

For insertion in The Record on Monday, April 17, 2023

REQUEST FOR PROPOSAL

COMPETITIVE CONTRACTING

The Housing Authority of Bergen County, in compliance with N.J.S.A. 19:44A-20.4 et seq., N.J.S.A 10:5-31 & N.J.A.C. 17:27 et seq. is seeking sealed proposals for the following, per specifications RFP 2023.04.17.

QUALITY ASSURANCE CONSULTANT for AFFORDABLE HOUSING PROGRAMS

The selection will be based on the point system. As such, price and other factors may be utilized in evaluating and accepting Proposals.

Proposals shall be submitted by **3:00 p.m. prevailing time on May 16, 2023**, at the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey, 07601. LATE PROPOSALS WILL NOT BE ACCEPTED. PHOTOCOPIES, FACSIMILIES OR EMAILS OF THE PROPOSAL DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.

Request for Proposal (RFP) documents are ONLY available electronically on BidNet Direct, which can be accessed via link: <https://www.bidnetdirect.com/new-jersey/habcnj> or on the HABC website procurement page via link: https://habcnj.org/doing_business_with_habc/procurement.php

All documents must be completed as required, and vendor must submit their proposals electronically on "bidnet direct" no later than the date and time outlined in the RFP documents.

ADDITIONALLY, pursuant to N.J.S.A. 40A: 11-23 a hard copy of each proposal MUST also be mailed, or hand delivered:

- 1) on original forms, as made available electronically, in a sealed envelope no later than the date and time outlined in the RFP documents.
- 2) addressed and mailed to the HABC Purchasing Department as noted below
- 3) bearing the name and address of the proposer on the outside
- 4) clearly marked "RFP" with the name of the item(s) being bid

**Housing Authority of Bergen County,
Purchasing Department
One Bergen County Plaza, Floor 2
Hackensack, NJ 07601**

It should be noted that all submissions will be kept locked and will only be made accessible to the Authority for review and scoring.

All questions MUST be submitted in writing to Erick Martinez at martinez@habcnj.org by Friday, May 5th, 2023.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County

by: Erick Martinez
Purchasing Agent