

**Town of Bluefield
Town Council
Minutes
April 10, 2023**

The Bluefield, Virginia Town Council held a Special Called Meeting on Monday, April 10, 2023 at 7:30 p.m. in the Council Chambers of the Town Hall located at 112 Huffard Drive, Bluefield, Virginia.

PRESENT

Donnie Linkous, Mayor
Cathy Payne, Councilmember
Chuck Presley, Councilmember
Anglis Trigg, Councilmember
Rick Holman, Vice-Mayor

ALSO PRESENT

James Hampton, Asst Town Mgr/Treasurer/Transit Dir
Alan McGraw, Interim Attorney
Shane Gunter, Chief of Police
Lori Stacy, Communication Director/Executive Asst.
3 Members of Public

ABSENT

Lee Riffe, Councilmember
Ron Holt, Councilmember
Kim Hernandez, Town Clerk

CALL TO ORDER

Mayor Linkous called the meeting to order at 7:30 p.m.

INVOCATION AND PLEDGE

James Hampton led the Invocation. Mayor Linkous led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilmember Trigg made a motion to approve the agenda. Councilmember Presley seconded the motion. The motion passed unanimously by voice vote.

CONSENT AGENDA

Vice-Mayor Holman made a motion to approve the consent agenda. Councilmember Presley seconded the motion.

Mayor Linkous did roll call.

ROLL CALL VOTE

Councilmember Riffe:	Absent
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent

Councilmember Presley: Yes
Councilmember Payne: Yes
Councilmember Trigg: Yes
Mayor Linkous: No Vote Permitted

Motion carried 4-0 in favor.

FINANCIALS

Mr. Hampton went over the March financials (attached at the end of the minutes).

Mr. Holman made a motion to approve the financials. Mr. Presley seconded the motion.

Mayor Linkous did roll call.

ROLL CALL VOTE

Councilmember Riffe: Absent
Vice-Mayor Holman: Yes
Councilmember Holt: Absent
Councilmember Presley: Yes
Councilmember Payne: Yes
Councilmember Trigg: Yes
Mayor Linkous: No Vote Permitted

Motion carried 4-0 in favor.

CITIZEN REQUESTS AND SPECIAL PRESENTATION

None.

COMMITTEE REPORTS

None.

UNFINISHED BUSINESS & REPORTS

None.

NEW BUSINESS & REPORTS

VDH Resolution, ROLL CALL VOTE – James Hampton

A RESOLUTION TO AUTHORIZE THE TOWN OF BLUEFIELD, VIRGINIA TO APPLY THROUGH VDH/FCAP FOR REPLACEMENT OF THE EXISTING WATER LINES (LEAD JOINTS) WITHIN ITS SYSTEM.

WHEREAS, the Town of Bluefield, Virginia (“Town”) has determined it necessary to continue with upgrades of replacing existing water lines (lead joints); and

WHEREAS, the Virginia Department of Health-Office of Drinking Water provides for projects such as this one; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA, does hereby vote to seek funding from the Virginia Department of Health-Office of Drinking Water for such project.

IT IS SO RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA on this 10th day of April 2023.

Mr. Presley made a motion to approve the resolution. Mrs. Payne seconded the motion.

Mayor Linkous did roll call.

ROLL CALL VOTE

Councilmember Riffe:	Absent
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 4-0 in favor.

CITIZEN COMMENTS

A citizen stated that she would like to be more involved in the community and helping.

Mr. Presley advised her to get with James.

POLICE CHIEF'S REPORT

Chief Gunter stated that this week was national public safety telecommunication recognition week.

TOWN MANAGER'S REPROT

None.

TOWN ATTORNEY'S REPORT

Mr. McGraw stated that to convey the properties to the IDA that they would need to hold a Public Hearing to authorize the mayor to sign the deed. He stated that it would need to be posted 7 days prior in the newspaper and recommended on the website as well.

Mayor Linkous asked if they were ready to do at the next meeting.

Mr. McGraw stated if council would like.

Mayor Linkous stated that at one point they were given to Eddie Pauley to auction but was told it would not be worth it so they decided to give them to the IDA.

Mr. McGraw stated that after the Public Hearing they would need to enact a resolution authorizing the mayor to execute and it would need to be signed by the IDA Chair and Secretary and be notarized. He stated that they had gotten the RFQ out for the foot bridge.

Mr. Holman asked if it was 30 days.

Mr. McGraw stated that there were different dates for the different things.

COUNCIL COMMENTS

Mr. Presley stated that he had a couple of citizens complaining about 18 wheelers on dump hill. He asked if there was a paving schedule.

Mr. Hampton stated no.

Mr. Presley asked about lifeguards.

Mr. Hampton stated that Fincastle had started advertising and we would need to as well.

Mr. Holman had none.

Mr. Trigg thanked everyone for coming.

Mrs. Payne thanked Habitat for Humanity for doing the bench on Rollins Street. She stated that it was a nice little park that the Town could take under its wing and make better, that they had a Little Library and it was needing some books and they needed to review applications for Recreation Director at the next meeting.

Mayor Linkous asked that staff keep up with Holt's wife's family member and send flowers, that the bench dedication today was honoring Ervin Rich, that the town was having stones made to honor all the Habitat for Humanity people, left side of the ditch going into Hickory Hills had water gushing out and had washed the road out and they had 50 days to get Harmony Acres open and asked staff when they would start working on it.

Mr. Hampton stated that he would get Public Works on it.

Mayor Linkous stated that Public Works was swamped and it would take 4-5 people that we did not have, he suggested hiring some part time workers to get it ready because it would have to be acid washed and painted 12-20 days before water was put in it. He asked if they would like to have another Work Session prior to the next meeting.

It was agreed to leave it open to have one if answers were received.

Betty Watson stated that in 2000 she had signed a deed to the town to put in French drains and asked if it would be affected by the transfer of deeds.

Mr. McGraw stated that he did not believe so.

Mr. Presley stated that these were surplus properties that no one lived in.

Mr. McGraw stated that what she had done sounded like an easement.

Lori Stacy stated that the application to the DHR had been submitted and she had been working with Blake McDonald who felt good about the application and we should know something in May.

Mayor Linkous asked her when the Chamber dinner was.

Mrs. Stacy stated April 21st @ 6 p.m. in Cedar Bluff.

Mayor Linkous asked that she send out an email to council.

Mrs. Stacy stated that there was also the Legislative Breakfast the morning of April 21st with the Tazewell County Chamber and the Chamber of the Two Bluefield's held at the Clover Club.

Mayor Linkous stated that the girl in the Police Department had applied for a grant that they hoped to hear back from soon.

ADJOURN

Mayor Linkous asked for a motion and a second to adjourn.

The meeting was adjourned at 8:00 p.m.

D.S. Linkous, Mayor

Kim Hernandez, Town Clerk

Budget vs Actual (Summary)

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Period Ending 3/31/2023

10 General

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
	11,605,934	1,398,460.46	8,655,295.83	(2,950,638.35)	75%
Revenues Totals:	11,605,934	1,398,460.46	8,655,295.83	(2,950,638.35)	75%
Expenses					
TOWN COUNCIL	66,775	4,403.31	44,445.38	22,329.62	67%
	0	0.00	0.00	0.00	
TOWN MANAGER	289,498	23,179.69	309,252.76	(19,754.36)	107%
	2,000	2,520.00	16,201.00	(14,201.00)	810%
	43,000	0.00	61,750.00	(18,750.00)	144%
TREASURER	221,388	24,293.03	185,023.81	36,364.19	84%
BOOKKEEPING/HR	143,278	17,047.96	106,422.49	36,855.71	74%
VEHICLE MAINTENANCE	423,075	42,374.96	472,650.75	(49,575.67)	112%
POLICE DEPT	2,016,049	205,691.27	1,546,782.28	469,266.43	77%
FIRE DEPT	226,160	14,775.74	136,034.41	90,125.35	60%
BUILDING INSPECTOR	115,423	11,749.67	65,868.28	49,554.72	57%
WATER DEPT	0	0.00	0.00	0.00	
SEWER DEPT	1,139,715	60,567.14	983,696.11	156,018.44	86%
REFUSE DEPT	305,186	28,374.29	203,341.05	101,844.95	67%
STREET MAINTENANCE	93,130	9,784.32	103,260.59	(10,130.99)	111%
	0	0.00	0.00	0.00	
RECREATION	490,765	14,535.18	236,186.76	254,577.84	48%
CEMETERY PAYROLL	125,710	11,615.27	76,279.92	49,430.48	61%
	0	0.00	0.00	0.00	
PLANNING COMMISSION	6,990	376.81	3,461.79	3,528.21	50%
COMMUNITY DEVELOPMENT	162,527	7,308.36	246,426.02	(83,898.54)	152%
DONATIONS	71,546	27,200.00	34,880.39	36,665.81	49%
ZONING DEPARTMENT	99,470	12,145.43	69,611.75	29,858.25	70%
NON DEPARTMENTAL	4,141,359	18,465.85	1,418,665.85	2,722,693.35	34%
TRANSFERS	499,287	107,960.00	488,572.00	10,715.00	98%
HIGH STREET	165,000	0.00	61,268.75	103,731.25	37%
HOCKMAN PIKE PROJ EXP	200,000	4,422.50	313,672.07	(113,672.07)	157%
DEBT SVC	558,603	5,691.73	366,257.87	192,345.13	66%
Expenses Totals:	11,605,934	654,482.51	7,550,012.08	4,055,922.10	65%
10 General Totals:		743,977.95	1,105,283.75		

23 Water

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
	1,250,363	116,527.88	1,054,028.36	(196,334.36)	84%

Budget vs Actual (Summary)

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Period Ending 3/31/2023						
	Revenues Totals:	1,250,363	116,527.88	1,054,028.36	(196,334.36)	84%
Expenses		0	1,363.23	7,082.79	(7,082.79)	
		0	0.00	0.00	0.00	
WATER DEPT		698,163	113,267.68	600,489.40	97,673.72	86%
WATER PLANT		552,200	66,311.85	525,078.48	27,121.12	95%
	Expenses Totals:	1,250,363	180,942.76	1,132,650.67	117,712.05	91%
	23 Water Totals:		(63,051.65)	(71,539.52)		

26 Cemetary

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
	34,550	4,901.22	33,394.80	(1,155.20)	97%
Revenues Totals:	34,550	4,901.22	33,394.80	(1,155.20)	97%
Expenses					
CEMETERY DEPARTMENT EXPENDITURES	34,550	2,359.88	22,285.97	12,264.03	65%
Expenses Totals:	34,550	2,359.88	22,285.97	12,264.03	65%
26 Cemetary Totals:		2,541.34	11,108.83		

34 Transit

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
	403,077	126,569.25	431,458.95	28,381.75	107%
Revenues Totals:	403,077	126,569.25	431,458.95	28,381.75	107%
Expenses					
	0	0.00	0.00	0.00	
TRANSIT	403,077	47,765.34	345,068.89	58,008.31	86%
NON DEPARTMENTAL	0	0.00	0.00	0.00	
Expenses Totals:	403,077	47,765.34	345,068.89	58,008.31	86%
34 Transit Totals:		78,803.91	86,390.06		

40 Fincastle

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
	2,028,258	173,384.68	2,072,901.32	44,642.84	102%
Revenues Totals:	2,028,258	173,384.68	2,072,901.32	44,642.84	102%
Expenses					
RECREATIONAL FACILITY GROUNDS	610,378	61,672.21	496,467.71	113,910.49	81%
RECREATIONAL FACILITY	1,087,880	139,123.75	1,042,396.61	45,483.67	96%
NON DEPARTMENTAL	0	19,354.32	72,859.71	(72,859.71)	
TRANSFERS	0	0.00	0.00	0.00	
HIGH STREET	0	0.00	0.00	0.00	
DEBT SVC	330,000	13,148.48	304,753.68	25,246.32	92%

Budget vs Actual (Summary)

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Period Ending 3/31/2023					
Expenses Totals:	2,028,258	233,298.76	1,916,477.71	111,780.77	94%
40 Fincastle Totals:		(59,914.08)	156,423.61		