

REQUEST FOR QUALIFICATIONS

The Housing Authority and Housing Development Corporation of Bergen County, in accordance with N.J.S.A. 19:44A-20.4 et seq., are seeking written proposals for Qualification Statements through a Fair and Open Process for the provision of establishing a “pool” of qualified professionals for the following:

ARCHITECTURAL, ENGINEERING, FINANCIAL, ENVIRONMENTAL, INTERIOR DECORATING, MOLD/INDOOR AIR QUALITY, ENERGY STAR SAVINGS, BANKING SERVICES, AUDITING, LANDSCAPE ARCHITECTURE, TAX CREDIT, DEVELOPMENT, REDEVELOPMENT, SITE/CIVIL/GEOTECHNICAL, REAL ESTATE ANALYSTS, MARKET STUDY, SPECIAL LEGAL ADVISOR, TITLE INSURANCE SEARCH, PROCUREMENT ADVISORS, GRANT CONSULTING, & RISK MANAGEMENT

TO PROVIDE PROFESSIONAL SERVICES FOR UPCOMING PROJECTS AT VARIOUS BUILDINGS OWNED, MANAGED AND/OR DEVELOPED BY THE HOUSING AUTHORITY AND HOUSING DEVELOPMENT CORPORATION OF BERGEN COUNTY

The proposal opening will be held REMOTELY at **1:00 p.m. prevailing time on November 3, 2023**, at the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey, 07601, at which time they will be opened and publicly read via teleconference. **LATE PROPOSALS WILL NOT BE ACCEPTED. PHOTOCOPIES, FACSIMILIES OR EMAILS OF THE PROPOSAL DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.**

RFQ documents are ONLY available electronically on our “Bidnet Direct” landing page, which can be accessed via link:

<https://www.bidnetdirect.com/new-jersey/habcnj>

Our “Bidnet Direct” landing page can also be accessed on the HABC website procurement page via link: https://habcnj.org/doing_business_with_habc/procurement.php

All documents must be completed as required, and vendor must submit their proposals electronically on “Bidnet Direct” no later than the date and time outlined in the RFQ documents.

ADDITIONALLY, pursuant to N.J.S.A. 40A: 11-23 a hard copy of each proposal MUST also be mailed, or hand delivered:

- 1) on original forms, as made available electronically, in a sealed envelope no later than the date and time outlined in the RFQ documents.
- 2) addressed and mailed to the HABC Purchasing Department as noted below
- 3) bearing the name and address of the bidder on the outside
- 4) clearly marked "RFQ" with the name of the item(s) being bid

**Housing Authority of Bergen County,
Purchasing Department
One Bergen County Plaza, Floor 2,
Hackensack, NJ 07601**

It should be noted that electronic proposal submissions will be kept locked and will only

be made accessible to the Authority on the prescribed proposal opening date and time herein noted. Additionally, all hard copies mailed, or hand delivered to the above address shall be kept sealed and will be received and publicly opened via teleconferencing on the date and time specified below.

This proposal opening can be attended by logging into Zoom in the following manner:

Join Zoom Meeting

<https://us02web.zoom.us/j/8075390995?pwd=bG5vTU9QM2FieGRDOEVNSWt0T2hvQT09>

Meeting ID: 807 539 0995

Passcode: HABC2023

All questions must be submitted in writing via email to martinez@habcnj.org.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any informalities in the bidding, sever or make awards of all or parts of any proposals to one or more respondent. No proposal shall be withdrawn for a period of sixty (60) days subsequent to the proposal opening without the consent of the Housing Authority of Bergen County.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County

by: Erick Martinez, Q.P.A.
Purchasing Agent