



BERGEN COUNTY HOUSING, HEALTH AND HUMAN SERVICES CENTER

120 SOUTH RIVER STREET HACKENSACK, NJ 07601-6908 (201) 336-6475 Fax: (201) 488-9298 TDD: (201) 343-2185

JULIA M. ORLANDO, CRC, ED.M, MA

DIRECTOR

Effective Date: 03/20/12

Revision Date:

Revision No:

Date: 03/20/12

Housing Assistance from Case Managers Guidelines for Shelter Guests

Please be advised that case management services affiliated with the Center which include Care Plus/PATH/ ICMS / PACT will assist guests with **up to 3 potential** placement options within 30 days of any voucher issuance (TRA, TBRA, Housing Choice Voucher and Shelter plus Care).

The Center Administration reserves the right to discharge any individual who does not accept a placement within 30 days of voucher issuance. A guest may be given an extension if a viable placement has been identified and a shelter bed remains available at the discretion of the Center Director.

Guests should take into consideration that they may have limited options depending upon credit history and background checks. Guests will be limited to choose from available housing stock and with landlords that are willing to work with the agencies affiliated with the case management entity.

Guests are provided with housing options for which they are eligible, for which there is availability and will be directed towards any specialty housing they are approved for in the community. What one person has may not be what someone will have. This process is highly individualized and fluid.

The staff here at the Center are always available should you have questions about your housing options.