

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-13**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY APPROVING THE ACCOUNTS PAYABLE FOR THE  
PERIOD OF JANUARY 22, 2022 THROUGH FEBRUARY 17, 2022.**

**WHEREAS**, the attached listing of Accounts Payable for the period of January 22, 2022 through February 17, 2022 was reviewed and found acceptable.

**NOW, THEREFORE, BE IT RESOLVED**, the Commissioners of the Housing Authority of Bergen County do hereby approve payment of all checks identified on the attached listing for the period of January 22, 2022 through February 17, 2022 in the amount of Three Hundred Forty-Four Thousand, Nine Sixty-Five Dollars and Eighteen Cents (\$344,965.18).

Resolution adopted as read on motion by Commissioner Caminiti  
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.				X
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

February 24, 2022  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022-14**

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING THE HOUSING AUTHORITY'S SUBMISSION OF THE MTW ACC AMENDMENT TO THE PUBLIC HOUSING AND HOUSING CHOICE VOUCHER ACCS AND AUTHORIZING THE EXECUTIVE DIRECTOR OF THE HOUSING AUTHORITY TO EXECUTE ANY DOCUMENTS REQUIRED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) TO EXECUTE THE MTW ACC AMENDMENT TO THE PHA ANNUAL PLAN**

**WHEREAS**, the U.S. Department of Housing and Urban Development (HUD) has selected the Housing Authority of Bergen County to participate in the Move to Work (MTW) Demonstration Expansion, to design and test new ways of providing housing assistance and services to low-income households; and

**WHEREAS**, to complete the Housing Authority of Bergen County's entry into the MTW Demonstration Expansion program, HABC must fully execute the MTW ACC Amendment to the Public Housing and Housing Choice Voucher Annual Contributions Contracts; and

**WHEREAS**, the draft MTW ACC Amendment was made available and shared with the Board of Commissioners on September 23, 2021 and the Board of Commissioners has examined and approved the same as to form and content; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Board of Commissioners of the Housing Authority of Bergen County as follows:

1. The Board of Commissioners approves the MTW ACC Amendment.
2. The Board of Commissioners authorizes the Authority's Executive Director to sign and submit the MTW ACC Amendment to HUD.

Resolution adopted as read on motion by Commissioner Caminiti seconded by Commissioner English-Rollieson

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.				X
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

February 24, 2022  
DATE

  
\_\_\_\_\_  
DANIEL ORTEGA, CHAIRMAN

  
\_\_\_\_\_  
LYNN BARTLETT, EXECUTIVE DIRECTOR/SECRETARY

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022 - 15**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH DRS GROUP, 43 FADEM ROAD, SPRINGFIELD, NJ 07081 TO PROVIDE DATA WAREHOUSING SYSTEM FOR ELECTRONIC CONTENT MANAGEMENT.**

**WHEREAS**, the Authority identified a need for a Data Warehousing System for Electronic Content Management; and

**WHEREAS**, price quote requests were procured according to established procedures and **DRS Group** provided the most advantageous to the Authority; and

**WHEREAS**, the price quote, as defined by N.J.S.A. 40A:11-2(31), submitted by **DRS Group** has been evaluated and found that it meets all the requirements of the price quote specifications and are reasonable and advantageous to the Authority; and

**WHEREAS**, the Authority has a continued favorable working relationship with this vendor, who are qualified and possess the experience to satisfactorily complete this service; and

**WHEREAS**, it is recommended that a Contract be awarded at the aforementioned rates but not to exceed \$40,000.00 to **DRS Group** for a period of **One (1) Year beginning March 1, 2022 and terminating February 28, 2023**; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as the services are rendered, as allowed under N.J.A.C. 5:30-5 (b)-2. Amount in excess of \$40,000.00 will require the contractor to submit a change order proposal and adoption of board resolution authorizing the expenditure of additional funds.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute and deliver on behalf of the Housing Authority of Bergen County a contract with **DRS Group** for the provision of Data Warehousing System for Electronic Content Management at the aforementioned amounts.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.				X
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

**February 24, 2022**  
DATE

  
DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
ONE BERGEN COUNTY PLAZA, FL 2  
HACKENSACK, NEW JERSEY**

**RESOLUTION 2022 - 16**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY APPROVING A ONE-YEAR EXTENSION WITH TOTAL FIRE SAFETY, LLC FOR FIRE ALARM & FIRE SUPPRESSION SYSTEM TESTING, INSPECTION AND REPAIR SERVICES FOR THE AUTHORITY'S FACILITIES BEGINNING APRIL 1, 2022 AND TERMINATING ON MARCH 31, 2023.**

**WHEREAS**, a certain Agreement between the Housing Authority of Bergen County and **Total Fire Safety, LLC** expires on March 31, 2022; and

**WHEREAS**, the parties wish to extend and continue said Agreement; and

**WHEREAS**, original Resolution #2020-18 contains a provision allowing the Authority, at its sole discretion, to extend the Agreement for one (1) additional year at the predetermined pricing submitted with the original bid; and

**WHEREAS**, the Purchasing Officer confirms that the Authority has had a continued favorable working relationship with this Vendor and that it is qualified and possesses the experience to satisfactorily complete these services; and

**WHEREAS**, said Agreement be extended for one (1) additional year commencing upon the expiration of the original term, and shall now be due to expire on March 31, 2023; and

**WHEREAS**, the Authority agrees to pay **Total Fire Safety, LLC** for the continued performance of the Agreement for fees set forth in the original bid tabulation and made available upon request.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners, or its designee, is hereby authorized to conclude, execute, and deliver on behalf of the Housing Authority of Bergen County, an agreement with **Total Fire Safety, LLC** for the provision of Fire Alarm & Fire Suppression System Testing, Inspection and Repair Services for The Authority's Facilities.

Resolution adopted as read on motion by Commissioner Caminiti  
seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.				X
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

February 24, 2021  
DATE

  
\_\_\_\_\_  
DANIEL ORTEGA, CHAIRMAN

  
\_\_\_\_\_  
LYNN BARTLETT, EXECUTIVE DIRECTOR

**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2022 - 17**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE EXECUTION OF A CONTRACT WITH CRISTI CLEANING SERVICES CORP. FOR WINDOW WASHING SERVICES.**

**WHEREAS**, the Authority solicited and accepted quotations pursuant to established procedures for the above referenced services. One quotation was received on October 27, 2021: and

**WHEREAS**, the price quotation, as defined by N.J.S.A. 40A:11-2(31), submitted by Cristi Cleaning Services Corp. in the amount of Seventeen Thousand Two Hundred and Fifty-Six Dollars and Twenty-Nine cents (\$17,256.29) has been evaluated and found to meet all the requirements of the price quote specifications, are reasonable and advantageous to the Authority; and

**WHEREAS**, nineteen of the Authority’s properties, with a grand total of 3,993 windows are to be included in this contract; and

**WHEREAS**, it is recommended that the contract for Window Cleaning Services be awarded to **Cristi Cleaning Services Corp.** for a period of one (1) year beginning April 1, 2022 and terminating March 31 for the aforementioned amount; and

**WHEREAS**, the Director of Finance has certified that sufficient funds are available in the budget to cover these services which shall be encumbered from the operating budget at such time as services are rendered, as allowed under N.J.A.C. 5:30-5(b)-2; and

**WHEREAS**, the prices quoted shall not be adjusted due to deflection of any work or due to the variations of any quantity of work; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize a contract with **Cristi Cleaning Services Corp.** for the provision of Window Cleaning Services at nineteen properties in the amount of Seventeen Thousand Two Hundred and Fifty-Six Dollars and Twenty-Nine Cents (\$17,256.29).

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D’Arminio, Jr.				X
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

February 24, 2022  
DATE

  
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**HOUSING AUTHORITY OF BERGEN COUNTY  
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**RESOLUTION 2022 - 18**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY  
OF BERGEN COUNTY ADOPTING EMERGENCY HOUSING VOUCHERS  
(EHV) TO THE HOUSING AUTHORITY OF BERGEN COUNTY’S HOUSING  
CHOICE VOUCHER (SECTION 8) ADMINISTRATIVE PLAN.**

**WHEREAS**, Congress passed, and President Biden signed, into law the American Rescue Plan Act of 2021 (“ARP”), which authorizes the United States Department of Housing and Urban Development (“HUD”) to allocate funds above and beyond the annual amount allocated to public housing authorities in order to provide Emergency Housing Vouchers (“EHVs”);

**WHEREAS**, HUD has declared that the EHVs are provided to assist individuals and families who are (1) homeless, (2) at risk of homelessness, (3) fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, or (4) recently homeless;

**WHEREAS**, HUD, via letter dated June 10, 2021, awarded 58 EHVs to the Housing Authority of Bergen County. Program implementation commenced July 1, 2021;

**WHEREAS**, the housing authority has updated the Section 8 Administrative Plan in accordance with PIH NOTICE 2021-15 ‘Emergency Housing Vouchers – Operating Requirements’. This update specifically addresses the following of the Authority's policies and procedures specifically pertaining to the Emergency Housing Vouchers unless otherwise identified:

1. EMERGENCY HOUSING VOUCHERS POLICIES AND PROCEDURES (pgs. 468-477).

**WHEREAS**, the Commissioners of the Housing Authority of Bergen County have reviewed said documents; and

**WHEREAS**, said update will be submitted to HUD for filing after review and approval by the Board of Commissioners.

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby adopt the revised Section 8 Housing Choice Voucher Administrative Plan.

Resolution adopted as read on motion by Commissioner Caminiti, seconded by Commissioner English-Rollieson.

Upon roll call the Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D’Arminio, Jr.				X
Joanne English Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

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**RESOLUTION 2022 - 19**

**RESOLUTION BY THE COMMISSIONERS OF THE HOUSING AUTHORITY OF BERGEN COUNTY AUTHORIZING THE CHAIRMAN AND/OR EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT WITH BETTER IMAGE LANDSCAPES, INC., LSI SERVICES, & RAYMOND BROTHERS LANDSCAPING INC. FOR GROUNDS MAINTENANCE AND LANDSCAPING AT VARIOUS LOCATIONS FOR THE 2022 & 2023 SEASON WITH A ONE YEAR OPTION FOR 2024.**

**WHEREAS**, there is a need for grounds maintenance and landscaping services at locations owned and/or managed by the Authority; and

**WHEREAS**, Solicitation No. HABC 2022.01.31 dated January 2022 was drawn up according to established procedures, and was properly advertised in The Record newspaper on January 31, 2022 and on the Authority's website; and

**WHEREAS**, a request for sealed bid was distributed to those who responded to the invitation through the publication; and

**WHEREAS**, at the aforementioned public bid opening, three bids were accepted and publicly opened, and after careful evaluation the lowest responsive bidders have been determined; and

**WHEREAS**, Better Image Landscapes, LSI Services and Raymond Brothers Landscaping Inc., agree to perform all services and provisions contained in the Specifications dated January 2022 for said grounds maintenance and landscaping services; and

**WHEREAS**, the contractors are qualified and possess the experience to satisfactorily complete this project and sufficient funds are available to compensate for the scope of work; and

**WHEREAS**, it is recommended that the Board of Commissioners approve a resolution awarding contracts to Better Image Landscapes, LSI Services and Raymond Brothers Landscaping Inc. for a period of Two Years with an option to renew for an additional (1) year at the locations and the fees outlined in the bid spreadsheet (in summary Raymond Brothers \$5,000.00 per year, Better Image \$113,310.00 per year and LSI Services \$10,450.00 per year; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Commissioners of the Housing Authority of Bergen County do hereby authorize the Chairman and/or Executive Director to execute Three (3) Contracts with Better Image Landscapes, LSI Services and Raymond Brothers Landscaping Inc. for the amounts set forth above for grounds maintenance and landscaping services at the aforementioned locations for Two Years with an option to renew for an additional (1) year

Resolution adopted as read on motion by Commissioner Caminiti

seconded by Commissioner English-Rollieson.

Upon roll call vote Ayes and Nays were as follows:

COMMISSIONERS	AYES	NAYS	ABSTAIN	ABSENT
Peter Caminiti, Sr.	X			
Angelo D'Arminio, Jr.				X
Joanne English-Rollieson	X			
Junior Hernandez	X			
Daniel Ortega	X			
Danielle Peterson	X			
Harvey Sohmer	X			

February 24, 2022  
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DANIEL ORTEGA, CHAIRMAN

  
LYNN BARTLETT, EXECUTIVE DIRECTOR