



BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER

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Policy for Shift Workers at BCHHHC

Staff members and Interns who work shifts from all agencies on contract at the Center are only permitted to be on-site 15 minutes before and after their assigned work shift. Workers are permitted to come in briefly otherwise to pick up paperwork, checks, etc or for training or to meet with their supervisor upon appointment. Workers are not allowed to hang out and talk with others and in no situation are they allowed to sleep on the premises.

Thank you for your cooperation.

Julia Orlando, CRC, Ed.M, MA

Cc: Tia Davis

Mary Sunden

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