

**COUNCIL OF THE TOWN OF BLADENSBURG  
WORK SESSION MINUTES  
November 13, 2023 - 5:30 PM**

**CALL TO ORDER**

Council member Brown called the meeting to order at 5:30 pm. CM Brown asked for a motion to excuse Mayor James from the Council Work Session due to work commitments. CM Blount motioned to excuse Mayor James and McBryde seconded the motion. The motion passed 3-0.

Those in attendance were Council Members Blount, McBryde, and Brown. Also in attendance were Chief Collington, Public Works Supervisor Hall, Treasurer Tinelli (virtually), and Town Administrator Michelle Bailey-Hedgepeth.

**APPROVAL OF AGENDA**

Council Member Blount made a motion to approve the agenda, which Council Member McBryde seconded. The motion passed 3-0.

**APPROVAL OF MINUTES**

Council Member Blount made a motion to approve the October 9, 2023, minutes, which Council Member McBryde seconded. The motion passed 3-0.

**APPEARANCES**

None

**OLD BUSINESS**

**1. Board of Election Supervisors Update**

The Town Administrator provided an overview of the November 1, 2023 BOSE meeting. This included items discussed future actions of the group. Staff will work with the board on policies and procedures and provide the Council with updates. No action was taken by the Council on this report.

**NEW BUSINESS**

- 1. Flood Barrier Project Update:** Prince George's County Department of Public Works and Transportation

The Town Administrator provided an update on the county Program and notified the public that the County would send right-of-way agreement letters to affected homeowners in December and that this was the 3<sup>rd</sup> update in a series of presentations on the project. Ms. Smith was unable to attend the meeting.

- 2. Bostwick House Update**

The Town Administrator presented the history, issues, and current action at Bostwick House, highlighting the contract on the Council Agenda for Architectural services. The Town noted its

meeting and partnership with the Aman Trust. Samuel Parker of Aman Trust gave remarks about the historical and cultural significance of the site and the need to continue the project's long-term vision.

### 3. **Update on Annapolis Road Crossing and Pedestrian Safety**

Chief Collington provided an overview of efforts regarding pedestrian safety. He discussed the two recent fatalities in the Town and provided an overview of the next steps and actions that the Town will take to improve pedestrian safety.

### 4. **Update on Town Events and Projects**

The Town Administrator provided an overview of Town Events and Projects. A written report was provided as part of the presentation.

### 5. **Review of Agenda Items for the Regular Session** by the Town Administrator

The Town Administrator provided an overview of the Regular Session Agenda. A PowerPoint was provided as part of the presentation.

- **Contract Approval 8-2024:** Approval to allow the Town Administrator to execute a contract with William Cawood for Architectural Services for Bostwick House.  
*Summary: This is a contract for \$25,000 for the list of stabilization projects that the Aman Trust determined. The Town will use Bond Bill funds to pay for these professional services.*
- **Contract Approval 9-2024:** Approval to allow the Town Administrator to execute a contract with Modulex, Mid Atlantic, for gateway and town signage in an amount not to exceed \$21,228.22.  
*Summary: This is a contract for signage for the town gateways. This will be funded through the Beautification Team funds. Public Works staff will determine if they have the time and expertise to install.*
- **Contract Approval 10-2024:** Approval to allow the Town Administrator to enter into an agreement with the State of Maryland Office of Broadband Services for the 2023 Maryland Connected Devices Grant Program  
*Summary: This is a grant agreement for 125 computers. The grant is a partnership with the other Port Towns and was awarded by the State of Maryland to enhance internet access for working families.*
- **Resolution 1-2024:** A RESOLUTION authorizing the Town Administrator to apply to Prince George's County Department of Housing and Community Development on behalf of the Town of Bladensburg for Community Development Block Grant (CDBG) funding for PY 50 for Infrastructure Projects (ex. Roadway and Sidewalks)  
*Summary: This is a resolution of support for the Town's application for funding which will be submitted on December 8, 2023.*

- **Resolution 2-2024:** A RESOLUTION authorizing the Town Administrator to apply to Chesapeake Bay Trust (CBT) on behalf of the Town of Bladensburg for the Prince George's County Stormwater Stewardship Grant Program is funding for Town Projects  
*Summary: This is a resolution of support for the Town's application for funding which will be submitted on November 30, 2023.*

## **ADJOURNMENT**

CM Brown asked for a motion to adjourn the meeting at 6:31 pm. Council Member Blount made a motion to adjourn the meeting, which Council Member McBryde seconded. The motion passed 3-0.