

COUNCIL OF THE TOWN OF BLADENSBURG

WORK SESSION AGENDA

April 8, 2024 @ 5:30 PM

Public Access Virtual via live stream on the Town's Facebook and YouTube pages

I. CALL TO ORDER

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

March 11, 2024, Work Session Minutes

VI. COUNCIL WORK SESSION ITEMS:

FINANCIAL BUSINESS & RESOLUTIONS

1. **FY 2025 Budget Update:** *Staff will update the Council on the draft budget and calendar for FY 2025.*
2. **Emergency Ordinance 6-2024:** *Approval of a budget adjustment and authorization for the Administrator to purchase a Fast Melt 650 Thermoplastic Melting Kettle for the Striping of roadways to come from Speed Camera Fund proceeds in an amount not to exceed \$18,799.*
3. **Resolution 9-2024:** *A Resolution for the Town of Bladensburg declaring April as **No Mow April**.*
4. **Resolution 10-2024:** *A Resolution establishing a Joint Community Development Corporation (CDC) for the Port Towns (Bladensburg, Colmar Manor, Cottage City, and Edmonston).*

PRESENTATIONS

1. **Updates on Bostwick House and Technical Assistance Panel:** *Staff and Joey Lampyl, the Historic Preservationist Consultant, will provide updates on activities at Bostwick and an overview of the planned Technical Assistance Panel.*
2. **Economic Development Update:** *Jarryd Hawkins from Highstreet Strategies will present updates and activities regarding recent economic development meetings and activities to the town Council. If needed, the council will provide staff and the consultant with direction on policy matters.*

V. ADJOURNMENT

COUNCIL OF THE TOWN OF BLADENSBURG
WORK SESSION MINUTES - DRAFT
March 11, 2024 - 5:30 PM

CALL TO ORDER

Mayor Pro Tempore Trina Brown called the meeting to order at 5:40 pm.

Council Members McBryde, Brown, Blount, and Dixon were also present, as were Code Supervisor Rinehart, Chief Collington, Treasurer Tinelli, Public Works Supervisor Hall, and Town Administrator Michelle Bailey-Hedgepeth.

APPROVAL OF AGENDA

Mayor Pro Tempore Brown requested a motion to approve the meeting agenda. Council Member Blount motioned, and Council Member Dixon seconded the motion. No questions or comments were presented, and the motion passed 3-0.

APPROVAL OF MINUTES

Council Member Brown motioned to approve the February 11, 2024, work session minutes, and Council Member McBryde seconded the motion. The motion passed 3-0.

APPROVED ABSENCE

Mayor Pro Tempore Brown asked the Council to approve the request to excuse Mayor Takesha James from the council work session and council meeting due to work-related matters. Council Member Blount motioned to approve her absence, and Council Member Dixon seconded. The motion passed 3-0.

OLD BUSINESS

FY 2025 Budget Update: Town Treasurer Vito Tinelli focused on FY 2025 budget considerations, emphasizing challenges like salary and compensation costs and new property assessment revenues. The Treasurer also mentioned considerations like health insurance adjustments and utility rate hikes impacting residents' expenses.

- Discussed challenges for the upcoming budget cycle.
- Provided an overview and timeline for upcoming budget activities.
- Mentioned that staff is reviewing the assessments and preparing a complete package for next month's meetings.
- Reviewed the agenda and displayed the budget calendar for reference.

NEW BUSINESS

March Legislative Session Update: LA PEREZ Consulting (Jonathan Brown) provided a briefing on the State and County legislative items. The conversations touched on the potential impacts of the Prince George's County and State Legislative Session.

- **Local Zoning Authority:** SB 1059 enabling municipal zoning authority. Council members again raised concerns about the need for an opt-in/opt-out clause regarding municipal zoning authority. Mr. Brown noted that Bladensburg's population is falling below the required threshold.
- **Organized Retail Theft:** Dialogues also centered on legislation targeting retail theft prevention and parental accountability measures, with civil liability up to \$25k.
- **Educational Funding:** Councilmembers offered varied perspectives on bills affecting education funding levels and future generations' well-being. The meeting covered defunded schools, telecommunications tax allocation, and the impact of budget allocations on school funding, such as Kerwin Commission Findings. Jonathan Brown stressed the importance of addressing deficits while maintaining adequate school funding levels.
- **Public Safety highlights:** Chief Tyrone Collington Sr. provided insights on bills addressing speed cameras and juvenile truancy to enhance public safety and educational outcomes.

Resolution 8-2024: *A RESOLUTION PROVIDING FOR A VISION ZERO POLICY TO ELIMINATE FATALITIES AND SERIOUS INJURIES THAT ARE A RESULT OF CRASHES ON STREETS WITHIN THE INCORPORATED LIMITS OF THE TOWN OF BLADENSBURG BY JANUARY 1, 2030.* Chief Collington and John O'Connor provided an overview of the proposed legislation that would allow the town to apply for public safety grant funding and would improve the health and safety of Bladensburg residents.

State Highway Administration (SHA) Right of Way Update (INFORMATION ONLY): Town Administrator Bailey Hedgepeth updated the Council on an agreement with the State Highway to add maintenance areas to our current contract. It was mentioned that taking on this additional right of way would benefit the town's residents.

Mosquito Control Program Update (INFORMATION ONLY): Code Enforcement Supervisor Rinehart provided the council with an update on the Mosquito Control program. The Town participates in this program annually. The spraying program usually starts in late May or early June and continues until early October.

Green Team Update (INFORMATION ONLY): Town Administrator Bailey Hedgepeth updated the Council March meeting and planned Earth Day event on April 20, 2024.

COG Update (INFORMATION ONLY): Town Administrator Bailey Hedgepeth updated the Council on the most recent meeting and activities with the Washington Council of Government, in which the Town participates.

ADJOURNMENT

Mayor Pro Tempore Trina Brown motioned to adjourn the meeting. Council member Blunt moved, and council member McBride seconded. The motion passed 4-0. The meeting adjourned at 6:47 PM.

COUNCIL OF THE TOWN OF BLADENSBURG

COUNCIL MEETING AGENDA

April 8, 2024, 7:00 pm

Public Access Virtual via live stream on the Town's Facebook and [YouTube](#) pages

- | | |
|--|----------------------------------|
| I. CALL TO ORDER | 1 mir |
| II. OPENING PRAYER | 2 mir |
| III. PLEDGE OF ALLEGIANCE | 1 mir |
| IV. APPROVAL OF AGENDA | 1 mir |
| V. APPROVAL OF MINUTES
February 26, 2024, Special Council Meeting Minutes
March 11, 2024, Town Council Meeting Minutes | 2 mir |
| VI. PRESENTATIONS <ul style="list-style-type: none">• Patriotic Committee, Renee Green• National Public Safety Telecommunicators Week Presentation | 7 mir |
| VII. PUBLIC COMMENTS | 5 mir |
| VIII. UNFINISHED BUSINESS | |
| IX. FINANCIAL BUSINESS <ul style="list-style-type: none">1. FY 2025 Budget Update: Staff will update the Council on the draft Budget and calendar for FY 2025.2. Emergency Ordinance 6-2024: Approval of a budget adjustment and authorization for the Administrator to purchase a Fast Melt 650 Thermoplastic Melting Kettle for the Striping of roadways to come from Speed Camera Fund proceeds in an amount not to exceed \$18,799. | 15 mir
5 min |
| X. NEW BUSINESS <ul style="list-style-type: none">1. Resolution 9-2024: A Resolution for the Town of Bladensburg declaring April as No Mow April.2. Resolution 10-2024: A Resolution establishing a Joint Community Development Corporation (CDC) for the Port Towns (Bladensburg, Colmar Manor, Cottage City, and Edmonston).3. Updates on Bostwick House and Technical Assistance Panel (Information Only): Staff and Joey Lampyl, the Historic Preservationist Consultant, will provide updates on activities at Bostwick and an overview of the planned Technical Assistance Panel.4. Economic Development Update: Jarryd Hawkins from Highstreet Strategies will present updates and activities regarding recent economic development meetings and activities to the town Council. If needed, the council will provide staff and the consultant with direction on policy matters. | 5 mir
5 mir
10 mi
10 mi |

XI. STAFF REPORTS (3 minutes each)

Treasurer; Public Safety & Code Enforcement; Town Clerk; Public Works; Town Administrator

XII. MAYOR AND COUNCIL REPORTS (3 minutes each)

Council Member Brown – Ward 1

Council Member Dixon – Ward 1

Council Member McBryde – Ward 2

Council Member Blount – Ward 2

Mayor James

XIII. ADJOURNMENT

**COUNCIL OF THE TOWN OF BLADENSBURG
SPECIAL COUNCIL MEETING MINUTES - DRAFT
February 26, 2024 - 5:30 PM**

I. CALL TO ORDER

Mayor James called the meeting to order at 5:30 pm. Attending were Council Members Blount, McBryde, Brown, and Mayor James. Staff attending were Code Enforcement Supervisor Roger Rinehart, Treasurer Vito Tinelli, and Town Administrator Michelle Bailey-Hedgepeth. Council Member Dixon and Police Chief Collington joined virtually.

II. APPROVAL OF AGENDA

Council Member Brown moved to approve the agenda, which was seconded by Council Member Blount. The motion passed 4-0.

III. FINANCIAL BUSINESS

- A. **Budget Adjustment 06-2023:** Town Administrator Bailey-Hedgepeth read the Emergency Ordinance 06-2023 to propose various budget adjustments for various expenditure accounts and revenue enhancements for the Fiscal Year 2023 as follows:
- Increase Community events for the Mayor and Council by \$26,000;
 - Decrease Compensation for the Town Administrator by \$121,887;
 - Increase Public Safety expenses \$1,179,180;
 - Increase Speed Camera Revenue for the same amount of \$1,179,180 to offset the increased Public Safety expenses;
 - Decrease Public Works expenses by \$139,000;
 - Decrease ARPA expenses by \$500,000;
 - Decrease ARPA revenues by \$500,000 to offset the decreased ARPA expenses;
 - Decrease the Community Legacy Grant expenses by \$165,000;
 - Decrease the Community Legacy Grant revenue by \$165,000;
 - Increase Debt Services by \$26,000;
 - Overall budget impact of \$514,180 increase in revenues with an overall increase in expenses of \$326,293;
 - This resulted in a decreased budgeted transfer from the Fund Balance of \$187,879.
 - Upon passage, this ordinance shall be authenticated by the Mayor's and Town Clerk's signatures and recorded and posted in the town hall for 10 days following the adoption pursuant to Article II, Section 209 of the Charter of the Town of Bladensburg. It will be effective this 26th day of February 2024, with the first reading today and adopted the same day.
- Mayor James asked for a motion to approve Ordinance 06-2023, which was moved by Council Member McBride and seconded by Council Member Blunt; discussion followed.
 - Treasurer Tinelli said there will be variances in every line item, but those presented are the major ones needed to bring the actuals closer to the budget for FY23.

- Council Member Brown asked about the reduced budget transfer of \$187,879. Treasurer Tinelli said we originally budgeted to use \$667,000 of the Fund Balance to balance the budget since expenses exceeded revenues. The resulting adjustments increased revenues by \$187K over the expense adjustments, lessening the amount needed from the Fund Balance transfer to balance the budget.
- Treasurer Tinelli said the auditors requested that we resolve the large variances from FY23 actuals to budgeted line items as presented on the Budgeted Comparison Schedule from the draft audit.
- Variances of budgeted versus actuals were discussed, as well as the need for budget amendments and their total effect on the final FY23 budget.
- Mayor James mentioned the motion on the table to approve Ordinance #06-2023, and Mayor James called for the vote.
- Ordinance #06-2023 passed 4-0.

XIV. ADJOURNMENT

Mayor James called for a motion to adjourn, which was moved by Council Member Brown and seconded by Council Member Blount. The motion passed 4-0 and the meeting ended at 6:25 pm.

COUNCIL OF THE TOWN OF BLADENSBURG
COUNCIL MEETING MINUTES - DRAFT
March 11, 2024, 7:00 pm

CALL TO ORDER

Mayor Pro Tempore Trina Brown called the meeting to order at 7:02 pm.

OPENING PRAYER

Council Member McBryde gave the Opening Prayer.

PLEDGE OF ALLEGIANCE

Council Member Dixon lead the Pledge of Allegiance.

APPROVAL OF AGENDA

Mayor Pro Tempore Brown requested a motion to approve the meeting agenda with the change to move the March Legislative Update from Section 4 to Section 1. Council Member Blount motioned, and Council Member McBryde seconded the motion. No questions or comments were presented, and the motion passed 4-0.

APPROVED ABSENCE

Mayor Pro Tempore Brown asked the Council to approve the request to excuse Mayor Takisha James from the council meeting due to work-related matters. Council Member Blount motioned to approve her absence, and Council Member McBryde seconded. The motion passed 4-0.

APPROVAL OF MINUTES

Council Member McBryde moved to approve the February 12, 2024, minutes, which Council Member Blount seconded. The motion passed 4-0.

PRESENTATIONS

Patriotic Committee - Renee Green shared information about the Memorial Day celebration which will be on May 27th at the Bladensburg Waterfront Park. She is working with the Town honoring the 210th anniversary of the Battle of Bladensburg and also the 10th anniversary of having the Memorial. This will occur on August 24th at 11:00. She is also the Treasurer of Amon Trust and looking for a place for their monthly meetings and hope to use the Town Hall or Bostwick. March is Womens's History Month, and the Prince Georges County Film Office is screening her award-winning film, "The Coal Women" on March 26th at the National Harbor.

PUBLIC COMMENTS

- Lois Kinkel: Requested to be exempted from Code and fee violations regarding high grass and weeds on her property for April. She wants consideration for creating a "No Mow April" as way to assist mother nature and to beautify the town in early spring.
- Steve Wietz - Thanked the Bladensburg Police and Fire Department for their assistance when a tree came down on Tilden Rd. He noted the neighborhood was out of electricity from 1pm-6pm and the internet was restored at 9pm. He would like to encourage residents to trim their trees to help them from blowing over and this is recommended to do every 5 years. He appreciates the advantages of having local services in Town which can respond right away.

- Susan McCutchen - Applauded Public Works as they did a great job along with our emergency response. She is on the steering committee for the Port Towns Sector Plan, and she wants to make sure everyone knows there will be open houses for discussion and ideas. The members of the committee are distributing flyers for the Open House on Wednesday March 20, 2024, at the Edmonston Recreation Center from 5pm-8pm. Her email can be shared with whomever wants more information. She is supporting the opposition of the MAGLEV train project and tracking the bills going through the Legislature. She also encouraged public participation in Council Meetings so the residents can know what is going on and she often has to direct residents to watch it online if they have questions.

UNFINISHED BUSINESS

FY 2025 Budget Update: Town Treasurer Tinelli focused on FY 2025 budget considerations, emphasized challenges such as compensation and benefit costs which help attract and retain quality staff. The Treasurer also mentioned considerations like rising costs of health insurance, workers' compensation, cost of living increases, cost increases across the board. Other issues discussed:

- Provided an overview and timeline for upcoming budget activities.
- Property assessments increased 6% based on what we received from the State Department of Assessments and Taxation.
- Currently preparing a complete package for next month's meetings.
- Review and displayed the budget calendar for reference.

PRESENTATIONS:

Delegate Diana Fernell's Chief of Staff - There will be a food drive on April 18th from 9am-1pm at Rollingcrest-Chillum Community center. Student scholarships are now available, and applications were distributed to students in Bladensburg with an application deadline of April 15, 2024.

FINANCIAL BUSINESS

No additional financial business was addressed at the meeting.

NEW BUSINESS

Resolution 8-2024: A RESOLUTION PROVIDING FOR A VISION ZERO POLICY TO ELIMINATE FATALITIES AND SERIOUS INJURIES THAT ARE A RESULT OF CRASHES ON STREETS WITHIN THE INCORPORATED LIMITS OF THE TOWN OF BLADENSBURG BY JANUARY 1, 2030.

Chief Collington and John O'Connor provided an overview of the proposed legislation, which would allow the town to apply for public safety grant funding and improve the health and safety of Bladensburg residents.

Council Member Blunt moved to approve the contract, which Council Member McBryde seconded. No comments or questions. The motion passed 4-0.

State Highway Administration (SHA) Right of Way Update (INFORMATION ONLY): Town Administrator Bailey Hedgepeth updated the Council on an agreement with State Highway to add maintenance areas to our current contract.

Since this was an information-only item, no further action was taken by the Council.

Mosquito Control Program Update (INFORMATION ONLY): Code Enforcement Supervisor Rinehart provided the Council with an update on the Mosquito Control program. He noted that the Town participates in this program annually. The spraying program usually starts in late May or early June and continues until early October.

Since this was an information-only item, no further action was taken by the Council.

Green Team Update (INFORMATION ONLY): Town Administrator Bailey Hedgepeth updated the Council March meeting and planned Earth Day event on April 20, 2024. She also mentioned that the group meets frequently to prepare for the items this Spring.

Since this was an information-only item, no further action was taken by the Council.

COG Update (INFORMATION ONLY): Town Administrator Bailey Hedgepeth updated the Council on the most recent meeting and activities with the Washington Council of Governments, where the Town participates regularly. She outlined the recent highlights presented in her report.

Since this was an information-only item, no further action was taken by the Council.

March Legislative Session Update: Town Administrator Bailey Hedgepeth provided a briefing on the State and County legislative items since Mr. Brown could not join the call. She provided an overview of the potential impacts of the Prince George's County and State Legislative Session. She touched on the following topics that were outlined in the presentation that was made earlier in the evening which included the following topics:

- **Local Zoning Authority** SB 1059 enabling municipal zoning authority.
- **Organized Retail Theft:** The legislation targeting retail theft prevention and parental accountability measures, with civil liability up to \$25k.
- **Educational Funding:** The County items regarding the use of utility funds to be allocated to schools and the mandates for certain funding levels.

Chief Tyrone Collington provided insights on bills addressing speed cameras and juvenile truancy to enhance public safety and educational outcomes. He also noted his advocacy work for the legislation.

Since this was an information-only item, no further action was taken by the Council.

STAFF REPORTS

- **Treasurer** - No additional comments in the essence of time. He submitted a full financial written report.
- **Public Works:** Supervisor Hall commented the RFP posted for the Pedestrian Lighting on 57th Avenue from the High School to the Community Center. This project has been in process for the last few years. There are more infrastructure projects in the works including bridge repairs on the three bridges in Town. They are also working on sidewalk improvements to make all sidewalk ramps ADA compliant. Also, changing over winter equipment to spring equipment.
- **Public Safety** - Deputy Chief Dickerson provided updated crime statistics for the month of February. He noted that 53 crimes reported, specifically 41 property and 12 of those reported

were violent crimes. The trends have been consistent in the last couple of months. He encouraged the community if you see something, say something. Officers have also been increasing traffic enforcement in areas and encourage citizens to obey traffic laws. Chief Collington joined remotely and added more details about the crimes reported and the efforts undertaken by the police department.

- **Code Enforcement:** Code Enforcement Supervisor Rinehart encouraged residents to not have stagnant water on the property to help control mosquitos. Noise complaints have been received, and staff will enforce the noise ordinance, in effect 24 hours a day. Officers are also out monitoring the areas. Sound meters are also being utilized to enforce this. He thanked Public Works for their assistance that has been given throughout the year. A couple trees fell in town during the most recent storm, and Public Works opened the road up quickly.
- **Town Administrator:** Town Administrator Bailey Hedgepeth mentioned that the Town will receive 125 free Chromebooks from the State of Maryland which will be distributed to income qualifying individuals and flyers will be sent out shortly. She further announced that the Technical Assistance Panel (TAP) for the Bostwick House will be conducted on April 17th and 18th. The public meeting for the TAP will be on April 18, 2024 at 3:30 pm at Town Hall.

MAYOR AND COUNCIL REPORTS

Council Member Brown – Ward 1 - CM Brown gave a legislative update and reminded residents that for any bill that has a chance to become law has to move out of committee and pass one house or the other (Senate or House) and this has to be done by March 18, 2024 to be heard in a timely fashion. If a bill does not pass one house or another it is effectively dead. CM Brown provided highlights of various legislative bills including: Tenants limitations on liability for rent HB93 which passed the House of Delegates; Library workers empowerment act HB609; Access to affordable health care act for non-residents HB728; Juvenile law reform HB814/SB744; Special elections for legislators SB29; Home care workers as employees and not contractors SB197; Reentry service for formerly incarcerated citizens HB61; Protecting election officials act HB585/SB480; and beverage container recycling refund program HB735/SB642. She encouraged residents to follow the legislative session.

Council Member Dixon—Ward 1— CM Dixon attended the Prince George’s Planning Department meeting for trees and vegetation for the State, the COG meeting and the CDPC orientation, and the CFK State local meeting. She had a meeting with Sgt. Tanksley regarding our Easter Extravaganza that is coming up this month. Also commented on how amazing the Black History Month event was that the Town had hosted.

Council Member McBryde – Ward 2 - CM McBryde attended the District 47 meeting hosted by Senator Augustine. Also attended the Coffee with a Cop on Valentines Day and really enjoyed this and how residents come out and engage with our police officers. The Pastoral Lay Council is going to be reorganized and the first event will be on March 30, 2024 at Station 202.

Council Member Blount – Ward 2 - CM Blount wanted to recognize Womens’ Month for the women of our Council and the Mayor and those in the community. She provided an update on the Apartment Managers Meeting that will occur on March 24, 2024. This group was formed to give managers a safe place to speak about any issues or concerns. Council member Dixon will also be present at that meeting.

Mayor James was excused from the meeting.

ADJOURNMENT

Mayor Pro Tempore Trina Brown asked for a motion to adjourn the meeting, Council member Blount moved, and Council Member McBride seconded. The motion passed 4-0. The meeting adjourned at 8:32 PM.



TOWN OF
BLADENSBURG
EST. MARYLAND 1742

DISCOVERY STARTS HERE

FY25 PROPOSED BUDGET

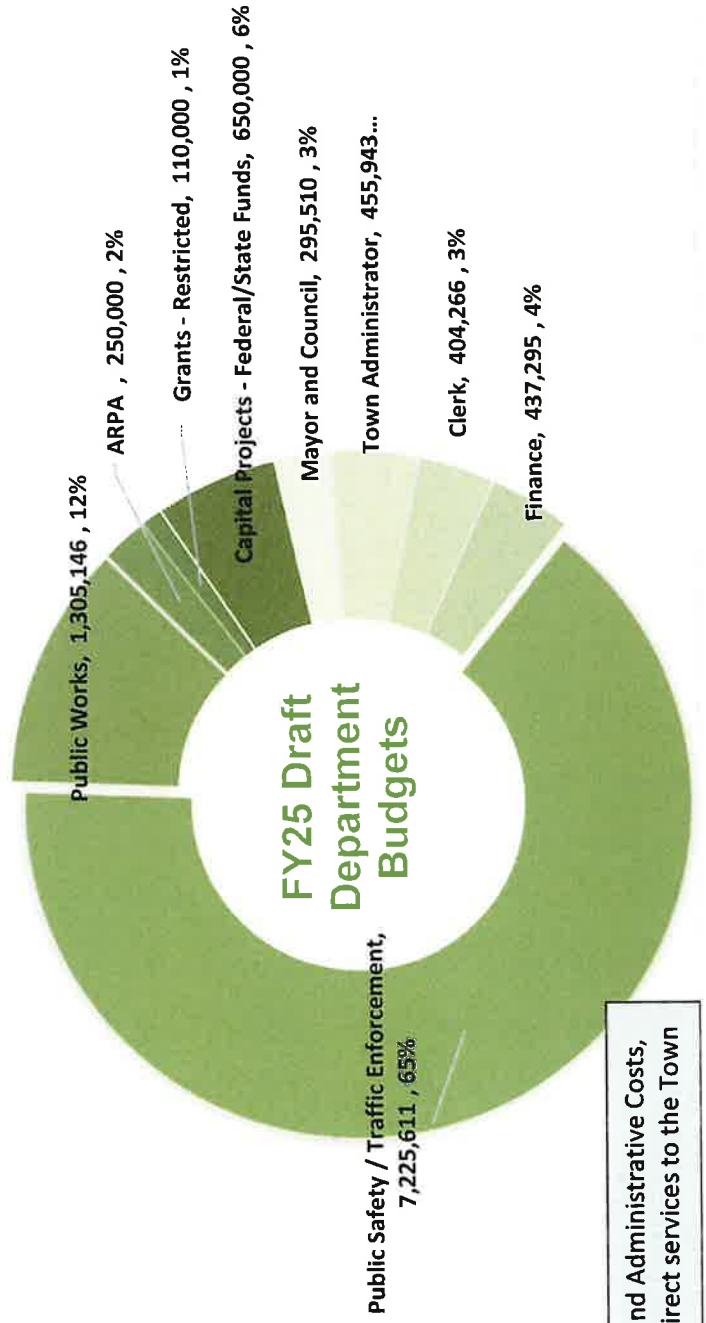
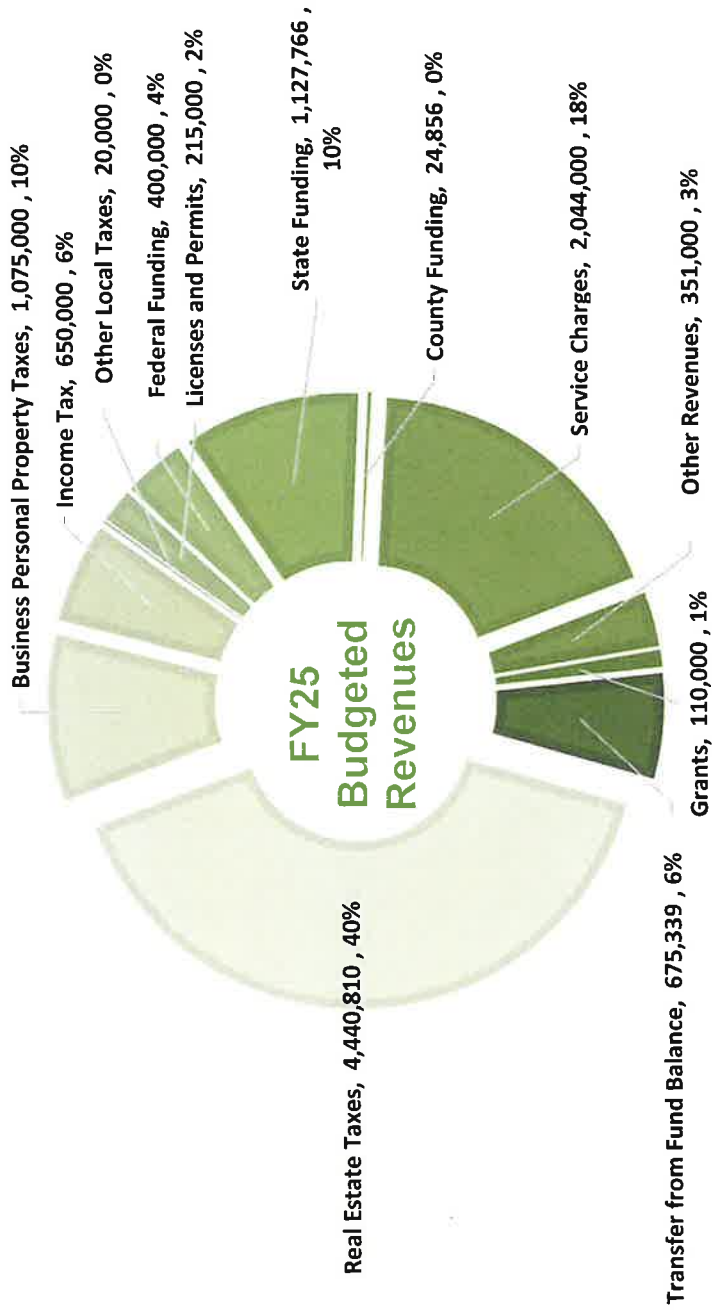


> LET'S TALK NUMBERS!

04/08/24

Town of Bladensburg FY25 Draft Budget

	<u>FY23 Budget</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>	<u>%</u>	<u>Inc. over FY24</u>
REVENUES					
Real Estate Taxes	4,044,062	4,179,813	4,440,810	40%	6%
Business Personal Property Taxes	775,000	1,045,000	1,075,000	10%	3%
Income Tax	600,000	600,000	650,000	6%	8%
Other Local Taxes	32,000	40,000	20,000	0%	-50%
Licenses and Permits	210,000	205,000	215,000	2%	5%
Federal Funding	2,378,117	2,438,133	400,000	4%	-84%
State Funding	374,026	735,200	1,127,766	10%	53%
County Funding	24,856	24,856	24,856	0%	0%
Service Charges	1,453,750	1,312,418	2,044,000	18%	56%
Other Revenues	90,000	193,000	351,000	3%	82%
Grants	-	300,000	110,000	1%	-63%
Transfer from Speed Camera Fund Bal.		684,999			-100%
Transfer from Fund Balance	479,791	494,260	675,339	6%	37%
TOTAL REVENUES	10,461,602	12,252,679	11,133,771	100%	-9%
EXPENDITURES BY DEPARTMENT					
Mayor and Council	262,635	289,426	295,510	3%	2%
Town Administrator	189,035	437,743	455,943	4%	4%
Clerk	319,298	323,747	404,266	4%	25%
Finance	425,087	389,624	437,295	4%	12%
Subtotal Administration	933,420	1,151,114	1,593,014	14%	38%
Public Safety / Traffic Enforcement	5,858,105	6,640,237	7,225,611	65%	9%
Public Works	1,029,325	1,283,768	1,305,146	12%	2%
ARPA	2,378,117	2,288,134	250,000	2%	-89%
Grants - Restricted	-	300,000	110,000	1%	-63%
Capital Projects - Federal/State Funds		300,000	650,000	6%	117%
TOTAL EXPENDITURES	10,461,602	12,252,679	11,133,771	100%	-9%
Surplus/(Deficit)	-	-	-		



Only 14% funds General and Administrative Costs,
86% of budget provides direct services to the Town

Town of Bladensburg FY25 Draft Budgeted Revenues

	FY23 Budget	FY24 Budget	FY25 Budget	% Inc.	Notes to Line Items
4000 - Property Taxes					
4020 - Real Estate Taxes	4,044,062	4,179,813	4,440,810	6%	Total assessed real property of \$600,109,480 x \$.0074 tax rate
4040 - Business Personal Property Tax	775,000	1,045,000	1,075,000	3%	Assessed business personal property of \$52M x \$.0209 tax rate
Total 4000 - Property Taxes	4,819,062	5,224,813	5,515,810	6%	
4100 - Income Tax	600,000	600,000	650,000	8%	Income Tax collected by the State and remitted to the Town
4200 - Other Local Taxes					Tax collected by the State and remitted to the Town for rentals, cover charges, and coin operated machines
4220 - Admissions and Amusement Tax	32,000	40,000	20,000	-50%	
Total 4200 - Other Local Taxes	32,000	640,000	670,000	5%	
4300 - Licenses and Permits					
4310 - Local Business Licenses	80,000	80,000	80,000	0%	Business license and apartment rental license fees
4320 - County Traders License	10,000	15,000	15,000	0%	Share of County business licenses remitted to Town
4370 - Cable Franchise Fees	120,000	110,000	120,000	9%	Fees based on subscribership of Comcast and Verizon
Total 4300 - Licenses and Permits	210,000	205,000	215,000	5%	
4400 - Federal Funding (ARPA)	2,378,117	2,288,133	250,000	-89%	ARPA funding public assistance, salary enhancements, and capital projects
4410 - Federal Earmark	-	150,000	150,000	0%	Senator Ben Cardin Earmark of \$1M, partial realized this year
Total 4400 - Federal Funding	2,378,117	2,438,133	400,000		
4500 - State Funding					
4510 - Highway User Revenues	222,026	285,200	327,766	15%	State allocation for roads maintenance
4520 - Police Aid	152,000	300,000	300,000	0%	Annual grant from Governor's Office for Crime Control and Prevention
4550 - State Bond Bill	-	150,000	500,000		State Bond Bill for Bostwick
Total 4500 - State Funding	374,026	735,200	1,127,766	53%	
4600 - County Funding					
4620 - County Disposal Fee Rebate	22,484	22,484	22,484	0%	Rebate for using County dumps
4640 - Bank Stock	2,372	2,372	2,372	0%	Fixed amount received annually as part of a 1960's hold harmless agreement
Total 4600 - County Funding	24,856	24,856	24,856	0%	to discontinue taxing bank shares
4700 - Service Charges					
4720 - Local Fines/Fees	13,000	15,000	40,000	167%	Public Safety, Code, parking violations, and impound fees
4730 - Copier Fees	3,000	3,000	3,000	0%	Fees collected for Police Reports and Public Information Act requests
4740 - Fingerprinting	1,000	1,000	1,000	0%	Service offered through Maryland's Criminal Justice Information Service
4780 - Red Light Enforcement	-	-	500,000		Fines generated for red light enforcement
4770 - Automated Traffic Enforcement	1,436,750	1,293,418	1,500,000	16%	Fines generated for automated traffic enforcement
Total 4700 - Service Charges	1,453,750	1,312,418	2,044,000	56%	
4800 - Other Revenues					
4810 - Insurance Reimbursement	35,000	60,000	50,000	-17%	Annual rebate from health insurance and reimbursed costs for insured losses
4820 - Bus Shelter Advertising	-	2,000	-		Revenues remitted to us for advertising contracts on bus shelters
4830 - Property Rental	42,000	42,000	42,000	0%	Rental of Mango Café
4840 - Vehicle Deployment	7,000	7,000	7,000	0%	Payroll deduction for Public Safety take home vehicles
4870 - Misc. Revenues	2,000	2,000	2,000	0%	Misc. receipts which do not fall in any above revenue accounts
4880 - Interest Earned	4,000	80,000	250,000	213%	Interest earned through MD Local Government Investment Pooled accounts
Total 4800 - Other Revenues	90,000	193,000	351,000	82%	
4900 - Restricted Revenues					
4950 - Community Legacy	-	290,000	100,000	-66%	Street lighting project completion
4960 - CDBG Construction Grant	-	-	-		COPS Unit donations
4970 - Other Grants	-	10,000	10,000		
Total 4900 - Restricted Revenues	-	300,000	110,000	-63%	
4998 - Transfer from Speed Camera Fund Balance		684,999			
4999 - Transfer from Fund Balance	479,791	494,260	675,339	37%	Budget reconciliation to have a balanced budget when expenses > revenues
Total Revenues	10,461,602	12,252,679	11,133,771	-9%	

FY25 Draft Budget Calendar

(subject to change as needed)

v. 4-09

February						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March						
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30						

February 12 - Mayor and Council Work Session

- Budget Process and Overview for FY25

February 12 - Mayor and Council Meeting

February 14 - FY25 Constant Yield notice for projected Real Property Assessments

March 11 - Mayor and Council Work Session

- Constant Yield Tax Rate Presentation
- FY25 Budget Priorities

March 11 - Mayor and Council Meeting

April 8 - Mayor and Council Work Session

- Review of FY24 YTD 3Q Financials
- Draft FY25 Budget Introduced

April 8 - Mayor and Council Meeting

April 22 - Budget Work Session #1

April 29 - Budget Work Session #2

May 13 - Mayor and Council Work Session

- Budget Update/Changes

May 13 - Mayor and Council Meeting

- Constant Yield Hearing (*Tentative, may be waived by new regs*)
- Budget Ordinance First Reading

May 15 - Tax Rate notification made to SDAT and County

May 20 - Budget Work Session #3

June 3 - Budget Work Session #4 (*if needed*)

June 10 - Mayor and Council Work Session

- Final Budget Review

June 10 - Mayor and Council Meeting

- Budget Ordinance Final Read/Adoption

June 23 - 26 - MML Summer Conference



Agenda Item Summary Report

Meeting Date: April 8, 2024

Submitted by:

Purnell Hall, Public Works Supervisor
Michelle Bailey Hedgepeth, Town Administrator

Item Title: Purchase of Striping Equipment

Emergency Ordinance 6-2024: Approval of a budget adjustment and authorization for the Administrator to purchase a Fast Melt 650 Thermoplastic Melting Kettle for the Striping of roadways to come from Speed Camera Fund proceeds in an amount not to exceed \$18,799.

Work Session Item [X] VI-2
Council Meeting Item [X] IX-2

Documentation Attached:

Quotation

Recommended Action:

Council Approval is required for the town administrator to make this purchase using Speed Camera Funds.

Item Summary: This equipment will allow the Town to improve its road and crosswalk striping internally. The Town is purchasing the FastMelt 650, a thermoplastic melting kettle used by medium contractors or small municipalities for these types of projects.

In evaluating this purchase, the town contacted the following vendors for pricing on the unit:

Company	Product/ Shipping	Total Price
M & M Distribution, LLC	ASE FastMelt 650 (includes Shipping)	\$18,799.00
Epic Solutions	ASE FastMelt 650 – 18,300 + 708.10 for Shipping.	\$19,008.10
TSH Supply	Titan FastMelt 650	

Recommended Vendor:

Staff will be available to answer any questions about this matter.

Budgeted Item: Yes [] No [X]

Budgeted Amount: \$ 18,799.00

One-Time Cost: Yes

Ongoing Cost:

Council Priority: Yes [] No []

Continued Date:

Approved Date:

TOWN OF BLADENSBURG
4229 Edmonston Road
Bladensburg, Maryland

ORDINANCE NO. 06-2024: FISCAL YEAR 2024 BUDGET AMENDMENT

AN EMERGENCY ORDINANCE TO AMEND THE OPERATING BUDGET OF THE TOWN OF BLADENSBURG, MARYLAND FOR THE 2024 FISCAL YEAR (JULY 1, 2023 THROUGH JUNE 30, 2024).

WHEREAS, the Town Administrator of the Town of Bladensburg has made a recommendation to the Mayor and Town Council to amend the FY 2024 Budget to reallocate funds as part of this Fiscal Year and

WHEREAS, the Mayor and Town Council of the Town of Bladensburg have determined that it is in the best interest of the Town to pass this as Budget Amendment Ordinance at the April 8, 2024, Town Council meeting.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the Mayor and Town Council of the Town of Bladensburg that the following amendments are made to the general operating budget for Fiscal Year 2024 for the purchase of Roadway equipment using Speed Camera Funds:

1. Increase Speed Camera expenses by **\$18,799.00** for the expenses associated with purchasing Roadway equipment for the stripping of intersections and authorize the Town Administrator to make this purchase.

Overall Budget Impact: **\$18,799.00**

AND BE FURTHER ENACTED AND ORDAINED that upon passage, this Ordinance shall be authenticated by the signature of the Mayor and Town Clerk and shall be recorded in a book kept for that purpose. In addition, this Ordinance shall be published by posting a certified copy of it in the Town Hall for ten (10) days following its adoption pursuant to Article II, Section 209 of the Charter of Town of Bladensburg, Maryland, and will be effective the 8th day of April 2024.

ATTEST:

By Order of the Mayor and Town Council

Michelle Hedgpeth, Town Administrator
First Reading: April 8, 2024
Second Reading: -
Adopted: April 8, 2024
Effective: April 8, 2024

Takisha James, Mayor



M&M DISTRIBUTION, LLC
P.O. Box 122
Kechi, KS 67067 US
(800) 689-2098
carol@mm-distribution.com
www.mm-distribution.com

Estimate

ADDRESS

Town of Bladensburg

SHIP TO

Town of Bladensburg

ESTIMATE # 3443

DATE 03/20/2024

EXPIRATION DATE 04/22/2024

ACTIVITY**QTY****RATE****AMOUNT**

EPIC-ASE70300000

1

18,799.00

18,799.00

FastMelt 650 ThermoPlastic Melter; Left Side
Engine Mount w/Vangurd 305cc Engine

TOTAL

\$18,799.00

Accepted By

Accepted Date



2811 Fiechtner Drive
Fargo, ND 58103

Phone: 701-277-9017
Fax: 701-277-7073

Estimate

Estimate No.	Date
15346	3/22/2024

Customer Address
Town of Bladensburg 4229 Edmonston Rd Bladensburg, MD 20710 US

Ship To
Town of Bladensburg 4229 Edmonston Rd Bladensburg, MD 20710 USA

WO Number		P.O. No.		Rep	
				KK	
Qty	Item	Description	U/M	Rate	Total:
1	ASE70300000	FASTMELT 650 Standard Left-Side Engine Mount (with VANGUARD 305cc ENGINE)		18,300.00	18,300.00T
1	Freight	Freight TBD at Time of Shipment Select this as a transaction's tax to use AvaTax		0.00	0.00T 0.00
		Prices quoted are good for 30 days from date of estimate			
				Total:	\$18,300.00

Signature _____

From: keithk@epicsolutions.us
To: [Purnell Hall](#)
Subject: Shipping Estimate - FastMelt 650
Date: Wednesday, April 3, 2024 1:09:40 PM
Attachments: [image001.png](#)
[image002.png](#)

Purnell:

This is an ESTIMATE ONLY... (should be close!)

Please ADD **\$708.10** SHIPPING ESTIMATE

[KBX-17529573-24](#)

Keith Kane

Epic Solutions Inc.

Eastern Sales Manager

(716)436-9406

KeithK@epicsolutions.us

www.epicsolutions.us

2811 Fiechtner Drive

Fargo, ND, 58103



- Timing Systems / Data-Logging Systems
- Thermoplastic Equipment
- Pavement Marking Tape Equipment
- Exclusive Dealer: *SIDE WINDER™ tape removal machine*
- Dust Collection & Vac Systems
- MMA Equipment
- Truck Camera Systems
- Bead Guns
- Gun Raisers
- Graco & Titan
- Smith Grinders & Scarifiers



Agenda Item Summary Report

Meeting Date:
April 8, 2024

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator

Item Title: Joint CDC for the Port Towns

Resolution 9-2024: *A Resolution for the Town of Bladensburg declaring April as No Mow April*

Work Session Item [X] *VI-3*
Council Meeting Item [X] *X-3*

Documentation Attached:
Resolution

Recommended Action:

Staff recommends the passage of this support resolution.

Item Summary:

In response to an idea that was brought up by Lois Kenkel and supported by the Town's Green Team the Town will be asking the Council to support a "No Mow April". The Town will provide signage to residents who choose to participate and they penalties for exceeding the height of grass will be suspended.

Code Enforcement Supervisor Rhinehart spoke with the municipalities of **College Park, University Park, and Greenbelt** about their implementation of these programs which support pollinators in the early spring.

The Resolution has the following highlights:

1. The month of April shall be officially declared "No Mow April" in the Town of Bladensburg.
2. During the month of April, residents are encouraged to refrain from mowing their lawns to support pollinator habitats and promote biodiversity.
3. Penalties for exceeding the height of grass in residential areas during the month of April shall be temporarily suspended for residents who notify the Town of their intent to participate.
4. The Town of Bladensburg shall actively promote No Mow April through public announcements, social media campaigns, and community events to raise awareness and encourage participation.
5. Residents are encouraged to utilize resources and information provided by the town to adopt pollinator-friendly lawn care practices beyond the month of April.
6. This resolution shall take effect immediately upon its passage.

If there are any questions the Town Administrator will answer any questions.

Budgeted Item: Yes [] No [] NA

Budgeted Amount:

One-Time Cost: NA

Ongoing Cost: NA

Council Priority: Yes [] No []

Continued Date:

Approved Date:



Town of Bladensburg, Maryland

RESOLUTION NO. 9-2024

Date Introduced: April 8, 2024

Date Adopted: April 8, 2024

Date Effective: April 8, 2024

A Resolution for the Town of Bladensburg declaring April as No Mow April

Whereas, the Town of Bladensburg recognizes the vital role that pollinators play in our local ecosystem, contributing to the health and diversity of our natural environment and

Whereas, excessive mowing of grass and vegetation can disrupt pollinator habitats, diminish biodiversity, and contribute to soil erosion and

Whereas, promoting pollinator-friendly practices aligns with the town's commitment to environmental sustainability and stewardship of natural resources; and

Whereas, residents of Bladensburg have expressed a desire to support pollinators and adopt more environmentally friendly lawn care practices; and

Whereas, current regulations and penalties for exceeding the height of grass in residential areas may discourage residents from allowing their lawns to grow to a length conducive to supporting pollinators;

Now, therefore, be it resolved by the Town Council of Bladensburg that:

1. The month of April shall be officially declared "No Mow April" in the Town of Bladensburg.
2. During the month of April, residents are encouraged to refrain from mowing their lawns to support pollinator habitats and promote biodiversity.
3. Penalties for exceeding the height of grass in residential areas during the month of April shall be temporarily suspended for residents who notify the Town of their intent to participate.
4. The Town of Bladensburg shall actively promote No Mow April through public announcements, social media campaigns, and community events to raise awareness and encourage participation.

5. Residents are encouraged to utilize resources and information provided by the town to adopt pollinator-friendly lawn care practices beyond the month of April.

6. This resolution shall take effect immediately upon its passage.

BE IT FURTHER RESOLVED that this Resolution be and is hereby adopted this _ Day of April 2024 and shall take effect immediately upon its adoption.

Attest:

Michelle Bailey-Hedgepeth
Town Administrator/ Acting Town Clerk

Takisha D. James, Mayor



Agenda Item Summary Report

Meeting Date:

April 8, 2024

Submitted by:

Michelle Bailey Hedgepeth, Town Administrator

Item Title: Joint CDC for the Port Towns

Resolution 10-2024: *A Resolution establishing a Joint Community Development Corporation (CDC) for the Port Towns (Bladensburg, Colmar Manor, Cottage City, and Edmonston).*

Work Session Item [X] VI-4
Council Meeting Item [X] X-2

Documentation Attached:

Resolution

Recommended Action:

Staff recommends the passage of this support resolution.

Item Summary:

In response to the Port Towns Meeting on March 26, 2024. The member agencies decided to pass similar resolutions at their Council meeting to support the development of a new Joint Community Development Corporation (CDC).

The Resolution has the following highlights:

1. A Joint Community Development Corporation (CDC) for the Port Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston is hereby established.
2. The CDC shall serve as the representative body for addressing the Port Towns area's economic development and redevelopment needs.
3. The CDC shall be jointly funded by the Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston. Each municipality shall provide seed funding to the joint CDC and equally divide the costs for legal fees and other formation expenses.
4. The CDC board shall consist of no more than 15 voting members, including representatives appointed by each town council. These members shall include community members, business leaders, and residents.
5. Besides the voting members, the CDC board shall include four (4) ex-officio members who are the Town Administrators of Bladensburg, Colmar Manor, Cottage City, and Edmonston.
6. The Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston jointly approve and commit to establishing this CDC and will appoint Town staff to work on its establishment.
7. This resolution shall take effect immediately upon its passage.

If there are any questions the Town Administrator will answer any questions.

Budgeted Item: Yes [] No [] NA

Budgeted Amount:

One-Time Cost: NA

Ongoing Cost: NA

Council Priority: Yes [] No []

Continued Date:

Approved Date:



Town of Bladensburg, Maryland RESOLUTION NO. 10-2024

Date Introduced: April 8, 2024

Date Adopted: April 8, 2024

Date Effective: April 8, 2024

A Resolution establishing a Joint Community Development Corporation (CDC) for the Port Towns (Bladensburg, Colmar Manor, Cottage City, and Edmonston).

Whereas, the Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston recognize the need for collaborative efforts to address economic development and redevelopment in the Port Towns area; and

Whereas, a Joint Community Development Corporation (CDC) will provide a unified approach to representing the economic interests of the Port Towns, leveraging resources, and advocating for necessary initiatives; and

Whereas, it is imperative to ensure equitable representation from each municipality and to distribute voting membership on the CDC board in proportion to the population of each town; and

Whereas, it is necessary to provide initial funding for the establishment of the joint CDC and to equally share the costs associated with legal fees and other formation expenses; and

Now, therefore, be it resolved by the Town Councils of Bladensburg, Colmar Manor, Cottage City, and Edmonston that:

1. A Joint Community Development Corporation (CDC) for the Port Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston is hereby established.
2. The CDC shall serve as the representative body for addressing the Port Towns area's economic development and redevelopment needs.
3. The CDC shall be jointly funded by the Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston. Each municipality shall provide seed funding to the joint CDC and equally divide the costs for legal fees and other formation expenses.
4. The CDC board shall consist of no more than 15 voting members, including representatives appointed by each town council. These members shall include community members, business leaders, and residents.

5. Besides the voting members, the CDC board shall include four (4) ex-officio members who are the Town Administrators of Bladensburg, Colmar Manor, Cottage City, and Edmonston.
6. The Towns of Bladensburg, Colmar Manor, Cottage City, and Edmonston jointly approve and commit to establishing this CDC and will appoint Town staff to work on its establishment.
7. This resolution shall take effect immediately upon its passage.

BE IT FURTHER RESOLVED that this Resolution be and is hereby adopted this _ Day of April 2024 and shall take effect immediately upon its adoption.

Attest:

Michelle Bailey-Hedgepeth
Town Administrator/ Acting Town Clerk

Takisha D. James, Mayor



Agenda Item Summary Report

Meeting Date:
April 8, 2024

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Jarryd Hawkins, Highstreet Strategies

Item Title: Bostwick House / TAP Update

An update on the Bostwick House and the TAP process that will take place on April 17 and 18th

Work Session Item ☒ **Council Meeting Item** ☒ *PRESENTATIONS - 1
X-3*

Documentation Attached:
PowerPoint

Recommended Action:

INFORMATION ONLY.

Item Summary:

This item was developed to provide the Council and the Public with an overall update on the work done at Bostwick House. The Town has been working with Joey Lampyl, a Historic Preservation consultant, to sort through the various studies of the house.

This work began in Fall 2023 when the Council approved the funding. The consultant has been working on the research and planning for the Technical Assistance Panel. This is a complex process, and the attached presentation and summary provide an overview.

The Town Administrator also will provide a single slide of updates on the overall steps that have been taken at Bostwick House.

Budgeted Item: Yes ☐ No ☐ NA
Budgeted Amount:
One-Time Cost: NA
Ongoing Cost: NA
Council Priority: Yes ☐ No ☐

Continued Date:

Approved Date:

BOSTWICK HOUSE TECHNICAL ASSISTANCE PANEL

Executive Summary



Bostwick needs a viable adaptive reuse plan.

Located at 3901 48th Street in Bladensburg, Bostwick is an extraordinary historic property with grounds and buildings from the 18th through 20th century. The Town of Bladensburg has engaged in several studies and strategic planning efforts over the last 30 years of ownership to develop a conceptual use and implementation plan for the main house and adjacent Bostwick property. The goal of the TAP is to better activate the property, protect its character-defining features, and make it more of an asset.

Bladensburg has changed from a deep-water port town platted in 1742 to a dynamic and ethnically diverse community of Prince George's County. Bladensburg's population is 45% African American and 45% Latino. Its residents comprise a workforce of both white- and blue-collar jobs, with occupations as service providers, sales and office workers, and professionals.

Bostwick can become a community anchor through the right use(s) and connections that stretch beyond its fence line. The Town is fortunate to have stewardship partners in the Aman Memorial Trust, University of Maryland, and the Anacostia Watershed Society. The property is a designated historic site on the County's Inventory of Historic Sites and the National Register. The Maryland Historical Trust and M-NCPPC hold preservation easements on the property.



The Town of Bladensburg has requested assistance from the Urban Land Institute in the form of a **Technical Assistance Panel (TAP)**. The goal of this TAP is to find the most viable use(s) in a concept that encompasses economic vitality, preservation and adaptive reuse, accessibility and connections, open space, meaningful historic interpretation, and placemaking. The Panel will deliberate on these issues over the course of two days and will present its recommendations informed by input from community, municipal, and private sector stakeholders.

Bostwick House Update

April 8, 2024
Town of Bladensburg



Bostwick House Updates

- **Jan - March 2024:** We interviewed and selected a firm for the RFP on the Bostwick House Architectural and Engineering Contract.
- **March / April 2024:** We are working with the Town Attorney on contracts that will be brought to the Council in May.
- **November - March 2024:** The Town has sought approval from MHT on easements and approval
- **March/April 2024:** The Town has received cost estimates for all stabilization projects. The estimates are being reviewed to create a hierarchy of needs and priority projects due to the limits of Bond Bill funding.

The background is a light gray color. It features several stylized, light gray leaf shapes scattered across the page. Some leaves are simple outlines, while others are filled with a light gray color. There are also small, solid light gray circles scattered around the leaves.

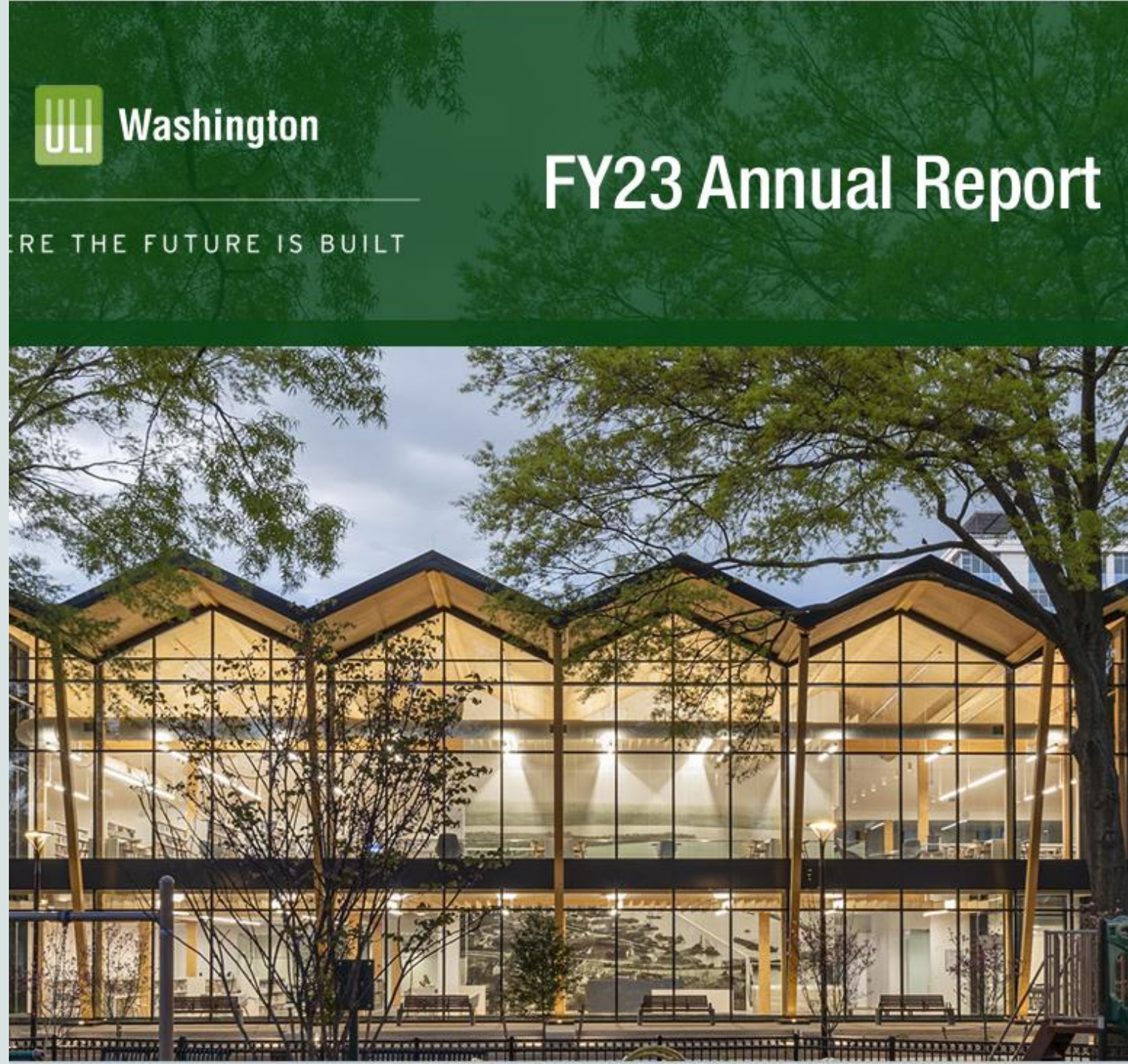
Bostwick House

Urban Land Institute, Technical Assistance Panel

April 17-18, 2024

About Urban Land Institute (ULI)

ULI is a nonprofit research and education organization supported by its members. Founded in 1936, the institute now has over 50,000 members in 95 countries, representing the entire spectrum of land use and real estate development disciplines working in private enterprise and public service—including leading property owners, investors, advisors, developers, architects, lawyers, lenders, planners, regulators, contractors, engineers, university professors, librarians, students, and interns.



What is a TAP?

8-12 experts work over concentrated timeline to evaluate and provide market-based feedback on a land use challenge.

Panel member expertise typically includes developers, property managers, investors, designers, planners, engineers, market and financial analysts, preservationists.



Planning Issues Addressed by TAP Panel

- Find a viable use or two viable uses for Bostwick and illustrate their pros and cons.
- Make physical and cultural connections to the community, the Anacostia River, and other historic sites.
- Develop financial incentives for a viable, long-term use and/or create an income stream to adaptively reuse and maintain the property over the long term..
- Balance historic preservation goals in mind with the need to serve the present community of Bladensburg.



Bostwick House

Technical Assistance Panel

Wednesday, April 17 & Thursday, April 18, 2024

Bladensburg Town Hall, 4229 Edmonston Rd, Bladensburg, MD 20710

Agenda

Wednesday, April 17

8:30am-5:00pm

8:30 – 9:00am Panelist Welcome & Overview of Day (Coffee & light breakfast by ULI)

Bladensburg Town Hall, 4229 Edmonston Rd, Bladensburg, MD 20710

9:00 – 9:30am Begin Sponsor Briefing en route to Site

9:30 – 11:00am Site Tour

Bostwick House, 3901 48th St, Bladensburg, MD 20710

11:30am – 1:00pm Stakeholder Roundtable Discussions

Bladensburg Town Hall, 4229 Edmonston Rd, Bladensburg, MD 20710

1:00 – 1:30pm Panel Lunch (provided by ULI)

Bladensburg Volunteer Fire Dept., 4213 Edmonston Rd, Bladensburg, MD 20710

1:30 – 5:00pm Panel Work Session

Thursday, April 18

8:30am-5:00pm

8:30 – 9:00am Panel Working Breakfast (provided by ULI)

Bladensburg Volunteer Fire Dept., 4213 Edmonston Rd, Bladensburg, MD 20710

9:00am – 12:00pm Panel Work Session

12:00pm – 1:00pm Panel Working Lunch (provided by ULI)

1:00pm – 3:30pm Panel Work Session

3:30 – 5:00pm Presentation of Panel Findings with Q&A

Bladensburg Town Hall, 4229 Edmonston Rd, Bladensburg, MD 20710

Panel Timeline:

Thursday, April 17:

1. Sponsor Welcome and Site Visit
2. Stakeholder sessions* 11:30
3. Deliberations by panelists

Friday, April 18:

1. Deliberation panelists
2. Final public presentation* 3:30

June 2024

1. ULI issues Final Report
2. Town creates an Implementation Plan

*Indicates Council/Staff Participation



Town's Work Preparing for TAP:

1. Weekly Meetings with ULI Staff and answering informational questions from panelists.
2. Reviewed all prior planning studies over decades and compiled an Inventory.
3. Prepared a detailed project Briefing Book (40 pages).
4. Uploaded photographs, maps, easements, floor plans, and community goals for panelists on a shared drive.
5. Developed a tour and planned logistics for the two-day session.
6. Created Executive Summary and Invitation and sent to over 100 invitees to gain stakeholders and followed up by encouraging participation on 17th and attendance at the presentation on 18th.
7. Created Topics & Questions for Stakeholder Sessions.
8. Met with several key stakeholders in advance to understand concerns.
9. Staff translated the invitation to TAP into Spanish to reach this community.
10. Sent out a survey on Bostwick for those who can't attend the TAP

Panel will analyze viable use(s) for site with pros/cons

Zones

To understand the challenges and opportunities presented in different areas of the site, the team broke the property into different zones.



Town's Next Steps

- Continue Stabilization of Bostwick House (under Capital Grant)
- Receive Final ULI TAP Report in early Summer 2024 (likely June 2024)
- TAP Recommendations will inform work of the architect hired under the Town and Aman Trust's RFP for the Event Center/**NOTE: Use That the use for Bostwick may change based on the TAP**
- Develop Implementation Items based on TAP Recommendations



Agenda Item Summary Report

Meeting Date:
April 8, 2024

Submitted by:
Michelle Bailey Hedgepeth, Town Administrator
Jarrod Hawkins, Highstreet Strategies

Item Title: Economic Development Update (INFORMATION ONLY)

Economic Development Update

Work Session Item [X] PRESENTATIONS - 2
Council Meeting Item [X] X-4

Documentation Attached:
Memo

Recommended Action:

INFORMATION ONLY.

Item Summary:

This item includes a report on the activities and updates of Economic Development Consultant, Jarrod Hawkins, for the Town of Bladensburg. Mr. Hawkins will be present to provide details of his recent endeavors and to address any inquiries from the Council regarding his work. Additionally, the Council will have the opportunity to discuss and prioritize future focus areas with Mr. Hawkins.

Budgeted Item: Yes ☐ No ☐ NA
Budgeted Amount:
One-Time Cost: NA
Ongoing Cost: NA
Council Priority: Yes ☐ No ☐

Continued Date:

Approved Date:

Sen. Cardin Earmark Request

In March we submitted an Earmark request to Senator Cardin's office. We requested \$5 million to purchase the old Crossroads sight at 4103 Baltimore Avenue to purchase the property and repurpose it as a trade school. The request was supported by Prince George's County Council Chair Jolene Ivey, Employ Prince George's, and the Prince George's Chamber of Commerce.

We met with Senator Cardin's Prince George's County Regional Director, explaining the circumstances regarding the breakdown in the agreement with the previous property owner, and acknowledging that The Town of Bladensburg recently received a \$1 million earmark from Senator Cardin to establish the trade school. We were informed that there is precedent of recent earmark receipts being awarded another earmark. We are awaiting a decision from the Senator's office.

Meeting with Prince George's Redevelopment Authority

The Prince George's Redevelopment Authority is essentially the county's land developer. We met with Senior Project Manager Jerry Konohia and Ashlee Green who serves as Real Estate Development Project and Program Manager to update them on our vision for Bladensburg and the Port Towns, and see where there were opportunities to partner. Additionally, we were able to get insight on best practices to achieve some of our economic development and redevelopment goals. Here are some thoughts they provided us with:

- Bladensburg has a strong entrepreneurship ecosystem. The Botswick House could be the Port Towns CDC headquarters and use the additional space as a business incubator/maker space for new/future entrepreneurs. The grounds could be used as a Saturday pop up shop/market space to attract local residents to WALK down to see what's happening as I know parking may be challenging at the location.
- Complete a parcel inventory of developable land as well as land owned by public entities such as MNCPPC to work in collaboration with. The library is a great start to creating people-centered public spaces. Create more of that and be creative. Also, be creative in things the Town already owns (i.e. art in crosswalks, murals on public buildings, design competition for ugly electrical boxes, etc.). Creative placemaking is essential to driving current residents and new residents to your area. Partner with the Neighborhood Design Center or University of Maryland to explore creative ways to do this.
- Having strong community leadership will carry you further than any large developer coming from the outside. Research how communities have transformed their communities with the support and buy-in from their community. Having the Port Towns CDC essentially operating as your economic development and "Main Street" engine is going to be key. Having a strong board and executive director who are going to be willing to work will help you go far. They are going to be instrumental in building relationships with the local businesses and property owners of the commercial centers. They are going to be the drivers for creating "main street" type of events like "Bladensburg at 5", an opportunity to set up a stage in a large parking lot in a commercial strip and listen to live music and eat and shop.
- Once the change continues to happen, you will be able to tell your story in a way that resonates with other communities, politicians, newcomers etc. But you will also have

residence and business owners who are also able to tell others, "Hey, look what we are doing in Bladensburg or the Port Towns. You should come here." It will get the larger scale developers to want to build there and invest their money.

Meeting with Prince George's Economic Development Corporation

We met with Larry Hentz Executive Director of Business Development from the Prince George's Economic Development Corporation to discuss Bladensburg's economic development agenda, what resources are available to Bladensburg, and insight on economic development strategies.

This is what we got from the meeting:

- Bladensburg should enhance and develop its enforcement department and potentially pass new laws.
- The Port Towns should have a website in an effort of collaboration. Each municipality would have their own tab in the website. The purpose of the website would be to market the assets within the region.
- Bladensburg should be aggressive in partnering with property owners in redevelopment.

Facade Improvement Program

We have completed the Town of Bladensburg Facade Program outline. We have been in contact with the Mattypony Shopping Center owner about potential partnership. We will continue to move this project forward.

Local Real Estate Update

4826 Annapolis Rd \$2,350,000 (For Sale)



4129 Baltimore Ave \$1,600,000 (For Sale or Lease)





TOWN ADMINISTRATOR MONTHLY MEMO

April 2024

Dear Town Council, Residents, Business owners, and Employees of the Town of Bladensburg;

April Showers! We all know that April Showers bring May Flowers, but we have had our share in the first week of this month. However, despite the cloudy skies, the Town keeps moving forward.



We recently hired a new person in our front office. Please welcome **Jessica Amaya** to the Town; she joins us from the Montgomery County School District; she has already made a positive change to our front office and will be the key contact for many projects. We are excited about the Spring and will make changes around the Town.

America In Bloom: We are thrilled to announce that the Town participates in the America in Bloom program. This national initiative aims to improve and enhance municipalities through innovative greening and community planning. The evaluation team will visit Bladensburg in early June, and we are making subtle changes in preparation for their arrival. These steps are part of our commitment to keep Bladensburg Beautiful in the long term.

Bostwick House Updates: This month, we have a significant event planned for the Bostwick House Project. We will be hosting a Technical Assistance Panel event in collaboration with the DC chapter of the Urban Land Institute. This event will involve an in-depth investigation of the property's history and challenges. We invite you to attend the public session on this group's recommendation, which will be held on Thursday, April 18, at 3:30 PM at the Town Hall.

Green Team Updates: We are excited about re-certifying as part of the Sustainable Maryland designation. The mission of Sustainable Maryland is to enhance livability for all Marylanders by helping municipalities choose a direction for their sustainability efforts, improve access to resources needed to implement action, measure their progress, and gain recognition for their accomplishments.



We have been working with the newly formed Green Team to work on overall beautification and encourage sustainable practices. The Green Team has recommended an initiative called "No Mow April." To participate in this program, contact the Town Hall at 301-927-4078. This program promotes delayed mowing in April to promote the health of pollinators like butterflies and bees.

The Town is posting the meetings on its website. If you would like to join the team, email the town at clerk@bladensburgmd.gov. We will have our annual clean-up event on Earth Day, April 20, 2024, at 10 AM at Bladensburg Waterfront Park. Also, join the Town as we promote a green

community on April 27, 2024, 8:30 AM—11:30 AM, with the semi-annual Growing Green with Pride event that occurs throughout Prince George's County.

Budget Time: The Town has begun its Budget Process for Fiscal Year 2025. We will hold a series of meetings in April and May to review the various departments and Town operations. The budget schedule will be highlighted in many publications and on our website. I desire to be transparent when answering any Council or resident questions during this process.



Free Chromebooks: The Town has started the process of giving away 125 Free Chromebooks to income-qualified individuals from the State of Maryland. A flyer on this program is on the town website. This distribution is occurring, and the Town has been happy to partner with the other Port Towns on this great project!

COG Updates: The town is a member of the Washington Metropolitan Council of Governments (COG). Bladensburg represents its citizens in the region and sits on several key committees and groups. Each month, staff attends, and Council members attend meetings and participate in programs. Below are my updates from the CAO Committee:

COG Chief Administrative Officer (CAO) Committee—This monthly meeting is an excellent opportunity to look at what's happening in the region. In April, the group discussed The Fiscal Year (FY) 2024 Urban Area Security Initiative (UASI) Sustainment Project Summaries and the FY 2024 UASI Funding Tracker, which deals with Homeland Security funding for the region. These funds are vital to our public safety organizations. COG also provided the leadership with summaries of the Regional Program Budget Overviews for the following programs:

- Law Enforcement License Plate Readers (LPR)
- Geospatial Data Exchange (GDX)
- Automated Fingerprint Identification System (AFIS)
- Identity and Access Management Service (IAMS)

Economic Development: Over the last several months, the Town has engaged with Highstreet Strategies, Jarryd Hawkins. At this month's Council meeting, Jarryd will present updates on discussions with business owners and other stakeholders. We will also seek funding from the state for the Façade Improvement Program for the Town.

Legislative Affairs: Throughout the legislative session, the Town has worked closely with LA Perez, and we have watched and supported several Bills throughout the session. As the legislative session closes soon, we will have our consultants back in May to provide an overview and work on items for the next year. This year, we have collaborated and worked closely with other agencies.

Security Camera Reimbursement Program: The Town started advertising the program in early August, and information is on the website. We have also posted announcements on the Town's social media. The program is funded with \$50,000 in ARPA funds. This is estimated to assist 50 households in each ward. Please make sure to apply today!



Port Town Sector Plan: On March 20, 2024, there was an excellent meeting in Edmonston where the stakeholders and the community shared information and input on the plan. As I mentioned, this is important because the County's plan is updated every 10 to 15 years to help gauge and determine future development and growth in the area. The Town of Bladensburg will work with Colmar Manor, Cottage City, and Edmonston to

determine common goals and objectives; your assistance will help us shape this vital report. Please check out the town website for more details.

I wish everyone the best in the spring.

Regards,
Michelle Bailey-Hedgepeth, Town Administrator

Department of Public Works

Report for March

2024



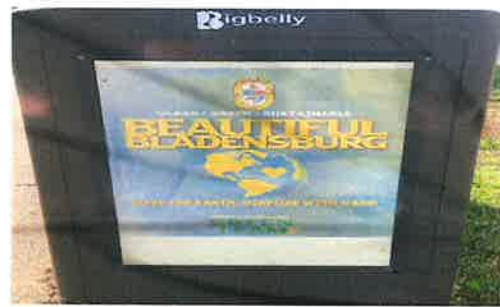
Submitted By

Purnell Hall

Public Works activities for March, 2024:

During the month of March, Public Works worked on the following activities:

1. Public Works and students from Elizebeth Seton High school planted flower around the Town Hall. Photos at the end of the report.
2. Mr. Fuentes was called out after the storm to block off a section of roadway. Due to blown do tree in the 5400 block of Tilden Road.
3. Public Works cut up and removed blown down tree limbs after the storm.
4. Mr. Hall contacted electrician in refence loss of power in the Bostwick House barn.
5. Maryland Department of Environment did their quarterly inspection at the Public Works facility.
6. Public Works assisted with transporting food to the salvation Army on Edmonston Road.
7. Mr. Hall has been working with several lighting contractor in refence lighting project on 57th Ave.
8. Public Works assisted Mr. Jefferies with placing Beautiful Bladensburg signs on side of the Bigbelly trash cans in Town.



Measured in tons

Brush	0.41
Building material	1.52
Condominium bulk pick up	4.53

Ground Maintenance:

The Public Works crew is committed to keeping the Town clean and beautiful and as a result we have picked up litter in the following areas of the Town.

- a. Annapolis Road Pedestrian Tunnel
- b. The Industrial Area
- c. The alley-way in between 55th Ave. and 56th Ave.

Meetings:

1. Department Head meeting
2. Employee Appreciation Committee
3. Site visit (Mango roof) X 2

Please Help Keep Bladensburg Clean we CARE!

- In order for the Department of Public Works to keep the Town clean and litter free, we need a little help from our residents as well.

1. Pick up litter in front of your property. (Curb line as well)



2. Please put trash/recycling in the proper container with the lid closed. It helps keep the Town neat and clean.

- If you have leaves for pick up, please place them in yard waste bags or trash cans marked with and X for pick up on **MONDAYS.**



Resident's Please Don't Litter in your community.....

Notice: Styrofoam is not recyclable. Please put Styrofoam out on the trash collection day. (Tuesday and Friday.



