EXECUTIVE SESSION
BOONVILLE BOARD OF WORKS
BOONVILLE CITY HALL
135 SOUTH SECOND STREET
BOONVILLE, INDIANA

Thursday, March 5th, 2020
4:30 p.m.
At Boonville City Hall, 135 S. Second Street, Boonville, IN 47601

Present: Mayor Charles Wyatt, Chuck Childress, Police Chief Daryl Saltzman

This Executive Session was held in accordance with IC 5-14-1.5-6.1-4 to receive information about, and interview, prospective employees.

No decisions were made and the meeting adjourned.

Tammy Boruff
Clerk-Treasurer

Charles Wyatt
Mayor

BOONVILLE CITY COUNCIL
BOONVILLE CITY HALL
135 SOUTH SECOND STREET
BOONVILLE, INDIANA

March 5, 2020
5:00 PM

PRESENT: Mayor Charles R. Wyatt, Council Members Jim Miller, Sherrie Sievers, Bob Canada, Mike Webb, Attorney Mark Phillips, and Clerk Treasurer Tammy Boruff.

ABSENT: Larry Lacer due to death in family

Mayor Charlie Wyatt called the meeting to order and asked all who wished to join in the Pledge to the Flag.

Approval of Minutes: Mike Webb made a motion to approve the minutes of February 6th, 2020; Jim Miller seconded and the motion carried 4-0.

Citizen Comments: Jim Miller introduced Rachel Reed and her AP Government Class. Mayor Wyatt and the City Council welcomed them and gave each of them a City of Boonville Pin.

Council Concerns: Sherrie Sievers asked several questions regarding open trash burning, policy on unlicensed vehicles, blight on property on Main Street, zoning on a property on Main Street, revision in Golf Cart Ordinance to allow side by sides and a balance on Wheel Tax Fund and Sidewalk Fund.

Mayor asked Sherrie Sievers to get with Fire Chief Byers on the Open Burning law, Code Enforcement Jeff Floyd on the Unlicensed vehicles and blight on Main Street and Sara Howard for Zoning on Main Street. In regard to the Golf Cart Ordinance the Council would need to make amendments if they so wished. Clerk-Treasurer Tammy Boruff reported the balance on the Sidewalk Fund as of 12-31-19 is $172,295.09, Wheel Tax Fund Balance as of 12-31-19 is $121,836.27.

Mayor Wyatt expressed his condolences to City Councilman Larry Lacer in the loss of his son in law.

Jim Miller was approached by Sheila Poellein who is requesting a Cross Traffic doesn't Stop attached to the current Yield Sign at Pioneer Dr. and Vine Street.

New Business: Parks Director Ed Harper presented quotes to have the Peninsula at City Lake reconstructed. City Attorney Mark Phillips informed Ed Harper the quotes need to be comparable to each other. He suggested he get new quotes.

Bob Canada asked the Council to consider a Skate Board Park at City Lake while we are making improvements.

Mayor Wyatt presented the Lease for the FOP and would ask that no action be taken at this time so the City Engineer and Attorney can review. Attorney Phillips stated that the lease will continue on a month to month basis until the lease has been renewed.

Jim Miller presented website comparisons for the City Council to start reviewing. Shawn Russell, 715 Parkview Dr., asked if the proposals were for building a new website or updating the existing one. Mr. Miller said if we go with Revize the City's existing website they will give it a new look but the others will build it from scratch.

Mayor Wyatt introduced Bill Stuart and Brett Walls with BLN who are the doing the Third Street Project. Engineer Brett Walls brought the Council up to date on the project. It is an estimated 2.8 Million Dollar project and will be an 80% Federal Aid with 20% City Money. We are awaiting the Environmental Study and hope to begin construction in 2022.

Councilman Mike Webb will have conflicts in April and May and will not be at the scheduled meeting.

Councilman Jim Miller asked the Council to start thinking about additional funding options for Quail Crossing.

Old Business: None

CLAIMS: Mike Webb made a motion to approve all properly documented claims. Jim Miller seconded and the motion carried 4-0.

ADJOURNMENT: Sherrie Sievers made a motion to adjourn. Mike Webb seconded and the motion carried 4-0.

Tammy Boruff
Clerk Treasurer

Charles R. Wyatt
Mayor

BOONVILLE BOARD OF WORKS
BOONVILLE CITY HALL
135 SOUTH SECOND STREETS
BOONVILLE, INDIANA

Wednesday March 11, 2020
4:00 p.m.

PRESENT: Mayor Charles Wyatt, Board Member Chuck Childress, Larry Lacer, and Cheyenne Phillips Deputy Clerk Treasurer & Attorney Brennan Phillips.

Absent: Mark Phillips

Mayor Wyatt called the meeting to order and asked all who wished to join in the Pledge to the Flag.

APPROVAL OF PREVIOUS MINUTES: Chuck Childress made a motion to approve the minutes of February 26, 2020 executive session and February 26, 2020 regular meeting. Larry Lacer seconded and the motion carried 3-0.

Citizens Comments:

New Business: Clint Roos with Midwestern was present to inform the board that there was a meeting on the new Fire Station and they have hopefully found some ways to bring the cost down.

DEPARTMENT REPORTS:

Fire Chief Steven Byers informed the board that we are waiting for a final decision from Evansville Fire Department for when the recruit academy will begin for Brad Stroud. Original start date was March 30th, but could potentially be pushed back until July. Brad will begin employment the week of March 16th either way.

The fire department has been working with EMS, Hospitals, County Fire Departments, Health Department and EMA to implement procedures for our personnel in response to COVID-19.

The fire department has submitted an AFG Grant for new self-contained breathing apparatus in the amount of $277,000.00. If awarded the grant, it would replace our existing, outdated SCBA's, RIT packs and provide 10 new voice amplifiers to replace outdated ones.

Code Enforcement Officer Jeff Floyd updated the board on the condemned and vacant houses.

Jeff Floyd code Enforcement Officer and Kevin Floyd tagged over 71 vehicles on the south side of town.

Larry Lacer asked Jeff about the property located at 414 N 3rd St. Jeff said he will look into it.

Mayor Wyatt asked Jeff about the property on S. 3rd St. Jeff said he is ready to go in and get to cleaning it up again, Jeff said there is an RV that has to be moved out of the way before they can access the back yard. He plans on having a tow company come move it out of the way.
Attorney Brennan Phillips said he will have to go look at the RV in question and give his opinion on if the City has the right to move the RV or not. Brennan doesn't want the City to be held liable for any damages.

Recess
Reconvene

Mayor Wyatt asked Jeff about the property located at 620 S. 3rd St. Jeff said that most of the cars have been removed. The owner said he has bought another piece of property and he is moving them out of the City.

Jill Carr with Veolia informed the board that the Lift Station at Quail was not working right and they had to bring in a company to pump it out while it was being worked. The pump is up and running now.

There was a small fire at the Water Plant on the heat pump. Jill has prices to get it fixed. The City will have a $5000.00 deductible. Jill is asking the board to deem this an emergency.
Larry Lacer made a motion to deem the heat pump purchase at the Water Plant and emergency. Chuck Childress seconded and the motion carried 3-0.

Jill informed the board that Dieg Brothers said that the Exposing Proof Motors are not up to code and they will need to be changed out at the Waste Water Treatment Plant in the amount of $40,015.00. Jill said she got word from the state that the State of Indiana has not yet adopted the code for Exposing Proof Motors. There will be a meeting on Friday.
Chuck Childress made a motion to approve the $40015.00 for the Exposing Proof Motors pending the meeting on Friday. Larry Lacer seconded and the motion carried 3-0.

Police Chief Daryl Saltzman has confirmed they have 26 applicants for the physical and written testing scheduled for Saturday March 14, 2020.

Daryl requested the board offer Nicholas Ricks a position as a Probationary Officer, and have him start by March 16th, 2020 or he has to start the process all over & it will cost the City around $1300.00. He is currently enrolled in the 1977 Pension Fund, according to perf. Chuck Childress made a motion to offer the position to Nicholas Ricks. Charlie Wyatt seconded and the motion carried 2-0. Larry abstained because he was not present at the interviews.

TAPS and ADJUSTMENTS: Chuck Childress made a motion to approve a short water tap for Scott McKinney 1399 Lovers Lane. Larry Lacer seconded and the motion carried 3-0.

Larry Lacer made a motion to approve a grinder pump be installed for Scott McKinney 1399 Lovers Ln in the amount of $2000.00 and a $100.00 inspection fee. Chuck Childress seconded and the motion carried 3-0.

Chuck Childress made a motion to deny an adjustment for Karla Brooks 1218 Scott Dr in the amount of $36.61. because it does not meet the perimeters of the ordinance it has to be at least $50.00. Larry Lacer seconded and the motion carried 3-0.

Chuck Childress made a motion to approve an adjustment for Steven Aulich 615 W. Elm St. hidden leak in the amount of $105.24. Larry Lacer seconded and the motion carried 3-0.

Chuck Childress made a motion to approve an adjustment for James McReynolds 1007 S. First St. bad meter in the amount of $69.82. Larry Lacer seconded and the motion carried 3-0.

Chuck Childress made a motion to approve an adjustment for Curtis Duncan 1508 N Rockport Rd hidden leak in the amount of $90.92. Larry Lacer seconded and the motion carried 3-0

Larry Lacer made a motion to approve an adjustment for Sydney Seaton 320 E Elm St hidden leak in the amount of $234.79. Chuck Childress seconded and the motion carried 3-0.

CLERICAL ADJUSTMENTS: Chuck Childress made a motion to approve all properly documented adjustments. Larry Lacer seconded and the motion carried 3-0.

APPROVAL OF CLAIMS: No claims to approve.

ADJOURNMENT: Larry Lacer made the motion to adjourn. Chuck Childress seconded motion carried 3-0.

Cheyenne Phillips
Deputy Clerk Treasurer

Charles Wyatt
Mayor

JOINT VIRTUAL
BOONVILLE CITY COUNCIL & BOARD OF WORKS MEETING
BROADCASTED ON WBNL 99.9 FM, 1540 AM AND WWW.RADIO1540.NET
BOONVILLE CITY HALL
135 SOUTH SECOND STREET
BOONVILLE, INDIANA

March 24, 2020
4:00 PM

Mayor Charlie Wyatt called the meeting to order and asked all who wished to join in the Pledge to the Flag.

PRESENT VIA GO TO MEETING Roll Call: Mayor Charles R. Wyatt - Here, Council Members Jim Miller - Here, Sherrie Sievers - Here, Larry Lacer - Here, Mike Webb- Here, Attorney Mark Phillips - Here, Attorney Brennan Phillips - Here
Clerk Treasurer Tammy Boruff - Here.

ABSENT: Bob Canada, City Council and Chuck Childress, Board of Works
Approval of Minutes: None
Citizen Comments: None
Council Concerns: None

Mayor Update: Mayor Wyatt updated the Council and BOW on the Continuation of the Executive Order issued by the Governor and the City of Boonville allowing only Essential Service workers to be at work. Mayor Wyatt also informed the Council and BOW that City Hall workers with the exception of the Mayor, Clerk-Treasurer and Mayor's Assistant will be the only employees working at City Hall until April 8th. The Drive-Thru and front office will be closed to walk in customers. Customers may call and leave a message or pay the utilities on line or put in the drop box. The utilities will not be doing disconnect or assessing late fees; but we encourage you to pay what you can on your utility bill. As the Mayor of our great City I want to assure you we are going to win this battle against COVID19 and I encourage you to stay home, stay calm and we will prevail.

OLD BUSINESS: City Attorney Mark Phillips explained the Executive Order 2020-1 that was signed and authorized by the Council on March 17th, 2020 expires today. It would be appropriate at this time to extend the Executive Order 2020-1 until March 24th at 4:00 pm. Your action will be consistent with Federal, State and Local Law. The City Council will continue to meet every Tuesday at 4:00 pm by Virtual Meeting to re-evaluate and extend the Executive Order every 7 days if necessary.

Mike Webb made a motion to extend the Executive Order 2020-1 until Tuesday, March 31st at 4:00 pm. Larry Lacer seconded the motion. Roll Call Vote was taken:

Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye
Clerk-Treasurer Tammy stated that motion carried by Roll Call vote of 4 – 0. Mayor thanked the Council.

New Business: Mayor Wyatt informed the BOW that we have a few items that need their attention. Mayor Wyatt presented 7 Easements that need to be approved:
Larry & Cynthia Burns – 2755 W. SR 62, Boonville, IN - $1,020.00 (to be used toward Sewer Tap)
Jennifer Ward – 2733 W. SR 62, Boonville, IN - $1,080.00 (to be used toward Sewer Tap)
Adam & Kristen Walters – 2711 W. SR 62, Boonville, IN - $1,200.00 (to be used toward Sewer Tap)
Kenneth Sitzman – 2699 W. SR 62, Boonville, IN - $950.00 (to be used toward Sewer Tap)
Ronald Enlow – 2677 W. SR 62, Boonville, IN - $3,910.00 ($2,000 for Tap and then a check for $1,910.00)
Bill & Kathy Woods – 53 S. SR 261, Boonville, IN - $1,250.00 (to be used toward Sewer Tap)
Ehrlich Smith – SR 261, Boonville, IN - $500.00 (No Sewer Tap needed)
Larry Lacer made a motion to approve presented easements once they are signed; Mayor Charles Wyatt seconded the motion
Larry Lacer – Aye
Mayor Charles Wyatt – Aye and motion carried by roll call vote of 2 – 0.

Clerk Treasurer, Tammy Boruff presented 2 Pay Apps from Deig Brothers for WWTP Phosphorus Removal Improvements.
Larry Lacer made a motion to approve Pay App 3 in the amount of $88,178.40 and Pay App 4 in the amount of $105,209.10 for Deig Brothers for WWTP Phosphorus Removal Improvements. Mayor Charles Wyatt seconded the motion and Roll Call Vote was taken:
Larry Lacer – Aye
Mayor Charles Wyatt – Aye the motion carried by roll call vote of 2 – 0.

Mayor Charles Wyatt is requesting the Council and Board of Works approve the purchase of a POD Satellite Runner to be used in the event of an emergency. This POD Satellite Runner will provide us

Police and Fire with adequate power and phone service in the event the City loses communication. The Departments and Mayor feel due to the emergency situation we are in this equipment need to be purchased immediately. The POD SatRunner is $51,544.00.

Larry Lacer, Board of Works member made a motion to purchase the POD SatRunner due to the Emergency we are currently involved in with the COVID19. Mayor Charles Wyatt seconded the motion and Roll Call Vote was taken of the Board of Works:
Larry Lacer – Aye
Mayor Charles Wyatt – Aye and motion carried 2-0 by Roll Call Vote.

Jim Miller, City Council member made a motion to purchase POD SatRunner from GOB Funds due to the Emergency we are currently involved in with the COVID19. Sherrie Sievers, Council Member seconded the motion and Roll Call Vote was taken by the City Council Members:
Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye and motion carried 4–0 by Roll Call Vote.

Mayor Wyatt brought the Council and Board of Works up to date on the Sidewalk Project and upgrade on South Side of Locust Street. He presented the following Grant of Temporary Access by the following Property Owners and asked for Approval:

Michael & Kimberly Baxter – 620 W. Locust Street, Boonville
Michael & Pamela Marz – 626 W. Locust Street, Boonville
David & Cynthia Frohbieter – 628 W. Locust Street, Boonville
Phillip & Jane Kolb – 612 W. Locust Street, Boonville

Mike Webb, City Council made a motion to approve the Grant of Temporary Access for the above-mentioned Properties. Larry Lacer seconded the motion and a Roll Call Vote was taken by the City Council:
Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye and motion carried by 4-0 Roll Call Vote.

Old Business: None

Adjustments:
Larry Lacer, Board of Works Member made a motion to approve a sewer adjustment for a hidden leak for Karla Brooks, 1218 Scott Drive in the amount of $388.10. Mayor Charles Wyatt seconded the motion and Roll Call Vote was taken by the Board of Works:
Larry Lacer – Aye
Mayor Charles Wyatt – Aye and motion carried by Roll Call Vote 2-0.

Larry Lacer made a motion to approve all properly documented Clerical Adjustments by Roll Call Vote by the Board of Works:
Larry Lacer – Aye
Mayor Charles Wyatt – Aye and motion carried 2-0 by Roll Call Vote.

CLAIMS:
Larry Lacer made a motion to approve all properly documented Claims by Roll Call Vote by the Board of Works:
Larry Lacer – Aye
Mayor Charles Wyatt – Aye and motion carried 2-0 by Roll Call Vote.

Mike Webb, City Council made a motion to approve all properly documented Council Claims. Jim Miller seconded the motion and Roll Call Vote by Council was taken:
Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye and motion carried 4-0 by Roll Call Vote.

ADJOURNMENT: Sherrie Sievers made a motion to adjourn. Mike Webb seconded and the motion carried 4-0.

Tammy Boruff
Clerk Treasurer

Charles R. Wyatt
Mayor

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BROADCASTED ON WBNL 99.9 FM, 1540 AM AND WWW.RADIO1540.NET
BOONVILLE CITY HALL
135 SOUTH SECOND STREET
BOONVILLE, INDIANA

March 31, 2020
4:00 PM

Mayor Charlie Wyatt called the meeting to order and asked all who wished to join in the Pledge to the Flag.

PRESENT VIA GO TO MEETING Roll Call: Mayor Charles R. Wyatt - Here,
Jim Miller - Here, Sherrie Sievers - Here, Larry Lacer - Here, Mike Webb- Here,
Attorney Mark Phillips - Here, Attorney Brennan Phillips - Here
Clerk Treasurer Tammy Boruff - Here.

ABSENT: Bob Canada, City Council and Chuck Childress, Board of Works

Approval of Minutes:

Jim Miller made a motion to approve City Council Minutes for 3-5-2020 & 3-24-2020; seconded by Sherrie Sievers and motion carried by Roll Call Vote 4-0:
Larry Lacer – Aye, Jim Miller – Aye, Sherrie Sievers – Aye and Mike Webb – Aye.

Larry Lacer made a motion to approve Board of Works Minutes for 03/05/2020, Executive Session 3-11-2020 & 3-24-2020; Mayor Charles Wyatt seconded the motion and motion carried by Roll Call Vote 2-0: Larry Lacer – Aye, Mayor Charles Wyatt – Aye.

Citizen Comments: None
Council Concerns: None

Mayor Update: Mayor Wyatt updated the Council and BOW on the Continuation of the Executive Order issued by the Governor and the City of Boonville allowing only Essential Service workers to be at work. Mayor Wyatt also informed the Council and BOW that City Hall workers with the exception of the Mayor, Clerk-Treasurer and Mayor's Assistant will be the only employees working at City Hall until April 8th. The Drive-Thru and front office will be closed to walk in customers. Customers may call and leave a message or pay the utilities on line or put in the drop box. The utilities will not be doing disconnect and no late fees will be assessed but we encourage you to pay what you can on your utility bill. As the Mayor of our great City I want to assure you we are going to win this battle against COVID19 and I encourage you to stay home, stay calm and we will prevail with God's help.

OLD BUSINESS: City Attorney Mark Phillips explained the Executive Order 2020-1 that was signed and authorized by the Council on March 17th, 2020 expires today. It would be appropriate at this time to extend the Executive Order 2020-1 until April 7th at 4:00 pm. Your action will be consistent with Federal, State and Local Law. The City Council will continue to meet every Tuesday at 4:00 pm by Virtual Meeting to re-evaluate and extend the Executive Order every 7 days if necessary.

Mike Webb made a motion to extend the Executive Order 2020-1 until Tuesday, April 7th at 4:00 pm. Larry Lacer seconded the motion. Roll Call Vote was taken:
Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye
Clerk-Treasurer Tammy stated that motion carried by Roll Call vote of 4 – 0. Mayor thanked the Council.

New Business:

Clint Roos, Midwestern Engineers presented Pay App 15 from JBI for release of Retainage for the Downtown Square Project. Mr. Roos said JBI has completed all the items on the City's punch list.
Larry Lacer made a motion to approve Pay App 15 in the amount of $256,512.33; Mayor Charles Wyatt seconded the motion and Roll Call Vote was taken: Larry Lacer – Aye
Mayor Charles Wyatt – Aye the motion carried by roll call vote of 2 – 0.

Mayor Wyatt presented 2 survey proposals for site location: Part of the Northwest Quarter of Section 5, Township 6 South, Range 8 West Southwest portion of Quail Crossing. One is from Kiesel-Wagner Survey, LLC in the amount of $3,500.00 and one from Midwestern Engineers for $7,500.00. **Larry Lacer made a motion to approve the survey proposal from Kiesel-Wagner Survey, LLC in the amount of $3,500.00; Mayor Charles Wyatt seconded the motion and Roll Call Vote was taken: Larry Lacer – Aye, Mayor Charles Wyatt – Aye the motion carried by roll call vote of 2 – 0.**

Mayor Wyatt presented 2 survey proposals for site location: Part of the Southeast Quarter of Section 32, Township 5 South, Range 8 West Northeast portion of Quail Crossing. One is from Kiesel-Wagner Survey, LLC in the amount of $3,000.00 and one from Midwestern Engineers for $3,600.00.
Larry Lacer made a motion to approve the survey proposal from Kiesel-Wagner Survey, LLC in the amount of $3,000.00; Mayor Charles Wyatt seconded the motion and Roll Call Vote was taken: Larry Lacer – Aye, Mayor Charles Wyatt – Aye the motion carried by roll call vote of 2 – 0.

Attorney Mark Phillips wanted to let the public know that pursuant to the Governors Executive Order 2020-06 there are protection for tenants regarding evictions during this COVID 19 Pandemic. He went on to specify that the City of Boonville will not be doing shut off of Water during this COVID 19 Pandemic but does urge citizens to pay their Water/Sewer bill and if they cannot please phone City Hall to make arrangements.

Adjustments: None

CLAIMS:
Larry Lacer made a motion to approve all properly documented Board of Works Claims; seconded by Mayor Charles Wyatt by Roll Call Vote by the Board of Works:
Larry Lacer – Aye
Mayor Charles Wyatt – Aye and motion carried 2-0 by Roll Call Vote.

Jim Miller, City Council made a motion to approve all properly documented Council Claims. Mike Webb seconded the motion and Roll Call Vote by Council was taken:
Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye and motion carried 4-0 by Roll Call Vote.

ADJOURNMENT: Sherrie Sievers made a motion to adjourn. Mike Webb seconded and the motion and Roll Call of Council and Board of Works was taken.
Larry Lacer – Aye
Jim Miller – Aye
Sherrie Sievers – Aye
Mike Webb – Aye
Larry Lacer - Aye
Mayor Charles Wyatt – Aye and motion carried 4-0 by Council and 2-0 by Board of Works by Roll Call Vote.

Tammy Boruff
Clerk Treasurer

Charles R. Wyatt
Mayor