

**Buckingham County Electoral Board Meeting Minutes**  
**August 21, 2023, 7:00pm**  
**Buckingham County Agricultural Building Multipurpose Room**

The meeting of the electoral board was called to order by Dr. Karen Cerwinski ,  
Chairwoman at 7:00pm.

The Invocation and Pledge of Allegiance was presented and led by the secretary.

The adoption of the agenda was called for by the chairwoman. The motion was made by the secretary and seconded by the Vice Chairwoman. The motion carried.

**Motion** to approve the Jun 16, 2023 , Jun 29, 2023 July 17 , 2023 minutes with one correction, April 11, 2023 and March 23, 2023 lodged. The minutes of March 20, 2023 are not available. A motion was made by the secretary and seconded by the Vice Chair. The motion carried.

General Registrar/ Director of Elections Report:

Ms Chiesa shared with the board and audience important dates ahead of the election.

- Early voting begins Friday, September 22, ends Saturday, November 4.
- Open for early voting Saturday Oct. 28th also.
- Dropbox will be in office beginning Sept. 22 through election day.
- Public Notice for the General Election has been posted.
- Monday, Oct. 16th last day to register or update voter registration
- Friday, Oct. 27th last day to apply online for absentee ballot
- Saturday, Nov. 4th last day to apply for an absentee ballot. Must be in person.
- Friday, Sept. 22nd- first absentee ballot mailed.
- Sept. 14, 2023 L&A testing of the voting machines by Print Elect with Gary Fox as custodian. This is for GR, EB and one representative from each party.
- 36 Officers of Election with 9 Republicans, 8 Democrats, and 19 Undesignated.

Ms. Chiesa encouraged everyone to pick up a recruitment flier for Officers of Election.

She also shared that early voting staff would be paid an hourly rate of \$12.00 per hour. She reviewed that all Officers of Elections are required to be paid by direct deposit only per county policy dated 5-20-2020.

She shared that she had received 4 applications for the Deputy Registrar position and interviewed each one and she will be announcing soon our new full time Deputy Registrar as well as a part-time seasonal Assistant General Registrar.

Dr Cerwinski updated the group on the upcoming date on October 18th, 2023, that all voting precincts must be certified ADA compliant. The board and county officials will be assisting in this certification.

**Motion:** by Woody Hanes and seconded by Sandy Banks-Bertwell to go into Closed Session per Code of Virginia Section 2.2-3711.(A).1 to discuss Personnel matters..

Vote : Ayes –3– Dr. Cerwinski, Woody Hanes, Sandy Banks-Bertwell. Motion carried



Absent during vote: 0 Board asked Ginger Chiesa, General Registrar to stay for a closed session.

**Closed Session began at 7:18pm.**

**Motion:** by Woody Hanes, seconded by Sandy Banks- Bertwell to certify: Buckingham County Electoral Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board.  
Vote: Ayes-3- Dr. Cervinski, Sandy Banks-Bertwell, and Woody Hanes  
Absent During Vote: 0

**8:02 pm-Back in Open Session**

Dr. Cervinski announced that the 10 voting precincts would be divided up and assigned to each electoral board member. Each board member will be responsible for checking ADA compliance by visiting each of their assigned precincts with the county building inspector, Tommy Ranson. Electoral board members will be the precinct liaison to handle any problems or issues that may occur on election day. They will travel to their assigned precincts during the day. They will also oversee the delivery of the cages with the voting machines with county employees.

**Motion:** by Woody Hanes seconded by Sandy Banks-Bertwell to approve the following applicants for Officers of Election : 1) Patricia Howe 2) Frank Howe 3) V. Gail Braxton 4) William Mottley 5) Polly Mottley 6) Alexis Spencer 7) Chagit Stallman 8) Carol Childress 9) Wilhelm Jonach 10) Bruce Gregory 11) Deborah Wiseman 12) Paul Lewis  
Vote: Ayes-3-

Public Comment

- |                 |                     |
|-----------------|---------------------|
| • Maggie Snoddy | Glenmore Precinct   |
| • Kay Carter    | New Canton Precinct |
| • Marie Flowers | Curdsville Precinct |
| • Jordan Miles  | Maysville Precinct  |

**Motion:** by Woody Hanes seconded by Sandy Banks-Bertwell to move the time and date of the next meeting to Tuesday, September 19, 2023 at 10:00am. Vote: Ayes-3-

**Date, time and location of the next meeting : September 19, 2023 at 10:00am in the Buckingham County Agricultural Building Multipurpose Room**

