

COUNCIL OF THE TOWN OF BLADENSBURG
WORK SESSION MINUTES - DRAFT
October 11, 2023 @ 5:30 PM

CALL TO ORDER

Mayor James called the meeting to order. Those in attendance were Mayor James and Council Members McBryde, Blount, and Brown. Also in attendance were Chief Collington, Public Works Supervisor Hall, Treasurer Tinelli, Town Clerk Charnovich, and Town Administrator Michelle Bailey-Hedgepeth.

APPROVAL OF AGENDA

A motion was made by Council Member Brown to approve the agenda, which was seconded by Council Member Blount. The motion passed 4-0.

APPROVAL OF MINUTES

A motion was made by Council Member Brown to approve the September 11, 2023 minutes, which was seconded by Council Member McBryde. The motion passed 4-0.

APPEARANCES

None

OLD BUSINESS

None

NEW BUSINESS

Presentation and feedback on Council Rules

The Town Administrator provided an overview of the Town Clerk's research with MML on Mayor James's request to look at the Council rules. Staff focused on the following three issues.

- Regarding in-person and virtual attendance
- Agenda Setting
- Other Items

Town Council provided input to staff on items to further explore, including language from other towns regarding virtual and telephone participation. An item on the rules will be returned to the Town Council on a future agenda.

ARPA Update and Presentation

The Town Administrator and Treasurer provided an update on the program spending and possible items that could be reprogrammed due to the limited time of the grant. The Council did not take formal action on the recommendations and staff will continue to keep the Council informed.

Port Town Meeting and CDC Update

The Town Administrator provided an overview of the meeting held with the other Port Town leadership in September 2023. It was mentioned that the other Port Towns would like to move forward with reviving or starting a new CDC. The Council members were supportive of this action. CM Brown mentioned that she would like to see a new CDC organization and that we should not revive the old.

Review of Agenda Items for the Regular Session. Town Administrator

The Town Administrator provided an overview of the items that would appear on the Town agenda as follows:

- Ordinance 4-2024: Budget Amendment -A request for the Town Administrator to purchase furnishing for the Police Department not exceeding \$45,000 using Speed Camera Funds and to use \$30,000 for Contractual Services for a grant's consultant.
- Contract Approval 4-2024: This request allows the Town Administrator to execute a contract with Municipal Grant Services for on-call Grants and Project Management for Annexation services, which will directly work with Chief Collington on Public Safety grants.
- Contract Approval 5-2024: This will allow the Town Administrator to execute a contract to join the Time to Care Act Insurance Collaborative, which is an insurance plan to cover employees who are affected by a new law that goes into place in 2025. The Town will be working with MML and other local government agencies on this program
- Contract Approval 6-2024: The Town Administrator requests to renew and execute a three-year agreement with State Highway Administration for Roadway Salt. This is a backup for the Town's salt supply.
- Contract Approval 7-2024: The Town Administrator asks the Council to allow her to execute a one-year agreement with the City of Hyattsville for Roadway Salt. This is another backup supply for the Town in case of snow emergencies.

ADJOURNMENT

A motion was made by Council Member Blount to adjourn the meeting which was seconded by Council Member McBryde. The motion passed 4-0.