

For insertion in The Record on Thursday, August 26, 2021

REQUEST FOR PROPOSALS
Competitive Contract

The Housing Authority of Bergen County, in compliance with N.J.S.A. 19:44A-20.4 et seq., N.J.S.A 10:5-31 & N.J.A.C. 17-27 et seq. is seeking Sealed Proposals for:

EXECUTIVE AND LEADERSHIP TRAINING SERVICES

The selection will be based on the point system. As such, price and other factors may be utilized in evaluating and accepting Proposals.

The proposal opening will be held REMOTELY at **10:00 a.m. prevailing time on September 17, 2021**, at the Housing Authority of Bergen County, One Bergen County Plaza, Floor 2, Hackensack, New Jersey, 07601, at which time they will be opened and publicly read via teleconference. **LATE PROPOSALS WILL NOT BE ACCEPTED. PHOTOCOPIES, FACSIMILIES OR EMAILS OF THE PROPOSAL DOCUMENTS WILL NOT BE ACCEPTED IN LIEU OF THE ORIGINALS.**

Request for Proposal (RFP) documents are ONLY available electronically on BidNet Direct, which can be accessed via link:
<https://www.bidnetdirect.com/new-jersey/habcnj>

or on the HABC website procurement page via link:
https://habcnj.org/doing_business_with_habc/procurement.php

All documents must be completed as required, and vendor must submit their proposals electronically on "BidNet Direct" no later than the date and time outlined in the RFP documents.

ADDITIONALLY, pursuant to N.J.S.A. 40A: 11-23 a hard copy of each proposal MUST also be mailed, or hand delivered:

- 1) on original forms, as made available electronically, in a sealed envelope no later than the date and time outlined in the RFP documents.
- 2) addressed and mailed to the HABC Purchasing Department as noted below
- 3) bearing the name and address of the proposer on the outside
- 4) clearly marked "RFP" with the name of the item(s) being bid

**Housing Authority of Bergen County,
Purchasing Department
One Bergen County Plaza, Floor 2,
Hackensack, NJ 07601**

It should be noted that electronic proposal submissions will be kept locked and will only be made accessible to the Authority on the prescribed bid opening date and time herein noted. Additionally, all hard copies mailed, or hand delivered to the above address shall be kept sealed and will be received and publicly opened via teleconferencing on the date and time specified below.

This proposal opening can be attended by logging into Zoom in the following manner:

Join Zoom Meeting:

Time: Friday, September 17, 2021, at 10:00 a.m. Eastern Time (US and Canada)

<https://us02web.zoom.us/j/8075390995?pwd=Nzc3V0wvS3RJSkhEOE1wMkVGTzhwUT09>

Meeting ID: 807 539 0995

Passcode: eYikD7

All questions MUST be submitted in writing to Erick Martinez at martinez@habcnj.org.

Lynn Bartlett
Executive Director
Housing Authority of Bergen County

by: Erick Martinez
Purchasing Agent