

Memo

To: Security
From: Julia Orlando
CC: Chief Frank, Chief Malakas
Date: 12/27/2013
Re: Curfew

Please be reminded that it is Center policy not to admit anyone into the Center after curfew unless agreed upon by management in advance for which you will be notified.

Guests who arrive after hours and appear visibly under the influence of drugs and/or alcohol and/or are behaviorally disruptive (demanding admission, refusing to leave, etc.) should be reported to County Police being who will then manage the situation.

Please call Mary or Julia if you have any questions regarding the admission status of a guest.

Thank you for your cooperation.