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**COUNCIL OF THE TOWN OF BLADENSBURG  
DRAFT COUNCIL MEETING MINUTES  
December 12, 2022 7:00pm  
This meeting was entirely virtual (Zoom)**

**CALL TO ORDER**

Mayor James called the meeting to order. Those in attendance were Council Members Blount, Brown, McBryde, and Route. Also in attendance were Chief Collington, Town Treasurer Tinelli, Code Enforcement Officer Rinehart, and Town Clerk Charnovich.

**OPENING PRAYER**

Mayor James asked Council Member McBryde to say the opening prayer and to include a moment of silence for Melvin High and Tawanna Gaines.

**PLEDGE OF ALLEGIANCE**

Mayor James asked Council Member Brown to lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

A motion was made by Council Member Brown to approve the agenda, which was seconded by Council Member Route. The motion passed 5-0.

**APPEARANCES**

**Eva Webb, CPA, Principal with the firm Linton, Shafer, Warfield, and Garrett, Public Accountants (LSWG): FY22 Audit Presentation and Audit Approval**

Mayor James and Mr. Tinelli introduced Ms. Webb for her presentation. Ms. Webb indicated that the Town of Bladensburg has a clean audit opinion, and the auditor's opinion is independent of management. A motion was made by Council Member Route to approve the audit for fiscal year ending June 30, 2022, which was seconded by Council Member Brown. The motion passed 5-0.

**Samuel L. White Jr.: Bladensburg Market and Feasibility Study by Prince George's County Planning Department**

Mayor James introduced Mr. White, who made a presentation regarding a Bladensburg Market and Feasibility Study.

**APPROVAL OF MINUTES**

**November 14, 2022 Regular Meeting Minutes**

A motion was made by Council Member Route to approve the minutes, which was seconded by Council Member Blount. The motion passed 5-0.

## **PUBLIC COMMENTS**

Mr. Charnovich read 1 public comment into the record from Town resident, Carletta Lundy.

## **UNFINISHED BUSINESS**

### **Ordinance Adoption: Comcast Cable Franchise Agreement**

Mr. Charnovich read the Ordinance into the record, the second reading in advance of adoption. A motion was made by Council Member Blount, which was seconded by Council Member Route to adopt the Ordinance. The motion passed 5-0.

## **FINANCIAL BUSINESS**

### **Ordinance Adoption: ARPA Budget Amendment**

Mr. Charnovich read the Emergency Budget Ordinance into the record, Ordinance 3 of 2023. A motion was made by Council Member Brown, which was seconded by Council Member Route to adopt the Ordinance. The motion passed 5-0.

### **Annual Leave Carryover Policy**

Mayor James presented this item. A motion was made by Council Member Route, which was seconded by Council Member McBryde to extend the leave carryover policy of 440 hours until December 31, 2023. The motion passed 5-0.

### **Resolution related to Ambulance Transfer to Fire Department**

Mr. Charnovich read the Resolution into the record to transfer the title of the new ambulance to the Bladensburg Volunteer Fire Department. A motion was made by Council Member Brown to adopt the Resolution, which was seconded by Council Member McBryde. The motion passed 5-0.

### **Municipal Tax Differential Presentation**

Mr. Tinelli made a presentation related to municipal tax differential.

## **NEW BUSINESS**

### **New Server Proposal from Town IT Consultant**

A motion was made by Council Member Route to approve the new server proposal from the Town IT Consultant at a cost of \$16,814.00, which was seconded by Council Member McBryde. Council Member Brown asked that terabytes be investigated for the storage space capacity and a breakdown of the labor costs. The motion passed 5-0.

**Letter of Support: Walkable Watershed Education and Stewardship**

A motion was made by Council Member Brown to send the letter of support, which was seconded by Council Member Blount. The motion passed 5-0.

**Letter of Support: Dueling Creek Bridge Repair located in Cottage City**

A motion was made by Council Member Blount, which was seconded by Council Member Route to join the letter of support with Cottage City and other Port Towns. The motion passed 5-0.

**STAFF REPORTS (3 minutes each)**

**Treasurer; Public Safety & Code Enforcement; Town Clerk & Interim Town Administrator; Public Works**

Town Treasurer Tinelli forewent his report.

Chief Collington provided his report.

Code Enforcement Supervisor Rinehart provided his report.

Chief Sumner provided his report.

Town Clerk and Interim Town Administrator Charnovich forewent his report.

Public Works Supervisor Hall's report was provided in the Council packet.

**MAYOR AND COUNCIL REPORTS (3 minutes each)**

**Council Member Route— Ward 1**

Council Member Route provided her report.

**Council Member Brown – Ward 1**

Council Member Brown provided her report.

**Council Member McBryde – Ward 2**

Council Member McBryde provided her report.

**Council Member Blount – Ward 2**

Council Member Blount provided her report.

**Mayor James**

Mayor James provided her report.

**ADJOURNMENT**

A motion was made by Council Member Brown, which was seconded by Council Member Route. The motion passed 5-0.