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VI.

COUNCIL OF THE TOWN OF BLADENSBURG
Council Meeting Minutes
December 13, 2021 7:00pm

I. CALL TO ORDER

Mayor James called the meeting to order. Council Members in attendance were Mayor James, Council Member Blount, Council Member Brown, and Council Member McBryde. Council Member Route was not in attendance. Town Administrator McGrory, Chief Collington, Treasurer Tinelli, and Town Clerk Charnovich were also in attendance.

II. OPENING PRAYER

Mayor James asked Council Member McBryde to say the opening prayer.

III. APPROVAL OF AGENDA

Council Member Brown moved to approve the agenda. Council Member McBryde seconded the motion, and the motion passed 4-0.

IV. APPEARANCES

- A. Recognition of Katherine and Patrick Kim, owners of Kim's Cleaners, for 30+ years of outstanding service to the Bladensburg community

Mayor James recognized the Kim family for their business that celebrated 42 years of service in Bladensburg this October, and a proclamation was presented to them in celebration.

- B. Medal of Honor Award: Recognition of Colton Burnett, A/Cpl. Chad Perez, Pfc. Ryan Harris, and Police Communications Officer John Threlfall

Mayor James turned the meeting over to Chief Collington to make this presentation to the award recipients.

- C. Life Saving Medal Award: Recognition of A/Cpl. Chad Perez, Ofc. Jerrold Pickering, Police Communications Officer John Threlfall, and Ofc. Colton Burnett

Mayor James turned the meeting over to Chief Collington to make this presentation to the award recipients.

V. APPROVAL OF MINUTES

Mayor James indicated that the November Council Meeting Minutes would be tabled until the next meeting.

VI. PUBLIC COMMENTS

Mayor James asked the Town Clerk, Mr. Charnovich, to read the public comments into the record. Mr. Charnovich read one public comment into the record from Town resident, Carletta Lundy.

VII. UNFINISHED BUSINESS

A. Fiscal Forensic Audit

Town Administrator McGrory explained where the Town currently is in the RFP process.

B. Speed Camera Contract

Town Administrator McGrory gave a summary of this particular contract, including that the Town Attorney has signed off on it for legal sufficiency. Town Administrator McGrory turned it over to Chief Collington to explain the process further regarding this contract and the chosen vendor. Town Administrator McGrory asked for a vote to be taken on the contract. Mayor James called for a motion to proceed with the contract between the Town of Bladensburg and Conduent State and Local Solutions Incorporated commencing December 13, 2021. Council Member Blount made the motion, which was seconded by Council Member McBryde. The motion passed 4-0.

VIII. NEW BUSINESS

A. Updated Forms

Town Administrator McGrory asked that these forms be voted on since they are on the Agenda. Mayor James called for a motion related to two forms: Town Hall usage form and Town property distribution forms. Council Member Brown made a motion to approve the two forms, with Council Member McBryde seconding the motion. The motion passed 4-0.

B. State Bond Process

Town Administrator McGrory provided an update and stated that there was no action needed at this particular meeting on this topic.

C. Employee Excess Leave – 2021

Town Administrator McGrory gave a presentation related to excess leave and essential work during the pandemic. Mayor James called for a motion related to this topic. Town

Administrator McGrory recommended the following motion: Active employees-who have actually worked at least 90 hours in the past 90 days, with leave balances at the end of 2021 above the current limits set by Town Policy and this Council, be paid out for their leave balances at the end of 2021 rather than forfeiting their leave balances. The leave payout will take the form of bonuses, pursuant to the Town’s Personnel Manual, Article VI Section K “Employee Bonuses”. The total amount of this leave payout shall not exceed \$25,000. Council Member Brown moved to approve the motion, which was seconded by Council Member McBryde. The motion passed 4-0.

D. Appointments: COG Boards and Committees

Mayor James outlined the Committee appointment process and summarized the discussion from the work session as follows:

Chesapeake Bay and Water Resources: Council Member Brown and Office Rinehart
Climate, Energy, and Environment Policy: Mayor James and Town Administrator McGrory
Food and Agriculture Policy: Council Member McBryde and Council Member Brown
Human Services and Policy: Council Member Blount and Chief Collington
Region Forward Coalition: Town Clerk Charnovich

Council Member Blount moved to approve the Metropolitan Washington Council of Governments Committee assignments, which was seconded by Council Member McBryde. The motion passed 4-0.

IX. STAFF REPORTS

A. Public Works; Treasurer; Public Safety; Town Clerk; Town Administrator

Town Administrator McGrory presented the Public Works Department report.

Town Treasurer Tinelli presented his report.

Fire Chief Sumner presented his report.

Police Chief Collington presented his report.

Town Clerk Charnovich presented his report.

Town Administrator McGrory presented his report.

X. MAYOR AND COUNCIL REPORTS

A. Council Member Blount – Ward II – Council Member Blount had no report to present.

- B. Council Member Brown – Ward I – Council Member Brown presented her report.
- C. Council Member McBryde – Ward II – Council Member McBryde presented her report.
- D. Mayor James – Mayor James presented her report.

XI. ADJOURNMENT

Mayor James announced the birth of Council Member Route's baby. Mayor James called for a motion to excuse Council Member Route because she had a baby today. A motion was made by Council Member Blount, with a second by Council Member Brown. The motion passed 4-0.

Council Member Brown made a motion to adjourn the meeting, which was seconded by Council Member McBryde. The motion passed 4-0.