\_\_

Street Address: 3003 Belle Branch Rd. Dillwyn, VA 23936

Directions from the County Administration Building to the Proposed Site: Head northwest on US-60 W toward State Rte 665 for 0.3 miles

Make a U-turn and head southeast on W James Anderson HWY for 1.6 miles. Turn left onto US-15N for 7.2 miles. Turn Right onto State Rte 617/Gravel Hill Road for 3.3 miles. Turn right on Belle Branch Road for 4 miles. Site will be on your right.

Name of Applicant: Black Bear Solar LLC

Mailing Address: 722 Preston Avenue, Suite 102. Charlottesville, VA 22903

Daytime Phone: \_\_\_\_\_ Cell Phone: (434) 326-4405

Email: BGrajewski@hexagon-energy.com Fax: \_\_\_\_\_

Name of Property Owner: Macy O. Welsh

Mailing Address: 109 Canal St. Camden, NC 27921

Daytime Phone: (252) 331-1750 Cell Phone: \_\_\_\_\_

Email: macywelsh49@gmail.com Fax: \_\_\_\_\_

Signature of Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Applicant: *B. Grajewski* Date: 12/22/19

Please indicate to whom correspondence should be sent:  
 Owner of Property  Contractor Purchaser / Lessee  Authorized Agent  Engineer

**ADJACENT PROPERTY OWNER'S LIST**

(Required)

The applicant shall provide a list of all adjoining landowners, including subject property and all property immediately across the street/road from the subject property. Any body of water does not constitute a boundary line for this purpose, therefore a body of water and the property adjoining the subject property but separated by a body of water is still considered an adjoining landowner. County boundary lines and those adjoining property owners in the next County are considered adjoining property owners if the land adjoins the subject's property. Adjoining landowners can be verified through the Buckingham County Clerk of Courts or the Clerk's Office in the adjoining County, or by personal contact. The list shall include the name, address, town/city, zip code, road route number, tax map section number, parcel number, lot number, and subdivision. The list shall be typewritten or printed legibly. Failure to list all adjoining landowners could delay the process.

1. Name: WELSH MACY O

Mailing Address: 109 CANAL ST. CAMDEN, NC 27921

Physical Address: RT 667 - 9MI NO OF DILLWYN LOT 3 109.1 AC

Tax Map Section: 114 Parcel: 8 Lot: 3 Subdivision: \_\_\_\_\_

2. Name: ABSHER DANIEL L JR & VIOLA T

Mailing Address: 705 COLE COMFORT RD DILLWYN, VA 23936

Physical Address: RT 668-7 MI E OF DILLWYN 25 AC

Tax Map Section: 127 Parcel: 62 Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

3. Name: CRUM LAWRENCE EDWARD & MARY KATHERINE

Mailing Address: 925 LAND OF PROMISE RD. CHESAPEAKE, VA 23322

Physical Address: RT 667 - 9 MI NE OF DILLWYN LOT 2

Tax Map Section: 114 Parcel: 8 Lot: 2 Subdivision: \_\_\_\_\_

4. Name: DESIDERATA FARM LLC

Mailing Address: 7398 BELL RD. DILLWYN, VA 23936

Physical Address: RTS 617-667 - 9 MI E OF DILLWYN 82.694 AC

Tax Map Section: 114 Parcel: 8 Lot: 1 Subdivision: \_\_\_\_\_

6. Name: HARKRADER J COLLIN

Mailing Address: 10000 DROUIN DR. RICHMOND, VA 23233

Physical Address: OFF RT 668 - 8 MI SE OF DILLWYN 355 AC

Tax Map Section: 127 Parcel: 60 Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

7. Name: RMA LUMBER INC

Mailing Address: PO BOX 471 DILLWYN, VA 23936

Physical Address: RT 667 - 9 MI NE OF DILLWYN LOT 4 129.1 AC

Tax Map Section: 114 Parcel: 8 Lot: 4 Subdivision: \_\_\_\_\_

8. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

9. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

10. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

11. Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Tax Map Section: \_\_\_\_\_ Parcel: \_\_\_\_\_ Lot: \_\_\_\_\_ Subdivision: \_\_\_\_\_

ADJACENT PROPERTY OWNERS AFFIDAVIT

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

This 3rd day of September, year 2019

I Brendan Grajewski hereby make oath that  
(printed name of owner/contract purchaser/authorized agent)

the list of adjoining landowners is a true and accurate list as submitted with my application.

Signed: (to be signed in front of notary public)

[Signature]

(owner / contract purchaser / authorized agent – please circle one)  
Lessee

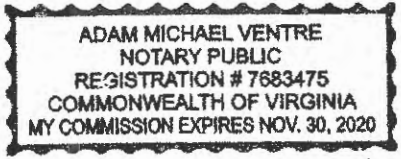
NOTARY:  
COMMONWEALTH OF VIRGINIA  
CITY  
COUNTY OF CHARLOTTESVILLE

STATE OF VIRGINIA

Subscribed and sworn to me on the 3rd day of September  
of the year 2019. My Commission expires on 11/30/2020.

Notary Public Signature: [Signature]

Stamp:



**INTEREST DISCLOSURE AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM, VIRGINIA

On this 9<sup>th</sup> day of September, of the year 2019

I Macy Ownby Welsh (printed name of owner)  
hereby make oath that no member of the Buckingham County Board of Supervisors nor  
the Buckingham County Planning Commission has interest in such property either  
individually, or by ownership of stock in a corporation owning such land, or by  
partnership, or as a holder of ten percent (10%) or more of the outstanding shares of  
stock in or as a director or officer of any corporation owning such land, directly or  
indirectly by such members of his/her immediate household, except as follows:

N/A

Signature of Owner: (to be signed in front of notary public)

Macy Ownby Welsh

NOTARY PUBLIC  
COUNTY OF Pasquotank STATE OF North Carolina

Subscribed and sworn to me on this 9<sup>th</sup> day of September  
of the year 2019. My commission expires July 24, 2023.

Notary Public Signature: [Signature]  
Stamp:

Christopher C Gray  
NOTARY PUBLIC  
Bertie County, NC

**CULTURAL RESOURCE ASSESSMENT AND RECORD CHECK FOR  
PENDING DEVELOPMENT APPLICATIONS**

Case Number / File Name: \_\_\_\_\_

Visual Inspection Findings (describe what is on the property now):

Vacant farm / Pasture land

\_\_\_\_\_

\_\_\_\_\_

County Records Check (describe the history of this property):

Property was once occupied as a homesite. Property has historically been  
used for farming activities and for pasture hay production

\_\_\_\_\_

\_\_\_\_\_

Were any historical sites or gravesites found on site, or be suspected by a reasonable person to be on the site? Yes \_\_\_\_\_ No

If yes, please explain and show on the site plan the location of such and explain any historical significance:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Will this proposal have any impact on the historical site or gravesite? Yes \_\_\_\_\_ No

If yes, please explain any impact:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owner/Applicant Signature: Brendan Grajewski

Date: 10/17/19

Printed Name: Brendan Grajewski

Title: Lessee / Applicant

**APPLICATION FOR A TRAFFIC IMPACT DETERMINATION**

Please fill out the following information before presenting to VDOT:

Case Number / File Name: \_\_\_\_\_

Applicant: Black Bear Solar LLC

Location: 3003 Belle Branch Rd. Dillwyn, VA 23936

Proposed Use: Solar Energy Generating Facility

For VDOT use only:

A Traffic Impact Statement is required per 24 VAC 30-155-60.

A Traffic Impact Statement is not required. The traffic generated by the proposed zoning change / development does not exceed normal thresholds.

The Traffic Impact Analysis has been waived by the Zoning / Planning Department for the following reasons:

\_\_\_\_\_  
\_\_\_\_\_

Does the existing entrance meet VDOT requirements for the proposed use?

Yes  No  If no, please explain the necessary steps to bring into compliance with the requirements for the proposed use:

The existing entrance provides more than adequate sight distance for the proposed use and will accomodate construction traffic during erection of tower as well as support maintenance vehicles in the long term.

Signature of VDOT Resident Engineer: *Charles J. Edwards*

Printed Name: Charles J. Edwards Date: 11-20-19

**From:** Edwards, Charles charlesd.edwards@vdot.virginia.gov  
**Subject:** Re: Hexagon Energy Driveway Review Request  
**Date:** October 3, 2019 at 12:37 PM  
**To:** Brendan Grajewski bgrajewski@hexagon-energy.com



Brendan,

Good afternoon. I took the opportunity to visit the existing entrance being proposed for the project and found it to have more than minimal sight distance to accommodate the desired need and should be more than adequate to withstand the ingress/egress of the construction vehicles with a slight upgrade. This upgrade would consist of the addition of stone to expand the existing radius on each side. Since the entrance is at grade with no culvert in place, this task should be easily accomplished.

If the County is requiring documentation from VDOT to substantiate your building permits request please feel free to contact me and I will gladly get the necessary items to you.

Thanks,

Daryl

*C. Daryl Edwards*  
*VDOT-Lynchburg Land Use-East*  
*(434)505-3439*

On Thu, Sep 26, 2019 at 3:46 PM Brendan Grajewski <bgrajewski@hexagon-energy.com> wrote:

Good afternoon Darrel,

This is Brendan Grajewski with Hexagon Energy. We had spoken on the phone regarding a solar project I am currently developing in Buckingham County off of Belle Branch Road. We project the site area to be approximately 10 acres, and plan on using the existing gravel driveway as our access road. I have attached an aerial of the project, as well as a more zoomed-in image for your review. Please don't hesitate to reach back out if you have any further questions.

The existing driveway entrance coordinates are:  
37.571897, -78.349411

Regards,

Brendan Grajewski

Brendan Grajewski  
Associate Development Manager | Hexagon Energy, LLC  
722 Preston Ave, Ste 102  
Charlottesville, VA 22903  
Email: [bgrajewski@hexagon-energy.com](mailto:bgrajewski@hexagon-energy.com)  
Work: 434.326.4405  
Cell: 703.887.2889

**SPECIAL POWER OF ATTORNEY AFFIDAVIT**

STATE OF VIRGINIA  
COUNTY OF BUCKINGHAM

On this 3<sup>rd</sup> day of January, in the year of 2020,

I Macy O. Welsh the owner of 114 8 3  
(printed name of landowner) (Tax Map Number)

Hereby make, constitute, and appoint Hexagon Energy LLC on behalf of Black Bear Solar LLC  
(printed name)

my true and lawful attorney-in-fact, and in my name, place, and stead give unto him/her said full power and authority to do and perform all acts and make all representation necessary, without limitation whatsoever, to make application for said zoning. The right, powers, and authority of said attorney-in-fact herein granted shall commence and be in full force and effect on the day 3<sup>rd</sup> of the month January in the year of 2020 and shall remain in full force and effect thereafter until actual notice by certified mail with return receipt requested is received by the Zoning / Planning Office of Buckingham County stating that the terms of this power have been revoked or modified.

Signature of Landowner (to be signed in front of Notary Public):

Macy O. Welsh

NOTARY PUBLIC

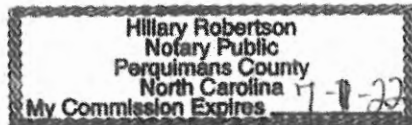
County of Perquimans State of North Carolina

Subscribed and sworn before me on the 3<sup>rd</sup> day of January

in the year 2020 My commission expires 7-1-2022

Signature of Notary Public: Hillary Robertson

Stamp:



## **WRITTEN NARRATIVE**

The Written Narrative shall describe the relationship of the proposed project to the relevant components of the Comprehensive Plan. Please be very detailed and describe in depth each and every component 1 through 15. The following outline is provided to aid you in preparing the written narrative:

1. Land Use
2. Community Design
3. Cultural Resources
4. Economic Development
5. Environment
6. Fire and Rescue, Law Enforcement
7. Housing
8. Libraries
9. Parks and Open Spaces
10. Potable Water
11. Sewage
12. Schools
13. Telecommunications
14. Transportation
15. Solid Waste

If this proposal is for an event, describe the handling of the entire event, including but not limited to: number of participants, schedule of events, police, security, food, beverages, water, sanitation, emergencies, crowd control, entrances and exits, traffic control, signage, advertisement, parking, fee collection, control of animals, trash disposal, site clean-up, fighting, alcohol, abuse of alcohol and/or illegal substances

# HEXAGON ENERGY

APPLICATION FOR  
BLACK BEAR SOLAR  
SPECIAL USE PERMIT

PURSUANT TO

CODE OF THE COUNTY OF  
BUCKINGHAM, VIRGINIA

OCTOBER 14, 2019

Prepared for:  
Buckingham County  
Planning Commission  
13360 W James Anderson Hwy  
Buckingham, VA 23921

Prepared by:  
Hexagon Energy, LLC  
722 Preston Ave. | Suite 102 | Charlottesville, VA 22903  
Tel: 434-227-5090 | [hexagon-energy.com](http://hexagon-energy.com)

#### NOTICE OF RESTRICTIONS

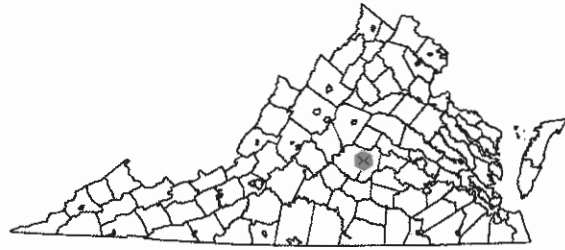
This document includes data that shall not be disclosed outside of Buckingham County and shall not be duplicated, used, or disclosed—in whole or in part—for any purpose other than to evaluate this information. This restriction does not limit Buckingham County's right to use information contained in this data if it is obtained from another legitimate source without restriction. The data subject to this restriction are contained in all sheets marked with the following legend: "Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal or quotation."

# PROJECT NARRATIVE

BLACK BEAR SOLAR – 2 MW<sub>DC</sub>

DILLWYN, VA

BUCKINGHAM COUNTY



✓ **WELL-SITED**

The project is set back 1,100+ feet from roads and homes, and offers natural visual buffers on all sides.

✓ **LOW IMPACT**

Low profile, low traffic, low sound-levels. No odor, hazardous materials, nor light pollution. No permanent structures. No new overhead powerlines.

✓ **ECONOMIC DEVELOPMENT**

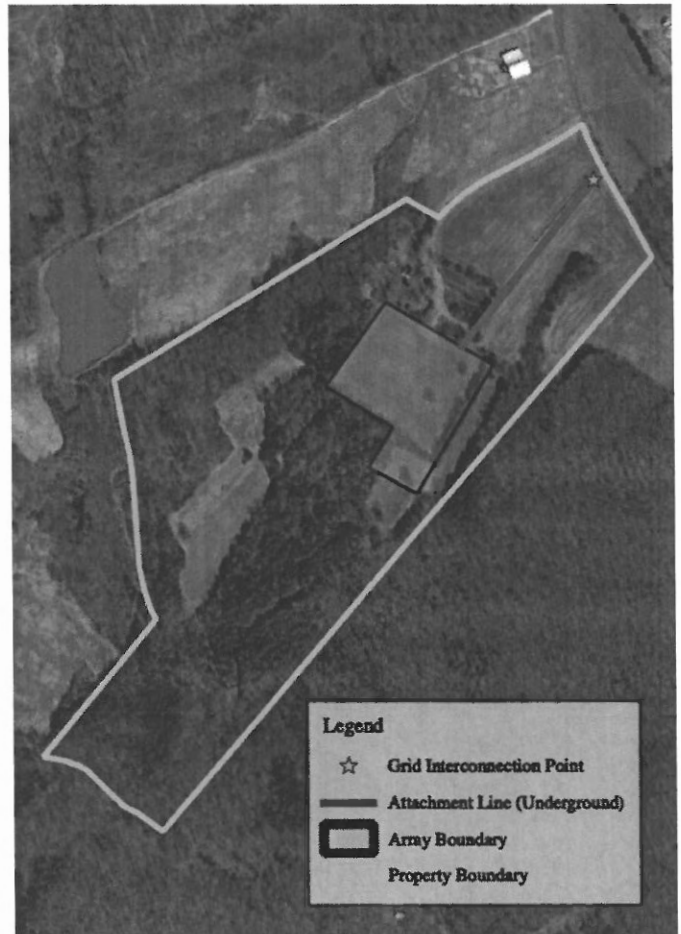
Local labor and materials will be used to the extent they are available. Virginia now has over 3,800 solar jobs and the industry continues to grow faster than the overall economy (9% increase in 2018)

✓ **BASED IN VIRGINIA**

We are a locally-owned Virginia company based in Charlottesville and have partnered with SVCC to create a solar jobs training program, SHINE.

✓ **PROVEN DESIGN & EQUIPMENT**

Fully meets Dominion's equipment and design requirements, including industry standard Tier 1 components backed by bankable warranties.



USE OR DISCLOSURE OF DATA CONTAINED ON THIS SHEET IS SUBJECT TO THE RESTRICTION ON THE TITLE PAGE OF THIS PROPOSAL



## OVERVIEW

Hexagon Energy is pleased to apply for a Special Use Permit for Black Bear Solar (the Project), a 2-megawatt (MW) direct-current (DC) solar photovoltaic (PV) project located in Buckingham County, Virginia. The Project will be located at Parcel ID 114-8-3 (the Property), on the south-western side of Belle Branch Road (Route 667), approximately nine miles northeast of Dillwyn. The Project will encompass approximately 10 acres of pastureland on a greater 109.1-acre property, located in the A-1 Agricultural District. The project has been designed in full compliance with Buckingham County and Virginia permitting and approval requirements.

## APPLICANT & FACILITY OWNER

Black Bear Solar, LLC is both the applicant and facility owner for the Project. Black Bear Solar, LLC is a wholly-owned subsidiary of Hexagon Energy, LLC (Hexagon Energy), a Virginia Limited Liability Company. Hexagon Energy is located in Charlottesville, Virginia—with our owners and all but one of our employees residing in Virginia.

Hexagon Energy is an independent, privately owned energy development firm that believes the path to a clean energy future requires a range of new sources and technologies. We develop projects across six diverse energy solutions with one common goal—powering a clean future.

Over the past 17 years, Hexagon Energy's principals have played a central role in building the renewable energy industry in Virginia and bringing renewable energy jobs to the Commonwealth. Our principals have advised Dominion on 232 MW of renewable energy purchases and developed over 650 MW of solar projects across the U.S., including some of the first utility-scale projects in Virginia. We are excited to work with Buckingham County to develop a locally-based solar project that benefits Virginia communities, rate payers, and land owners.

### AT A GLANCE

- Established in 2015
- Developing energy projects since the early 1990s
- 6,950 MW of energy development experience across 17 states
- Representing over \$1.5 Billion USD in invested capital

### LOCATION & CONTACT INFO

722 Preston Ave. | Suite 102  
Charlottesville, VA 22903  
[info@hexagon-energy.com](mailto:info@hexagon-energy.com)

## ENERGY DEVELOPMENT EXPERIENCE

Hexagon Energy's principals have been developing energy projects since the 1990s and have a wide range of experience that guides our work. Over the past 25 years, Hexagon Energy's principals have developed and financed nearly 7,000 MW of energy projects in 17 U.S. states, representing over \$1.5 billion in invested capital. The projects include utility scale wind and solar projects ranging from a few megawatts to over a gigawatt. The following table summarizes the

USE OR DISCLOSURE OF DATA CONTAINED ON THIS SHEET IS SUBJECT TO THE RESTRICTION ON THE TITLE PAGE OF THIS PROPOSAL



energy development experience of Hexagon Energy's principals while working for other companies.

TASK	SINCE	ADVISORY	DEVELOPMENT
<b>Solar PV</b>	2008	232 MW	650 MW
<b>Wind</b>	2000	400 MW	6,300 MW
<b>Energy Storage</b>	2013	20 MW	–
<b>TOTAL</b>		<b>652 MW</b>	<b>6,950 MW</b>

*Table 1: Hexagon Energy's Project Development Experience*

## PROJECT DESIGN

Hexagon Energy proposes to develop and construct Black Bear Solar, with a nameplate capacity of 2MW<sub>DC</sub> (1.62MW<sub>AC</sub>). All of the clean energy generated by the facility will be interconnected to the Dominion power grid (the Grid) at the existing 34.5 kilovolt (kV) distribution line on the Property. The Project has a proposal to Dominion Energy under consideration which would allow the Project to sell all of the clean power generated through a 15-year power purchase agreement.

Black Bear Solar will consist of approximately 5,796 solar PV panels. Additional equipment will include single axis tracker components, DC to AC string inverters, a medium voltage transformer and a control cabinet, project switch gear, a meter, and the interconnection to the existing distribution system.

To support the PV panels, the Project will utilize a single-axis tracking system designed to optimize power production of the panels by rotating them to follow the path of the sun. The single-axis tracker design consists of a series of mechanically linked horizontal steel support beams known as torque tubes, with a drive train system usually located in the center of the rows. The rows will be placed 18.5 feet apart (center to center) and the panels will cover approximately 35% of the Project area. The racking system will be supported by metal piles driven or screwed into the ground by a pile-driving machine to a depth of approximately 10 feet.

The PV panels in each row will be wired together into a circuit (string). There will be a DC to AC string inverter for approximately every 3 rows, typically mounted on a piling adjacent to the tracker structure. AC Power will be transmitted from the string inverters via three-phase direct-buried cables, buried at a depth of approximately 36 to 48 inches, and aggregated at the AC collection switch gear and then on to the medium voltage transformer. The transformer will be mounted on a concrete slab with the project switchgear and control cabinet. The transformer steps up the voltage of the electrical power to 34.5kV to match the Grid. The power is transmitted from the transformer to the Project's protective recloser and metering equipment before interconnecting with Dominion's existing infrastructure.

An internal access drive, consisting of an all-weather aggregate base, will allow access to the PV panels. Site security will consist of a 6-foot-high chain-link fence with barbed wire installed around the perimeter of the solar panel array. The fence area will be screened on all sides from view with existing natural forest vegetation. Manual swing gates will be constructed at the main

USE OR DISCLOSURE OF DATA CONTAINED ON THIS SHEET IS SUBJECT TO THE RESTRICTION ON THE TITLE PAGE OF THIS PROPOSAL



entrance and in strategic areas, as required for access by maintenance crews. National Electric Code standards for safety and signage will be met or exceeded.

## HEALTH & SAFETY

The Project will utilize passive photovoltaic (PV) cells to generate electricity and inverters to change the direct current into alternating current. They consist of common materials including glass, polymer, aluminum, copper, and silicon semi-conductor material. Solar PV panels function as a solid state, inert crystal composed of non-toxic materials and are most similar to a pane of solid glass. There are no chemicals, fluids, or materials that are capable of entering the environment. The PV and inverter technology have been utilized and studied for over 30 years and are not known to pose any significant health dangers to neighbors. Instead, the reduction in pollution from fossil-fuel-fired electric generators make solar farms a positive impact on human health.

In May 2017, researchers at NC State University published a detailed review of the Health and Safety Impacts of Solar Photovoltaics that “utilizes the latest scientific literature and knowledge of solar practices in N.C. to address the health and safety risks associated with solar PV technology. These risks are extremely small, far less than those associated with common activities such as driving a car, and vastly outweighed by health benefits of the generation of clean electricity.” The full report can be found attached in Appendix A attached.

## SITE CHARACTERISTICS

Black Bear Solar will encompass approximately 10 acres of pastureland in the middle of a larger, 109.1-acre property (the Site). The Property is located in the A-1 Agricultural District and has historically served agricultural and wooded timber uses, as with the adjacent properties. The pastureland is currently rented out for hay production and cultivation, while the forested areas remain undisturbed. The corners of the Site will be at the following approximate locations, to be revised by metes and bounds:

<b>Latitude</b>	<b>Longitude</b>
37.568072	-78.354172
37.569303	-78.353042
37.568381	-78.351086
37.566494	-78.352489
37.566878	-78.353381
37.567472	-78.352931

The Site will be on flat pastureland lined by trees. Approximately 2 acres of trees will be cleared to accommodate the array area and prevent shading. Any site grading will create finished grade slopes suitable for racking installation and storm water management improvements. A storm water pollution prevention plan specific to the Project will be developed, and best management practices will be implemented and inspected regularly to ensure erosion and sedimentation is avoided.

USE OR DISCLOSURE OF DATA CONTAINED ON THIS SHEET IS SUBJECT TO THE RESTRICTION ON THE TITLE PAGE OF THIS PROPOSAL



The Site is naturally buffered by existing tree-line and forested areas on all sides. In some areas, the array will be set back from the roadway over 1,100 feet in addition to the screening. As depicted in the attached Location Map, the Property is surrounded by A-1 agricultural parcels.

## ENVIRONMENTAL AND CULTURAL IMPACT

The Property has been screened for floodplain and wetlands, and the Site has been selected to avoid impacting environmentally sensitive areas. Hexagon Energy will perform a wetlands delineation, verified by the US Army Corps of Engineers, to ensure that the Site does not encroach upon designated wetlands. Additionally, the Property has been screened, via desktop review, for known critical habitats for threatened and endangered species, and none are known to be present on the Property. We will engage US Fish and Wildlife Service to ensure our site has no impact to threatened and endangered species. There are additionally no state or nationally registered forests or environmental protection zones within a 1-mile radius of the Project. The nearest protected forest is the Cumberland State Forest, which is over 3 miles away from the Project.

The Property has been screened for cultural and architectural sites. The National Register of Historical Places indicates there are no historical nor culturally significant structures, sites, artifacts, nor gravesites located within a 1-mile radius of the Project.

## COUNTY IMPACT

Once constructed, Black Bear Solar will be virtually unnoticeable and will not require any additional use of County law enforcement or resources.

## SECURITY & ACCESS

The Site will be fenced in by a 6-foot-high chain-link fence topped with strands of barbed wire to deter any unauthorized access to the site. After construction concludes, the gates will remain locked, access will be coordinated by authorized operations and maintenance personnel. The Site will also include a "knox box" on the gate to provide 24/7 emergency access for fire and police personnel. Ingress and egress will be maintained via the existing gravel driveway off of Belle Branch Road, and will ensure suitable access for fire and other emergency vehicles.

## WATER

An on-site source potable water will not be required during construction or operation of Black Bear Solar. Any on-site water required will be supplied by Black Bear Solar, LLC. No well-digging will be required.

## NOISE

From Belle Branch Road, the array will be close to silent. The Project will feature Solectria PVI 60TL (60kWac) inverters and DuraTrack HZ v3 racking equipment that will produce a small amount of noise (<60dBA at 1 meter away) within the Site.

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## GLARE

In addition to being visually screened from Belle Branch Road, the panels are designed to absorb as much sunlight as possible, and are treated with an anti-glare coating. The Project is more than 3 miles from any major airport, and an FAA Hazard analysis is not required.

## CONSTRUCTION

Based on the current project schedule, construction is forecasted to begin in June 2020. Construction is estimated to take one to two months, dependent on weather. Following construction, the Project will undergo testing and commissioning in coordination with Dominion Energy. The Project is expected to commence operations in August 2020.

Construction will involve minimal ground disturbance. Heavy equipment and traffic will be restricted to the existing gravel access driveways on the property. A detailed erosion and sediment control plan will be developed and implemented to prevent runoff from entering the surrounding environment. Erosion and sediment control measures may include straw bales, hay coil logs, run-off channels, silt fencing, and sediment basins. Natural vegetative ground cover will be established across the Site upon construction completion. The vegetative ground cover will include native grasses and ensure erosion and sediment control throughout the life of the Project.

## OPERATIONS AND MAINTENANCE

Once constructed, the Project will require very little maintenance and therefore traffic to the Site. Electrical engineers will service the inverters and transformers on average once per quarter. The solar panels have very low failure rates of approximately 1 in 10,000 per year. The Project output is monitored remotely and defective panels are easily replaced from inventory stores. The Project does not require on-site water or chemicals to keep the panels clean. Rain occurs with sufficient frequency and quantity in Buckingham County to naturally keep the panels clean. Native vegetation will be maintained under and between the panels with periodic mowing during the growing season. The Site maintenance is typically contracted and performed by local companies.

## ECONOMIC DEVELOPMENT

Local materials and labor will be used for the construction and maintenance of the Project to the extent that they are available. The solar industry in Virginia is growing faster than the overall economy and presents new career opportunities throughout the Commonwealth. Hexagon Energy is on the Leadership Council of SHINE, a Virginia Solar Workforce Initiative partnered with Southside Virginia Community College. The program not only trains new workers, but pairs the training with an upcoming solar installation job. The program will be aligned with upcoming solar projects and the first classes are commencing in the fall of 2019. Black Bear Solar will create approximately 20 construction, and 1-2 operations positions in the local community. Black Bear Solar will also make roughly \$2,700,000 in total capital investment for construction, material, labor, and professional services and the construction will contribute over \$600,000 in direct spending in the local economy. The array will produce enough energy to power roughly 400 homes after it is completed.

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## DECOMMISSIONING

Facility decommissioning is generally described as the removal of all system components and the rehabilitation of the site to pre-construction conditions. The goal of project decommissioning and reclamation is to remove the installed power generation equipment and return the site to a condition as close to a pre-construction state as feasible.

Effectively, the decommissioning of the solar plant proceeds in reverse order of the installation.

1. The PV facility shall be disconnected from the utility power grid.
2. PV modules shall be disconnected, collected, and recycled off-site by an approved recycling facility. If no recycling facility is available, PV modules are deemed non-hazardous waste by EPA guidelines and can be landfilled.
3. Above ground and underground electrical interconnection and distribution cables shall be removed and salvaged or recycled off-site by an approved facility.
4. PV module support aluminum racking shall be removed and recycled off-site by an approved recycler.
5. PV module support steel and support posts shall be removed and recycled off-site by an approved metals recycler.
6. Electrical and electronic devices, including transformers and inverters shall be removed and recycled off-site by an approved recycler.
7. Concrete foundations shall be removed and recycled off-site by a concrete recycler.
8. Fencing shall be removed and will be recycled off-site by an approved recycler.
9. The interior roads can remain onsite should the landowner choose to retain them or be removed, and the gravel repurposed either on or off-site.
10. The Project Site may be converted to other uses in accordance with applicable land use regulations in effect at that time of decommissioning. There are no permanent changes to the site, and it can be restored to its original condition including re-vegetation. Any soil removed for construction purposes will be relocated on the site or used for landscaping after construction is complete.

Nearly all of the material removed from a solar PV facility can be recycled or salvaged. The decommissioning of a solar PV facility is currently considered a 'buy' project for salvage companies, meaning they would pay the project owner to come and remove all materials for recycle and scrap. The value of the salvage project is largely driven by the recycle value of the low voltage copper wiring used to connect all solar panels together. Future copper price projections indicate that the solar PV facility will continue to be a 'buy' proposition for salvage companies at the end of the project's useful life (35 years). Based on this real salvage value, we ask that any decommissioning surety—should it be required—be calculated net of the estimated salvage value, which will be updated periodically to ensure accuracy. In this way, the Project avoids bearing unnecessary surety costs, ultimately passed on to rate-payers, and the landowner and community are ensured that adequate funds are in place for project decommissioning.



# REGULATORY CONFORMANCE

Black Bear Solar has been designed to be in substantial accord with the Comprehensive Plan and conform with the all requirements set forth in the County's Zoning Ordinance

## CONFORMANCE WITH COMPREHENSIVE PLAN

The character and extent of Black Bear Solar are substantially in accord with the County's Comprehensive Plan. The Project will provide locally sourced, clean energy to Dominion customers as a part of Dominion's Community Solar program, promoting infrastructure service to the county and beyond. The Project will be clean, non-disturbing, and support local job training and educational opportunities through SHINE, the Virginia Solar Workforce Initiative hosted by Southside Virginia Community College. Specifically, Black Bear Solar meets the following Goals and Objectives (emphasis ours):

**IV. Economic Development Goal** – Encourage the creation of appropriate economic opportunity for current and future citizens of Buckingham County.

**Objective** - Encourage the development of service and retail businesses to meet the needs of the current and future population of Buckingham County.

**Strategy 3** – Promote necessary infrastructure to support the development and sustainability of service and retail businesses (i.e. roads, water, sewer telecommunications, **electrical power**, etc.).

**Strategy 5** – Support the development of education opportunities (workforce training) through the Buckingham County School System, Longwood University, **Southside Virginia Community College**, Piedmont Virginia Community College and local employers to train county residents for retail and service employment opportunities.

**IX. Environment Goal** – Locate development in a manner that conserves important natural resources.

**Objective** – Development should be located in a manner that preserves important environmental resources, agricultural lands, forestlands, open space, scenic beauty and high quality ground and surface water resources.

**Strategy 3** – Encourage building, site and road designs that enhance the natural landscape and preserve the scenic view.



# SPECIAL USE GENERAL SITE PLAN

**Enclosed.**

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Owner Name

---

ABSHER DANIEL L JR & JAMES LEE  
ABSHER DANIEL L JR & VIOLA T  
ABSHER EARL LEE & GLADYS ETTA  
CRUM LAWRENCE EDWARD & MARY  
CRUM LAWRENCE EDWARD & MARY KATHERINE  
CUSTER ROBERT & RONDA CUSTER  
DESIDERATA FARM LLC  
DUNKUM BOBBY EUGENE JR & SUSAN  
HARKRADER J COLLIN  
LUMPKIN VIRGINIA  
OWNBY FAMILY LLC  
OWNBY FAMILY LLC  
OWNBY FAMILY LLC  
OWNBY FAMILY LLC  
OWNBY FAMILY LLC  
OWNBY JERRY E II & CHRISTINE K  
OWNBY ROBERT S & SUSAN L OWNBY  
OWNBY RODNEY M & SANDRA  
PFOHL ROBERT J & SANDRA A  
RMA LUMBER INC  
TREJO JAIME E & KATELYN M TREJO  
TRENT EVELYN O  
WINSTON RAYMOND A

Address	City	State	Zip
705 COLE COMFORT RD	DILLWYN	VA	23936
705 COLE COMFORT RD	DILLWYN	VA	23936
2482 OLD TOWER HILL RD	DILLWYN	VA	23936
925 LAND OF PROMISE RD	CHESAPEAKE	VA	23322
925 LAND OF PROMISE RD	CHESAPEAKE	VA	23322
2519 BELLE BRANCH RD	DILLWYN	VA	23936
7398 BELL RD	DILLWYN	VA	23936
401 SPOTTED TAVERN RD	FREDERICKSBURG	VA	22406
10000 DROUIN DR	RICHMOND	VA	23233
PO BOX 68	SCOTTSVILLE	VA	24590
2484 BELLE BRANCH RD	DILLWYN	VA	23936
2484 BELLE BRANCH RD	DILLWYN	VA	23936
2484 BELLE BRANCH RD	DILLWYN	VA	23936
2484 BELLE BRANCH RD	DILLWYN	VA	23936
2484 BELLE BRANCH RD	DILLWYN	VA	23936
2147 BELLE BRANCH RD	DILLWYN	VA	23936
2526 BELLE BRANCH RD	DILLWYN	VA	23936
2267 BELLE BRANCH RD	DILLWYN	VA	23936
288 COLE COMFORT RD	DILLWYN	VA	23936
PO BOX 471	DILLWYN	VA	23936
2730 BELLE BRANCH RD	DILLWYN	VA	23936
2415 BELLE BRANCH RD	DILLWYN	VA	23936
5681 BROAD ST RD	KENTS STORE	VA	23084

Parcel Id	Current Use	Curent Zoning
127-63	Farming/Residence	A-1
127-62	Farming/Vacant/Pasture	A-1
113-30	Farming/Vacant/Pasture	A-1
114-54	Vacant/Timber/Forested	A-1
114-8-2	Vacant/Timber/Forested	A-1
114-55	Residence	A-1
114-8-1	Farming	A-1
114-53	Residence	A-1
127-60	Vacant/Timber/Forested	A-1
114-8-5	Vacant/Timber	A-1
128-3	Residence	A-1
114-51	Residence	A-1
128-18	Residnce	A-1
114-52	Vacant	A-1
114-50	Pastureland	A-1
128-3A	Vacant/Forested	A-1
114-52A	Residence	A-1
128-2	Residence/Forested	A-1
113-29	Farming/Pasture/Forested	A-1
114-8-4	Vacant/Farming/Pasture	A-1
114-8-1A	Residence	A-1
128-1	Residence/Forested	A-1
127-61	Residence/Forested	A-1

# APPENDIX A:

NC State: Health and Safety Impacts of Solar Photovoltaics attached on following page.





**NC CLEAN ENERGY**

**TECHNOLOGY CENTER**

# **Health and Safety Impacts of Solar Photovoltaics**

**MAY 2017**



**NC STATE UNIVERSITY**

## **Health and Safety Impacts of Solar Photovoltaics**

The increasing presence of utility-scale solar photovoltaic (PV) systems (sometimes referred to as solar farms) is a rather new development in North Carolina's landscape. Due to the new and unknown nature of this technology, it is natural for communities near such developments to be concerned about health and safety impacts. Unfortunately, the quick emergence of utility-scale solar has cultivated fertile grounds for myths and half-truths about the health impacts of this technology, which can lead to unnecessary fear and conflict.

Photovoltaic (PV) technologies and solar inverters are not known to pose any significant health dangers to their neighbors. The most important dangers posed are increased highway traffic during the relative short construction period and dangers posed to trespassers of contact with high voltage equipment. This latter risk is mitigated by signage and the security measures that industry uses to deter trespassing. As will be discussed in more detail below, risks of site contamination are much less than for most other industrial uses because PV technologies employ few toxic chemicals and those used are used in very small quantities. Due to the reduction in the pollution from fossil-fuel-fired electric generators, the overall impact of solar development on human health is overwhelmingly positive. This pollution reduction results from a partial replacement of fossil-fuel fired generation by emission-free PV-generated electricity, which reduces harmful sulfur dioxide (SO<sub>2</sub>), nitrogen oxides (NO<sub>x</sub>), and fine particulate matter (PM<sub>2.5</sub>). Analysis from the National Renewable Energy Laboratory and the Lawrence Berkeley National Laboratory, both affiliates of the U.S. Department of Energy, estimates the health-related air quality benefits to the southeast region from solar PV generators to be worth 8.0 ¢ per kilowatt-hour of solar generation.<sup>1</sup> This is in addition to the value of the electricity and suggests that the air quality benefits of solar are worth more than the electricity itself.

Even though we have only recently seen large-scale installation of PV technologies, the technology and its potential impacts have been studied since the 1950s. A combination of this solar-specific research and general scientific research has led to the scientific community having a good understanding of the science behind potential health and safety impacts of solar energy. This paper utilizes the latest scientific literature and knowledge of solar practices in N.C. to address the health and safety risks associated with solar PV technology. These risks are extremely small, far less than those associated with common activities such as driving a car, and vastly outweighed by health benefits of the generation of clean electricity.

This paper addresses the potential health and safety impacts of solar PV development in North Carolina, organized into the following four categories:

- (1) Hazardous Materials
- (2) Electromagnetic Fields (EMF)
- (3) Electric Shock and Arc Flash
- (4) Fire Safety

# 1. Hazardous Materials

One of the more common concerns towards solar is that the panels (referred to as “modules” in the solar industry) consist of toxic materials that endanger public health. However, as shown in this section, solar energy systems may contain small amounts of toxic materials, but these materials do not endanger public health. To understand potential toxic hazards coming from a solar project, one must understand system installation, materials used, the panel end-of-life protocols, and system operation. This section will examine these aspects of a solar farm and the potential for toxicity impacts in the following subsections:

## (1.2) Project Installation/Construction

### (1.2) System Components

#### 1.2.1 Solar Panels: Construction and Durability

#### 1.2.2 Photovoltaic technologies

- (a) Crystalline Silicon
- (b) Cadmium Telluride (CdTe)
- (c) CIS/CIGS

#### 1.2.3 Panel End of Life Management

#### 1.2.4 Non-panel System Components

## (1.3) Operations and Maintenance

## 1.1 Project Installation/Construction

The system installation, or construction, process does not require toxic chemicals or processes. The site is mechanically cleared of large vegetation, fences are constructed, and the land is surveyed to layout exact installation locations. Trenches for underground wiring are dug and support posts are driven into the ground. The solar panels are bolted to steel and aluminum support structures and wired together. Inverter pads are installed, and an inverter and transformer are installed on each pad. Once everything is connected, the system is tested, and only then turned on.



Figure 1: Utility-scale solar facility (5 MW<sub>AC</sub>) located in Catawba County. Source: Strata Solar

## 1.2 System Components

### 1.2.1 Solar Panels: Construction and Durability

Solar PV panels typically consist of glass, polymer, aluminum, copper, and semiconductor materials that can be recovered and recycled at the end of their useful life.<sup>2</sup> Today there are two PV technologies used in PV panels at utility-scale solar facilities, silicon, and thin film. As of 2016, all thin film used in North Carolina solar facilities are cadmium telluride (CdTe) panels from the US manufacturer First Solar, but there are other thin film PV panels available on the market, such as Solar Frontier's CIGS panels. Crystalline silicon technology consists of silicon wafers which are made into cells and assembled into panels, thin film technologies consist of thin layers of semiconductor material deposited onto glass, polymer or metal substrates. While there are differences in the components and manufacturing processes of these two types of solar technologies, many aspects of their PV panel construction are very similar. Specifics about each type of PV chemistry as it relates to toxicity are covered in subsections a, b, and c in section 1.2.2; on crystalline silicon, cadmium telluride, and CIS/CIGS respectively. The rest of this section applies equally to both silicon and thin film panels.

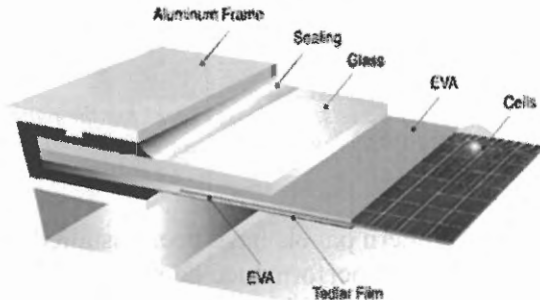


Figure 2: Components of crystalline silicon panels. The vast majority of silicon panels consist of a glass sheet on the topside with an aluminum frame providing structural support. Image Source: [www.riteksolar.com.tw](http://www.riteksolar.com.tw)

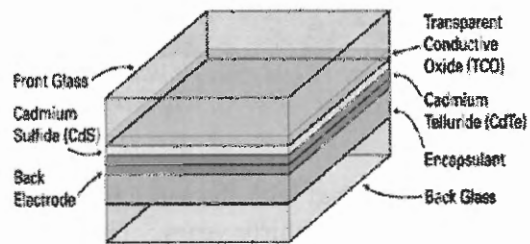


Figure 3: Layers of a common frameless thin-film panel (CdTe). Many thin film panels are frameless, including the most common thin-film panels, First Solar's CdTe. Frameless panels have protective glass on both the front and back of the panel. Layer thicknesses not to scale. Image Source: [www.homepower.com](http://www.homepower.com)

To provide decades of corrosion-free operation, PV cells in PV panels are encapsulated from air and moisture between two layers of plastic. The encapsulation layers are protected on the top with a layer of tempered glass and on the backside with a polymer sheet. Frameless modules include a protective layer of glass on the rear of the panel, which may also be tempered. The plastic ethylene-vinyl acetate (EVA) commonly provides the cell encapsulation. For decades, this same material has been used between layers of tempered glass to give car windshields and hurricane windows their great strength. In the same way that a car windshield cracks but stays intact, the EVA layers in PV panels keep broken panels intact (see Figure 4). Thus, a damaged module does not generally create small pieces of debris; instead, it largely remains together as one piece.



*Figure 4: The mangled PV panels in this picture illustrate the nature of broken solar panels; the glass cracks but the panel is still in one piece. Image Source: [http://img.alibaba.com/photo/115259576/broken\\_solar\\_panel.jpg](http://img.alibaba.com/photo/115259576/broken_solar_panel.jpg)*

PV panels constructed with the same basic components as modern panels have been installed across the globe for well over thirty years.<sup>3</sup> The long-term durability and performance demonstrated over these decades, as well as the results of accelerated lifetime testing, helped lead to an industry-standard 25-year power production warranty for PV panels. These power warranties warrant a PV panel to produce at least 80% of their original nameplate production after 25 years of use. A recent SolarCity and DNV GL study reported that today's quality PV panels should be expected to reliably and efficiently produce power for thirty-five years.<sup>4</sup>

Local building codes require all structures, including ground mounted solar arrays, to be engineered to withstand anticipated wind speeds, as defined by the local wind speed requirements. Many racking products are available in versions engineered for wind speeds of up to 150 miles per hour, which is significantly higher than the wind speed requirement anywhere in North Carolina. The strength of PV mounting structures were demonstrated during Hurricane Sandy in 2012 and again during Hurricane Matthew in 2016. During Hurricane Sandy, the many large-scale solar facilities in New Jersey and New York at that time suffered only minor damage.<sup>5</sup> In the fall of 2016, the US and Caribbean experienced destructive winds and torrential rains from Hurricane Matthew, yet one leading solar tracker manufacturer reported that their numerous systems in the impacted area received zero damage from wind or flooding.<sup>6</sup>

In the event of a catastrophic event capable of damaging solar equipment, such as a tornado, the system will almost certainly have property insurance that will cover the cost to cleanup and repair the project. It is in the best interest of the system owner to protect their investment against such risks. It is also in their interest to get the project repaired and producing full power as soon as possible. Therefore, the investment in adequate insurance is a wise business practice for the system owner. For the same

reasons, adequate insurance coverage is also generally a requirement of the bank or firm providing financing for the project.

## 1.2.2 Photovoltaic (PV) Technologies

### a. Crystalline Silicon

This subsection explores the toxicity of silicon-based PV panels and concludes that they do not pose a material risk of toxicity to public health and safety. Modern crystalline silicon PV panels, which account for over 90% of solar PV panels installed today, are, more or less, a commodity product. The overwhelming majority of panels installed in North Carolina are crystalline silicon panels that are informally classified as Tier I panels. Tier I panels are from well-respected manufacturers that have a good chance of being able to honor warranty claims. Tier I panels are understood to be of high quality, with predictable performance, durability, and content. Well over 80% (by weight) of the content of a PV panel is the tempered glass front and the aluminum frame, both of which are common building materials. Most of the remaining portion are common plastics, including polyethylene terephthalate in the backsheet, EVA encapsulation of the PV cells, polyphenyl ether in the junction box, and polyethylene insulation on the wire leads. The active, working components of the system are the silicon photovoltaic cells, the small electrical leads connecting them together, and to the wires coming out of the back of the panel. The electricity generating and conducting components makeup less than 5% of the weight of most panels. The PV cell itself is nearly 100% silicon, and silicon is the second most common element in the Earth's crust. The silicon for PV cells is obtained by high-temperature processing of quartz sand ( $\text{SiO}_2$ ) that removes its oxygen molecules. The refined silicon is converted to a PV cell by adding extremely small amounts of boron and phosphorus, both of which are common and of very low toxicity.

The other minor components of the PV cell are also generally benign; however, some contain lead, which is a human toxicant that is particularly harmful to young children. The minor components include an extremely thin antireflective coating (silicon nitride or titanium dioxide), a thin layer of aluminum on the rear, and thin strips of silver alloy that are screen-printed on the front and rear of cell.<sup>7</sup> In order for the front and rear electrodes to make effective electrical contact with the proper layer of the PV cell, other materials (called glass frit) are mixed with the silver alloy and then heated to etch the metals into the cell. This glass frit historically contains a small amount of lead (Pb) in the form of lead oxide. The 60 or 72 PV cells in a PV panel are connected by soldering thin solder-covered copper tabs from the back of one cell to the front of the next cell. Traditionally a tin-based solder containing some lead (Pb) is used, but some manufacturers have switched to lead-free solder. The glass frit and/or the solder may contain trace amounts of other metals, potentially including some with human toxicity such as cadmium. However, testing to simulate the potential for leaching from broken panels, which is discussed in more detail below, did not find a potential toxicity threat from these trace elements. Therefore, the tiny amount of lead in the glass frit and the solder is the only part of silicon PV panels with a potential to create a negative health impact. However, as described below, the very limited amount of lead involved and its strong physical and chemical attachment to other components of the PV panel means that even in worst-case scenarios the health hazard it poses is insignificant.

As with many electronic industries, the solder in silicon PV panels has historically been a lead-based solder, often 36% lead, due to the superior properties of such solder. However, recent advances in lead-free solders have spurred a trend among PV panel manufacturers to reduce or remove the lead in their panels. According to the 2015 Solar Scorecard from the Silicon Valley Toxics Coalition, a group that tracks environmental responsibility of photovoltaic panel manufacturers, fourteen companies (increased from twelve companies in 2014) manufacture PV panels certified to meet the European Restriction of

Hazardous Substances (RoHS) standard. This means that the amount of cadmium and lead in the panels they manufacture fall below the RoHS thresholds, which are set by the European Union and serve as the world's de facto standard for hazardous substances in manufactured goods.<sup>8</sup> The Restriction of Hazardous Substances (RoHS) standard requires that the maximum concentration found in any homogenous material in a produce is less than 0.01% cadmium and less than 0.10% lead, therefore, any solder can be no more than 0.10% lead.<sup>9</sup>

While some manufacturers are producing PV panels that meet the RoHS standard, there is no requirement that they do so because the RoHS Directive explicitly states that the directive does not apply to photovoltaic panels.<sup>10</sup> The justification for this is provided in item 17 of the current RoHS Directive: "The development of renewable forms of energy is one of the Union's key objectives, and the contribution made by renewable energy sources to environmental and climate objectives is crucial. Directive 2009/28/EC of the European Parliament and of the Council of 23 April 2009 on the promotion of the use of energy from renewable sources (4) recalls that there should be coherence between those objectives and other Union environmental legislation. Consequently, this Directive should not prevent the development of renewable energy technologies that have no negative impact on health and the environment and that are sustainable and economically viable."

The use of lead is common in our modern economy. However, only about 0.5% of the annual lead consumption in the U.S. is for electronic solder for all uses; PV solder makes up only a tiny portion of this 0.5%. Close to 90% of lead consumption in the US is in batteries, which do not encapsulate the pounds of lead contained in each typical automotive battery. This puts the lead in batteries at great risk of leaching into the environment. Estimates for the lead in a single PV panel with lead-based solder range from 1.6 to 24 grams of lead, with 13g (less than half of an ounce) per panel seen most often in the literature.<sup>11</sup> At 13 g/panel,<sup>12</sup> each panel contains one-half of the lead in a typical 12-gauge shotgun shell. This amount equates to roughly 1/750<sup>th</sup> of the lead in a single car battery. In a panel, it is all durably encapsulated from air or water for the full life of the panel.<sup>14</sup>

As indicated by their 20 to 30-year power warranty, PV modules are designed for a long service life, generally over 25 years. For a panel to comply with its 25-year power warranty, its internal components, including lead, must be sealed from any moisture. Otherwise, they would corrode and the panel's output would fall below power warranty levels. Thus, the lead in operating PV modules is not at risk of release to the environment during their service lifetime. In extreme experiments, researchers have shown that lead can leach from crushed or pulverized panels.<sup>15, 16</sup> However, more real-world tests designed to represent typical trash compaction that are used to classify waste as hazardous or non-hazardous show no danger from leaching.<sup>17, 18</sup> For more information about PV panel end-of-life, see the Panel Disposal section.

As illustrated throughout this section, silicon-based PV panels do not pose a material threat to public health and safety. The only aspect of the panels with potential toxicity concerns is the very small amount of lead in some panels. However, any lead in a panel is well sealed from environmental exposure for the operating lifetime of the solar panel and thus not at risk of release into the environment.

#### **b. Cadmium Telluride (CdTe) PV Panels**

This subsection examines the components of a cadmium telluride (CdTe) PV panel. Research demonstrates that they pose negligible toxicity risk to public health and safety while significantly reducing the public's exposure to cadmium by reducing coal emissions. As of mid-2016, a few hundred MWs of

cadmium telluride (CdTe) panels, all manufactured by the U.S. company First Solar, have been installed in North Carolina.

Questions about the potential health and environmental impacts from the use of this PV technology are related to the concern that these panels contain cadmium, a toxic heavy metal. However, scientific studies have shown that cadmium telluride differs from cadmium due to its high chemical and thermal stability.<sup>19</sup> Research has shown that the tiny amount of cadmium in these panels does not pose a health or safety risk.<sup>20</sup> Further, there are very compelling reasons to welcome its adoption due to reductions in unhealthy pollution associated with burning coal. Every GWh of electricity generated by burning coal produces about 4 grams of cadmium air emissions.<sup>21</sup> Even though North Carolina produces a significant fraction of our electricity from coal, electricity from solar offsets much more natural gas than coal due to natural gas plants being able to adjust their rate of production more easily and quickly. If solar electricity offsets 90% natural gas and 10% coal, each 5-megawatt (5 MW<sub>AC</sub>, which is generally 7 MW<sub>DC</sub>) CdTe solar facility in North Carolina keeps about 157 grams, or about a third of a pound, of cadmium *out of our environment*.<sup>22, 23</sup>

Cadmium is toxic, but all the approximately 7 grams of cadmium in one CdTe panel is in the form of a chemical compound cadmium telluride,<sup>24</sup> which has 1/100<sup>th</sup> the toxicity of free cadmium.<sup>25</sup> Cadmium telluride is a very stable compound that is non-volatile and non-soluble in water. Even in the case of a fire, research shows that less than 0.1% of the cadmium is released when a CdTe panel is exposed to fire. The fire melts the glass and encapsulates over 99.9% of the cadmium in the molten glass.<sup>27</sup>

It is important to understand the source of the cadmium used to manufacture CdTe PV panels. The cadmium is a byproduct of zinc and lead refining. The element is collected from emissions and waste streams during the production of these metals and combined with tellurium to create the CdTe used in PV panels. If the cadmium were not collected for use in the PV panels or other products, it would otherwise either be stockpiled for future use, cemented and buried, or disposed of.<sup>28</sup> Nearly all the cadmium in old or broken panels can be recycled which can eventually serve as the primary source of cadmium for new PV panels.<sup>29</sup>

Similar to silicon-based PV panels, CdTe panels are constructed of a tempered glass front, one instead of two clear plastic encapsulation layers, and a rear heat strengthened glass backing (together >98% by weight). The final product is built to withstand exposure to the elements without significant damage for over 25 years. While not representative of damage that may occur in the field or even at a landfill, laboratory evidence has illustrated that when panels are ground into a fine powder, very acidic water is able to leach portions of the cadmium and tellurium,<sup>30</sup> similar to the process used to recycle CdTe panels. Like many silicon-based panels, CdTe panels are reported (as far back as 1998<sup>31</sup>) to pass the EPA's Toxic Characteristic Leaching Procedure (TCLP) test, which tests the potential for crushed panels in a landfill to leach hazardous substances into groundwater.<sup>32</sup> Passing this test means that they are classified as non-hazardous waste and can be deposited in landfills.<sup>33,34</sup> For more information about PV panel end-of-life, see the Panel Disposal section.

There is also concern of environmental impact resulting from potential catastrophic events involving CdTe PV panels. An analysis of worst-case scenarios for environmental impact from CdTe PV panels, including earthquakes, fires, and floods, was conducted by the University of Tokyo in 2013. After reviewing the extensive international body of research on CdTe PV technology, their report concluded, "Even in the worst-case scenarios, it is unlikely that the Cd concentrations in air and sea water will exceed the environmental regulation values."<sup>35</sup> In a worst-case scenario of damaged panels abandoned on the ground, insignificant amounts of cadmium will leach from the panels. This is because this scenario is

much less conducive (larger module pieces, less acidity) to leaching than the conditions of the EPA's TCLP test used to simulate landfill conditions, which CdTe panels pass.<sup>36</sup>

First Solar, a U.S. company, and the only significant supplier of CdTe panels, has a robust panel take-back and recycling program that has been operating commercially since 2005.<sup>37</sup> The company states that it is “committed to providing a commercially attractive recycling solution for photovoltaic (PV) power plant and module owners to help them meet their module (end of life) EOL obligation simply, cost-effectively and responsibly.” First Solar global recycling services to their customers to collect and recycle panels once they reach the end of productive life whether due to age or damage. These recycling service agreements are structured to be financially attractive to both First Solar and the solar panel owner. For First Solar, the contract provides the company with an affordable source of raw materials needed for new panels and presumably a diminished risk of undesired release of Cd. The contract also benefits the solar panel owner by allowing them to avoid tipping fees at a waste disposal site. The legal contract helps provide peace of mind by ensuring compliance by both parties when considering the continuing trend of rising disposal costs and increasing regulatory requirements.

### c. CIS/CIGS and other PV technologies

Copper indium gallium selenide PV technology, often referred to as CIGS, is the second most common type of thin-film PV panel but a distant second behind CdTe. CIGS cells are composed of a thin layer of copper, indium, gallium, and selenium on a glass or plastic backing. None of these elements are very toxic, although selenium is a regulated metal under the Federal Resource Conservation and Recovery Act (RCRA).<sup>38</sup> The cells often also have an extremely thin layer of cadmium sulfide that contains a tiny amount of cadmium, which is toxic. The promise of high efficiency CIGS panels drove heavy investment in this technology in the past. However, researchers have struggled to transfer high efficiency success in the lab to low-cost full-scale panels in the field.<sup>39</sup> Recently, a CIGS manufacturer based in Japan, Solar Frontier, has achieved some market success with a rigid, glass-faced CIGS module that competes with silicon panels. Solar Frontier produces the majority of CIS panels on the market today.<sup>40</sup> Notably, these panels are RoHS compliant,<sup>41</sup> thus meeting the rigorous toxicity standard adopted by the European Union even though this directive exempts PV panels. The authors are unaware of any completed or proposed utility-scale system in North Carolina using CIS/CIGS panels.

## 1.2.3 Panel End-of-Life Management

Concerns about the volume, disposal, toxicity, and recycling of PV panels are addressed in this subsection. To put the volume of PV waste into perspective, consider that by 2050, when PV systems installed in 2020 will reach the end of their lives, it is estimated that the global annual PV panel waste tonnage will be 10% of the 2014 global e-waste tonnage.<sup>42</sup> In the U.S., end-of-life disposal of solar products is governed by the Federal Resource Conservation and Recovery Act (RCRA), as well as state policies in some situations. RCRA separates waste into hazardous (not accepted at ordinary landfill) and solid waste (generally accepted at ordinary landfill) based on a series of rules. According to RCRA, the way to determine if a PV panel is classified as hazardous waste is the Toxic Characteristic Leaching Procedure (TCLP) test. This EPA test is designed to simulate landfill disposal and determine the risk of hazardous substances leaching out of the landfill.<sup>43,44,45</sup> Multiple sources report that most modern PV panels (both crystalline silicon and cadmium telluride) pass the TCLP test.<sup>46,47</sup> Some studies found that some older (1990s) crystalline silicon panels, and perhaps some newer crystalline silicon panels (specifics are not given about vintage of panels tested), do not pass the lead (Pb) leachate limits in the TCLP test.<sup>48,</sup>

<sup>49</sup>

The test begins with the crushing of a panel into centimeter-sized pieces. The pieces are then mixed in an acid bath. After tumbling for eighteen hours, the fluid is tested for forty hazardous substances that all must be below specific threshold levels to pass the test. Research comparing TCLP conditions to conditions of damaged panels in the field found that simulated landfill conditions provide overly conservative estimates of leaching for field-damaged panels.<sup>50</sup> Additionally, research in Japan has found no detectable Cd leaching from cracked CdTe panels when exposed to simulated acid rain.<sup>51</sup>

Although modern panels can generally be landfilled, they can also be recycled. Even though recent waste volume has not been adequate to support significant PV-specific recycling infrastructure, the existing recycling industry in North Carolina reports that it recycles much of the current small volume of broken PV panels. In an informal survey conducted by the NC Clean Energy Technology Center survey in early 2016, seven of the eight large active North Carolina utility-scale solar developers surveyed reported that they send damaged panels back to the manufacturer and/or to a local recycler. Only one developer reported sending damaged panels to the landfill.

The developers reported at that time that they are usually paid a small amount per panel by local recycling firms. In early 2017, a PV developer reported that a local recycler was charging a small fee per panel to recycle damaged PV panels. The local recycling firm known to authors to accept PV panels described their current PV panel recycling practice as of early 2016 as removing the aluminum frame for local recycling and removing the wire leads for local copper recycling. The remainder of the panel is sent to a facility for processing the non-metallic portions of crushed vehicles, referred to as “fluff” in the recycling industry.<sup>52</sup> This processing within existing general recycling plants allows for significant material recovery of major components, including glass which is 80% of the module weight, but at lower yields than PV-specific recycling plants. Notably almost half of the material value in a PV panel is in the few grams of silver contained in almost every PV panel produced today. In the long-term, dedicated PV panel recycling plants can increase treatment capacities and maximize revenues resulting in better output quality and the ability to recover a greater fraction of the useful materials.<sup>53</sup> PV-specific panel recycling technologies have been researched and implemented to some extent for the past decade, and have been shown to be able to recover over 95% of PV material (semiconductor) and over 90% of the glass in a PV panel.<sup>54</sup>

A look at global PV recycling trends hints at the future possibilities of the practice in our country. Europe installed MW-scale volumes of PV years before the U.S. In 2007, a public-private partnership between the European Union and the solar industry set up a voluntary collection and recycling system called PV CYCLE. This arrangement was later made mandatory under the EU’s WEEE directive, a program for waste electrical and electronic equipment.<sup>55</sup> Its member companies (PV panel producers) fully finance the association. This makes it possible for end-users to return the member companies’ defective panels for recycling at any of the over 300 collection points around Europe without added costs. Additionally, PV CYCLE will pick up batches of 40 or more used panels at no cost to the user. This arrangement has been very successful, collecting and recycling over 13,000 tons by the end of 2015.<sup>56</sup>

In 2012, the WEEE Directive added the end-of-life collection and recycling of PV panels to its scope.<sup>57</sup> This directive is based on the principle of extended-producer-responsibility. It has a global impact because producers that want to sell into the EU market are legally responsible for end-of-life management. Starting in 2018, this directive targets that 85% of PV products “put in the market” in Europe are recovered and 80% is prepared for reuse and recycling.

The success of the PV panel collection and recycling practices in Europe provides promise for the future of recycling in the U.S. In mid-2016, the US Solar Energy Industry Association (SEIA) announced that they are starting a national solar panel recycling program with the guidance and support of many

leading PV panel producers.<sup>58</sup> The program will aggregate the services offered by recycling vendors and PV manufacturers, which will make it easier for consumers to select a cost-effective and environmentally responsible end-of-life management solution for their PV products. According to SEIA, they are planning the program in an effort to make the entire industry landfill-free. In addition to the national recycling network program, the program will provide a portal for system owners and consumers with information on how to responsibly recycle their PV systems.

While a cautious approach toward the potential for negative environmental and/or health impacts from retired PV panels is fully warranted, this section has shown that the positive health impacts of reduced emissions from fossil fuel combustion from PV systems more than outweighs any potential risk. Testing shows that silicon and CdTe panels are both safe to dispose of in landfills, and are also safe in worst case conditions of abandonment or damage in a disaster. Additionally, analysis by local engineers has found that the current salvage value of the equipment in a utility scale PV facility generally exceeds general contractor estimates for the cost to remove the entire PV system.<sup>59, 60, 61</sup>

#### **1.2.4 Non-Panel System Components (racking, wiring, inverter, transformer)**

While previous toxicity subsections discussed PV panels, this subsection describes the non-panel components of utility-scale PV systems and investigates any potential public health and safety concerns. The most significant non-panel component of a ground-mounted PV system is the mounting structure of the rows of panels, commonly referred to as “racking”. The vertical post portion of the racking is galvanized steel and the remaining above-ground racking components are either galvanized steel or aluminum, which are both extremely common and benign building materials. The inverters that make the solar generated electricity ready to send to the grid have weather-proof steel enclosures that protect the working components from the elements. The only fluids that they might contain are associated with their cooling systems, which are not unlike the cooling system in a computer. Many inverters today are RoHS compliant.

The electrical transformers (to boost the inverter output voltage to the voltage of the utility connection point) do contain a liquid cooling oil. However, the fluid used for that function is either a non-toxic mineral oil or a biodegradable non-toxic vegetable oil, such as BIOTEMP from ABB. These vegetable transformer oils have the additional advantage of being much less flammable than traditional mineral oils. Significant health hazards are associated with old transformers containing cooling oil with toxic PCBs. Transfers with PCB-containing oil were common before PCBs were outlawed in the U.S. in 1979. PCBs still exist in older transformers in the field across the country.

Other than a few utility research sites, there are no batteries on- or off-site associated with utility-scale solar energy facilities in North Carolina, avoiding any potential health or safety concerns related to battery technologies. However, as battery technologies continue to improve and prices continue to decline we are likely to start seeing some batteries at solar facilities. Lithium ion batteries currently dominate the world utility-scale battery market, which are not very toxic. No non-panel system components were found to pose any health or environmental dangers.

### **1.4 Operations and Maintenance – Panel Washing and Vegetation Control**

Throughout the eastern U.S., the climate provides frequent and heavy enough rain to keep panels adequately clean. This dependable weather pattern eliminates the need to wash the panels on a regular basis. Some system owners may choose to wash panels as often as once a year to increase production, but most in N.C. do not regularly wash any PV panels. Dirt build up over time may justify panel washing a few times over the panels' lifetime; however, nothing more than soap and water are required for this activity.

The maintenance of ground-mounted PV facilities requires that vegetation be kept low, both for aesthetics and to avoid shading of the PV panels. Several approaches are used to maintain vegetation at NC solar facilities, including planting of limited-height species, mowing, weed-eating, herbicides, and grazing livestock (sheep). The following descriptions of vegetation maintenance practices are based on interviews with several solar developers as well as with three maintenance firms that together are contracted to maintain well over 100 of the solar facilities in N.C. The majority of solar facilities in North Carolina maintain vegetation primarily by mowing. Each row of panels has a single row of supports, allowing sickle mowers to mow under the panels. The sites usually require mowing about once a month during the growing season. Some sites employ sheep to graze the site, which greatly reduces the human effort required to maintain the vegetation and produces high quality lamb meat.<sup>62</sup>

In addition to mowing and weed eating, solar facilities often use some herbicides. Solar facilities generally do not spray herbicides over the entire acreage; rather they apply them only in strategic locations such as at the base of the perimeter fence, around exterior vegetative buffer, on interior dirt roads, and near the panel support posts. Also unlike many row crop operations, solar facilities generally use only general use herbicides, which are available over the counter, as opposed to restricted use herbicides commonly used in commercial agriculture that require a special restricted use license. The herbicides used at solar facilities are primarily 2-4-D and glyphosate (Round-up®), which are two of the most common herbicides used in lawns, parks, and agriculture across the country. One maintenance firm that was interviewed sprays the grass with a class of herbicide known as a growth regulator in order to slow the growth of grass so that mowing is only required twice a year. Growth regulators are commonly used on highway roadsides and golf courses for the same purpose. A commercial pesticide applicator license is required for anyone other than the landowner to apply herbicides, which helps ensure that all applicators are adequately educated about proper herbicide use and application. The license must be renewed annually and requires passing of a certification exam appropriate to the area in which the applicator wishes to work. Based on the limited data available, it appears that solar facilities in N.C. generally use significantly less herbicides per acre than most commercial agriculture or lawn maintenance services.

## **2. Electromagnetic Fields (EMF)**

PV systems do not emit any material during their operation; however, they do generate electromagnetic fields (EMF), sometimes referred to as radiation. EMF produced by electricity is non-ionizing radiation, meaning the radiation has enough energy to move atoms in a molecule around (experienced as heat), but not enough energy to remove electrons from an atom or molecule (ionize) or to damage DNA. As shown below, modern humans are all exposed to EMF throughout our daily lives without negative health impact. Someone outside of the fenced perimeter of a solar facility is not exposed to significant EMF from the solar facility. Therefore, there is no negative health impact from the EMF

produced in a solar farm. The following paragraphs provide some additional background and detail to support this conclusion.

Since the 1970s, some have expressed concern over potential health consequences of EMF from electricity, but no studies have ever shown this EMF to cause health problems.<sup>63</sup> These concerns are based on some epidemiological studies that found a slight increase in childhood leukemia associated with average exposure to residential power-frequency magnetic fields above 0.3 to 0.4  $\mu\text{T}$  (microteslas) (equal to 3.0 to 4.0 mG (milligauss)).  $\mu\text{T}$  and mG are both units used to measure magnetic field strength. For comparison, the average exposure for people in the U.S. is one mG or 0.1  $\mu\text{T}$ , with about 1% of the population with an average exposure in excess of 0.4  $\mu\text{T}$  (or 4 mG).<sup>64</sup> These epidemiological studies, which found an association but not a causal relationship, led the World Health Organization's International Agency for Research on Cancer (IARC) to classify ELF magnetic fields as "possibly carcinogenic to humans". Coffee also has this classification. This classification means there is limited evidence but not enough evidence to designate as either a "probable carcinogen" or "human carcinogen". Overall, there is very little concern that ELF EMF damages public health. The only concern that does exist is for long-term exposure above 0.4  $\mu\text{T}$  (4 mG) that may have some connection to increased cases of childhood leukemia. In 1997, the National Academies of Science were directed by Congress to examine this concern and concluded:

"Based on a comprehensive evaluation of published studies relating to the effects of power-frequency electric and magnetic fields on cells, tissues, and organisms (including humans), the conclusion of the committee is that the current body of evidence does not show that exposure to these fields presents a human-health hazard. Specifically, no conclusive and consistent evidence shows that exposures to residential electric and magnetic fields produce cancer, adverse neurobehavioral effects, or reproductive and developmental effects."<sup>65</sup>

There are two aspects to electromagnetic fields, an electric field and a magnetic field. The electric field is generated by voltage and the magnetic field is generated by electric current, i.e., moving electrons. A task group of scientific experts convened by the World Health Organization (WHO) in 2005 concluded that there were no substantive health issues related to *electric* fields (0 to 100,000 Hz) at levels generally encountered by members of the public.<sup>66</sup> The relatively low voltages in a solar facility and the fact that electric fields are easily shielded (i.e., blocked) by common materials, such as plastic, metal, or soil means that there is no concern of negative health impacts from the electric fields generated by a solar facility. Thus, the remainder of this section addresses magnetic fields. Magnetic fields are not shielded by most common materials and thus can easily pass through them. Both types of fields are strongest close to the source of electric generation and weaken quickly with distance from the source.

The direct current (DC) electricity produced by PV panels produce stationary (0 Hz) electric and magnetic fields. Because of minimal concern about potential risks of stationary fields, little scientific research has examined stationary fields' impact on human health.<sup>67</sup> In even the largest PV facilities, the DC voltages and currents are not very high. One can illustrate the weakness of the EMF generated by a PV panel by placing a compass on an operating solar panel and observing that the needle still points north.

While the electricity throughout the majority of a solar site is DC electricity, the inverters convert this DC electricity to alternating current (AC) electricity matching the 60 Hz frequency of the grid. Therefore, the inverters and the wires delivering this power to the grid are producing non-stationary EMF, known as extremely low frequency (ELF) EMF, normally oscillating with a frequency of 60 Hz. This frequency is at the low-energy end of the electromagnetic spectrum. Therefore, it has less energy than

other commonly encountered types of non-ionizing radiation like radio waves, infrared radiation, and visible light.

The wide use of electricity results in background levels of ELF EMFs in nearly all locations where people spend time – homes, workplaces, schools, cars, the supermarket, etc. A person’s average exposure depends upon the sources they encounter, how close they are to them, and the amount of time they spend there.<sup>68</sup> As stated above, the average exposure to magnetic fields in the U.S. is estimated to be around one mG or 0.1  $\mu$ T, but can vary considerably depending on a person’s exposure to EMF from electrical devices and wiring.<sup>69</sup> At times we are often exposed to much higher ELF magnetic fields, for example when standing three feet from a refrigerator the ELF magnetic field is 6 mG and when standing three feet from a microwave oven the field is about 50 mG.<sup>70</sup> The strength of these fields diminish quickly with distance from the source, but when surrounded by electricity in our homes and other buildings moving away from one source moves you closer to another. However, unless you are inside of the fence at a utility-scale solar facility or electrical substation it is impossible to get very close to the EMF sources. Because of this, EMF levels at the fence of electrical substations containing high voltages and currents are considered “generally negligible”<sup>71, 72</sup>

The strength of ELF-EMF present at the perimeter of a solar facility or near a PV system in a commercial or residential building is significantly lower than the typical American’s average EMF exposure.<sup>73,74</sup> Researchers in Massachusetts measured magnetic fields at PV projects and found the magnetic fields dropped to very low levels of 0.5 mG or less, and in many cases to less than background levels (0.2 mG), at distances of no more than nine feet from the residential inverters and 150 feet from the utility-scale inverters.<sup>75</sup> Even when measured within a few feet of the utility-scale inverter, the ELF magnetic fields were well below the International Commission on Non-Ionizing Radiation Protection’s recommended magnetic field level exposure limit for the general public of 2,000 mG.<sup>76</sup> It is typical that utility scale designs locate large inverters central to the PV panels that feed them because this minimizes the length of wire required and shields neighbors from the sound of the inverter’s cooling fans. Thus, it is rare for a large PV inverter to be within 150 feet of the project’s security fence.

Anyone relying on a medical device such as pacemaker or other implanted device to maintain proper heart rhythm may have concern about the potential for a solar project to interfere with the operation of his or her device. However, there is no reason for concern because the EMF outside of the solar facility’s fence is less than 1/1000 of the level at which manufacturers test for ELF EMF interference, which is 1,000 mG.<sup>77</sup> Manufacturers of potentially affected implanted devices often provide advice on electromagnetic interference that includes avoiding letting the implanted device get too close to certain sources of fields such as some household appliances, some walkie-talkies, and similar transmitting devices. Some manufacturers’ literature does not mention high-voltage power lines, some say that exposure in public areas should not give interference, and some advise not spending extended periods of time close to power lines.<sup>78</sup>

### **3. Electric Shock and Arc Flash Hazards**

There is a real danger of electric shock to anyone entering any of the electrical cabinets such as combiner boxes, disconnect switches, inverters, or transformers; or otherwise coming in contact with voltages over 50 Volts.<sup>79</sup> Another electrical hazard is an arc flash, which is an explosion of energy that can occur in a short circuit situation. This explosive release of energy causes a flash of heat and a shockwave, both of which can cause serious injury or death. Properly trained and equipped technicians and electricians know how to safely install, test, and repair PV systems, but there is always some risk of

injury when hazardous voltages and/or currents are present. Untrained individuals should not attempt to inspect, test, or repair any aspect of a PV system due to the potential for injury or death due to electric shock and arc flash. The National Electric Code (NEC) requires appropriate levels of warning signs on all electrical components based on the level of danger determined by the voltages and current potentials. The national electric code also requires the site to be secured from unauthorized visitors with either a six-foot chain link fence with three strands of barbed wire or an eight-foot fence, both with adequate hazard warning signs.

## 4. Fire Safety

The possibility of fires resulting from or intensified by PV systems may trigger concern among the general public as well as among firefighters. However, concern over solar fire hazards should be limited because only a small portion of materials in the panels are flammable, and those components cannot self-support a significant fire. Flammable components of PV panels include the thin layers of polymer encapsulates surrounding the PV cells, polymer backsheets (framed panels only), plastic junction boxes on rear of panel, and insulation on wiring. The rest of the panel is composed of non-flammable components, notably including one or two layers of protective glass that make up over three quarters of the panel's weight.

Heat from a small flame is not adequate to ignite a PV panel, but heat from a more intense fire or energy from an electrical fault can ignite a PV panel.<sup>80</sup> One real-world example of this occurred during July 2015 in an arid area of California. Three acres of grass under a thin film PV facility burned without igniting the panels mounted on fixed-tilt racks just above the grass.<sup>81</sup> While it is possible for electrical faults in PV systems on homes or commercial buildings to start a fire, this is extremely rare.<sup>82</sup> Improving understanding of the PV-specific risks, safer system designs, and updated fire-related codes and standards will continue to reduce the risk of fire caused by PV systems.

PV systems on buildings can affect firefighters in two primary ways, 1) impact their methods of fighting the fire, and 2) pose safety hazard to the firefighters. One of the most important techniques that firefighters use to suppress fire is ventilation of a building's roof. This technique allows superheated toxic gases to quickly exit the building. By doing so, the firefighters gain easier and safer access to the building. Ventilation of the roof also makes the challenge of putting out the fire easier. However, the placement of rooftop PV panels may interfere with ventilating the roof by limiting access to desired venting locations.

New solar-specific building code requirements are working to minimize these concerns. Also, the latest National Electric Code has added requirements that make it easier for first responders to safely and effectively turn off a PV system. Concern for firefighting a building with PV can be reduced with proper fire fighter training, system design, and installation. Numerous organizations have studied fire fighter safety related to PV. Many organizations have published valuable guides and training programs. Some notable examples are listed below.

- The International Association of Fire Fighters (IAFF) and International Renewable Energy Council (IREC) partnered to create an online training course that is far beyond the PowerPoint click-and-view model. The self-paced online course, "Solar PV Safety for Fire Fighters," features rich video content and simulated environments so fire fighters can practice the knowledge they've learned. [www.iaff.org/pvsafetytraining](http://www.iaff.org/pvsafetytraining)
- [Photovoltaic Systems and the Fire Code](#): Office of NC Fire Marshal
- [Fire Service Training](#), Underwriter's Laboratory

- Firefighter Safety and Response for Solar Power Systems, National Fire Protection Research Foundation
- Bridging the Gap: Fire Safety & Green Buildings, National Association of State Fire Marshalls
- Guidelines for Fire Safety Elements of Solar Photovoltaic Systems, Orange County Fire Chiefs Association
- Solar Photovoltaic Installation Guidelines, California Department of Forestry & Fire Protection, Office of the State Fire Marshall
- PV Safety & Firefighting, Matthew Paiss, Homepower Magazine
- PV Safety and Code Development: Matthew Paiss, Cooperative Research Network

## Summary

The purpose of this paper is to address and alleviate concerns of public health and safety for utility-scale solar PV projects. Concerns of public health and safety were divided and discussed in the four following sections: (1) Toxicity, (2) Electromagnetic Fields, (3) Electric Shock and Arc Flash, and (4) Fire. In each of these sections, the negative health and safety impacts of utility-scale PV development were shown to be negligible, while the public health and safety benefits of installing these facilities are significant and far outweigh any negative impacts.

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Document prepared by:  
Return to:

F. Acie Allen, Jr.  
Attorney at Law  
P. O. Box 502  
Dillwyn, Va. 23936

BOOK 355 PAGE 505

Tax Map/Parcel#:

114-8-3 & 128-4

#08-153  
THIS DEED <sup>Gift</sup> is made this 24<sup>th</sup> day of Jan., 2008, by and between GRACE MCCRAW OWNBY, hereinafter called Grantor, and MACY O. WELSH, hereinafter called Grantee, whose address is: 109 CANAL ST., CAMDEN, N.C. 27921

-WITNESSETH-

THAT for and in consideration of TWENTY DOLLARS (\$20.00) cash in hand paid, and other good and valuable consideration, receipt of which is hereby acknowledged and received, the Grantor does hereby <sup>Give</sup> ~~Bargain, Sell, Grant~~ and Convey with General Warranty and English Covenants of Title, unto the Grantee, the following described real estate, to-wit:

SEE SCHEDULE A ATTACHED HERETO

AND HEREBY MADE A PART OF THIS DEED

This conveyance is made expressly subject to: any and all conditions, restrictions, reservations, easements, and/or rights of way which are a matter of public record; and, any and all easements and/or rights of way which are apparent from an inspection of the lands hereinabove described or the plat hereinabove referenced.

Signature next page.

# APPENDIX B:

Deed and current tax status documents attached on the following pages.



Witness the following signature and seal.

Grace McCraw Ownby  
Grace McCraw Ownby

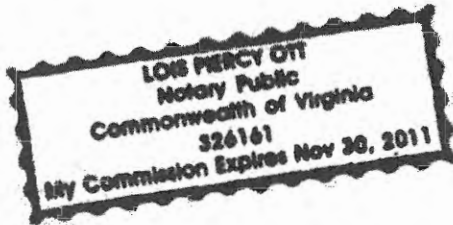
STATE OF Virginia

CITY/COUNTY OF Buckingham, to-wit:

The aforescribed deed, bearing date of Jan. 24, 2008, was subscribed, sworn and acknowledged before me on this 24<sup>th</sup> day of Jan., 2008, by Grace McCraw Ownby.

My commission expires: 11-30-2011

Lois Percy Ott  
Notary Public



SCHEDULE A



PARCEL TWO:

ALL that certain lot, tract or parcel of land, with improvements thereon and appurtenances thereunto belonging, lying and being in Curdsville District of Buckingham County, Virginia, and containing one hundred nine and one tenth (109.1) acres, more or less, and being bounded on the northerneastern side of Virginia Secondary Route #667, now known as Belle Branch Road, on the southeastern side by lands now or formerly of Blanche McCraw Ownby and on the southwestern side by lands now or formerly of Burruss Land and Lumber Company, and on the northwestern side by lands now or formerly of Pauline McCraw Stimpson. Said lands are more particularly described as Lot #3, on a plat of survey by Carroll Gillispie, C.L.S.,S.B.C, dated September 13, 1962, and of record in the Office of the Clerk of the Circuit Court of Buckingham County, in Deed Book 69, at Page 135, et seq.

BEING the same lands conveyed unto Newell Ownby and Grace McCraw Ownby by deed dated October 15, 1979, and recorded in the Office of the Clerk of the Circuit Court of Buckingham County, in Deed Book, 171, at Page 079, and being described as "Second Tract" therein. The said Newell Ownby did depart this life on April 2, 1991, thereby vesting full title in his widow, Grace McCraw Ownby by virtue of the survivorship clause in said deed.

035 Rec Fee	<u>1.00</u>	VIRGINIA: CLERK'S OFFICE OF THE CIRCUIT COURT OF BUCKINGHAM COUNTY
St. R. Tax	_____	
Co. R. Tax	_____	
Transfer	<u>1.00</u>	The foregoing instrument with acknowledgement
Clerk	<u>14.50</u>	was admitted to record on <u>1-25 2008</u>
Lib. (145)	<u>1.50</u>	at <u>10:05</u> M. in D.B. <u>355</u> Page(s) <u>505</u>
T.T.F.	<u>5.00</u>	Teste: MALCOLM BOOKER, JR., CLERK
Grantor Tax	_____	BY: <u>Brenda Kilcher</u> DEPUTY CLERK
036 Proc. Fee	_____	
Total \$	<u>23.00</u>	

Date: 1/03/20 Cash Register: 001 BUCKINGHAM COUNTY 11:07:09

Cshr: TINA COSTELLO Account#: 000006211 Cust.Transactions:

Type: PAY Dept/Bill#: RE2019 00121800002 P/I Date: 1/03/2020 1/03/2020

Name: WELSH MACY O Bill Date: 5/01/2019 Half: 2

Nam2: Due/PstDt: 12/05/2019

Addr: 109 CANAL ST PAdr: 3003 BELLE BRANCH RD

CAMDEN NC

Zip: 27921 - 0000

Map#: 114 8 3

Desc: RT 667 - 9 MI NE OF

MMMIIDDBLLLLLS

DILLWYN LOT 3 109.1 AC

Acre: 109.100 Dist/Cls 01 / 02 Status

MrtgCo:

SSN: 000 - 00 - 0000 000 - 00 - 0000

Land:	\$211,200	Improve:	\$16,000	Use:	\$0
Original Bill:	\$624.80	Credits:	\$624.80	Discount:	\$0.00
Penalty Paid:	\$0.00	Int Paid:	\$0.00	Last Date:	11/07/2019
Amount Owed:	\$0.00	Other:	\$0.00	Setoff Claim #:	00000000
Total Owed:	\$0.00	Penalty:	\$0.00	Interest:	\$0.00
Principal Due:	_____	Pen Rate	% Int Fact		
Penalty Due:	_____	Interest Due:	_____		
Total Amount Due:	_____	Aging:			
		Promise to Pay Date:	_____		

F1=Amt Tender F2=Next Ticket F3=Exit

F10=Funcnt Menu F20=Attach

# APPENDIX C:

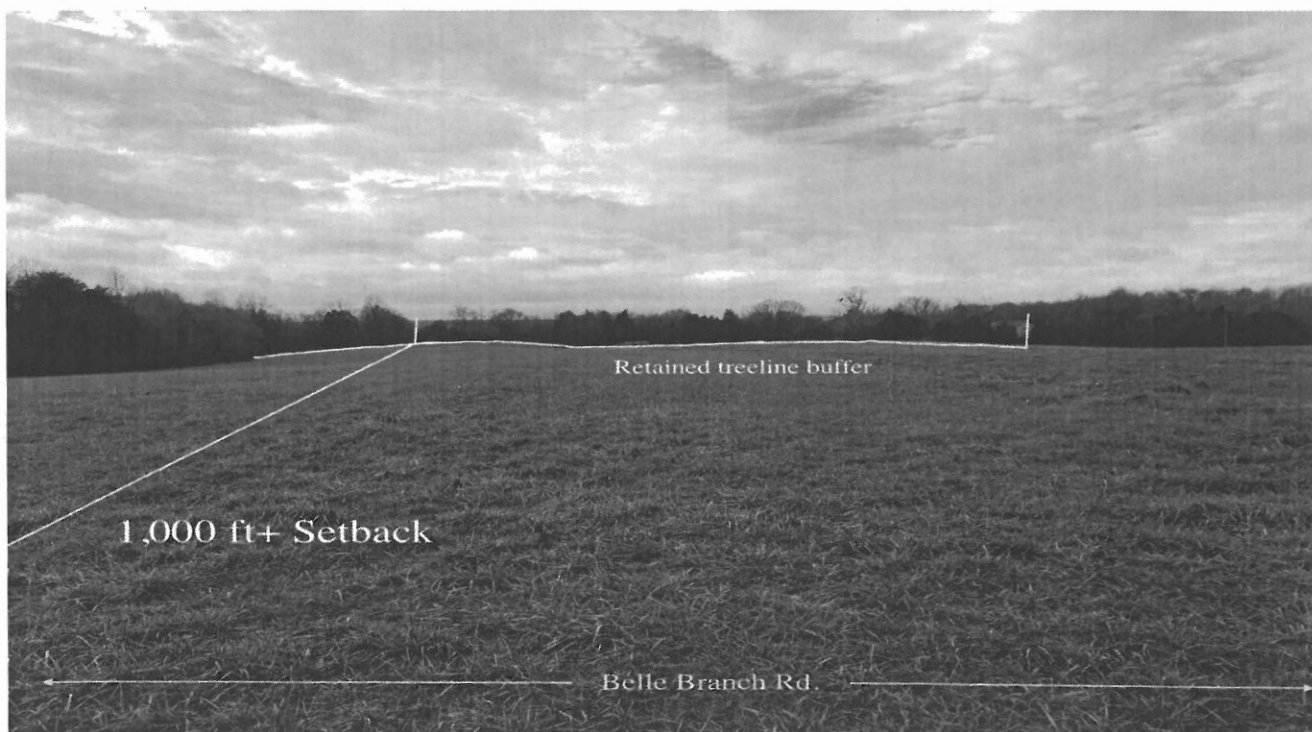
Site viewpoint photos attached on the following pages.



# SITE VIEWPOINT A:



# SITE VIEWPOINT B:



## **Agenda items with no attachments**

- J-3 Consider meeting with Planning Commission on Monday, July 20<sup>th</sup> at 7:00 p.m. for a joint work session on the Comprehensive Plan**

**Jennifer Lann**

---

**From:** Karl Carter  
**Sent:** Tuesday, June 02, 2020 7:58 AM  
**To:** Jennifer Lann  
**Subject:** FW: FY2021 Approved Budget  
**Attachments:** FY2020 2021 BCPS BUDGET.pdf

Hello Becky

Attached is the approved FY2021 budget that was approved by the School Board and now needs to be approved by the Board of Supervisors. These updated figures reflect the reduction of state funds approved by the General Assembly on April 29th as well as the reduction of local appropriations approved by the county.

Let us know if you have any questions.

Thank you  
Wendy

**Wendy Oliver**  
**Director of Finance/Clerk**  
**Buckingham County School Board**  
**15595 West James Anderson Highway**  
**Buckingham, VA. 23921**  
**(434)969-6100 ext. 110**  
**(434)969-1176 Fax**

This is a staff email account managed by Buckingham County Public Schools. This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender.

**BUCKINGHAM COUNTY PUBLIC SCHOOLS**  
**SCHOOL OPERATING BUDGET**  
**2020-2021 REVENUES**  
**ADM 1955**  
**BASED ON THE GENERAL ASSEMBLY'S AMENDED BUDGET 4/29/20**

**REGULAR OPERATIONS FUNDS**

**LOCAL REVENUES**

	FY20 BUDGET	FY21 March 18, 2020 PROPOSED	FY21 Updated for ADOPTION	VARIANCES
RENTS	\$3,500.00	\$6,000.00	\$6,000.00	\$0.00
TUITION	\$2,000.00	\$6,000.00	\$6,000.00	\$0.00
SPECIAL FEES FROM PUPIL	\$12,000.00	\$13,000.00	\$13,000.00	\$0.00
REBATES & REFUNDS - SCH BUS OP.	\$160,000.00	\$170,000.00	\$170,000.00	\$0.00
OTHER REBATES & REFUNDS	\$140,000.00	\$100,000.00	\$100,000.00	\$0.00
SALE OF OTHER EQUIPMENT	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
INSURANCE ADJUSTMENTS	\$10,000.00	\$20,000.00	\$20,000.00	\$0.00
<b>TOTAL LOCAL FUNDS</b>	<b>\$330,000.00</b>	<b>\$317,500.00</b>	<b>\$317,500.00</b>	<b>\$0.00</b>

**STATE REVENUES**

**STANDARDS OF QUALITY PROGRAMS**

BASIC AID	\$6,572,526.00	\$7,055,915.00	\$7,026,337.00	(\$29,578.00)
SALES TAX 1%	\$2,204,560.00	\$2,294,429.00	\$2,294,429.00	\$0.00
STATE SALES TAX 1/8%	\$314,937.00	\$327,776.00	\$327,776.00	\$0.00
TEXTBOOK	\$128,247.00	\$138,206.00	\$138,206.00	\$0.00
VOCATIONAL EDUCATION	\$291,673.00	\$213,476.00	\$213,476.00	\$0.00
GIFTED EDUCATION	\$63,684.00	\$68,158.00	\$68,158.00	\$0.00
SPECIAL EDUCATION	\$852,094.00	\$879,623.00	\$879,623.00	\$0.00
PREVENTION, INTERVENTION & REMEDIATION	\$356,631.00	\$371,654.00	\$371,654.00	\$0.00
RETIREMENT	\$877,567.00	\$969,643.00	\$964,499.00	(\$5,144.00)
SOCIAL SECURITY	\$397,389.00	\$415,378.00	\$414,092.00	(\$1,286.00)
GROUP LIFE	\$26,747.00	\$29,578.00	\$29,578.00	\$0.00
ENGLISH AS A SECOND LANGUAGE	\$3,068.00	\$13,217.00	\$13,217.00	\$0.00
REMEDIAL SUMMER	\$51,136.00	\$53,058.00	\$53,058.00	\$0.00
<b>SUBTOTAL SOQ FUNDS</b>	<b>\$12,140,259.00</b>	<b>\$12,830,111.00</b>	<b>\$12,794,103.00</b>	<b>(\$36,008.00)</b>

**INCENTIVE PROGRAMS**

COMPENSATION SUPPLEMENT	\$421,435.00	\$185,501.00	\$0.00	(\$185,501.00)
AT RISK	\$143,565.00	\$576,315.00	\$467,602.00	(\$108,713.00)
VIRGINIA PRESCHOOL INITIATIVE	\$0.00	\$361,633.00	\$328,738.00	(\$32,895.00)
EARLY READING SPECIALISTS INITIATIVE	\$88,999.00	\$0.00	\$0.00	\$0.00
VPSA TECHNOLOGY GRANT	\$154,000.00	\$154,000.00	\$154,000.00	\$0.00
<b>SUBTOTAL INCENTIVE FUNDS</b>	<b>\$807,999.00</b>	<b>\$1,277,449.00</b>	<b>\$950,340.00</b>	<b>(\$327,109.00)</b>

**CATEGORICAL PROGRAMS**

HOMEBOUND - SPECIAL ED	\$11,077.00	\$10,774.00	\$10,774.00	\$0.00
<b>SUBTOTAL CATEGORICAL FUNDS</b>	<b>\$11,077.00</b>	<b>\$10,774.00</b>	<b>\$10,774.00</b>	<b>\$0.00</b>

**LOTTERY FUNDED PROGRAMS**

FOSTER CHILDREN	\$8,390.00	\$11,906.00	\$11,906.00	\$0.00
AT RISK	\$360,206.00	\$222,727.00	\$223,417.00	\$690.00
VA PRESCHOOL INITIATIVE	\$375,046.00	\$0.00	\$0.00	\$0.00
EARLY READING INTERVENTION	\$74,042.00	\$60,800.00	\$60,800.00	\$0.00
MENTOR TEACHER PROGRAM	\$1,238.00	\$1,896.00	\$1,896.00	\$0.00
K-3 PRIMARY CLASS SIZE REDUCTION	\$415,586.00	\$442,884.00	\$442,884.00	\$0.00
SOL ALGEBRA READINESS	\$37,601.00	\$40,102.00	\$40,102.00	\$0.00

PROJECT GRADUATION	\$4,116.00	\$3,963.00	\$3,963.00	\$0.00
ISAEF	\$8,355.00	\$8,386.00	\$8,386.00	\$0.00
CAREER & TECHNICAL EDUCATION	\$30,372.00	\$45,288.00	\$45,288.00	\$0.00
VOCATIONAL EQUIPMENT	\$4,470.00	\$4,470.00	\$4,470.00	\$0.00
SUPPLEMENTAL LOTTTERY PER PUPIL	\$482,138.00	\$0.00	\$0.00	\$0.00
INFRASTRUCTURE & OPERATIONS PER PUPIL	\$0.00	\$484,708.00	\$484,708.00	\$0.00
CTE EQUIPMENT HIGH DEMAND	\$3,436.00	\$3,436.00	\$3,436.00	\$0.00
WORKPLACE READINESS	\$517.00	\$517.00	\$517.00	\$0.00
INDUSTRY CERTIFICATION	\$3,065.00	\$3,065.00	\$3,065.00	\$0.00
INDUSTRY CERTIFICATION STEM-H	\$837.00	\$837.00	\$837.00	\$0.00
<b>SUBTOTAL LOTTERY FUNDS</b>	<b>\$1,809,415.00</b>	<b>\$1,334,985.00</b>	<b>\$1,335,675.00</b>	<b>\$690.00</b>

**TOTAL STATE REVENUES \$14,768,750.00 \$15,453,319.00 \$15,090,892.00 (\$362,427.00)**

**OTHER STATE REVENUES**

ALTERNATIVE EDUCATION REGIONAL	\$54,666.00	\$56,251.00	\$54,515.00	(\$1,736.00)
BENEFITS FROM OTHER STATE AGENCIES	\$24,500.00	\$24,500.00	\$24,500.00	\$0.00
SAFE & STABLE FAMILIES GRANT	\$2,100.00	\$2,100.00	\$2,100.00	\$0.00
SCHOOL SECURITY OFFICER	\$14,762.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER STATE REVENUES</b>	<b>\$96,028.00</b>	<b>\$82,851.00</b>	<b>\$81,115.00</b>	<b>(\$1,736.00)</b>

**FEDERAL FUNDS**

IROTC	\$62,867.00	\$52,384.00	\$52,384.00	\$0.00
TITLE I PART A - IMPROVING BASIC PROGRAMS	\$870,194.00	\$951,045.00	\$951,045.00	\$0.00
TITLE I PART A - SCHOOL IMPROVEMENT	\$1,112,633.00	\$169,539.00	\$169,539.00	\$0.00
TITLE II PART A - SUPPORTING EFFECTIVE INST.	\$82,337.00	\$87,560.00	\$87,560.00	\$0.00
TITLE III PART A - LIMITED ENLGISH PROF.	\$451.00	\$1,326.00	\$1,326.00	\$0.00
TITLE IV - STUDENT SUPPORT & ACADEMICS	\$71,971.00	\$81,206.00	\$81,206.00	\$0.00
TITLE IV PART B - 21st CENTURY COMMUNITY LEARNING CTRS.	\$199,553.00	\$255,379.00	\$255,379.00	\$0.00
TITLE V PART B - RURAL & LOW INCOME	\$43,548.00	\$41,961.00	\$41,961.00	\$0.00
IDEA PART B - SPECIAL ED	\$544,884.00	\$577,225.00	\$577,225.00	\$0.00
IDEA PART B -SPECIAL ED PRESCHOOL	\$10,616.00	\$24,011.00	\$24,011.00	\$0.00
PERKINS CTE	\$49,710.00	\$49,710.00	\$49,710.00	\$0.00
<b>TOTAL FEDERAL FUNDS</b>	<b>\$3,048,764.00</b>	<b>\$2,291,346.00</b>	<b>\$2,291,346.00</b>	<b>\$0.00</b>

**LOCAL COUNTY APPROPRIATIONS**

LOCAL INSTRUCTION	\$4,869,604.00	\$4,949,925.00	\$4,796,894.00	(\$153,031.00)
LOCAL ADMINISTRATION	\$379,093.00	\$379,093.00	\$379,093.00	\$0.00
LOCAL TRANSPORTATION	\$627,045.00	\$627,045.00	\$627,045.00	\$0.00
LOCAL TRANSPORTATION - BUSES (3)	\$270,000.00	\$270,000.00	\$270,000.00	\$0.00
LOCAL MAINTENANCE	\$682,803.00	\$678,097.00	\$678,097.00	\$0.00
LOCAL DEBT SERVICE	\$127,431.00	\$132,137.00	\$132,137.00	\$0.00
LOCAL TECHNOLOGY	\$315,026.00	\$315,026.00	\$315,026.00	\$0.00
LOCAL YEAR END: FACILITIES	\$90,057.00	\$0.00	\$0.00	\$0.00
<b>TOTAL LOCAL APPROPRIATIONS</b>	<b>\$7,361,059.00</b>	<b>\$7,351,323.00</b>	<b>\$7,198,292.00</b>	<b>(\$153,031.00)</b>

**TOTAL REGULAR OPERATIONS REVENUES \$25,604,601.00 \$25,496,339.00 \$24,979,145.00 (\$517,194.00)**

**CAFETERIA FUND**

**LOCAL REVENUES**

SCHOOL FOOD SERVICE	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
BEGINNING YEAR BALANCE	\$175,000.00	\$200,000.00	\$200,000.00	\$0.00
<b>TOTAL LOCAL FUNDS</b>	<b>\$375,000.00</b>	<b>\$400,000.00</b>	<b>\$400,000.00</b>	<b>\$0.00</b>

**STATE REVENUES**

**INCENTIVE PROGRAMS**

SCHOOL MEALS EXPANSION	\$0.00	\$6,149.00	\$0.00	(\$6,149.00)
<b>SUBTOTAL INCENTIVE FUNDS</b>	<b>\$0.00</b>	<b>\$6,149.00</b>	<b>\$0.00</b>	<b>(\$6,149.00)</b>

**CATEGORICAL PROGRAMS**

SCHOOL LUNCH	\$11,122.00	\$11,534.00	\$11,534.00	\$0.00
<b>SUBTOTAL CATEGORICAL FUNDS</b>	<b>\$11,122.00</b>	<b>\$11,534.00</b>	<b>\$11,534.00</b>	<b>\$0.00</b>

**LOTTERY FUNDED PROGRAMS**

SCHOOL BREAKFAST	\$25,000.00	\$17,672.00	\$17,672.00	\$0.00
<b>SUBTOTAL LOTTERY FUNDS</b>	<b>\$25,000.00</b>	<b>\$17,672.00</b>	<b>\$17,672.00</b>	<b>\$0.00</b>

**TOTAL STATE REVENUES      \$36,122.00      \$35,355.00      \$29,206.00      (\$6,149.00)**

**FEDERAL FUNDS**

NATIONAL SCHOOL BREAKFAST	\$295,000.00	\$300,000.00	\$300,000.00	\$0.00
NATIONAL SCHOOL LUNCH	\$580,000.00	\$595,000.00	\$595,000.00	\$0.00
USDA SUMMER FEEDING	\$15,000.00	\$13,000.00	\$13,000.00	\$0.00
<b>TOTAL FEDERAL FUNDS</b>	<b>\$890,000.00</b>	<b>\$908,000.00</b>	<b>\$908,000.00</b>	<b>\$0.00</b>

**TOTAL CAFETERIA FUND REVENUES      \$1,301,122.00      \$1,343,355.00      \$1,337,206.00      (\$6,149.00)**

**GRAND TOTAL REVENUES      \$26,905,723.00      \$26,839,694.00      \$26,316,351.00      (\$523,343.00)**



**BUCKINGHAM COUNTY PUBLIC SCHOOLS**  
**SCHOOL OPERATING BUDGET**  
**2020-2021 EXPENDITURES**

	FY20 BUDGET	FY21 March 18, 2020 PROPOSED	FY21 Updated for ADOPTION	VARIANCES
INSTRUCTION	\$18,588,684.00	\$18,494,791.00	\$18,012,256.00	(\$482,535.00)
ADMINISTRATION, ATTENDANCE & HEALTH	\$1,270,085.00	\$1,284,076.00	\$1,278,896.00	(\$5,180.00)
PUPIL TRANSPORTATION	\$2,315,622.00	\$2,359,307.00	\$2,340,879.00	(\$18,428.00)
OPERATION & MAINTENANCE	\$2,197,779.00	\$2,203,395.00	\$2,197,474.00	(\$5,921.00)
FACILITIES	\$90,057.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE	\$127,431.00	\$132,137.00	\$132,137.00	\$0.00
TECHNOLOGY	\$1,014,943.00	\$1,022,633.00	\$1,017,503.00	(\$5,130.00)
<b>TOTAL REGULAR OPERATIONS EXPENDITURE BUDGET</b>	<b>\$25,604,601.00</b>	<b>\$25,496,339.00</b>	<b>\$24,979,145.00</b>	<b>(\$517,194.00)</b>
SCHOOL FOOD	\$1,301,122.00	\$1,343,355.00	\$1,337,206.00	(\$6,149.00)
<b>TOTAL CAFETERIA FUND EXPENDITURE BUDGET</b>	<b>\$1,301,122.00</b>	<b>\$1,343,355.00</b>	<b>\$1,337,206.00</b>	<b>(\$6,149.00)</b>
<b>TOTAL EXPENDITURE BUDGET</b>	<b>\$26,905,723.00</b>	<b>\$26,839,694.00</b>	<b>\$26,316,351.00</b>	<b>(\$523,343.00)</b>

## **Agenda items with no attachments**

- L-1 Cody Davis, Emergency Services Manager, Update COVID19**
- L-2 Cody Davis, Emergency Services Manager, Renewal of contract with DRT for the 24/7 Rescue Squad Crew at Glenmore**
- L-3 Solid Waste Committee Recommendation for Solid Waste Management and Disposal Ordinance**
- L-4 Consider authorization to seek General Assembly approval to Implement Fee for Solid Waste Permits**



Rebecca S. Carter  
County Administrator

E. M. Wright, Jr.  
County Attorney

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District 7 Supervisor

**Date:** June 8, 2020  
**To:** Members, Buckingham County Board of Supervisors  
**From:** Rebecca S. Carter, County Administrator  
**Re:** Recycling Committee Report/Recommendation

The Recycling Committee has met twice in the last few weeks to consider how best to provide convenient recycling opportunities to the county residents. Especially with the Dillwyn Solid Waste and Recycling Center being renovated and brought on to the gated system. The committee is looking at the design and working to configure recycling places in the Dillwyn site as well as giving consideration to some of the other sites.

At this time the committee is looking into possible recycling techniques but wish to have a better idea of costs as they consider a final recommendation to the board.

At this point the Recycling Committee is requesting your approval to request pricing on the following items:

1. 2 compactors
2. Recycling trailers for moving recyclables
3. One used enclosed, road ready 53' trailer to haul recyclables out
4. Roughly 63 H.P. Skid steer to handle recyclables to make bales and to handle material
5. Carports to house balers and material that have been bailed as well as skid steer and tools needed for operation
6. Prices for related tolls necessary for this endeavor
7. Permission to tour several other recycling facilities in order to consider possibilities of setting up a smaller scale operation for the county.

The committee also discussed the possibility of using a roll off truck to possibly save money hauling recyclables. The Committee discussed possible savings for the county to purchase roll off containers and a roll off truck but that matter will fall under the Solid Waste Management Committee and will be referred to the Solid Waste Committee.

Please consider the above requests.

## **Agenda items with no attachments**

**L-6 Karl Carter: Revenue Update**



Rebecca S. Carter  
County Administrator

E M. Wright, Jr.  
County Attorney

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District 7 Supervisor

Date: June 8, 2020  
To: Buckingham County Board of Supervisors  
From: Karl Carter  
Re: Credit / Debit Card Fees

It was the decision of the Board to absorb the cost of debit / credit card fees while we were in the middle of this pandemic and while we were closed to the public. Since we are thinking of opening our doors back to the public on June 9<sup>th</sup>, do you wish to start passing the fees back to the customers?

We have paid a total of \$3,880.20 so far. The breakout of that is \$607.21 for the partial month of March and \$3,272.99 for the month of April. As of the date of this letter we have not received the bill for the month of May.

What is the pleasure of the Board?

## **Agenda items with no attachments**

**L-8 Consider additional appointments to the Anti-Litter Task Force (no attachment)**



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

Shannon Dion  
Director

Megan Peterson  
Chief Deputy Director

Washington Building  
1100 Bank Street  
Richmond, Virginia 23219  
(804) 786-4000  
[www.dcjs.virginia.gov](http://www.dcjs.virginia.gov)

June 1, 2020

Ms. Rebecca S. Carter  
County Administrator  
Buckingham County  
P. O. Box 252  
Buckingham, VA 23921

RE: Victim Witness Program

Dear Ms. Carter:

Congratulations on being a recipient of the above referenced grant program! Your DCJS grant award number is **21-E4000VW19** and was approved for a total award of **\$70,669**, funded in part through Federal Grant **2018-V2-GX-0011** and **2017-VA-GX-0018**. The project period is **07/01/2020** through **06/30/2021**.

Included with this letter is a Statement of Grant Award/Acceptance (SOGA). Please note hard copies of the General Special Conditions, as well as the Reporting Requirements and Projected Due Dates, are no longer included as part of the Grant Award Package. Instead, these documents have been combined and are now referred to as **Conditions and Requirements** and are posted online at <https://www.dcjs.virginia.gov/grants/grant-requirements>.

In addition to the General Special Conditions, there may be Specific Special Conditions related to your Grant Award. You are required to view these conditions online via the Grants Management Information System (GMIS) at <https://grants.dcjs.virginia.gov/> under menu item View Status -> Special Conditions. If you have not previously done so, you must obtain a user name and password set up by your Finance Officer in order to use this web-based system.

We will be happy to assist you in any way we can to assure your project's success. To indicate your acceptance of the award and conditions, please sign the included SOGA and return it electronically within the next 60 days to [grantsmgmt@dcjs.virginia.gov](mailto:grantsmgmt@dcjs.virginia.gov). If you have questions, contact Chrissy Smith at (804) 371-2638 or via email at [christeen.smith@dcjs.virginia.gov](mailto:christeen.smith@dcjs.virginia.gov).

Sincerely,

A handwritten signature in blue ink that reads "Shannon Dion".  
Shannon Dion

# STATEMENT OF GRANT AWARD (SOGA)

Virginia Department of Criminal Justice Services  
1100 Bank Street, 12<sup>th</sup> Floor  
Richmond, Virginia 23219

<b>Victim Witness Program</b>	
Subgrantee: Buckingham DUNS Number: 074738972 Grant Start Date: 07/01/2020	DCJS Grant Number: 21-E4000VW19 Grant End Date: 06/30/2021

Federal Grant Number:	2018-V2-GX-0011 and 2017-VA-GX-0018
Federal Awardee:	OVC
Federal Catalog Number:	16.575
Project Description:	To provide direct services for crime victims.
Federal Start Date:	10/1/2017
Indirect Cost Rate:	% <b>*If applicable</b>

Federal Funds:	<b>\$ 53,002</b>
State General Funds:	<b>\$</b>
State Special Funds:	<b>\$ 17,667</b>
Agency Match:	<b>\$</b>
Total Budget:	<b>\$ 70,669</b>

<b>Project Director</b>	<b>Project Administrator</b>	<b>Finance Officer</b>
Mr. E. M. Wright, Jr. Victim Witness Program Director Buckingham County C'wealth's Attorney's Office P. O. Box 252 Buckingham, VA 23921 (434) 969-4910 emwright@buckinghamcounty.virginia.gov	Ms. Rebecca S. Carter County Administrator Buckingham County P. O. Box 252 Buckingham, VA 23921 (434) 969-4242 bcarter@buckinghamcounty.virginia.gov	Mr. Karl R. Carter Assistant County Administrator Buckingham County P. O. Box 252 Buckingham, VA 23921 (434) 969-4242 kcarter@buckinghamcounty.virginia.gov

**\*Please indicate your ICR in the space provided, if applicable.** As the duly authorized representative, the undersigned, having received the Statement of Grant Awards (SOGA) and Special Conditions, hereby accepts this grant and agree to the conditions and provisions of all other Federal and State laws and rules and regulations that apply to this award.

Signature: \_\_\_\_\_

Authorized Official (Project Administrator)

Title: \_\_\_\_\_

Date: \_\_\_\_\_



Rebecca S. Carter  
County Administrator

E. M. Wright, Jr.  
County Attorney

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Date: June 8, 2020  
To: Buckingham County Board of Supervisors  
From: Karl Carter  
Re: Appropriations to Agencies

The decision was made to reduce all department and agencies funding by 1% for the FY 2021 upcoming budget year while we deal with the fiscal uncertainties dealing with COVID-19.

My question for the Board is do you wish to limit appropriations to agencies to a maximum of half of funding meaning the most we would give any agency is 50% of the funding till December 31<sup>st</sup>. After December 31<sup>st</sup>, the last six months of the fiscal year, we can release the other half of the funding. The reason I ask this is because it leaves some leeway in case you decide to do any future cuts before the end of the fiscal year. Agencies that make quarterly or twice a year funding requests will not be affected. Only agencies that ask for the entire amount at once would be affected.

What is the pleasure of the Board?



Rebecca S. Carter  
County Administrator

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**Date: June 8, 2020**  
**To: Members, Buckingham County Board of Supervisors**  
**From: Rebecca S. Carter, County Administrator**  
**Re: Coronavirus Relief Fund Payments**

As I have made you aware the County is scheduled to receive \$1,496,097.00 in Coronavirus Relief Fund Payments.

I provide you with a copy of the signed certification and statement to qualify the County to receive the funds.

A portion of the funds will be distributed the first week of June and the other portion later in the year.

All funds must be expended by December 30, 2020 and all expenditures must be expenditures related and incurred due to the public health emergency with respect to the Coronavirus 2019. These expenses cannot be accounted for in the budget most recently adopted. The expenses have to be incurred during the period that begins on March 1, 2020 and ends on December 30, 2020. As the Federal CARES Relief Funds guidelines read right now, it cannot be used to make up for loss of revenue during this time but there is legislation being considered that may change that.

The County is responsible for expending this money according to the guidelines or it will have to be returned to the government.

No action is necessary, I just wanted to update you and make an official announcement.

**CERTIFICATION for RECEIPT of  
CORONAVIRUS RELIEF FUND PAYMENTS  
by  
Buckingham County**

We the undersigned represent **Buckingham County**

(the locality), and we certify that:

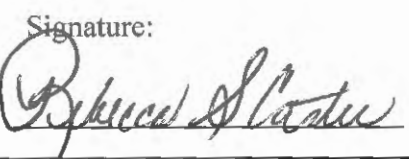
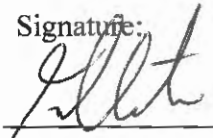
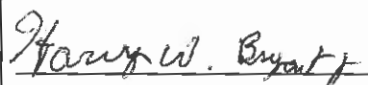
1. we have the authority to request direct payment on behalf of the locality from the Commonwealth of Virginia of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601(b) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the Commonwealth of Virginia will rely on this certification as a material representation in making a direct payment to the locality.
3. the locality's proposed uses of the funds received as direct payment from the Commonwealth of Virginia under section 601(b) of the Social Security Act will be used only to cover those costs that:
  - a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
  - b. were not accounted for in the budget most recently approved as of March 27, 2020, for the locality; and
  - c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the locality or its grantee(s), must be returned to Commonwealth of Virginia no later than December 30, 2020, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the locality will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the Commonwealth of Virginia pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure.
7. any CRF funds expended by the locality or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the Commonwealth of Virginia within 30 days of a finding that the expenditure is disallowed, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.
8. as a condition of receiving the CRF funds pursuant to this certification, the locality shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be produced to the Commonwealth of Virginia upon request.
9. the locality must maintain proper accounting records to segregate these expenditures from those supported by other fund sources and that all such records will be subject to audit.

10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the locality has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.

**For counties only**

12. an equitable share of CRF funds received pursuant to this certification shall be shared with and granted to each town within its jurisdiction. Such grant(s) shall be used solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), that were not accounted for in the budget most recently approved as of March 27, 2020, and that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements required by this certification and shall ensure that the use of the funds meets the requirements set forth in this certification.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

By: Rebecca S. Carter	By: Karl Carter	By: Harry W. Bryant, Jr.
Signature: 	Signature: 	Signature: 
Title: County Administrator	Title: Asst. County Admin/Finance C	Title: Chairman, Board of Supervisor
Date: 05/20/2020	Date: 5/20/20	Date: 5/20/20

Please note that the certification statement includes an acknowledgment that you may be required to return funds to the federal government if it is determined that those funds were spent for purposes that do not qualify. Since these funds are being provided to you “up front” rather than on a reimbursement basis, it is important for you to understand that the burden of ensuring that all CRF funds are spent for qualifying purposes falls to the local government. You are responsible for maintaining all necessary documentation to ensure compliance with the federal requirements.

If the federal government determines that you have used CRF funds for purposes that do not qualify, you must return those funds to the state promptly so that they may be returned to the federal government. As a condition of receiving CRF funds, you are agreeing that the state can use state aid intercept to recover any funds necessary for expenses that were not for a qualifying purpose or that were unexpended as of December 30, 2020.

#### For Counties Only

As previously stated, the population data for each county includes the populations of the towns within its borders. Consequently, the allocation indicated for each county includes any allocations based on residents that live in the towns located within that county.

Counties must ensure that an equitable share of the CRF funds it receives are shared with and granted to each town within its jurisdiction. Just as with the funds retained by the county, the funds granted to towns must be spent in accordance with the same requirements and the same documentation must be retained for audit purposes. The county issuing the grant is responsible for the ensuring compliance with the documentation requirements and must ensure that the use of the funds meets the requirements set forth by the federal government.

#### Submission of Certification

The certification in Appendix D contains more specific details on the responsibilities of the local governing body. A fillable .pdf form can be downloaded from the Secretary of Finance’s Website under “Recent News” at: <http://finance.virginia.gov/>

In order to receive your locality’s allocation, the signed certification form must be submitted no later than **May 22, 2020**, to the Department of Accounts in electronic or hard copy form:

By Email to: [GACCT@DOA.Virginia.gov](mailto:GACCT@DOA.Virginia.gov)

By US Mail to: Department of Accounts  
Attention: Local CRF Certification  
P.O. Box 1971  
Richmond, VA 23218-1971

If you have any questions about this process, you may contact my office at (804) 786-1148. If you have technical questions about the certification form or the distribution of the funds, please contact Melinda Pearson, Director, General Accounting, Department of Accounts, at [Melinda.Pearson@DOA.Virginia.gov](mailto:Melinda.Pearson@DOA.Virginia.gov) or by phone at 804-225-2376.

# Appendix A – Local Allocations

Annual Estimates of the Resident Population for Counties in Virginia: as of July 1, 2019	Statewide Total = 8,535,519	% of Total <sup>1</sup>	Current Allocation Base = \$744,691,122
Locality	Population		
.Accomack County, Virginia	32,316	0.3786%	\$2,819,446
.Albemarle County, Virginia	109,330	1.2809%	\$9,538,621
.Alleghany County, Virginia	14,860	0.1741%	\$1,296,478
.Amelia County, Virginia	13,145	0.1540%	\$1,146,851
.Amherst County, Virginia	31,605	0.3703%	\$2,757,414
.Appomattox County, Virginia	15,911	0.1864%	\$1,388,173
.Arlington County, Virginia	236,842	2.7748%	\$20,663,551
.Augusta County, Virginia	75,558	0.8852%	\$6,592,144
.Bath County, Virginia	4,147	0.0486%	\$361,810
.Bedford County, Virginia	78,997	0.9255%	\$6,892,184
.Bland County, Virginia	6,280	0.0736%	\$547,906
.Botetourt County, Virginia	33,419	0.3915%	\$2,915,679
.Brunswick County, Virginia	16,231	0.1902%	\$1,416,092
.Buchanan County, Virginia	21,004	0.2461%	\$1,832,518
.Buckingham County, Virginia	17,148	0.2009%	\$1,496,097
.Campbell County, Virginia	54,885	0.6430%	\$4,788,505
.Caroline County, Virginia	30,725	0.3600%	\$2,680,638
.Carroll County, Virginia	29,791	0.3490%	\$2,599,150
.Charles City County, Virginia	6,963	0.0816%	\$607,495
.Charlotte County, Virginia	11,880	0.1392%	\$1,036,484
.Chesterfield County, Virginia	352,802	4.1333%	\$30,780,614
.Clarke County, Virginia	14,619	0.1713%	\$1,275,451
.Craig County, Virginia	5,131	0.0601%	\$447,660
.Culpeper County, Virginia	52,605	0.6163%	\$4,589,583
.Cumberland County, Virginia	9,932	0.1164%	\$866,529
.Dickenson County, Virginia	14,318	0.1677%	\$1,249,190
.Dinwiddie County, Virginia	28,544	0.3344%	\$2,490,354
.Essex County, Virginia	10,953	0.1283%	\$955,607
.Fairfax County, Virginia	1,147,532	13.4442%	N/A
.Fauquier County, Virginia	71,222	0.8344%	\$6,213,845
.Floyd County, Virginia	15,749	0.1845%	\$1,374,040
.Fluvanna County, Virginia	27,270	0.3195%	\$2,379,202
.Franklin County, Virginia	56,042	0.6566%	\$4,889,448

.Frederick County, Virginia	89,313	1.0464%	\$7,792,215
.Giles County, Virginia	16,720	0.1959%	\$1,458,756
.Gloucester County, Virginia	37,348	0.4376%	\$3,258,469
.Goochland County, Virginia	23,753	0.2783%	\$2,072,358
.Grayson County, Virginia	15,550	0.1822%	\$1,356,678
.Greene County, Virginia	19,819	0.2322%	\$1,729,131
.Greensville County, Virginia	11,336	0.1328%	\$989,022
.Halifax County, Virginia	33,911	0.3973%	\$2,958,604
.Hanover County, Virginia	107,766	1.2626%	\$9,402,168
.Henrico County, Virginia	330,818	3.8758%	\$28,862,595
.Henry County, Virginia	50,557	0.5923%	\$4,410,903
.Highland County, Virginia	2,190	0.0257%	\$191,069
.Isle of Wight County, Virginia	37,109	0.4348%	\$3,237,617
.James City County, Virginia	76,523	0.8965%	\$6,676,337
.King and Queen County, Virginia	7,025	0.0823%	\$612,904
.King George County, Virginia	26,836	0.3144%	\$2,341,338
.King William County, Virginia	17,148	0.2009%	\$1,496,097
.Lancaster County, Virginia	10,603	0.1242%	\$925,071
.Lee County, Virginia	23,423	0.2744%	\$2,043,566
.Loudoun County, Virginia	413,538	4.8449%	\$36,079,596
.Louisa County, Virginia	37,591	0.4404%	\$3,279,670
.Lunenburg County, Virginia	12,196	0.1429%	\$1,064,054
.Madison County, Virginia	13,261	0.1554%	\$1,156,971
.Mathews County, Virginia	8,834	0.1035%	\$770,732
.Mecklenburg County, Virginia	30,587	0.3583%	\$2,668,598
.Middlesex County, Virginia	10,582	0.1240%	\$923,239
.Montgomery County, Virginia	98,535	1.1544%	\$8,596,799
.Nelson County, Virginia	14,930	0.1749%	\$1,302,585
.New Kent County, Virginia	23,091	0.2705%	\$2,014,601
.Northampton County, Virginia	11,710	0.1372%	\$1,021,652
.Northumberland County, Virginia	12,095	0.1417%	\$1,055,242
.Nottoway County, Virginia	15,232	0.1785%	\$1,328,933
.Orange County, Virginia	37,051	0.4341%	\$3,232,557
.Page County, Virginia	23,902	0.2800%	\$2,085,357
.Patrick County, Virginia	17,608	0.2063%	\$1,536,230
.Pittsylvania County, Virginia	60,354	0.7071%	\$5,265,654
.Powhatan County, Virginia	29,652	0.3474%	\$2,587,023
.Prince Edward County, Virginia	22,802	0.2671%	\$1,989,387
.Prince George County, Virginia	38,353	0.4493%	\$3,346,151
.Prince William County, Virginia	470,335	5.5103%	\$41,034,915
.Pulaski County, Virginia	34,027	0.3987%	\$2,968,725
.Rappahannock County, Virginia	7,370	0.0863%	\$643,004
.Richmond County, Virginia	9,023	0.1057%	\$787,222
.Roanoke County, Virginia	94,186	1.1035%	\$8,217,365

.Rockbridge County, Virginia	22,573	0.2645%	\$1,969,407
.Rockingham County, Virginia	81,948	0.9601%	\$7,149,647
.Russell County, Virginia	26,586	0.3115%	\$2,319,526
.Scott County, Virginia	21,566	0.2527%	\$1,881,550
.Shenandoah County, Virginia	43,616	0.5110%	\$3,805,328
.Smyth County, Virginia	30,104	0.3527%	\$2,626,458
.Southampton County, Virginia	17,631	0.2066%	\$1,538,237
.Spotsylvania County, Virginia	136,215	1.5959%	\$11,884,234
.Stafford County, Virginia	152,882	1.7911%	\$13,338,365
.Surry County, Virginia	6,422	0.0752%	\$560,295
.Sussex County, Virginia	11,159	0.1307%	\$973,580
.Tazewell County, Virginia	40,595	0.4756%	\$3,541,757
.Warren County, Virginia	40,164	0.4706%	\$3,504,154
.Washington County, Virginia	53,740	0.6296%	\$4,688,608
.Westmoreland County, Virginia	18,015	0.2111%	\$1,571,739
.Wise County, Virginia	37,383	0.4380%	\$3,261,523
.Wythe County, Virginia	28,684	0.3361%	\$2,502,568
.York County, Virginia	68,280	0.8000%	\$5,957,167
.Alexandria city, Virginia	159,428	1.8678%	\$13,909,478
.Bristol city, Virginia	16,762	0.1964%	\$1,462,420
.Buena Vista city, Virginia	6,478	0.0759%	\$565,181
.Charlottesville city, Virginia	47,266	0.5538%	\$4,123,776
.Chesapeake city, Virginia	244,835	2.8684%	\$21,360,910
.Colonial Heights city, Virginia	17,370	0.2035%	\$1,515,466
.Covington city, Virginia	5,538	0.0649%	\$483,169
.Danville city, Virginia	40,044	0.4691%	\$3,493,685
.Emporia city, Virginia	5,346	0.0626%	\$466,418
.Fairfax city, Virginia	24,019	0.2814%	\$2,095,565
.Falls Church city, Virginia	14,617	0.1712%	\$1,275,277
.Franklin city, Virginia	7,967	0.0933%	\$695,090
.Fredericksburg city, Virginia	29,036	0.3402%	\$2,533,279
.Galax city, Virginia	6,347	0.0744%	\$553,751
.Hampton city, Virginia	134,510	1.5759%	\$11,735,479
.Harrisonburg city, Virginia	53,016	0.6211%	\$4,625,442
.Hopewell city, Virginia	22,529	0.2639%	\$1,965,568
.Lexington city, Virginia	7,446	0.0872%	\$649,635
.Lynchburg city, Virginia	82,168	0.9627%	\$7,168,841
.Manassas city, Virginia	41,085	0.4813%	\$3,584,508
.Manassas Park city, Virginia	17,478	0.2048%	\$1,524,888
.Martinsville city, Virginia	12,554	0.1471%	\$1,095,288
.Newport News city, Virginia	179,225	2.0998%	\$15,636,690
.Norfolk city, Virginia	242,742	2.8439%	\$21,178,304
.Norton city, Virginia	3,981	0.0466%	\$347,327
.Petersburg city, Virginia	31,346	0.3672%	\$2,734,818

.Poquoson city, Virginia	12,271	0.1438%	\$1,070,597
.Portsmouth city, Virginia	94,398	1.1059%	\$8,235,862
.Radford city, Virginia	18,249	0.2138%	\$1,592,155
.Richmond city, Virginia	230,436	2.6997%	\$20,104,653
.Roanoke city, Virginia	99,143	1.1615%	\$8,649,844
.Salem city, Virginia	25,301	0.2964%	\$2,207,415
.Staunton city, Virginia	24,932	0.2921%	\$2,175,221
.Suffolk city, Virginia	92,108	1.0791%	\$8,036,068
.Virginia Beach city, Virginia	449,974	5.2718%	\$39,258,497
.Waynesboro city, Virginia	22,630	0.2651%	\$1,974,380
.Williamsburg city, Virginia	14,954	0.1752%	\$1,304,679
.Winchester city, Virginia	28,078	0.3290%	\$2,449,697
<b>Total Funds Distributed (excludes Fairfax County)</b>			<b>\$644,573,383</b>
Source: U.S. Census Bureau, Population Division			
Release Date: March 2020			

<sup>1</sup> **Note:** Percentages are displayed as rounded numbers, however, the distributions are calculated using the full values.



ROBINSON, FARMER, COX ASSOCIATES, PLLC  
*Certified Public Accountants*

May 27, 2020

To the Board of Supervisors and Management  
County of Buckingham, Virginia  
P.O. Box 252  
Buckingham, Virginia 23921

Ladies and Gentlemen:

We are pleased to confirm our understanding of the services we are to provide County of Buckingham, Virginia for the year ended June 30, 2020. We will audit the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of County of Buckingham, Virginia as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement County of Buckingham, Virginia's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to County of Buckingham, Virginia's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedules Related to Pension and OPEB Funding.

The budgetary comparison information, listed as RSI, will be subjected to auditing procedures applied in the audit of the basic financial statements and we will provide an opinion on it in relation to the financial statements as a whole.

**CHARLOTTESVILLE OFFICE:  
STREET ADDRESS**

530 Westfield Road  
Charlottesville, Virginia 22901  
Phone: (434) 973-8314  
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We have also been engaged to report on supplementary information other than RSI that accompanies County of Buckingham, Virginia's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of expenditures of federal awards.
2. Combining and individual fund statements and schedules.
3. Supporting schedules.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditors' report will not provide an opinion or any assurance on that other information.

1. Statistical information.

#### Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

### Audit Objectives: (Continued)

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the *Specifications for Audits of Counties, Cities, and Towns*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and the governing body. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

### Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of County of Buckingham, Virginia's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of County of Buckingham, Virginia's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on County of Buckingham, Virginia's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will prepare the trial balance for use during the audit. Our preparation of the trial balance will be limited to formatting information into a working trial balance based on management's chart of accounts. We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of County of Buckingham, Virginia in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with

**Other Services: (Continued)**

*Government Auditing Standards.* We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit

**Management Responsibilities: (Continued)**

findings; promptly follow up and take corrective action on reported audit findings and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings, if required, should be available for our review upon arrival for fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

**Management Responsibilities: (Continued)**

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to County of Buckingham, Virginia; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Robinson, Farmer, Cox Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Auditor of Public Accounts or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Robinson, Farmer, Cox Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the granting agency. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on June 22, 2020 and to issue our reports no later than November 30, 2020. Kristen L. Choate is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be based on our contract. Our invoice for these fees will be rendered upon completion and is payable on presentation. The fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

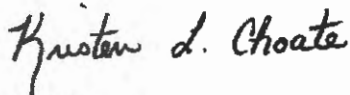
**Engagement Administration, Fees, and Other (Continued)**

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We appreciate the opportunity to be of service to County of Buckingham, Virginia and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

ROBINSON, FARMER, COX ASSOCIATES



Kristen L. Choate  
Certified Public Accountant  
Member

This letter correctly sets forth the understanding of County of Buckingham, Virginia.

Management signature: \_\_\_\_\_  
Title: \_\_\_\_\_

Governance signature: \_\_\_\_\_  
Title: \_\_\_\_\_

## **Agenda items with no attachments**

**N.1. Quick Claim ded for road on Hotel Property**

**O. No County Administrator Report items**





### CRC May 2020 Items of Interest

#### New Ventures

- **CRC staff are sending out weekly COVID19 funding opportunities as they become available.**
- CRC staff assisted the Town of Kenbridge in applying for an AARP Community Challenge Grant for parks and recreation facilities renovations.
- CRC staff assisted Charlotte County in applying for DHR Emergency Supplemental Historic Preservation grant funds.
- CRC staff assisted the Town of Kenbridge in applying for DHR Emergency Supplemental Historic Preservation grant funds.
- CRC staff assisted Prince Edward County in submitting a Regional request for all 6 fire departments and the County rescue squad for Assistance to Firefighters Grant Supplemental COVID19 PPE funding.
- CRC staff assisted Victoria Fire and Rescue in submitting a Regional request for Lunenburg County fire departments to request Assistance to Firefighters Grant Supplemental COVID19 PPE funding.
- CRC staff assisted the Farmville Police Department in applying for State Homeland Security grant funds to purchase radio equipment.
- CRC staff assisted the Hampden-Sydney Police Department (Prince Edward County – applicant) in applying for State Homeland Security grant funds for radio equipment.
- CRC staff submitted a Regional Election Security grant fund request for State Homeland Security grant funds to assist all six counties with mandated election security requirements.
- CRC staff submitted a request for State Homeland Security grant funds for CRC Emergency Planning activities to assist all six counties.
- *Conference Call CRC Meeting-- **Wednesday, June 17, 2020 at 9:30 a.m.** due to COVID-19 and the Governor's Executive Order 53 & 61. Call-in Number will be provided in notice of meeting.*

#### Activity

- Town of Charlotte Court House Evergreen Road Sidewalk Project: A substantial completion walk-thru was held at the project site on May 6<sup>th</sup> with VDOT, Engineer, Town Officials and the CRC.
- Dillwyn CDBG Housing Rehabilitation Project – Work will begin on one of the homes awarded recently in the coming weeks, however due to circumstances, the other home will have to be delayed until the final two homes are bid out.
- Dillwyn VDOT Streetscape Project – Four Bids were received on May 12<sup>th</sup>. The Engineer is reviewing the bids and once VDOT has concurred, the lowest bidder will be confirmed.
- Phenix Water System Project – B&B Consultants has started work to assess conditions for potential well sites. Southeast RCAP is working with the Town on final changes to the Waterworks Business Operations Plan before it becomes final. The town is still waiting on Environmental approval.
- Regional Emergency Planning – CRC is working on the two new funded projects; a Regional Family Assistance Center Plan and a Joint Information Center Plan for all six counties.
- Lunenburg/Kenbridge/Victoria VHDA Housing Study – The County & Towns have completed a windshield survey to document vacant homes in the County. Focus group interviews will be completed by the end of June and the Draft Market Analysis will be reviewed by the Housing Coalition.
- DEQ Watershed Implementation Plan III Assistance: The George Washington Regional Commission submitted a grant request for implement training modules on green practices. If funded all Bay PDC's including the CRC will have access to this voluntary program.
- CRC is updating the region's Long Range Rural Transportation Plan – to collect input the CRC has available an Interactive Online Survey – please share and participate: <https://crctransportationsurvey.metroquest.com/>

## **Agenda items with no attachments**

### **Q. Other Board Member Matters**

### **R. Executive Closed Session**

**§2.2-3711.A.5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community**

**§2.2-3711.A.12. Information relating to the negotiation and award of a specific contract where competition or bargaining is involved and where the release of such information would adversely affect the bargaining position or negotiating strategy of the public body. Such information shall not be withheld after the public body has made a decision to award or not to award the contract. In the case of procurement transactions conducted pursuant to the Virginia Public Procurement Act ([§ 2.2-4300](#) et seq.), the provisions of this subdivision shall not apply, and any release of information relating to such transactions shall be governed by the Virginia Public Procurement Act.**

### **S. Return to Open Session and Certification that to the best of each Board member's knowledge only business matters related to the code of which the executive meeting was convened was discussed or considered in the closed executive session.**

### **T. Adjournment**