

**Town of Bluefield  
Town Council  
Minutes  
March 28, 2023**

The Bluefield, Virginia Town Council held a regularly scheduled meeting on Tuesday, March 28, 2023 at 7:30 p.m. in the Council Chambers of the Town Hall located at 112 Huffard Drive, Bluefield, Virginia.

**PRESENT**

Donnie Linkous, Mayor  
Cathy Payne, Councilmember  
Chuck Presley, Councilmember  
Lee Riffe, Councilmember  
Anglis Trigg, Councilmember  
Rick Holman, Vice-Mayor

**ALSO PRESENT**

James Hampton, Co Interim Town Mgr/Treasurer  
Kim Hernandez, Co Interim Town Mgr/Town Clerk  
Shane Gunter, Chief of Police  
Lori Stacy, Communication Director/Executive Asst.  
13 Members of Public

**ABSENT**

Alan McGraw, Interim Attorney  
Ron Holt, Councilmember

**CALL TO ORDER**

Mayor Linkous called the meeting to order at 7:30 p.m.

**INVOCATION AND PLEDGE**

Jay Ferguson led the Invocation. Mayor Linkous led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Mayor Linkous removed the Downtown Master Plan and GHS Football building and added Bluefield University and Bluefield State University donations to the agenda.

Councilmember Payne added an Executive Session for Town Hall Personnel.

Vice-Mayor Holman made a motion to approve the amended agenda. Councilmember Presley seconded the motion. The motion passed unanimously by voice vote.

**CONSENT AGENDA**

Councilmember Presley made a motion to approve the consent agenda. Councilmember Riffe seconded the motion. The motion passed unanimously by voice vote.

## **FINANCIALS**

Mr. Hampton went over the February financials (attached at the end of the minutes).

Mr. Presley made a motion to approve the financials. Mr. Holman seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

## **ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

## **CITIZEN REQUESTS AND SPECIAL PRESENTATION**

### ***Mountain Festival Update – Kyle Hurt, Chairman***

Mr. Hurt stated that the Mountain Festival would be held June 2-11. He stated that Rock-it, Chaz the Magician and the Sea Lions would be returning and they would be adding World of Wonders, have quite time for those kids with sensory issues, fireworks, etc. He stated that they were already working with the Police Department and were requesting to use the stage and tent as in years past.

Mayor Linkous stated that they had used it for many years and this was the biggest event in our Town.

Mr. Hurt stated that the vendors frequented Food City, Sam's and Wal-Mart for their supplies.

Mayor Linkous agreed that they should continue to be allowed to use it. He stated that we were currently rebuilding the stage and he was unsure of its condition.

Mr. Riffe stated that there needed to be some clause for damage.

Mr. Hurt stated that they carried insurance to cover it.

Mr. Holman made a motion to approve the tent and stage. Mr. Presley seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

## **ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes

Councilmember Trigg: Yes  
Mayor Linkous: No Vote Permitted

Motion carried 5-0 in favor.

### ***Bluefield Baseball Club – Rocky Malamisura***

Mr. Malamisura gave an informational update on the upcoming things to the park. He stated that they had engineering to be able to request grants/private donations and it would be ADA accessible for the first time. He stated that the concessions would move to the grand stand area, the visiting clubhouse would be enlarged, there would be field level seating in behind home plate with picnic areas in each box and 6 seats, there would be 32 reserved seats available from the concourse level and there would be new netting that would cover the concessions area. He stated that the cost would be \$2.2 million and they would be seeking funding from ARC, ADA, ARPA, foundations and private donors. He stated that they should be able to begin construction right after the season and that Bluefield University, Bluefield State University and Bluefield High School were using as their practice fields. He stated that Graham High School used up until last year and they would love for them to come back. He gave them a packet with the mission/vision statement included in it.

Mr. Presley asked if they were back in the MLB once again.

Mr. Malamisura stated that the MLB sponsored the travel, food and room. He stated that Fincastle prepared the post meals and Subway the pre-game meals. He thanked council for the stipend each year to the league.

Mr. Riffe asked what the turnaround time would be.

Mr. Malamisura said it would be ready for spring baseball.

### **COMMITTEE REPORTS**

#### ***IDA/Grants/Misc. Updates – Lori Stacy***

Mrs. Stacy thanked council for the opportunity to provide an update that they were happy to share some news tonight that was very promising to downtown! She went over the following updates:

*First of all I want to update you on the grants that have already been applied for:*

*2 applications have been submitted on behalf of the Warhawk Park for playground and athletic equipment. This project was applied for to both the Shott Foundation and the Community Foundation of the Vas. Thank you to Ms. Susie Green for helping with these applications.*

*I also applied to the Community Foundation of the Vas for the funds to purchase a **synthetic ice skating rink** with a variety of sizes of ice skates. Instead of having to apply for the money to rent the skating rink we felt it would be best to purchase our own that way we could even entertain ideas like “Christmas in July downtown” or use the rink in multiple locations throughout the year.*

*I also applied for Virginia Tourism Corporation’s Marketing Leverage Grant. I met with VTC’s Marketing Specialist Michelle Workman. She reviewed the application and explained that while we are limited on*

*eligible tourist locations and events the application was the best we could do. We received the grant at the chamber of commerce so I was familiar with it. It ultimately doubles our advertising dollars but requires a 1:1 match. I applied for \$5,000 however I do hope in the future we consider more funds for advertising for the town and for Fincastle. We should know if we are awarded these funds in June. If we are awarded, there are certain criteria we have to meet to like adding the VTC logo to TV and print advertising and slogans like "Virginia is for Lovers" to radio scripts. I will make sure this criteria is met for all advertising campaign to make sure we are in compliance.*

#### **Lowe's Hometown/T-Mobile Grant**

*Both of these grants have been applied for. The project will involve the Masonry class of Mr. Robert Steele at the TCCTC laying a stamped concrete flooring at the Farmer's Market upon approval.*

#### **DHCD – IRF Funds (Industrial Revitalization Funds)**

*The IDA has identified two properties for the IRF Funds. This grant is to improve blighted properties and is available to local municipalities. The properties we have chosen are the: Bank of Graham Building – we have a letter of intent from Thomas Wimmer, owner of the Ole No 3 and Challenge Accepted Sports Facility.*

*Thistle Street Industrial Property /Former Plantniks –Applications cannot be submitted until late Spring/early summer.*

#### **USDA GRANT/SRT VEHICLE POLICE DEPARTMENT**

*The US Department of Agriculture Contact person: Jason E. Harter, Lebanon, VA. I'm here tonight to present a grant opportunity from the US Department of Agriculture. This grant is limited to local governments that are able to demonstrate that grant funds are needed to pursue a particular project. So after researching eligible projects and a conversation with Chief Gunter, we would like to use this opportunity for the purchase of a SRT vehicle for the Police Department. For those that do not know what that acronym stands for, it is a Special Response Team vehicle. A Special Response Team vehicle is custom-made for law enforcement agencies with a range of options and capabilities that is built with heavy gauge steel for heavy duty use and durability. This vehicle is designed for officer safety and to be an advantageous tool for the de-escalation of a catastrophic or hostile event. So, based on our (MHI) Median Household Income and population, we have the potential for a 15% grant consideration. The remaining balance can be financed at a rate of 3.75%. The cost of this vehicle along with the additional equipment needed is \$56,367.24. This grant opportunity at 15% will reduce that cost to \$47,912.15. That balance can be financed at 3.75%. That rate is subject to change on April 1<sup>st</sup>. So I am asking for your approval to support this project of taking advantage of this opportunity and acquire this SRT vehicle at a savings of \$8,455.09. She read the following resolution and asked for a vote to move forward with it:*

#### **A RESOLUTION TO OBTAIN FINANCIAL ASSISTANCE FROM THE USDA, RURAL DEVELOPMENT**

WHEREAS, the governing body of the Town of Bluefield, Virginia, consisting of 7 members, in a duly called meeting held on the 28<sup>th</sup> day of March, 2023, at which a quorum was present RESOLVED as follows:

BE IT HEREBY RESOLVED, that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the

Government) in the development of the purchase of a Special Response Team Vehicle for the Bluefield, Virginia Police Department to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED, that Lori Stacy, Communications Director of the Town of Bluefield be authorized to execute on behalf of the Bluefield, Virginia Police Department the above referenced agreements, documents, and forms and to execute such other documents including, but not limited to debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance.

IT IS SO RESOLVED BY THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA on this 18<sup>th</sup> day of March, 2023.

Mr. Presley made a motion to approve. Mr. Riffe seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

**ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

She continued on with her update:

**Tazewell County Chamber of Commerce**

*The TCCC will be hosting their Annual Membership Dinner on April 21<sup>st</sup> at the Arts & Event Center in Cedar Bluff. Since resigning at the chamber in November I agreed to stay on the executive board where I serve as the representative for Bluefield as well as Vicki Mahood. I will be representing Bluefield by introducing the guest speaker and helping present awards to businesses. I would like to invite you to sponsor a table at this event where our towns will be recognized and I would like to ask you to also renew membership. You each have an invitation in your folder.*

**DHR**

*I have begun the cost sharing application for the Department of Historical Registry. Thank you to Lecia Smith for agreeing to pay \$10,000 as our in-kind match to help complete this process. There was a handout in council's folder.*

**The Envision Center – Suite A**

*I've asked our chair of the IDA, Mr. Dave Bowers, to assist with a report on the Suite A at the Envision Center. We have a gentleman named Larry Kinzer who has submitted a Letter of Intent to start the Roasted Bean VA, a coffee/donut shop in this location. Mr. Kinzer is retired and moved back to the area. He is anxious to get started however we need to repair and clean the building. Suite A was left in a terrible mess, the insulation was removed over the dining area, the floors are in need of being sealed plus the kitchen equipment, which technically still belongs to the former tenant, is in bad need of a professional cleaning. We estimate this is going to cost \$25,000. We are asking Council to provide the funds to make these improvements.*

Dave Bowers stated that \$15k was needed to get it ready immediately and did not include the equipment which still belonged to the former tenant and Cumberland Plateau Planning District. He stated that it would be a deal breaker if they could not use the equipment that the attorneys were working on an agreement, he stated the IDA was asking for \$25k from the Town to hopefully have the space occupied by June 1<sup>st</sup>.

Mayor Linkous stated that they would be receiving rent on two items now and asked if there was an idea of how much had been collected thus far to be transferred to the IDA.

Mr. Presley asked if they could get any of the money back for that.

Mr. Bowers stated that they would be suing the former tenant for damage and back rent. He stated that he and Brad went through the building and they would need \$15k immediately to get Mr. Kinzer in plus the appliances.

Mr. Holman asked about structural issues.

Mr. Bowers stated that all had been addressed.

Mr. Presley asked if they could require them to have rental insurance.

Mrs. Stacy stated that they could suggest it.

Mr. Riffe stated that there was money in the Recreation for shelters and asked that they use it then put the money back in.

Mr. Presley made a motion to give \$25k to the IDA. Mrs. Payne seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

**ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

Mrs. Stacy continued with her updates: *She stated that the IDA board had been fantastic to work with and that Angela Clemmons was busy with her classes and graduates, that the IDA has a new Facebook page, were promoting vacant properties in the town and promoting female business owners. The former Graham Jewelry building is for sale by Mark and Laura Hrovatic and the building that currently houses State Farm has available office space for rent.*

*She stated that she was still on the board for the Tazewell County Chamber and invited all of council to their annual dinner on April 21<sup>st</sup>. She asked if the Town would like to sponsor a table and renew their membership.*

Mayor Linkous asked how many a table seated.

Mrs. Stacy stated 8.

Mr. Riffe made a motion that they sponsor a table and renew their membership. Mr. Presley seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

#### **ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

She stated that the next step in the Downtown Historical was the cost sharing application which Lecia Smith had agreed to pay the \$10k in kind match to complete the process. She thanked her for doing this and continued on with her update:

#### **DDC**

*Finally... Councilman Pressley and I held the first DDC meeting since I've been on board. We've agreed to host and promote Sidewalk Sales the first Saturday in June, July, and August and create an advertising schedule that would require a financial commitment from the town as well as the downtown merchants.*

#### **Field Fest**

*Field Fest committee met on March 9<sup>th</sup>. Field Fest dates will be June 1 and August 3. The first event will include live music by Victor Lawson and Boogie Chillin' and a Show and Shine show with local Jeep enthusiasts. I do want to say thanks to Justin Spracher, Lisa Watkins, Chris Catron, Sarah Baker and Greg DeGray for volunteering to help again this year.*

**UNFINISHED BUSINESS & REPORTS**

None.

**NEW BUSINESS & REPORTS**

***Transit Travel Policy, ROLL CALL VOTE – James Hampton***

Mr. Hampton stated that he needed the following Transit Travel Policy approved for his last Transit Audit:

1. All travel requests must be approved by the Town Manager
2. The Town uses actual expense basis of reimbursement with reasonable dollar limits to be determined by the Town Manager
3. All expenses including lodging and meals must have receipts to get reimbursed and must be for the purpose of the trip.
4. The Town of Bluefield follows the Virginia Travel Policy for meals and lodging and the policy can be found at [CAPP Manual - 20335 - Cash Disbursements Accounting, State Travel Regulations \(virginia.gov\)](#) The Town does not generally use RTAP, but uses 5311 operating for all travel expenses.

Mr. Holman made a motion to approve. Mr. Presley seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

**ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

***Budget Amendments, ROLL CALL VOTE – Kim Hernandez***

Mrs. Hernandez asked for a vote to approve the following budget amendments:

**PURPOSE: Board of Supervisors Funding**

Revenue		Original Budget	Amended Budget	Change
Line Item				
0400-0413	Misc. State Law	<u>\$213,433.32</u>	<u>\$216,053.81</u>	<u>\$2,620.49</u>
		<u>\$213,433.32</u>	<u>\$216,053.81</u>	<u>\$2,620.49</u>



**Expenditure**

<b>Line Item</b>		<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
3110-8106	Grants	\$39,593.98	\$42,214.47	\$2,620.49
		<u>\$39,593.98</u>	<u>\$42,214.47</u>	<u>\$2,620.49</u>

**PURPOSE: SRO Grant Funding (GIS/GMS)**

**Revenue**

<b>Line Item</b>		<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
0400-0413	Misc. State Law	\$216,053.81	\$244,977.81	\$28,924.00
		<u>\$216,053.81</u>	<u>\$244,977.81</u>	<u>\$28,924.00</u>

**Expenditure**

<b>Line Item</b>		<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
3110-1100	Salaries Regular	\$1,049,244.40	\$1,078,168.40	\$28,924.00
		<u>\$1,049,244.40</u>	<u>\$1,078,168.40</u>	<u>\$28,924.00</u>

**PURPOSE: SRO Grant Funding (GHS)**

**Revenue**

<b>Line Item</b>		<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
0400-0413	Misc. State Law	\$244,977.81	\$266,198.31	\$21,220.50
		<u>\$244,977.81</u>	<u>\$266,198.31</u>	<u>\$21,220.50</u>

**Expenditure**

<b>Line Item</b>		<b>Original Budget</b>	<b>Amended Budget</b>	<b>Change</b>
3110-1100	Salaries Regular	\$1,078,168.40	\$1,099,388.90	\$21,220.50
		<u>\$1,078,168.40</u>	<u>\$1,099,388.90</u>	<u>\$21,220.50</u>

Mr. Riffe made a motion to approve the Budget Amendments. Mrs. Presley seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

**ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

***Unbudgeted Requests, ROLL CALL VOTE – Kim Hernandez***

***-Tazewell County Career and Technical Center***

Mrs. Hernandez stated that Tazewell County Career and Technical Center was asking for a donation for their State Competition in April.

Council tabled it until it could be determined how many students from Graham would be attending.

***-Bluefield University Donation Request***

Mrs. Hernandez stated that Bluefield University asked that the Town pay the remainder of the \$50k pledged in this physical year which was talked about during the Work Session.

Mr. Holman made a motion to approve. Mr. Presley seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

**ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Abstain (on their board)
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 4-0 in favor.

***-Bluefield State University Donation Request***

Mrs. Hernandez stated that the Bluefield State University Donation was also talked about during the Work Session for the Platinum Sponsorship.

Mrs. Payne made a motion to approve. Mr. Trigg seconded the motion.

Mayor Linkous asked the Clerk to do roll call and report.

**ROLL CALL VOTE**

Councilmember Riffe:	Yes
Vice-Mayor Holman:	Yes
Councilmember Holt:	Absent
Councilmember Presley:	Yes
Councilmember Payne:	Yes
Councilmember Trigg:	Yes
Mayor Linkous:	No Vote Permitted

Motion carried 5-0 in favor.

### **POLICE CHIEF'S REPORT**

Chief Gunter stated that he would have two officers retiring soon and they were in the process of hiring.

Mrs. Payne asked if he would like to have certified officers.

Chief Gunter stated preferably but either way.

### **CITIZEN COMMENTS**

Dave Wohlford asked if the electrical at the Envision Center along with the HVAC had been fixed because he knew there were some issues.

Mr. Bowers stated that he had never seen his report.

Mr. Wohlford stated that he did not do a report but they needed to have someone they could trust go in and look at it besides an engineer that the HVAC was not adequate and there were issues with the electrical while the old tenant was there. He stated that he had not forgotten the issues with Trent and they needed to do something about it. He stated that there were issues with the General Contractor for Wal-Mart and the sub-contractors. He gave out a list of them and the ones with ok were legitimately licensed in the Commonwealth of VA, that it was illegal to sub contract any others under this license. He stated that they were out of Arkansas, Texas, Missouri, Tennessee, etc. and it was illegal for the Building Inspector to issue a permit. He asked that the permit be revoked and a stop order be issued immediately. He stated that local contractors should have been able to bid for this job and he would file a complaint although they could not do anything against unlicensed but the Town could that anything over \$25k to instruct the Building Inspector to put a stop order on the work. He stated that the roofers were ok but he would go to the Commonwealth then the Attorney General if he had too. He stated that he would like a 5 day review with the board of contractors.

Mr. Holman asked what State Code he was referring too.

Mr. Wohlford stated it was under the contractor's code 54.1 something but would get them the specific one.

Mr. Holman stated as General Contractors they would have their own process through the state.

Mr. Wohlford stated that Class C up to \$25k there was no test, Class B had a higher financial test for all technical trades.

Mr. Holman stated that before they did anything that they would divert this to the attorney for recommendations.

Mr. Wohlford stated that he hoped to be able to talk to John on Thursday and resolve it.

Mr. Holman stated that he was sure it had went out to bid.

Mr. Wohlford stated that it did not. He stated that they had to have all of their licenses and these contractors should as well.

## **TOWN UPDATES**

### ***Town Attorney, POSSIBLE ROLL CALL VOTE***

Mrs. Hernandez stated that staff was asked to put the Town Attorney position on this agenda.

Council tabled it.

### ***Recreation Director***

Mrs. Hernandez asked council what they would like to do regarding the Recreation Director's vacancy.

Council asked to hold off for two more weeks.

### ***Town Offices Closed***

Mrs. Hernandez stated that Town Offices would be closed on Good Friday and that Friday's trash would be picked up on Thursday, April 6<sup>th</sup>.

### ***Free Spring Cleanup***

Mrs. Hernandez stated that this year's spring cleanup would be April 24<sup>th</sup> – May 26<sup>th</sup> with call-ins the week of April 17<sup>th</sup>.

### ***Monument Meeting***

Mrs. Hernandez stated that the next Monument meeting would be on April 19<sup>th</sup> @ 10 a.m. at the City of Bluefield offices.

## **CITIZEN COMMENTS**

Gail Cook stated that the Sanders House/Historical Society would be hosting a Bonnet Parade and Egg Hunt on Saturday, April 1<sup>st</sup> @ 1 p.m. She stated that the Junior Debs would be helping them.

## **TOWN ATTORNEY'S REPORT**

None.

## **COUNCIL COMMENTS**

Mr. Trigg thanked everyone for coming out and to continue to bear with him as he was getting his strength back.

Mrs. Payne stated that SWVCC Festival of Arts would be hosting NY performers on April 22<sup>nd</sup> at First United Methodist Church free of charge to the public.

Mr. Riffe thanked everyone for coming out, Lori for the updates and stated on May 16<sup>th</sup> they would be feeding the Town Employees at the Sanders House, June 10<sup>th</sup> they hoped to do something at the Gazebo for the 140<sup>th</sup> celebration of the Town's Incorporation. He thanked Kim, James and the Police Department for all that they did.

Mr. Holman thanked James for the financials update, stated that the budget work session was productive, and thanked everyone for attending and those for their presentations.

Mr. Presley thanked Chief for always doing a great job, thanked everyone for coming out, asked that the IDA come twice a year to give an update on their financials, that Thomas Wimmer was doing a lot in the old rescue squad building, that he would like the next work session to be on the water project and Fincastle, they needed to redo the sound equipment in the council chambers and asked that the information on the sign be sent to him so he could post it.

Mayor Linkous stated that they needed to promote the 50 years of the baseball.

Mr. Malamisura stated that it was the stadium that was 50 years old.

Mayor Linkous invited everyone to attend the grand opening of the East River Auction Company on Friday at 2 p.m.

Mr. Holman made a motion to have a Special Called Meeting on Monday, April 10<sup>th</sup> with a Work Session on the water project at 6:30 p.m. and the council meeting at 7:30 p.m. and to have Fincastle come to the April 25<sup>th</sup> meeting. The motion passed unanimously by voice vote.

### **EXECUTIVE SESSION**

Mayor Linkous asked the clerk to read the Executive Session.

### **MOTION FOR CLOSED MEETING**

It is hereby moved that the Council of the Town of Bluefield, Virginia enter into a closed meeting pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia as amended, The specific purpose for this motion is to discuss the following matter(s):

Discussion, consideration, or interviews of prospective candidates for employment with such closed meeting being confined to Town Hall Personnel.

Mayor Linkous asked for a motion to enter into Executive Session.

Councilmember Payne made a motion to enter into Executive Session. Vice-Mayor Holman seconded the motion.

Mayor Linkous did roll call.

**ROLL CALL VOTE**

Councilmember Riffe: Yes  
Vice-Mayor Holman: Yes  
Councilmember Holt: Absent  
Councilmember Presley: Yes  
Councilmember Payne: Yes  
Councilmember Trigg: Yes  
Mayor Linkous: No Vote Permitted

5-0 in favor of going into Executive Session.

Mayor Linkous asked for a motion to resume open meeting.

Vice-Mayor Holman made a motion to enter back into regular session. Councilmember Presley seconded the motion.

Mayor Linkous asked the clerk to read the certification.

**CERTIFICATION OF EXECUTIVE SESSION**

WHEREAS, the Town Council of Bluefield, Virginia convened a closed meeting on March 28, 2023, pursuant to a duly adopted motion, attached hereto, and such closed meeting was convened in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Town Council of Bluefield, Virginia returned to its open meeting held on March 28, 2023.

NOW, THEREFORE, THE COUNCIL OF THE TOWN OF BLUEFIELD, VIRGINIA HEREBY CERTIFIES that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were discussed in the closed meeting held on March 28, 2023, to which this certification applies and (ii) only such public business matters as were identified in the motion convening such closed meeting were heard, discussed, or considered by the Council of the Town of Bluefield, Virginia in such closed meeting.

Mayor Linkous did roll call.

**ROLL CALL VOTE**

Councilmember Riffe: Yes  
Vice-Mayor Holman: Yes  
Councilmember Holt: Absent  
Councilmember Presley: Yes  
Councilmember Payne: Yes  
Councilmember Trigg: Yes  
Mayor Linkous: Yes

Motion carried 6-0 approving the certification.

Mayor Linkous asked if council wanted to approve the request from Quint for the weed control for all of the Town to include the Rec Park, sidewalks, etc. and it would be done twice per year. The first cost would be \$9,295 and the second was for \$7,215.

Mr. Holman stated that he would be in agreement if it were amended to include Graham Rec Park.

Mayor Linkous stated that it did include the upper fields at Graham Rec Park.

**ADJOURN**

Mayor Linkous asked for a motion and a second to adjourn.

The meeting was adjourned at 10:13 p.m.

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D.S. Linkous, Mayor

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Kim Hernandez, Town Clerk

## Budget vs Actual (Summary)

TOWN OF BLUEFIELD  
3/14/2023 8:27:21 AM

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Period Ending 2/28/2023

### 10 General

Description	Budget	MTD	YTD	Variance	Percent
<b>Revenues</b>					
	11,472,001	434,236.15	7,256,835.37	(4,215,165.26)	63%
Revenues Totals:	11,472,001	434,236.15	7,256,835.37	(4,215,165.26)	63%
<b>Expenses</b>					
TOWN COUNCIL	66,775	4,584.88	40,042.07	26,732.93	60%
	0	0.00	0.00	0.00	
TOWN MANAGER	289,498	19,410.51	286,073.07	3,425.33	99%
	2,000	3,460.00	13,681.00	(11,681.00)	684%
	43,000	0.00	61,750.00	(18,750.00)	144%
TREASURER	221,388	17,671.63	160,730.78	60,657.22	73%
BOOKKEEPING/HR	143,278	11,252.33	89,374.53	53,903.67	62%
VEHICLE MAINTENANCE	423,075	45,589.48	430,275.79	(7,200.71)	102%
POLICE DEPT	1,946,017	161,724.20	1,341,091.01	604,925.71	69%
FIRE DEPT	163,578	11,501.67	121,258.67	42,319.53	74%
BUILDING INSPECTOR	115,423	7,422.07	54,118.61	61,304.39	47%
WATER DEPT	0	0.00	0.00	0.00	
STREET DEPT	1,139,715	84,486.40	923,128.97	216,585.58	81%
REFUSE DEPT	303,866	20,507.59	174,966.76	128,899.24	58%
TH MAINTENANCE	93,130	8,873.46	93,476.27	(346.67)	100%
	0	0.00	0.00	0.00	
RECREATION	490,765	7,261.92	221,651.58	269,113.02	45%
CEMETERY PAYROLL	125,710	7,869.04	64,664.65	61,045.75	51%
	0	0.00	0.00	0.00	
PLANNING COMMISSION	6,990	376.81	3,084.98	3,905.02	44%
COMMUNITY DEVELOPMENT	162,527	3,024.20	239,117.66	(76,590.18)	147%
DONATIONS	71,546	685.00	7,680.39	63,865.81	11%
ZONING DEPARTMENT	99,470	6,265.79	57,466.32	42,003.68	58%
NON DEPARTMENTAL	4,141,359	20,870.02	1,400,200.00	2,741,159.20	34%
TRANSFERS	499,287	0.00	380,612.00	118,675.00	76%
HIGH STREET	165,000	0.00	61,268.75	103,731.25	37%
HOCKMAN PIKE PROJ EXP	200,000	0.00	309,249.57	(109,249.57)	155%
DEBT SVC	558,603	18,242.36	360,566.14	198,036.86	65%
Expenses Totals:	11,472,001	461,079.36	6,895,529.57	4,576,471.06	60%
10 General Totals:		(26,843.21)	361,305.80		

### 23 Water

Description	Budget	MTD	YTD	Variance	Percent
<b>Revenues</b>					
	1,250,363	116,994.87	937,500.48	(312,862.24)	75%



## Budget vs Actual (Summary)

TOWN OF BLUEFIELD  
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Period Ending 2/28/2023						
	Revenues Totals:	1,250,363	116,994.87	937,500.48	(312,862.24)	75%
<b>Expenses</b>						
		0	839.57	5,719.56	(5,719.56)	
		0	0.00	0.00	0.00	
WATER DEPT		698,163	35,203.57	487,221.72	210,941.40	70%
WATER PLANT		552,200	46,354.46	458,766.63	93,432.97	83%
	Expenses Totals:	1,250,363	82,397.60	951,707.91	298,654.81	76%
	23 Water Totals:		35,436.84	(8,487.87)		
<b>26 Cemetary</b>						
Description	Budget	MTD	YTD	Variance	Percent	
<b>Revenues</b>						
	34,550	5,306.91	28,493.58	(6,056.42)	82%	
	Revenues Totals:	34,550	5,306.91	28,493.58	(6,056.42)	82%
<b>Expenses</b>						
CEMETERY DEPARTMENT EXPENDITURES	34,550	2,059.06	19,926.09	14,623.91	58%	
	Expenses Totals:	34,550	2,059.06	19,926.09	14,623.91	58%
	26 Cemetary Totals:		3,247.85	8,567.49		
<b>34 Transit</b>						
Description	Budget	MTD	YTD	Variance	Percent	
<b>Revenues</b>						
	403,077	17,699.25	304,889.70	(98,187.50)	76%	
	Revenues Totals:	403,077	17,699.25	304,889.70	(98,187.50)	76%
<b>Expenses</b>						
	0	0.00	0.00	0.00		
TRANSIT	403,077	36,544.58	297,303.55	105,773.65	74%	
NON DEPARTMENTAL	0	0.00	0.00	0.00		
	Expenses Totals:	403,077	36,544.58	297,303.55	105,773.65	74%
	34 Transit Totals:		(18,845.33)	7,586.15		
<b>40 Fincastle</b>						
Description	Budget	MTD	YTD	Variance	Percent	
<b>Revenues</b>						
	1,978,258	142,362.15	1,899,516.64	(78,741.84)	96%	
	Revenues Totals:	1,978,258	142,362.15	1,899,516.64	(78,741.84)	96%
<b>Expenses</b>						
RECREATIONAL FACILITY GROUNDS	610,378	64,364.53	434,795.50	175,582.70	71%	
RECREATIONAL FACILITY	1,037,880	136,319.29	903,272.86	134,607.42	87%	
NON DEPARTMENTAL	0	11,427.60	53,505.39	(53,505.39)		
TRANSFERS	0	0.00	0.00	0.00		
HIGH STREET	0	0.00	0.00	0.00		
DEBT SVC	330,000	13,148.48	291,605.20	38,394.80	88%	

## Budget vs Actual (Summary)

TOWN OF BLUEFIELD

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Period Ending 2/28/2023

Expenses Totals:	1,978,258	225,259.90	1,683,178.95	295,079.53	85%
40 Fincastle Totals:		(82,897.75)	216,337.69		