

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-58

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF SEPTEMBER 17, 2021 THROUGH OCTOBER 21, 2021 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period September 17, 2021 through October 21, 2021 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of September 17, 2021 through October 21, 2021 in the amount of Four Hundred Four Thousand, Thirty-Nine Dollars and Thirty-Nine Cents (\$404,039.39).

Resolution adopted as read on motion by Commissioner Caminiti seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	↓			
Angelo D'Arminio, Jr.				↓
Joanne English-Rolleson				↓
Junior Hernandez	↓			
Daniel Ortega	↓			
Danielle Peterson	↓			
Harvey Sohmer	↓			

October 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-59

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE HOLIDAY SCHEDULE FOR THE YEAR 2022.

WHEREAS, the schedule of holidays for the year 2022 for the Housing Authority of Bergen County is as follows:

January	17 th	Monday	Martin Luther King's Birthday
February	21 st	Monday	President's Day
April	15 th	Friday	Good Friday
May	30 th	Monday	Memorial Day
June	20 th	Monday	Juneteenth (Observed)
July	4 th	Monday	Independence Day
September	5 th	Monday	Labor Day
October	10 th	Monday	Indigenous Peoples Day
November	8 th	Tuesday	Election Day
November	11 th	Friday	Veteran's Day
November	24 th	Thursday	Thanksgiving Day
November	25 th	Friday	Day after Thanksgiving Day
December	26 th	Monday	Christmas Day (Observed)
January	2 nd	Monday	New Year's Day 2023 (Observed)

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned schedule of holidays for the year 2022 for the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.				✓
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

October 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-60

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NEW ORLEANS TELEPORT D/B/A CALLS PLUS, 201B TRAVIS STREET, LAFAYETTE, LA 70503, FOR TELEPHONE ANSWERING SERVICE FOR A ONE (1) YEAR PEROD BEGINNING NOVEMBER 1, 2021 THROUGH OCTOBER 31, 2022, FOR ALL PROPERTIES OWNED AND/OR MANAGED BY THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, a certain contract between the Housing Authority of Bergen County and Calls Plus expires on October 31, 2021; and

WHEREAS, the parties wish to extend and continue said contract; and

WHEREAS, original Resolution #2019-59 contains a provision allowing the Authority, at its sole discretion, to extend the contract for one (1) additional year at the predetermined pricing submitted with the original bid; and

WHEREAS, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

WHEREAS, said contract be extended for one (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on October 31, 2022; and

WHEREAS, the Authority agrees to pay Calls Plus for the continued performance of the Contract for a total fee of Six Thousand, Two Hundred and Eighty Five (**\$6,285.00**) and Zero Cents for the period beginning November 1, 2021 and terminating on October 31, 2022; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with Calls Plus for the provision of telephone answering service for all of the Authority's facilities at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Caminiti
seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.				✓
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

October 28, 2021
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Daniel Ortega
DANIEL ORTEGA, CHAIRMAN

Caminiti
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2021-61

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH MAZTECK INC. FOR CCTV SYSTEM REPAIR & MAINTENANCE SERVICES ON AN AS NEEDED BASIS.

WHEREAS, the Authority solicited and accepted bids pursuant to established procedures for the above referenced services. Two bids were received and publicly opened on September 17, 2021; and

WHEREAS, the bid submitted by **Mazteck Inc.** was carefully reviewed, evaluated and found to be responsive and responsible, and meets all the requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq., and is advantageous to the Authority; and

WHEREAS, the hourly labor rates submitted by **Mazteck Inc.** are in the amounts of **\$99.00 per hour for an electrician, \$99.00 per hour for a cable splicer and \$99.00 for a laborer**; and

WHEREAS, the Authority has previous favorable working relationship with this contractor and who continues to complete similar work at the Authority's facilities, and the Contracting Officer confirms that **Mazteck Inc.**, is qualified and possesses the prerequisite experience to provide services as required under the scope of work; and

WHEREAS, it is recommended that a **Two-Year Contract be awarded to Mazteck Inc., beginning November 1, 2021 and terminating on October 31, 2023** with the option at the sole discretion of the Authority to renew the contract for one additional year upon termination of original contract term; and

WHEREAS, the Authority reserves the right to add or delete sections of the work from the contract after the award of bid has been made, due to funding or other reasons; and

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with **Mazteck Inc. for the provision of CCTV System Repair and Maintenance Services on an as needed basis** for the aforementioned hourly wage rates

Resolution adopted as read on motion by Commissioner Caminiti seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.				✓
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

October 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

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RESOLUTION 2021-62

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH INTERSTATE WASTE SERVICES OF NEW JERSEY, INC. (IWS) FOR SCAVENGER SERVICE/GARBAGE REMOVAL AT FRANKLIN ST. VILLA (FORMERLY NORTHVALE SENIOR RESIDENCE), LEHMANN GARDENS, & RIVER VALE SENIOR RESIDENCE FOR A PERIOD OF FIVE YEARS.

WHEREAS, the Contracting Officer of the Authority identified a need to procure services for Scavenger and Garbage Removal Services at Franklin Street Villa (formerly Northvale Senior Residence), 188 Franklin Street, Northvale, NJ, Lehmann Gardens, 12-14 Sulak Lane, Park Ridge, NJ and River Vale Senior Residence, 430 Cedar Lane, River Vale, NJ, properties owned and/or managed by the Authority; and

WHEREAS, Solicitation No. HABC 2021.08.04 dated July 2021 was drawn up according to established procedures, and was properly advertised in The Record newspaper on August 4, 2021 and on the Authority's website; and

WHEREAS, at the aforementioned public bid opening, one bid was submitted by IWS and publicly opened, and after careful evaluation, deemed responsive and responsible; and

WHEREAS Interstate Waste Services of NJ agree to perform all services and provisions contained in the Specifications dated July 2021, for said scavenger service and/or garbage removal at the aforementioned properties; and

WHEREAS, The Purchasing Assistant confirms that the Authority has worked together with IWS in the past and has had positive experience with them; and

WHEREAS, Sufficient funds are available to compensate the contractors, for the entire scope of work; and

WHEREAS, it is further recommended that the contracts with Interstate Waste Services of NJ shall be for a period of five (5) years beginning November 1, 2021 and terminating on October 31, 2026.

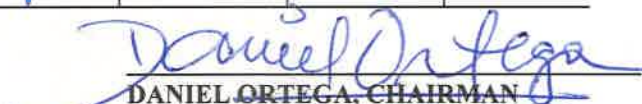
NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners, or the Executive Director, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a contract with **Interstate Waste Services of NJ** for the provision of **Scavenger and Garbage Removal Services** at Franklin Street Villa (formerly Northvale Senior Residence), Lehmann Gardens, and River Vale Senior Residence.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner Hernandez.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.				✓
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

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DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR

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RESOLUTION 2021-63

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING RENEWAL OF MEMBERSHIP IN THE PUBLIC HOUSING JOINT INSURANCE FUND.

WHEREAS, Public Housing Authorities in the State of new Jersey are permitted to join together to form a Joint Insurance Fund (“FUND”) as permitted by N.J.S.A 40A:10-36 et. seq.; and

WHEREAS, the statutes regulating the creation and establishment of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such fund; and

WHEREAS, the governing body of the Housing Authority of Bergen County (“Authority”) has determined that membership in the Joint Insurance Fund is in the best interest of the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of Bergen County do hereby resolve and agree to renew its members in the NJPHA Joint Insurance Fund, effective January 1, 2022 to expire on December 31, 2024 for the purpose of establishing the following types of coverage:

1. Workers Compensation and Employer’s Liability;
2. Liability, other than motor cycle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle;
5. Public Officials Liability/Employment Practices liability.

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute the application for membership and the accompanying certification on behalf of the Authority; and

BE IT FURTHER RESOLVED that the governing body is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying their membership in the FUND as are required by the FUND’s Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said document shall become effective only upon the applicant’s admission to the FUND following approval by the FUND, passage by the Authority of a Resolution Accepting Assessment and approval by the New jersey Department of Insurance and the New Jersey Department of Community Affairs.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner Hernandez. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D’Arminio, Jr.				✓
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

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RESOLUTION 2021-64

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AMENDMENTS TO THE PERSONNEL POLICY MANUAL FOR THE EMPLOYEES OF THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a personnel manual, setting forth the policies for employees of the Authority; and

WHEREAS, the Housing Authority of Bergen County has revised and updated its Personnel Policies and Procedures Manual to serve as a guide to employment with the Authority, adapting the Municipal Excess Liability Joint Insurance Fund's model manual; and

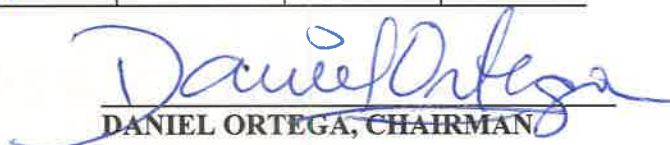
WHEREAS, the updated Personnel Policies and Procedures Manual has been reviewed and approved by HABC Labor Counsel and the HABC Personnel Committee of the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the amended Personnel Manual to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Personnel Manual dated November 1, 2021 to all employees of the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner Hernandez. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.				✓
Joanne English-Rolleson				
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

October 28, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY