

# **Buckingham County Electoral Board Meeting**

**March 23, 2023**

**Dr. Karen Cerwinski, Vice Chair, Sandy Banks, Secretary**

**Emergency meeting called to address the resignation of County Registrar Lindsey Taylor and Election Board Chair V. Gail Braxton. Meeting was held at Buckingham County Library in study room at noon . Notice was posted on door of Registrar.**

**Dr. Cerwinski called the meeting to order at noon.**

**Sandy Banks reported that she had been able to gain access to the Registrar's office. Previously I had called on March 22 to acquire access to the office and was told by Jamie Schumaker that the board would need to make the request.**

**Dr. Cerwinski motioned to go into closed session regarding Personnel and Policy Issues. Sandy Banks second. Vote was called and motion passed.**

## **Personnel**

**It was noted that the Emergency Meeting was called because of written notice by Registrar of resignation on March 20<sup>st</sup>. Mrs. Taylor terminated herself as of March 31<sup>st</sup> 2023. Gail Braxton, Chairman of the Electoral Board has sent notice of her resignation from the board (effective immediately March 22.) The door of the office was locked until 11:20 today when keys (3) and key cards (2) were given to Sandy Banks by county employee Jamie Schumaker. We have accepted the resignation of Registrar and Chair of Electoral Board. The board is now awaiting an appointment of a new board member. We will request County provide staff for the Registrar's office. Board discussed advertisement and placement of such ad for a Registrar.**

## **Policy**

**The Electoral Board will follow Roberts Rules of order code of conduct which will be incorporated under public meeting laws. The Electoral Board will conduct meetings in a civil manner. Any persons committing infractions will be given a warning. Second infraction the individual will be escorted out of the meeting in an orderly manner. (Title 18.2-415)**

**Board also discussed eliminating reading of minutes in meetings.**

**At 12:20 PM Board came out of public meeting.**

**Sandy Banks motioned to accept resignations of Lindsey Taylor and V. Gail Braxton, second was made by Dr. Cerwinski and vote was taken and passed.**

**Sandy Banks acknowledged receiving keys (3) and key cards (2) to Registrar's Office.**

**Sandy Banks motioned to adopt Code of Conduct Policy attached to minutes. Dr. Cerwinski made second. Vote was taken and passed.**

**Sandy Banks motioned to approve ad for new Registrar. Dr. Cerwinski made second. Vote was taken and passed.**

**Sandy Banks made motion to remove reading of minutes from public meetings. Dr. Cerwinski made second. Vote was taken and passed.**

**Dr. Cerwinski motioned to adjourn the meeting, Sandy Banks made second. Vote was taken and passed.**

**Submitted by: Dr. Karen Cerwinski**