

**COUNCIL OF THE TOWN OF BLADENSBURG**

**WORK SESSION AGENDA - DRAFT**

**May 8, 2023 @ 5:30PM**

**Public Access Virtual via live stream on the Town's Facebook and YouTube pages**

**Or Zoom (access info below).**

**This meeting will be entirely virtual (Zoom)**

- I. CALL TO ORDER** 1 min
- II. APPROVAL OF AGENDA** 1 min
- III. APPROVAL OF MINUTES**
- IV. APPEARANCES**
  - a. Michael Gannon, Acting Co-Chief Executive Officer, Prince George's County Memorial Library System: Bladensburg Library Construction 10 min
  - b. Sam Parker, AMAN Trust: Bostwick House Discussion 10 min
  - c. GoGov Representative: Launch of the Program Update 5 min
- V. OLD BUSINESS** 40 min
  - a. FY24 Budget Discussion
    - i. ARPA Budget
    - ii. Project priority list as it relates to the FY24 budget
- VI. NEW BUSINESS**
  - a. Annexation Specialist RFP 5 min
- VII. ADJOURNMENT**

**Meeting Access Information**

<https://zoom.us/j/97463669358?pwd=QkNNKzRDNFJUK3pWL0ZGc0E0NDdGZz09>

Meeting ID: 974 6366 9358      Passcode: 930725

**Join by phone:** One tap mobile

+13017158592,,97463669358#,,,,\*930725# US (Washington D.C)



**Calendar Link:** [https://zoom.us/meeting/tJMpcequqDlpH9ytHXCuoJtxlyirS-4fnxy1/ics?icsToken=98tyKuCvqj0pHNKcsxyPRowEBo\\_ob-7wplhegvpEiDfdIDVcSBfuH\\_tLIIEyRN7e](https://zoom.us/join/https://zoom.us/meeting/tJMpcequqDlpH9ytHXCuoJtxlyirS-4fnxy1/ics?icsToken=98tyKuCvqj0pHNKcsxyPRowEBo_ob-7wplhegvpEiDfdIDVcSBfuH_tLIIEyRN7e)



**COUNCIL OF THE TOWN OF BLADENSBURG  
DRAFT COUNCIL MEETING AGENDA**

**May 8, 2023 7:00pm**

**Public Access Virtual via live stream on the Town's Facebook and YouTube pages  
Or Zoom (access info below).**

**This meeting will be entirely virtual (Zoom)**

- |   |        |
|---|--------|
| <b>I. CALL TO ORDER</b>   | 1 min  |
| <b>II. OPENING PRAYER</b>   | 2 min  |
| <b>III. PLEDGE OF ALLEGIANCE</b>  | 1 min  |
| <b>IV. APPROVAL OF AGENDA</b>   | 1 min  |
| <b>V. APPEARANCES</b>   |        |
| <b>VI. APPROVAL OF MINUTES</b>  |        |
| <b>VII. CONSTANT YIELD HEARING</b>  |        |
| i. Recess for Constant Yield Public Hearing   | 15 min |
| ii. Public Comments limited to Constant Yield Rate for three minutes each speaker.<br>Comments can be submitted to <a href="mailto:Clerk@BladensburgMD.gov">Clerk@BladensburgMD.gov</a> |        |
| iii. Close Constant Yield Hearing   |        |
| iiii. Reconvene Regular Council Meeting   |        |
| <b>VIII. PUBLIC COMMENTS</b>  |        |
| Written comments can be submitted prior to meeting to be read into the record.<br>Comments can be submitted to <a href="mailto:Clerk@BladensburgMD.gov">Clerk@BladensburgMD.gov</a>     | 5 min  |
| <b>IX. UNFINISHED BUSINESS</b>  |        |
| A. Town Administrator Search  | 5 min  |
| <b>X FINANCIAL BUSINESS</b>   |        |
| A. Ordinance 6-2023: To Adopt Budget and Set Real Property Tax: <u>First Reading</u>  | 5 min  |
| B. Public Works Equipment Purchase  | 5 min  |
| C. PILOT Flood Barrier Project  | 5 min  |
| <b>XI. NEW BUSINESS</b>   |        |



A. LGIT Board of Trustees

5 min

**XII. STAFF REPORTS (3 minutes each)**

Treasurer; Public Safety & Code Enforcement; Town Clerk & Interim Town Administrator; Public Works

**XIII. MAYOR AND COUNCIL REPORTS (3 minutes each)**

Council Member Brown – Ward 1

Council Member McBryde – Ward 2

Council Member Blount – Ward 2

Council Member Route – Ward 1

Mayor James

**XIV. ADJOURNMENT**

**Meeting Access Information via Zoom**

<https://zoom.us/j/97463669358?pwd=QkNNKzRDNFJUK3pWLOZGc0E0NDdGZz09>

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# **Bostwick House**

**Aman Trust's Request to the Bladensburg Town Council**

**for funds to pay an Architectural-Engineering-Archeological Team**

**for a**

**Conditions Survey with Restoration Cost Estimates**

**May 8, 2023**

**Aman Memorial Trust**

## **Bostwick Background**

- Bostwick is an elegant Georgian-style historic 18<sup>th</sup> century property with out-buildings and landscaped grounds built in 1748 on nine acres in Bladensburg. It is one of the last unrestored pre-Revolutionary War mansions in Maryland.
- The Maryland Historical Trust and Prince George's County hold protective historic easements on the property.
- For over 20 years, the Town of Bladensburg has owned the property and has obtained grants to restore the chimneys, the roof, and the upper-level windows.
- The Aman Memorial Trust is assisting the Town in obtaining grants and managing the renovation of the front porch and the buttress.
- However, the property is in poor condition: It is a visual eyesore with deteriorating buildings and landscaped grounds, and it has an unusable interior that is unsafe for public events.



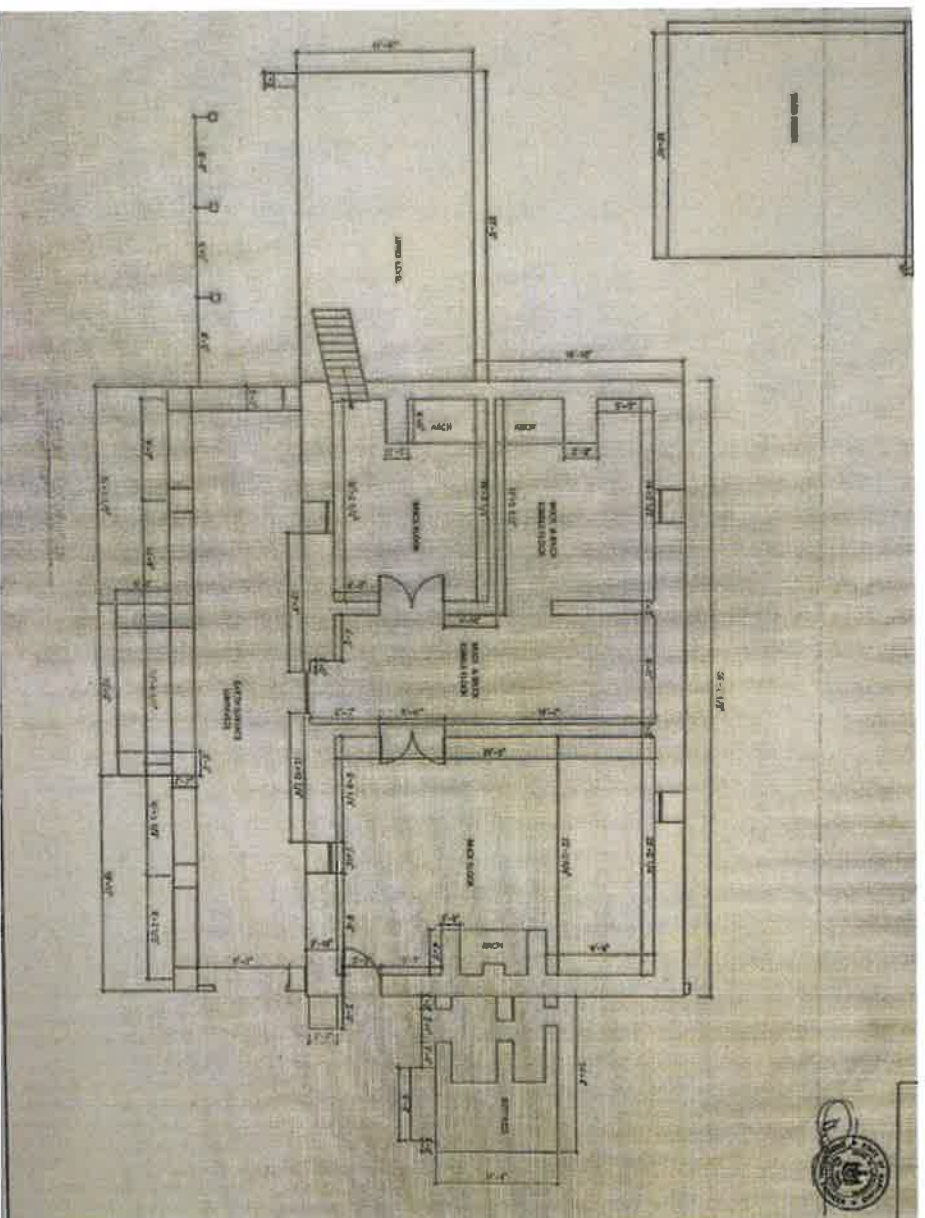
**Bostwick House – Front View**





Bostwick House - Aerial View

Aman Memorial Trust



Bostwick House – Floor Plan

## **Aman's Request to Town - #1**

Allocate \$150,000 of the Town's \$500,000 grant from the State for an architectural-engineering-archeological Conditions Survey with Restoration Cost Estimates including:

1. Reviewing the property's structural condition.
2. Preparing a scope of work to restore the property.
3. Preparing preliminary cost estimates for restoration.
4. Paying for related legal and professional costs

(All costs will be documented and unused funds will be returned to the Town)

## **Aman's Request to Town - #2**

Authorize Aman Trust to:

1. Prepare a Request for Proposal (RFP).
2. Request proposals from qualified companies.
3. Assist companies to review the property.
4. Review submitted proposals.
5. Choose a responding team.
6. Choose legal counsel and professional advisors.
7. Negotiate and sign agreements.
8. Manage the contracts.
9. Coordinate project meetings.
10. Coordinate the final report to the Town Council.

## **Aman's Request to Town - #3**

Advance \$150,000 to Aman Trust to pay the contractor and advisors per the terms of the agreements.



## **Aman Memorial Trust**

- Aman Memorial Trust is a nonprofit organization founded in 1984 to promote historic preservation in Bladensburg.
- Aman's Board members have expertise and successful experience in the preservation and adaptive reuse of historic buildings in Bladensburg.
- Aman Board members have restored three of the four historic properties in Bladensburg, including the George Washington House, Magruder House, and Market Master's House.
- Aman designed, raised funds, and managed the construction of the War of 1812 Bladensburg Monument on M-NCPPC property.
- Aman Board members are volunteers. Sam Parker will be project manager.
- Board members: Dick Charlton, Sam Parker, Renee Green, John Giannetti, Chuck Day, John Sower, John Giannetti, Jr., Joe Rodriguez, Diane Griffin, Steve Weitz, Pam Gilley, Susan McCutchen, Susan Pearl, Antonette Bruno.

## Possible Future Steps

After the Town Council and staff review the report, Aman could assist the Town with:

1. Analyzing alternate final uses, such as a community events center, town offices, nonprofit offices, a training center, or other.
2. Assisting with fund-raising from the State of Maryland or other sources.
3. Assisting with the restoration process with architects, lawyers, construction managers, contractors, elected officials, and others.
4. Organizing a stake-holders group to review the property and the report and offer input.

# Conclusion

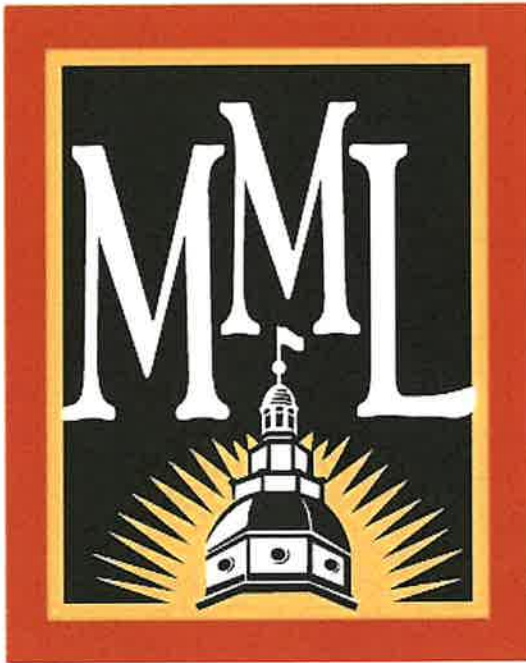
## Work Products (Results)

1. Analysis of Bostwick structural conditions.
2. Preliminary scope of work for restoration.
3. Preliminary budget for restoration.

## Reasons for proceeding

1. Bostwick's building and grounds continue to deteriorate.
2. Bostwick's maintenance costs are ongoing.
3. The Aman team is committed, experienced, ready, and able.
4. Aman will use the same team and successful concepts used to complete the War of 1812 Bladensburg monument.





THE  
MARYLAND  
MUNICIPAL  
LEAGUE

# Municipal Annexation Handbook

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# Municipal Annexation

## Introduction

Municipal annexation is the process of legally including within the corporate limits of a city or town an unincorporated area that is outside the municipality. For many cities and towns in Maryland, annexation of surrounding areas plays an important role in influencing the economic growth, environmental protection, quality of life, and municipal fiscal well-being of their communities.

The Maryland Municipal League prepared this handbook to provide basic guidance to municipal government officials on procedures and considerations associated with municipal annexation in Maryland. This publication is not intended to provide in-depth analyses of annexation issues but rather to provide a brief overview of annexation procedures and considerations. Included for your information is the full text of Subtitle 4-400 of the Local Government Article of the *Annotated Code of Maryland* which makes up the primary source of Maryland law concerning annexation.

League staff members are available to answer any questions you may have relating to annexation.

# Procedures

## **1. Minimum Prerequisites**

In order to be annexed to an existing municipality, an area must be contiguous and adjoining to the existing municipal corporate area and may not be located within another incorporated municipality. Also, annexation of the area may not create an enclave of unincorporated area that would be completely surrounded on all sides by land within the municipality upon completion of the annexation.

## **2. Annexation Petition/Consent**

An annexation petition signed by at least 25% of the qualified voters along with the owners of 25% of total assessed property in the area to be annexed may be filed with the municipal legislative body. Alternatively, the legislative body may initiate an annexation by obtaining the consent of a like percentage of qualified voters and property owners.

## **3. Annexation Resolution**

Upon verification that the annexation petition signatures meet the requirements of law and that all other prerequisites of the law have been met, the elected body should promptly introduce a resolution proposing the annexation. Similarly the elected body may initiate the resolution upon receipt of the consent of the required percentage of voters and property owners. The resolution should describe the area to be annexed together with any conditions or circumstances applicable to the proposed annexation.

## **4. Annexation Plan**

A municipal governing body must prepare, adopt and make available to the public a plan detailing (1) the proposed land use or uses in the area to be annexed, (2) available land that could be used for anticipated public facilities that may be needed, (3) a schedule for extending municipal services to the area to be annexed, and (4) anticipated means of financing the extension of services. The plan must be provided at least 30 days prior to holding the public hearing required by law for an annexation to the county in which the municipality is located as well as to the Maryland Department of Planning and any regional and state planning agencies having jurisdiction within the county.



Legislation passed in 2006 (House Bill 1141) by the Maryland General Assembly added to the level of detail of an annexation plan for most cities and towns. For a municipality that exercises planning and zoning authority under Land Use Article of the *Annotated Code of Maryland*, by October 1, 2009 it must amend its comprehensive plan to include a growth element that serves as a basis for any annexation plan it prepares. Upon a showing of good cause, the Maryland Department of Planning may authorize extensions through October 1, 2010 for preparation of a municipal growth element. Once a comprehensive plan growth element is in place for a municipality, a municipal annexation plan must be consistent with growth element of the municipality. At that point, the required level of detail in an annexation plan could be much greater for municipalities that exercise planning and zoning authority than was required prior to the passage of House Bill 1141.

## **5. Proposed Annexation Publication, Hearing and Resolution Passage**

After introduction of the resolution, a municipality must publish at least four times at a minimum of weekly intervals in one or more newspapers of general circulation a notice of the proposed annexation; notice of the time and place of a hearing on the resolution must also appear in the newspaper advertisements. For annexations where the area to be annexed is 25 acres or less, the required publication need only be done twice at weekly intervals. A copy of the public notice must be provided to the county governing board and regional and state planning agencies as soon as it is initially published. At the hearing itself, the county and planning agencies must be afforded first right to be heard, after which the general public may make comment. After conducting the required hearing, the municipal elected body may pass (or reject) the resolution which becomes effective 45 days after its passage unless it is petitioned to referendum.

## **6. Petitions to Referendum**

Within the 45 days prior to the effective date of the resolution, any of three groups may petition the annexation resolution to referendum. At least 20% of the registered voters in the existing municipality or in the area to be annexed may petition the resolution to referendum; alternatively, a minimum of two-thirds of the county governing board may petition to call for a referendum on the annexation question. After verification of petition signatures or county governing board compliance with the law's requirements (whichever is applicable), the effectiveness of the resolution is suspended pending results of the referendum.

## **7. Annexation Referendum**

The annexation referendum may be held from 15 to 90 days following newspaper publication of notice of the referendum. The notice must occur a minimum of two times at a minimum of weekly intervals. Should the referendum pass, the annexation will become effective on the fourteenth day following the referendum. Which voters participate in a referendum is dependent upon where the referendum petition emanated. If the petition was submitted by the county governing body or the residents in the area to be annexed, the voters in the area to be annexed may participate in the referendum. If the petition was submitted by residents of the municipality, the voters in the municipality participate. If both circumstances exist, separate elections are held for both the existing municipal voters and for voters in the area to be annexed. In the case of two elections, both sets of voters must approve the referendum in order for the annexation to proceed.

## **8. Registration of Resolution and Boundaries**

Regardless of whether or not the annexation is brought to referendum, the annexation resolution and the new municipal boundaries of the municipality must be promptly sent to (1) the county clerk of courts in the county in which the annexation occurred, (2) the Department of Legislative Services, and (3) where applicable the Maryland-National Capital Park and Planning Commission.

# Annexation Considerations

## Why annex? What are the advantages of annexation?

- To extend municipal services to communities that are adjacent to existing city/town corporate limits and that may not have such services.
- To expand the size, population base, property tax assessable base, and—in some cases—the political influence of a city or town.
- To ensure local input into and control over future development around the periphery of existing municipal corporate boundaries and to facilitate implementation of the Maryland Growth Management Act which focuses future growth in and around existing urban centers.
- Through legal agreements with developers, to exact concessions that will meet adequate public facility requirements and provide added amenities (for example: roads, parks, affordable housing) that are beneficial to the community.
- To support economic and community development goals by negotiating annexation agreements to attract business, industry and housing development.
- To unify currently incorporated and fringe unincorporated areas that share common sociological, economic, cultural, and geographic characteristics.
- To provide residents of areas adjacent to cities and towns a direct role in local community affairs through access to municipal election voting rights and the opportunity to serve in municipal elected and appointed offices.
- To achieve logical city/town growth and boundaries.

## Why not annex? What are the possible drawbacks to annexation?

- The city or town may lack adequate financial, personnel or infrastructure resources to extend public services to the area to be annexed.
- Annexation of an area may prove to be a fiscal drain on the city or town where potential revenues to be raised from the area to be annexed do not meet the costs of providing municipal services to the area.
- Residents in a potential area to be annexed may wish to maintain a separate community identity rather than having their identity subsumed within that of the existing city or town.
- Residents in an area to be annexed may consider municipal government to be unneeded, undesirable, or duplicative and may not wish to pay added taxes or fees to pay for the costs of municipal public services.
- There are difficulties set forth in law in achieving a successful annexation, including the ability of the county to veto for five years significant changes in zoning classifications in an area to be annexed and the ability of various parties to petition an annexation to referendum where it can potentially be voted down.

## Annexation Zoning—The Five-Year Rule

Cities and towns authorized to exercise and exercising planning and zoning powers under Land Use Article of the Annotated Code of Maryland have exclusive authority over planning and zoning in newly annexed areas. However, Subsection 4-416(b) the Local Governments Article of the *Annotated Code* provides that no city or town may for five years following an annexation allow development of property within an annexed area if the development would be substantially different than the use authorized under county zoning at the time of the annexation. Also, for five years following an annexation, development density of newly annexed property may not be greater than 50% higher than would have been permitted under county zoning at the time of annexation. A county governing body may waive this requirement if its members so desire.

As a practical matter, the impact of this provision of law is to give county governments a major role in municipal annexations where substantial changes in land use are anticipated. Development projects dependent upon annexation and annexations themselves can be not just delayed, but derailed by action (or inaction) of the county to withhold approval of land use changes in some circumstances. It is recommended therefore that county planners and elected officials be contacted early in the annexation process to negotiate these issues when the possibility of such changes is under consideration.

# Annexation Agreements

An annexation agreement is a contract typically made between a city or town and the owner or owners of land or private developers of land in an area to be annexed. An agreement is used to overcome obstacles to potential annexations by exacting concessions from one or more of the parties involved prior to consenting to annexation. It normally sets out the terms and conditions under which an annexation is to occur as well as any special obligations of the parties relating to a proposed annexation.

Provisions included in annexation agreements frequently address the following:

- The intent of the parties to enter into a contract.
- On-site and off-site public improvements to be provided by the developer of land in the area to be annexed.
- Financial terms such as temporary or phased municipal property tax abatements or service fee reductions.
- Timetables for the extension and provision of public utilities and other services.
- Land use stipulations. (Note however that "contract zoning" or offering to guarantee a specified zoning classification as a precondition for annexation is prohibited in Maryland.)
- Construction and environmental protection requirements.
- Agreement enforcement provisions.
- Conditions for terminating the agreement under specified circumstances.

Given the legal complexities involved, it is strongly recommended that professional legal counsel be employed throughout the process of negotiating, drafting, and carrying out the provisions of any annexation agreement.

# Annotated Code of Maryland

## Local Government Article , Subtitle 4-400

### §4-401. **Enlargement of Municipal Corporate Boundaries Authorized**

- (a) Subject to subsections (b) and (c) of this section, the legislative body of a municipality may enlarge its boundaries by annexation as provided in this subtitle.
- (b) The power of annexation applies only to land that:
- (1) is contiguous and adjoining to the existing boundaries of the municipality; and
  - (2) does not create an unincorporated area that is bounded on all sides by:
    - (i) real property presently in the boundaries of the municipality;
    - (ii) real property proposed to be in the boundaries of the municipality as a result of the proposed annexation; or
    - (iii) any combination of real property described in item (i) or (ii) of this item.
- (c) A municipality may not annex land that is in another municipality.

### §4-402. **How Annexation Initiated**

An annexation proposal may be initiated by:

- (1) the legislative body of the municipality as provided in § 4-403 of this subtitle; or
- (2) a petition in accordance with § 4-404 of this subtitle.

### §4-403. **Initiation by Legislative Body**

- (a) Subject to subsection (b) of this section, an annexation resolution may be introduced in the legislative body of the municipality in accordance with:
- (1) the requirements and practices applicable to its legislative enactments; and
  - (2) the requirements of § 4-303(a) of this title.
- (b) Before an annexation resolution is introduced, the legislative body shall obtain consent from:
- (1) at least 25% of the registered voters who are residents in the area to be annexed;
- and

(2) the owners of at least 25% of the assessed valuation of the real property in the area to be annexed.

(c) The annexation resolution:

(1) shall describe by a survey of courses and distances the exact area to be annexed;

(2) may also describe by landmarks and other well-known terms the exact area to be annexed; and

(3) shall contain a complete and detailed description of the conditions and circumstances that apply to:

(i) the change in boundaries; and

(ii) the residents and property in the area to be annexed.

#### **§4-404. Annexation Petition**

(a) Subject to § 4-413 of this subtitle, an annexation petition shall be signed by:

(1) at least 25% of the registered voters who are residents in the area to be annexed; and

(2) the owners of at least 25% of the assessed valuation of the real property in the area to be annexed.

(b) After an annexation petition is presented to the legislative body of the municipality, the presiding officer of the legislative body shall verify:

(1) the signatures on the petition; and

(2) that the petition meets the requirements of subsection (a) of this section.

(c) (1) After verifying compliance with the requirements of this section, the presiding officer of the legislative body promptly shall cause a resolution proposing the change of boundaries as requested by the petition to be introduced in the legislative body.

(2) The annexation resolution shall conform to the form and content requirements of this subtitle.

#### **§4-405. Annexation Resolution**

(a) An annexation resolution shall provide that the residents in the area to be annexed and their property shall be added to the municipality, generally subject or not, as applicable, to specific provisions of the municipal charter.

(b) (1) Notwithstanding subsection (a) of this section, an annexation resolution may provide, for stated periods and under specific conditions, special treatment of the residents in the area to be annexed and their property as to:

*Annexation Procedures Flow Chart*



- (i) rates of municipal taxation; and
- (ii) municipal services and facilities.

(2) After an annexation resolution takes effect, any change in the provisions for special treatment for stated periods and under specific conditions may be made only by a resolution enacted under this subtitle.

#### **§4—406. Public Notice and Hearing**

(a) After an annexation resolution is introduced, the chief executive and administrative officer of the municipality shall publish notice in accordance with the requirements of this section that:

- (1) briefly and accurately describes the proposed annexation and the applicable conditions and circumstances; and
- (2) specifies the date, time, and place that the legislative body sets for the public hearing on the proposed annexation.

(b) (1) Public notice of the annexation resolution shall be published:

- (i) 1. at least four times; or
- 2. if the total area of the proposed annexation is 25 acres or less, at least two times;
- (ii) at not less than weekly intervals; and
- (iii) in at least one newspaper of general circulation in the municipality and the area to be annexed.

(2) The public hearing shall be:

- (i) set no sooner than 15 days after the final required publication of the public notice; and
- (ii) held in the municipality or the area to be annexed.

(c) Immediately after the first publication of the public notice, the municipality shall provide a copy of the public notice to:

- (1) the governing body of the county in which the municipality is located; and
- (2) any regional or State planning agency with jurisdiction in the county.
- (d) The county and any regional or State planning agency with jurisdiction in the county has the right to be heard before the public at the hearing on the proposed annexation.

(e) (1) The public hearing may be rescheduled for or continued to a later date not more than 30 days after:

- (i) the date when the hearing was originally scheduled; or
- (ii) the date on which the hearing began but was not completed.

- (2) If the hearing is rescheduled or continued, public notice shall be published:
  - (i) at least 7 days before the date of the rescheduled or continued hearing; and
  - (ii) in a newspaper of general circulation in the municipality and the area to be annexed.
- (3) The public notice shall:
  - (i) briefly and accurately describe the area to be annexed; and
  - (ii) specify the date, time, and place of the rescheduled or continued public hearing.

**§4-407. Enactment and Effective Date**

- (a) After a public hearing, the legislative body of a municipality may enact an annexation resolution in accordance with its normal legislative procedure.
- (b) The annexation resolution may not take effect until at least 45 days after its enactment.

**§4-408. Petition of Resolution to Referendum by Residents of Areas to be Annexed**

- (a) Subject to § 4-413 of this subtitle, at any time within 45 days after enactment of an annexation resolution, at least 20% of the registered voters who are residents in the area to be annexed may petition the chief executive and administrative officer of the municipality in writing for a referendum on the resolution.
- (b) After a petition is presented to the chief executive and administrative officer, the officer shall verify:
  - (1) the signatures on the petition; and
  - (2) that the petition meets the requirements of subsection (a) of this section.
- (c) After verifying compliance with the requirements of this section, the chief executive and administrative officer, by proclamation, shall suspend the effectiveness of the annexation resolution pending the results of the referendum.

**§4-409. Petition of Resolution to Referendum by Residents of Municipality**

- (a) At any time within 45 days after enactment of an annexation resolution, at least 20% of the qualified voters of the municipality may petition the chief executive and administrative officer of the municipality in writing for a referendum on the resolution.
- (b) After a petition is presented to the chief executive and administrative officer, the officer shall verify:

- (1) the signatures on the petition; and
- (2) that the petition meets the requirements of subsection (a) of this section.
- (c) After verifying compliance with the requirements of this section, the chief executive and administrative officer, by proclamation, shall suspend the effectiveness of the annexation resolution pending the results of the referendum.

**§4-410. Petition of Resolution to Referendum by County Governing Body**

- (a) At any time within 45 days after enactment of an annexation resolution, the governing body of the county or counties in which the municipality is located, by at least a two-thirds majority vote, may petition the chief executive and administrative officer of the municipality for a referendum on the resolution.
- (b) After verifying compliance with the requirements of this section, the chief executive and administrative officer, by proclamation, shall suspend the effectiveness of the annexation resolution pending the results of the referendum.

**§4-411. Referendum Timing and Public Notice**

- (a) The chief executive and administrative officer of the municipality shall schedule a referendum on the annexation resolution and publish notice of the date, time, and place at which the referendum will be held.
- (b) The referendum shall be held:
  - (1) no sooner than 15 days and no later than 90 days after notices of the referendum are published; and
  - (2) at one or more places in:
    - (i) the municipality, for the referendum in the municipality; and
    - (ii) the area to be annexed, for the referendum in that area.
- (c) Public notice of the referendum shall be published:
  - (1) twice at not less than weekly intervals; and
  - (2) in at least one newspaper of general circulation in the municipality and

**§4-412. Conduct of Referendum**

- (a) The governing body of a municipality, by ordinance, resolution, or regulation, may provide for conducting and tabulating the results of a referendum held under this subtitle.
- (b) (1) The annexation resolution shall be submitted to:

- (i) a referendum of the qualified voters of the municipality if the petition for referendum was presented by the residents of the municipality;
  - (ii) subject to § 4-413 of this subtitle, a referendum of the registered voters who are residents in the area to be annexed if the petition for referendum was presented by the residents of the area to be annexed; or
  - (iii) separate referendums of the voters specified in items (i) and (ii) of this paragraph if a petition for referendum was presented by the residents of the municipality and the residents in the area to be annexed.
- (2) A petition for referendum presented by the governing body of a county shall be acted on in the same manner as a petition for referendum presented by the residents of the area to be annexed.
- (c) The ballot shall:
- (1) contain a summary of the annexation resolution; and
  - (2) provide for the voter to indicate a choice for or against the annexation resolution.
- (d) (1) If only one petition for a referendum is filed and if a majority of the persons voting on the annexation resolution vote for the resolution, the resolution takes effect on the 14th day after the referendum.
- (2) (i) If a referendum is conducted for both the residents of the municipality and the residents in the area to be annexed, the votes cast for the two referendums shall be tabulated separately to show the votes cast in the municipality and the area to be annexed.
- (ii) If in both referendums a majority of the persons voting on the annexation resolution vote for the resolution, the resolution takes effect on the 14<sup>th</sup> day after the referendum.
- (iii) If two referendums are held, the annexation resolution is void unless a majority in both referendums vote for the resolution.
- (e) The municipality shall pay for a referendum held under this subtitle.

#### **§4-413. Who May Sign Petition and Vote in Referendum in Special Circumstances**

If fewer than 20 residents in an area to be annexed are eligible to sign a petition for annexation and vote in a referendum under this subtitle, any person, including the two or more joint owners of jointly owned property, who owns real property in the area to be annexed may sign the petition and vote in the referendum.

**§4-414. Completed Annexation Notification Requirements**

- (a) (1) The chief executive and administrative officer of a municipality that has annexed property shall send a copy of the annexation resolution with the new boundaries to:
- (i) the clerk or similar official of the municipality;
  - (ii) (ii) the clerk of the court in any county in which the municipality is
  - (iii) located;
  - (iv) (iii) the Department of Legislative Services in accordance with
  - (v) paragraph (2) of this subsection; and
  - (vi) (iv) for any municipality located in the regional district, the Maryland–National Capital Park and Planning Commission.
- (2) The annexation resolution shall be sent to the Department of Legislative Services within 10 days after the resolution takes effect.
- (b) Each official or agency that receives an annexation resolution under subsection (a) of this section shall:
- (1) keep on record the resolution with the new boundaries; and
  - (2) make the resolution available for public inspection during regular business hours.

**§4-415. Annexation Plan Requirements**

- (a) In addition to, but not as part of, an annexation resolution, the legislative body of the municipality shall adopt an annexation plan for the area to be annexed.
- (b) Except as provided in subsection (e) of this section, for an annexation that began before October 1, 2009, the annexation plan shall:
- (1) contain a description of the land use pattern proposed for the area to be annexed, which may include a county master plan already in effect for the area;
  - (2) describe the schedule to extend each municipal service performed in the municipality at the time of the annexation to the area to be annexed;
  - (3) describe the general methods by which the municipality anticipates financing the extension of municipal services to the area to be annexed; and
  - (4) be presented so as to demonstrate the available land for public facilities that may be considered reasonably necessary for the proposed use, including facilities for schools, water or sewage treatment, libraries, recreation, or fire or police services.
- (c) Except as provided in subsection (e) of this section, for annexation that begins on or after October 1, 2009, the annexation plan shall be consistent with the municipal growth element of the comprehensive plan of the municipality.

- (d) For purposes of subsections (b) and (c) of this section, an annexation begins when a proposal for annexation is initiated by:
- (1) resolution under § 4-403 of this subtitle; or
  - (2) petition under § 4-404 of this subtitle.
- (e) (1) On or after October 1, 2009, a municipality may submit an annexation plan under subsection (b) of this section if the municipality is granted an extension for the inclusion of a municipal growth element under § 3-304 of the Land Use Article.
- (2) After the expiration of a final extension granted under § 3-304 of the Land Use Article for the inclusion of a municipal growth element, an annexation plan shall be submitted in accordance with subsection (c) of this section.
- (f) At least 30 days before the public hearing on an annexation resolution required under § 4-406 of this subtitle, a copy of the annexation plan shall be provided to:
- (1) the governing body of any county in which the municipality is located;
  - (2) the Department of Planning; and
  - (3) any regional or State planning agency with jurisdiction in the county.
- (g) (1) The annexation plan shall be open to public review and discussion at the public hearing on the annexation resolution.
- (2) An amendment to the annexation plan does not:
- (i) amend the proposed annexation resolution; or
  - (ii) cause a reinitiation of the annexation procedure then in process.

#### **§4-416. Zoning within Annexed Area**

- (a) (1) Notwithstanding § 4-104(f) of this title, if an area is annexed to a municipality that has planning and zoning authority at the time of annexation, the municipality shall have exclusive jurisdiction over planning, subdivision control, and zoning in the area annexed.
- (2) Paragraph (1) of this subsection does not grant any planning or zoning power or subdivision control to a municipality that is not authorized to exercise planning or zoning power or subdivision control at the time of annexation.
- (b) Without the express approval of the county commissioners or county council of the county in which the municipality is located, for 5 years after an annexation by a municipality, the municipality may not allow development of the annexed land for land uses substantially different than the authorized use, or at a substantially higher density, not exceeding 50%, than could be granted for the proposed development, in accordance with the zoning classification of the county applicable at the time of the annexation.

(c) Notwithstanding § 4–204 of the Land Use Article and if the county expressly approves, the municipality may place the annexed land in a zoning classification that allows a land use or density different from the land use or density specified in the zoning classification of the county or agency with planning and zoning jurisdiction over the land prior to its annexation applicable at the time of the annexation.

# Annexation Checklist

1. \_\_\_\_\_ Receive written consent of (if initiated by municipal governing body) or petition from at least 25% of qualified voters and the owners of 25% of assessed property in area to be annexed.
2. \_\_\_\_\_ Present resolution to municipal governing body.
3. \_\_\_\_\_ Provide annexation plan to (1) the county governing body, (2) regional and state planning agencies at least 30 days prior to the public hearing, and (3) the Maryland Department of Planning.
4. \_\_\_\_\_ Publish notice of proposed annexation hearing as required.
5. \_\_\_\_\_ Provide immediately to the county governing body, to the regional planning agency where applicable and the Maryland Department of Planning a copy of the first hearing notice.
6. \_\_\_\_\_ Conduct public hearing at least 15 days after the final hearing notice is published.
7. \_\_\_\_\_ Pass the resolution.
8. \_\_\_\_\_ Wait 45 days to allow time for petition to annexation referendum.
9. \_\_\_\_\_ If no petition is received, promptly send the resolution and new boundaries to (1) the county clerk of courts, (2) the Department of Legislative Services, and (3) where applicable the Maryland-National Capital Park and Planning Commission.



# **The Maryland Municipal League**

The Maryland Municipal League, founded in 1936, represents 157 municipal governments and two special taxing districts throughout the State. A voluntary, nonprofit, nonpartisan association controlled and maintained by city and town governments, the League works to strengthen the role and capacity of municipal government through research, legislation, technical assistance, training, and the dissemination of information for its members. Through its membership in the National League of Cities, the League offers legislative representation in Washington, urban research programs, and a national municipal government information exchange.



## **MARYLAND MUNICIPAL LEAGUE**

**an association of cities and towns**

1212 West Street  
Annapolis, MD  
21401-3610

410/268-5514  
800/492-7121

E-mail – [mml@mdmunicipal.org](mailto:mml@mdmunicipal.org)  
WEB URL – [www.mdmunicipal.org](http://www.mdmunicipal.org)



**TOWN OF BLADENSBURG  
NOTICE OF A PROPOSED REAL  
PROPERTY TAX INCREASE**

The Mayor and Council of the Town of Bladensburg proposes to increase real property taxes.

1. For the tax year beginning July 1, 2023, the estimated real property assessable base will increase by 2.8%, from \$549,258,390 to \$564,839,567.

2. If the Town of Bladensburg maintains the current tax rate of \$0.74 per \$100 of assessment, real property tax revenues will increase by 2.8% resulting in \$115,301 of new real property tax revenues.

3. In order to fully offset the effect of increasing assessments, the real property tax rate should be reduced to \$0.7196, the constant yield tax rate.

4. The Town of Bladensburg is considering not reducing its real property tax rate enough to fully offset increasing assessments. The Town proposes to adopt a real property tax rate of \$0.74 per \$100 of assessment. This tax rate is 2.8% higher than the constant yield tax rate and will generate \$115,301 in additional property tax revenues.

A public hearing on the proposed real property tax rate increase will be held virtually at 7:00 PM on May 8, 2023. The meeting will be streamed live on The Town of Bladensburg's Facebook page, YouTube, and via Zoom.

To join the video conference via Zoom, please access the following link:

<https://zoom.us/j/97463669358?pwd=QkNNKzRDNFJUK3pWL0ZGc0E0NDdGZz09>

Enter the Meeting ID: 974 6366 9358 and Passcode: 930725

To join with audio only, dial +1-301-715-8592 and enter meeting ID number 97463669358#

The hearing is open to the public, and public testimony is encouraged. Participants who join the video/audio conference will be enabled to speak by the meeting chair. Speakers will be allowed to address the Mayor and Council for three (3) minutes. Public Comment may also be emailed to [clerk@bladensburgmd.gov](mailto:clerk@bladensburgmd.gov). All electronic comments must be submitted by 5 PM on May 8, 2023. Written comments can also be submitted to The Town of Bladensburg, 4229 Edmonston Rd., Bladensburg, MD 20710 and must be received by 5 PM on May 8, 2023. Comments received will be read into the record during the public comment portion of the meeting. Persons with questions regarding this hearing may call Bladensburg Town Hall at 301-927-7048 for further information.



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**TOWN OF BLADENSBURG**  
4229 Edmonston Road  
Bladensburg, Maryland  
June 12, 2023

**PROPOSED FY24 BUDGET ORDINANCE NO: 6-2023**

**AN ORDINANCE TO LEVY THE REAL PROPERTY AND PERSONAL PREOPERTY TAX RATES AND APPROPRIATE AND ADOPT THE OPERATING BUDGET OF THE MAYOR AND TOWN COUNCIL OF BLADENSBURG, MARYLAND FOR THE 2024 FISCAL YEAR OF JULY 1, 2023 THROUGH JUNE 30, 2024.**

**BE IT ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg, that pursuant to the authority contained in Article 501 of the Charter of the Town of Bladensburg, the Town Budget for the Fiscal Year 2024 is attached hereto and;

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the real property tax levy for the fiscal year commencing July 1, 2023 be, and the same is hereby set, at \$0.74 per \$100 of full value assessment on all taxable real property located within the corporate limits of the Town of Bladensburg; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the business personal property tax levy for the fiscal year commencing July 1, 2023 be, and the same is hereby set, at \$2.09 per \$100 of full value assessment on all taxable business personal property within the corporate limits of the Town of Bladensburg; and

**BE IT FURTHER ENACTED AND ORDAINED** by the Mayor and Town Council of Bladensburg that the general operating budget for Fiscal Year 2024 is attached be and is hereby adopted; and

**BE IT FURTHER ENACTED AND ORDAINED** that upon adoption of this Ordinance, the same shall be authenticated by the signature of the Mayor and Town Clerk to be recorded among the Town books and kept for that purpose, and that a certified copy of the Ordinance shall be posted in the Town Hall in public view for a period of not less than ten (10) days after its passage; and

**BE IT FURTHER ENACTED AND ORDAINED** that this Ordinance shall be effective on the first day of July 2023. The requirement for reading this Ordinance at two (2) separate meetings was fulfilled on May 8, 2023 and June 12, 2023.

**INTRODUCED** by the Mayor and Council of the Town of Bladensburg, at a regular meeting on May 8, 2023 and thereafter this Ordinance was prominently posted in the Town Hall and available for inspection by the public.

**By Order of the Mayor and Town Council**

Attest:

---

Richard Charnovich, Town Clerk and  
Acting Town Administrator

---

Takisha James, Mayor



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B.



**SHERWIN  
WILLIAMS®**

# TOWN OF BLADENSBURG

*TOWN OF BLADENSBURG*

Quote Presented By:  
**Michael Domainque**  
**SALES- Branch Manager Architectural**  
**Protective and Marine E**

1-301-902-3090  
sw703850@sherwin.com

SHERWIN-WILLIAMS  
7432 ANNAPOLIS RD  
HYATTSVILLE, MD 20784 2314  
(301) 459-5005

April 24, 2023



**ACCOUNT # 6757-0072-8**  
**TOWN OF BLADENSBURG**  
**QUOTE # 6685535**

**VALID FROM: APR 24, 2023 - JUN 19, 2023**

Dear Pherrell Hall,

Thank you for considering Sherwin-Williams products for the TOWN OF BLADENSBURG project. Included is the Sherwin-Williams price quote.

Should you require assistance or have any questions or concerns, please contact me at (301) 902-3090 or e-mail me at [sw703850@sherwin.com](mailto:sw703850@sherwin.com).

**Michael Domaingue**  
**SALES- Branch Manager Architectural Protective and Marine E**

1-301-902-3090  
[sw703850@sherwin.com](mailto:sw703850@sherwin.com)

SHERWIN-WILLIAMS  
7432 ANNAPOLIS RD, HYATTSVILLE, MD 20784 2314





ACCOUNT # 6757-0072-8  
TOWN OF BLADENSBURG  
QUOTE # 6685535

VALID FROM: APR 24, 2023 - JUN 19, 2023

**PROJECT: TOWN OF BLADENSBURG**

Purchase Type: Annual Purchase

Description	Sales #	Rex #	Qty	Price	Extended Price
PROMNT THRMO LZR 12	100183862	100183862-EACH	1	\$22,520.00	\$22,520.00
<b>Comments:</b> ProMelt with 12" die					

**Total Price:** \$22,520.00\*

We thank you for consideration of Sherwin-Williams products and look forward to supplying these products to you.

NOTICE: Please take notice that the quotation set forth above is not a contract and is subject to and conditioned upon approval by Sherwin-Williams. In the event such approval is not obtained, you will be provided with a revised quotation and the quotation set forth above shall be null, void and of no force or effect. The pricing and recommendations detailed in this proposal represent confidential information provided by Sherwin-Williams. We request that it not to be copied or shared with others outside your firm. Please refer to product data pages for surface prep, mixing and application instructions.

Square footage amounts were estimated or given. Coverage of materials are estimated and actual coverages may differ. These guidelines should not be used as absolutes. Sherwin-Williams cannot assume responsibility for job site conditions.

The purchase of the products set forth in this price quote is subject to The Sherwin-Williams Company Terms and Conditions of Sale, which are incorporated in full by this reference and are available at <https://www.sherwin-williams.com/terms-and-conditions>. Sherwin-Williams limits acceptance of the price quote to these Terms and Conditions of Sale, and objects to any different terms in any purchase order, issuance of which indicates purchaser's acceptance of such Terms and Conditions of Sale.



## FW: Graco Promelt

Purnell Hall <[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)>

Wed 4/26/2023 12:24 PM

To: Vito Tinelli <[vtinelli@bladensburgmd.gov](mailto:vtinelli@bladensburgmd.gov)>

Cc: Richard Charnovich <[rcharnovich@bladensburgmd.gov](mailto:rcharnovich@bladensburgmd.gov)>; Purnell Hall <[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)>

Vito here is the 3<sup>rd</sup> quote.

Thanks

Purnell Hall

**From:** Tim Thompson <[tthompson@McCormickPaints.com](mailto:tthompson@McCormickPaints.com)>

**Sent:** Wednesday, April 26, 2023 11:50 AM

**To:** Purnell Hall <[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)>

**Subject:** RE: Graco Promelt

Your price is \$\$22,786.00 delivered

It is a build to order so should take about 2 – 3 weeks to ship.

Let me know if there is anything else you need

thanks



Tim Thompson  
Spray Department Manager  
( )  
Tel: (240) 859-2198  
Cell: (240) 375-2543  
Email: [tthompson@McCormickPaints.com](mailto:tthompson@McCormickPaints.com)  
7202 McKinney Circle  
Frederick MD 21704  
[www.McCormickPaints.com](http://www.McCormickPaints.com)



 2355 Lewis Avenue

## OUR HEADQUARTERS HAS MOVED



11200 Rockville Pike, Suite 504  
Rockville, MD 20852

**From:** Purnell Hall <[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)>

**Sent:** Wednesday, April 26, 2023 8:10 AM

**To:** Tim Thompson <[tthompson@McCormickPaints.com](mailto:tthompson@McCormickPaints.com)>

**Cc:** Purnell Hall <[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)>

**Subject:** RE: Graco Promelt

Yes sir the 300/12" die is what I need a quote for.



**DPW Supervisor**

**PURNELL HALL**

**Office # (301)927-1452**

**Cell # (301)792-0134**

**[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)**

**From:** Tim Thompson <[tthompson@McCormickPaints.com](mailto:tthompson@McCormickPaints.com)>

**Sent:** Tuesday, April 25, 2023 3:25 PM

**To:** Purnell Hall <[phall@bladensburgmd.gov](mailto:phall@bladensburgmd.gov)>

**Subject:** Graco Promelt

Thermolazer Promelt with 12" die is part #24R768 – see page 10 of the attached brochure.

Please review the specs and let me know if this is the system you want me to provide a quote on.

Thanks.



Tim Thompson  
Spray Department Manager  
( )  
Tel: (240) 859-2198  
Cell: (240) 375-2543  
Email: [tthompson@McCormickPaints.com](mailto:tthompson@McCormickPaints.com)  
7202 McKinney Circle  
Frederick MD 21704  
[www.McCormickPaints.com](http://www.McCormickPaints.com)



 2355 Lewis Avenue

**OUR HEADQUARTERS HAS MOVED**

 Old  
 New

11200 Rockville Pike, Suite 504  
Rockville, MD 20852 



**M&M DISTRIBUTION, LLC**  
P.O. Box 122  
Kechi, KS 67067 US  
(800) 689-2098  
carol@mm-distribution.com  
www.mm-distribution.com

## Estimate

**ADDRESS**

Town of Bladensburg

**SHIP TO**

Town of Bladensburg

**ESTIMATE #** 3266

**DATE** 04/25/2023

**EXPIRATION DATE** 05/25/2023

ACTIVITY	QTY	RATE	AMOUNT
<b>Epic-ASE70200000AG</b> ASE ThermoMark HandLiner 300 Thermoplastic Striping Machine	1	13,899.00	13,899.00
TOTAL			<b>\$13,899.00</b>

Accepted By

Accepted Date





DRAFT



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**Background on Proposed Bladensburg Flood Barrier – Pilot Project with Prince George’s County Department of Public Works | Presented by Director Michael D. Johnson, PE**

DPW&T proposes a pilot project that will provide much needed relief to residential structures in Bladensburg that have suffered repetitive flood loss. The project is a complicated one requiring close collaboration between local legislative and administrative authorities and their Prince George County counterparts. The proposed project summary is as follows:

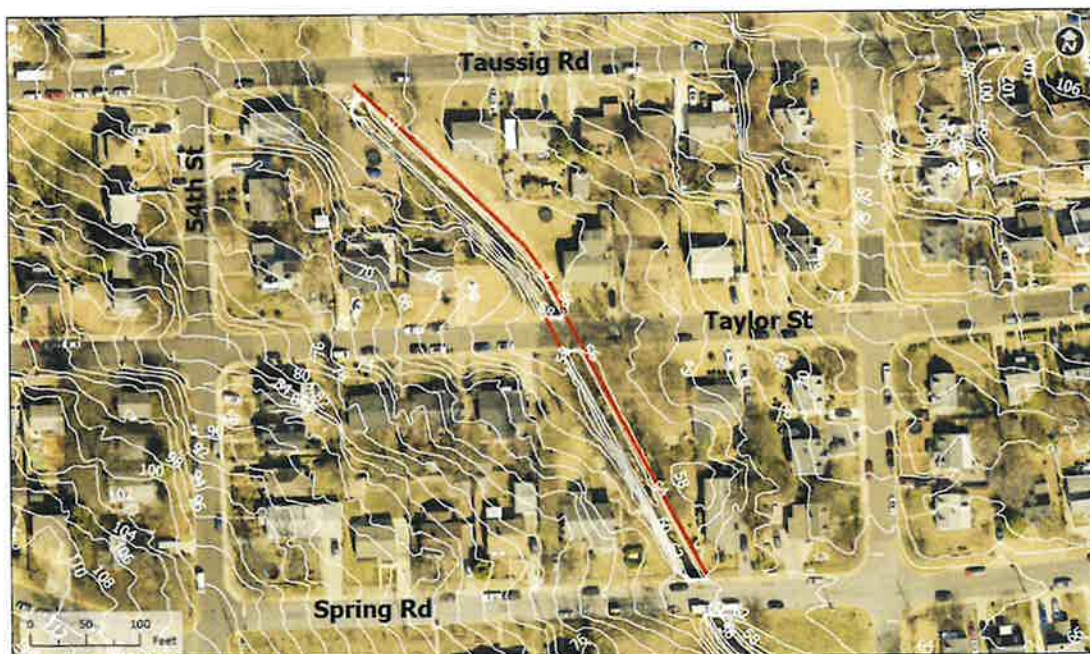
**Background**

Communities throughout Prince George’s County experience urban flooding from a combination of intense rainfall, expansive impervious area and backwater from over loaded conveyance systems. The County is interested in investigating the applicability of flood barriers to redirect flow from private and public properties thereby providing much needed relief to homes that suffer repetitive flood loss. On a pilot basis DPW&T selected two locations within the Township of Bladensburg to evaluate the potential implementation of the barriers. The locations are detailed below:

**Edmonston Road Channel**

The downstream end of the community, which is the northern end of the channel is zoned AE by FEMA floodplain and the whole channel length is identified having a DPIE floodplain study.

Flow in the channel towards Taylor Street is restricted by the Taylor Street culvert. During heavy rainfall, high flows will spill out of the channel on the northside where the grade is lower and shallower and into the yards at 5411 Taylor St, 5408 Taylor St, and 5416 Spring Rd. Based on contours and field observation, flood barriers on the north side of the Edmonston Channel from Spring Ave to Taussig Ave will provide protection to the homes at 5411 Taylor St, 5408 Taylor St, 5409 Tuassig Rd, and 5416 Spring Rd. The Figure below shows the contours and the potential location of flood barriers. It is estimated that 600 ft of flood barrier is needed to be installed at this location.



## Quincy Run

Quincy Run flows behind Quincy Street between 55th Ave and 52nd Ave. There are fourteen (14) multi-family units along Quincy Run that are impacted by excessive flows in the creek. This area has a DPIE Floodplain study but is not in the FEMA Floodplain. It is estimated the drainage area is less than 200 acres. The installation of flood barriers along the banks of the creek may contain excessive flow from impacting the properties. Figure below shows the proposed location of the barriers. An estimate 3,560 ft of barrier is proposed to be installed along the top bank of the stream.



There are two types of Flood Barriers commercially available: retractable permanent and removable. The retractable permanent barrier system is the preferred alternative and is part of a permanent structure that needs to be designed, permitted and constructed. During flood events the barrier is open for ingress/egress purposes but during flood event the barrier is activated to secure the protected structures from floodwaters.

## LGIT Board of Trustees Election

Samantha Fallat <SFallat@lgit.org>

Wed 4/19/2023 12:52 PM

📎 1 attachments (64 KB)

LGIT Trustees Biographies.pdf;

Dear LGIT Member,

Good afternoon, I hope this email finds you well. Article VIII, Section 2 of the Bylaws of the Local Government Insurance Trust provides that Trustees shall be elected by the Members prior to the beginning of each fiscal year. The Board of Trustees shall submit to the Members a slate of candidates to fill each vacancy, which will occur on the Board as terms expire. Each member has one vote, and the vote must be submitted to the LGIT Executive Director 15 days prior to the beginning of the fiscal year. The nominees with the highest number of votes for each vacancy are declared elected. Attached is a document with biographies for both candidates. Please note Mr. Pfeffer is the most recently appointed Trustee filling a vacancy of a departing Trustee. Please use the link below to complete your ballot and cast your vote by **June 16, 2023**. Your timely completion of this ballot is important.

<https://forms.office.com/r/H1sqnaNYTs>

Thank you and have a great day.

Samantha Fallat  
Human Resources Associate  
Local Government Insurance Trust  
7225 Parkway Drive  
Hanover, MD 21076  
Office 443-561-1711  
Cell 724-931-0477  
[SFallat@lgit.org](mailto:SFallat@lgit.org)

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## Daniel Mears



Daniel Mears has been the Assistant City Manager of Bowie, Maryland since February 2018. Prior to this position he served as Town Manager of La Plata, Maryland from 2007 to 2018. His earlier municipal management positions included Assistant City Manager and Economic Developer for Hazelwood, Missouri, and as Assistant City Manager and City Manager for Ellisville, Missouri.

In addition to over 20 years managing local governments, Mr. Mears served as President of the Maryland City/County Management Association and as a Member of the Board of the Maryland Municipal League. He is a member of the International City/County Management Association and a graduate of the Class of 2011 of Leadership Maryland.

After being raised in New Jersey, he graduated from Shippensburg University in Pennsylvania with a degree in Speech Communications. He earned a Master's in Public Policy Administration from the University of Missouri in St. Louis.

## George L. Pfeffer (Lenny)



Councilman Pfeffer is serving in Dorchester County Government. He was born in Baltimore, Maryland on March 8, 1966. He graduated from Old Mill Senior High School and over the years has taken classes at AACC and the University of Maryland for career enhancement. He is retired from the Anne Arundel County Fire Department where he served as a Firefighter, EMT, MFRI Instructor, Driver/Operator and Lieutenant. He is also the former owner of a small landscaping business in Dorchester County. Councilman Pfeffer is a Life Member and past President of the Secretary Volunteer Fire Company, past President of the Dorchester County Volunteer Firemen's Association, member of the Sons of American Legion Post 243, Red Cross Volunteer, Founding Member of the Dorchester Critical Incident Stress Management Team, Character Counts Coach at Warwick Elementary School and Trustee at the First United Methodist Church in Secretary.



Department of Public Works

Report for April, 2023



Submitted By

Purnell Hall

## Public Works activities for April, 2023:

During the month of April, Public Works worked on the following activities:



1. Mr. Gabino installing new brake pads on the Public Works pick up truck.



2. Public Works replace exercise equipment padding at the David C. Harrington Park.

3. Public Works ran new power to the storage shed at the Police Annex, so we could install a new light fixture and switch for the officers. Also install two new outlets for the Police new electric bikes.

4. Public Works assisted with several events held by the Town of Bladensburg.

1. Bulky Day at the Town Hall
2. Bike Olympic at the Bladensburg Community Center
3. Earth Day event (photos below)

5. Assisted Code with replacing batteries on a Town owned camera in the 3800 block of Kenilworth Avenue.

6. Public Works assisted Council member Blount with picking up a pallet of COVID supplies from OEM Warehouse. Then transported them to Parkview.

7. Public Works assisted during the sewer overflow in the Police Department. Mr. Hall has been working with the plumbing contractors to resolve the problem, also working with the Police Department to move items out of their offices.

8. Public Works also repaired sink in woman's restroom at the Town Hall, due to it draining slowly.

Brush	0.07
Building material	1.63
Condominium bulk pick up	4.19



### **Ground Maintenance:**

The Public Works crew is committed to keeping the Town clean and beautiful and as a result we have picked up litter in the following areas of the Town.

- a. Annapolis Road Pedestrian Tunnel
- b. The Industrial Area
- c. The alley-way in between 55<sup>th</sup> Ave. and 56<sup>th</sup> Ave.

### **Meetings:**

1. Department Head meeting
2. PEPCO (Fast charging station location at Town Hall)

**If you have leaves for pick up, please place them in yard waste bags or trash cans marked with and X for pick up on MONDAYS.**



- In order for the Department of Public Works to keep the Town clean and litter free, we need a little help from our residents as well.
  1. Please put trash in a trash container with the lid closed.
  2. Pick up litter in front of your property. (Curb line as well)



**Help Keep Bladensburg Clean!**

Public Works prepping Sunnybrook flower bed for Earth Day.



Volunteers helping plant 2 Bloodgood Japanese maple, and a Cherokee Princess Dogwood trees during the Earth Day event in the Town of Bladensburg.