

COUNCIL OF THE TOWN OF BLADENSBURG
WORK SESSION AGENDA - DRAFT
Thursday, April 13, 2023 @ 5:30PM
Public Access Virtual via live stream on the Town's Facebook and YouTube pages
Or Zoom (access info below).
This meeting will be entirely virtual (Zoom)

I. CALL TO ORDER	1 min
II. APPROVAL OF AGENDA	1 min
III. APPROVAL OF MINUTES	
a. February 13, 2023 Work Session Minutes	2 min
b. March 13, 2023 Work Session Minutes	
IV. APPEARANCES	
a. Michael D. Johnson, Prince George's County Public Works Director: Bladensburg Flood Barrier PILOT Project	20 min
b. Renee Green: Patriotic Committee Update	5 min
c. Suellen Ferguson, Town Attorney	15 min
i. Small Cell Tower Application Process	
ii. Ethics and Financial Disclosure Form Updates	
V. OLD BUSINESS	
a. Board of Supervisor of Elections Appointments	5 min
VI. NEW BUSINESS	
a. Annexation Specialist RFP	10 min
b. Growing Green with Pride Event: Weekend of April 22, 2023	5 min
c. Mosquito Spraying Program for 2023	5 min
d. Mental Health Awareness Day 2023 Event	5 min
e. End Time Harvest Ministries 2023 Graduation Banquet	5 min
VII. ADJOURNMENT	5 mins

Meeting Access Information

<https://zoom.us/j/97463669358?pwd=QkNNKzRDNFJUK3pWL0ZGc0E0NDdGZz09>

Meeting ID: 974 6366 9358 Passcode: 930725

Join by phone: One tap mobile

+13017158592,,97463669358#,,,,*930725# US (Washington D.C)

Calendar Link: [https://zoom.us/meeting/tJMpcequgDIpH9ytHXCuoJtxlyirS-4fnxy1/ics?icsToken=98tyKuCvqi0pHNKcsxyPRowEBo_ob-7wplhegvpEiDfdIDVcSBfuH_tLIIEyRN7e](https://zoom.us/join/https://zoom.us/meeting/tJMpcequgDIpH9ytHXCuoJtxlyirS-4fnxy1/ics?icsToken=98tyKuCvqi0pHNKcsxyPRowEBo_ob-7wplhegvpEiDfdIDVcSBfuH_tLIIEyRN7e)

DRAFT

COUNCIL OF THE TOWN OF BLADENSBURG
DRAFT COUNCIL MEETING AGENDA
Thursday, April 13, 2023 7:00pm
Public Access Virtual via live stream on the Town's Facebook and YouTube pages
Or Zoom (access info below).
This meeting will be entirely virtual (Zoom)

- | | |
|---|--------|
| I. CALL TO ORDER | 1 min |
| II. OPENING PRAYER | 2 min |
| III. PLEDGE OF ALLEGIANCE | 1 min |
| IV. APPROVAL OF AGENDA | 1 min |
| V. APPEARANCES | |
| A. Police Department: Promotion and Swearing In | |
| i. Corporal Ryan Harris (promotion) | 5 min |
| ii. Officer Kane Tapscott (swearing-in) | |
| VI. APPROVAL OF MINUTES | |
| A. March 13, 2023 Regular Meeting Minutes | 2 min |
| VII. PUBLIC COMMENTS | |
| Written comments can be submitted prior to meeting to be read into the record. | 5 min |
| Comments can be submitted to Clerk@BladensburgMD.gov | |
| VIII. UNFINISHED BUSINESS | |
| A. Board of Supervisor of Elections Appointments | 5 min |
| B. Legislative Letters of Support | 5 min |
| i. CB-042-2023 – Prince George's County Senior Housing Assistance Program Act of 2023 | |
| IX. FINANCIAL BUSINESS | |
| A. 3 rd Quarter Budget Review | 10 min |
| B. FY24 Budget Introduction | 10 min |
| C. End Time Harvest Ministries 2023 Graduation Banquet | 5 min |
| D. Purchase of Police Department Mobile Data Computers and Associated Equipment | 5 min |

X. NEW BUSINESS

- | | |
|---|-------|
| A. Earth Month Proclamation | 5 min |
| B. Annexation Specialist RFP | 5 min |
| C. Small Cell Tower Application Process | 5 min |
| D. Ethics and Financial Disclosure Form Amendment | 5 min |

XI. STAFF REPORTS (3 minutes each)

Treasurer; Public Safety & Code Enforcement; Town Clerk & Interim Town Administrator; Public Works

XII. MAYOR AND COUNCIL REPORTS (3 minutes each)

Council Member Route – Ward 1
Council Member Brown – Ward 1
Council Member McBryde – Ward 2
Council Member Blount – Ward 2
Mayor James

XIII. ADJOURNMENT

Meeting Access Information via Zoom

<https://zoom.us/j/97463669358?pwd=QkNNKzRDNFJUK3pWLOZGc0E0NDdGZz09>

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https://zoom.us/meeting/tJMpceguqDIpH9vtHXCuoJtxlyirS-4fnxy1/ics?icsToken=98tyKuCvqi0pHNKcsxyPRowEBo_ob-7wplhegvpEiDfdIDVcSBfuH_tLIIEyRN7e

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Background on Proposed Bladensburg Flood Barrier – Pilot Project with Prince George’s County Department of Public Works | Presented by Director Michael D. Johnson, PE

DPW&T proposes a pilot project that will provide much needed relief to residential structures in Bladensburg that have suffered repetitive flood loss. The project is a complicated one requiring close collaboration between local legislative and administrative authorities and their Prince George County counterparts. The proposed project summary is as follows:

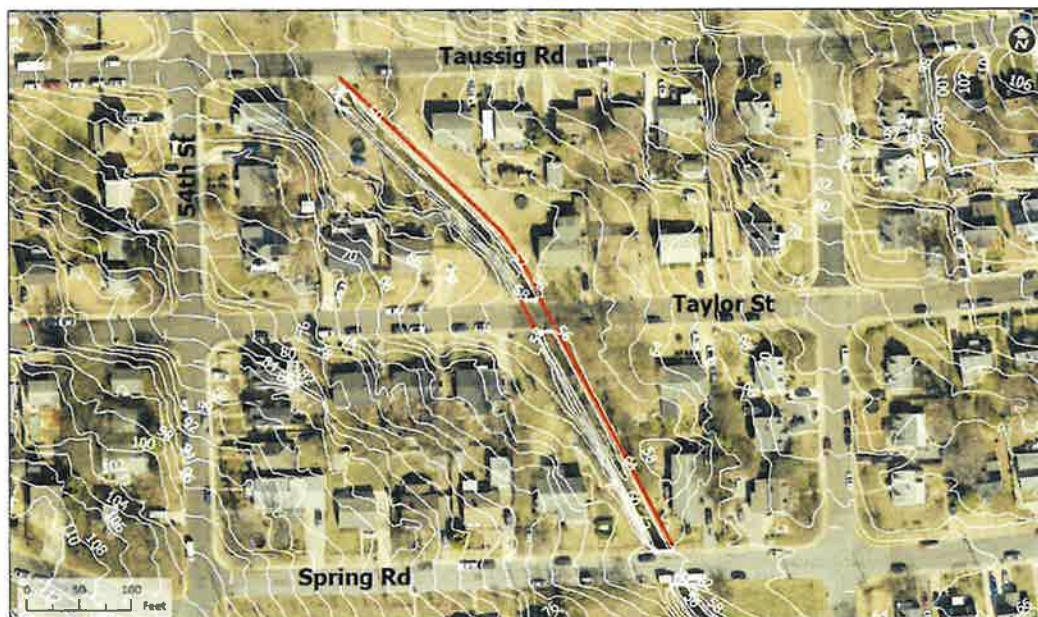
Background

Communities throughout Prince George’s County experience urban flooding from a combination of intense rainfall, expansive impervious area and backwater from over loaded conveyance systems. The County is interested in investigating the applicability of flood barriers to redirect flow from private and public properties thereby providing much needed relief to homes that suffer repetitive flood loss. On a pilot basis DPW&T selected two locations within the Township of Bladensburg to evaluate the potential implementation of the barriers. The locations are detailed below:

Edmonston Road Channel

The downstream end of the community, which is the northern end of the channel is zoned AE by FEMA floodplain and the whole channel length is identified having a DPIE floodplain study.

Flow in the channel towards Taylor Street is restricted by the Taylor Street culvert. During heavy rainfall, high flows will spill out of the channel on the northside where the grade is lower and shallower and into the yards at 5411 Taylor St, 5408 Taylor St, and 5416 Spring Rd. Based on contours and field observation, flood barriers on the north side of the Edmonston Channel from Spring Ave to Taussig Ave will provide protection to the homes at 5411 Taylor St, 5408 Taylor St, 5409 Tuassig Rd, and 5416 Spring Rd. The Figure below shows the contours and the potential location of flood barriers. It is estimated that 600 ft of flood barrier is needed to be installed at this location.



Quincy Run

Quincy Run flows behind Quincy Street between 55th Ave and 52nd Ave. There are fourteen (14) multi-family units along Quincy Run that are impacted by excessive flows in the creek. This area has a DPIE Floodplain study but is not in the FEMA Floodplain. It is estimated the drainage area is less than 200 acres. The installation of flood barriers along the banks of the creek may contain excessive flow from impacting the properties. Figure below shows the proposed location of the barriers. An estimate 3,560 ft of barrier is proposed to be installed along the top bank of the stream.



There are two types of Flood Barriers commercially available: retractable permanent and removable. The retractable permanent barrier system is the preferred alternative and is part of a permanent structure that needs to be designed, permitted and constructed. During flood events the barrier is open for ingress/egress purposes but during flood event the barrier is activated to secure the protected structures from floodwaters.

WS
IV.
b.

Patriotic Committee to be added to Town Meeting agenda

Green, Renee L <renee.l.green@ampf.com>

Thu 4/6/2023 1:36 PM

To: Richard Charnovich <rcharnovich@bladensburgmd.gov>; Ray Jefferies
<rjefferies@bladensburgmd.gov>; Takisha James <tjames@bladensburgmd.gov>

Good Afternoon,

Please add the Patriotic Committee on the Town Meeting Agenda to discuss:

1. Memorial Day May 29th
2. What the Flag means to me program.
3. Flag Day is June 14th

Thank you and have a great day!

Renee

P.S. The finest compliment I can receive is an introduction to friends or colleagues from an appreciative client.

Renee L. Green

Financial Advisor

<http://www.ameripriseadvisors.com/renee.l.green/>

Ameriprise Financial Services, LLC.

1786 Generals Hwy

Annapolis, MD 21401

O: 410.241.4864 | F: 410.267.4743 | M: 410.241.4864



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solutions for a lifetime®*

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message and any attachments. Thank you."

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CITY OF COLLEGE PARK
APPLICATION FORM INSTRUCTIONS FOR WIRELESS PERMIT:
FACILITIES IN PUBLIC RIGHT-OF-WAY

In addition to obtaining and maintaining any other permit or franchise required for placement and operation of the proposed facility in the rights-of-way, Chapter 172 of the City Code (the "Code") requires a wireless permit prior to the construction or modification or repair of most wireless telecommunications facilities ("WF"). Entities that are required by the Code to obtain a wireless permit must apply for one using the attached form, which must be complete when submitted. Failure to submit a complete form may result in the application being declared incomplete, or rejected. The form must be submitted in hard copy, and in an electronic format that can be posted to the City's website. The electronic copy must be of a quality so that all information is eligible, and in a standard format readable without specialized software (e.g., .pdf). The application will be available for public review and comment, except for those portions of the application that are exempt from public disclosure, pursuant to Maryland Public Information Act and clearly marked as proprietary and confidential.

Each application may be for up to ten (10) wireless telecommunications facilities, provided that the facilities are of similar design and intended to be placed in a similar manner as part of a single project. To avoid duplication, applicant may cross-reference information from one application to another if the applications are submitted at the same time.

When you are requested to provide the dimensions of a WF (or a supporting structure to which it will be attached), the dimensions should include all elements of a WF. For example, if the diameter of a supporting structure will change, that diameter should be identified. If the diameter will not change, but conduit will be added to or next to the supporting structure, it should be clear how far the conduit will extend from the structure, and whether it is flush-mounted or not.

If your response to a question includes attachments, label the attachments as exhibits that reference the Part and Question numbers. For example, for information requested in Part A, Question 5(a), label the documents: Exhibit A(5)(a).

It is up to the applicant to determine what other authorizations and permits are required in addition to the wireless permit. The City is happy to meet with potential applicant to discuss the City's permitting requirements, and to review designs prior to submission of an application. An appointment can be scheduled by calling Steven Halpern, City Engineer, 240-487-3590.

Prior to issuance of the permit(s), Applicant agrees to pay the applicable fees and charges, including costs incurred for outside consultants, in the amounts required in the Table of Fees and Costs issued by the City.

CITY OF COLLEGE PARK

APPLICATION FORM FOR WIRELESS PERMIT: FACILITIES IN PUBLIC RIGHT-OF-WAY

PART A: BASIC INFORMATION (ALL APPLICANTS)

1. Type of Application

Please check the applicable box(es) and provide the information required below as an attachment to this Application, along with a written explanation identifying the facts relied upon to support the claimed treatment. Please note that the reference to the FCC shot clocks does not bind the City to those clocks, but is included as a matter of convenience and is designed to reference the rules that were effective at the time this application was prepared. City will only be bound to comply with the shot clocks to the extent required by law. References to CFR provisions refer to those provisions or their successor provisions.

a) **Check all that apply:**

- ☐ This is a request for a "neutral host" support structure. [that is, the facility is designed to be used by more than one provider of personal wireless facilities.] A neutral host support structure must not be constructed speculatively and must be operational within 12 months of issuance of a permit.
- ☐ Applicant will own and control a new support structure and all parts of the WF.
- ☐ Applicant will own and control all parts of the WF, other than a support structure owned by a third party. (if a portion of the facility will be owned by a third party, is subject to an IRU, or will be operated or maintained by a third party, do not check this box).

b) **Check one. This application is:**

- ☐ Eligible Facilities Requests. Applicant asserts that the application qualifies as an "eligible facilities request" (EFR) (as defined in 47 CFR § 1.6100(b)(3), or any successor provision). Applicant shall submit the information required in the Application Requirements Part A, Part B. and Part C.1.
The applicable FCC shot clock is sixty (60) days.
- ☐ Small Wireless Facility (Existing Support Structure). Applicant asserts that the application is being submitted for approval of a Collocation, subject to on-site considerations such as conflicting utilities.
- ☐ Small Wireless Facility (New Support Structure). Applicant asserts that the application is being submitted for approval to deploy a Small Wireless Facility involving placement of a new support structure.

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Notes may be used to identify issues with application in more detail, or to mark a particular requirement "NA" "Complete" means information was provided, and it is not an affirmation that the City has determined it is accurate.

- ☐ Complete
 - ☐ Incomplete
- Note: Multiple boxes may be checked.

- ☐ Complete
 - ☐ Incomplete
- Note: only one box should be checked

Replacements of existing support structures are considered existing structures if placed within five (5) feet of the original support structure and if not presenting new attachment or placement issues (not including attachments for power, fiber and small wireless). Applicant shall submit the information required in Part A, Part B and the Application Requirements Part C.2 and if applicable, C.4. ***The applicable FCC shot clock is ninety (90) days.***

- ☐ **Permit Renewal.** Applicant asserts that the application is being submitted for a renewal of an existing small wireless facility permit. If you checked this box, please submit a copy of the original permit, any prior renewals or extensions thereof, and the information required in the Application Requirements Section Part C.3 below, and Section C.4 if applicable.

2. Contact Information

- a) Applicant shall notify City of any changes to the information submitted within fifteen (15) calendar days following any such change.

- i) Identity of applicant:

Name: _____
Address: _____

Email: _____
Telephone: _____
Fax: _____

- ii) Identity of the person or persons that will respond to questions regarding this application. If a facility is a "neutral host" facility, a name must be provided of a person or persons who can attest to the answer to questions regarding the facilities and their operation.

Name: _____
Address: _____

Email: _____
Telephone: _____
Fax: _____

- iii) Identity of the any person who will own, control, operate or maintain any part of the proposed WF, other than a support structure owned by a third party.

Name: _____
Address: _____

Email: _____
Telephone: _____
Fax: _____

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- ☐ Complete
☐ Incomplete
NOTES

- ☐ Complete
☐ Incomplete
[Note: Must be more than one contact for neutral host]

- ☐ Complete
☐ Incomplete
[Note: Must be more than one name if 3rd box in 1.a is checked]

Identity of the owner of any part of the structure on which the proposed WF would be installed.

Name: _____

Address: _____

Email: _____

Telephone: _____

Fax: _____

- iv) Identity of a contact person available to respond 24x7 to emergencies, or requests to shut down facilities.

Name: _____

Address: _____

Email: _____

Telephone: _____

Fax: _____

3. Purpose of Wireless Telecommunications Facility/Overview of Project

- a) Please provide a brief description of the project for which the permit is sought.
- b) Attach a map showing the location of the proposed WF (the electronic version should link to a map that can be opened in Google Earth, or a similar, generally available program).
- c) Applicant will provide a copy of an annual network plan and such additional information as needed for proposed installations that are not included on the annual report when the application is received.
- d) Facility is not to be constructed speculatively and will be operational within 12 months of issuance of a permit.
- ☐ No.
☐ Yes
- e) Are you seeking a waiver of any provision of the City Code applicable to wireless facilities?
- ☐ No.
☐ Yes

If yes, at the same time you submit this application you must submit a request for waiver, justifying the waiver to the City in accordance with the City Code. A copy of the waiver request and explanation must be attached to this application.

4. Application Fees

Applicant shall pay all applicable fees in the amounts established by the current fee schedule. In the event applicant has pre-paid all or a portion of applicable fees, please include a copy of the receipt from that transaction.

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☐ Complete
☐ Incomplete
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5. Licenses, Authorizations and Licenses

To have a complete application, the applicant must have: (a) authorization to use the public rights-of-way; (b) licenses to provide proposed services; and (c) authorization to use the proposed support structure.

a) Does applicant have an existing license agreement or other authorization from the City to use the public right of way to place wireless facilities in the public rights-of-way?

☐ No.

If no, the application will be considered incomplete unless applicant requests that authorization from City (see Part B).

☐ Yes.

If yes, and no License Agreement is on file, explain source of applicant's right to use the public rights-of-way and submit related documentation.

b) Has applicant (or other person identified in this application) obtained all applicable licenses or other authorizations to provide the services proposed in connection with the application, whether required by the Federal Communications Commission, Maryland Public Utilities Commission, or any other agency with authority over the proposed services.

☐ No.

☐ Yes.

If yes, submit related documentation such as FCC licenses or authorizations, a certificate of public convenience and necessity or a wireless identification registration (WIR) from the Maryland Public Utilities Commission.

c) Is proposed wireless facility to be attached to a support structure owned or controlled by a third party (not the owner of the proposed small wireless facility)?

☐ No.

☐ Yes.

d) Do you have an agreement with that person to use the facility?

☐ No.

If no, the application will be considered incomplete.

☐ Yes.

If yes, provide a copy of the authorization or license to use the structure.

6. **RF:** Please provide a certification by a qualified RF engineer that the facility complies with applicable FCC RF standards upon installation. Any steps that should be taken to prevent unsafe exposures should be identified. Upon installation, applicant shall provide a certification that equipment is operating within all applicable FCC RF standards, based upon third party testing.

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☐ Complete

☐ Incomplete

Note: One box must be checked and additional information may be required)

☐ Complete

☐ Incomplete

Note: Once box must be checked and additional information may be required

☐ Complete

☐ Incomplete

Note: If answer to (c) is no, skip (d)

☐ Application is Complete

☐ Application is Incomplete

[Note: If answer to (c) was yes, application is only complete if "yes" is checked and additional information provided]

☐ Complete

☐ Incomplete

NOTES

The testing should be performed consistent with accepted industry practices. The equipment and emissions levels should be identified. The study should clearly identify any area, in any plane, where the occupational or general public exposures limits would be exceeded.

PART B: ADDITIONAL PERMITS

1. Based on the work proposed in connection with this project, identify any and all additional permits, approvals, or agreements ("Ancillary Permissions") that will be required for any work within the boundaries of the City in order to deploy the WFs which you contend must be issued (absent agreement or exceptional circumstances) no later than by the same time the City must take action on the wireless application. It is your responsibility to review Code and policies and other state or FCC regulations applicable to the deployment of the WF within the City and identify every Ancillary Permission that will be sought in conjunction with that deployment. The failure to conduct the investigation and to accurately identify all Ancillary Permissions may be grounds for denying the application or for declaring it incomplete. For example, if the WF would be placed on a structure where historical review would be required at the state, federal or local level, the applications required for that review must be identified.
2. With respect to Ancillary Permissions please check one of the following:
☐ I have not applied for, or obtained any Ancillary Permissions.
☐ I have applied for or obtained Ancillary Permissions.
If you have already sought or obtained Ancillary Permissions, please identify the entity from whom you have sought/obtained approval, and provide a copy of the final permit, or the identifying code if the application is still pending.
3. If you have not already applied for every permit or authorization, or initiated every review required in connection with the deployment of the facility, please indicate by checkmark whether you agree with the following:
☐ I agree that any permit, authorization or review for which I have not identified and applied need not be issued by the time the City is required to act on this application, and any time limits for action on such permit, authorization or review will not commence until I file complete applications for the same.

If you do not check the box in response to item 3 this application will be incomplete unless you have filed complete applications for all permits, authorizations or reviews that may be required prior to deployment. This requirement is inserted strictly to ensure compliance with federal standards for action on permits and authorizations and reviews required in connection with an application. The City recognizes that as normal practice the same may be applied for after placement review is completed, and the City does not intend to require departure from that practice as long as review can be conducted consistent with FCC regulations.

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☐ Complete
☐ Incomplete
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☐ Complete
☐ Incomplete
NOTES

☐ Complete
☐ Incomplete
Note: list need not be provided if box for item 3 is checked, and item 2 is completed.

PART C: DETAILED APPLICATION REQUIREMENTS (RESPOND TO RELEVANT SECTIONS)

1. ELIGIBLE FACILITIES REQUESTS: *For an application asserted to be an eligible facilities request*, the application must provide the following information:

- a) Identify the existing facility that will be modified; the existing WF that is installed on that facility; and provide a complete copy of the documents authorizing placement of the existing facility that is to be modified, including the original and any modifications to the authorizations. In order to identify a facility, you must provide its GPS coordinates; the cross-streets and relative location of the facility in connection to the cross-streets; and the pole number or identifier, if any.
- b) A description of all changes made to the existing facility that is to be modified (whether or not approved) including a description of the changes in height from January 22, 2012.
- c) Provide proof that applicant is authorized to modify the existing facility, and provide any lease for use of the existing facility. Such submissions need not disclose financial terms.
- d) If not clearly shown as part of the lease, or other authorization for the existing facility, identify and provide proof of the boundaries defining the site where the existing facility is placed.
- e) Will the existing supporting structure be replaced as part of the work proposed?
☐ Yes
☐ No
- f) Provide a detailed description of the existing wireless facility, including the physical dimensions of all each element of the existing facility; and describe all the modifications that will be made to the wireless facility, including but not limited to the modifications that will be made to the existing support structure (increases in height, additional guying or other strengthening), and identify the dimensions and all elements of the wireless facility after work proposed is completed.
- g) In addition to Item f, identify what equipment, if any, will be added to the existing facility, and what will be removed, and the locations of equipment after work proposed is completed.
- h) In addition to item f, identify what ground cabinets, if any, will be added. If none, say so.

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☐ Complete
☐ Incomplete
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☐ Complete
☐ Incomplete
NOTES

☐ Complete
☐ Incomplete
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☐ Complete
☐ Incomplete
NOTES

☐ Complete
☐ Incomplete
Note: if yes is checked, this is not an eligible facilities request and the EFR should be denied in writing.

☐ Complete
☐ Incomplete
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☐ Incomplete
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☐ Complete
☐ Incomplete
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- i) In addition to item f, identify what excavation or ground disturbance will be required, if any, and clearly identify where the excavation will occur. If the work will affect any other structure, or vegetation, that effect must be clearly identified. If no excavation or ground disturbance, say so.
- j) Provide photographs showing the site proposed before the proposed installation, and photographic mock-ups and scale drawings showing the site after installation (multiple photographs should be submitted as required to show the all Facilities that will be visible at the site from all angles).
- k) Provide site plans detailing proposed improvements¹
Drawings must depict improvements related to the applicable requirements including property boundaries, setbacks, topography, elevation sketch, and dimensions and other elements of proposed.
- l) Provide a report signed by a qualified Maryland licensed professional engineer:
 - (1) Certifying that the structure to which the WF is to be attached will be able to support the WF as proposed; and
 - (2) Specifying any specific steps that should be taken to either ensure that the WF and its supporting structure are in compliance with applicable codes (e.g., additional foundational work required, requirements for placement of equipment); and
 - (3) Providing a list of the safety standards examined, along with a description of the methodology and assumptions used making the certification.

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☐ Complete
☐ Incomplete
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☐ Complete
☐ Incomplete
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☐ Complete
☐ Incomplete
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¹ Site plans should be at a scale of 1"=20' or larger so that all information is legible, and should include and should include a series of sheets before and after showing:

- (1) Overhead view of the existing and proposed WF location of lot lines, streets (with street names), easements, and all structures and improvements, including accessory equipment, underground utilities and support structures, existing and proposed and identifying all pertinent elements of the site, including slopes, contours, and trees. Detail should be provided to show relation of existing and proposed WF to easements, streets sidewalks, ramps and signage so that City may determine whether structure will interfere with other uses, or present hazards.
- (2) Elevation drawing of the existing and proposed facility with dimensions and locations of all elements of the WF shown, and identifying all pertinent elements of the site, including slopes, contours, and trees. Detail should be provided to show relation of existing and proposed WF to streets sidewalks, ramps and signage. Detail should be provided to show relation of existing and proposed WF to streets sidewalks, ramps and signage so that City may determine whether structure will interfere with other uses, or present hazards.
- (3) Diagrams of all equipment that will be installed as part of the project, including make, model, weight and physical dimensions, and any equipment that will be removed.
- (4) If landscaping is involved, separate sheets showing landscaping before and after and providing details as to what sort of vegetation/barriers will be installed, removed or replaced, and showing land contours.
- (5) Title block with applicant's name, owner's name, and contact information; and for overhead and elevations, scales and compass markings.

- m) Describe the concealment elements, if any, associated with the facilities as they will be modified, including but not limited to painting, and shielding as modified. The showing should be sufficient to demonstrate that the modifications will not defeat any existing concealment elements. If in an historic district please show compliance with requirements for that district. If there will be no concealment elements, so state.
- n) Identify all the conditions that were placed upon the base station or tower which is to be modified, or to which it was subject under the City Code, and for each condition, demonstrate that the facility is in compliance with the conditions, and that the conditions will continue to be satisfied after modification. For example, applicant should submit studies as required to demonstrate that the modified facility will comply with applicable noise limits. For any condition where the WF is not now, or after modification will no longer be in compliance, provide a clear description of the variation from the underlying conditions, explain any steps proposed for compliance, and explain why applicant believes the facility is nonetheless an eligible facility. ☐ Check if included - see Exhibit ____
- o) Applicant certifies that, before commencing, during performance of and upon completion of, the work proposed, the permitted wireless facility will comply with all applicable laws, regulation, practices or other requirements under federal, state or local law, including but not limited to, building and electrical codes, and all required permits, authorizations will be received, and reviews completed.
- ☐ Yes
- ☐ No

☐ Complete
☐ Incomplete
 NOTES

☐ Complete
☐ Incomplete
 NOTES

☐ Complete
☐ Incomplete
 Note: if answer is "No" application will be subject to denial

2. ALL OTHER APPLICATIONS: *For all other types of applications*, the following must be provided:

- a) If you are proposing to collocate a WF on an existing support structure, or to replace an existing structure:
- (1) State if the application is for a replacement support structure or an existing support structure.
 - (2) Identify the existing support structure that will be utilized/replaced. In order to identify an existing support structure, you must provide its GPS coordinates; the cross-streets and relative location of the facility in connection to the cross-streets; and the pole number or identifier, if any. For replacement support structures, you must clearly identify where the replacement pole will be placed in relation to the existing support structure.
 - (3) Identify the zoning classifications that apply on either side of the ROW where the WF will be installed, and any other special district that may overlay the zones.

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☐ Complete
☐ Incomplete
 NOTES

☐ Complete
☐ Incomplete
 NOTES

☐ Complete
☐ Incomplete
 NOTES

- (4) If an existing support structure will be replaced, provide a detailed description of the differences in the physical dimensions between the existing and replacement structure (including both visible and below-ground elements), and explain why any differences in any physical dimension are required.
- (5) If an existing support structure will be utilized to collocate, provide measurements showing the dimensions of the existing support structure prior to and after the proposed work.
- (6) If an existing support structure will be utilized, provide measurements showing the dimensions of the existing/replacement support structure after installation of the WF.
- (7) Provide measurements showing the dimensions and location of all elements of the proposed WF, other than the dimensions provided in response to question (a)(4)-(6); and the dimensions and locations of any WF that will be on or at the same location as the support structure after the proposed construction is completed. If no other WFs will be installed, say so.
- (8) Unless the support structure is a replacement structure, a description of all changes made to the support structure that is to be used for the attachment, and all work that will be required to install the proposed WF (excavation, strengthening, addition of guy wires and so on).
- (9) For replacement structures, provide a plan and timetable for removal of the existing support structure.
- (10) A copy of all approvals and/or permits for the existing support structure that is to be used, or replaced.
- (11) A showing that the replacement or existing structure and WF associated with the same, will be in compliance with existing conditions, whether or not it is in compliance with conditions as of the date of application. There must be a plan submitted for correction of any non-compliant condition.
- b) For WFs that involve placement of a new support structure,
- (1) Identify the location of the proposed facility. In order to identify the location, you must provide its GPS coordinates; the cross-streets and relative location of the facility in connection to the cross-streets.

FOR CITY USE

☐ Complete

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Note that if there is a response to 4, 5-6 will be skipped

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Note no answer required to b unless it is for a new supporting structure

- (2) Identify the zoning classifications that apply on either side of the ROW where the WF will be installed, and any other special district that may overlay the zones.
- (3) Provide measurements showing the dimensions and location of all elements of the proposed WF, including the supporting structure. This should include both the visible and underground elements of the proposed supporting structure (e.g., the size and depth of any required foundation).
- (4) Are there aboveground utility poles within the ROW and within 1000 feet on the same side of the street where you proposed to place a new structure?
☐ Yes
☐ No
 If yes, describe the height and diameter of those poles, and identify the distance to the poles within 1000 feet
- (5) Are there aboveground utility poles within the ROW and within 1000 feet on the opposite side of the street where you propose to place a new structure?
☐ Yes
☐ No
 If yes, describe the height and diameter of those poles, and identify the distance to the poles within 1000 feet.
- (6) Are there any above-ground vertical support structures within the ROW which can support a WF within 1000 feet of the proposed structure?
☐ Yes
☐ No
 If yes, describe those structures, and identify the distance to them from the proposed site.
- (7) Explain why the support structures identified in items (b)(4)-(6) for the proposed WF are not available for collocation of the proposed WF and efforts made to use existing support structures. Describe any alternative locations considered for proposed new pole location. The response should include detail that will permit the City to determine whether installation of a new structure is permitted.
- c) To the extent not provided in response to subsections (a) or (b), provide a detailed description of the proposed WF, including the physical dimensions of all each element of the existing facility; and describe all the modifications that will be made to any existing WF, including but not limited to the modifications that will be made to the existing support structure (increases in height, additional guying or other strengthening), and identify the dimensions and all elements of the wireless facility after work

FOR CITY USE

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proposed is completed. If already provided, you may cross-reference the relevant portion of your answer

- d) In addition to Item c, identify what equipment, will be installed as part of the WF, and what will be removed (if anything), and the locations of equipment after work proposed is completed.
- e) In addition to item c, identify what ground cabinets, if any, will be added. State whether there are ground cabinets in the right of way within 1000 feet of the proposed installation, and identify their sizes. If none, say so.
- f) In addition to item c, identify what excavation or ground disturbance will be required, if any, and clearly identify where the excavation or ground disturbance will occur. If the work will affect any other structure, or vegetation, that effect must be clearly identified. If none, say so.
- g) In addition to item c, a description of the site and any deployment outside the site necessary to complete the proposed project.
- h) Provide photographs showing the site proposed before the proposed installation, and photographic mock-ups showing the site after installation (multiple photographs should be submitted as required to show the all Facilities that will be visible at the site), and to provide a clear indication of the impact on adjoining properties and the corridor in which the WF will be placed. The photosimulations should include any landscaping that will be performed in connection with the project.
- i) Provide site plans detailing the proposed WF consistent with the requirements of n.1, above.
- j) Provide a report signed by a qualified Maryland licensed professional engineer:
 - (1) Certifying that the structure to which the WF is to be attached will be able to support the WF as proposed; and
 - (2) Specifying any specific steps that should be taken to either ensure that the WF and its supporting structure are in compliance with applicable codes (e.g., foundational work required, requirements for placement of equipment); andProviding a list of the safety standards examined, along with a description of the methodology and assumptions used making the certification.
- k) A written description of the concealment measures applicant proposes to use to aesthetically blend the facility to the immediate surroundings and to minimize its visual impact. This should include, but not be limited to, a description of proposed concealment techniques, sizing and placement of elements of the WF (including undergrounding proposed), measures proposed to limit visibility of the WF from residential dwelling

FOR CITY USE

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units, and the textures and colors to be used in the concealment process. If none, say so.

- l) If the proposed facility is in an historic district, provide the information required by Section 172-9 of the City Code.
- m) If any landscaped ground will be disturbed, or landscaping is proposed as a concealment element, provide a landscape plan for the site, at a scale of 1/8"=1' or larger and including the following. If no landscaping is proposed, say so:
- (1) Existing trees with trunk diameter over six inches (6") at four feet (4') above grade and/or fifteen feet (15') in overall height within fifty feet (50') of the proposed WF;
 - (2) Species, diameter and condition of all such trees;
 - (3) Final disposition of all existing trees; and
 - (4) Species, location and sizes of trees and other vegetation proposed to be installed in conjunction with the wireless communication facility.
- n) Provide certification of compliance with the City's noise ordinance and describe any equipment that may not comply by providing, among other relevant information, a description of the facilities and/or equipment within the applicant's project that are expected to induce or generate noise, as well as anticipated noise levels of said facilities and/or equipment at maximum output. For facilities that generate noise, please provide testing data for noise in accordance with the City Code.
- o) Justification for WF
- (1) Review the standards set forth in the City Code, and for each standard in §172-9 explain why you believe the proposed facility satisfies the standard. If you do not believe it satisfies a standard, so state. You may cross-reference prior answers.
 - 2) Please explain why it is not proposing similar undergrounding for fiber and power cables, to the extent any undergrounding requirements are not being met for proposed location here.
- p) Applicant certifies that, before commencing, during performance of and upon completion of, the work proposed, the permitted wireless facility will comply with all applicable laws, regulation, practices or other requirements under federal, state or local law, including but not limited to, building and electrical codes, and all required permits, authorizations will be received, and reviews completed.
- ☐ Yes
- ☐ No

FOR CITY USE

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☐ Incomplete
Note: a "no" may make the application subject to denial.

3. RENEWAL OF PERMIT

If applicant proposes to renew a permit, it may provide the information required by this section if no modifications are proposed to the facility that is the subject of the permit. Fees will apply to renew.

- a) Identify the permit that is to be renewed.
- b) Provide a copy of approvals related to the WF, including any approved modifications.
- c) Provide photographs of the WF in place. Provide photos from multiple angles, so that all elements of the WF are shown.
- d) If not previously submitted, provide drawings of the WF, and identify all equipment (whether part of the WF or not) located on the support structure on which the WF is located. The drawings should show dimensions of all elements of the WF, and without limitation include the dimensions of the supporting structure
- e) Demonstrate that there is a continuing need for the facility, and that its visual impact may not be reduced by providing the information required under subsection 2(o).

4. CHANGES IN LEGAL STANDARDS

Any permit issued pursuant to this section will be subject to a contingency that, if any federal legal standard pursuant to which an application was granted changes or is invalidated, the permit will be terminate unless applicant shows that the proposed facility must be approved under applicable law.

FOR CITY USE

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PART D: CERTIFICATION (ALL APPLICANTS)

I (we) hereby certify that (1) after diligent investigation, the information provided pursuant to this Application Form is true, accurate, and complete to the best of my (our) knowledge and belief; and (2) upon completion of the work proposed, the permitted personal wireless services facility will comply with all applicable laws, regulation, practices or other requirements under federal, state, or local law, including, but not limited to, building and electrical codes, the FCC's radio frequency emissions standards, and the requirements of the Americans with Disabilities Act.

Applicant's Signature

Date

Applicant's Printed Name

[end of document]

W-J C M
IV. X.
C. D.
ii

ORDINANCE **-2023
Code of the Town of Bladensburg

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG
TO AMEND THE CHAPTER 8, "CODE OF ETHICS" OF THE TOWN CODE BY
REPEALING AND REENACTING § 8-6 "CONFLICTS OF INTEREST AND
PROHIBITIONS", §8-7, "SOLICITATION AND/OR ACCEPTANCE OF GIFTS", § 8-9
"FILING OF FINANCIAL DISCLOSURE STATEMENTS BY ELECTED OFFICIALS AND
CANDIDATES" AND § 8-13 "DEFINITIONS", TO CONFORM TO RECENT CHANGES
TO THE MARYLAND PUBLIC ETHICS LAW AND TO MOVE THREE PROVISIONS
FROM § 8-7 TO § 8-6**

WHEREAS, pursuant to §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, the Town of Bladensburg (hereinafter, the "Town") has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality and to prevent and remove nuisances; and

WHEREAS, in Chapter 8 of the Town Code, the Town has adopted a Code of Ethics as required by §5-801 *et seq.* of the General Provisions Article, Annotated Code of Maryland and its predecessor provisions, §15-801 *et seq.* of the State Government Article; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to repeal and re-enact various provisions in Chapter 8, "Code of Ethics", to conform the code to recent amendments to the Maryland Public Ethics Law.

Section 1. NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the Town of Bladensburg in public meeting assembled that Chapter 8, "Code of Ethics", §8-6, "Conflicts

CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks * * *	: Indicate matter remaining unchanged in existing law but not set forth in Ordinance

of interest and prohibitions", be and is hereby repealed, reenacted and amended to read as follows:

§ 8-6. Conflicts of interest and prohibitions.

A. – F. * * * * *

G. DISCLOSURE OF CONFIDENTIAL INFORMATION. OTHER THAN IN THE DISCHARGE OF OFFICIAL DUTIES, AN OFFICIAL OR EMPLOYEE MAY NOT DISCLOSE OR USE CONFIDENTIAL INFORMATION, THAT THE OFFICIAL OR EMPLOYEE ACQUIRED BY REASON OF THE

OFFICIAL'S OR EMPLOYEE'S PUBLIC POSITION AND THAT IS NOT AVAILABLE TO THE PUBLIC, FOR THE ECONOMIC BENEFIT OF THE OFFICIAL OR EMPLOYEE OR THAT OF ANOTHER PERSON.

- H. PARTICIPATION IN PROCUREMENT. AN INDIVIDUAL OR A PERSON THAT EMPLOYS AN INDIVIDUAL WHO ASSISTS A TOWN AGENCY IN THE DRAFTING OF SPECIFICATIONS, AN INVITATION FOR BIDS, OR A REQUEST FOR PROPOSALS FOR A PROCUREMENT MAY NOT SUBMIT A BID OR PROPOSAL FOR THAT PROCUREMENT OR ASSIST OR REPRESENT ANOTHER PERSON, DIRECTLY OR INDIRECTLY, WHO IS SUBMITTING A BID OR PROPOSAL FOR THE PROCUREMENT. THE COMMISSION MAY ESTABLISH EXEMPTIONS FROM THE REQUIREMENTS OF THIS SECTION FOR PROVIDING DESCRIPTIVE LITERATURE, SOLE SOURCE PROCUREMENTS, AND WRITTEN COMMENTS SOLICITED BY THE PROCURING AGENCY.
- I. USE OF EQUIPMENT OR PERSONNEL. AN OFFICIAL OR EMPLOYEE MAY NOT ALLOW, PERMIT OR FACILITATE THE UNAUTHORIZED USE OF TOWN-OWNED FACILITIES, VEHICLES, EQUIPMENT, MATERIALS OR PERSONNEL FOR PRIVATE MATTERS OR PROFIT.
- J. AN OFFICIAL OR EMPLOYEE MAY NOT RETALIATE AGAINST AN INDIVIDUAL FOR REPORTING OR PARTICIPATING IN AN INVESTIGATION OF A POTENTIAL VIOLATION OF THE TOWN PUBLIC ETHICS LAW.

Section 2. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the Town of Bladensburg that Chapter 8, "Code of Ethics", Section 8-7, "Solicitation and/or Acceptance of Gifts", be and is hereby repealed, reenacted and amended to read as follows:

§ 8-7. Solicitation and/or Acceptance of Gifts.

A. – B. * * * *

C. An official or employee may not knowingly accept a gift, directly or indirectly, from a person that the official or employee knows or has the reason to know:

1. Is doing business with or seeking to do business with the Town office, agency, boards, or commission with which the official or employee is affiliated;
2. Has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the official or employee;
3. Is engaged in an activity regulated or controlled by the official's or employee's governmental unit; ~~{or}~~

4. Is a lobbyist with respect to matters within the jurisdiction of the official or employee; OR[.]
5. IS AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION, THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

D. * * * *

E. * * * * *

~~F. [Disclosure of confidential information. Other than in the discharge of official duties, an official or employee may not disclose or use confidential information, that the official or employee acquired by reason of the official's or employee's public position and that is not available to the public, for the economic benefit of the official or employee or that of another person.~~

~~G. Participation in procurement. An individual or a person that employs an individual who assists a Town agency in the drafting of specifications, an invitation for bids, or a request for proposals for a procurement may not submit a bid or proposal for that procurement or~~

~~assist or represent another person, directly or indirectly, who is submitting a bid or proposal for the procurement. The Commission may establish exemptions from the requirements of this section for providing descriptive literature, sole source procurements, and written comments solicited by the procuring agency.~~

~~H. Use of Equipment or Personnel. An official or employee may not allow, permit or facilitate the unauthorized use of Town-owned facilities, vehicles, equipment, materials or personnel for private matters or profit.]~~

Section 3. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the Town of Bladensburg that Chapter 8, "Code of Ethics", Section 8-9, "Filing of Financial Disclosure Statement by Elected Officials and Candidates", be and is hereby repealed, reenacted and amended to read as follows:

§ 8- 9. Filing of Financial Disclosure Statement by Elected Officials and Candidates.

A. - B. * * * * *

C. The Commission or office designated by the Commission shall maintain all financial disclosure statements filed under this section. Financial disclosure statements shall be made available during normal office hours for examination and copying by the public subject to reasonable fees and administrative procedures established by the Commission. The Commission or the office designated by the Commission may not provide public access to an individual's home address that the individual has designated as the individual's home address.

1. If an individual examines or copies a financial disclosure statement, the Commission or the office designated by the Commission shall record:
 - i. The name and home address of the individual reviewing or copying the statement; and
 - ii. The name of the person whose financial disclosure statement was examined or copied.
2. Upon request by the official or employee whose financial disclosure statement was examined or copied, the Commission or the office designated by the Commission shall provide the official with a copy of the name and home address of the person who reviewed the official's financial disclosure statement.
3. THE COMMISSION OR OFFICE DESIGNATED BY THE COMMISSION SHALL NOT PROVIDE PUBLIC ACCESS TO INFORMATION RELATED TO CONSIDERATION RECEIVED FROM:
 - i. THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
 - ii. A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
 - iii. A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE.

D. * * * * *

E. At a minimum the financial disclosure statement form shall contain the following information:

1. through 3. * * * *

4. Gifts.

- i. A statement filed under this section shall include a schedule of each gift in excess of \$20.00 in value or a series of gifts totaling \$100.00 or more received during the reporting period from or on behalf of, directly or indirectly, any one person who does business with or is regulated by the Town OR FROM AN ASSOCIATION, OR ANY ENTITY ACTING ON BEHALF OF AN ASSOCIATION THAT IS ENGAGED ONLY IN REPRESENTING COUNTIES OR MUNICIPAL CORPORATIONS.

5. through 9. * * * *

10. RELATIONSHIP WITH UNIVERSITY OF MARYLAND MEDICAL SYSTEM, STATE OR LOCAL GOVERNMENT, OR QUASI-GOVERNMENTAL ENTITY.

- i. AN INDIVIDUAL SHALL DISCLOSE THE INFORMATION SPECIFIED IN GENERAL PROVISIONS ARTICLE §5-607(J)(1), ANNOTATED CODE OF MARYLAND, FOR ANY FINANCIAL OR CONTRACTUAL RELATIONSHIP WITH:

- a. THE UNIVERSITY OF MARYLAND MEDICAL SYSTEM;
- b. A GOVERNMENTAL ENTITY OF THE STATE OR A LOCAL GOVERNMENT IN THE STATE; OR
- c. A QUASI-GOVERNMENTAL ENTITY OF THE STATE OR LOCAL GOVERNMENT IN THE STATE.

ii. FOR EACH FINANCIAL OR CONTRACTUAL RELATIONSHIP REPORTED, THE SCHEDULE SHALL INCLUDE:

- a. A DESCRIPTION OF THE RELATIONSHIP;
- b. THE SUBJECT MATTER OF THE RELATIONSHIP; AND
- c. THE CONSIDERATION.

F. For the purposes of this section, the following interests are considered to be the interests of the individual making the statement:

1. An interest held by a member of the individual's immediate family, if the interest was, at any time during the reporting period, directly or indirectly controlled by the individual.

2. An interest held ~~[by a business entity in which the individual held a 30% or greater interest at any time during the reporting period.]~~ AT ANY TIME DURING THE APPLICABLE PERIOD, BY:

- i. A BUSINESS ENTITY IN WHICH THE INDIVIDUAL HELD A (10)% OR GREATER INTEREST;
- ii. A BUSINESS ENTITY DESCRIBED IN SECTION (I) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 25% OR GREATER INTEREST;
- iii. A BUSINESS ENTITY DESCRIBED IN SECTION (II) OF THIS SUBSECTION IN WHICH THE BUSINESS ENTITY HELD A 50% OR GREATER INTEREST; AND
- iv. A BUSINESS ENTITY IN WHICH THE INDIVIDUAL DIRECTLY OR INDIRECTLY, THROUGH AN INTEREST IN ONE OR A COMBINATION OF OTHER BUSINESS ENTITIES, HOLDS A 10% OR GREATER INTEREST.

3. An interest held by a trust or an estate in which, at any time during the reporting period:

- i. The individual held a reversionary interest or was a beneficiary; or
- ii. If a revocable trust, the individual was a settlor.

G. * * * *

H. AN INDIVIDUAL WHO IS REQUIRED TO DISCLOSE THE NAME OF A BUSINESS UNDER THIS SECTION SHALL ALSO DISCLOSE ANY OTHER NAMES UNDER WHICH THE BUSINESS IS TRADING OR DOING BUSINESS.

Section 4. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the Town of Bladensburg that Chapter 8, “Code of Ethics”, Section 8-13, “Definitions”, be and is hereby repealed, reenacted and amended to read as follows

§8-13. Definitions.

In this chapter the following words have the meanings indicated:

* * * *

“QUASI-GOVERNMENTAL ENTITY” MEANS AN ENTITY THAT IS CREATED BY STATE STATUTE, THAT PERFORMS A PUBLIC FUNCTION, AND THAT IS SUPPORTED IN WHOLE OR IN PART BY THE STATE BUT IS MANAGED PRIVATELY.

* * * *

Section 5. AND BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable.

Section 6. AND BE IT FURTHER ORDAINED that this Ordinance shall take effect twenty (20) days from the date of its adoption and approval by the Maryland State Ethics Commission.

INTRODUCED by the Mayor and Town Council of the Town of Bladensburg, at a regular meeting on _____, 2023, and thereafter this Ordinance was prominently posted in the Town Hall and available for inspection by the public.

ADOPTED by the Mayor and Town Council of the Town of Bladensburg, Maryland, at a regular meeting on _____, 2023.

WITNESS

TOWN OF BLADENSBURG

Richard Charnovich, Clerk

Takisha D. James, Mayor

ORDINANCE 1-2019
Code of the Town of Bladensburg

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF BLADENSBURG TO AMEND THE CHAPTER 8, "CODE OF ETHICS" OF THE TOWN CODE BY REPEALING AND REENACTING §8-6, "CONFLICTS OF INTEREST AND PROHIBITIONS", 8-9, "FILING OF FINANCIAL DISCLOSURE STATEMENTS BY ELECTED OFFICIALS AND CANDIDATES", § 8-12, "ALL DISCLOSURE STATEMENTS TO BE FILED WITH COMMISSION AND OPEN TO PUBLIC INSPECTION", AND §8-13, "DEFINITIONS" TO CONFORM TO RECENT CHANGES TO THE MARYLAND PUBLIC ETHICS LAW TO EXEMPT MUTUAL FUNDS, AND EXCHANGE TRADED FUNDS AND COLLEGE SAVINGS PLANS FROM THE DEFINITION OF INTEREST, CLARIFY POST-EMPLOYMENT RESTRICTIONS, PROHIBIT DIRECTLY OR INDIRECTLY INITIATING A SOLICITATION FOR A PERSON TO RETAIN THE COMPENSATED SERVICES OF A PARTICULAR REGULATED LOBBYIST OR LOBBYING FIRM, PROHIBIT INFLUENCING THE AWARD OF A CONTRACT TO A SPECIFIC PERSON, AND PROHIBIT PROVIDING PUBLIC ACCESS TO AN INDIVIDUAL'S HOME ADDRESS THAT THE INDIVIDUAL HAS DESIGNATED AS THE INDIVIDUAL'S HOME ADDRESS.

WHEREAS, pursuant to §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, the Town of Bladensburg (hereinafter, the "Town") has the power to pass such ordinances as it deems necessary to protect the health, safety and welfare of the citizens of the municipality and to prevent and remove nuisances; and

WHEREAS, in Chapter 8 of the Town Code, the Town has adopted a Code of Ethics as required by §5-801 *et seq.* of the General Provisions Article, Annotated Code of Maryland and its predecessor provisions, §15-801 *et seq.* of the State Government Article; and

WHEREAS, the Maryland General Assembly adopted the Public Integrity Act of 2017 (HB 879) and other enactments that required or authorized local governments to include certain provisions in the Code of Ethics; and

WHEREAS, the Mayor and Council have determined that it is in the public interest to adopt the recommended amendments to the Town Code of Ethics.

Section 1. NOW THEREFORE, BE IT ORDAINED AND ENACTED, by the Mayor and Council of the Town of Bladensburg in public meeting assembled that Chapter 8, "Code of Ethics", §8-6, "Conflicts

CAPS	: Indicate matter added to existing law.
[Brackets]	: Indicate matter deleted from law.
Asterisks * * *	: Indicate matter remaining unchanged in existing law but not set forth in Ordinance

of interest and prohibitions", be and is hereby repealed, reenacted and amended to read as follows:

§ 8-6. Conflicts of interest and prohibitions.

A. – C. * * * * *

D. Post-employment limitations and restrictions.

I. A former official or employee may not assist or represent any party other than the Town for compensation in a case, contract, or other specific matter involving the Town if that matter is one in which the former official or employee significantly participated as an official or employee.

2. [~~Until the conclusion of twelve (12) months after the elected official leaves office, a~~] A former official or employee of the Town may not assist or represent another party for compensation in a matter that is subject of legislative action FOR ONE CALENDAR YEAR AFTER THAT PERSON LEAVES OFFICE.

E. * * * *

F. Use of prestige of office.

a. An official or employee may not intentionally use the prestige of office or public position for the private gain of that official or employee or the private gain of another OR TO INFLUENCE, EXCEPT AS PART OF THE OFFICIAL DUTIES OF THE OFFICIAL OR EMPLOYEE OR AS A USUAL AND CUSTOMARY CONSTITUENT SERVICE WITHOUT ADDITIONAL COMPENSATION, THE AWARD OF A CONTRACT TO A SPECIFIC PERSON.

b. This subsection does not prohibit the performance of usual and customary constituent services by an elected local official without additional compensation.

c. AN OFFICIAL MAY NOT DIRECTLY OR INDIRECTLY INITIATE A SOLICITATION FOR A PERSON TO RETAIN THE COMPENSATED SERVICES OF A PARTICULAR REGULATED LOBBYIST OR LOBBYING FIRM.

Section 2. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the Town of Bladensburg that Chapter 8, “Code of Ethics”, Section 8-9, “Filing of Financial Disclosure Statement by Elected Officials and Candidates”, be and is hereby repealed, reenacted and amended to read as follows:

§ 8- 9. Filing of Financial Disclosure Statement by Elected Officials and Candidates.

A. – B. * * * * *

C. The Commission or office designated by the Commission shall maintain all financial disclosure statements filed under this section. Financial disclosure statements shall be made available during normal office hours for examination and copying by the public subject to reasonable fees and administrative procedures established by the Commission. THE COMMISSION OR THE OFFICE DESIGNATED BY THE COMMISSION MAY NOT PROVIDE PUBLIC ACCESS TO AN INDIVIDUAL'S HOME ADDRESS THAT THE INDIVIDUAL HAS DESIGNATED AS THE INDIVIDUAL'S HOME ADDRESS.

1. If an individual examines or copies a financial disclosure statement, the Commission or the office designated by the Commission shall record:
 - i. The name and home address of the individual reviewing or copying the statement; and
 - ii. The name of the person whose financial disclosure statement was examined or copied.
2. Upon request by the official or employee whose financial disclosure statement was examined or copied, the Commission or the office designated by the Commission shall provide the official with a copy of the name and home address of the person who reviewed the official's financial disclosure statement.

D.-G. * * * * *

Section 3. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the Town of Bladensburg that Chapter 8, "Code of Ethics", Section 8-12, "All Disclosure Statements to be Filed with Commission and Open to Public Inspection", be and is hereby repealed, reenacted and amended to read as follows:

§ 8-12. All Disclosure Statements to be Filed with Commission and open to Public Inspection.

All statements of disclosure required by this chapter shall be filed with the Commission and shall be available for public inspection and copying at the Town Office during normal business hours. The Town Clerk shall be the custodian of all records of the Commission. NEITHER THE COMMISSION NOR THE TOWN CLERK MAY PROVIDE PUBLIC ACCESS TO AN INDIVIDUAL'S HOME ADDRESS THAT THE INDIVIDUAL HAS DESIGNATED AS THE INDIVIDUAL'S HOME ADDRESS.

Section 4. BE IT FURTHER ORDAINED AND ENACTED by the Mayor and Council of the Town of Bladensburg that Chapter 8, "Code of Ethics", Section 8-13, "Definitions", be and is hereby repealed, reenacted and amended to read as follows

§8-13. Definitions.

In this chapter the following words have the meanings indicated:

* * * * *

Interest

- A. A legal or equitable economic interest, whether or not subject to an encumbrance or condition, that is owned or held wholly or partly, jointly or severally, or directly or indirectly.
- B. "Interest" shall not include:
1. An interest held in the capacity of agent, custodian, fiduciary, personal representative or trustee, unless the holder has an equitable interest in the subject matter;
 2. An interest in a time or demand deposit in a financial institution;
 3. An interest in an insurance policy, endowment policy, or annuity contract by which an insurer promises to pay a fixed amount of money in a lump sum; or
 4. A common trust fund or a trust fund that forms part of a pension or a profit-sharing plan that:
 - a. Has more than 25 participants; and
 - b. Is determined by the internal revenue service to be a qualified trust under §401 or §501 of the internal revenue code.
 5. A COLLEGE SAVINGS PLAN UNDER THE INTERNAL REVENUE CODE.
 6. A MUTUAL FUND OR EXCHANGE-TRADED FUND THAT IS PUBLICLY TRADED ON A NATIONAL SCALE UNLESS THE MUTUAL FUND OR EXCHANGE-TRADED FUND IS COMPOSED PRIMARILY OF HOLDINGS OF STOCKS AND INTERESTS IN A SPECIFIC SECTOR OR AREA THAT IS REGULATED BY THE TOWN.

* * * * *

Section 5.AND BE IT FURTHER ORDAINED that if any provision of this

Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable.

Section 6. **AND BE IT FURTHER ORDAINED** that this Ordinance shall take effect twenty (20) days from the date of its adoption and approval by the Maryland State Ethics Commission.

INTRODUCED by the Mayor and Town Council of the Town of Bladensburg, at a regular meeting on January 14, 2019 and thereafter this Ordinance was prominently posted in the Town Hall and available for inspection by the public.

ADOPTED by the Mayor and Town Council of the Town of Bladensburg, Maryland, at a regular meeting on _____, 2019.

WITNESS

TOWN OF BLADENSBURG

Patricia McAuley, Clerk

Takisha D. James, Mayor

ORDINANCE 6-2012
Code of the Town of Bladensburg

An Ordinance whereby the Mayor and Council Repeal and Reenact the Town's Ethics Provisions to Conform to State Law as to Financial Reporting, Conflicts of Interest and Lobbying.

WHEREAS, Maryland Code, § 15-801, *et seq.*, of the State Governmental Article requires municipal corporations to enact more detailed reporting provisions for the purposes of ensuring compliance with ethics laws and requires that the State Ethics Commission approve all municipal Ethics ordinances; and

WHEREAS, the Mayor and Town Council deem it appropriate to amend Chapter 8 of the Town of Bladensburg Code, to comply with the State mandated reporting requirements.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Bladensburg, in regular session assembled, that Chapter 8 of the Bladensburg Code be repealed in its entirety and reenacted as follows:

(ALL NEW)

THE TOWN OF BLADENSBURG
CODE OF ETHICS

- § 8-1. Applicability.
- § 8-2. Establishment of Ethics Commission; responsibilities.
- § 8-3. Regulations and Final Orders of the Commission.
- § 8-4. Judicial Review.
- § 8-5. Confidentiality.
- § 8-6. Conflicts of Interest and Prohibitions.
- § 8-7. Solicitation and/or acceptance of gifts.
- § 8-8. Exemption or modification of provisions.
- § 8-9. Filing of financial disclosure statement.
- § 8-10. Filing of Gift and Financial Statements by Non-Elected Officials.
- § 8-11. Filing of registration statement; contents.
- § 8-12. All disclosure statements to be filed with Commission and open to public inspection.
- § 8-13. Definitions.
- § 8-14. Enforcement; violations and penalties.

§ 8-1. Applicability.

Except as provided in § 8-9, the provisions of this chapter shall apply to the Mayor, Town Council members, Town Administrator, Treasurer, Clerk, department

heads, members of Town boards and commissions, all Town employees, candidates for elective Town office and persons lobbying under section 8-11 before Town officials, boards or commissions.

§ 8-2. Establishment of Ethics Commission; responsibilities.

A. Appointment & Term. There shall be a Town Ethics Commission, composed of three (3) members, appointed by the Town Council. The tenure of each member shall be three (3) years or until a successor is appointed, whichever is longer, and members may only be removed for cause. The Commission shall be advised by the advisor to the Commission who shall ordinarily be the Town Attorney. The advisor to the Commission shall assist the Commission in fulfilling its duties and powers and shall act on behalf of the Commission if it is unable to do so for any reason.

B. Duties and Powers.

1. To devise, receive and maintain all forms generated by this chapter.
2. To provide published advisory opinions to persons subject to this chapter as to the applicability of the provisions of this chapter or that may violate this chapter or any election finance law of the Town.
3. To investigate, process and make determinations as to any conduct or violations of this chapter, complaints filed by any person alleging violations of this chapter or any election finance law by persons subject to this act.
4. To conduct a public information program regarding the purposes and application of this chapter.
5. To adopt regulations to implement this chapter.
6. To act in an official capacity only when a quorum of at least 3 members are present. If the Commission is unable to assemble a quorum, the advisor to the Commission shall act in their absence.
7. To issue subpoenas for persons and evidence and to judicially enforce such subpoenas.
8. The Commission shall certify to the State Ethics Commission on or before October 1 of each year that the Town is in compliance with the requirements of State Government Article, Title 15, Subtitle 8, Annotated Code of Maryland, for elected local officials.
9. The Commission shall determine if changes to this chapter are required to be in compliance with the requirements of State

Government Article, Title 15, Subtitle 8, Annotated Code of Maryland, and shall forward any recommended changes and amendments to the Town Council for enactment.

§ 8-3. Regulations and Final Orders of the Commission.

- A. The Commission shall issue regulations including but not limited to procedures for advisory opinions, written statements of complaints, investigations, notice to complainants and respondents, opportunity to cure, dismissal of complaints, preliminary and adjudicatory hearings, the issuance of subpoenas by the Commission for witnesses and evidence, and final written orders. Such regulations shall be modeled whenever practical on any state ethics laws or regulations and must be approved by the Mayor and Town Council.
- B. If, after a hearing, the Commission determines that a violation has occurred, the Commission shall issue an order which may include, but is not limited to, any of the following:
 - 1. Direction to the respondent to cease and desist from the violation;
 - 2. A written reprimand; or
 - 3. Recommendation to the Mayor and Town Council or appropriate authority any discipline of the respondent, including censure or removal, if that discipline is authorized by law.
- C. The Commission shall submit to the Mayor and Town Council, the Complainant and the Respondent a written copy of any order issued if a violation is found.

§8-4. Judicial Review.

- A. If the Respondent is aggrieved by a final order of the Commission, the Respondent may seek judicial review as provided in title 10, Subtitle 2 of the State Government Article (Administrative Procedure Act - Contested Cases).
- B. The order of the Commission is stayed automatically until the time for seeking judicial review has expired.
- C. The filing of a Petition for Judicial Review does not automatically stay the enforcement of the order.

§ 8-5. Confidentiality.

- A. Except as provided below, any investigation, written statement or complaint, including the proceedings, meetings, and activities of the Commission and its staff relating to such are confidential and may not be disclosed by the Commission or staff, complainant, or respondent.
- B. Disclosures allowed:
 - (1) The Commission may release any information at any time if the Respondent agrees in writing to the release and the release, in the discretion of the commission, would not adversely impact any other person, business entity or entity.
 - (2) On request of the Respondent, the Commission at any time shall disclose the identity of the complainant to the respondent.
 - (3) If the Commission, while considering a matter, finds that there are reasonable grounds to believe that a person or entity may have committed a criminal offense, the Commission promptly shall refer the matter to an appropriate prosecuting authority, and the commission shall make available to the prosecuting authority all pertinent evidence under its control.
 - (4) Upon a finding of a violation, the records of the proceedings and investigation shall be public.

§ 8-6. Conflicts of interest and prohibitions.

- A. All Town elected officials, officials appointed to Town boards and commissions subject to this chapter, and Town employees are subject to this section.
- B. Unless otherwise permitted by Commission regulation or opinion, or in the exercise of an administrative or ministerial duty that does not affect the disposition or decision of the matter at issue, an official or employee may not participate on behalf of the Town in:
 - 1. Any matter in which, to the knowledge of the official or employee, the official or employee, or a qualified relative of the official or employee has an interest.
 - 2. Any matter in which any of the following is a party:
 - i. A business entity in which the official or employee has a direct financial interest of which the official or employee may reasonably be expected to know;

- ii. A business entity for which the official, employee or, a qualified relative of the official or employee is an officer, director, trustee, partner, or employee;
- iii. A business entity with which the official or employee or, to the knowledge of the official or employee, a qualified relative is negotiating employment or has any arrangement concerning prospective employment.
- iv. If the contract reasonably could be expected to result in a conflict between the private interests of the official or employee and the official duties of the official or employee, a business entity that is a party to an existing contract with the official or employee, or which, to the knowledge of the official or employee, is a party to a contract with a qualified relative;
- v. An entity, doing business with the Town, in which a direct financial interest is owned by another entity in which the official or employee has a direct financial interest, if the official or employee may be reasonably expected to know of both direct financial interest; or
- vi. A business entity that:
 - 1. The official or employee knows is a creditor or obligee of the official or employee or a qualified relative of the official or employee with respect to a thing of economic value; and
 - 2. As a creditor or obligee, is in a position to directly and substantially affect the interest of the official or employee or a qualified relative of the official or employee.
 - 3. A person who is disqualified from participating under paragraphs 1 or 2 of this subsection shall disclose the nature and circumstances of the conflict and may participate or act if:
 - 1. The disqualification leaves a body with less than a quorum capable of acting;
 - 11. The disqualified official or employee is required by law to act; or

- iii. The disqualified official or employee is the only person authorized to act.
- 4. The prohibitions of paragraph 1 and 2 of this subsection do not apply if participation is allowed by regulation or opinion of the Commission.
- 5. All persons subject to this chapter shall file a statement with the Commission disclosing any interest or employment, the holding of which would require disqualification from participation pursuant § 8-6 of this chapter, as soon as possible and at least seven (7) days before such matter is scheduled to occur.

C. Employment and financial interest restrictions.

- 1. Except as permitted by regulation of the Commission when the interest is disclosed or when the employment does not create a conflict of interest or appearance of conflict, an official or employee may not:
 - i. Be employed by or have a financial interest in any entity:
 - a. Subject to the authority of the official or employee or the Town agency, board, commission with which the official or employee is affiliated; or
 - b. That is negotiating or has entered a contract with the agency, board, or commission with which the official or employee is affiliated; or
 - ii. Hold any other employment relationship that would impair the impartiality or independence of judgment of the official or employee.
- 2. This prohibition does not apply to:
 - i. An official or employee who is appointed to a regulatory or licensing authority pursuant to a statutory requirement that person subject to the jurisdiction of the authority be represented in appointments to the authority;
 - ii. Subject to other provisions of law, a member of a board or commission in regard to a financial interest or employment held

at the time of appointment, provided the financial interest or employment is publicly disclosed to the appointing authority and the Commission;

iii. An official or employee whose duties are ministerial, if the private employment or financial interest does not create a conflict of interest or the appearance of a conflict of interest, as permitted by and in accordance with regulations adopted by the Commission; or

iv. Employment or financial interests allowed by regulation of the Commission if the employment does not create a conflict of interest or the appearance of a conflict of interest or the financial interest is disclosed.

D. Post-employment limitations and restrictions.

1. A former official or employee may not assist or represent any party other than the Town for compensation in a case, contract, or other specific matter involving the Town if that matter is one in which the former official or employee significantly participated as an official or employee.
2. Until the conclusion of twelve (12) months after the elected official leaves office, a former official or employee of the Town may not assist or represent another party for compensation in a matter that is subject of legislative action.

E. Contingent compensation. Except in a judicial or quasi-judicial proceeding, an official or employee may not assist or represent a party for contingent compensation in any matter before or involving the Town.

F. Use of prestige of office.

1. An official or employee may not intentionally use the prestige of office or public position for the private gain of that official or employee or the private gain of another.
2. This subsection does not prohibit the performance of usual and customary constituent services by an elected local official without additional compensation.

§ 8-7. Solicitation and/or Acceptance of Gifts.

- A. An official or employee may not solicit any gift.
- B. An official or employee may not directly solicit or facilitate the solicitation of a gift, on behalf of another person, from an individual regulated lobbyist.
- C. An official or employee may not knowingly accept a gift, directly or indirectly, from a person that the official or employee knows or has the reason to know:
 - 1. Is doing business with or seeking to do business with the Town office, agency, boards, or commission with which the official or employee is affiliated;
 - 2. Has financial interests that may be substantially and materially affected, in a manner distinguishable from the public generally, by the performance or nonperformance of the official duties of the official or employee;
 - 3. Is engaged in an activity regulated or controlled by the official's or employee's governmental unit; or
 - 4. Is a lobbyist with respect to matters within the jurisdiction of the official or employee.
- D. Paragraph E of this section does not apply to a gift:
 - 1. That would tend to impair the impartiality and the independence of judgment of the official or employee receiving the gift;
 - 2. Of significant value that would give the appearance of impairing the impartiality and independence of judgment of the official or employee; or
 - 3. Of significant value that the recipient official or employee believes or has reason to believe is designed to impair the impartiality and independence of judgment of the official or employee.
- E. Notwithstanding paragraphs (A) through (C) of this section, an official or employee may accept the following:

1. Meals and beverages consumed in the presence of the donor or sponsoring entity;
 2. Ceremonial gifts or awards that have insignificant monetary value;
 3. Unsolicited gifts or nominal value that do not exceed \$20.00 in cost or trivial items of informational value;
 4. Reasonable expenses for food, travel, lodging, and scheduled entertainment of the official or the employee at a meeting which is given in return for the participation of the official or employee in a panel or speaking engagement at the meeting;
 5. Gifts of tickets or free admission extended to an elected local official to attend a charitable, cultural, or political event, if the purpose of this gift or admission is a courtesy or ceremony extended to the elected official's office;
 6. A specific gift or class of gifts that the Commission exempts from the operation of this subsection upon a finding, in writing, that acceptance of the gift or class of gifts would not be detrimental to the impartial conduct of the business of the Town and that the gift is purely personal and private in nature;
 7. Gifts from a person related to the official or employee by blood or marriage, or any other individual who is a member of the household of the official or employee; or
 8. Honoraria for speaking to or participating in a meeting, provided that the offering of the honorarium is in not related in any way to the official's or employee's official position.
- F. Disclosure of confidential information. Other than in the discharge of official duties, an official or employee may not disclose or use confidential information, that the official or employee acquired by reason of the official's or employee's public position and that is not available to the public, for the economic benefit of the official or employee or that of another person.
- G. Participation in procurement. An individual or a person that employs an individual who assists a Town agency in the drafting of specifications, an invitation for bids, or a request for proposals for a procurement may not submit a bid or proposal for that procurement or

assist or represent another person, directly or indirectly, who is submitting a bid or proposal for the procurement. The Commission may establish exemptions from the requirements of this section for providing descriptive literature, sole source procurements, and written comments solicited by the procuring agency.

- H. Use of Equipment or Personnel. An official or employee may not allow, permit or facilitate the unauthorized use of Town-owned facilities, vehicles, equipment, materials or personnel for private matters or profit.

§ 8-8. Exemption or Modification of Provisions.

The Commission or, if appropriate, the Council may, after consultation with the Town Attorney grant exemptions to or modifications of this chapter as to persons subject to this chapter where it finds that the application of this chapter would constitute an unreasonable invasion of privacy or otherwise constitute an unreasonable hardship and would significantly reduce the availability of qualified persons for public service and if it also finds that the exemption or modification would not be contrary to the purposes of this chapter.

§ 8-9. Filing of Financial Disclosure Statement by Elected Officials and Candidates.

- A. This section applies to all Town elected officials and candidates for Town elections. Except as provided in subsection B of this section, a local elected official or a candidate to be a local elected official shall file the financial disclosure statement required under this section:
 - 1. On a form provided by the Commission;
 - 2. Under oath or affirmation; and
 - 3. With the Commission.
 - 4. Deadlines for filing statements.
 - i. An incumbent local elected official shall file a financial disclosure statement annually no later than April 30 of each year for the preceding calendar year.
 - ii. An individual who is appointed to fill a vacancy in an office for which a financial disclosure statement is required and who has not already filed a financial disclosure statement shall file a

statement for the preceding calendar year within 30 days after appointment.

iii. An individual who, other than by reason of death, leaves an office for which a statement is required shall file a statement within 60 days after leaving the office. The statement shall cover:

- a. The calendar year immediately preceding the year in which the individual left office, unless a statement covering that year has already been filed by the individual; and
- b. The portion of the current calendar year during which the individual had the office.

B. Candidates to be local elected officials. Except for an official who has filed a financial disclosure statement under another provision of this section for the reporting period, a candidate to be an elected local official shall file a financial disclosure statement each year beginning with the year in which the certificate of candidacy is filed through the year of the election.

- 1. A candidate to be an elected local official shall file a statement required under this section:
 - i. In the year the certificate of candidacy is filed, no later than the filing of the certificate of candidacy;
 - ii. In the year of the election, on or before the earlier of April 30 or the last day of the withdrawal of candidacy; and
 - iii. In all other years for which a statement is required, on or before April 30.
- 2. A candidate to be an elected official:
 - i. May file the statement required under §8-9(B)(1)(ii and iii) of this chapter with the Town Clerk or Board of Election Supervisors with the certificate of candidacy or with the Commission prior to filing the certificate of candidacy; and
 - ii. Shall file the statements required under §8-9(B)(1)(ii and iii) with the Commission.

3. If a candidate fails to file a statement required by this section after written notice is provided by the Town Clerk or Board of Election Supervisors at least 20 days before the last day for the withdrawal of candidacy, the candidate is deemed to have withdrawn the candidacy.
 4. The Town Clerk or Board Election Supervisors may not accept any certificate of candidacy unless a statement has been filed in proper form.
 5. Within 30 days of the receipt of a statement required under this section, the Town Clerk or Board of Election Supervisors shall forward the statement to the Commission or the office designated by the Commission.
- C. The Commission or office designated by the Commission shall maintain all financial disclosure statements filed under this section. Financial disclosure statements shall be made available during normal office hours for examination and copying by the public subject to reasonable fees and administrative procedures established by the Commission.
1. If an individual examines or copies a financial disclosure statement, the Commission or the office designated by the Commission shall record:
 - i. The name and home address of the individual reviewing or copying the statement; and
 - ii. The name of the person whose financial disclosure statement was examined or copied.
 2. Upon request by the official or employee whose financial disclosure statement was examined or copied, the Commission or the office designated by the Commission shall provide the official with a copy of the name and home address of the person who reviewed the official's financial disclosure statement.
- D. The Commission or the office designated by the Commission shall retain financial disclosure statements for four years from the date of receipt.
- E. At a minimum the financial disclosure statement form shall contain the following information:

1. Interests in real property.

- i. A statement filed under this section shall include a schedule of all interests in real property wherever located.

11. For each interest in real property, the schedule shall include:

- a. The nature of the property and the location by street address, mailing address, or legal description of the property;
- b. The nature and extent of the interest held, including any conditions and encumbrances on the interest;
- c. The date when, the manner in which, and the identity of the person from whom the interest was acquired;
- d. The nature and amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired;
- e. If any interest was transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received for the interest, and the identity of the person to whom the interest was transferred; and
- f. The identity of any other person with an interest in the property.

2. Interests in corporations and partnerships.

- i. A statement filed under this section shall include a schedule of all interests in any corporation, partnership, limited liability partnership, or limited liability corporation, regardless of whether the corporation or partnership does business with the Town.

ii. For each interest reported under this paragraph, the schedule shall include:

- a. The name and address of the principal office of the corporation, partnership, limited liability partnership, or limited liability corporation;

b. The nature and amount of the interest held, including any conditions and encumbrances on the interest;

c. With respect to any interest transferred in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received for the interest, and, if known, the identity of the person to whom the interest was transferred; and

d. With respect to any interest acquired during the reporting period;

(A) The date when, the manner in which, and the identity of the person from whom the interest was acquired; and

(B) The nature and the amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired.

m. An individual may satisfy the requirement to report the amount of the interest held under item 2ii of this paragraph by reporting, instead of a dollar amount:

a. For an equity interest in a corporation, the number of shares held and, unless the corporation's stock is publicly traded, the percentage of equity interest held; or

b. For an equity interest in a partnership, the percentage of equity interest held.

3. Interests in business entities doing business with the Town.

i. A statement filed under this section shall include a schedule of all interests in any business entity that does business with the Town, other than interests reported under paragraph 2 of this subsection.

ii. For each interest reported under this paragraph, the schedule shall include:

a. The name and address of the principal office of the business entity;

- b. The nature and amount of the interest held, including any conditions to and encumbrances in the interest;
- c. With respect to any interest transferred, in whole or in part, at any time during the reporting period, a description of the interest transferred, the nature and amount of the consideration received in exchange for the interest, and, if known, the identity of the person to whom the interest was transferred; and
- d. With respect to any interest acquired during the reporting period:
 - (1) The date when, the manner in which, and the identity of the person from whom the interest was acquired; and
 - (2) The nature and the amount of the consideration given in exchange for the interest or, if acquired other than by purchase, the fair market value of the interest at the time acquired.

4. Gifts.

- i. A statement filed under this section shall include a schedule of each gift in excess of \$20.00 in value or a series of gifts totaling \$100.00 or more received during the reporting period from or on behalf of, directly or indirectly, any one person who does business with or is regulated by the Town.

11. For each gift reported, the schedule shall include:

- a. A description of the nature and value of the gift; and
- b. The identity of the person from whom, or on behalf of whom, directly or indirectly, the gift was received.

5. Employment with or interests in entities doing business with the Town.

- i. A statement filed under this section shall include a schedule of all offices, directorships, and salaried employment by the individual or member of the immediate family of the individual held at any time during the reporting period with entities doing business with the Town.

ii. For each position reported under this paragraph, the schedule shall include:

- a. The name and address of the principal office of the business entity;
- b. The title and nature of the office, directorship, or salaried employment held and the date it commenced; and
- c. The name of each Town agency with which the entity is involved.

6. Indebtedness to entities doing business with Town.

i. A statement filed under this section shall include a schedule of all liabilities, excluding retail credit accounts, to persons doing business with the Town owed at any time during the reporting period:

- a. By the individual; or
- b. By a member of the immediate family of the individual if the individual was involved in the transaction giving rise to the liability.

ii. For each liability reported under this paragraph, the schedule shall include:

- a. The identity of the person to whom the liability was owed and the date the liability was incurred;
- b. The amount of the liability owed as of the end of the reporting period;
- c. The terms of payment of the liability and the extent to which the principal amount of the liability was increased or reduced during the year; and
- d. The security given, if any, for the liability.

7. A statement filed under this section shall include a schedule of the immediate family members of the individual employed by the Town in any capacity at any time during the reporting period.

8. Sources of earned income.

- i. A statement filed under this section shall include a schedule of the name and address of each place of employment and of each business entity of which the individual or a member of the individual's immediate family was a sole or partial owner and from which the individual or member of the individual's immediate family received earned income, at any time during the reporting period.
- ii. A minor child's employment or business ownership need not be disclosed if the agency that employs the individual does not regulate, exercise authority over, or contract with the place of employment or business entity of the minor child.

9. A statement filed under this section may also include a schedule of additional interests or information that the individual making the statement wishes to disclose.

F. For the purposes of this section, the following interests are considered to be the interests of the individual making the statement:

1. An interest held by a member of the individual's immediate family, if the interest was, at any time during the reporting period, directly or indirectly controlled by the individual.
2. An interest held by a business entity in which the individual held a 30% or greater interest at any time during the reporting period.
3. An interest held by a trust or an estate in which, at any time during the reporting period:
 - i. The individual held a reversionary interest or was a beneficiary; or
 - ii. If a revocable trust, the individual was a settlor.

G. The Commission shall review the financial disclosure statement submitted under this section for compliance with the provisions of this section and shall notify an individual submitting the statement of any omissions or deficiencies. The Town of Bladensburg Ethics Commission may take appropriate enforcement action to ensure compliance with this section.

§ 8-10. Filing of Financial Disclosure Statements by Non-Elected Officials.

- A. All officials, including, but not limited to the Administrator, Treasurer, Clerk, department heads and any appointed official on a board with decision-making authority, such as the election supervisors and the members of the ethics commission shall:
 - 1. File a financial disclosure statement when the personal interest of the official will present a potential conflict with the public interest in connection with an anticipated public action of the local official. The content of the financial disclosure statement shall be limited to the areas of potential conflict and shall be filed no less than seven days in advance of the action to allow for adequate public disclosure.
 - 2. File a financial disclosure statement by April 30 of each year to report on gifts received by the local official disclosing gifts during the preceding calendar year from any person that contracts with or is regulated by the Town, including the name of the donor of the gift and the approximate retail value at the time of receipt.
- B. The Commission shall maintain all disclosure statements filed under this section as public records available for public inspection and copying as provided in § 8-12 of this chapter.

§ 8-11. Filing of Registration Statement; Contents.

- A. Any person who personally appears before any Town official or employee with the intent to influence that person in performance of his official duties and who, in connection with such intent, expends or reasonably expects to expend in a given calendar year in excess of one hundred dollars (\$100.00) on food, entertainment or other gifts for such official shall file a registration statement with the Commission no later than January 15 of that calendar year or within five (5) days after first making such appearances.
- B. The registration statement, which shall be filed annually, shall include complete identification of the registrant and of any other person on whose behalf the registrant acts. It shall also identify the subject matter on which the registrant proposes to make such appearances.
- C. Registrants under this section shall file a report within thirty (30) days after the end of any calendar year during which they were registered, disclosing the value, date and nature of any food, entertainment or

other gift provided to a Town official or employee. Where a gift or series of gifts to a single official or employee exceeds one hundred dollars (\$100.00) in value, the official or employee shall also be identified.

§ 8-12. All Disclosure Statements to be Filed with Commission and open to Public Inspection.

All statements of disclosure required by this chapter shall be filed with the Commission and shall be available for public inspection and copying at the Town Office during normal business hours. The Town Clerk shall be the custodian of all records of the Commission.

§8-13. Definitions.

In this chapter the following words have the meanings indicated:

Business Entity - Any corporation, limited liability company, general or limited partnership, sole proprietorship (including a private consulting operation), joint venture, unincorporated association or firm, institution, trust, foundation or other organization, whether organized for profit or not.

Children - all biological and adopted children, stepchildren, wards, foster children, regardless of age.

Town - the Town of Bladensburg.

Commission - the Ethics Commission of the Town of Bladensburg.

Complainant - a person who files a written statement with the Ethics Commission alleging a violation of any of the provisions of this chapter or chapter 8 of this Code.

Employee - a person hired and compensated to perform work for the Town under the direct supervision of the Town. The independent contractors the Town may contract with, such as the Town Attorney, auditors, architects, engineers, etc. are not employees.

Employer - an entity that pays or agrees to pay compensation to another entity for services rendered.

Family Member -

- A. Any brother, sister, parent, child, spouse or domestic partner of a person subject to this chapter, or

- B. One who is related to a person subject to this chapter by blood, marriage, other legal arrangement (guardian, domestic partner) or adoption is a member of the person's household.

Financial Interest - (1) ownership of an interest resulting in the receipt or entitlement of more than one hundred dollars (\$100.00) within the past 3 years, currently, or in the future; or (2) ownership of more than 3% of a business entity by a Town official or employee or his/her spouse.

Gift - except as specified in subsection (B) of this section, the transfer of anything of economic value, regardless of form, without adequate and lawful consideration. "Gift" shall not include acceptance or the receipt of political contributions for an election campaign.

Interest

- A. A legal or equitable economic interest, whether or not subject to an encumbrance or condition, that is owned or held wholly or partly, jointly or severally, or directly or indirectly.

- B. "Interest" shall not include:

- I. An interest held in the capacity of agent, custodian, fiduciary, personal representative or trustee, unless the holder has an equitable interest in the subject matter;
2. An interest in a time or demand deposit in a financial institution;
3. An interest in an insurance policy, endowment policy, or annuity contract by which an insurer promises to pay a fixed amount of money in a lump sum; or
4. A common trust fund or a trust fund that forms part of a pension or a profit-sharing plan that:
 - a. Has more than 25 participants; and
 - b. Is determined by the internal revenue service to be a qualified trust under §401 or §501 of the internal revenue code.

Household - sharing a person's legal residence.

Respondent - any person named in a written statement filed with a complaint or initiated by the commission alleging a violation by such person of any of the provisions of this chapter or chapter 8 of this code.

Qualified Relative - a parent, child, sibling or spouse for use in the participation restrictions of the conflict of interest provisions.

§ 8-14. Enforcement; Violations and Penalties.

- A. The Commission may:
 - 1. Assess a late fee of \$2.00 per day up to a maximum of \$250.00 for a failure to timely file a financial disclosure statement required under §8-6, §8-7 or §8-9 of this chapter;
 - 2. Assess a late fee of \$10.00 per day up to a maximum of \$250.00 for a failure to file a timely lobbyist registration or lobbyist report required under §8-11 of this chapter; and
 - 3. Issue a cease and desist order against any person found to be in violation of this chapter.
- B. Upon a finding of a violation of any provision of this chapter, the Commission may:
 - 1. Issue an order of compliance directing the respondent to cease and desist from the violation;
 - 2. Issue a reprimand; or
 - 3. Recommend to the appropriate authority other appropriate discipline of the respondent, including censure or removal if that discipline is authorized by law.
- C. If the Commission finds that a respondent has violated §8-11 of this chapter, the Commission may:
 - 1. Require a respondent who is a registered lobbyist to file any additional reports or information that reasonably related to the information that is required under §8-10 of this chapter;
 - 2. Impose a fine not exceeding \$5,000.00 for each violation; and
 - 3. Suspend the registration of an individual registered lobbyist if the Commission finds that the lobbyist has knowingly and willfully violated §8-11 of this chapter or has been convicted of a criminal

offense arising from lobbying activities.

D. Upon request of the Commission, the Town Attorney may file a petition for injunctive or other relief in the Circuit Court for Prince George's County, or in any other court having proper venue for the purpose of requiring compliance with the provisions of this chapter.

E. The court may:

1. Issue an order to cease and desist from the violation;
2. Except as provided in subparagraph 4 of this paragraph, void an official action taken by an official or employee with a conflict of interest prohibited by this chapter when the action arises from or concerns the subject matter of the conflict and if the legal action is brought within 90 days of the occurrence of the official action, if the court deems voiding the action to be in the best interest of the public; or
3. Impose a fine of up to \$5,000.00 for any violation of the provisions of this chapter, with each day upon which the violation occurs constituting a separate offense.
4. A court may not void any official action appropriating public funds, levying taxes, or providing for the issuance of bonds, notes, or other evidences of public obligations.

F. In addition to any other enforcement provisions in this chapter, a person who the Commission or a court finds has violated this chapter:

1. Is subject to termination or other disciplinary action; and
2. May be suspended from receiving payment of salary or other compensation pending full compliance with the terms of an order of the Commission or a court.

G. A Town official or employee found to have violated this chapter is subject to disciplinary or other appropriate personnel action, including removal from office, disciplinary action, suspension of salary, or other sanction.

H. Violation of § 8-11 of this chapter shall be a misdemeanor subject to a fine of up to \$10,000.00 or imprisonment of up to one year.

- I. A finding of a violation of this chapter by the Commission is public information.
- J. The Mayor and Town Council shall have the authority to take action against any Town official upon the Commission's finding a violation by the official, including but not limited to censure, fine, refusal to seat a member and removal.

Chaptes 8
P.THC

- § 8 1. Applicability.
- § 8 2. Ethics Commissionef.
- § 8 3. Conflicts of intefest
- § 8 4. Financial disolosufe.
- § 8 5. Lobbying disolosll:t'e.
- § 8 6. E cemptions and modifications.
- § 8 7. Enfofeement.

[HISTORY: Adopted by the Council of the Town of Bladensburg at time of adoption of Code: see Ch. 1, Genefal

Provisions. A rt. l Amenclments notec l ..vhcm annlienhle l

GP. JRRAL. RRVRRP.NCP.

:Personnel ee Ch. 16.

§-8--1. ——— Applicability.

————The pfovisions of this chaptes shall apply to all elected officials and full time employees of the Tovm of Bladensbufg. Maryland. and to all appointed membefs of any board Of eommissioe. of the tovm whethef Of e.ot comnee.sated hv the town..

————Ethics Commissionef.

————A. Thefe shall be an Ethics Commissionef appointed by the Council. who shall have the follov..rine resnonsibilities:

- tB To de:vise . fOceive and maintaie. all fom ls generated by this ehantef.

- (2) ~~To provide published advisory opinions to persons subject to the provisions of this chapter as to the applicability of the provisions of this chapter.~~
- (3) ~~To process and make determinations as to complaints filed by any person alleging violations of this chapter.~~
- (4) ~~To provide information to the public regarding the purposes and application of this chapter.~~
- (5) ~~To perform such other duties as may be necessary to carry out the intent of this chapter and the regulations of the State Ethics Commission.~~

~~_____ B. The Town Attorney shall serve as the Ethics Commissioner unless the Council appoints another person in the place and stead of the Town Attorney.~~

~~§ 8-3. _____ Conflicts of interest.~~

~~_____ No elected official or employee of the Town of Bladensburg, Maryland, who is otherwise subject to the provisions of this chapter shall:~~

~~_____ A. Participate on behalf of the town in any matter which would, to his knowledge, have a direct financial impact, as distinguished from the public generally, on him, his spouse or dependent child or any business entity with which he is affiliated.~~

~~_____ B. Hold or acquire an interest of fifty percent (50%) or greater in any business entity that has or is negotiating a contract of ten thousand dollars (\$10,000.00) or more with the Town of Bladensburg, Maryland, or is regulated by the town, except as exempted by the Ethics Commissioner where the interest is disclosed pursuant to the provisions of this chapter.~~

~~_____ C. Be employed by a business entity that has or is negotiating a contract of ten thousand dollars (\$10,000.00) or more with the Town of Bladensburg or is regulated by the town, except as exempted by the Ethics Commissioner where the interest is disclosed pursuant to the provisions of this chapter.~~

~~_____ D. Hold any outside employment relationship which would impair his impartiality or independence of judgment with respect to any town activity or business.~~

~~_____ E. Represent any party before any town body.~~

~~_____ F. Within one (1) year following termination of town service as an elected official or employee, act as a compensated representative of another in connection with~~

any matter in which the elected official or employee participated as an elected town official or employee.

_____ G. Solicit any gift or accept any gift greater than fifty dollars (\$50.00) in value from any person that has or is negotiating a contract with the town or is regulated by the town, except when such gift or gifts would not present a conflict of interest as determined by the Ethics Commissioner. The term "gift" as used throughout this chapter includes but is not limited to the receipt or transfer of anything of value without adequate and lawful consideration.

_____ H. Use the prestige of his office for his own benefit or that of another.

_____ I. Use any information acquired in his official position for his own benefit or the benefit of another as distinguished from the public generally.

§ 8-4. _____ Financial disclosure

_____ A. The elected town officials and the designated department heads and other employees listed in Subsection C of this section shall file annually, not later than January 31 of each calendar year during which they hold office or employment, a statement with the Ethics Commissioner disclosing any gifts received during the preceding calendar year from any person having a contract with the town or any person or entity regulated by the town. The statement shall identify the donor of the gift and its approximate retail value at the time of receipt. In addition, whenever an anticipated action of any town official, department head or other employee listed in Subsection C of this section will present a potential conflict with the personal interest of said town official, department head or employee, such individual shall file a financial disclosure statement with the Ethics Commissioner sufficiently in advance of the anticipated action to provide adequate disclosure to the public.

_____ B. Any candidate for elective office in the town shall file a statement consistent with the requirements of Subsection A at the time that he files his certificate of candidacy with the Town of Bladensburg.

_____ C. Officials and employees required to file financial disclosure forms are as follows:

(1) _____ The Mayor of the town

(2) _____ The members of the Council from each ward.

(3) _____ The appointed Town Administrator, Town Clerk, Town Treasurer, Chief of Police and Public Works Supervisor.

~~(4) — The appointed members of any board or commission appointed by the town whether or not compensated by the town.~~

~~————— D. All town officials and employees or candidates for elected offices or positions subject to this section shall file a statement with the Ethics Commissioner disclosing any interests or employment, the holding of which would require disqualification from participation pursuant to § 8-3 of this chapter.~~

~~————— E. Disclosure statements filed pursuant to this section shall be maintained by the Ethics Commissioner as public records available to the public for inspection and copying at reasonable hours at the main office of the town.~~

~~§ 8-5. — Lobbying disclosure.~~

~~————— A. Any person who appears before any town official or employee with the intent to influence that person in the performance of the official duties of the town official or employee and who, in connection with such intent expends or reasonably expects to expend in any calendar year in excess of one hundred dollars (\$100.00) on food, entertainment or other gifts for such official or employee shall file a registration statement with the Ethics Commissioner not later than January 15 of the calendar year or within five (5) days after first making the appearance.~~

~~————— B. The registration statement shall include complete identification of the name and address of the registrant and of any other person on whose behalf the registrant acts. The statement shall also identify the subject matter in which the registrant appears or proposes to make the appearance.~~

~~————— C. Registrants under this section shall file a report within thirty (30) days after the end of any calendar year during which they were registered, disclosing the value, date and nature of any food, entertainment or other gift provided to a town official or employee. When a gift or series of gifts to a single official or employee exceeds fifty dollars (\$50.00) in value, the official or employee shall also be identified.~~

~~————— D. The registration and reports filed pursuant to this section shall be maintained by the Ethics Commissioner as public records available to the public for inspection and copying at reasonable hours at the main office of the town.~~

~~§ 8-6. — Exemptions and modifications.~~

~~————— The Ethics Commissioner may grant exemptions and modifications to the provisions of this chapter if the Commissioner determines that applications of any provision would:~~

~~————— A. Constitute an unreasonable invasion of privacy.~~

_____B. Significantly reduce the availability of qualified persons for public service.

_____C. Not be required to preserve the purposes of this chapter.

_____Enforcement.

_____A. The Ethics Commissioner may issue a cease and desist order against any person found to be in violation of this chapter and may seek enforcement of this order in the Circuit Court for Prince George's County, Maryland.

_____B. A town official or employee determined by the Ethics Commissioner to have violated any provisions of this chapter may be subject to such disciplinary or other appropriate personnel action, including suspension of town salary or other compensation, as may be determined.

_____C. Any violation of this chapter shall be a misdemeanor punishable as provided in § C7 2A of the Charter.

AND BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable.

AND BE IT FURTHER ORDAINED that this Ordinance shall take effect twenty (20) days from the date of its adoption.

INTRODUCED by the Mayor and Town Council of the Town of Bladensburg, Maryland, at a regular meeting on October 9, 2012 and thereafter this Ordinance was prominently posted in the Town Hall available for inspection by the public.

ADOPTED by the Mayor and Town Council of the Town of Bladensburg, Maryland, at a regular meeting on October 13, 2012.

Adopted: 11/13/12

Attest: [Signature]

[Signature]
Mayor

W . t) .h, bt
Council member

&>=

ouncilmember

Walter Febl
Councilmember

Paul Anderson
Councilmember

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Re: Board of Supervisor of Elections for 2023

Pa Williams <pawilliams158@gmail.com>

Tue 3/7/2023 12:36 PM

To: Richard Charnovich <rcharnovich@bladensburgmd.gov>

Good morning Richard. Thank you for the inquiry. Yes, I am interested in continuing my service to the Town of Bladensburg as a Board of Elections Supervisor for 2023. Concurrently, I am not aware of anyone or others that may be interested, but I will make inquiries and will let you know of any positive interests.

Welcome to Bladensburg!

Best regards,

Ms. Pat A. Williams

pawilliams158@gmail.com

Ph: 240-381-9965

On Mon, Mar 6, 2023 at 9:05 PM Richard Charnovich <rcharnovich@bladensburgmd.gov> wrote:
Good evening Pat,

I am looking thru who all was on the Board of Supervisor of Elections in 2021. I was not with Bladensburg for that particular election. I started not too long after it concluded.

Are you interested in being on the Board once more in 2023? Either way, in addition to yourself, do you know of anyone else who may be interested, either if the person was previously on the Board or was not on the Board.

Thanks for your time!

Best regards,

Richard Charnovich

Acting Town Administrator and Town Clerk

Town of Bladensburg

4229 Edmonston Road

rcharnovich@bladensburgmd.gov

301-927-7048

--

Ms. Pat W.

pawilliams158@gmail.com

Town of Bladensburg



APPLICATION FOR APPOINTMENT TO TOWN OF BLADENSBURG VOLUNTEER OPPORTUNITIES

Applications can be submitted in person to the Town Hall, mailed to the Town Hall, or emailed to the Town Hall **ATTN: Town Clerk** at Clerk@BladensburgMD.gov. If emailing, please submit the document in PDF format. Signature **must** be hand-written.

Please select the volunteer opportunity you are interested in serving on:

- ☒ Board of Supervisors of Elections
- ☐ Ethics Commission
- ☐ Recreation Council
- ☐ Green Team
- ☐ Patriotic Committee
- ☐ Community Emergency Response Team (CERT)
- ☐ Neighborhood Watch
- ☐ Parking Committee

NAME: Mrs. Carletta L Lundy

ADDRESS:
4243 58th Avenue, #6 Bladensburg, Maryland 20710

HOME PHONE: 240 603 4193

WORK PHONE: 240 603 4193

CELL PHONE: 240 603 4193

EMAIL: carla_lundy@yahoo.com

EDUCATION/PROFESSIONAL BACKGROUND:

1982-High School Diploma; Some college (UDC, Trinity College); Voter Registration Volunteer

CIVIC EXPERIENCE/VOLUNTEER WORK/MEMBERSHIPS/OFFICES HELD

Election Judge (Primary/General Election); PGC Board of Elections PGCDCC Nominee (Acc

ADDITIONAL INFORMATION OR COMMENTS

Thank you for the opportunity to submit this application.

**ARE YOU EMPLOYED, OR HAVE YOU BEEN EMPLOYED BY OR UNDER
CONTRACT WITH THE TOWN?**

2018-2021 Former Bladensburg Councilwoman, Ward II

DATE OF APPLICATION: 3/8/2023

SIGNATURE: Carletta L Lundy

Town of Bladensburg



APPLICATION FOR APPOINTMENT TO TOWN OF BLADENSBURG VOLUNTEER OPPORTUNITIES

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- ☐ Recreation Council
- ☐ Green Team
- ☐ Patriotic Committee
- ☐ Community Emergency Response Team (CERT)
- ☐ Neighborhood Watch
- ☐ Parking Committee

NAME: Elizabeth Saunders

ADDRESS:
5304 Tilden Road, Bladensburg, MD 20710

HOME PHONE:

WORK PHONE: (240)515-5334

CELL PHONE: (240)515-5334

EMAIL: livingston_elizabeth65@yahoo.com

EDUCATION/PROFESSIONAL BACKGROUND:

Instructional Director, Charter Schools, Prince George's County Public Schools

CIVIC EXPERIENCE/VOLUNTEER WORK/MEMBERSHIPS/OFFICES HELD

Volunteer for Dress for Success Organization, Washington, DC

ADDITIONAL INFORMATION OR COMMENTS

I do not have experience in this, but am willing to learn.

ARE YOU EMPLOYED, OR HAVE YOU BEEN EMPLOYED BY OR UNDER CONTRACT WITH THE TOWN?

No

DATE OF APPLICATION: 3/13/2023

SIGNATURE: 

Town of Bladensburg



APPLICATION FOR APPOINTMENT TO TOWN OF BLADENSBURG VOLUNTEER OPPORTUNITIES

Applications can be submitted in person to the Town Hall, mailed to the Town Hall, or emailed to the Town Hall **ATTN: Town Clerk** at Clerk@BladensburgMD.gov. If emailing, please submit the document in PDF format. Signature **must** be hand-written.

Please select the volunteer opportunity you are interested in serving on:

- ☒ Board of Supervisors of Elections
- ☐ Ethics Commission
- ☐ Recreation Council
- ☐ Green Team
- ☐ Patriotic Committee
- ☐ Community Emergency Response Team (CERT)
- ☐ Neighborhood Watch
- ☐ Parking Committee

NAME: Terri Williams

ADDRESS:
5201 Newton Street T2 Bladensburg, Maryland 20710

HOME PHONE:

WORK PHONE:

CELL PHONE: 202-905-3773

EMAIL: williams.terri Lynn7@gmail.com

EDUCATION/PROFESSIONAL BACKGROUND:

Attended Fayetteville State University - BS, Degree Business Administration

CIVIC EXPERIENCE/VOLUNTEER WORK/MEMBERSHIPS/OFFICES HELD

Worked with the Prince George's County branch of NAACP to discuss the importance of voti

ADDITIONAL INFORMATION OR COMMENTS



Currently serve as the Alternate Democrat Prince Georges County Board of Elections

**ARE YOU EMPLOYED, OR HAVE YOU BEEN EMPLOYED BY OR UNDER
CONTRACT WITH THE TOWN?**

no

DATE OF APPLICATION: 3/12/2023

SIGNATURE: Terri Williams



Re: Board of Supervisors of Elections for 2023

Judy Sojourner <juelso@verizon.net>

Wed 3/15/2023 11:38 PM

To: Richard Charnovich <rcharnovich@bladensburgmd.gov>

Good evening Mr. Chamovich,

Sorry I did not respond to your email sooner, but it went into my Spam folder. Yes I would be interested

in serving on the Board of Supervisors of Elections. Please contact me at you earliest convenience, 301-806-0516(cell) or 301-864-0821(land line).

Looking forward to hearing from you.

Sincerely,

Judy Sojourner
juelso@verizon.net

On Thursday, March 9, 2023, 06:39:15 PM EST, Richard Charnovich <rcharnovich@bladensburgmd.gov> wrote:

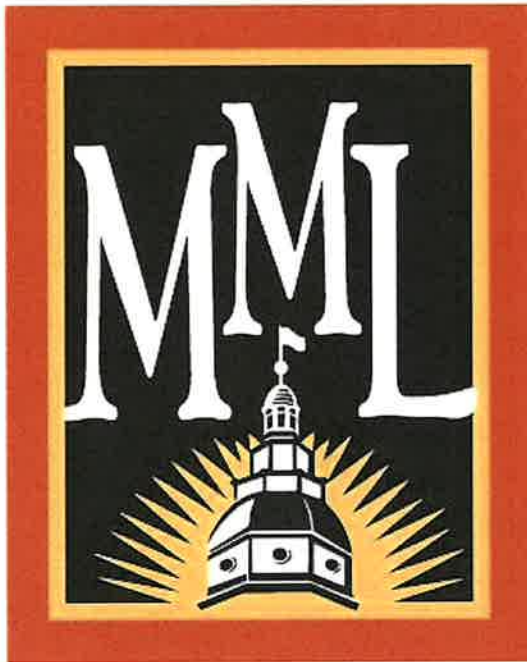
Good evening to all,

I received a list that shows you were on the Board of Supervisors of Elections in 2021 for the Town of Bladensburg election. The election in 2023 will be in October of this year. If you are interested in serving on the Board of Elections in 2023, please let me know. If you are not interested, that would be helpful for me to know as well.

Thank you for your time.

Best regards,

Richard Charnovich
Acting Town Administrator and Town Clerk
Town of Bladensburg
4229 Edmonston Road
rcharnovich@bladensburgmd.gov
301-927-7048



THE
MARYLAND
MUNICIPAL
LEAGUE

Municipal Annexation Handbook

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Municipal Annexation

Introduction

Municipal annexation is the process of legally including within the corporate limits of a city or town an unincorporated area that is outside the municipality. For many cities and towns in Maryland, annexation of surrounding areas plays an important role in influencing the economic growth, environmental protection, quality of life, and municipal fiscal well-being of their communities.

The Maryland Municipal League prepared this handbook to provide basic guidance to municipal government officials on procedures and considerations associated with municipal annexation in Maryland. This publication is not intended to provide in-depth analyses of annexation issues but rather to provide a brief overview of annexation procedures and considerations. Included for your information is the full text of Subtitle 4-400 of the Local Government Article of the *Annotated Code of Maryland* which makes up the primary source of Maryland law concerning annexation.

League staff members are available to answer any questions you may have relating to annexation.

Procedures

1. Minimum Prerequisites

In order to be annexed to an existing municipality, an area must be contiguous and adjoining to the existing municipal corporate area and may not be located within another incorporated municipality. Also, annexation of the area may not create an enclave of unincorporated area that would be completely surrounded on all sides by land within the municipality upon completion of the annexation.

2. Annexation Petition/Consent

An annexation petition signed by at least 25% of the qualified voters along with the owners of 25% of total assessed property in the area to be annexed may be filed with the municipal legislative body. Alternatively, the legislative body may initiate an annexation by obtaining the consent of a like percentage of qualified voters and property owners.

3. Annexation Resolution

Upon verification that the annexation petition signatures meet the requirements of law and that all other prerequisites of the law have been met, the elected body should promptly introduce a resolution proposing the annexation. Similarly the elected body may initiate the resolution upon receipt of the consent of the required percentage of voters and property owners. The resolution should describe the area to be annexed together with any conditions or circumstances applicable to the proposed annexation.

4. Annexation Plan

A municipal governing body must prepare, adopt and make available to the public a plan detailing (1) the proposed land use or uses in the area to be annexed, (2) available land that could be used for anticipated public facilities that may be needed, (3) a schedule for extending municipal services to the area to be annexed, and (4) anticipated means of financing the extension of services. The plan must be provided at least 30 days prior to holding the public hearing required by law for an annexation to the county in which the municipality is located as well as to the Maryland Department of Planning and any regional and state planning agencies having jurisdiction within the county.

Legislation passed in 2006 (House Bill 1141) by the Maryland General Assembly added to the level of detail of an annexation plan for most cities and towns. For a municipality that exercises planning and zoning authority under Land Use Article of the *Annotated Code of Maryland*, by October 1, 2009 it must amend its comprehensive plan to include a growth element that serves as a basis for any annexation plan it prepares. Upon a showing of good cause, the Maryland Department of Planning may authorize extensions through October 1, 2010 for preparation of a municipal growth element. Once a comprehensive plan growth element is in place for a municipality, a municipal annexation plan must be consistent with growth element of the municipality. At that point, the required level of detail in an annexation plan could be much greater for municipalities that exercise planning and zoning authority than was required prior to the passage of House Bill 1141.

5. Proposed Annexation Publication, Hearing and Resolution Passage

After introduction of the resolution, a municipality must publish at least four times at a minimum of weekly intervals in one or more newspapers of general circulation a notice of the proposed annexation; notice of the time and place of a hearing on the resolution must also appear in the newspaper advertisements. For annexations where the area to be annexed is 25 acres or less, the required publication need only be done twice at weekly intervals. A copy of the public notice must be provided to the county governing board and regional and state planning agencies as soon as it is initially published. At the hearing itself, the county and planning agencies must be afforded first right to be heard, after which the general public may make comment. After conducting the required hearing, the municipal elected body may pass (or reject) the resolution which becomes effective 45 days after its passage unless it is petitioned to referendum.

6. Petitions to Referendum

Within the 45 days prior to the effective date of the resolution, any of three groups may petition the annexation resolution to referendum. At least 20% of the registered voters in the existing municipality or in the area to be annexed may petition the resolution to referendum; alternatively, a minimum of two-thirds of the county governing board may petition to call for a referendum on the annexation question. After verification of petition signatures or county governing board compliance with the law's requirements (whichever is applicable), the effectiveness of the resolution is suspended pending results of the referendum.

7. Annexation Referendum

The annexation referendum may be held from 15 to 90 days following newspaper publication of notice of the referendum. The notice must occur a minimum of two times at a minimum of weekly intervals. Should the referendum pass, the annexation will become effective on the fourteenth day following the referendum. Which voters participate in a referendum is dependent upon where the referendum petition emanated. If the petition was submitted by the county governing body or the residents in the area to be annexed, the voters in the area to be annexed may participate in the referendum. If the petition was submitted by residents of the municipality, the voters in the municipality participate. If both circumstances exist, separate elections are held for both the existing municipal voters and for voters in the area to be annexed. In the case of two elections, both sets of voters must approve the referendum in order for the annexation to proceed.

8. Registration of Resolution and Boundaries

Regardless of whether or not the annexation is brought to referendum, the annexation resolution and the new municipal boundaries of the municipality must be promptly sent to (1) the county clerk of courts in the county in which the annexation occurred, (2) the Department of Legislative Services, and (3) where applicable the Maryland-National Capital Park and Planning Commission.

Annexation Considerations

Why annex? What are the advantages of annexation?

- To extend municipal services to communities that are adjacent to existing city/town corporate limits and that may not have such services.
- To expand the size, population base, property tax assessable base, and—in some cases—the political influence of a city or town.
- To ensure local input into and control over future development around the periphery of existing municipal corporate boundaries and to facilitate implementation of the Maryland Growth Management Act which focuses future growth in and around existing urban centers.
- Through legal agreements with developers, to exact concessions that will meet adequate public facility requirements and provide added amenities (for example: roads, parks, affordable housing) that are beneficial to the community.
- To support economic and community development goals by negotiating annexation agreements to attract business, industry and housing development.
- To unify currently incorporated and fringe unincorporated areas that share common sociological, economic, cultural, and geographic characteristics.
- To provide residents of areas adjacent to cities and towns a direct role in local community affairs through access to municipal election voting rights and the opportunity to serve in municipal elected and appointed offices.
- To achieve logical city/town growth and boundaries.

Why not annex? What are the possible drawbacks to annexation?

- The city or town may lack adequate financial, personnel or infrastructure resources to extend public services to the area to be annexed.
- Annexation of an area may prove to be a fiscal drain on the city or town where potential revenues to be raised from the area to be annexed do not meet the costs of providing municipal services to the area.
- Residents in a potential area to be annexed may wish to maintain a separate community identity rather than having their identity subsumed within that of the existing city or town.
- Residents in an area to be annexed may consider municipal government to be unneeded, undesirable, or duplicative and may not wish to pay added taxes or fees to pay for the costs of municipal public services.
- There are difficulties set forth in law in achieving a successful annexation, including the ability of the county to veto for five years significant changes in zoning classifications in an area to be annexed and the ability of various parties to petition an annexation to referendum where it can potentially be voted down.

Annexation Zoning—The Five-Year Rule

Cities and towns authorized to exercise and exercising planning and zoning powers under Land Use Article of the Annotated Code of Maryland have exclusive authority over planning and zoning in newly annexed areas. However, Subsection 4-416(b) the Local Governments Article of the *Annotated Code* provides that no city or town may for five years following an annexation allow development of property within an annexed area if the development would be substantially different than the use authorized under county zoning at the time of the annexation. Also, for five years following an annexation, development density of newly annexed property may not be greater than 50% higher than would have been permitted under county zoning at the time of annexation. A county governing body may waive this requirement if its members so desire.

As a practical matter, the impact of this provision of law is to give county governments a major role in municipal annexations where substantial changes in land use are anticipated. Development projects dependent upon annexation and annexations themselves can be not just delayed, but derailed by action (or inaction) of the county to withhold approval of land use changes in some circumstances. It is recommended therefore that county planners and elected officials be contacted early in the annexation process to negotiate these issues when the possibility of such changes is under consideration.

Annexation Agreements

An annexation agreement is a contract typically made between a city or town and the owner or owners of land or private developers of land in an area to be annexed. An agreement is used to overcome obstacles to potential annexations by exacting concessions from one or more of the parties involved prior to consenting to annexation. It normally sets out the terms and conditions under which an annexation is to occur as well as any special obligations of the parties relating to a proposed annexation.

Provisions included in annexation agreements frequently address the following:

- The intent of the parties to enter into a contract.
- On-site and off-site public improvements to be provided by the developer of land in the area to be annexed.
- Financial terms such as temporary or phased municipal property tax abatements or service fee reductions.
- Timetables for the extension and provision of public utilities and other services.
- Land use stipulations. (Note however that "contract zoning" or offering to guarantee a specified zoning classification as a precondition for annexation is prohibited in Maryland.)
- Construction and environmental protection requirements.
- Agreement enforcement provisions.
- Conditions for terminating the agreement under specified circumstances.

Given the legal complexities involved, it is strongly recommended that professional legal counsel be employed throughout the process of negotiating, drafting, and carrying out the provisions of any annexation agreement.

Annotated Code of Maryland

Local Government Article , Subtitle 4-400

§4-401. **Enlargement of Municipal Corporate Boundaries Authorized**

- (a) Subject to subsections (b) and (c) of this section, the legislative body of a municipality may enlarge its boundaries by annexation as provided in this subtitle.
- (b) The power of annexation applies only to land that:
- (1) is contiguous and adjoining to the existing boundaries of the municipality; and
 - (2) does not create an unincorporated area that is bounded on all sides by:
 - (i) real property presently in the boundaries of the municipality;
 - (ii) real property proposed to be in the boundaries of the municipality as a result of the proposed annexation; or
 - (iii) any combination of real property described in item (i) or (ii) of this item.
- (c) A municipality may not annex land that is in another municipality.

§4-402. **How Annexation Initiated**

An annexation proposal may be initiated by:

- (1) the legislative body of the municipality as provided in § 4-403 of this subtitle; or
- (2) a petition in accordance with § 4-404 of this subtitle.

§4-403. **Initiation by Legislative Body**

- (a) Subject to subsection (b) of this section, an annexation resolution may be introduced in the legislative body of the municipality in accordance with:
- (1) the requirements and practices applicable to its legislative enactments; and
 - (2) the requirements of § 4-303(a) of this title.
- (b) Before an annexation resolution is introduced, the legislative body shall obtain consent from:
- (1) at least 25% of the registered voters who are residents in the area to be annexed;
- and

(2) the owners of at least 25% of the assessed valuation of the real property in the area to be annexed.

(c) The annexation resolution:

(1) shall describe by a survey of courses and distances the exact area to be annexed;

(2) may also describe by landmarks and other well-known terms the exact area to be annexed; and

(3) shall contain a complete and detailed description of the conditions and circumstances that apply to:

(i) the change in boundaries; and

(ii) the residents and property in the area to be annexed.

§4-404. Annexation Petition

(a) Subject to § 4-413 of this subtitle, an annexation petition shall be signed by:

(1) at least 25% of the registered voters who are residents in the area to be annexed; and

(2) the owners of at least 25% of the assessed valuation of the real property in the area to be annexed.

(b) After an annexation petition is presented to the legislative body of the municipality, the presiding officer of the legislative body shall verify:

(1) the signatures on the petition; and

(2) that the petition meets the requirements of subsection (a) of this section.

(c) (1) After verifying compliance with the requirements of this section, the presiding officer of the legislative body promptly shall cause a resolution proposing the change of boundaries as requested by the petition to be introduced in the legislative body.

(2) The annexation resolution shall conform to the form and content requirements of this subtitle.

§4-405. Annexation Resolution

(a) An annexation resolution shall provide that the residents in the area to be annexed and their property shall be added to the municipality, generally subject or not, as applicable, to specific provisions of the municipal charter.

(b) (1) Notwithstanding subsection (a) of this section, an annexation resolution may provide, for stated periods and under specific conditions, special treatment of the residents in the area to be annexed and their property as to:

Annexation Procedures Flow Chart

- (i) rates of municipal taxation; and
- (ii) municipal services and facilities.

(2) After an annexation resolution takes effect, any change in the provisions for special treatment for stated periods and under specific conditions may be made only by a resolution enacted under this subtitle.

§4-406. Public Notice and Hearing

(a) After an annexation resolution is introduced, the chief executive and administrative officer of the municipality shall publish notice in accordance with the requirements of this section that:

- (1) briefly and accurately describes the proposed annexation and the applicable conditions and circumstances; and
- (2) specifies the date, time, and place that the legislative body sets for the public hearing on the proposed annexation.

(b) (1) Public notice of the annexation resolution shall be published:

- (i) 1. at least four times; or
- 2. if the total area of the proposed annexation is 25 acres or less, at least two times;
- (ii) at not less than weekly intervals; and
- (iii) in at least one newspaper of general circulation in the municipality and the area to be annexed.

(2) The public hearing shall be:

- (i) set no sooner than 15 days after the final required publication of the public notice; and
- (ii) held in the municipality or the area to be annexed.

(c) Immediately after the first publication of the public notice, the municipality shall provide a copy of the public notice to:

- (1) the governing body of the county in which the municipality is located; and
- (2) any regional or State planning agency with jurisdiction in the county.

(d) The county and any regional or State planning agency with jurisdiction in the county has the right to be heard before the public at the hearing on the proposed annexation.

(e) (1) The public hearing may be rescheduled for or continued to a later date not more than 30 days after:

- (i) the date when the hearing was originally scheduled; or
- (ii) the date on which the hearing began but was not completed.

- (2) If the hearing is rescheduled or continued, public notice shall be published:
 - (i) at least 7 days before the date of the rescheduled or continued hearing; and
 - (ii) in a newspaper of general circulation in the municipality and the area to be annexed.
- (3) The public notice shall:
 - (i) briefly and accurately describe the area to be annexed; and
 - (ii) specify the date, time, and place of the rescheduled or continued public hearing.

§4-407. Enactment and Effective Date

- (a) After a public hearing, the legislative body of a municipality may enact an annexation resolution in accordance with its normal legislative procedure.
- (b) The annexation resolution may not take effect until at least 45 days after its enactment.

§4-408. Petition of Resolution to Referendum by Residents of Areas to be Annexed

- (a) Subject to § 4-413 of this subtitle, at any time within 45 days after enactment of an annexation resolution, at least 20% of the registered voters who are residents in the area to be annexed may petition the chief executive and administrative officer of the municipality in writing for a referendum on the resolution.
- (b) After a petition is presented to the chief executive and administrative officer, the officer shall verify:
 - (1) the signatures on the petition; and
 - (2) that the petition meets the requirements of subsection (a) of this section.
- (c) After verifying compliance with the requirements of this section, the chief executive and administrative officer, by proclamation, shall suspend the effectiveness of the annexation resolution pending the results of the referendum.

§4-409. Petition of Resolution to Referendum by Residents of Municipality

- (a) At any time within 45 days after enactment of an annexation resolution, at least 20% of the qualified voters of the municipality may petition the chief executive and administrative officer of the municipality in writing for a referendum on the resolution.
- (b) After a petition is presented to the chief executive and administrative officer, the officer shall verify:

- (1) the signatures on the petition; and
- (2) that the petition meets the requirements of subsection (a) of this section.
- (c) After verifying compliance with the requirements of this section, the chief executive and administrative officer, by proclamation, shall suspend the effectiveness of the annexation resolution pending the results of the referendum.

§4-410. Petition of Resolution to Referendum by County Governing Body

- (a) At any time within 45 days after enactment of an annexation resolution, the governing body of the county or counties in which the municipality is located, by at least a two-thirds majority vote, may petition the chief executive and administrative officer of the municipality for a referendum on the resolution.
- (b) After verifying compliance with the requirements of this section, the chief executive and administrative officer, by proclamation, shall suspend the effectiveness of the annexation resolution pending the results of the referendum.

§4-411. Referendum Timing and Public Notice

- (a) The chief executive and administrative officer of the municipality shall schedule a referendum on the annexation resolution and publish notice of the date, time, and place at which the referendum will be held.
- (b) The referendum shall be held:
 - (1) no sooner than 15 days and no later than 90 days after notices of the referendum are published; and
 - (2) at one or more places in:
 - (i) the municipality, for the referendum in the municipality; and
 - (ii) the area to be annexed, for the referendum in that area.
- (c) Public notice of the referendum shall be published:
 - (1) twice at not less than weekly intervals; and
 - (2) in at least one newspaper of general circulation in the municipality and

§4-412. Conduct of Referendum

- (a) The governing body of a municipality, by ordinance, resolution, or regulation, may provide for conducting and tabulating the results of a referendum held under this subtitle.
- (b) (1) The annexation resolution shall be submitted to:

- (i) a referendum of the qualified voters of the municipality if the petition for referendum was presented by the residents of the municipality;
 - (ii) subject to § 4–413 of this subtitle, a referendum of the registered voters who are residents in the area to be annexed if the petition for referendum was presented by the residents of the area to be annexed; or
 - (iii) separate referendums of the voters specified in items (i) and (ii) of this paragraph if a petition for referendum was presented by the residents of the municipality and the residents in the area to be annexed.
- (2) A petition for referendum presented by the governing body of a county shall be acted on in the same manner as a petition for referendum presented by the residents of the area to be annexed.
- (c) The ballot shall:
- (1) contain a summary of the annexation resolution; and
 - (2) provide for the voter to indicate a choice for or against the annexation resolution.
- (d) (1) If only one petition for a referendum is filed and if a majority of the persons voting on the annexation resolution vote for the resolution, the resolution takes effect on the 14th day after the referendum.
- (2) (i) If a referendum is conducted for both the residents of the municipality and the residents in the area to be annexed, the votes cast for the two referendums shall be tabulated separately to show the votes cast in the municipality and the area to be annexed.
- (ii) If in both referendums a majority of the persons voting on the annexation resolution vote for the resolution, the resolution takes effect on the 14th day after the referendum.
- (iii) If two referendums are held, the annexation resolution is void unless a majority in both referendums vote for the resolution.
- (e) The municipality shall pay for a referendum held under this subtitle.

§4–413. Who May Sign Petition and Vote in Referendum in Special Circumstances

If fewer than 20 residents in an area to be annexed are eligible to sign a petition for annexation and vote in a referendum under this subtitle, any person, including the two or more joint owners of jointly owned property, who owns real property in the area to be annexed may sign the petition and vote in the referendum.

§4-414. Completed Annexation Notification Requirements

- (a) (1) The chief executive and administrative officer of a municipality that has annexed property shall send a copy of the annexation resolution with the new boundaries to:
- (i) the clerk or similar official of the municipality;
 - (ii) (ii) the clerk of the court in any county in which the municipality is located;
 - (iv) (iii) the Department of Legislative Services in accordance with paragraph (2) of this subsection; and
 - (vi) (iv) for any municipality located in the regional district, the Maryland–National Capital Park and Planning Commission.
- (2) The annexation resolution shall be sent to the Department of Legislative Services within 10 days after the resolution takes effect.
- (b) Each official or agency that receives an annexation resolution under subsection (a) of this section shall:
- (1) keep on record the resolution with the new boundaries; and
 - (2) make the resolution available for public inspection during regular business hours.

§4-415. Annexation Plan Requirements

- (a) In addition to, but not as part of, an annexation resolution, the legislative body of the municipality shall adopt an annexation plan for the area to be annexed.
- (b) Except as provided in subsection (e) of this section, for an annexation that began before October 1, 2009, the annexation plan shall:
- (1) contain a description of the land use pattern proposed for the area to be annexed, which may include a county master plan already in effect for the area;
 - (2) describe the schedule to extend each municipal service performed in the municipality at the time of the annexation to the area to be annexed;
 - (3) describe the general methods by which the municipality anticipates financing the extension of municipal services to the area to be annexed; and
 - (4) be presented so as to demonstrate the available land for public facilities that may be considered reasonably necessary for the proposed use, including facilities for schools, water or sewage treatment, libraries, recreation, or fire or police services.
- (c) Except as provided in subsection (e) of this section, for annexation that begins on or after October 1, 2009, the annexation plan shall be consistent with the municipal growth element of the comprehensive plan of the municipality.

- (d) For purposes of subsections (b) and (c) of this section, an annexation begins when a proposal for annexation is initiated by:
- (1) resolution under § 4–403 of this subtitle; or
 - (2) petition under § 4–404 of this subtitle.
- (e) (1) On or after October 1, 2009, a municipality may submit an annexation plan under subsection (b) of this section if the municipality is granted an extension for the inclusion of a municipal growth element under § 3–304 of the Land Use Article.
- (2) After the expiration of a final extension granted under § 3–304 of the Land Use Article for the inclusion of a municipal growth element, an annexation plan shall be submitted in accordance with subsection (c) of this section.
- (f) At least 30 days before the public hearing on an annexation resolution required under § 4–406 of this subtitle, a copy of the annexation plan shall be provided to:
- (1) the governing body of any county in which the municipality is located;
 - (2) the Department of Planning; and
 - (3) any regional or State planning agency with jurisdiction in the county.
- (g) (1) The annexation plan shall be open to public review and discussion at the public hearing on the annexation resolution.
- (2) An amendment to the annexation plan does not:
- (i) amend the proposed annexation resolution; or
 - (ii) cause a reinitiation of the annexation procedure then in process.

§4–416. Zoning within Annexed Area

- (a) (1) Notwithstanding § 4–104(f) of this title, if an area is annexed to a municipality that has planning and zoning authority at the time of annexation, the municipality shall have exclusive jurisdiction over planning, subdivision control, and zoning in the area annexed.
- (2) Paragraph (1) of this subsection does not grant any planning or zoning power or subdivision control to a municipality that is not authorized to exercise planning or zoning power or subdivision control at the time of annexation.
- (b) Without the express approval of the county commissioners or county council of the county in which the municipality is located, for 5 years after an annexation by a municipality, the municipality may not allow development of the annexed land for land uses substantially different than the authorized use, or at a substantially higher density, not exceeding 50%, than could be granted for the proposed development, in accordance with the zoning classification of the county applicable at the time of the annexation.

(c) Notwithstanding § 4–204 of the Land Use Article and if the county expressly approves, the municipality may place the annexed land in a zoning classification that allows a land use or density different from the land use or density specified in the zoning classification of the county or agency with planning and zoning jurisdiction over the land prior to its annexation applicable at the time of the annexation.

Annexation Checklist

1. _____ Receive written consent of (if initiated by municipal governing body) or petition from at least 25% of qualified voters and the owners of 25% of assessed property in area to be annexed.
2. _____ Present resolution to municipal governing body.
3. _____ Provide annexation plan to (1) the county governing body, (2) regional and state planning agencies at least 30 days prior to the public hearing, and (3) the Maryland Department of Planning.
4. _____ Publish notice of proposed annexation hearing as required.
5. _____ Provide immediately to the county governing body, to the regional planning agency where applicable and the Maryland Department of Planning a copy of the first hearing notice.
6. _____ Conduct public hearing at least 15 days after the final hearing notice is published.
7. _____ Pass the resolution.
8. _____ Wait 45 days to allow time for petition to annexation referendum.
9. _____ If no petition is received, promptly send the resolution and new boundaries to (1) the county clerk of courts, (2) the Department of Legislative Services, and (3) where applicable the Maryland-National Capital Park and Planning Commission.

The Maryland Municipal League

The Maryland Municipal League, founded in 1936, represents 157 municipal governments and two special taxing districts throughout the State. A voluntary, nonprofit, nonpartisan association controlled and maintained by city and town governments, the League works to strengthen the role and capacity of municipal government through research, legislation, technical assistance, training, and the dissemination of information for its members. Through its membership in the National League of Cities, the League offers legislative representation in Washington, urban research programs, and a national municipal government information exchange.



MARYLAND MUNICIPAL LEAGUE **an association of cities and towns**

1212 West Street
Annapolis, MD
21401-3610

410/268-5514
800/492-7121

E-mail – mml@mdmunicipal.org
WEB URL – www.mdmunicipal.org

Chapter 250

(Senate Bill 478)

AN ACT concerning

**Property Tax – Vehicles Valued as Stock in Business – ~~Alteration of Tax Credit~~
and Notification on Annexation**

FOR the purpose of ~~requiring that certain notice be provided to commercial property owners in a certain area; altering the calculation of a certain property tax credit that the governing body of a county or municipal corporation is required to grant against the county or municipal corporation property tax imposed on vehicles valued as stock in business beginning on a certain date; providing for the retroactive application of this Act~~ authorizing the governing body of a county or municipal corporation to grant a certain property tax credit against the county or municipal corporation property tax imposed on vehicles valued as stock in business beginning on a certain date; requiring the governing body of a certain municipal corporation to grant a certain property tax credit against the municipal corporation property tax imposed on vehicles valued as stock in business beginning on a certain date; and generally relating to ~~the~~ notification of municipal annexation and a property tax credit for vehicles valued as stock in business.

BY repealing and reenacting, with amendments,

Article – Local Government

Section 4–406

Annotated Code of Maryland

(2013 Volume and 2018 Supplement)

BY repealing and reenacting, with amendments,

Article – Tax – Property

Section 9–108

Annotated Code of Maryland

(2012 Replacement Volume and 2018 Supplement)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND,
That the Laws of Maryland read as follows:

Article – Local Government

4–406.

(a) After an annexation resolution is introduced, the chief executive and administrative officer of the municipality shall publish notice in accordance with the requirements of this section that:

(1) briefly and accurately describes the proposed annexation and the applicable conditions and circumstances; and

(2) specifies the date, time, and place that the legislative body sets for the public hearing on the proposed annexation.

(b) AFTER AN ANNEXATION RESOLUTION IS INTRODUCED, THE CHIEF EXECUTIVE OR THE ADMINISTRATIVE OFFICER OF THE MUNICIPALITY SHALL NOTIFY COMMERCIAL PROPERTY OWNERS IN THE AREA TO BE ANNEXED OF:

(1) ALL PERSONAL PROPERTY TAXES AND FEES IMPOSED BY THE MUNICIPALITY; AND

(2) THE DATE, TIME, AND PLACE THAT THE LEGISLATIVE BODY SETS FOR THE PUBLIC HEARING ON THE PROPOSED ANNEXATION.

(C) (1) Public notice of the annexation resolution shall be published:

(i) 1. at least four times; or

2. if the total area of the proposed annexation is 25 acres or less, at least two times;

(ii) at not less than weekly intervals; and

(iii) in at least one newspaper of general circulation in the municipality and the area to be annexed.

(2) The public hearing shall be:

(i) set no sooner than 15 days after the final required publication of the public notice; and

(ii) held in the municipality or the area to be annexed.

[(c)] (D) Immediately after the first publication of the public notice, the municipality shall provide a copy of the public notice to:

(1) the governing body of the county in which the municipality is located;

and

(2) any regional or State planning agency with jurisdiction in the county.

[(d)] (E) The county and any regional or State planning agency with jurisdiction in the county has the right to be heard before the public at the hearing on the proposed annexation.

[(e)] (F) (1) The public hearing may be rescheduled for or continued to a later date not more than 30 days after:

(i) the date when the hearing was originally scheduled; or

(ii) the date on which the hearing began but was not completed.

(2) If the hearing is rescheduled or continued, public notice shall be published:

(i) at least 7 days before the date of the rescheduled or continued hearing; and

(ii) in a newspaper of general circulation in the municipality and the area to be annexed.

(3) The public notice shall:

(i) briefly and accurately describe the area to be annexed; and

(ii) specify the date, time, and place of the rescheduled or continued public hearing.

Article – Tax – Property

9–108.

(a) ~~The~~ ~~EXCEPT AS PROVIDED IN~~ SUBJECT TO SUBSECTIONS (B) AND (C) SUBSECTION (B) OF THIS SECTION, THE governing body of a county or municipal corporation shall grant a property tax credit under this section against the applicable county or municipal property tax imposed on vehicles valued as stock in business in an amount equal to:

(1) for the taxable year beginning July 1, 1990, 25% of the tax imposed on those vehicles; ~~and~~

(2) for the taxable year beginning July 1, 1991 ~~and each taxable year thereafter~~, ~~THROUGH THE TAXABLE YEAR BEGINNING JULY 1, 2015~~ 2018, 50% of the tax imposed on those vehicles; ~~AND~~

~~(3) FOR THE TAXABLE YEAR BEGINNING JULY 1, 2016 2019, AND EACH TAXABLE YEAR THEREAFTER, 100% 75% OF THE TAX IMPOSED ON THOSE VEHICLES.~~

(b) ~~FOR~~ IN ADDITION TO THE PROPERTY TAX CREDIT REQUIRED UNDER SUBSECTION (A) OF THIS SECTION, FOR THE TAXABLE YEAR BEGINNING JULY 1, 2019, AND EACH TAXABLE YEAR THEREAFTER, THE GOVERNING BODY OF A COUNTY OR MUNICIPAL CORPORATION MAY GRANT A PROPERTY TAX CREDIT UNDER THIS SECTION AGAINST THE APPLICABLE COUNTY OR MUNICIPAL PROPERTY TAX IMPOSED ON VEHICLES VALUED AS STOCK IN BUSINESS IN AN AMOUNT EQUAL UP TO 100% OF THE TAX IMPOSED ON THOSE VEHICLES.

~~(C) FOR THE TAXABLE YEAR BEGINNING JULY 1, 2019, AND EACH TAXABLE YEAR THEREAFTER, THE GOVERNING BODY OF THE CITY OF COLLEGE PARK SHALL GRANT A PROPERTY TAX CREDIT UNDER THIS SECTION AGAINST THE APPLICABLE MUNICIPAL PROPERTY TAX IMPOSED ON VEHICLES VALUED AS STOCK IN BUSINESS IN AN AMOUNT EQUAL TO 50% OF THE TAX IMPOSED ON THOSE VEHICLES.~~

~~(D)~~ In addition to ~~any~~ THE PROPERTY TAX credit required under subsection (a) of this section, the governing body of a county or municipal corporation shall grant a property tax credit under this section against the applicable county or municipal property tax imposed on vehicles valued as stock in business in an amount equal to any increase in property tax resulting from an increase in the percent of assessment over the percent of assessment which was in effect for fiscal year 1989.

SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect June 1, 2019, ~~and shall be construed to apply retroactively and shall be applied to and interpreted to affect all taxable years beginning after June 30, 2016.~~

Approved by the Governor, April 30, 2019.

A weekend of Bladensburg Spring cleaning!

BLADENSBURG GROWING GREEN WITH PRIDE: CLEAN-UP & GREEN-UP



Saturday, April 22

8:00a.m. to 12:00p.m.

- Flower planting
- Litter pick-up

9:00a.m. to 4:00p.m. or until dumpsters fill-up

- Residents bring bulk trash to dumpster at Bladensburg Town Hall

Sunday, April 23

9:00a.m. to 12:00p.m.

- Paper Shredding

***BLADENSBURG RESIDENTS ONLY!**
Limited items from Bladensburg households only and must provide proof of residency

VOLUNTEERS NEEDED!



Scan QR to register or visit
www.bladensburgmd.gov

Appropriate Items

- Furniture, white goods, covered mattresses, some building materials, electronics, etc.

Restricted Items

- tires, car batteries and engine parts, oil, flammables, uncovered mattresses, paint, hazmat, gas powered equipment & heavy construction materials.





Maryland Department of Agriculture

Office of Plant Industries and Pest Management

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
Joseph Bartenfelder, Secretary
Steven A. Connelly, Deputy Secretary

Mosquito Control

The Wayne A. Cawley, Jr. Building
50 Harry S Truman Parkway
Annapolis, Maryland 21401
mda.maryland.gov

Agriculture | Maryland's Leading Industry

January 17, 2023

Roger Rinehart
4229 Edmonston Rd
Bladensburg, MD 20710

RE: Bladensburg, Town of

Dear Roger Rinehart,

The Maryland Department of Agriculture (MDA), Mosquito Control Section, is in the process of planning mosquito control activities for this summer. The Department provides funds to support this work with appropriations approved by the Maryland Legislature. It is important that your City/Community begin planning at an early date if you wish to participate in organized mosquito control this year. As in the past, participation by your City/Community must be sponsored through your County government.

To better serve the residents of Prince George's County, the State and Prince George's County will jointly fund 100% of the cost of the larvicide program. Your community will automatically be part of the larvicide program at no cost to the community. However, the County and State no longer provide any funding for the adult mosquito control program. Therefore, if your community wishes to participate in the spray program, the community will be responsible for 100% of the cost of the program.

MDA will continue to emphasize modern pest management principles in our mosquito control programs. Abatement efforts will include major emphasis on control at the source (larviciding), whenever possible. Property owners are encouraged to remove any unnecessary water holding containers.

Adulticiding will begin May 31, 2023, and continue through September 27, 2023. Spraying for adult mosquitoes will be based on results from standardized surveillance methods and complaints received. Our surveillance threshold is 3 female mosquitoes in 2 minutes in a landing rate count, or 24 female mosquitoes in a baited light trap. This may influence the amount of spraying that is conducted for adult mosquitoes. However, due to variable weather conditions and other factors, we cannot guarantee that surveillance or spraying will be conducted during any given week, even if we receive community complaints. Complaints should be forwarded to our office on a regular basis. Please provide the following information for each complaint: name, address, phone number/email address, location of problem area, time of day when mosquitoes are the worst, and any area of stagnant water in the vicinity. In addition to reporting complaints about adult mosquito problems, you should report sites of suspected or known mosquito breeding on public property. Complaints may be faxed to (301) 422-0502 or emailed to: skeetermd1.mda@maryland.gov.

Our online complaint system can be found at:

<http://www.doit.state.md.us/selectsurvey/TakeSurvey.aspx?SurveyID=740K154>

There has been a surge in the urban mosquito population due to the introduction of the Asian Tiger mosquito (ATM). The ATM displays a strong preference for breeding in small, manmade containers such as flowerpots, trash cans, tires, buckets, etc. The ATM does not breed in wetlands or waterways. With its breeding habits and a

Mosquito Control Office-College Park
8071 Greenmead Drive
College Park, MD 20740
(301) 422-5080

very short flight range of less than a quarter mile, the source of an ATM problem can typically be found in one's backyard. Its association with human habitation and persistent daytime biting make the ATM a particularly troubling mosquito in urban and suburban settings. Program staff can assist residents by identifying actual ATM breeding containers, but it is the resident's responsibility to use this information to locate and eliminate additional breeding sites on their property. Individuals, communities, and businesses are strongly urged to take a proactive stance in the fight against the Asian Tiger mosquito.

Enclosed are the application and another form that will be used to notify appropriate County officials and the Maryland Department of Agriculture of your participation. Please complete them in their entirety.

Please pay particular attention to the following:

1. The amount of funds (100%), representing your community's appropriation, should be entered on the attached Community Application on the line titled *Community Appropriation Amount*. **If an appropriation amount is not entered on the form, mosquito control work may be delayed until the form is corrected.** To adequately cover the cost of adult mosquito control work this season, the suggested community appropriation is \$1800.00.
2. Print the name and complete address of the person signing the request. The person signing the form should be the Mayor, President of the Civic Association, or the community contact. By signing, you acknowledge that all community members will be notified by you of participation in the spray program. Specify the method(s) that will be used to accomplish this (i.e.: email, community website, mail, phone, etc).
4. **Do not send a check with your request.** Community costs will be billed at the end of the season.
5. In order to ensure your community's participation in this year's program; your completed application must be received before **May 5th**. If we receive the application later than this date, you will be put on a waiting list.
6. **In the event of unscheduled spray activities in your community, our office will notify you via email. On the enclosed application, be sure to provide the email address for the point of contact (on page 1) who will be responsible for notifying the members of your community of the unscheduled spray.**

Please read all the enclosed materials about the mosquito control program. It is your responsibility to notify your citizens about the program and what is being done in their area. Should you have any questions, please call (301) 422-5080.

Sincerely,



Omari Bernett
Ag Inspector Advanced

OAB/slk
Enclosures

COMMUNITY APPLICATION FOR ADULT MOSQUITO CONTROL
Prince George's County - Season 2023

The community of _____, located in Prince George's County, applies to be included in the cooperative mosquito control program for the 2023 season. **The undersigned community representative agrees to notify all community members of the community's participation in the mosquito control program, Mosquito Control Program Information, Policy on Objection to Adult Mosquito Control Services, and the night of the week they may be sprayed.** (The community will provide a copy of the exemption policy and form to those desiring to be excluded from the ULV spray program.) The community agrees to allow access by MDA personnel to conduct mosquito control activities¹. The community agrees to assist mosquito control efforts by promoting good land use planning and community clean-ups to reduce areas of stagnant water that provide habitat for larval mosquitoes.

Community Appropriation Amount
(See letter for suggested appropriation)

\$ _____

Community Representative

Name: _____

Address _____

City: _____ Zip Code: _____

Phone: _____

E-mail: _____

Method of notifying community: _____

Signature (Community Representative)

I have read and understand the Mosquito Control Program Information and the Adult Mosquito Control Objection Policy. I will inform all residents of these Policies by using the method I have indicated above

Please Choose One:

- ☐ Attached is a map of your community on which the boundaries and all roads to be included in the spray program have been clearly marked.
- ☐ A community map is on file with the mosquito control office from the **2022**, or prior season, and the community boundaries have not changed.

*****In the event of unscheduled spray activities in your community, our office will notify you via email. On the line below, please provide the email address for the point of contact responsible for notifying the members of your community that may be impacted.*****

Email Address

¹For information on mosquito control activities please refer to the attached "Mosquito Control Program Information" or visit our website http://mda.maryland.gov/plants-pests/Pages/mosquito_control.aspx

MUTUAL EXCLUSION CLAUSE: This agreement can be ended by either MDA or the above named community at any time.

<IMPORTANT - SEE OTHER SIDE>

**MARYLAND DEPARTMENT OF AGRICULTURE
OFFICE OF PLANT INDUSTRIES AND RESOURCE CONSERVATION
MOSQUITO CONTROL**

1. Due to an increase in requests for service, participation in the Mosquito Control Program will be on a first come, first serve basis.
2. If available, the Maryland Department of Agriculture would appreciate receiving one or more maps of your community, clearly outlining the area to be serviced, unless previously provided.

3. Please send **original** application to: Maryland Department of Agriculture
Mosquito Control Section
8071 Greenmead Drive
College Park, MD 20740
OR email to: stormy.keyes@maryland.gov

Send one **copy** of the application to: Department of the Environment
Attn: Admin. Services- Mosquito Control
1801 McCormick Drive, Suite 500
Largo, MD 20774
OR email to: aeedwards@co.pg.md.us

Keep one **copy** of the application for your records.

4. Please fill out the section below.

PERSON TO CONTACT IN YOUR COMMUNITY FOR THE MOSQUITO CONTROL PROGRAM:

Name: _____ Date: _____
Address: _____ City: _____ Zip Code: _____
Participating Community: _____
Home Phone No. _____ Business Phone No. _____

PERSON TO CONTACT IN YOUR COMMUNITY FOR THE MOSQUITO CONTROL PROGRAM:

Name: _____ Date: _____
Address: _____ City: _____ Zip Code: _____
Participating Community: _____
Home Phone No. _____ Business Phone No. _____

PRINCE GEORGE'S COUNTY MOSQUITO CONTROL PROGRAM

The State legislature has authorized the Maryland Department of Agriculture (MDA) to conduct mosquito control programs at the request and with the cooperation of local governments. The Prince George's County Mosquito Control Program is supported with State, County and local community funds. Our mosquito larviciding program is funded by the State and Prince George's County Government. The adulticide program is open to participation by any community who meets the criteria, chooses to apply, and agrees to fund 100% of the cost of adulticiding work done, provided we have enough resources to carry out the work.

The larvicide program emphasizes controlling larval mosquitoes at their breeding source, stagnant or slow moving water. Breeding sources in the community, identified by our initial survey of the area, are regularly inspected and are treated when necessary. Breeding sources covered by our program include storm water ponds, woodland pools, marshes, swamps, ruts and puddles, and slow moving ditches or creeks. It may not be possible to treat very large breeding areas within the community.

Mosquito populations in some communities may not be easily controlled with larviciding alone. In these situations, a community may choose to request participation in the adult mosquito surveillance and control program. The adulticide/spray program in Prince George's County is available only at the community level. A written request from an elected or appointed official of the community (homeowners or civic group) is needed to enter the program. The request must include a map of the community, including street names. If there is no organized group within the community, the community (minimum of 80 homes) must submit a petition with 80% of the residents' signatures attached and must include a map of the area to be treated (including street names).

Spraying for adult mosquitoes will be done during night and early morning hours when mosquito activity is at its peak and human outdoor activity is at a minimum. Spraying is conducted by trained technicians on scheduled nights under favorable weather conditions only when the density of the mosquito population exceeds an action threshold. MDA will routinely monitor populations to assess the need for spraying. MDA requires community officials to provide advance notice of the proposed spray schedule and to provide an opportunity for objectors to have their property excluded from spraying. Objectors should contact MDA or their community representative for assistance.

There has been a surge in the urban/suburban mosquito population due to the introduction of the Asian tiger mosquito. Tiger mosquitoes do not breed in the sources listed above, but in contained areas such as holes in trees or bamboo shoots and a wide variety of manmade containers. Flower pots and saucers, buckets, tires, trash cans without lids and clogged rain gutters are just a few examples of tiger breeding sites. Because of its breeding habits and its short flight range (usually no more than a few hundred feet), the source of tiger problems is typically found in one's backyard. Tigers tend to be our number one complaint species because of their localized nature, their persistent daytime biting, and our inability to treat their larval habitats. We do not treat containers in individuals' yards. Although program staff may sometimes assist residents by identifying breeding containers, it is the resident's responsibility to locate and eliminate breeding sources on their property. Residents, communities and businesses are strongly urged to be proactive in the fight against Asian tiger mosquitoes by keeping their properties free of mosquito breeding containers.

Regional Office: 301-422-5080
Fax: 301-422-0502
MDA Headquarters: 410-841-5870

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FW: Invite to ETHM's 2023 Graduation Scholarship Banquet - Wed, May 24, 2023

Rev. Gail Addison <revaddison@ethm.org>

Sun 4/2/2023 6:34 PM

To: Takisha James <tjames@bladensburgmd.gov>; Trina Brown <tbrown@bladensburgmd.gov>; Jocelyn Route <jroute@bladensburgmd.gov>; Marilyn Blount <mbount@bladensburgmd.gov>; Carrol McBryde <CMcBryde@bladensburgmd.gov>

Cc: Richard Charnovich <rcharnovich@bladensburgmd.gov>; Diane Griffin <dgriffin@bladensburgmd.gov>; revaddison@ethm.org <revaddison@ethm.org>; Brittany Irvine <brittanyoirvine@gmail.com>; Linda Rapp Design <linda.rapp@gmail.com>; Monica Young <monicayoungevents@gmail.com>

3 attachments (9 MB)

2023 Graduation Banquet Invitation_gaa_lr_3-27-23.pdf; Class of 2023 Blad HS Honorees Residences and College Choices_ap_gaa_3-31-23.pdf; ETHM 2022 Annual Report v12_gaa_lr_3-23-23.pdf;

April 1, 2023

Dear Partners and Stakeholders:

End Time Harvest Ministries (ETHM) has so much to be thankful for because God has navigated us through 27 years of faithful service to Prince George's County. Yes, we are Prince George's Proud and boast of having the privilege of serving more than 10,000 youth, families, and senior citizens since 1996.

This is your invitation (attached) to join **ETHM's 2023 Graduation Scholarship Banquet at the Samuel Riggs IV Alumni Center (UMD), Wednesday, May 24, 2023, 6:00-9:00pm.** On this evening ETHM will honor Twenty Nine (29) Port Towns Youth Council (PTYC) & Pathways to Career Success (PTCS) Program graduates who set academic, career, and health goals for themselves in the 9th grade and 4-years later have accomplished those goals prior to graduating on time. During the past 4 years in spite of the pandemic, these graduates have achieved their academic goals; exceeded the minimum Service Learning Hours required for graduation; and interned with organizations/businesses throughout Prince George's County under ETHM's Jobs For Youth Summer Employment Program. These graduates have engaged with their parents in environmental health science learning classes. Upon graduating, these scholars are college, military, and workforce ready. Graduates' names and additional information about them are attached.

Your sponsorships and donations will be tremendously helpful to these graduates. ETHM has weathered this pandemic storm and shifted its organization and programs to meet the needs and demands of our students and their families. Though quite challenging, we have found satisfaction in seeing the growth of our students and our own growth. Therefore, these graduates deserve this in-person honor that can only happen with your support. Won't you please help to give our PTYC and PTCS graduates a phenomenal Graduation Scholarship Celebration on Wednesday, May 24, 2023, 6:00-9:00pm? Below, we have specifically outlined how you may help. Please:

1. **Give the best sponsorship/donation gift possible.** Please see our 2023 Graduation Scholarship banquet invitation brochure attached to guide your giving. You may give online at www.ethm.org or send a check to 5808 Harland Street, New Carrollton, MD 20784 by May 1, 2023. Checks are preferable for gifts of \$1000 and above.
2. **Email a formal congratulatory letter** for ETHM's 27th Anniversary Program **or** one page or half page Ad (see attached invitation for criteria). The letter or Ad will congratulate our 2023 graduates and ETHM for its 27 years of outstanding and faithful service to Prince George's County youth and families. Please submit by April 24, 2023.

3. **Mail or bring a proclamation, citation, or certificate** for each class of 2023 graduate for his/her outstanding achievements by April 24, 2023, to End Time Harvest Ministries, 5808 Harland Street, New Carrollton, MD 20784. These items will be published in the Program booklet and presented during the event.

4. **Commit to hosting an ETHM Summer Intern.** Remember, ETHM pays interns' stipends.

5. **Make a 30 second congratulatory video to the Class of 2023** graduates and ETHM for its 27 years of outstanding and faithful service to Prince George's County youth and families. You will receive a phone call from Rev. Addison personally inviting you to be one of our speakers on the 30 second video you will make from home.
Thank you and God bless you for your support.

Rev. Gail A. Addison

President/CEO

End Time Harvest Ministries (ETHM), Inc.

ETHM engages youth in Prince George's County for Academic, Career, and life success!

revaddison@ETHM.org

Voice: (301) 345-7548

School: (301) 887-6700

Office: (301) 220-4333

www.ethm.org

"Everybody can be great...because anybody can serve. You don't have to have a college degree to serve. You don't have to make your subject and verb agree to serve. You only need a heart full of grace. A soul generated by love."

– Dr. Martin Luther King, Jr.



CFC #31604



End Time Harvest Ministries

March 31, 2023

Bladensburg_7__ ; Colmar Manor_2_ ; Cottage City_1__ ; Edmonston_0__

Riverdale_8__ ; Hyattsville_9__ ; Landover_1__ ; Brentwood_0__ Laurel_1__

Careers: Accounting_1__ ; Biology_2__ ; Human Resources_1 ; Landscape Arch

Computer Science_3 ; Education_1__ ; Real Estate_1__ ; Pharmacy 3 ; Graphic Design 1

Engineering_1__ Military_2__ ; Nursing_7__ ; Psychology 1 ; Public Health 1 ; Bus

No.	First Name	Last Name	Residence	Zip Code
1	Abigail	Abarca	Bladensburg	20710
2	Alana	Clarke	Bladensburg	20710
3	Allanuh	Robinson	Hyattsville	20784
4	Anay	Duran-Crisantos	Riverdale	20737
5	Andy	Kaansi	Laurel	20707
6	Caleb	Makengo	Riverdale	20710
7	Ceydi	Tapia Angel	Riverdale	20710
8	Dauntae	Nembhard	Hyattsville	20784
9	Dayanara	Salazar-Martinez	Hyattsville	20781
10	Edit	Flores Delgado	Riverdale	20737
11	Elizabeth	Hernandez	Colmar Manor	20722
12	Emely	Sorto-Mendoza	Colmar Manor	20722
13	Esther	Francois	Riverdale	20737
14	Fatu	Bangura	Landover	20784
15	Hirayda	Morales Berganza	Bladensburg	20710
16	Ireayo	Olowookere	Bladensburg	20710
17	Jacqueline	Ambrosio-Bravo	Bladensburg	20710
18	Jo'Nai	Harris	Bladensburg	20710
19	Jonatan	Martinez	Hyattsville	20784
20	Neyser	Herrera-Ochoa	Hyattsville	20781
21	Pamela	Okere	Hyattsville	20784
22	Rachel	Reyes-Aguilar	Riverdale	20737
23	Shairel	Gutierrez Mendez	Bladensburg	20710
24	Taniya	Payton	Riverdale	20737
25	William	Reyes	Hyattsville	20781
26	Xiomara	Valdez-Puebla	Riverdale	20737
27	Yaw	Ampofo	Hyattsville	20784
28	Yesenia	Reyes Trejo	Cottage City	20722
29	Zaniya	Hardy	Hyattsville	20784

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Business Administration 3
Career Choice
Real Estate
Education
Business Adminstration
Nursing
Business Adminstration
Military
Psychology
Military
Pharmacy
Computer Science
Nursing
Computer Science
Biology
Graphic Design
Nursing
Nursing
Landscape Architect
Human Resources
Computer Science
Nursing
Nursing
Biology
Pharmacy
Pharmacy
Engineering
Nursing
Accounting
Public Health
Business Adminstration

End Time Harvest Ministries

March 31, 2023

Bladensburg_7__ ; Colmar Manor_2__ ; Cottage City_1__ ; Edmonston_0__

Riverdale_8__ ; Hyattsville_9__ ; Landover_1__ ; Brentwood_0__ Laurel_1__

Careers: Accounting_1__ ; Biology_2__ ; Human Resources_1 ; Landscape Arch

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Business Administration 3
Career Choice
Real Estate
Education
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Nursing
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Military
Psychology
Military
Pharmacy
Computer Science
Nursing
Computer Science
Biology
Graphic Design
Nursing
Nursing
Landscape Architect
Human Resources
Computer Science
Nursing
Nursing
Biology
Pharmacy
Pharmacy
Engineering
Nursing
Accounting
Public Health
Business Adminstration

Cm
VIII-
B.

PHED Legislative Reference CB-042-2023 and CB-045-2023

Aheart, Charlotte D. <CDAheart@co.pg.md.us>

Mon 3/27/2023 3:23 PM

To: Alfred Lott <alott@cityofbowie.org>; Bah, Fatima J. <FJBah@co.pg.md.us>; Bell, Terry L. <tlbell@co.pg.md.us>; Bill Gardner Asst. City Manager College Park <bgardiner@collegeparkmd.gov>; Bowman, Eric B. <EBBowman@co.pg.md.us>; Brown, Jacqueline W. <jwbrown@co.pg.md.us>; Bumbry, Tomeka C. <TCBumbry@co.pg.md.us>; Clerk of the Council <ClerkoftheCouncil@co.pg.md.us>; Crawford, Jacqueline F. <JFCrawford@co.pg.md.us>; Dornan, Daniel L. <DLDornan@co.pg.md.us>; Denison, Amanda S. <asdenison@co.pg.md.us>; Emmitt Jordan <ejordan@greenbeltmd.gov>; Garcia, Michelle J. <MJGarcia@co.pg.md.us>; Hernandez, Dinora A. <dahernandez@co.pg.md.us>; hruby <thruby@greenbeltmd.gov>; Hunt, William M. <wmhunt@co.pg.md.us>; Jim Chandler <jchandler@hyattsville.org>; Janeen Miller <jsmiller@collegeparkmd.gov>; Jessica Barnes <jbarnes@riverdaleparkmd.gov>; Joan Smith <Joan.Smith@ppd.mncppc.org>

📎 2 attachments (372 KB)

Legislative Reference CB-042-2023.pdf; Legislative Reference CB-045-2023.pdf;

The legislation indicated above is now before the Prince George's County Council. Please have appropriate staff review and comment.

Attached you will find the legislative referral for CB-042-2023 and CB-045-2023

Comments for the above legislation are due by close of business on April 18, 2023.

PLEASE SUBMIT YOUR COMMENTS TO ME AT cdaheart@co.pg.md.us

To review Legislation, right click Hyperlink below and choose "open hyperlink".

[CB-042-2023](#) AN ACT CONCERNING PRINCE GEORGE'S COUNTY SENIOR HOUSING ASSISTANCE PROGRAM ACT OF 2023 for the purpose of establishing the Prince George's County Senior Housing Assistance Program; establishing the Prince George's County Senior Housing Assistance Fund; providing financial rental assistance to Prince George's County senior residents based on AMI level; providing mortgage payment assistance to Prince George's County senior residents based on AMI level; providing for County property tax payment assistance based on AMI level; providing for the application for County property tax payment assistance.

[CB-045-2023](#) AN ORDINANCE CONCERNING GENERAL PROVISIONS - AUTHORITY AND JURISDICTION - ALTERNATE DEVELOPMENT REGULATIONS for the purpose of providing authorization in the Zoning Ordinance for alternate development regulations for development of land owned by the Redevelopment Authority of Prince George's County.

Charlotte Aheart

Administrative Aide to:
Jackie Brown, Director

Planning, Housing & Economic Development Committee

Voice: 301-952-4199

cdaheart@co.pg.md.us

PRINCE GEORGE'S | COUNTY COUNCIL

Council/Legislative information:

<http://www.princegeorgescountymd.gov>

<https://princegeorgescountymd.legistar.com>

This E-mail and any of its attachments may contain Prince George's County Government or Prince George's County 7th Judicial Circuit Court proprietary information or Protected Health Information, which is privileged and confidential. This E-mail is intended solely for the use of the individual or entity to which it is addressed. If you are not the intended recipient of this E-mail, you are hereby notified that any dissemination, distribution, copying, or action taken in relation to the contents of and attachments to this E-mail is strictly prohibited by federal law and may expose you to civil and/or criminal penalties. If you have received this E-mail in error, please notify the sender immediately and permanently delete the original and any copy of this E-mail and any printout.

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND**2023 Legislative Session**Bill No. CB-042-2023

Chapter No. _____

Proposed and Presented by Council Members Oriadha, Olson, Ivey, Blegay, Burroughs, Dernoga

Introduced by _____

Co-Sponsors _____

Date of Introduction _____

BILL

1 AN ACT concerning

2 Prince George's County Senior Housing Assistance Program Act of 2023

3 For the purpose of establishing the Prince George's County Senior Housing Assistance Program;
4 establishing the Prince George's County Senior Housing Assistance Fund; providing financial
5 rental assistance to Prince George's County senior residents based on AMI level; providing
6 mortgage payment assistance to Prince George's County senior residents based on AMI level;
7 providing for County property tax payment assistance based on AMI level; providing for the
8 application for County property tax payment assistance, mortgage payment assistance, and County
9 property tax assistance; providing for certain eligibility criteria; providing for certain limitations;
10 and generally providing for senior housing assistance.

11 BY adding:

12 SUBTITLE 13. HOUSING AND PROPERTY

13 STANDARDS.

14 Sections 13-180.01 and 13-180.02

15 The Prince George's County Code

16 (2019 Edition; 2022 Supplement).

17 SECTION 1. BE IT ENACTED by the County Council of Prince George's County,

18 Maryland, that Sections 13-180.01 and 13-180.02 of the Prince George's County Code be and the
19 same are hereby added:

20 SUBTITLE 13. HOUSING AND PROPERTY STANDARDS.

21 DIVISION 3A. SENIOR HOUSING ASSISTANCE.

Sec. 13-180.01. Prince George's County Senior Housing Assistance Program.

(a) The Prince George's County Senior Housing Assistance Program ("SHAP") is hereby established as a means of providing temporary financial assistance to low-income senior residents of Prince George's County for rent, mortgage payments, and property tax payments that meet the eligibility requirements set forth in Section 13-180.02 of this Division.

(b) The Prince George's County Senior Housing Assistance Program Fund is hereby established for the purposes of providing financial assistance to residents in accordance with Section 13-180.02 of this Division. The availability of funds for the SHAP shall be subject to allocation from the County budget and any other funding sources. For Fiscal Year 2024, the initial investment and allocation of County funds to the Prince George's County Senior Housing Assistance Program Fund shall be One-Million Dollars (\$1,000,000).

(c) The Department of Family Services shall implement a program to administer financial assistance awards from the Prince George's County Senior Housing Assistance Fund.

(d) The Director of the Department of Family Services ("Director") shall establish an application process, award procedures, and other regulations necessary to implement the SHAP consistent with this Division.

(e) The Director shall publish and transmit to the County Council and the County Executive an annual report summarizing the activities of the Prince George's County Senior Housing Assistance Program no later than June 30th of each fiscal year.

Sec. 13-180.02. Eligibility and Limitations.

(a) Eligibility requirements.

(1) A resident in Prince George's County shall be eligible to apply for and receive financial assistance from the Senior Housing Assistance Program if:

- i. The resident is 62 years old or older; and
- ii. The resident is a tenant of a rental property located within Prince George's County or resident is a mortgagee of real property located within Prince George's County; and
- iii. Tenant is subject to a legally binding lease or sublease agreement or landowner is subject to a mortgage; and
- iv. The tenant's primary residence is said rental property or a landowner's primary residence is said mortgaged property; and

v. The tenant's or mortgagee's household income is equivalent to or less than 40% of the Area Median Income ("AMI") for the Washington-Arlington-Alexandria, DC-VA-MD-WV Metropolitan Statistical Area as established by the United States Office of Management and Budget.

(2) Rental assistance shall not be awarded to multiple tenants domiciled in a single rental property simultaneously. Only one rental assistance award per rental property may be in effect at any given time.

(3) Mortgage assistance shall not be awarded to multiple mortgagees domiciled in a single mortgaged property simultaneously. Only one mortgage assistance award per mortgaged property may be in effect at any given time.

(4) County property tax payment assistance shall be eligible for residents who are legally-liable for payment of County property taxes. County property tax assistance shall not be awarded to multiple residents domiciled in a single property simultaneously. Only one County property tax assistance award per property may be in effect at any given time.

(b) Limitations.

Tenants may apply for and receive assistance for a number of two times in a period of one (1) year. Each time a senior, covered by this Division, is in need of financial assistance for rent, mortgage, or property taxes, they must meet the eligibility criteria and apply for that assistance. The one (1) year coverage period begins on the date the application is awarded. A senior may receive the full amount, One Hundred Percent (100%), of their bill, as provided in their application.

SECTION 2. BE IT FURTHER ENACTED that the provisions of this Act are hereby declared to be severable; and, in the event that any section, subsection, paragraph, subparagraph, sentence, clause, phrase, or word of this Act is declared invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the remaining words, phrases, clauses, sentences, subparagraphs, paragraphs, subsections, or sections of this Act, since the same would have been enacted without the incorporation in this Act of any such invalid or unconstitutional word, phrase, clause, sentence, paragraph, subparagraph, subsection, or section.

SECTION 3. BE IT FURTHER ENACTED that this Act shall take effect forty-five (45) calendar days after it becomes law.

Adopted this ____ day of _____, 2023.

COUNTY COUNCIL OF PRINCE
GEORGE'S COUNTY, MARYLAND

BY: _____
Thomas E. Dernoga
Chair

ATTEST:

Donna J. Brown
Clerk of the Council

APPROVED:

DATE: _____ BY: _____
Angela D. Alsobrooks
County Executive

KEY:

Underscoring indicates language added to existing law.

[Brackets] indicate language deleted from existing law.

Asterisks *** indicate intervening existing Code provisions that remain unchanged.

* * * * *



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D.

HW_MDT_UPGRADE

Quote #001358 v1



Prepared For:

Bladensburg Police Dept

D Watters
4910 Tilden Rd
Bladensburg, MD 20710

P: (240) 941-7375
E: dwatters@bladensburgmd.gov

Prepared by:

Frontline Mobile Tech

Sarah Ellison
10555 Guilford Rd
Suite 119 - 121
Jessup, MD 20794

P: 240-280-8964
E: sellison@frontlinemobiletech.com

Date Issued:

04.06.2023

Expires:

04.19.2023

Products

Description	Price	Qty	Ext. Price
TOUGHBOOK SOLUTION			
FZ-40CC-00AM Panasonic TOUGHBOOK LTE Advanced 14" Touchscreen Rugged Notebook - Full HD - 1920 x 1080 - Intel Core i7 11th Gen i7-1185G7 - 16 GB Total RAM - 512 GB SSD - Intel Chip - Windows 11 Pro - Intel - In-plane Switching (IPS) Technology - 18 Hours	\$5,302.00	25	\$132,550.00
CF-SVCPSY5 Panasonic Public Sector Service Package - Extended Service - 2 Year - Service - Maintenance - Parts & Labor	\$562.00	25	\$14,050.00
7300-0605-16 Panasonic Toughbook @ 40 Trimline Laptop docking station, Lite Port Replication, No RF with LIND 120W auto power adapter (7300-0610)	\$1,250.00	25	\$31,250.00
7160-1216-09 Mongoose XLE 9"	\$303.00	25	\$7,575.00
VEHICLE-UPFIT-SUPPLIES Misc. Material to include connectors, wire, hardware, and all needed install supplies	\$30.00	25	\$750.00
Vehicle-Upfit-Computer Installation Of docking station - Labor Only Onsite upgrade of docking station and power supply	\$330.00	25	\$8,250.00
PRINTER UPGRADE			
PJ823 Brother PocketJet 8 PJ-823 Mobile Direct Thermal Printer - Monochrome - Label Print - USB - Yes - 3 in/s Mono - 300 x 300 dpi - For Mac, SPARC	\$520.00	21	\$10,920.00
LBX110001 Brother USB/USB-C Data Transfer Cable - 10 ft USB/USB-C Data Transfer Cable - First End: USB Type A - Second End: USB Type C	\$21.00	21	\$441.00
LB3692 Brother Auto Adapter - 12 V DC Input	\$23.00	21	\$483.00
Network-Printer Upgrade of current vehicle printer solution to PJ8 solution to include updated wiring and hardware	\$180.00	21	\$3,780.00
Subtotal:			\$210,049.00

Shipping

Description	Price	Qty	Ext. Price
Shipping Shipping	\$0.00	1	\$0.00
Subtotal:			\$0.00



Quote Summary		Amount
Products		\$210,049.00
Total:		\$210,049.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Acceptance

Frontline Mobile Tech

Bladensburg Police Dept

Sarah Ellison

Signature / Name

04/06/2023

Date

D Watters

Signature / Name

Initials

Date

Department of Public Works

Report for March, 2023



Submitted By

Purnell Hall

Public Works activities for March, 2023:

During the month of March, Public Works worked on the following activities:

1. Public Works repaired recycling container for resident in the 5600 block of Mary A. Court.
2. Repaired Gateway sign in the 3800 block of Kenilworth Avenue.
3. Public Works had our 1st quarter inspection with SWPPP (Stormwater Pollution Prevention Plan).
4. Mr. Hall piggyback with a paving company that was working in Town to mill/overlay small portion of roadway in the 4100 block of Shepherd Street.



5. Department of Public Works was asked to do a career day for the 3rd and 4th grades at Bladensburg Elementary school.

6. Public Works has been working on clearing the unwanted small trees and vine at Evergreen Cemetery. (Front section)



7. Public Works installed 6 new led light fixtures around the Town Hall.



8. Picture below show Public Works installed new reserved parking sign in the 5400 block of Taussig



9. Public Works laid hot mix asphalt in the 5400 block of Taylor Street.



Dump Runs

Tonnage

Brush	1.78
Building material	0.74
Condominium bulk pick up	6.43

Ground Maintenance:

The Public Works crew is committed to keeping the Town clean and beautiful and as a result we have picked up litter in the following areas of the Town.

- a. Annapolis Road Pedestrian Tunnel
- b. The Industrial Area
- c. The alley-way in between 55th Ave. and 56th Ave.

Meetings:

1. Department Head meeting
2. Parkway Condominiums



- If you have leaves for pick up, please place them in yard waste bags or trash cans marked with and X for pick up on **MONDAYS**.

- In order for the Department of Public Works to keep the Town clean and litter free, we need a little help from our residents as well.
 1. Please put trash in a trash container with the lid closed.
 2. Pick in front of your property. (Curb line as well)



