

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-62**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF NOVEMBER 15, 2022 THROUGH DECEMBER 9, 2022.**

WHEREAS, the attached listing of Accounts Payable for the period of November 15, 2022 through December 9, 2022 was reviewed and found acceptable.

NOW, THEREFORE, BE IT RESOLVED, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of November 15, 2022 through December 9, 2022 in the amount of Three Hundred Twenty-Nine Thousand, Four Hundred Forty-Nine Dollars and Five Cents (\$329,449.05).

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-63**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE HOLIDAY SCHEDULE FOR THE YEAR 2023.**

**WHEREAS**, the schedule of holidays for the year 2023 for the Housing Authority of Bergen County is as follows:

January	16 <sup>th</sup>	Monday	Martin Luther King's Birthday
February	20 <sup>st</sup>	Monday	President's Day
April	7 <sup>th</sup>	Friday	Good Friday
May	29 <sup>th</sup>	Monday	Memorial Day
June	19 <sup>th</sup>	Monday	Juneteenth
July	4 <sup>th</sup>	Monday	Independence Day
September	4 <sup>th</sup>	Monday	Labor Day
October	9 <sup>th</sup>	Monday	Indigenous Peoples Day
November	7 <sup>th</sup>	Tuesday	Election Day
November	10 <sup>th</sup>	Friday	Veteran's Day (Observed)
November	23 <sup>rd</sup>	Thursday	Thanksgiving Day
November	24 <sup>th</sup>	Friday	Day after Thanksgiving Day
December	25 <sup>th</sup>	Monday	Christmas Day
January	1 <sup>st</sup>	Monday	New Year's Day 2024

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned schedule of holidays for the year 2023 for the Housing Authority of Bergen County.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
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LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2022-64**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING A SCHEDULE OF THE BOARD OF COMMISSIONER MEETINGS FOR THE YEAR 2023.**

**WHEREAS**, the 2023 schedule of the regular meetings of the Board of Commissioners of the Housing Authority of Bergen County are scheduled for the fourth Thursday of each month, except August, November and December, is as follows:

- Thursday, January 26, 2023
- Thursday, February 23, 2023
- Thursday, March 23, 2023
- Thursday, April 27, 2023
- Thursday, May 25, 2023
- Thursday, June 22, 2023
- Thursday, July 27, 2023
- August – No Meeting
- Thursday, September 28, 2023
- Thursday, October 26, 2023
- Tuesday, November 21, 2022
- Tuesday, December 19, 2023

**WHEREAS**, all meetings will be held virtually via Zoom and, when permissible, at the County Administration Building, One Bergen County Plaza, 4<sup>th</sup> Floor, Room 460, The Learning Center Room, Hackensack, New Jersey, at 5:30 P.M; and

**WHEREAS**, the Zoom meeting link will be made available to the Board members a week in advance and will be made available to the General Public 48 Hours in advance via social media.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the aforementioned meeting schedule for the year 2023.

**BE IT FURTHER RESOLVED**, that the Commissioners of the Housing Authority of Bergen County shall receive advance notice of any cancellation of meetings by email, telephone or mail.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti, Sr.. Upon roll call the Ayes and Nays were as follows:

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2022-65**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ACCEPTING THE AUDIT FOR FYE MARCH 31, 2022.**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to authorize an annual audit of its accounts to be made, and

**WHEREAS**, the annual audit for the year fiscal year ending March 31, 2022 has been completed and filed with the Housing Authority of Bergen County pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A: 5A-17 requires the governing body of each authority to certify by resolution to the Local Finance Board of the State of New Jersey that each member has personally reviewed the annual audit report, specifically the section of the audit report entitled "Audit Findings and Recommendations" within forty-five (45) day of receipt of the audit, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the governing body have received the annual report and have personally reviewed the annual audit specifically the sections of the annual audit entitled "Audit Findings and Recommendations" as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Commissioners of the Housing Authority of Bergen County hereby certify to the Local Finance Board of the State of New Jersey that each member of the Board of Commissioners has reviewed the annual audit report for the fiscal year ended March 31, 2022, specifically the section of the audit report entitled "Audit Findings and Recommendations", and acknowledge same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the secretary of the authority is hereby directed to promptly submit to the Local finance Board the aforesaid group affidavit accompanied by a certified true copy of this Resolution.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti, Sr.. Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
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**LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Housing Authority of Bergen County, being of full age and being duly sworn according to the law, upon our oath depose and say:

1. We are duly appointed members of the Housing Authority of Bergen County;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Audit filed pursuant to N.J.S.A. 40A:5-6 for the fiscal year ending March 31, 2022;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

**NAME**

**Daniel Ortega, Chairman**

**Peter Caminiti, Sr., Vice-Chairman**

**J. English Rollieson, Treasurer**

**Junior Hernandez, Commissioner**

**Danielle Peterson, Commissioner**

**Harvey Sohmer, Commissioner**

**SIGNATURE**



Sworn to and subscribed before me  
this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public of New Jersey

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-66**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING AMENDMENTS TO THE PERSONNEL POLICY MANUAL FOR THE EMPLOYEES OF THE HOUSING AUTHORITY OF BERGEN COUNTY.**

**WHEREAS**, the Municipal Excess Liability Joint Insurance Fund has requested that each of its member Public Housing Authorities adopt a personnel manual, setting forth the policies for employees of the Authority; and

**WHEREAS**, the Housing Authority of Bergen County has revised and updated its Personnel Policies and Procedures Manual to include a Telework and Remote Work policy, attached hereto; and

**WHEREAS**, the updated Personnel Policies and Procedures Manual has been reviewed and approved by HABC Labor Counsel and the HABC Personnel Committee of the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority of Bergen County hereby adopts the amended Personnel Manual to serve as the general descriptions and guidelines concerning the Authority's personnel policies and practices and hereby authorizes the Executive Director of the Authority to distribute such Updated Personnel Manual to all employees of the Housing Authority of Bergen County forthwith.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-67**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE BERGEN COUNTY DEPARTMENT OF HUMAN SERVICES TO ADMINISTER AND SERVE MEALS AT THE MARTIN LUTHER KING JR. SENIOR CENTER.**

**WHEREAS**, the Housing Authority of Bergen County administers and operates the Center programs at the Martin Luther King Jr. Senior Center; and

**WHEREAS**, the Bergen County Department of Human Services, Division of Senior Services have an established Congregate Nutrition Program; and

**WHEREAS**, the Housing Authority wish to enter into a Memorandum of Understanding whereby the Bergen County Senior Services Division will administer a Congregate Nutrition Program, including serving congregate meals to persons aged 60+ and as more fully described in the Memorandum of Understanding, attached hereto.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Housing Authority of Bergen County do hereby approve and authorize the Executive Director to enter into a Memorandum of Understanding with the Bergen County Department of Human Services, Division of Senior Services to administer Congregate Nutrition Program.

Resolution adopted as read on motion by Commissioner Hernandez,  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-68**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH NORTH JERSEY FRIENDSHIP HOUSE, 125 ATLANTIC STREET, HACKENSACK, NEW JERSEY, FOR JANITORIAL, FOOD HANDLER, & SEASONAL "SIT-UP" SERVICES FOR THE BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER.**

**WHEREAS**, the Authority identified a need for Janitorial and Food Handler Services as well as a need for the provision of additional seasonal "Sit-Up" Services at the Bergen County Housing, Health & Human Services Center (BCHHH) for the period between January 1, 2023 to December 31, 2024, managed by the Authority; and

**WHEREAS**, Solicitation HABC 2022.11.18 was created according to established procedures, and properly advertised in The Record & the Authority's website; and

**WHEREAS**, the Authority wishes to continue procuring services for BCHHH from vendors who can provide for the availability of transitional employment, supported employment and job coaching to the vendor's staff at the job site, as well as independent placement; and

**WHEREAS**, the bid specifications explicitly required that the vendor awarded the contract shall be required to provide acceptable documentation verifying that it has been approved by the State of New Jersey and that they are a Supportive Employment Agency committed to the development of community employment services; and

**WHEREAS**, three bids were submitted and North Jersey Friendship House submitted the lowest responsible bid on December 8, 2022, and after careful review and evaluation the bid was deemed responsive and responsible meeting requirements of the bid specifications, complies with the requirements of N.J.S.A. 10:5-3.1 et seq. and N.J.S.A. 17:27 et seq.; and

**WHEREAS**, it is further recommended that the Contract with North Jersey Friendship House, Inc., shall be for a period of two (2) years beginning January 1, 2023 and terminating on December 31, 2024 for an annual fee year one of \$378,860 for janitorial services, \$41,704 for food handling services, and \$860 for seasonal sit-up services and \$398,185 for janitorial services, \$43,861 for food handling services, and \$904 for seasonal sit-up services year two; and

**WHEREAS**, at the sole discretion of the Authority, the contract can be renewed for one (1) additional year; and

**WHEREAS**, the Finance Manager has certified that sufficient funds are available in the budget to cover these services for Year One which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2.; and

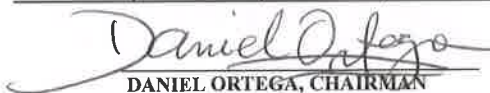
**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with North Jersey Friendship House for the provision of Janitorial Services, Food Handler Services and Seasonal "Sit-Up" Services at Bergen County Housing, Health & Human Services Center (BCHHH) at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sobmer				✓

December 20, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-69**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A RENEWAL OF THE "LIST OF QUALIFIED PROFESSIONAL CONSULTANTS" FOR (1) YEAR BEGINNING JANUARY 1, 2023 AND TERMINATING DECEMBER 31, 2023 WITH (1) ADDITIONAL RENEWAL OPTION REMAINING AT THE SOLE DISCRETION OF THE HOUSING AUTHORITY OF BERGEN COUNTY.**

**WHEREAS**, authorization of forty-six (46) Firms on said "List of Qualified Professional Consultants" expires on December 31, 2022; and

**WHEREAS**, Resolutions #2019-68 contains a provision allowing the Authority, at its sole discretion, to extend authorization of the "List of Qualified Professional Consultants" for one year; and

**WHEREAS**, it is the recommendation of the Evaluation Committee and the Contracting Officer that the Commissioners adopt a resolution authorizing an extension of the full "List of Qualified Professional Consultants"; and

**WHEREAS**, said renewal be extended for one (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on December 31, 2023; and

**WHEREAS**, as specific needs are identified, Firms may be selected from the "List of Qualified Professional Consultants" at the discretion of the Housing Authority of Bergen County to be offered engagements to provide professional services on a periodic, as-needed basis, as determined by the Housing Authority of Bergen County through the issuance of engagement letters with specific requirements and terms of each engagement based on the correlation between the type/complexity of the work required and the areas of specialization/expertise of the Firm; and

**WHEREAS**, the fee for specific engagements will be determined at the time the engagement is needed and following a Housing Authority of Bergen County resolution authorizing the contract; and

**WHEREAS**, during the effective term of the "List of Qualified Professional Consultants", the Housing Authority of Bergen County cannot guarantee any minimum or maximum volume of work, if any, for Firms selected to be placed on the "List of Qualified Professional Consultants"

**NOW THEREFORE, BE IT RESOLVED** that the Commissioners of the Housing Authority of Bergen County do hereby approve the extension of the aforementioned "List of Qualified Professional Consultants" for upcoming projects as set forth above.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
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LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
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HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-70**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A ONE-YEAR AGREEMENT EXTENSION WITH CARE PLUS WORKFORCE SOLUTIONS INC. FOR LAUNDRY SERVICES FOR BERGEN COUNTY HOUSING HEALTH AND HUMAN SERVICES CENTER FOR A PERIOD OF ONE YEAR BEGINNING JANUARY 1, 2023 AND TERMINATING ON DECEMBER 31, 2023.**

**WHEREAS**, a certain Agreement between the Housing Authority of Bergen County and Care Plus Workforce Solutions, Inc. expires on the December 31, 2022; and

**WHEREAS**, the parties wish to extend and continue said Agreement; and

**WHEREAS**, original agreement contains a provision allowing the Authority, at its sole discretion, to extend the Agreement for One (1) additional year at the predetermined fees submitted with the original proposal; and

**WHEREAS**, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

**WHEREAS**, said Agreement be extended for One (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on December 31, 2023; and

**WHEREAS**, the Authority agrees to pay Care Plus Workforce Solutions, Inc., for the continued performance of the Agreement for a fee of Sixty-Seven Cents (\$0.67) per pound for the period beginning January 1, 2023 and terminating December 31, 2023; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, an Agreement with Care Plus Workforce Solutions, Inc., for the provision of Laundry Services for BCHHH at the aforementioned fee.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
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**RESOLUTION 2022-71**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A CONTRACT EXTENSION WITH CGI FEDERAL, INC. FOR HOUSING QUALITY STANDARDS (HQS) INSPECTION SERVICES FOR A PERIOD OF ONE YEAR BEGINNING JANUARY 1, 2023 AND TERMINATING DECEMBER 31, 2023.**

**WHEREAS**, a certain contract between the Housing Authority of Bergen County and CGI Federal, Inc. expires on December 31, 2022; and

**WHEREAS**, the parties wish to extend and continue said contract; and

**WHEREAS**, original Resolution #2020-96 contains a provision allowing the Authority, at its sole discretion, to extend the contract for one additional year at the predetermined pricing submitted with the original RFP; and

**WHEREAS**, the Qualified Purchasing Agent confirms that the Authority has had a continued favorable working relationship with CGI Federal, Inc. and that they are qualified and possess the experience to satisfactorily complete these services; and

**WHEREAS**, said contracts be extended for one (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on December 31, 2023; and

**WHEREAS**, the Authority agrees to CGI Federal, Inc. for the continued performance of the Contract for fees set forth in the original contract and available for review upon request.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, a Contract with CGI Federal Inc. for the provision of Housing Quality Standards (HQS) Inspection Services.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2022-72**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A ONE-YEAR AGREEMENT EXTENSION WITH NORTH JERSEY FRIENDSHIP HOUSE INC. FOR VOCATIONAL COORDINATOR SERVICES FOR THE BERGEN COUNTY HOUSING HEALTH AND HUMAN SERVICES CENTER FOR A PERIOD OF ONE YEAR BEGINNING JANUARY 1, 2023 AND TERMINATING ON DECEMBER 31, 2023.**

**WHEREAS**, a certain Agreement between the Housing Authority of Bergen County and North Jersey Friendship House, Inc. expires on the December 31, 2022; and

**WHEREAS**, the parties wish to extend and continue said Agreement; and

**WHEREAS**, original Resolution #2021-13 contains a provision allowing the Authority, at its sole discretion, to extend the Agreement for One (1) additional year at the predetermined fees submitted with the original proposal; and

**WHEREAS**, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Firm and that it is qualified and possesses the experience to satisfactorily complete these services; and

**WHEREAS**, said Agreement be extended for One (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on December 31, 2023; and

**WHEREAS**, the Authority agrees to pay North Jersey Friendship House, Inc., for the continued performance of the Agreement for which the total annual fee shall not exceed the amount of (\$60,000.00) for the period beginning January 1, 2020 and terminating December 31, 2020; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County, an Agreement with North Jersey Friendship House, Inc., for the provision of vocational Services for BCHHH at the aforementioned fee.

Resolution adopted as read on motion by Commissioner Hernandez seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rollieson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

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**HOUSING AUTHORITY OF BERGEN COUNTY  
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HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-73**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY ADOPTING THE ANNUAL PLAN FOR SUBMISSION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR APPROVAL**

**WHEREAS**, pursuant to requirements as set out in the Quality Housing and Work Responsibility Act of 1998, HUD requires that the Housing Authority submit an Annual Plan for its programs; and

**WHEREAS**, a public comment period opened on December 2, 2022, and a virtual public hearing via Zoom will be held on January 18, 2023; and

**WHEREAS**, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

**WHEREAS**, said plan will be updated/modified each year for submission to HUD for approval after review and approval by the Board of Commissioners.

**WHEREAS**, the Commissioners will be notified of any public comments that are received.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the Annual Agency Plan beginning with the year 2023, for submission to HUD for approval subject to public comments.

Resolution adopted as read on motion by Commissioner Hernandez, seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

**December 20, 2022**  
DATE

  
**DANIEL ORTEGA, CHAIRMAN**

  
**LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY**

**HOUSING AUTHORITY OF BERGEN COUNTY  
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HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-74**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY REJECTING THE SINGLE BID SUBMITTED FOR ACCESSIBILITY UPGRADES AT DESIMONE COURT TOWN HOMES, 906 DESIMONE COURT, RAMSEY, NJ.**

**WHEREAS**, the Housing Authority of Bergen County accepted sealed bids on December 15, 2022 for the purpose of completing accessibility upgrades for one apartment at Ramapo Brae Townhomes; and

**WHEREAS**, one sealed bids was received by the Housing Authority of Bergen County; and

**WHEREAS**, the bid, in the amount of \$491,871.00 substantially exceed the cost estimate and the contracting unit's appropriation for these services; and

**WHEREAS**, pursuant to 40A:11-13.2 rejection of bids, the Commissioner of the Housing Authority of Bergen County have determined there to be no responsible bidder and reject the sole bid submitted and opened on Thursday December 15, 2022; and

**WHEREAS**, the Housing Authority of Bergen County will consider rebidding the accessibility upgrades at DeSimone Court in accordance with N.J.S.A. 40A:11-1 et seq.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners reject the single bid submitted on December 15, 2022 for accessibility upgrades at DeSimone Court Townhomes and authorize the Housing Authority of Bergen County to rebid said services.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolleson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-75**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING A CONTRACT WITH MATINA & SON INC. FOR THE PARKING LOT EXPANSION AT DESIMONE COURT TOWN HOMES, 800-900 DESIMONE COURT, RAMSEY, NJ.**

**WHEREAS**, the Authority has recognized a need for a parking lot expansion at DeSimone Court Town Homes, locates at 800-900 DeSimone Court, Ramsey, NJ; and

**WHEREAS**, Solicitation No. HABC 2022.11.30-1 was drawn up according to established procedures, and was properly advertised in The Record newspaper on November 30, 2022 and on the Authority's website requesting sealed bids; and

**WHEREAS**, on December 15, 2022, the Purchasing Agent accepted bids and publicly opened same for the Parking Lot Expansion at DeSimone Court, Ramsey, NJ; and

**WHEREAS**, one (1) bid was received and after careful evaluation the bid submitted by Matina & Son Inc. in the lump sum amount of Two Hundred Ninety Two Thousand Five Hundred Dollars and Zero Cents (\$292,500.00). This bid was deemed the lowest responsive and responsible bidder and complies with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.S.A. 17:27 et seq.; and

**WHEREAS**, Matina & Son Inc. agrees to perform all services and provisions contained in the bid Specifications; and

**WHEREAS**, the Housing Authority of Bergen County by resolution 2019-76 authorized the execution of a grant agreement with the County of Bergen for a Community Development Block Grant for said improvements in the amount of \$167,362; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available to compensate the contractor for the balance of this project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with Matina & Son Inc. for the Parking Lot Expansion at Desimone Court Town Homes, 800-900 DeSimone Court, Ramsey, NJ.

Resolution adopted as read on motion by Commissioner Hernandez  
seconded by Commissioner Caminiti, Sr.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	✓			
Joanne English-Rolliesson				✓
Junior Hernandez	✓			
Daniel Ortega	✓			
Danielle Peterson	✓			
Harvey Sohmer				✓

December 20, 2022  
DATE

  
\_\_\_\_\_  
LYNN BARTLETT, EXECUTIVE DIRECTOR

  
\_\_\_\_\_  
DANIEL ORTEGA, CHAIRMAN