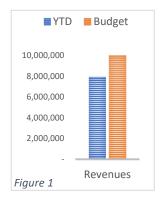
Treasurer's Report – February FY23

March 10, 2023 Mayor and Council Meeting

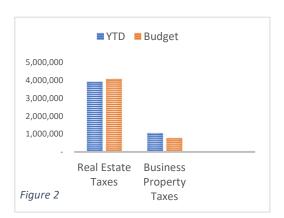
Below are the financial highlights through February of fiscal year 2023:

<u>Revenues</u>: The Town has received almost 80% of the budgeted revenues for the year and we are only through February (see Figure 1):

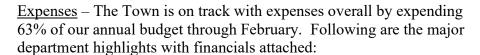
Tax Collections – The Town has received just about all the real estate taxes collected by the County for the December 31 due date. Business Personal Property Taxes are still far exceeding projection and are more than 50% higher than this time last year (see Figure 2). This will only continue to increase as the new FY23 assessments will be coming out next quarter for the April 15th and June 15th filing dates.



• American Rescue Plan Act (ARPA) Funding – This is revenue recognized for expenses incurred for the ARPA program. The Town was awarded \$4,933,972 and has earned \$82K interest on these funds. Transfers of ARPA funds are recognized as revenues to offset ARPA expenditures. The ARPA budget started this year with at 1.14M and we have increased it by over \$2.8M with amendments to assist residents with rental assistance, business assistance, and to fund the ambulance for the VFD and for improvements to Bostwick. Please refer to the ARPA Dashboard for more detailed information of how these funds are helping serve the community.

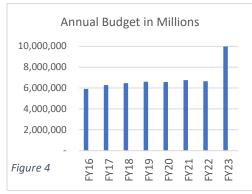


- <u>Income taxes</u> are below budget but we expect these to increase in the last quarter when tax filings become due.
- Other Revenues are exceeding budget because of higher than anticipated interest earnings due to the volatile interest rate market. Through February we have received in excess of \$190K compared to just \$4K budgeted. This is for interest earned on our fund balance funds and ARPA funds invested in the Maryland Local Government Investment Pool (see Figure 3).
- The Town's total budget has increased 50% over our normal levels, mostly due to the ARPA funding but still is managed by our small staffing in Town Hall (see Figure 4).

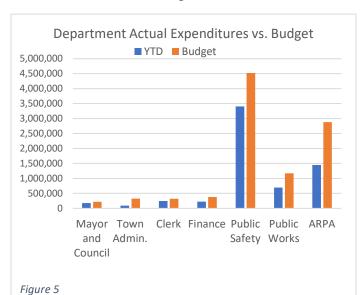


 Mayor and Council is operating ahead of budget but this is because of expanding our Community Events such as the July 4th Celebration, Senior Gathering, David Harrington Memorial Service, 280th Town Anniversary Celebration, Haunted House, Senior Gala, and the Yule Log (see Figure 5).





- <u>Town Administrator</u> is far below budget from the vacancy this year of a Town Administrator.
- <u>Town Clerk</u> is operating ahead of budget, mostly in compensation for the payout of leave for the long serving Receptionist. This will balance out by the end of the fiscal year.
- <u>Finance</u> is operating within budget overall through February.
- Public Safety is exceeding budget resulting from increased overtime to cover patrol vacancies in
 - the first half of this year. There are also increases in other areas for Professional Development for increased trainings, vehicle repairs, and a new body camera and taser contracts under Capital Outlay.
- Speed Camera Fund the Town has seen increased activity over the last 45 days with over \$422K collected with only \$30K of expenses. These funds are reported as part of our general revenues and expenses but are tracked separately in their own fund to be used for Public Safety purposes only.
- <u>Public Works</u> is operating below budget for lower compensation costs for the vacancy of a Public Works Director and laborer.



• <u>ARPA</u> – we have expended \$1.4M of the budgeted \$2.8M of ARPA funds slated to be used this year. Major items include \$264K for Public Safety and Public Works salary improvements, \$234K for capital purchases, and over \$700K for community assistance which was primarily for our rental assistance program (see the attached ARPA Dashboard). Total cumulative spent between FY22 and FY23 is \$1.8M or 36% of the total funding with a total of \$3.2M budgeted to be used which is 65% of the funding allocated to the Town.

Please contact myself or Christina Daves in our Finance Office if you should have any questions. Thank you.

Vito Tinelli

Town Treasurer vtinelli@bladensburgmd.gov

March 10, 2023

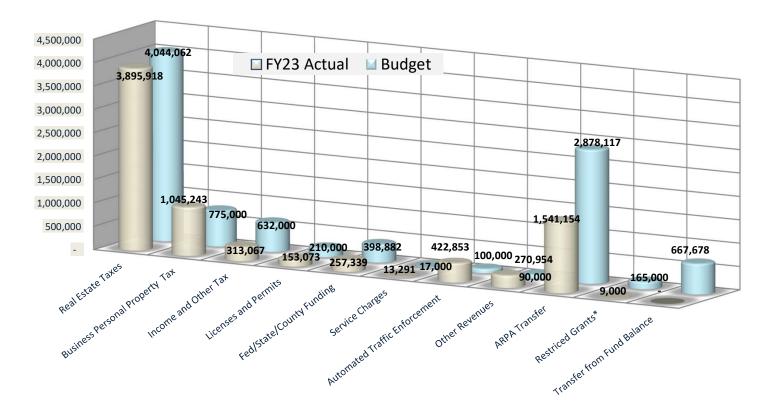
Financial Summary	FY23 Feb YTD	Budget	Variance		Last Fiscal FY22 YTD	Change since prior year
Revenues						
Property Tax	3,895,918	4,044,062	96%		3,867,683	1%
Personal Property Tax	1,045,243	775,000	135%		671,817	56%
Income and Other Tax	313,067	632,000	50%		359,311	-13%
Licenses and Permits	153,073	210,000	73%		173,183	-12%
Federal funding - ARPA	1,541,154	2,878,117	54%		17,727	8594%
State and County Funding	257,339	398,882	65%		150,853	71%
Service Charges	13,291	17,000	78%]	10,388	28%
Automated Traffic Enforce.	422,853	100,000	423%		-	
Other Revenues	270,954	90,000	301%		75,596	258%
Restricted Grants	9,000	165,000	0%		177,703	-95%
Fund Balance Transfer	-	667,678	0%		-	0%
Total Revenues	7,921,892	9,977,739	79%		5,504,261	44%
Expenses by Dept.						
Mayor and Council	175,669	236,635	74%		118,353	48%
Town Administrator	89,507	310,922	29%		163,627	-45%
Town Clerk	245,130	319,298	77%		176,392	39%
Finance	226,567	378,087	60%		247,767	-9%
Public Safety	3,403,750	4,461,355	76%		2,839,131	20%
Speed Camera Expenses	30,400	60,000]		
Public Works	694,420	1,168,325	59%		510,078	36%
ARPA Projects	1,446,356	2,878,117	50%		53,711	2593%
Grants	12,271	165,000	7%		59,553	-79%
Total Expenses	6,324,070	9,977,739	63%]	4,168,612	52%
Surplus / (Deficit)	1,597,822	-			1,335,649	20%

Interim Financials, Subject to Change

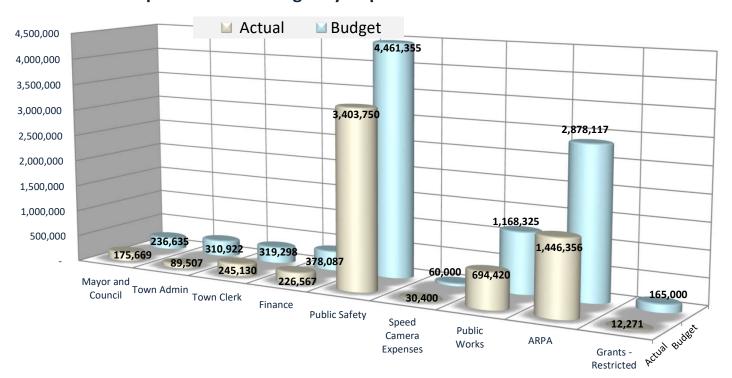
Budget Amendments since adoption (by Ordinance #)

- 1 ARPA Increase ARPA Funding \$300,000 to offset \$300,000 increase in ARPA Community Asst.
- 3a. ARPA Increase ARPA Funding \$500,000 to offset \$500,000 increase in ARPA Community Asst.
- 3b. ARPA Increase ARPA Funding \$117,000 to offset \$117,000 PW increase for Bostwick buttress project
- 3c. <u>Mobile Police Camera</u> Increase Public Safety capital expense by \$30,000 and reduce TA Compensation \$30,000 to offset purchase
- 4a. ARPA Increase ARPA funding \$510,000 to offset \$510,000 increase in ARPA Business Assistance
- 4b. ARPA Increase ARPA funding \$261,117 to offset \$261,117 increase in ARPA Capital for VFD Ambulance
- 4c. ARPA Increase ARPA funding \$50,000 to offset \$50,000 increase in ARPA Security Camera Rebate
- 4d. Community Grants Inc. Mayor/Council Community Grants \$12,000 and reduce Transportation by \$12,000
- 4e. Community Events Inc. Mayor/Council Community Events \$5,000 and reduce Transportation by \$5,000

Revenues vs Budget - Feb FY23



Expenditures vs Budget by Department - thru Feb FY23



Town of Bladensburg Mayor and Council FY23 YTD Actuals vs Budget

	Jul '22 - Feb 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation 6010 · Regular Pay	31,385	48,000	65%
6030 · FICA	2,281	46,000 3,672	62%
6040 · Health Insurance	28,285	37,084	76%
6050 · Pension	3,676	5,079	72%
6060 · Workers Comp	0,070	2,000	1270
Total 6000 · Compensation	65,626	95,835	68%
6140 · Professional Development			
6145 · Council Business Development 6140 · Professional Development - O	8,783	15,000	59%
Total 6140 · Professional Development	8,783	15,000	59%
6160 · Employee Recognition	11,043	8,000	138%
6210 · Council Projects		2,500	
6225 · Community Grants			
6226 · Fire Department Donation	15,000	30,000	50%
6225 · Community Grants - Other		12,000	
Total 6225 · Community Grants	15,000	42,000	36%
6230 · Community Events	51,090	44,000	116%
6235 · Senior Citizen Projects	4,500	4,500	100%
6255 · Town Meetings	3,034	4,000	76%
6320 · Wireless Communications	2,800	4,800	58%
6550 · Insurance - Liability 6620 · Fuel	1,672	3,000	56%
6640 · Vehicle Repairs and Maintenance			
6825 · Membership	12,122	13,000	93%
Total Expense	175,669	236,635	74%
Net Ordinary Income	-175,669	-236,635	74%
Other Income/Expense Other Expense			
Net Other Income			
Net Income	-175,669	-236,635	74%

Town of Bladensburg Town Administration Budget

July 2022 through February 2023

	Jul '22 - Feb 23	Budget	% of Budget
Ordinary Income/Expense Income			
Gross Profit			
Expense 6000 · Compensation 6010 · Regular Pay 6020 · Overtime 6030 · FICA 6040 · Health Insurance 6050 · Pension 6060 · Workers Comp	15,125 1,157 -1,168 8,778	100,047 7,654 14,186 10,575 500	15% 15% -8% 83%
Total 6000 · Compensation	23,893	132,962	18%
6110 Tuition Reimbursement 6140 Professional Developm		1,000 4,000	
6150 · Payroll Service 6240 · Memorials 6255 · Town Meetings 6260 · Transportation 6270 · Historic Promotion 6320 · Wireless Communicati 6420 · Computer Expense 6460 · Software Contract 6510 · Audit 6520 · Bank Charges 6530 · Bad Debts	29,965	1,000 60,000 960	50%
6540 · Insurance - Other 6560 · Legal	4,989	25,000	20%
6570 · Equipment Lease 6580 · Contractual Services	19,739	70,000	28%
6620 · Fuel 6810 · Advertising 6820 · Website 6825 · Membership 6835 · Travel 6850 · Office Supplies 6855 · Postage 6880 · Election Costs 6890 · Utilities	10,921	25,000 4,000 1,000 3,000	44%
Total Expense	89,507	327,922	27%
Net Ordinary Income	-89,507	-327,922	27%
Other Income/Expense Other Expense			
Net Other Income			
Net Income	-89,507	-327,922	27%

Town of Bladensburg Town Clerk

FY23 Actuals vs Budget

	Jul '22 - Feb	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	170,735	205,920	83%
6020 · Overtime	5,245	3,000	175%
6030 · FICA	13,462	15,980	84%
6040 · Health Insurance	17,328	17,700	98%
6050 · Pension	13,867	29,376	47%
6060 · Workers Comp		1,000	
Total 6000 · Compensation	220,637	272,976	81%
6110 · Tuition Reimbursement		2,000	
6140 · Professional Developm	2,500	3,000	83%
6240 · Memorials	455	2,000	23%
6270 · Historic Promotion		2,402	
6320 · Wireless Communicati	1,120	1,920	58%
6460 · Software Contract		8,000	
6570 · Equipment Lease	2,410	5,000	48%
6825 · Membership	499	500	100%
6835 · Travel	160	1,500	11%
6850 · Office Supplies	5,907	8,000	74%
6855 · Postage	661	3,000	22%
6880 · Election Costs	5,765	3,000	192%
6890 · Utilities	5,016	6,000	84%
Total Expense	245,130	319,298	77%
Net Ordinary Income	-245,130	-319,298	77%
Net Income	-245,130	-319,298	77%

Town of Bladensburg Finance

FY23 Actuals vs. Budget

	Jul '22 - Feb 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	126,779	193,877	65%
6020 · Overtime	960		100%
6030 · FICA	9,736	14,832	66%
6040 · Health Insurance	7,886	12,425	63%
6050 · Pension	17,552	20,493	86%
6060 · Workers Comp		500	
Total 6000 · Compensation	162,914	242,127	67%
6110 · Tuition Reimbursement		2,000	
6140 · Professional Developm	525	3,000	18%
6150 · Payroll Service	4,100	6,000	68%
6320 · Wireless Communicati	560	960	58%
6400 · Computer			
6460 · Software Contract		2,000	
6510 · Audit	12,000	12,000	100%
6520 · Bank Charges	2,488	5,000	50%
6530 · Bad Debts	3,200	6,000	53%
6550 · Insurance - Liability	6,648	10,000	66%
6825 · Membership		500	
6835 · Travel		1,500	
Total Expense	192,435	291,087	66%
Net Ordinary Income	-192,435	-291,087	66%
Other Income/Expense Other Expense			
6950 · Debt Service	34,131	87,000	39%
Total Other Expense	34,131	87,000	39%
Net Other Income	-34,131	-87,000	39%
Net Income	-226,567	-378,087	60%

Town of Bladensburg Public Safety

FY23 YTD Actuals vs Budget

	Jul '22 - Feb 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation 6010 · Regular Pay	1,693,586	2,396,493	71%
6020 · Overtime	256,335	225,000	114%
6030 · FICA	144,918	200,544	72%
6040 · Health Insurance	405,329	494,971	82%
6050 · Pension	163,194	288,347	57%
6060 · Workers Comp	150,080	225,000	67%
Total 6000 · Compensation	2,813,442	3,830,355	73%
6110 · Tuition Reimbursement	7,197	20,000	36%
6120 · Uniforms	43,497	46,000	95%
6130 · Recruitment	10,117	16,000	63%
6140 · Professional Development	31,802	20,000	159%
6160 · Employee Recognition	623	4,000	16%
6230 · Community Events	9,874	15,000	66%
6310 · Telephone	19,929	27,000	74%
6320 · Wireless Communications	29,000	46,000	63%
6330 · Communications Contracts	36,828	34,000	108%
6340 · Interoperability		2,000	
6350 · Internet Access	5,218	5,000	104%
6360 · Data Fees	2,129	1,500	142%
6420 · Computer Expense			
6440 · IT Support	21,972	30,000	73%
6460 · Software Contract	15,958	8,000	199%
6545 · Insurance - Auto	36,463	45,000	81%
6550 · Insurance - Liability	35,689	55,000	65%
6570 · Equipment Lease	5,751	9,000	64%
6580 · Contractual Services	11,634	15,000	78%
6590 · Automated Traffic Enforcement	22.522	75.000	0.40
6620 · Fuel	68,586	75,000	91%
6640 · Vehicle Repairs and Maintena	28,091	40,000	70%
6650 · Vehicle Body Repairs	30,196	15,000	201%
6670 · Equipment Maintenance	750	2,000	38%
6680 · Weapon Repairs and Supplies	13,153	20,000	66%
6710 · Building Maintenance	1 095	1 500	72%
6825 · Membership 6835 · Travel	1,085 2,733	1,500 5,000	55%
6850 · Office Supplies	10,944	15,000	73%
6855 · Postage	2,598	3,000	87%
6865 · Supplies	16,120	4,000	403%
6885 · Finger Printing	711	1,000	71%
6890 · Utilities	13,600	21,000	65%
Total Expense	3,325,691	4,431,355	75%
Net Ordinary Income	-3,325,691	-4,431,355	75%
Other Income/Expense			
Other Expense			
6970 · Capital Outlay	78,060	30,000	260%
Total Other Expense	78,060	30,000	260%
Net Other Income	-78,060	-30,000	260%
Net Other income			

Town of Bladensburg Speed Camera Fund FY23 YTD Actuals vs Budget

	Jul '22 - Feb 23	Budget	% of Budget
Ordinary Income/Expense Income 4700 · Service Charges 4770 · Automated Traffic Enforcem	422,853	100,000	423%
Total 4700 · Service Charges	422,853	100,000	423%
Total Income	422,853	100,000	423%
Gross Profit	422,853	100,000	423%
Expense 6590 · Automated Traffic Enforcement	30,400	60,000	51%
Total Expense	30,400	60,000	51%
Net Ordinary Income	392,453	40,000	981%
Net Income	392,453	40,000	981%

Town of Bladensburg Public Works

July 2022 through February 2023

	Jul '22 - Feb 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation			
6010 · Regular Pay	175,592	368,702	48%
6020 · Overtime	6,003	10,000	60%
6030 · FICA	13,740	28,971	47%
6040 · Health Insurance	45,459	85,052	53%
6050 · Pension	21,604	41,800	52%
6060 · Workers Comp	18,760	33,000	57%
Total 6000 · Compensation	281,158	567,525	50%
6110 · Tuition Reimbursement		3,500	
6120 · Uniforms	2,262	3,000	75%
6140 · Professional Development		2,000	
6350 · Internet Access	1,377	2,000	69%
6420 · Computer Expense		1,800	
6620 · Fuel	13,409	20,000	67%
6640 · Vehicle Repairs and Maintena	16,081	15,000	107%
6670 · Equipment Maintenance	1,275	6,000	21%
6710 · Building Maintenance	21,349	50,000	43%
6720 · Grounds Maintenance	13,675	20,000	68%
6740 · Street Lights	40,212	50,000	80%
6750 · Sanitation Contract	202,044	200,000	101%
6760 · Landfill Fees	8,031	16,000	50%
6770 · Building Supplies	7,107	8,000	89%
6790 · Janitorial Services	14,500	30,000	48%
6835 · Travel		500	
6860 · Shop Supplies	1,685	3,000	56%
6890 · Utilities	20,290	20,000	101%
Total Expense	644,455	1,018,325	63%
Net Ordinary Income	-644,455	-1,018,325	63%
Other Income/Expense Other Expense 6970 · Capital Outlay 6979 · Highway User Projects	49,966	150,000	33%
6970 · Capital Outlay - Other			
Total 6970 · Capital Outlay	49,966	150,000	33%
Total Other Expense	49,966	150,000	33%
Net Other Income	-49,966	-150,000	33%
Net Income	-694,420	-1,168,325	59%

Town of Bladensburg ARPA Funding

FY23 YTD Actuals vs Budget

246,310	433,134	57%
30,781	45,000	68%
21,333	36,565	58%
	12,034	
18,760	20,000	94%
317,183	546,733	58%
	3,000	
768,091	971,267	79%
5,485	560,000	1%
17,308	20,000	87%
	50,000	
46,919	40,000	117%
837,803	1,641,267	51%
3,000	3,000	100%
24,831	20,000	124%
29,492	50,000	59%
1,212,308	2,264,000	54%
-1,212,308	-2,264,000	54%
234 048	614 117	38%
	<u> </u>	
234,048	614,117	38%
-234,048	-614,117	38%
-1,446,356	-2,878,117	50%
	30,781 21,333 18,760 317,183 768,091 5,485 17,308 46,919 837,803 3,000 24,831 29,492 1,212,308 -1,212,308 234,048 234,048	30,781 45,000 21,333 36,565 12,034 18,760 20,000 317,183 546,733 3,000 768,091 971,267 5,485 560,000 17,308 20,000 50,000 46,919 40,000 837,803 1,641,267 3,000 3,000 24,831 20,000 29,492 50,000 1,212,308 2,264,000 -1,212,308 -2,264,000 234,048 614,117 234,048 614,117 -234,048 -614,117

Town of Bladensburg ARPA Cumulative

Cumulative Actuals vs Budget

	Jul '21 - Feb 23	Budget	% of Budget
Ordinary Income/Expense			
Expense			
6000 · Compensation	224 440	400 404	770/
6010 · Regular Pay 6020 · Overtime	334,410 30,781	433,134 45,000	77% 68%
6030 · FICA	28,072	36,565	77%
6040 · Health Insurance	20,012	12,034	1170
6060 · Workers Comp	18,760	20,000	94%
Total 6000 · Compensation	412,023	546,733	75%
6120 · Uniforms		3,000	
6220 · Community Initiatives			
6221 · Housing Assistance	768,091	971,267	79%
6222 · Business/Non-Profit Assista	5,485	560,000	1%
6223 · Food Assistance	17,308	20,000 50,000	87%
6224 · Monitoring 6220 · Community Initiatives - Other	46,919	40,000	117%
Total 6220 · Community Initiatives	837,803	1,641,267	 51%
6225 · Community Grants	138,633		
6230 · Community Events	1,892		
6235 · Senior Citizen Projects	3,000	3,000	100%
6420 · Computer Expense	56,352	20,000	282%
6580 · Contractual Services	36,944	50,000	74%
6865 · Supplies	3,055		
6900 · Grants - Restricted 6915 · ARPA	17,627	350,000	5%
Total 6900 · Grants - Restricted	17,627	350,000	5%
Total Expense	1,507,329	2,614,000	58%
Net Ordinary Income	-1,507,329	-2,614,000	58%
Other Income/Expense			
Other Expense 6970 · Capital Outlay	283,379	614,117	46%
Total Other Expense	283,379	614,117	46%
Net Other Income	-283,379	-614,117	46%
Net Income	-1,790,708	-3,228,117	55%

Funding
Interest Earned (not part of ARPA reporting)

4,933,972 81,853

	Y22 Actuals	FY22 Budget	FY22
	94,840		Compensation (\$100/month plus PW and Police add'l inc.)
	138,633		Rental/Community Assistance/Grants/scholarships
	3,055		Trauma Kits (Supplies and Uniforms)
	31,521		Computer Expense (workstations and MS 365 email)
	7,453		Contractual Services (Engineering and ShotSpotter)
	13,111		Covid Supplies (part of grants)
	4,516		Reverse 911 System contract year (part of grants)
	1,892		Senior Citizen Projects (inc. \$1,000 per building)
	49,331		Capital - Police SUV outfitted
98%	344,352	350,000	Totals
	344,352	350,000	Totals

Summary	FY22 Actual	FY22 Budget
Compensation	94,840	100,000
Community Asst	138,633	140,000
Computer	31,521	31,000
Capital - Police	49,331	50,000
Contractual	11,969	12,000
Supllies	16,166	17,000
Total FY22	342,460	350,000
		98%

FY23 - Current Year	Current Year Budget	Current YTD Actuals	
Compensation - ARPA Manager, (2) part time cadets, payroll taxes,			
20% increase to Police Officers, and 10% increase to Public Works	546,733	317,183	58%
Uniforms for Cadets	3,000	-	0%
Senior Citizen Projects	3,000	3,000	100%
Computer Expense - equipment replace and MS 365	20,000	24,831	124%
Contractual Services - Shot Spotter Annual and Civic Plus reverse 911	50,000	29,492	59%
Capital Outlay (4) vehicles outfitted @ \$50K, and (9) police radios			
(4) Vehicles outfitted	200,000	198,980	99%
(9) Police Radios	36,000	35,068	97%
Bostwick Buttress repairs	117,000		0%
Ambulance box for VFD	261,117		0%
Community Assistance			
Rental Assistance	900,000	768,091	85%
Mortgage Assistance	50,000		0%
Business/Non-profit Assistance	560,000	5,485	1%
Utility Assistance	21,267		0%
Trauma Kits	40,000	46,919	117%
Food Assistance	20,000	17,308	87%
Security Camera Assistance	50,000		
Total ARPA FY23	2,878,117	1,446,357	50%

<u>Summary</u>	FY23 Actual	FY23 Budget	
Compensation	317,183	546,733	
Community Asst	790,884	1,601,267	
Trauma Kits	46,919	40,000	
Computer	24,831	20,000	
Capital - Police	234,048	236,000	
Capital - Other	-	378,117	
Contractual	29,492	50,000	
Senior Citizens	3,000	3,000	
Supllies		3,000	
Total FY23	1,446,357	2,878,117	
		50%	
<u>Cumulative</u>			
Total Award	4,933,972		
Total Budgeted	3,228,117	65%	
Total Expended	1,788,817	36%	
Cash Begin	4,933,972		
FY22 Expenses	(344,352)		
FY23 Expenses	(1,446,357)		
Interest earned	81,853		

3,225,116

Ending Cash

		Cumulative Budgeted	Cumulative Spent
		3,228,117	1,790,709
Cum	nulative Totals (% of total \$4,933,972)	65%	36%