

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-30

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE
PERIOD OF APRIL 16, 2021 THROUGH MAY 20, 2021.**

WHEREAS, the attached listing of Accounts Payable for the period of April 16, 2021 through May 20, 2021 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of April 16, 2021 through May 20, 2021 in the amount of Seven Hundred Six Thousand, Four Hundred Thirty Eight Dollars and Ninety-Eight Cents (706,438.98).

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

May 27, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-31

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE PERIOD OF APRIL 16, 2021 THROUGH MAY 20, 2021 FOR THE HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY.

WHEREAS, the attached listing of Accounts Payable for the period of April 16, 2021 through May 20, 2021 for the Housing Development Corporation of Bergen County, was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of April 16, 2021 through May 20, 2021 in the amount of Three Hundred Seventy-Eight Thousand, Two Hundred Thirty Dollars and Ninety-Nine Cents (\$378,230.99).

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

May 27, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-32

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY TO ENTER INTO A GRANT AGREEMENT WITH THE COUNTY OF BERGEN FOR THE PURPOSE OF USING THREE MILLION ONE HUNDRED THOUSAND DOLLARS (\$3,100,000.00) IN CDBG COVID-19 PROGRAM FUNDS FOR HOMELESS PREVENTION ARREARS AND SUBSISTENCE PAYMENTS.

WHEREAS, that the Board of Commissioners of the Housing Authority of Bergen County (HABC) wishes to enter into a grant agreement with the County of Bergen for the purpose of using \$3,100,000.00 in Fiscal Year 2020 Community Development Block Grant Covid-19 (CDBG CV) Program Funds for Homeless Prevention Arrears and Subsistence Payments; and

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director or Commissioner Chair to be a signatory to the aforesaid grant agreement.

WHEREAS, that the Board of Commissioners hereby authorizes the Executive Director or the Director of Finance to sign all County vouchers submitted in connection with the aforesaid project.

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners recognizes that the Housing Authority of Bergen County (HABC) is liable for any funds not spent in accordance with the Grant Agreement; and that liability of Board members is in accordance with N.J.S.A. 2AL53A-7 et. seq.

Resolution adopted as read on motion by Commissioner D'Arminio,
seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

May 27, 2021
DATE


DANIEL ORTEGA, CHAIRMAN


LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
ONE BERGEN COUNTY PLAZA, FL 2
HACKENSACK, NEW JERSEY**

RESOLUTION 2021-33

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH NOVOGRADAC AND COMPANY LLC, 252 WASHINGTON STREET, TOMS RIVER, NEW JERSEY, TO CONDUCT THE AUDIT SERVICES FOR THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Housing Authority of Bergen County requires annual audit services of the financial records of the Authority for Fiscal Year Ending March 31, 2021, March 31, 2022 & March 31, 2023; and

WHEREAS, in accordance with the New Jersey Competitive Contracting regulations contained in N.J.S.A. 40A:11-4., Solicitation No. HABC 2021.05.14.02 dated April 2021 was properly advertised in The Record newspaper on April 23, 2021; and

WHEREAS, two (2) firms responded to the solicitation by submitting a proposal on May 14, 2021; and

WHEREAS, the proposals were reviewed and evaluated by the Evaluation Committee and identified Novogradac & Company LLP as responsive, most advantageous and in the best interest of the Authority; and

WHEREAS, the Authority confirms this Firm is qualified and possess the required experience to satisfactorily complete these services; and

WHEREAS, it is recommended that a contract be awarded to Novogradac & Company LLP for a period of three (3) years in the amount of \$56,300 for year ending March 31, 2021, \$57,500 for year ending March 31, 2022 and \$56,750 for year ending March 31 2023; and

WHEREAS, the Director of Finance has certified that sufficient funds are available in the budget to cover these services on a case by case and on an as needed basis which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with Novogradac and Company, LLP for the provision of Annual Audit Services of the Financial Records of the Authority for Fiscal Year Ending March 31, 2021, March 31, 2022 & March 31, 2023 with an option at the sole discretion of the Housing Authority to renew for an additional two (2) years; and.

Resolution adopted as read on motion by Commissioner D'Arminio, seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

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DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2021-34

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH ALEXENA CONSULTING, A CERTIFIED MINORITY/WOMEN BUSINESS ENTERPRISE TO CONDUCT DIVERSITY, EQUITY, AND INCLUSION TRAINING TO THE STAFF OF THE HOUSING AUTHORITY OF BERGEN COUNTY.

WHEREAS, the Housing Authority of Bergen County has identified a need to conduct diversity, equity, and inclusion training to all HABC employees; and

WHEREAS, the Housing Authority researched firms capable of conducting such training; and

WHEREAS, one (1) firm responded to the solicitation by submitting a proposal on April 28, 2021, while one (1) additional firm was unresponsive to the request; and

WHEREAS, the proposal was reviewed, evaluated and identified ALEXENA Consulting, LLC responsive and in the best interest of the Authority; and

WHEREAS, the Authority confirms this Firm is qualified and possess the required experience to satisfactorily complete these services; and

WHEREAS, it is recommended that a contract be awarded to ALEXENA Consulting, LLC for a sum of Forty-Two Thousand Dollars (\$42,000); and

WHEREAS, ALEXENA Consulting, LLC will conduct seven three hour sessions of “Diversity, Equity, and Inclusion in the Workplace” and seven three hours sessions of “Understanding Unconscious Bias” to HABC employees.

NOW THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with ALEXENA Consulting, LL for the provision of diversity, equity, and inclusion training for all HABC employees.

Resolution adopted as read on motion by Commissioner D’Arminio, seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D’Arminio, Jr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

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**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2021-35

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH ELEVATOR MAINTENANCE CORP. FOR ELEVATOR MAINTENANCE & REPAIR SERVICES FOR THIRTEEN (13) BUILDINGS OWNED AND/OR MANAGED BY THE HOUSING AUTHORITY OF BERGEN COUNTY FOR A PERIOD OF TWO YEARS BEGINNING JUNE 1, 2021.

WHEREAS, the Housing Authority of Bergen County requires elevator maintenance and repair services for various buildings owned and/or managed by the Authority; and

WHEREAS, Solicitation No. HABC 2021.03.12 was drawn up according to established procedures and was advertised in The Record newspaper on April 1, 2021, and on the Authority's website requesting sealed bids; and

WHEREAS, four (4) bids were submitted in response to the solicitation. These bids were reviewed to determine the lowest responsive and responsible bidder and comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq.; and

WHEREAS, Pursuant to N.J.S.A. 40A:11-23.2, one (1) bid was deemed unresponsive; and

WHEREAS, the three (3) remaining bids were found to be responsive and responsible; and

WHEREAS, Elevator Maintenance Corp. submitted the lowest responsive and responsible bid for all thirteen (13) properties; and

WHEREAS, based on Elevator Maintenance Corp.'s satisfactory past performance with the Authority on similar services, the Authority's Contracting Officer recommends award of a Contract to Elevator Maintenance Corp. for all properties listed in bid specifications number HABC 2021.03.12; and

WHEREAS, Elevator Maintenance Corp., agrees to perform all services and provisions contained in the specifications in year one for compensation in the amount of Fifty-Nine Thousand, Eight Hundred and Twenty Dollars (\$59,820.00) and in year two for Sixty-One Thousand, Three Hundred and Eighty Dollars (\$61,380.00), for a total contact amount of One Hundred Twenty-One Thousand, Two Hundred Dollars (\$121,200.00), for a period of Two Years beginning June 1, 2021 and terminating on May 31, 2023, with the option, at the sole discretion of the Authority, to extend the contract for one additional year upon termination of the original contract term; and

WHEREAS, the Director of Finance has certified that sufficient funds are available to compensate the contractor for the entire scope of work.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract be executed with Elevator Maintenance Corp. for the purposes of providing elevator maintenance and repair services at thirteen (13) properties.

Resolution adopted as read on motion by Commissioner D'Arminio seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

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DANIEL ORTEGA, CHAIRMAN


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**HOUSING AUTHORITY OF BERGEN COUNTY
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RESOLUTION 2021-36

RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT FOR GENERAL COUNSEL SERVICES WITH BRESLIN & BRESLIN, P.A., 41 MAIN STREET, HACKENSACK, NEW JERSEY, FOR THE PERIOD OF JUNE 1, 2021 THROUGH MAY 31, 2024.

WHEREAS, the Housing Authority of Bergen County requires general counsel services in connection with the management of new and existing projects; and

WHEREAS, on May 14, 2021, the Contracting Officer through competitive contracting, accepted requests for proposals for general counsel services; and

WHEREAS, two proposals were submitted and carefully evaluated by the evaluation committee, and the Committee determined that the proposal submitted by Breslin & Breslin P.A. is the most advantageous and in the best interest of the Housing Authority of Bergen County; and

WHEREAS, the Contracting Officer confirms that the Housing Authority has had a favorable experience with this firm and are qualifies and possess the experience to satisfactorily complete the referenced services; and

WHEREAS, the Contracting Officer recommends that the Board of Commissioners approve a resolution awarding a contract to Breslin & Breslin, P.A. for a period of three years in the amount of Sixty-Four Thousand Eight Hundred Dollars (\$64,800.00) per year, and any additional services not included in the original scope work shall be billed at the rate of One Hundred Ninety-Five Dollars (\$195.00) per hour; and

WHEREAS, the Contracting Officer confirms that sufficient funds are available to compensate the firm, for the entire scope of the works; and

WHEREAS, at the sole discretion of the Housing Authority, the contract may be extended for an additional two years.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract for Legal Services with Breslin & Breslin, P.A., for the aforementioned sum for the period beginning June 1, 2021, and ending May 31, 2024.

Resolution adopted as read on motion by Commissioner D'Arminio
seconded by Commissioner Caminiti.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Angelo D'Arminio, Jr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer	✓			

May 27, 2021

DATE



DANIEL ORTEGA, CHAIRMAN



LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY