

For insertion in The Record on Friday, June 23, 2023

NOTICE TO BIDDERS

The Housing Authority of Bergen County will be receiving sealed bids for:
**HVAC ROUTINE MAINTENANCE & REPAIR SERVICES ON AN "AS NEEDED" BASIS and
WHEN NECESSARY, ATERATION & REPLACEMENT OF EXISTING HVAC SYSTEMS** in
accordance with specifications HABC 2023.06.23 dated JUNE 2023.

The bid opening will be held REMOTELY at **12:00 p.m. prevailing time on July 13, 2023**, at the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey, 07601, at which time they will be opened and publicly read via teleconference. LATE BIDS WILL NOT BE ACCEPTED. PHOTOCOPIES, FACSIMILIES OR EMAILS OF THE BID DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.

Bid documents are ONLY available electronically on our "Bidnet Direct" landing page, which can be accessed via link:

<https://www.bidnetdirect.com/new-jersey/habcnj>

Our "Bidnet Direct" landing page can also be accessed on the HABC website procurement page via link: https://habcnj.org/doing_business_with_habc/procurement.php

All documents must be completed as required, and vendor must submit their bids electronically on "Bidnet Direct" no later than the date and time outlined in the bid documents.

ADDITIONALLY, pursuant to N.J.S.A. 40A: 11-23 a hard copy of each bid MUST also be mailed, or hand delivered:

- 1) on original forms, as made available electronically, in a sealed envelope no later than the date and time outlined in the bid documents.
- 2) addressed and mailed to the HABC Purchasing Department as noted below
- 3) bearing the name and address of the bidder on the outside
- 4) clearly marked "BID" with the name of the item(s) being bid

**Housing Authority of Bergen County,
Purchasing Department
One Bergen County Plaza, Floor 2,
Hackensack, NJ 07601**

It should be noted that electronic bid submissions will be kept locked and will only be made accessible to the Authority on the prescribed bid opening date and time herein noted. Additionally, all hard copies mailed, or hand delivered to the above address shall be kept sealed and will be received and publicly opened via teleconferencing on the date and time specified below.

This bid opening can be attended by logging into Zoom in the following manner:

Join Zoom Meeting

<https://us02web.zoom.us/j/8075390995?pwd=bG5vTU9QM2FieGRDOEVNSWt0T2hvQT09>

Meeting ID: 807 539 0995

Passcode: HABC2023

All questions must be submitted in writing via email to martinez@habcnj.org.

The Housing Authority of Bergen County reserves the right to reject any or all bids, waive any informalities in the bidding, sever or make awards of all or parts of any bids to one or more bidders. No bid shall be withdrawn for a period of sixty (60) days subsequent to the bid opening without the consent of the Housing Authority of Bergen County.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County

by: Erick Martinez, Q.P.A.
Purchasing Agent