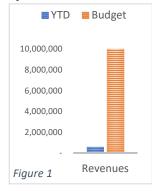
#### Treasurer's Report – for August FY24

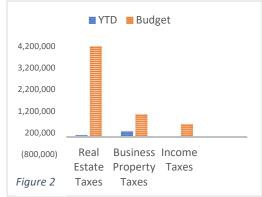
September 11, 2023 Mayor and Council Meeting

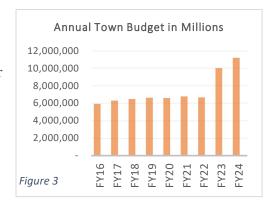
Please find the financial highlights through August which is only two months into the fiscal year:

<u>Revenues</u>: The Town has received 8% of the budgeted revenues through this point which is still very early in the fiscal year with highlights below (see Figure 1):

- <u>Tax Collections</u> tax collections are slow this time of year as we wait for the large revenue stream from the County's first property tax payment deadline of September 30<sup>th</sup> to be received in October. We have received one-quarter of our budgeted business personal property taxes which is from the June 15<sup>th</sup> filing date (see Figure 2).
- American Rescue Plan Act (Federal) Funding is revenue recognized for expenses incurred for the ARPA program. The Town was awarded \$4,933,972 and has earned \$118K interest on these funds. Transfers of ARPA funds are recognized as revenues to offset ARPA expenditures. The Town has expended \$288K through August to assist residents with rental assistance, business assistance, and salary costs. Please refer to the ARPA Dashboard for more detailed information of how these funds are helping serve the community.
- Automated Traffic Enforcement has generated \$126K for July and August. Since its inception last year, we have received \$1.4M which are restricted to be used for Public Safety expenses only.
- Other Revenues highlight is the \$76K of interest received just for July and August due to the higher interest rate market. This is for interest earned on our funds invested in the Maryland Local Government Investment Pool.
- Other Note The Town's total budget has increased greatly the last two years which is from the increase in ARPA and Speed Camera Revenues (see Figure 3).



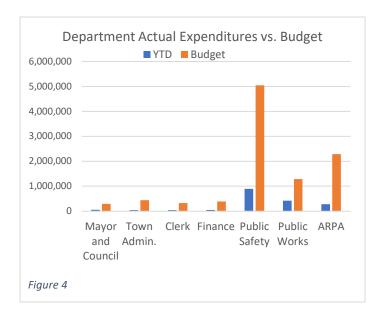




<u>Expenses</u> – We are only through the first two months of the fiscal year so it is difficult to establish any spending trends against the FY24 Budget (*see figure 4*). Following are the departmental highlights with financials attached:

- <u>Mayor and Council</u> is operating just ahead of budget but this is because of expenditures for our summer and fall Community Events such as the July 4<sup>th</sup> Fireworks, Senior Gathering, and preparing for BladeFest and the Haunting of Town Hall.
- The Administrative departments which are the smallest such as the <u>Town Administrator</u>, <u>Finance</u>, and <u>Clerk</u> have relatively few expenditures and are within budget for the first two months of the year. The administrative departments comprise only 12% of our total budget.

- <u>Public Safety</u> being our largest department has the bulk of the expenditures. Expenses are exceeding in some areas but these may be moved over to Speed Camera funding after we establish a trend for the first quarter.
- Speed Camera funds were used to purchase (4) police cruisers and (1) pickup truck. Other uses of the speed camera funds were for the temporary office trailer and uniforms.
- <u>Public Works</u> is operating above budget largely for the emergency repairs to excavate and replace an underground sewer line behind our Town Hall building. We also expended \$215K of our Highway User Funds for the milling and asphalt overlay of 57<sup>th</sup> Ave.



• <u>ARPA</u> – We have distributed over \$150K of funds in July and August for our Community Initiatives which was primarily for rental and mortgage assistance. Total cumulative spent between last year and this year is \$2.9M or 61% of the total funding allocated to the Town. (*Please see the attached ARPA Dashboard*).

#### Other Items

- The FY23 annual audit process will begin shortly. There will be additional work and reporting required for the audit because of the large amount of federal funds received and expended through ARPA.
- I attended the 2023 Maryland Association of Counties (MACO) Summer Conference which is similar to MML but on a much larger scale. The sessions and presentations were geared towards larger municipalities such as Bladensburg and Counties as well. There were over 4,700 attendees representing Counties, State agencies, and municipalities alike.
- Next month we will have financials through the first quarter which is a great indication of the trends for the rest of the year.

Please contact myself or Christina Daves in our Finance Office if you should have any questions. Thank you.

#### Vito Tinelli

Town Treasurer vtinelli@bladensburgmd.gov

September 6, 2023

## Town of Bladensburg Mayor and Council FY24 July through August 2023

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	8,123	60,008	14%
6030 · FICA	586	4,591	13%
6040 · Health Insurance	6,076	40,468	15%
6050 · Pension		6,559	
6060 · Workers Comp		2,000	
Total 6000 · Compensation	14,785	113,626	13%
6140 · Professional Development			
6145 · Council Business Development	192	22,000	1%
Total 6140 · Professional Development	192	22,000	1%
6160 · Employee Recognition	171	8,000	2%
6210 · Council Projects		2,500	
6225 · Community Grants			
6226 · Fire Department Donation		30,000	
6227 · Scholarships		5,000	
6225 · Community Grants - Other		12,000	
Total 6225 · Community Grants		47,000	
6230 · Community Events	25,485	66,000	39%
6235 · Senior Citizen Projects	4,500	4,500	100%
6255 · Town Meetings	619	5,000	12%
6320 · Wireless Communications	400	4,800	8%
6550 · Insurance - Liability	454	3,000	15%
6825 · Membership	10,170	13,000	78%
Total Expense	56,776	289,426	20%
Net Ordinary Income	-56,776	-289,426	20%
Net Income	-56,776	-289,426	20%

#### Town of Bladensburg Town Administrator FY24 July through August 2023

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	23,078	150,613	15%
6030 · FICA	1,772	11,522	15%
6040 · Health Insurance	-110	14,686	-1%
6050 · Pension		16,462	
6060 · Workers Comp		500	
Total 6000 · Compensation	24,740	193,783	13%
6110 · Tuition Reimbursement		1,000	
6140 · Professional Development	724	4,000	18%
6260 · Transportation		60,000	
6320 · Wireless Communications	580	960	60%
6560 · Legal	1,424	40,000	4%
6580 · Contractual Services	4,000	100,000	4%
6810 · Advertising	611	30,000	2%
6820 · Website		4,000	
6825 · Membership		1,000	
6835 · Travel		3,000	
Total Expense	32,079	437,743	7%
Net Ordinary Income	-32,079	-437,743	7%
let Income	-32,079	-437,743	<b>7</b> %

# Town of Bladensburg Town Clerk FY24

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	30,175	203,803	15%
6020 · Overtime	1,437	3,000	48%
6030 · FICA	2,418	15,820	15%
6040 · Health Insurance	2,426	22,574	11%
6050 · Pension		24,728	
6060 · Workers Comp		500	
Total 6000 · Compensation	36,456	270,425	13%
6110 · Tuition Reimbursement		2,000	
6140 · Professional Development		3,000	
6240 · Memorials		2,000	
6270 · Historic Promotion		2,402	
6320 · Wireless Communications	160	1,920	8%
6460 · Software Contract		10,000	
6570 · Equipment Lease	1,101	5,000	22%
6825 · Membership		500	
6835 · Travel	19	1,500	1%
6850 · Office Supplies	1,819	8,000	23%
6855 · Postage	547	2,000	27%
6880 · Election Costs	3,172	8,000	40%
6890 · Utilities	799	7,000	11%
Total Expense	44,071	323,747	14%
Net Ordinary Income	-44,071	-323,747	14%
Net Income	-44,071	-323,747	14%

## Town of Bladensburg Finance FY24

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	38,527	198,468	19%
6020 · Overtime	113	1,000	11%
6030 · FICA	2,945	15,259	19%
6040 · Health Insurance	1,602	10,067	16%
6050 · Pension		24,871	
6060 · Workers Comp		500	
Total 6000 · Compensation	43,187	250,165	17%
6110 · Tuition Reimbursement		2,000	
6140 · Professional Development	275	2,000	14%
6150 · Payroll Service	1,054	6,000	18%
6320 · Wireless Communications	80	960	8%
6460 · Software Contract		2,000	
6510 · Audit		17,000	
6520 · Bank Charges	864	5,000	17%
6530 · Bad Debts		6,000	
6550 · Insurance - Liability	1,910	10,000	19%
6825 · Membership		500	
6835 · Travel	229	1,000	23%
Total Expense	47,599	302,625	16%
Net Ordinary Income	-47,599	-302,625	16%
Other Income/Expense			
Other Expense			
6950 · Debt Service		87,000	
Total Other Expense		87,000	
Net Other Income		-87,000	
Net Income	-47,599	-389,625	12%

## Town of Bladensburg Public Safety FY24 July through August 2023

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	547,170	2,727,440	20%
6020 · Overtime	101,313	272,744	37%
6030 · FICA	48,340	229,514	21%
6040 · Health Insurance	91,555	584,108	16%
6050 · Pension		354,650	
6060 · Workers Comp		250,000	
Total 6000 · Compensation	788,377	4,418,456	18%
6110 · Tuition Reimbursement		20,000	
6130 · Recruitment	2,706	16,000	179
6140 · Professional Development	6,729	35,000	199
6160 · Employee Recognition	40	4,000	19
6230 · Community Events	7,532	20,000	389
6240 · Memorials	128		
6310 · Telephone	6,545	27,000	249
6320 · Wireless Communications	4,666	40,000	129
6350 · Internet Access	1,245	7,000	189
6360 · Data Fees		2,000	
6420 · Computer Expense	723		
6440 · IT Support	8,162	42,000	199
6460 · Software Contract	1,304	20,000	79
6545 · Insurance - Auto	16,084	50,000	329
6550 · Insurance - Liability	9,808	55,000	189
6570 · Equipment Lease	2,768	9,000	319
6580 · Contractual Services	3,413	15,000	239
6620 · Fuel	11,622	100,000	129
6640 · Vehicle Repairs and Maintenance	4,664	40,000	129
6650 · Vehicle Body Repairs		30,000	
6670 · Equipment Maintenance	180	3,000	69
6680 · Weapon Repairs and Supplies	3,275	20,000	169
6825 · Membership	933	1,500	629
6835 · Travel	2,145	5,000	439
6850 · Office Supplies	2,557	15,000	179
6855 · Postage	356	3,000	129
6865 · Supplies	6,047	20,000	309
6885 · Finger Printing	303	1,000	309
6890 · Utilities	1,863	26,000	79
Total Expense	894,178	5,044,956	189
Net Ordinary Income	-894,178	-5,044,956	189

## Town of Bladensburg Speed Camera Fund FY24

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
4700 · Service Charges			
4770 · Automated Traffic Enforcement	126,620	1,000,000	13%
Total 4700 · Service Charges	126,620	1,000,000	13%
Total Income	126,620	1,000,000	13%
Gross Profit	126,620	1,000,000	13%
Expense			
6000 · Compensation			
6010 · Regular Pay		59,844	
6020 · Overtime		5,984	
6030 · FICA		5,036	
Total 6000 · Compensation		70,864	
6120 · Uniforms	11,846	50,000	24%
6330 · Communications Contracts		38,000	
6570 · Equipment Lease	11,026		
6580 · Contractual Services	1,650	50,000	3%
6590 · Automated Traffic Enforcement		100,000	
Total Expense	24,522	308,864	8%
Net Ordinary Income	102,098	691,136	15%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay	263,204	308,000	85%
Total Other Expense	263,204	308,000	85%
Net Other Income	-263,204	-308,000	85%
Net Income	-161,106	383,136	-42%

## Town of Bladensburg Public Works FY24 July through August 2023

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	53,271	318,158	17%
6020 · Overtime	3,552	10,000	36%
6030 · FICA	4,308	25,104	17%
6040 · Health Insurance	10,662	69,282	15%
6050 · Pension		39,224	
6060 · Workers Comp		35,000	
Total 6000 · Compensation	71,792	496,768	14%
6110 · Tuition Reimbursement		3,500	
6120 · Uniforms		3,000	
6140 · Professional Development		2,000	
6350 · Internet Access	338	3,000	11%
6620 · Fuel	1,312	20,000	7%
6640 · Vehicle Repairs and Maintenance	3,175	20,000	16%
6670 · Equipment Maintenance	857	10,000	9%
6710 · Building Maintenance	30,530	50,000	61%
6720 · Grounds Maintenance	9,366	30,000	31%
6740 · Street Lights	7,956	50,000	16%
6750 · Sanitation Contract	48,891	300,000	16%
6760 · Landfill Fees	1,023	16,000	6%
6770 · Building Supplies	1,092	10,000	11%
6790 · Janitorial Services	4,833	30,000	16%
6835 · Travel	,	500	
6860 · Shop Supplies	50	3,000	2%
6890 · Utilities	3,271	28,000	12%
Total Expense	184,487	1,075,768	17%
Net Ordinary Income	-184,487	-1,075,768	17%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay			
6975 · Capital Outlay - Seized Funds			
6979 · Highway User Projects	215,195	150,000	143%
6970 · Capital Outlay - Other	22,520	58,000	39%
Total 6970 · Capital Outlay	237,715	208,000	114%
Total Other Expense	237,715	208,000	114%
Net Other Income	-237,715	-208,000	114%
Net Income	-422,202	-1,283,768	33%

## Town of Bladensburg ARPA FY24

	Jul - Aug 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	100,263	546,958	18%
6020 · Overtime	16,847	49,543	34%
6030 · FICA	8,959	45,632	20%
Total 6000 · Compensation	126,068	642,133	20%
6120 · Uniforms		3,000	
6220 · Community Initiatives			
6221 · Housing Assistance	142,017	500,000	28%
6222 · Business/Non-Profit Assistance	6,000	500,000	1%
6223 · Food Assistance		20,000	
6224 · Monitoring		50,000	
Total 6220 · Community Initiatives	148,017	1,070,000	14%
6235 · Senior Citizen Projects	3,000	3,000	100%
6420 · Computer Expense		20,000	
6580 · Contractual Services	10,685	50,000	21%
Total Expense	287,770	1,788,133	16%
Net Ordinary Income	-287,770	-1,788,133	16%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay			
6972 · Long Term Capital Projects		500,000	
6970 · Capital Outlay - Other		, 	
Total 6970 · Capital Outlay		500,000	
Total Other Expense		500,000	
Net Other Income		-500,000	
Net Income	-287,770	-2,288,133	13%

#### **ARPA Cumulative Expense Summary**

<u>Summary</u>	<u>FY22</u>	<u>FY23</u>	FY24	Total Expended
Compensation	94,840	528,436	126,068	749,344
Community Asst				-
Rental/Mortgage	138,633	1,052,465	142,017	1,333,115
Business/Non Profit		44,485	6,000	50,485
Food Assistance		17,308		17,308
Monitoring				-
Trauma Kits		46,919		46,919
Computer	31,521	24,831		56,352
Capital - Police	49,331	234,048		283,379
Capital - Other		378,117		378,117
Contractual	11,969	29,492	10,685	52,146
Senior Buildings		3,000	3,000	6,000
Supplies	18,058			18,058
ARPA Totals	344,352	2,359,101	287,770	2,991,223
Total Award				4,933,972
Interest Earned				118,048
Cumulative Expended				2,991,223
Balance of Funds Remainin	g as of Aug 31, 20	23		2,060,797

#### FY24 Only

	FY24 Budget	Expenses	<b>Budget Balance</b>
Compensation	642,133	126,068	516,065
Community Asst			-
Rental/Mortgage	500,000	142,017	357,983
Business/Non Profit	500,000	6,000	494,000
Food Assistance	20,000		20,000
Monitoring	50,000		50,000
			-
Computer	20,000		20,000
			-
Capital - Other	500,000		500,000
Contractual	50,000	10,685	39,315
Senior Buildings	3,000	3,000	-
Supplies	3,000	-	3,000
	2,288,133	287,770	2,000,363

	Jul - Aug 23	Budget	% of Budg	get
Ordinary Income/Expense				
Income				
4000 · Property Taxes				
4020 · Real Estate Taxes	83,454	4,179,813	2%	
4040 · Business Personal Property Tax	261,705	1,045,000	25%	
Total 4000 · Property Taxes	345,159	5,224,813		7%
4100 · Income Tax		600,000		
4200 · Other Local Taxes				
4220 · Admissions and Amusement Tax		40,000		
Total 4200 · Other Local Taxes		40,000		
4300 · Licenses and Permits				
4310 · Local Business Licenses	18,355	80,000	23%	
4320 · County Traders License	76	15,000	1%	
4370 · Cable Franchise Fees	1,836	110,000	2%	
Total 4300 · Licenses and Permits	20,267	205,000		10%
4400 · Federal Funding				
4410 · Federal Earmark		150,000		
4400 · Federal Funding - Other	277,085	2,288,133	12%	
Total 4400 · Federal Funding	277,085	2,438,133		11%
4500 · State Funding				
4510 · Highway User Revenues		285,200		
4520 · Police Aid		300,000		
4550 · Bond Bill		150,000		
Total 4500 · State Funding		735,200		
4600 · County Funding				
4620 · County Disposal Fee Rebate		22,484		
4640 · Bank Stock		2,372		
Total 4600 · County Funding		24,856		
4700 · Service Charges				
4720 · Local Fines/Fees	3,243	15,000	22%	
4730 · Copier Fees	270	3,000	9%	
4740 · Fingerprinting		1,000		
4770 · Automated Traffic Enforcement	126,620	1,000,000	13%	
Total 4700 · Service Charges	130,133	1,019,000		13%

	Jul - Aug 23	Budget	% of Budget
4800 · Other Revenues			
4810 · Insurance Reimbursement	500	60,000	1%
4820 · Bus Shelter Advertising		2,000	
4830 · Property Rental	7,000	42,000	17%
4840 · Vehicle Deployment	1,200	7,000	17%
4870 · Misc. Revenues	153	2,000	8%
4880 · Interest Earned	76,668	80,000	96%
Total 4800 · Other Revenues	85,521	193,000	44%
4900 · Restricted Revenues			
4950 · Community Legacy - Restricted		165.000	
4960 · CDBG Construction Grant		165,000	
4970 · Other Grants 4900 · Restricted Revenues - Other		10,000	
Total 4900 · Restricted Revenues		175,000	
4999 · Transfer from Fund Balance		494,260	
Total Income	858,165	11,149,262	8%
Gross Profit	858,165	11,149,262	8%
Expense			
6000 · Compensation			
6010 · Regular Pay	800,607	4,265,292	19%
6020 · Overtime	123,262	342,271	36%
6030 · FICA	69,328	352,478	20%
6040 · Health Insurance	112,209	741,185	15%
6050 · Pension		466,494	
6060 · Workers Comp		288,500	
Total 6000 · Compensation	1,105,406	6,456,220	17%
6110 · Tuition Reimbursement		28,500	
6120 · Uniforms	11,846	56,000	21%
6130 · Recruitment	2,706	16,000	17%
6140 · Professional Development			
6145 · Council Business Development	-199	22,000	-1%
6140 · Professional Development - Other	7,728	46,000	17%
Total 6140 · Professional Development	7,529	68,000	11%
6150 · Payroll Service	1,054	6,000	18%
6160 · Employee Recognition	211	12,000	2%
6210 · Council Projects		2,500	

	Jul - Aug 23	Budget	% of Budget
6220 · Community Initiatives 6221 · Housing Assistance 6222 · Business/Non-Profit Assistance 6223 · Food Assistance 6224 · Monitoring	142,017 6,000	500,000 500,000 20,000 50,000	28% 1%
Total 6220 · Community Initiatives	148,017	1,070,000	14%
6225 · Community Grants 6226 · Fire Department Donation 6227 · Scholarships 6225 · Community Grants - Other		30,000 5,000 12,000	
Total 6225 · Community Grants		47,000	
6230 · Community Events 6235 · Senior Citizen Projects 6240 · Memorials 6255 · Town Meetings 6260 · Transportation 6270 · Historic Promotion	33,017 7,500 128 619	86,000 7,500 2,000 5,000 60,000 2,402	38% 100% 6% 12%
6310 · Telephone 6320 · Wireless Communications 6330 · Communications Contracts	6,545 5,886	27,000 48,640 38,000	24% 12%
6350 · Internet Access 6360 · Data Fees	1,584	10,000 2,000	16%
6420 · Computer Expense 6440 · IT Support 6460 · Software Contract 6510 · Audit	723 8,162 1,304	20,000 42,000 32,000 17,000	4% 19% 4%
6520 · Bank Charges 6530 · Bad Debts	864	5,000 6,000	17%
6545 · Insurance - Auto 6550 · Insurance - Liability 6560 · Legal	16,084 12,172 1,424	50,000 68,000 40,000	32% 18% 4%
6570 · Equipment Lease 6580 · Contractual Services 6590 · Automated Traffic Enforcement	14,895 19,748	14,000 215,000 100,000	106% 9%
6620 · Fuel 6640 · Vehicle Repairs and Maintenance 6650 · Vehicle Body Repairs	12,934 7,839	120,000 60,000 30,000	11% 13%
6670 · Equipment Maintenance 6680 · Weapon Repairs and Supplies 6710 · Building Maintenance	1,037 3,275 30,530	13,000 20,000 50,000	8% 16% 61%
6720 · Grounds Maintenance 6740 · Street Lights 6750 · Sanitation Contract 6760 · Landfill Fees	9,366 7,956 48,891 1,023	30,000 50,000 300,000 16,000	31% 16% 16% 6%

	Jul - Aug 23	Budget	% of Budget
6770 · Building Supplies	1,092	10,000	11%
6790 · Janitorial Services	4,833	30,000	16%
6810 · Advertising	611	30,000	2%
6820 · Website		4,000	
6825 · Membership	11,103	16,500	67%
6835 · Travel	2,393	11,000	22%
6850 · Office Supplies	4,376	23,000	19%
6855 · Postage	903	5,000	18%
6860 · Shop Supplies	50	3,000	2%
6865 · Supplies	6,047	20,000	30%
6880 · Election Costs	3,172	8,000	40%
6885 · Finger Printing	303	1,000	30%
6890 · Utilities	5,933	61,000	10%
6900 · Grants - Restricted	,	•	
6930 · CDBG		165,000	
6900 · Grants - Restricted - Other		10,000	
T. 1 5000 G. 1 D. 1 L. 1		175.000	
Total 6900 · Grants - Restricted		175,000	
Total Expense	1,571,091	9,746,262	16%
Net Ordinary Income	-712,926	1,403,000	-51%
Other Income/Expense			
Other Expense			
6950 · Debt Service		87,000	
6970 · Capital Outlay			
6972 · Long Term Capital Projects		800,000	
6975 · Capital Outlay - Seized Funds		•	
6979 · Highway User Projects	215,195	150,000	143%
6970 · Capital Outlay - Other	285,724	366,000	78%
•		<u> </u>	
Total 6970 · Capital Outlay	500,919	1,316,000	38%
Total Other Expense	500,919	1,403,000	36%
Net Other Income	-500,919	-1,403,000	36%
Net Income	-1,213,845		100%
Net intollie	-1,213,043		100