

**COUNCIL OF THE TOWN OF BLADENSBURG  
WORK SESSION DRAFT MINUTES  
December 13, 2021 @ 5:30PM**

WS  
III.

**I. CALL TO ORDER**

Mayor James called the meeting to order. Council Members in attendance were Mayor James, Council Member Blount, Council Member Brown, and Council Member McBryde. Council Member Route was not in attendance. Town Administrator McGrory, Chief Collington, Treasurer Tinelli, and Town Clerk Charnovich were also in attendance.

**II. APPROVAL OF AGENDA**

Council Member Brown moved to approve the agenda, with a second by Council Member McBryde. The motion passed 4-0.

**III. APPROVAL OF MINUTES**

Mayor James indicated that the Minutes approval would be moved to the January work session.

**IV. APPEARANCES**

- a. Legislative update: Tony Perez, President and CEO, LA Perez Consulting, LLC
  - 1. State Bond Process: Bostwick house, town hall, county redistricting

Mr. Perez made a presentation to the Council on the state bond process and provided an update regarding the upcoming legislative session in Annapolis.

**V. OLD BUSINESS**

- a. Phone System Update

Town Administrator McGrory provided an update on the installation of the new VOIP phone system that is now operational. Chief Collington also provided an update on how the new phone system is benefiting the Police Department.

- b. Port Towns Quarterly Meeting,

Mayor James explained the process regarding hosting the next Port Towns Quarterly Meeting. The two dates that were discussed were January 31 and January 24. Town Administrator McGrory would reach out to the other 3 Port Towns and solidify a date for the meeting. Mayor James asked that any Agenda items for this meeting be sent to Town Administrator McGrory.

**VI. NEW BUSINESS**

a. Updated Forms:

Town Administrator McGrory made a presentation regarding the updating of two Town Hall forms, the Town Hall usage form and a property distribution form to track where public resources go. Mayor James identified some typos that needed to be corrected, and indicated would provide a markup. Council Member Brown asked a question related to what is included regarding COVID-19 and the Town Hall usage form.

b. Appointments: COG Boards and Committees

Town Administrator McGrory explained the COG Boards and Committees appointment process. After discussion, the Council identified the following volunteers:

Region Forward Committee: Town Clerk Charnovich

Human Services Committee: Council Member Blount and Chief Collington

Climate and Energy Committee: Mayor James and Town Administrator McGrory

Chesapeake Bay Committee: Council Member Brown and Officer Rinehart

Food and Agriculture Committee: Council Member McBryde and Council Member Brown

c. Employee Excess Leave – 2021

Town Administrator McGrory made a presentation and outlined a memo he provided to the Town Council for consideration. This primarily was related to employees who worked through the incredible difficulties during the COVID-19 pandemic. Chief Collington also made a presentation related to this item and how first responders were affected while working through the pandemic. This item is on the regular meeting agenda for a vote to be considered.

d. Black History Month planning preparations update

Mayor James gave an overview of the event planning process for Black History Month and what has occurred to date.

e. Town Code Update Project

Town Administrator McGrory gave an update regarding the Town Code Update Project that started a few years ago. Mr. McGrory also outlined the how long he thought the process would take and how the Town could approach bringing it to finality. Town Clerk Charnovich also explained his experiences working on a project such as this in different jurisdictions.

f. Tax Differential

Town Administrator McGrory explained this item was a preview that would be included on the January Council Meeting Agenda for a presentation by Town Treasurer Tinelli.

**VII. ADJOURNMENT**

Council Member McBryde moved to adjourn the work session, with Council Member Brown seconding the motion. The motion passed 4-0.

DRAFT